

Automation for the Margin Protection Program for Dairy Producers

To access the transition page click on the short reference

For State and County Offices

SHORT REFERENCE

2-MPP

UNITED STATES DEPARTMENT OF AGRICULTURE Farm Service Agency Washington, DC 20250.

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency Washington, DC 20250

Automation for the Margin Protection Program for Dairy Producers 2-MPP Amendment 6

Bradley Karmen

Approved by: Acting Deputy Administrator, Farm Programs

Amendment Transmittal

A Background

Software is being released on or about July 1, 2016, that provides the ability to designate milk handlers to remit outstanding premiums on behalf of dairy operations.

B Reasons for Amendment

Paragraph 12 has been amended to update the application name for accessing the MPP-Dairy application process.

Paragraph 30 has been amended to specify that County Office users shall not use the "edit" button to revise production history.

Paragraph 59 has been amended to provide examples of CCC-781T, CCC-781S, and CCC-781M for production history.

Paragraph 73.5 has been added to provide software procedure for designating a milk handler to remit premiums on behalf of dairy operations.

Paragraphs 82 and 83 have been amended to clarify when producer revisions are allowed.

Paragraph 87 has been amended to stipulate that both COC and DAFP determinations must be entered into the system for dissolutions.

Paragraph 89 has been added to provide an example of CCC-783.

7-5-16 Page 1

Amendment Transmittal (Continued)

Page Control Chart				
TC	Text	Exhibit		
1, 2	2-1, 2-2	1, pages 1, 2		
	2-55, 2-56	3, page 1		
	2-101 through 2-130			
	2-144.5 through 2-144.8 (add)			
	2-145, 2-146			
	2-177 through 2-180			
	2-189, 2-190			
	2-193 through 2-210			

Table of Contents

		Page No.
Part 1	General Information	
1	Handbook Coverage	1-1
2	Responsibilities	1-2
3-10	(Reserved)	
Part 2	MPP-Dairy Automated System	
Section 1	General Information About the MPP-Dairy System	
11	General Information	2-1
12	Accessing the MPP-Dairy System	2-2
13	MPP Main Menu	2-3
14-19	(Reserved)	
Section 2	MPP-Dairy Production History	
20	Recording Production History	2-21
21	Selecting Dairy Operations	2-22
22	Production History Data Migration	2-28
23	Establishing Production History for Dairy Operations	2-32
24	Production History for Dairy Operations With Annual Marketings	2-37
25	Establishing Production History for Dairy Operations With Annual Marketings	2-39
26	New Dairy Operation Production History	2-40
27	New Dairy Operation Monthly Production and Herd Size	2-44
28	New Dairy Operation Production History Establishment	2-47
29	Production History Signature	2-49
30	Revising Production History	2-55
31	Production History Rollover	2-58
32	Production History Review Required	2-59
33	Production History Transfer/Relocation	2-63
34	Production History Successor-In-Interest	2-79
35	Production History Merger	2-89
36-58	(Reserved)	
59	CCC-781, CCC-781T, CCC-781S, and CCC-781M, Margin Protection Program	n for
	Dairy Producers (MPP-Dairy) Production History Establishment	2-101
60-69	(Reserved)	

Modifying or Canceling a Collection

2-249

123

124-160

(Reserved)

Table of Contents (Continued)

Part 3	MPP-Dairy Payment Provisions
Section 1	General Payment Provisions
161	General Payment Provisions for Web-Based MPP-Dairy Payments
162	Payment Eligibility
163	Funds Control
164-17	74 (Reserved)
Section 2	Issuing MPP-Dairy Payments
175	Overview
176	Web-Based MPP-Dairy Application
177	Select an Administrative State/County Page
178	MPP-Dairy Main Menu
179	Enter a New Tract Number
180	Record a Calculated Payment
181	Record Calculated Payment Confirmation
182	Modifying or Deleting Previously Recorded MPP-Dairy Payment Data
183	Modify/Delete a Calculated Payment Page
184	Modify Calculated Payment Confirmation Page
185	Delete Calculated Payment Confirmation Page
186	Handling Overpayments
187	MPP-Dairy Payment Process
188	MPP-Dairy Payment Reports
189	Payment History Report – Detail
190	General Provisions for Canceling Payments.
191 192-19	General Provisions for Overpayments
Section 3	2016 and Future Years MPP-Dairy Payments
199	General Provisions
200	MPP-Dairy Payments
201	Payment Processing
202	MPP-Dairy Payment Reports
203	Payment History Report - Detail
204	General Provisions for Canceling Payments
205	Collecting Overpayments
206	Charging Interest
Exhibits	
1	Reports, Forms, Abbreviations, and Redelegations of Authority
2	(Reserved)
3	Menu and Page Index
5	mena and rage index

Part 1 General Information

1 Handbook Coverage

A Purpose

This handbook has been issued to provide automation instructions and procedures for the MPP-Dairy.

B Authority and Responsibilities

PECD has the authority and responsibility for the instructions in this handbook. PSD has the authority and responsibility for policy in 1-MPP.

C Related FSA Handbooks

The following FSA handbooks concern MPP-Dairy.

Purpose	Handbook
Appeals	1-APP
Assignments and joint payments	63-FI
Common Payment System	9-CM
Foreign person provisions	5-PL
HELC and/or WC provisions	6-CP
Issuing payments	1-FI
Misaction, misinformation, or equitable relief, scheme, device or failure to	7-CP
fully comply	
MPP-Dairy program policy and procedure	1-MPP
Offsets	58-FI
Prompt payment provisions or foreign person tax withholding	61-FI
Reporting to IRS	62-FI
Signatures, estates, trusts, minors, or powers of attorney, registers, or	
controlled substance violations	
Web-based eligibility records	3-PL

2 Responsibilities

A Background

The responsibilities described in this paragraph are in addition to the responsibilities in 1-MPP.

B Office Responsibilities

The following table describes the responsibilities of each office for MPP-Dairy activity.

Office	Responsibilities
KC-ITSD and KCCO	Provide technical assistance to State and County Offices on
	nonprogram-related problems.
PECD	Implement payment process to support MPP-Dairy functions in
	State and County Offices.
	Provide procedural assistance to State Offices on data entry
	requirements and software operations.
State Offices	Provide application training to County Offices.
	Provide procedural assistance to County Offices on data entry
	requirements and software operations.

3-10 (Reserved)

*--Part 2 MPP-Dairy Automated System

Section 1 General Information About the MPP-Dairy System

11 General Information

A Introduction

This part provides information and procedure for accessing and updating the web-based MPP-Dairy System.

B Purpose of the MPP-Dairy System

The MPP-Dairy System is designed to record the following information for dairy operations applying for MPP-Dairy benefits:

- production history
- contract and annual coverage election
- collection of administrative fees and premiums.--*

12 Accessing the MPP-Dairy System

A Overview

The MPP-Dairy System is a web-based system that includes processes for:

- production history
- contract and annual coverage election
- collection of administrative fees and premiums.

New dairy operations have up to 90 calendar days from when the operation first begins to market milk to register for coverage under MPP-Dairy.

Existing dairy operations shall enroll for coverage during the MPP-Dairy enrollment period.

See 1-MPP for MPP-Dairy policy and provisions.

B Accessing MPP-Dairy System

This table provides steps to access the MPP-Dairy System.

Step	Action
1	Access the FSA Intranet, FSA Applications Page at
	http://fsaintranet.sc.egov.usda.gov/fsa/FSAIntranet_applications.html.
2	Under "FSA Applications", "Applications Directory", CLICK "G-O".
3	*CLICK "MPP-Application"*
4	On eAuthentication Login Page, CLICK "Login With LincPass (PIV)" or enter
	user ID and password and CLICK "Login".
5	MPP Main Menu will be displayed.

*--13 MPP Main Menu

A MPP Main Menu With "Main" Section

The following is an example of the MPP Main Menu with "Main" section for a County Office user.

USDA	United States Departme	-	Margin Protection Pro	gram (MPP) `
	Farm Service	e Agency		
				0 100
		MPP Home About MP	P Help Contact Us Exit MPP	Logout of eAuth
MPP Me	enu	MPP Main Menu		
Welcome	e:	All required fields are denoted by an a	asterisk (*).	
Role: Co Options	unty User	_Main		
Main Me	nu	Select the Dairy Opera	ition's State, County and Progra	am Year:
		*State/Count	ty: Mississippi / Coahoma	•
		*Program Yea	ar: Select Program Year	▼
		Select Dairy Operation	below to search:	
		Dairy Operation	n: 🗖	
		*Select one of the foll	owing options:	
		Production Histor	y: ©	
		Contra	ct: 🔘	
		Collection	n: ©	
		Continue		
		Screen ID: MPP-WEB-007 Last Modified: 06/03/2015		Back to Top ^
		A Intranet USDA.gov Site Map Policies a Privacy Policy Non-Discrimination Staten	nd Links nent Information Quality FirstGov White H	House

A MPP Main Menu With "Main" Section (Continued)

The following is an example of the MPP Main Menu with "Main" section for a State Office user.

USDA United Sta	ttes Department of Agriculture Margin Protection Program (MPP)
Farn	Service Agency
in I	MPP Home About MPP Help Contact Us Exit MPP Logout of eAuth
	MPP Home About MPP Help Contact of Exit MPP Logout of eauth
MPP Menu	MPP Main Menu
Welcome:	All required fields are denoted by an asterisk (*).
Role: State Adm	
Options	Main————————————————————————————————————
Main Menu	Select the Dairy Operation's State, County and Program Year:
	*State: Minnesota ▼
	*County: Select County ▼
	*Program Year: Select Program Year
	Select Dairy Operation below to search:
	Dairy Operation:
	*Select one of the following options:
	Production History:
	Contract:
	Collection:
	Continue
	Screen ID: MPP-WEB-007 Last Modified: 06/09/2015 Back to Top ^
	Internet FSA Intranet USDA.gov Site Map Policies and Links ty Statement Privacy Policy Non-Discrimination Statement Information Quality FirstGov White House

B Top Navigation Bar

The top navigation bar will be displayed on all screens within the MPP-Dairy System.

This table provides an explanation of the links in the top navigation bar.

Link	Explanation
"MPP Home"	MPP Main Menu will be displayed.
"About MPP"	A page describing the purpose of MPP-Dairy will be displayed.
"Help"	Price Support Home Page will be displayed for a selection of options
	that may provide additional assistance.
"Contact Us"	A page with information about the following will be displayed:
	who to contact for help
	• information to include in user's e-mail or voice mail message.
"Exit MPP"	FSA Intranet, FSA Applications Page (subparagraph 12 B, step 1) will
	be displayed.
"Logout of eAuth"	The window browser will close and a pop-up window will be displayed
	with the message, "for security reasons, your browser window will
	close automatically". On the pop-up window, when users click "OK",
	they will be logged off the USDA eAuthentication System.

