



United States  
Department of  
Agriculture

Farmers  
Home  
Administration

Washington  
D.C.  
20250

FmHA AN NO. 2711 (1924)  
December 11, 1992

SUBJECT: Phasing In the Entry of 5-Year History into the  
ORACLE Version of the Automated Farm and Home Plan,  
Form FmHA 431-2

TO: State Directors, District Directors and County  
Supervisors

ATTN: Farmer Programs Chiefs

PURPOSE/INTENDED OUTCOME

The purpose of this Administrative Notice (AN) is to provide guidance for a phasing in process for the entry of 5-year historical data into the automated Farm and Home Plan.

COMPARISON WITH PREVIOUS AN

This AN replaces FmHA AN NO. 2480 (1924) dated, February 28, 1992. The updates in this AN will provide a clear process for phasing in the data entry needed for 5-year historical data into the FHP system.

IMPLEMENTATION RESPONSIBILITIES

Field offices must use the ORACLE Farm and Home Plan (FHP) when developing all new plans. The appropriate automated Credit and Financial Analysis (CFA) worksheets should be utilized, in order to render sound loan making/servicing decisions.

In order to utilize the CFA worksheets, historical data must be entered into the automated FHP. Only enter those years where complete and accurate data is available. Do not enter erroneous data in order to have a 5-year history. The automated CFA worksheets will perform analysis on less than 5 years of data.

In order for the system to properly calculate and analyze less than 5-year historical data, the user would need to query the specific years necessary at the beginning of the Historical Performance Worksheet. To accomplish this, the user would perform the following steps:

1. Press Enter Query key (F1);
2. Enter desired years i.e. 90, 91, 92;
3. Press Execute Query key (F2).

EXPIRATION DATE:  
December 31, 1993

FILING INSTRUCTIONS:  
Preceding FmHA Instruction 1924-B



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Complaints of discrimination should be sent to:  
Secretary of Agriculture, Washington, D.C. 20250

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For further information regarding utilizing the query function, refer to the FHP User's Guide.

Because of the large amount of data to be entered, the entry of the historical information into the automated FHP will be phased in.

From the issuance of this AN through December 31, 1993, the following borrowers will have their historical data entered into the FHP system:

1. Borrowers receiving a loan(s) including subordinations (during the production/marketing cycle just completed);
2. Borrowers who have received 1951-S servicing actions, except Net Recovery Buyout and/or Homestead Protection; and
3. Borrowers who become financially distressed as defined in 1951.906 of FmHA Instruction 1951-S

The 'Copy' function key of the FHP software will be beneficial in entering the 5-year historical data. A user can enter one complete plan and then utilize the 'Copy' function in order to reduce entering duplicate data, year after year.

It is essential that the required data fields of the FHP be completed for all 5 years, unless not available, in order to properly generate the CFA worksheets and Form FmHA 1960-12. Both planned and actual data fields will be needed for the historical database. In order to have an efficient and useful database, data entry 'shortcuts' are not recommended.

Any questions or comments should be directed to Steven Rubin, Senior Loan Officer, Farmer Programs, Program Development Staff, on FTS 690-4003 or commercial (202) 690-4003.

This AN may not be revised and reissued by State Directors without prior approval by the Assistant Administrator, Farmer Programs, unless modification is necessary to comply with State law.



LA VERNE AUSMAN  
Administrator

Sent by Time Delay Option to States at 2:00pm on 12/17/92 to Districts at 4:00pm on 12/17/92 and to Counties at 8:00am on 12/18/92 by GSS.