



FmHA AN 2018 (1951)

December 6, 1989

SUBJECT: Administrative Offset - Maintenance of Files

TO: State Directors, District Directors, and County Supervisors

PURPOSE/INTENDED OUTCOME: This Administrative Notice is being issued to ensure that no data or documents relating to Administrative Offset actions are destroyed.

COMPARISON WITH PREVIOUS AN: No previous AN has been issued on this subject.

IMPLEMENTATION RESPONSIBILITIES: Due to the continuing litigation involving Administrative Offset, the Farmers Home Administration (FmHA) will be required to gather a large amount of data from the field. You will be apprised soon of what information is needed and how to respond.

Until notified otherwise, do not destroy any material that relates to Administrative Offset or files of individual borrowers who were referred for Administrative Offset.

NEAL SOX JOHNSON  
Acting Administrator

EXPIRATION DATE: December 31, 1990

FILING INSTRUCTION: Preceding FmHA  
Instruction 1951-C

Sent by Time Delay Option to States at 12:00 pm on 12/7/89 ; to  
Districts at 2:00 pm on 12/7/89 ; and to Counties at 4:00 pm on  
12/7/89 by ASD.