__*

C MPP Main Menu Selection Criteria

This table provides information about the MPP Main Menu selection criteria.

Field/Button	Description	
"State/County"	County Office users will default to their assigned State/county. If	
	the user is assigned to multiple County Offices, use the drop-down	
	list to select applicable State/county.	
"State"	State Office users with only 1 State assigned to their eAuthentication	
	user ID will be defaulted to their State. If the user is assigned to	
	multiple States, use the drop-down list to select applicable State.	
"County"	State Office user must select a county.	
"Program Year"	Select applicable program year for MPP-Dairy.	
"Dairy Operation"	Allows a search for a dairy operation in SCIMS.	
"Production History"	Production History Search Results Screen will be displayed.	
"Contract"	Contracts Screen with "Search Results" section will be displayed.	
"Collection"	Collections Screen with "Search Results" section will be displayed.	
"Continue"	If "Dairy Operation" box is:	
	checked, SCIMS Search Page will be displayed	
	• not checked, search results screen for the option selected will be	
	displayed.	
"Main Menu"	MPP Main Menu will be displayed.	

D MPP Main Menu Error Messages

The following provides a list of error messages that may be displayed on the MPP Main Menu.

Message	Reason for Message	Corrective Action
"State is required."	State Office was not selected	Select the State Office from the
	from the drop-down list.	drop-down list.
"County is required."	County Office was not selected	Select the County Office from
	from the drop-down list.	the drop-down list.
"Program Year is	Program Year was not selected	Select the program year from
required."	from the drop-down list.	the drop-down list.
"One of the options is	One of the following options was	Select the applicable option for
required."	not selected:	the process to be performed for
		the dairy operation.
	• "Production History"	
	• "Contract"	
	• "Collection".	

__*

14-19 (**Reserved**)

Section 2 MPP-Dairy Production History

20 Recording Production History

A Introduction

Production history establishment shall be recorded in the MPP-Dairy System for dairy operations that choose to participate in MPP-Dairy.

--Note: County Offices shall contact their State Office if production history is recorded incorrectly.--

B Automatic Migration

Dairy operations that established production history in MPP-Dairy in 2014 and/or 2015, and were updated to the workbook by County Office users, were automatically migrated into the MPP-Dairy System production history.

See 1-MPP, Part 3 for MPP-Dairy production history policy and provisions.

*--21 Selecting Dairy Operations

A Steps for Selecting Dairy Operations

Access the MPP Main Menu according to paragraph 12. On the MPP Main Menu, perform the following steps to select a dairy operation for which the user wants to update production history.

Step	Action
1	Select the State and County Office from the "State/County" drop-down list.
	Note: State users will select the State Office from the "State" drop-down list and County Office from the "County" drop-down list.
2	Select the program year from the drop-down list.
	Note: New dairy operations have 90 calendar days from the time they began marketing milk within the calendar year to establish production history.
3	Perform either of the following:
	 click the box next to "Dairy Operation" to search for dairy operations in the selected State and county using the SCIMS Search Page that will be displayed do not click the box next to "Dairy Operation" to search for dairy operations
	with existing production history records.
	Note: All dairy operations with production history information recorded in the selected State and county will be displayed.
4	CLICK "Production History".
5	CLICK "Continue".
6	The Production History Search Results Screen will be displayed based on the
	selection criteria.

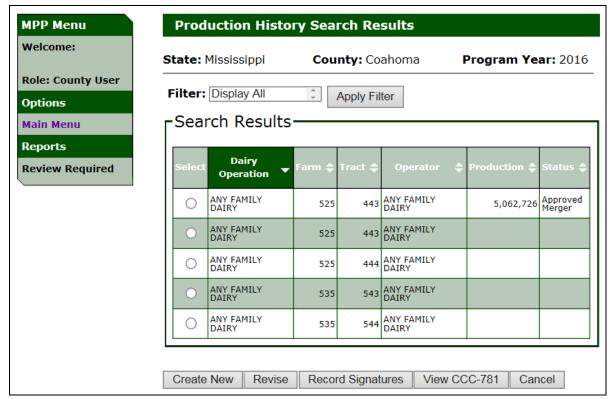
__*

21 Selecting Dairy Operations (Continued)

B Production History Search Results Screen

The following is an example of the Production History Search Results Screen.

*__



C Production History Search Results Screen Information

The following provides information about the Production History Search Results Screen.

Field/Button	Description	
"State"	State Office selected from MPP Main Menu.	
"County"	County Office selected from MPP Main Menu.	
"Program	Program year selected from MPP Main Menu.	
Year"		
"Select"	Click next to the dairy operation, farm, and/or tract to be updated.	
"Dairy	Common customer name from SCIMS for the dairy operation.	
Operation"		
"Farm"	Farm number from the Farm Records System associated with the dairy operation.	
"Tract"	Tract number from the Farm Records System associated with the dairy operation.	
"Operator"	Common customer name from Business Partner of the operator on the farm from the Farm Records System.	
"Production"	Established production history for the dairy operation. Note: Blank for dairy operations without production history established.	
"Status"	 Production history status, as follows: blank, production history information has not been entered for dairy operation "Initiated", production history information has been entered; however, 	
	 producers have not signed the certification of production history "Producer Certified", production history information has been entered and producers have signed the certification of production history; however, COC has not made a determination "Approved", production history information has been entered, producers certified, and COC approved "Disapproved", production history information has been entered, producers certified, and COC disapproved. 	

--*

21 Selecting Dairy Operations (Continued)

C Production History Search Results Screen Information (Continued)

Field/Button	Description	
Create New	Production History Dairy Operation Production Screen will be displayed.	
	Note: Only displayed if there are dairy operations in the search results with no production history established.	
Revise	Revise Production History Screen will be displayed.	
	Note: Only displayed if there are dairy operations in the search results with production history established.	
Record Signatures	Production History Signature Screen will be displayed.	
	Note: Only displayed if there are dairy operations in the search results with production history established.	
View CCC-781	CCC-781 for the selected dairy operation will be displayed.	
Cancel	MPP Main Menu will be displayed.	
Main Menu	MPP Main Menu will be displayed.	
*Apply Filter	Production History Search Results Screen will be displayed with all dairy operations with production history based on selected status.	
	Note: The user will have to scroll through the different statuses to select and apply the filter*	

D Production History Search Results Screen Error Messages

The following provides a list of error messages that may be displayed on the Production History Search Results Screen.

Message	Reason for Message	Corrective Action
"Please select a dairy operation to work	User clicked 1 of the following, but did not select a dairy	Perform either of the following:
with."	operation: • "Create New"	select a dairy operation and click type of action
	 "Revise" "Record Signatures".	CLICK "Cancel".
*" A Dairy Operation was not	User clicked "View CCC-781", but did not select a dairy	Perform either of the following:
selected for the view CCC-781."	operation.	select a dairy operation and click type of action
		• CLICK "Cancel"*
"Production History already exists for selected dairy operation."	User selected a dairy operation with production history information recorded and clicked "Create New".	 Perform either of the following: select a different dairy operation to create new production history
		 click a different type of action to perform for the dairy operation.
"Cannot revise Production History for	User selected a dairy operation with no production history	Perform either of the following:
a dairy operation that has not been created."	information recorded and clicked "Revise".	 select a different dairy operation to revise production history
		click a different type of action to perform for the dairy operation.

D Production History Search Results Screen Error Messages (Continued)

Message	Reason for Message	Corrective Action
"Historical Production has not been established for the dairy operation; unable to record signatures."	User selected a dairy operation with no production history information recorded and clicked "Record Signatures".	 Perform either of the following: select a different dairy operation to record signatures for production history
		• click a different type of action to perform for the dairy operation.
"Cannot view CCC-781 for a Dairy Operation that has not been created."	User selected a dairy operation with no production history information recorded and clicked "View CCC-781".	 Perform either of the following: select a different dairy operation to view CCC-781 for production history
		click a different type of action to perform for the dairy operation.
*"Dairy Operation does not have a legacy link to the selected State and County in Business Partner."	User selected a dairy operation that is not linked to the selected State and County in Business Partner.	 Perform either of the following: select a different dairy operation and click the applicable option
		access Business Partner and record a legacy link for the customer to the State and county, if applicable.
"Dairy Operation is not active on any farms or tracts in the selected State and County."	User selected a dairy operation that is not active on any farms or tracts in the selected State and county.	Perform either of the following: select a different dairy operation and click the applicable option
		access MIDAS CRM Farm Records to update the customer to Farms and/or Tracts, if applicable.
No Production History on file for the specified search criteria.	User selected production history for a State and county that does not have any dairy operations with production history data recorded.	Perform either of the following: select a different State and county with the production history option
		select dairy operation on the MPP Dairy main menu and the option for production history to search SCIMS for a specific producer to record production history*

*--22 Production History Data Migration

A Introduction

In February 2015, a Microsoft Excel workbook was provided to County Offices for the collection of the following:

- CCC-781 data
- CCC-782 data for 2015 contracts only
- payment collection data.

Uploaded CCC-781 data was used to populate the production history data in the MPP-Dairy System before the 2016 enrollment period.

The remainder of this paragraph provides detailed information on the production history data migrated to the MPP-Dairy System.--*

*--22 Production History Data Migration (Continued)

B Data Migration of Dairy Operations Marketing Milk Before November 1, 2014

This table describes how production history data was migrated to the MPP-Dairy System for:

- existing dairy operations that produced and commercially marketed milk before February 7, 2013
- new dairy operations that began marketing milk on or after February 7, 2013, but before November 1, 2014.

IF the uploaded data indicated CCC-781	AND the uploaded data indicates	FOR	THEN production history is
was approved by COC	CCC-782 for calendar year 2015 was approved by COC	2014	established based on the data on CCC-781.
	Note: Includes CCC-782's filed because of:	2015	adjusted by multiplying the 2014 production history times 1.0087 bump adjustment.
	 "Permanent Dissolution" "Retirement" "Death". 	2016	adjusted by multiplying the calculated 2015 production history times 1.0261 bump adjustment.
	• the dairy operation is not registered for 2015, or	2014	established based on the data on CCC-781.
	• CCC-782 for calendar year 2015 was disapproved by COC	2015 2016	equal to the 2014 production history. equal to the 2015 production history.
was disapproved by COC		2014 2015 2016	0. 0. 0.

--*

*--22 Production History Data Migration (Continued)

C Data Migration for New Operations on or After November 1, 2014

This table describes how production history data was migrated to MPP-Dairy System for dairy operations that started marketing milk on or after November 1, 2014.

IF the uploaded data indicated	AND the uploaded data		THEN production history
CCC-781	indicates	FOR	is
was approved by COC	CCC-782 for calendar year 2015 was approved by COC Note: Includes CCC-782's filed because of: • "Permanent Dissolution" • "Retirement" • "Death". • the dairy operation is not registered for 2015, or	2014 2015 2016 2014 2015	 established based on the data on CCC-781 adjusted by multiplying CCC-781 production history times 1.0087 bump adjustment. adjusted by multiplying the calculated 2015 production history times 1.0261 bump adjustment. established based on the data
was	CCC-782 for calendar year 2015 was disapproved by COC	2016	on CCC-781. equal to the 2015 production history.
disapproved by COC		2015 2016	0. 0.

__*

*--22 Production History Data Migration (Continued)

D Modifications to Migrated Production History Data

Migrated production history data can only be modified by authorized National Office users. If it is determined that the migrated data is **not** accurate, County Offices shall submit the following to the State Office:

- CCC-781
- CCC-782
- remittance information from NRRS
- narrative explanation as to why the migrated production history should be modified.

After reviewing the documentation submitted by County Offices, State Offices shall:

- deny the request for modification if the documentation does **not** support the modification
- forward the documentation, along with the State Office concurrence, to DAFP, PECD, Program Delivery Branch by e-mail to request a change to the web-based production history data.--*

23 Establishing Production History for Dairy Operations

A Establishing Production History for a Dairy Operation

Perform the following steps to begin the process of establishing production History for a dairy operation.

Step	Action
1	Perform the steps in subparagraph 21 A.
2	CLICK "radio button" next to the dairy operation, farm, and tract for which user wants to establish production history. Note: Only click "Create New" for dairy operations that do not already have
	production history established.
3	CLICK "Create New".
4	*The Production History Dairy Operation Facility Screen will be displayed*

*--B Dairy Operation Facility Screen

The Production History Dairy Operation Facility Screen provides a "Yes" or "No" option to the question, "Is the dairy operation facility being leased or rented?

A response to the question is **required**.

If a response is not selected, the following message will be displayed, "Please select if the dairy operation facility is currently being leased or rented".

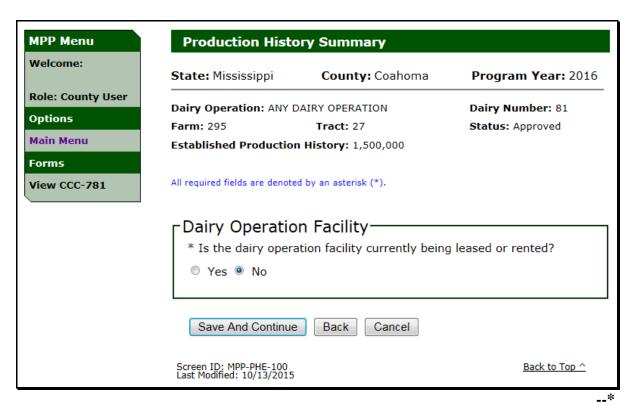
The following table provides descriptions of the options to the dairy operation facility being leased or rented question.

Option	Description
"Yes"	Indicates the dairy operation facility is being leased or rented.
"No"	Indicates the dairy operation facility is not being leased or rented.

__*

*--B Dairy Operation Facility Screen (Continued)

The following is an example of Production History "Dairy Operation Facility" section.



C Dairy Operation Production History Screen

The dairy operation Production History Screen provides a "Yes" or "No" option to the question, "Did the dairy operation produce or commercially market milk as of February 7, 2013?"

A response to the question is **required**.

The following provides a description of the options to the dairy operation production history question.

Option	Description
"Yes"	Provides the option to enter the annual marketings for years 2011, 2012, and 2013.
"No"	Provides the option to enter the date the dairy operation first began marketing milk
	and seasonal dairy information.

See 1-MPP, paragraph 21 for determining the appropriate response according to policy and procedure.

C Dairy Operation Production History Screen (Continued)

The following is an example of the dairy operation Production History Screen, "Dairy Operation Production" section.



D Production History Screen Header Information

The following provides information about the dairy operation production history header on all production history screens.

Field	Description	
"State"	State Office selected from MPP Main Menu.	
"County"	County Office selected from MPP Main Menu.	
"Program Year"	Program year selected from MPP Main Menu.	
"Dairy Operation"	Common Customer name from SCIMS for the dairy operation.	
"Dairy Number"	Dairy operation number assigned after COC determination of the dairy operation production history.	
"Farm"	Farm number from the Farm Records System associated with the dairy operation.	
"Tract"	Tract number from the Farm Records System associated with the dairy operation.	
"Status"	 "Initiated", production history information has been entered; however, the producer has not signed the certification of production history "Producer Certified", production history information has been entered and producer has signed the certification of production history, however, COC has not made a determination "Approved", production history information has been entered, producer certified and COC approved. "Disapproved", production history information has been entered, producer certified and COC disapproved. 	

E Left Navigation Menu Information for Production History Screens

The following provides information about the left navigation menu for all production history screens.

Field/Link	Description	
"Welcome"	Name of the user accessing the MPP-Dairy System will be displayed.	
"Role"	User role for the user accessing the MPP-Dairy System will be	
	displayed.	
"Main Menu"	MPP Main Menu will be displayed.	
"View CCC-781"	CCC-781 for the dairy operation will be displayed.	

F Button Information for Production History Screens

The following provides information about buttons available on all production history screens.

Button	Description	
"Save and Continue"	Saves the entries and continues to the next screen in the MPP-Dairy	
	System production history process.	
"Back"	Previous screen will be displayed.	
"Cancel"	MPP Main Menu will be displayed.	

*--24 Production History for Dairy Operations With Annual Marketings

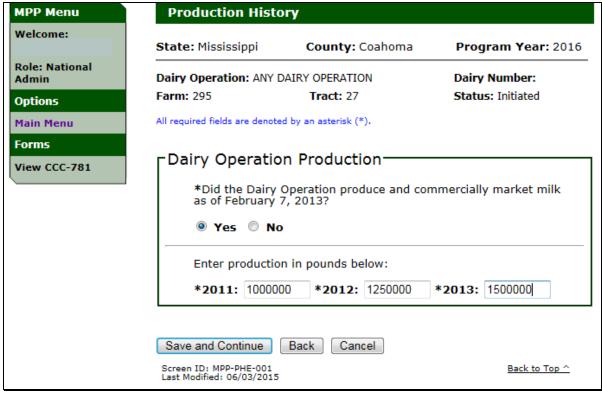
A Dairy Operation Production in Pounds

If "Yes" is selected for the option in subparagraph 23 B, the production in pounds shall be entered for 2011, 2012, and 2013. See 1-MPP, subparagraph 21 A for additional information on policy and procedure.

Users shall:

- enter the production in pounds for each year
- enter "0", if production is **not** available for a specific year
- enter a whole number for production in pounds
- CLICK "Save and Continue" after entering the appropriate response.

The following is an example of the dairy operation Production History Screen, "Dairy Operation Production" section, when "Yes" is selected.



*--24 Production History for Dairy Operations With Annual Marketings (Continued)

B Dairy Operation Production in Pounds Error Messages

The following provides a list of error messages that may be displayed on the Production History Screen, "Dairy Operation Production" section for a dairy operation with annual marketings.

Message	Reason for Message	Corrective Action
"Pounds must be a	User responded "Yes" to	Perform either of the following:
number greater	commercially producing and	
than or equal to 0."	marketing milk as of	• enter the pounds for each year
	February 7, 2013, and did not	-
	enter the pounds for 2011,	Note: If the dairy operation did
	2012, and/or 2013.	not commercially
		produce or market milk
		for a specific year, enter
		"0" for that year.
		• change the response to "No".
"Pounds must be	User did not enter the pounds as	Enter the pounds for each year as a
entered as a	a whole number in 2011, 2012,	whole number equal to or greater
numeric value less	and/or 2013 or the entry was	than "0" and less than 1 trillion.
than 1 trillion."	greater than 999,999,999,999.	
"At least one	User did not enter pounds	Perform either of the following:
pound of	greater than 0 for at least 1 year	-
production history	in 2011, 2012, or 2013.	• enter the pounds greater than "0"
is required."		for the appropriate years
		• change the response to "No".

__*

*--25 Establishing Production History for Dairy Operations With Annual Marketings

A Dairy Operation Production History Establishment

The Production History Establishment Screen will be displayed for dairy operations with annual marketings.

The year with the highest annual marketings is automatically selected for the established production history.

Users shall confirm the production summary and production history amounts in pounds are correct and PRESS "Save and Continue".

B Example of the Dairy Operation Production History Establishment Screen

The following is an example of the Production History Establishment Screen.



*--26 New Dairy Operation Production History

A Production History for New Dairy Operations

If "No" is selected for the option in subparagraph 23 B, a response is required to the question, "What date did the dairy operation first begin to market milk (mm/dd/yyyy)?"

See 1-MPP, paragraph 22 for additional information on policy and procedure.

Users shall provide a response:

• to the date the dairy operation first began marketing milk

Note: Enter the date using the calendar icon or in 1 of the following formats:

- "mm/dd/yyyy"
- "mmddyy"
- "mmddyyyy".
- to the seasonal dairy operation question, "Is the production history for a Seasonal dairy operation?"

Note: Enter the number of months between 1 and 11, if the response is "Yes" to the seasonal dairy operation question.

CLICK "Save and Continue" after confirming the entries are correct.--*

*--26 New Dairy Operation Production History (Continued)

A Production History for New Dairy Operations (Continued)

The following is an example of the Production History Screen, with "Dairy Operation Production" and "Seasonal Dairy" sections when "No" is selected in subparagraph 23 B.

MPP Menu	Production Histo	ry	
Welcome:	State: Mississippi	County: Coahoma	Program Year: 2016
Role: National Admin	Dairy Operation: ANY D	AIRY OPERATION	Dairy Number:
Options	Farm: 295	Tract: 27	Status: Initiated
Main Menu Forms	All required fields are denoted	d by an asterisk (*).	
View CCC-781	Dairy Operation	n Production	
	*Did the Dairy (as of February 7	Operation produce and con 7, 2013?	nmercially market milk
	○ Yes ◎ No		
	*What date did (mm/dd/yyyy)?	the Dairy Operation first b	egin to market milk
	03/15/2015		
	Seasonal Dairy	-	
	*Is the producti	on history for a Seasonal [Dairy Operation?
	⊚ Yes ○ No		
	Indicate the nur produce milk on	nber of months the Seasor an annual basis.	nal Dairy Operation will
	6		
	Save and Continue	Back Cancel	
	Screen ID: MPP-PHE-008 Last Modified: 06/03/2015		Back to Top ^

*--26 New Dairy Operation Production History (Continued)

B Dairy Operation Production for a New Operation Error Messages

The following provides a list of error messages that may be displayed on the Production History Screen, "Dairy Operation Production" section for a new dairy operation.

Message	Reason for Message	Corrective Action
"The marketing	User responded "No" to	Enter either of the following:
start date is required."	commercially producing and marketing milk as of February 7, 2013, and did not enter the date	date the dairy operation began marketing milk
	the dairy operation began marketing milk.	• correct response for commercially producing and marketing milk as of February 7, 2013.
"A seasonal dairy operation selection	User responded "No" to commercially producing	Perform either of the following:
[Yes/No] is	and marketing milk as of	1
required."	February 7, 2013, and did not enter a response	seasonal dairy operation question
	for the seasonal dairy	• enter the correct response for
	operation.	commercially producing and marketing milk as of February 7, 2013.
"The marketing start date may not	User responded "No" to commercially producing	Perform either of the following:
be in the future."	and marketing milk as of February 7, 2013, and entered a date greater than the current system date.	began marketing milk later than February 7, 2013, through the current system date
		• enter the correct response for commercially producing and marketing milk as of February 7, 2013.

*--26 New Dairy Operation Production History (Continued)

B Dairy Operation Production for a New Operation Error Messages (Continued)

Message	Reason for Message	Corrective Action
"The marketing	User responded "No" to	Perform either of the following:
start date may not	commercially producing	
be before	and marketing milk as of	• update the date the dairy operation
February 7, 2013."	February 7, 2013, and	began marketing milk later than
	entered a date before	February 7, 2013, through the current
	February 7, 2013.	system date
		enter the correct response for
		commercially producing and marketing
		milk as of February 7, 2013.
"The date	User entered the date	Enter the date in 1 of the appropriate date
marketing started	format incorrectly.	formats:
should be in the		
format		• "mm/dd/yyyy"
(mm/dd/yyyy)."		• "mmddyy"
		• "mmddyyyy".
"Seasonal dairy	User responded "Yes"	Enter either of the following:
operations must	indicating the dairy	
specify a number	operation is a seasonal	• number of months for the seasonal dairy
of operating	dairy operation and did	operation
months."	not enter the number of	
	months.	correct response for seasonal dairy
		operation.
"The number of	User responded "Yes"	Enter either of the following:
months a seasonal	indicating the dairy	
operation produced	operation is a seasonal	• number of months for the seasonal dairy
milk must be a	dairy operation and did	operation with a whole number
number."	not enter the number of	between 1 and 11
	months as a whole	
	number between 1	correct response for seasonal dairy
	and 11.	operation.
"Seasonal dairy	User responded "Yes"	Enter either of the following:
operating months	indicating the dairy	
must be between 1	operation is a seasonal	• number of months for the Seasonal dairy
and 11."	dairy operation and did	operation with a whole number
	not enter the number of	between 1 and 11
	months as a whole	
	number between 1	correct response for seasonal dairy
	and 11.	operation.

*--27 New Dairy Operation Monthly Production and Herd Size

A Monthly Production and Herd Size

The Production History Screen, "Monthly Production" and "Herd Size" sections will be displayed for new dairy operations.

The number of months displayed for monthly production is determined based on full months from the time the dairy operation began marketing milk.

for example, if the dairy operation began marketing milk on March 15, 2015, and the current system date is May 21, 2015, April is the only month available for monthly milk marketings. If the dairy operation does **not** have at least 1 full month of monthly milk marketings, an entry is **not** allowed for the monthly production. The herd size can be entered, or the dairy operation may choose to wait until they have 1 full month of monthly milk marketings to report.

Users shall:

enter the monthly production as a whole number for each month displayed

Note: "0" may be entered for months without monthly production.

- enter the number of dairy cows as a whole number, **excluding** heifers not yet fresh
- enter the monthly production and/or number of dairy cows
- CLICK "Save and Continue" after confirming the entries are correct.--*

*--27 New Dairy Operation Monthly Production and Herd Size (Continued)

A Monthly Production and Herd Size (Continued)

The following is an example of the Production History Screen with "Monthly Production" and "Herd Size" sections.

Production H	listory			
State: Mississippi	Cou	ınty: Coahoma	Program Year: 2016	
Dairy Operation: A	ANY DAIRY OP	ERATION	Dairy Number: Status: Initiated	
Farm: 295	Tra	ct: 27		
All required fields are d	lenoted by an as	terisk (*).		
Monthly Pro	duction-			
Month	Year	*Production (pounds)	Seasonal Index	
April	2015	100000	0.0854	
May	2015	125000	0.0883	
□ Herd Size	2015	125000	0.08	
	urrant numb			
			an dainy appration	
including d	ry cows (exc	er of dairy cows in th ludes heifers not yet	ne dairy operation, fresh):	

*--27 New Dairy Operation Monthly Production and Herd Size (Continued)

B Monthly Production and Herd Size Error Messages

The following provides a list of error messages that may be displayed on the Production History Screen with "Monthly Production" and "Herd Size" sections for new dairy operations.

Message	Reason for Message	Corrective Action
"Please enter production in pounds and/or herd size."	User did not enter the monthly milk marketings or number of dairy cows.	Enter 1 or both of the following:monthly milk marketing for each applicable month
"Pounds must be	User did not enter a	 number of dairy cows Do 1 of the following:
entered as a numeric value less than 10 billion."	whole number for the monthly milk marketings or entered a number greater than 9,999,999,999.	 enter monthly milk marketings as a whole number less than 10 billion enter "0" for the monthly milk marketings
		do not enter the monthly milk marketings and instead enter the number of dairy cows.
"Herd size must be entered as a numeric value less than ten billion."	User did not enter a whole number for the number of dairy cows or entered a number greater than 9,999,999,999.	 Do 1 of the following: enter number of dairy cows as a whole number less than 10 billion enter "0" for the number of dairy cows
		• do not enter the number of dairy cows and instead enter the monthly milk marketings.

*--28 New Dairy Operation Production History Establishment

A Production History Establishment for New Dairy Operations

The Production History Screen with the "Herd Size Summary" section will be displayed for new dairy operations after the monthly milk marketings and/or number of dairy cows is entered.

Option:

- 1 will be displayed with the calculated annual production history based on monthly milk marketings
- 2 will be displayed with the calculated annual production history based on herd size.

See 1-MPP, paragraph 22 for examples of the calculations, seasonality index, and national rolling herd averages.

The option with the highest calculated annual production history will automatically be selected. Users have the ability to override the option that was automatically selected by selecting the other option.

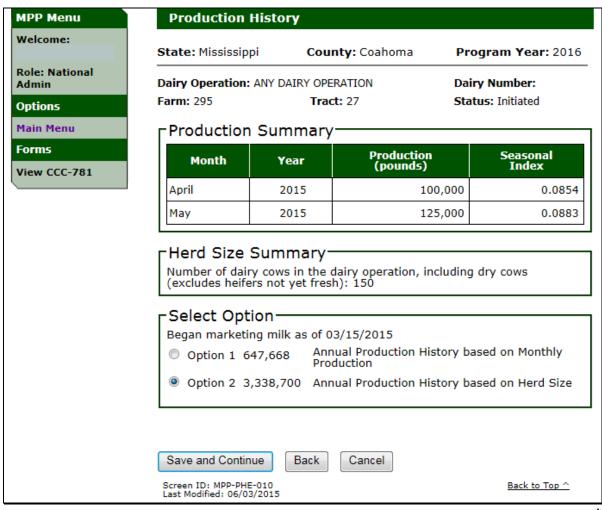
Users shall:

- confirm the Production Summary is correct
- confirm the Herd Size Summary is correct
- confirm the appropriate calculated annual production history option is selected
- CLICK "Save and Continue" after confirming information on the screen is correct.--*

*--28 New Dairy Operation Production History Establishment (Continued)

B Example of the Production History Screen

The following is an example of the Production History Screen with "Production Summary", "Herd Size Summary", and "Select Option" sections with new dairy operation production history established.



--*

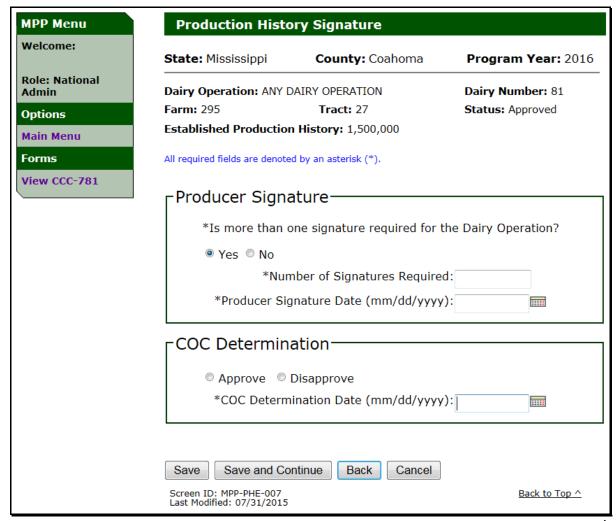
29 Production History Signature

A Production History Signature Screen

The Production History Signature Screen will be displayed to record the producer signature and COC determination after the production history data is entered and confirmed for dairy operations.

The following is an example of the Production History Signature Screen.

*__



29 Production History Signature (Continued)

B Producer Signature

Producers with interest in the dairy operation have the ability to establish production history and sign CCC-781.

Sole submission of CCC-781 to determine the production history for a dairy operation does **not** register that production history or the dairy operation in MPP-Dairy.

See 1-MPP, paragraph 35 for additional information on producers filing CCC-781.

*--The number of signatures required provides the ability to display multiple producer signature rows on CCC-781.

Users select:

- "No", if only 1 producer signature is required on CCC-781; if "No" is selected only 1 producer signature row will be displayed on CCC-781
- "Yes", if more than 1 producer signature is required on CCC-781, and enter the number of signatures required:
 - as a whole number
 - greater than 1
 - less than 251.

The number of producer signature rows displayed on CCC-781 will be based on the entry for the number of signatures required.--*

Users shall enter the producer signature date based as the latest date signed by a producer on CCC-781.

The producer signature date may be entered using the calendar icon or in any of the following formats:

- "mm/dd/yyyy"
- "mmddyy"
- "mmddyyyy".

29 Production History Signature (Continued)

C COC Determination

COC or authorized designee shall provide a COC determination based on the information provided on CCC-781. Users shall:

- update COC determination to "Approve" or "Disapprove" based on the determination provided by COC or designee
- enter COC determination date as the date entered on CCC-781.

The COC determination date may be entered using the calendar icon or in any of the following formats:

- "mm/dd/yyyy"
- "mmddyy"
- "mmddyyyy".

D Production History Signature Errors

The following provides a list of error messages that may be displayed on the Production History Signature Screen.

Reason for Message	Corrective Action
User clicked either of the	Perform either of the following:
following and did not enter the	
producer signature date:	• enter the producer signature
	date
• "Save and Continue".	CLICK "Cancel" or "Main
	Menu" to return to the MPP
	Main Menu.
_	Enter the producer signature
	date in 1 of the following date
following formats:	formats allowed or select the
(6 /11/ 22	date from the calendar icon:
* * * * *	- '''(11/
	• "mm/dd/yyyy"
• "mmddyyyy".	• "mmddyy"
H 1.1 - 4 - COC	• "mmddyyyy". Enter COC determination date
	in 1 of the following date formats allowed or select the
Tollowing formats:	date from the calendar icon:
• "mm/dd/xxxxx"	date from the calendar icon.
	• "mm/dd/yyyy"
, , , , , , , , , , , , , , , , , , ,	• "mm/dd/yyyy
• minddyyyy .	• •
Usar antarad the producer	• "mmddyyyy". Enter the correct producer
-	signature date that shall not be
_	later than the current system
current system date.	date.
	User clicked either of the

29 Production History Signature (Continued)

D Production History Signature Errors (Continued)

Message	Reason for Message	Corrective Action
"COC Determination	User entered COC Determination	Enter the correct COC
date cannot be a future	date later than the current system	determination date that shall
date."	date.	not be later than the current
		system date.
"An approve or disapprove option must be selected when there is a COC	User entered COC Determination date and did not select either of the following:	Perform either of the following:select "Approve" or "Disapprove", as applicable
Determination date."	• "Approve"	
	• "Disapprove".	• remove COC determination date.
"COC Determination date is required."	User did not enter COC determination date and selected	Perform 1 of the following:
	either of the following:"Approve"	enter COC determination date
	• "Disapprove".	CLICK "Back" to return to the previous screen
		CLICK "Cancel" to return to the MPP Main Menu.
"COC Determination date must be greater	User entered a COC determination date before the	Update either of the following:
than or equal to the Producer Signature date."	producer signature date.	 producer signature date to the correct date signed on CCC-781
		COC determination date to the correct date signed on CCC-781.
* * *	* * *	* * *

--*

29 Production History Signature (Continued)

D Production History Signature Errors (Continued)

Message	Reason for Message	Corrective Action
*"Producer	User entered a producer	Update the producer
signature date cannot	signature with 1 of the	signature date to the correct
be earlier than	following:	date signed on CCC-781.
September 1, 2014 or		
the date the new dairy	• before the MPP-Dairy start	
operation started marketing milk."	date	
	• before the date the new dairy operation began marketing milk.	
"Number of signatures	User indicated more than 1	Perform 1 of the following:
must be a numeric	signature is required and	
whole number less or	entered a non-numeric	• change the response to
equal to 250."	character.	"No" if only 1 signature is
"Number of signatures	User indicated more than 1	required
must be greater than	signature is required and	
1."	entered a number less than 2.	• enter the number of
"Number of signatures	User indicated more than 1	producer signatures as a
must be equal to or	signature is required and	whole number greater
less than 250."	entered a number greater	than 1 and less than or
	than 250.	equal to 250
"Number of signatures	User indicated more than 1	
required."	signature is required and did	
	not enter the number of	
	signatures required.	

--*

30 Revising Production History

A MPP-Dairy Production History Revisions

- *--The MPP-Dairy System provides the ability to revise the MPP-Dairy production history to:
 - correct the production history during open enrollment or within 90 calendar days for a new dairy operation
 - perform farm and/or tract transfers/relocations, including updates from MIDAS Farm Records for farms and tracts
 - perform successor-in-interest to a new dairy operation
 - perform mergers for multiple dairy operations.--*

* * *

B Revising Production History for Corrections

Users may revise a dairy operation production history as described in subparagraph A. Perform the following steps to revise a dairy operation production history.

Step	Action
1	Perform the steps in subparagraph 21 A.
2	CLICK "radio button" next to the dairy operation, farm, and tract for which user
	wants to revise the production history.
3	CLICK "Revise".
4	Revise Production History Screen will be displayed.

B Revising Production History for Corrections (Continued)

The following table provides the options available in the MPP-Dairy system.

Button	Description
Edit	Displays the Production History Summary Page for the selected dairy operation to correct the production history data according to subparagraph A.
	Users can click "Save and Continue" or "Back" to navigate through the MPP production history screens to perform the revision.
	If production history data is updated for the dairy operation, the status will update to "Initiated" and a new producer certification and COC determination are required.
	Note: Users shall not select the "Edit" button after COC approval of established production history. If the production history established is incorrect, County Office users shall contact their State specialist for assistance. State specialists shall contact PECD through SharePoint and submit the same documentation required in subparagraph 22 D
Transfer	Displays the Select Transfer To Page with a list of the available farms and tracts for the selected dairy operation to perform a farm and/or tract transfer according to subparagraph 33.
Merge	Displays the Merger Production History Page to search for dairy operations to include in the merger according to paragraph 35.
Succession	Displays the SCIMS Search Page to select the succeeding dairy operation to perform a successor-in-interest according to paragraph 34.
Back	Returns to the Production History Search Results page.
Cancel	Returns to the MPP Main Menu.

30 Revising Production History (Continued)

B Revising Production History for Corrections (Continued)

The following is an example of the Revise Production History Screen.

*__



31 Production History Rollover

A Production History Rollover Information

Established production history shall automatically rollover each year.

The annual production history increase (bump) will automatically be applied to the established production history in the new year for dairy operations, if all of the following conditions are met:

- MPP production history established is COC approved
- contract and annual election registered for the previous year (producer signed and COC approved)
- has paid the administrative fee and premium for the previous year.

After production history is established for a dairy operation in a previous year, the production history information does **not** need to be manually updated in the subsequent new MPP year.

See 1-MPP, paragraph 23 for the annual production history increase.

*--32 Production History Review Required

A Introduction

When a dairy operation is associated with a farm or tract, the MPP-Dairy system will automatically receive notification if any of the following actions occur in the MIDAS/Farm Records System:

- farm transfer
- farm reconstitution
- tract reconstitution
- dairy operation is deleted as the operator, owner or other tenant on the farm and/or tract.

Once the dairy operation/farm/tract receives notification of the update from MIDAS/Farm Records, the dairy operation status will be updated to "Review Required".--*

*--32 Production History Review Required (Continued)

B Review Required Option

Users shall select the "Review Required" link on the MPP Main Menu to review dairy operations that were updated in MIDAS/Farm Records. If the "Review Required" link is not displayed, there are no dairy operations to review.

Note: If a user administers multiple State and County Offices, the review required State and county drop down list will only display for State and County Offices that actually have dairy operation(s) with a "Review Required" status.

The following is an example of the MPP Main Menu with the "Review Required" link.

MPP Menu	MPP Main Menu
Welcome:	All required fields are denoted by an asterisk (*).
Role: National Admin	┌ Main
Options Main Menu	Select the Dairy Operation's State, County and Program Year:
Admin	*State: Select State ▼
Pending Transfers	*County: Select County ▼
Reports	*Program Year: Select Program Year ▼
Review Required	Select Dairy Operation below to search:
	Dairy Operation:
	*Select one of the following options:
-	Production History:
	Contract:
	Collection:
	Continue
	Screen ID: MPP-WEB-008 Last Modified: 10/13/2015 Back to Top ^

*--32 Production History Review Required (Continued)

C Review Required Screen

The Review Required Screen will be displayed with dairy operations requiring additional action because of an update in MIDAS/Farm Records.

The following is an example of the Review Required Screen.

Dairy Operation	State	County	Dairy Operation Number	Farm	Tract	Year	Туре
ANY DAIRY OPERATION	Mississippi	Coahoma	33	62	1595	2016	FRS
ANY DAIRY OPERATION	Mississippi	Coahoma	33	291	1312	2016	FRS
ANY DAIRY OPERATION	Mississippi	Coahoma	35	291	1315	2016	FRS
ANY DAIRY OPERATION	Mississippi	Coahoma	34	293	1431	2016	FRS
ANY DAIRY OPERATION	Mississippi	Coahoma	36	293	1435	2016	FRS
ANY FAMILY DAIRY	Mississippi	Coahoma	50455	527	371	2016	FRS

D Review Required Screen Descriptions

This table provides descriptions for the fields/buttons on the Review Required Screen.

Field/Button	Description		
Dairy Operation	Dairy operation customer name.		
State	Administrative State for the dairy operation.		
County	Administrative county for the dairy operation.		
Dairy Operation Number	Dairy operation number assigned to the dairy operation.		
Farm	Farm number for the dairy operation.		
Tract	Tract number for the dairy operation.		
Year	MPP program year affected by the farm records change.		
Type	Application that was updated requiring the dairy operation		
	review.		

*--32 Production History Review Required (Continued)

E Review Required - Transfer

The dairy operation status will be updated to "Review Required" when a dairy operation is associated with a farm or tract and any of the following actions occur in the MIDAS/Farm Records System:

- farm transfer
- farm reconstitution
- tract reconstitution.

Users shall perform the steps in paragraph 33 to update a dairy operation to the new farm and/or tract.

Note: If a dairy operation is being leased or rented and is listed on the Review Required Page because of a farm and tract change in MIDAS/Farm Records, then the production history can transfer to the applicable farm and tract.

F Review Required – Successor-In-Interest

The dairy operation status will be updated to "Review Required" when a dairy operation is deleted as the operator, owner or other tenant on the farm and/or tract.

Users shall perform the steps in paragraph 34 to update the dairy operation succession-in-interest.

Note: If the dairy operation should not have been deleted as the operator, owner or other tenant, the appropriate action should be taken in MIDAS/Farm Records.--*

*--33 Production History Transfer/Relocation

A Introduction

The MPP-Dairy System provides the ability to revise the MPP-Dairy production history to perform a farm and/or tract transfer/relocation.

The transfer/relocation process is required if:

- the dairy operation relocates to a different facility
- a farm reconstitution is approved in MIDAS CRM FRS where the dairy operation is currently located
- a tract reconstitution is approved in MIDAS CRM FRS where the dairy operation is currently located
- a farm transfer is approved in MIDAS CRM FRS where the dairy operation is currently located.

For policy and procedure on farm and/or tract transfers/relocations, see 1-MPP, Part 3.

B Revising Production History for Farm Transfers

Users may revise a dairy operation production history according to subparagraph A. Perform the following steps to revise a dairy operation production history for a farm and/or tract transfer/relocation.

Step	Action
1	Perform the steps in subparagraph 30 B.
2	Confirm the dairy operation, farm and tract displayed is the correct dairy
	operation to perform the farm and/or tract transfer.
3	CLICK "Transfer".
4	Select Transfer To Screen will be displayed.

C Selecting Farm and Tract to Transfer To

When a dairy operation is selected and the "Transfer" option is clicked, the Select Transfer To Screen will be displayed to select the farm and tract to transfer the operation to.

The screen will be displayed with all available farms and tracts the dairy operation is associated with that do **not** have production history data recorded.

Users shall perform the following steps to initiate the farm and/or tract transfer:

- CLICK "Select" next to the State, County, Farm and Tract for the farm and/or tract transfer
- CLICK "Continue" to initiate the farm and/or tract transfer.

The following is an example of the Select Transfer To Screen.



D Select Transfer To Screen Error Messages

The following provides a list of error messages that may be displayed on the Select Transfer To Screen.

Message	Reason for Message	Corrective Action
"Please select a	User clicked "Continue" and	Perform either of the following:
dairy operation to work with"	did not select a dairy operation to transfer the operation to.	 select a dairy operation and click continue
		• click the "Back" or "Cancel"
		option.
"No potential	User selected a dairy operation to	Click the "Back" or "Cancel"
transfer	perform a farm and/or tract	option.
destinations	transfer and the dairy operation is	
found"	not associated with any other	
	farms and/or tracts that do not	
	have production history	
	information recorded.	

E Transfer Production History Confirmation

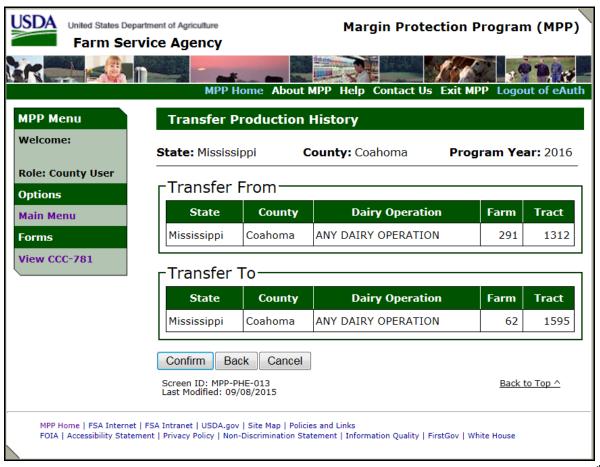
The Transfer Production History Confirmation Screen will be displayed when "Continue" is selected on the Select Transfer To Screen.

Users in the State and county the dairy operation farm and/or tract are being transferred from shall:

- verify the "Transfer From" section is the correct dairy operation, State, county, farm and tract to transfer the operation from
- verify the "Transfer To" section is the correct dairy operation, State, county, farm and tract to transfer the operation to
- CLICK "Confirm" to continue the transfer process.

Once "Confirm" is clicked, the dairy operation will be in "Pending Transfer" status.

The following is an example of the "Transfer Production History" Screen.



F Pending Farm and/or Tract Transfer

After the Transfer Production History confirmation, the MPP Main Menu will be redisplayed to review and complete pending transfers.

Dairy operations that are in pending transfer status will be displayed on the production History Search and Contract Screen as:

- "Transferred To" for the dairy operation, State, county, farm and tract the dairy operation is being transferred to
- "Transferred From" for the dairy operation, State, county, farm and tract the dairy operation is being transferred from.

The following is an example of dairy operations on the Production History Search Screen when they are in in a pending "Transferred To" or "Transferred From" status.

0	ANY DAIRY OPERATION	62	1595	ANY DAIRY OPERATION	l .	Initiated Transferred To
0	ANY DAIRY OPERATION	291	1312	ANY PRODUCER	5,564,500	Approved Transferred From

If the dairy operation being transferred also has a contract for the selected program year of the transfer, the Contract Search Screen will also be displayed as "Transferred From" for the dairy operation, State, county, farm and tract the dairy operation is being transferred from.

Note: The dairy operation being transferred to will not be displayed on the Contract Search Screen until the dairy operation transfer is approved.

The following is an example of dairy operation on the Contract Search Screen when the operation is in pending "Transferred From" status.

O ANY DAIRY OPERATION	33	291	1312		Approved Transferred From
-----------------------	----	-----	------	--	---------------------------------

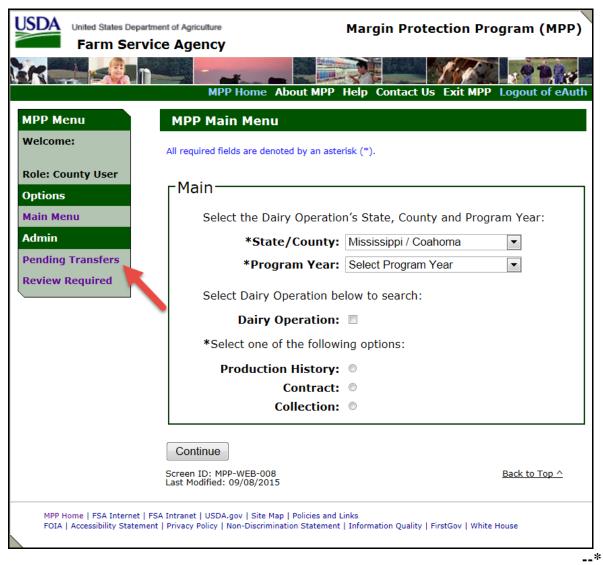
F Pending Farm and/or Tract Transfer (Continued)

The pending transfers link will be displayed in the State and county the dairy operation farm and/or tract is transferred to. The State and county the dairy operation farm and/or tract is transferred to is responsible for completing the transfer.

The farm and/or tract transfer is initiated and not approved until after performing the steps for the "Pending Transfers".

CLICK "Pending Transfers" to review dairy operations in a pending transfer status.

The following is an example of the MPP Main Menu for a State and county with the "Pending Transfers" link.



G Pending Transfer State and County Search

The Pending Transfer Search Screen will be displayed when the "Pending Transfers" link is clicked on the MPP Main Menu.

Users shall select the State/County and program year and CLICK "Continue" to search for pending transfers.

The following is an example of the Transfer Production History Pending Transfer Search Screen.



H Pending Transfer Search Error Messages

The following provides a list of error messages that may be displayed on the Pending Transfer State and County Search Screen.

Message	Reason for Message	Corrective Action
"No Pending	User selected a State,	Perform either of the following:
Transfer records	county and program year	
found"	that do not have any	• click the "Back" button to select a
	pending transfers.	different State, county and program year
		• click the "Cancel" button to return to the MPP Main Menu.
"Program year is	User clicked "Continue"	Perform either of the following:
required"	but did not select a	
	program year.	• select the program year and CLICK "Continue"
		• click the "Cancel" button to return to the MPP Main Menu.

--*

I Review Transfer

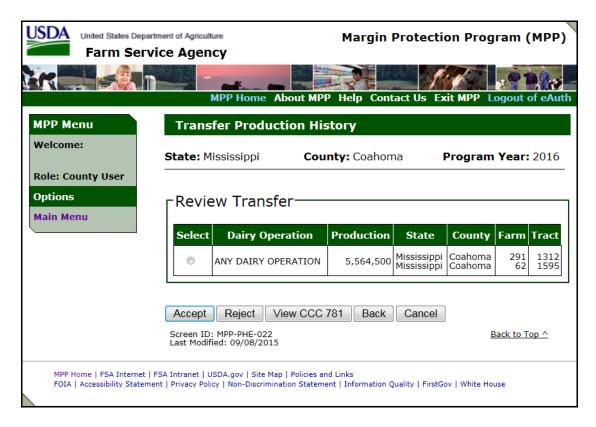
The Transfer Production History Review Transfer Screen will be displayed when a State, county and program year are selected on the Pending Transfer Search Screen.

Note: The transferred from State, county, farm, and tract will be displayed on the top line and the transferred to State, county, farm, and tract will be displayed on the bottom line.

The following table provides descriptions of the available options on the Review Transfer Screen:

Button	Description
Accept	Continues to the Production History Signature Screen to enter the
	effective date of transfer, producer signature date and COC
	determination.
Reject	Cancels the pending transfer for the dairy operation.
View CCC-781	Displays the CCC-781 for the dairy operation farm and/or tract
	transfer.
Back	Returns to the Pending Transfer Search Screen.
Cancel	Returns to the MPP Main Menu.

The following is an example of the Transfer Production History Review Transfer Screen.



J Review Transfer Error Messages

The following provides a list of error messages that may be displayed on the Review Transfer Screen.

Message	Reason for Message	Corrective Action
"Please select a	User clicked 1 of the	Perform either of the following:
transfer dairy	following options and	
operation to work with"	did not select a dairy operation:	• select the dairy operation and click one of the following options:
	AcceptRejectView CCC-781.	AcceptRejectView CCC-781
		• click the "Back" or "Cancel" button.

K Cancelling Transfer/Relocation

Users in the State and county where the dairy operation, farm and tract are being transferred have the ability to cancel a dairy operation in "Pending Transfer" status by selecting the "Reject" option on the Transfer Production History Review Transfer Screen.

When the "Reject" option is selected for a dairy operation in "Pending Transfer" status, the following message will be displayed, "Transfer Rejection Completed successfully".

Canceling the transfer will remove the "Transfer To" and "Transfer From" status from the dairy operation.--*

L Approving Transfer/Relocation

Users in the State and county where the dairy operation, farm and tract are being transferred have the ability to approve a dairy operation in "Pending Transfer" status by selecting the "Accept" option on the Transfer Production History Review Transfer Screen.

After accepting the transfer the Production History Signature Screen will be displayed to record the:

- effective date of transfer
- number of signatures required for producer signature
- producer signature date
- COC determination
- COC determination date.

The effective date shall be either of the following:

- date the last producer signature was obtained
- postmark date if the CCC-781 was submitted by mail.

Exception: If the transfer was because of an update in MIDAS/Farm Records, the effective date shall be the date the reconstitution or farm transfer was approved.

The transfer/relocation is not complete until COC approval.--*

L Approving Transfer/Relocation (Continued)

The following is an example of the Production History Signature Screen for transfers/relocations.

State: Mississippi	County: Coahoma	Program Year: 2016
Dairy Operation: ANY I	DAIRY OPERATION	Dairy Number:
Farm: 62	Tract: 1595	Status: Initiated
Established Production	n History: 5,564,500	Transferred To
All required fields are denote	ed by an asterisk (*).	
*Effectiv	re Date(mm/dd/yyyy):	
Producer Signa	ature————	
*Is more than one	signature required for the D	airy Operation?
	© Ye	s ® No
*Producer Signatu	re Date(mm/dd/yyyy):	
COC Determin	ation—	
	⊚ Ар	prove Disapprove
*COC Determination	on Date(mm/dd/yyyy):	
Save Save And Co	ontinue Back Cancel	
Screen ID: MPP-PHE-021 Last Modified: 09/08/2015		Back to Top ^

M Production History Signature Error Messages

The following table provides a list of error messages that may be displayed on the Production History Signature Screen for transfers/relocations.

Message	Reason for Message	Corrective Action
"Effective date	User entered an effective	Enter the correct transfer effective
cannot be a future	date of transfer that is later	date on or before the current system
date"	than the current system	date.
	date.	
"Effective date	User entered an effective	Enter the correct transfer effective
cannot be earlier than		date on or later than either the:
September 1, 2014 or	earlier than either the:	
date the new dairy		 program start date
operation started	• program start date	
marketing milk"		 date the dairy operation began
	 date the dairy operation 	marketing milk.
	began marketing milk.	
"Number of	User clicked "Yes" to more	Perform either of the following:
signatures required"	than 1 signature required	
	and did not enter the	• change the response to "No" if
	number of signatures	only 1 signature is required
	required.	
		• enter the number of producer
		signatures as a whole number
		greater than 1 and less than or
		equal to 250.
"Number of	User entered one of the	Perform either of the following:
signatures must be a	following:	
numeric whole		• select "No" to more than 1
number less than or	• a non-numeric character	signature required
equal to 250"	for the number of	
	signatures required	• enter the number of signatures as a
		whole number.
	a number greater than	
	250	
	• a number with decimal	
	places.	

M Production History Signature Error Messages (Continued)

Message	Reason for Message	Corrective Action
"Number of signatures		Perform either of the following:
must be greater than 1"	than 2 for the number of signatures required.	 select "No" to more than 1 signature required enter the number of signatures as a number greater than 1.
"Producer Signature	User entered a producer	Enter the correct producer signature
date cannot be a future date"	signature date later than the current system date.	date on or before the current system date.
"Producer Signature	User entered a producer	Enter the correct producer signature
date cannot be earlier than September 1,	signature date that is earlier than either the:	date on or later than either the:
2014 or date the new		program start date
dairy operation started marketing milk"	program start datedate the dairy operation began marketing milk.	date the dairy operation began marketing milk.
"Producer Signature date must be greater than or equal to the	User entered a producer signature date that is before the effective date of	Perform either of the following: • correct the producer signature date
Effective date"	transfer.	signature date
		• correct the effective date of transfer.
"COC Approval not allowed to Transfer Dairy Operation if the facility is being leased or rented"	The dairy operation is currently being leased or rented and County Office users are not allowed to enter COC approval for dairy operations on a leased or rented farm/tract.	Contact your State Office for assistance in approving a dairy operation leasing or renting a farm/tract.

M Production History Signature Error Messages (Continued)

Message	Reason for Message	Corrective Action
"COC Determination	User entered the COC	Enter one of the following valid date
date has wrong	determination date as an:	formats or select the date from the
format"		calendar icon.
	 invalid date format 	
	• invalid date.	• mm/dd/yyyy
		• mm/dd/yy
		• mmddyy.
"COC Determination	User entered a COC	Enter the correct COC determination
date cannot be a future	determination date later	date that must be on or before the
date"	than the current system	current system date.
	date.	
"COC Determination	User entered a COC	Perform either of the following:
date must be greater	determination date that is	
than or equal to the	before the producer	• correct the producer signature date
Producer Signature	signature date.	
date"		• correct the COC determination
		date.
"An approve or	User entered a COC	Select the COC determination.
disapprove option	determination date but did	
must be selected when	not select the COC	
there is a COC	determination.	
Determination date"		

N COC Approval of Transfer/Relocation

After COC approves the transfer relocation, the dairy operation farm tract that was transferred:

- from will be displayed with a "Transferred" status.
- to will be displayed with an "Approved" status.

The following is an example of dairy operations on the Production History Search Screen after COC approves the transfer/relocation.

0	ANY DAIRY OPERATION	62	1595	ANY DAIRY OPERATION	5,564,500	Approved
0	ANY DAIRY OPERATION	291	1312	ANY PRODUCER	5,564,500	Approved Transferred

If the dairy operation that was transferred also has a contract for the selected program year of the transfer, the Contract Search Screen will be displayed with "Transferred" for the dairy operation, State, county, farm and tract the dairy operation was transferred from.

The transferred to dairy operation will be displayed with an "Initiated" contract on the Contract Search Screen. See paragraph 82 for additional information on completing a transfer on a dairy operation contract.

The following is an example of a dairy operation on the Contract Search Screen when the transfer has been approved by COC.

(ANY DAIRY OPERATION	33	291	1312	5,564,500	Approved Transferred
	0	ANY DAIRY OPERATION	33	62	1595	5,564,500	Initiated

*--34 Production History Successor-In-Interest

A Introduction

The MPP-Dairy System provides the ability to revise the MPP-Dairy production history to perform a successor-in-interest.

The successor-in-interest process is required if the dairy operation transfers ownership to a new dairy operation.

For policy and procedure on successor-in-interest, see 1-MPP, paragraph 52.

B Revising Production History for Successor-In-Interest

Users may revise a dairy operation production history according to subparagraph A. Perform the following steps to revise a dairy operation production history for a successor-in-interest.

Step	Action			
1	Perform the steps in subparagraph 30 B.			
2	Confirm the dairy operation, farm and tract displayed is the correct dairy			
	operation to perform the successor-in-interest.			
3	CLICK "Succession".			
4	The SCIMS Customer Search Screen will be displayed.			
5	Select the successor using the SCIMS Customer Search Screens.			
6	Succession Production History Succession Review Screen will be displayed.			

__*

C Review Succession

When a dairy operation is selected and the "Succession" option is clicked, the SCIMS Customer Search Screen will be displayed to select the successor-in-interest for the dairy operation. When a customer is selected through the SCIMS Customer Search Screen, the Succession Production History Succession Review Screen will be displayed.

The screen will be displayed with the original (From) dairy operation and successor-in-interest (To) dairy operation.

Users shall:

- verify the "From" dairy operation customer
- verify the "To" dairy operation customer
- CLICK "Accept" to continue the successor-in-interest process.

Once "Accept" is clicked, the dairy operation will be in a "Pending Succession" status.

Note: The successor-in-interest dairy operation must be associated with the farm and/or tract as an owner, operator or other tenant in MIDAS/FRS.

The following table provides descriptions of the available options on the Succession Review Screen.

Button	Description
Accept	Continues to the Production History Signature Screen to enter the
	effective date of succession, producer signature date and COC
	determination.
Reject	Cancels the pending successor-in-interest for the dairy operation.
Back	Returns to the Revise Production History Screen.
Cancel	Returns to the MPP Main Menu.

-*

C Review Succession (Continued)

The following is an example of the Succession Production History Succession Review Screen.



__*

D Succession Review Error Messages

The following table provides a description of the error message that may be displayed when selecting a successor-in-interest.

Message	Reason for Message	Corrective Action
"Dairy Operation	User selected a producer as	Perform either of the following:
is not associated with this farm or any of its tracts"	the successor-in-interest and the producer is not associated with the dairy operation farm or tract as an operator, owner or other	select the correct producer as the successor-in-interest for the dairy operation
	tenant.	if applicable, access MIDAS/FRS and add the producer to the farm or tract as an operator, owner or other tenant
		• click the "Back" or "Cancel" button.

E Pending Succession

After the review succession is accepted, the Producer Signature Screen will be displayed. If the effective date of succession, producer signature and COC determination are not entered, the dairy operation will remain in a pending succession status.

Dairy operations that are in a pending succession status will be displayed on the Production History Search and Contract Screen as:

- "Succession To" for the dairy operation, State, county, farm and tract the dairy operation is succeeding to
- "Succession From" for the previous dairy operation, State, county, farm and tract the dairy operation is succeeding from.

The following is an example of dairy operations on the Production History Search Screen when they are in a pending "Succession To" or "Succession From" status.

0	ANY DAIRY OPERATION	59	1676	ANY DAIRY OPERATION	16,000,000	Approved Succession From
0	ANY PRODUCER	59	1676	ANY DAIRY OPERATION	16,000,000	Initiated Succession To

If the dairy operation being succeeded also has a contract for the selected program year of the succession, the Contract Search Screen will also be displayed with "Succession From" for the dairy operation, State, county, farm and tract the dairy operation is being succeeded from.

Note: The dairy operation being succeeded to will not be displayed on the Contract Search Screen until the dairy operation succession is approved.

The following is an example of a dairy operation on the Contract Search Screen when the operation is in a pending "Succession From" status.

	0	ANY DAIRY OPERATION	25249	59	1676	16,000,000	Producer Certified Succession From
--	---	------------------------	-------	----	------	------------	---

F Cancelling Successor-In-Interest

Users have the ability to cancel a dairy operation in "Pending Succession" status by selecting the "Reject" option on the Succession Production History Succession Review Screen.

Canceling the succession will remove the "Succession To" and "Succession From" status for the dairy operations.

G Approving Successor-In-Interest

Users in the State and county the dairy operation is being succeeded to have the ability to approve the dairy operation by selecting the "Accept" option on the Succession Production History Succession Review Screen.

After accepting the succession the Production History Signature Screen will be displayed to record the:

- effective date of succession
- number of signatures required for producer signature
- producer signature date
- COC determination
- COC determination date.

The effective date shall be either of the following:

- date the last producer signature was obtained
- postmark date if the CCC-781 was submitted by mail.

The successor-in-interest is not complete until COC approval.--*

G Approving Successor-In-Interest (Continued)

The following is an example of the Production History Signature Screen for successor-in-interest.

MPP Menu	Production Histo	ry Signature		
Welcome:	State: Mississippi	County: Coahoma	Program Year: 2016	
Role: County User Options Main Menu Forms CCC-781	Farm: 59 Established Production	Established Production History: 16,000,000 All required fields are denoted by an asterisk (*).		
	Succession Life	scrive Date		
	*Effective	e Date(mm/dd/yyyy):		
	*Is more than one signature required for the Dairy Operation? O Yes O No			
	*Producer Signature	e Date(mm/dd/yyyy):		
	COC Determina			
	*COC Determination	© Ap	pprove Disapprove	
	Save Save And Co Screen ID: MPP-PHE-021 Last Modified: 09/25/2015	ntinue Back Cancel	Back to Top ^	

H Production History Signature Error Messages

The following provides a list of error messages that may be displayed on the Production History Signature Screen for successor-in-interest.

Message	Reason for Message	Corrective Action
"Effective date	User entered an effective	Enter the correct succession
cannot be a future	date of succession that is	effective date that is on or before the
date"	later than the current system	current system date.
	date.	
"Effective date	User entered an effective	Enter the correct succession
cannot be earlier	date of succession that is	effective date that is on or later than
than September 1,	before either the:	either the:
2014 or date the new		
dairy operation	• program start date	program start date
started marketing		
milk"	• date the dairy operation	 date the dairy operation
	began marketing milk.	began marketing milk.
"Number of	User clicked "Yes" to more	Perform either of the following:
signatures required"	than 1 signature required	
	and did not enter the number	• change the response to "No" if
	of signatures required.	only 1 signature is required
		• enter the number of producer
		signatures as a whole number
		greater than 1 and less than or
(27 1 0		equal to 250.
"Number of	User entered 1 of the	Perform either of the following:
signatures must be a	following:	1 (651 2)
numeric whole number less than or		• select "No" to more than 1
	• a non-numeric character	signature required
equal to 250"	for the number of	
	signatures required	• enter the number of signatures as
	a a nymbon anastan than	a whole number.
	• a number greater than 250	
	230	
	a number with decimal	
	places.	
"Number of	User entered a number less	Perform either of the following:
signatures must be	than 2 for the number of	1 choim chief of the following.
greater than 1"	signatures required.	• select "No" to more than 1
Sicalci man i	biginatures required.	signature required
		Signature required
		• enter the number of signatures as
		a number greater than 1.
		a number greater than 1.

H Production History Signature Error Messages

Message	Reason for Message	Corrective Action
"Producer Signature	User entered the producer	Enter the correct producer signature
date cannot be a	signature date later than the	date on or before the current system
future date"	current system date.	date.
"Producer Signature	User entered a producer	Enter the correct producer signature
date cannot be	signature date that is before	date that is on or later than either
earlier than	either the:	the:
September 1, 2014		
or date the new dairy	 program start date 	 program start date
operation started		
marketing milk"	• date the dairy operation	 date the dairy operation
	began marketing milk.	began marketing milk.
"Producer Signature	User entered a producer	Perform either of the following:
date must be greater	signature date that is before	
than or equal to the	the effective date of	• correct the producer signature
Effective date"	succession.	date
		• correct the effective date of
		succession.
"COC Determination	User entered the COC	Enter 1 of the following valid date
date has wrong	determination date as an:	formats or select the date from the
format"		calendar icon.
	 invalid date format 	
	• invalid date.	• mmddyy
		• mm/dd/yy
		• mm/dd/yyyy.
"COC Determination	User entered a COC	Enter the correct COC determination
date cannot be a	determination date that is	date that is on or before the current
future date"	later than the current system	system date.
	date.	
"COC Determination	User entered a COC	Perform either of the following:
date must be greater	determination date that is	
than or equal to the	before the producer	• correct the producer signature
Producer Signature	signature date.	date
date"		
		• correct the COC determination
		date.
"An approve or	User entered a COC	Select the COC determination.
disapprove option	determination date but did	
must be selected	not select the COC	
when there is a COC	determination.	
Determination date"		

I COC Approved Successor-In-Interest

After COC approves the successor-in-interest, the dairy operation that was:

- succeeded from will be displayed in a "Succession" status
- succeeded to will be displayed in an "Approved" status.

The following is an example of dairy operations on the Production History Search Screen after COC approves the successor-in-interest.

0		ANY DAIRY OPERATION	59	1676	ANY DAIRY OPERATION	16,000,000	Approved Succession
•)	ANY PRODUCER	59	1676	ANY DAIRY OPERATION	16,000,000	Approved

If the dairy operation that was succeeded also has a contract for the selected program year of the succession, the Contract Search Screen will be displayed with "Succession" for the dairy operation that was succeeded from.

The succeeded to dairy operation will be displayed as an "Initiated" contract on the Contract Search Screen. See paragraph 83 for additional information on completing a successor-in-interest on a dairy operation contract.

The following is an example of a dairy operation on the Contract Search Screen when the successor-in-interest is COC approved.

0	ANY DAIRY OPERATION	25249	59	1676	16,000,000	Producer Certified Succession
0	ANY PRODUCER	50447	59	1676	16,000,000	Approved

*--35 Production History Merger

A Introduction

The MPP-Dairy System provides the ability to revise the MPP-Dairy production history to perform a merger of multiple dairy operations.

The merger process is required if multiple dairy operations merge together to form one dairy operation.

For policy and procedure on mergers, see 1-MPP, paragraph 28.

Note: Mergers must be completed during the enrollment period.

Exception: The 2016 coverage year will allow mergers to be recorded after

January 1, 2016, because of the late release of software. However, the

actual merger must have been completed manually during the

enrollment period.

B Revising Production History for Merger

Users may revise a dairy operation production history according to subparagraph A. Perform the following steps to revise a dairy operation production history for a merger.

Step	Action
1	Perform the steps in subparagraph 30 B.
2	Confirm the dairy operation, farm and tract displayed is the correct dairy operation to perform the merger.
3	CLICK "Merge".
4	The Merger Production History Merger Screen will be displayed.

Note: If a collection was recorded for the dairy operation in the coverage year for the merger, the collection must be cancelled before performing the merger. See paragraph 123 for cancelling a collection.--*

C Selecting Dairy Operations to Merge

When a dairy operation is selected and the "Merge" option is clicked, the Merger Production History Merger Screen will be displayed to select additional dairy operations to include in the merger.

The screen will be displayed with the dairy operation selected on the Production History Screen with options to select other dairy operations to include in the merger.

Users shall perform either of the following actions to add dairy operations to include in the merger:

- CLICK "Search" to search for dairy operations using the SCIMS search page
- enter the dairy operation number and CLICK "Add" to add a dairy operation.

Multiple dairy operations can be added to the list to include in the merger.

Once the dairy operations have been selected, CLICK "Continue" to proceed with the merger.

The following table provides descriptions of the available options on the Succession Review Screen.

Button	Description
Search	Displays SCIMS search page to search and select the dairy operation.
Add	Displays the dairy operation associated with the dairy operation number entered.
Continue	Displays the Merger Production History Merger Participants included in
	the merger.
Back	Returns to the Revise Production History Screen.
Cancel	Returns to the MPP Main Menu.

C Selecting Dairy Operations to Merge (Continued)

The following is an example of the Merger Production History Merger Screen.

	rtment of Agriculture	Margin I	Protection Program (MPP)
	MPP Home A		act Us Exit MPP Logout of eAuth
MPP Menu	Merger Production	on History	
Welcome:	State: Mississippi	County: Coahom	na Program Year: 2016
Role: County User	Dairy Operation: ANY D	AIRY OPERATION	Dairy Number: 31
Options	Farm: 61	Tract: 1574	Status: Approved
Main Menu	Established Production	History: 1,000,000	
Forms	∟Merger		
View CCC-781	Dairy Operation Na	me: Search	
	Dairy Operation Num	ber:	Add
	Sel Dairy Dopo	Dairy Farm Tract	Operator Production Status
	50454 ANY F		ANY FAMILY 5,019,060 Approved
	Continue Back	Cancel	
	Screen ID: MPP-PHE-017 Last Modified: 12/07/2015		Back to Top ^

D Merger Production History Merger Error Messages

The following table provides a list of error messages that may be displayed on the Merger Production History Merger Screen.

Message	Reason for Message	Corrective Action
"No dairy operation records found matching dairy operation name"	User selected a producer to include in the merger that does not have production history established as a dairy operation.	 CLICK "Search" to select the correct producer for the dairy operation enter the correct dairy operation number and CLICK "Add" click the "Back" or "Cancel" button.
"No dairy operation records found matching dairy operation number"	User entered a dairy operation number with 1 the following conditions: • incorrect dairy operation number • dairy operation was succeeded • dairy operation has a "Review Required" status.	 Perform 1 of the following: enter the correct dairy operation number and CLICK "Add" complete the steps for review required before merging the dairy operation click the "Back" or "Cancel" button.
"Please enter a Dairy Operation number as numeric" "Please enter a Dairy Operation number as a whole number"	User did not enter the dairy operation number as a numeric number. User did not enter the dairy operation number as a number greater than 0.	Enter the correct dairy operation number as a whole number greater than 0.
"Please select at least one Dairy Operation to merge"	User clicked "Continue" but did not select a dairy operation to include in the merger.	Select the dairy operation(s) to include in the merger and CLICK "Continue".

E Merger Results and Participants

The Merger Production History Merger Results and Merger Participants Screen will be displayed when dairy operations are selected and "Continue" is clicked on the Merger Screen.

The "Merger Results" section will be displayed with the resulting dairy operation including the following information:

- dairy operation name
- farm number
- tract number
- operator on the farm
- total production history calculated based on all dairy operations included in the merger.

The "Merger Participants" section will be displayed with information on all dairy operations included in the merger.

Users shall:

- verify the "Merger Results" section is correct for the resulting dairy operation
- verify the "Merger Participants" section is correct for the dairy operations included in the merger
- CLICK "Accept" to continue the merger.

Once "Accept" is clicked, the dairy operation will be in a "Pending Merger" status.

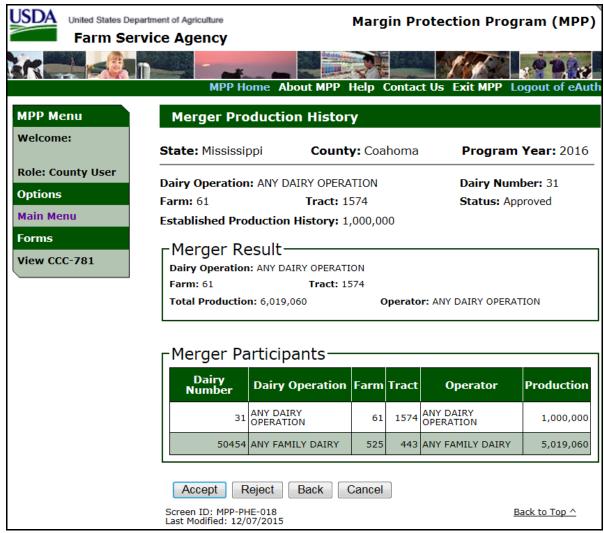
The following table provides descriptions for the available options on the Merger Results/Merger Participants Screen.

Button	Description
Accept	Continues to the Production History Signature Screen to enter the effective
	date of merger, producer signature date and COC determination.
Reject	Cancels the merger for the dairy operation.
Back	Returns to the Merger Production History Merger Screen.
Cancel	Returns to the MPP Main Menu.

__*

E Merger Results and Participants (Continued)

The following is an example of the Merger Production History Screen "Merger Result" and "Merger Participants" sections.



F Merger Production History "Merger Results/Merger Participants" Error Messages

The following table provides a list of error messages that may be displayed on the Merger Production History Merger Results/Merger Participants Screen.

Message	Reason for Message	Corrective Action
"Remittances must be	One or more dairy	Cancel the MPP collection for the
removed from the dairy	operations are included in	dairy operation(s) that previously
operation before	the merger and the dairy	remitted the administrative fee
approving"	operation had previously	and/or premium. See paragraph 123
	remitted an administrative	for additional information on
	fee and/or premium.	cancelling a collection.

__>

G Pending Merger

After the merger is accepted, the Producer Signature Screen will be displayed. If the producer signature and COC determination are not entered, the dairy operation will remain in "pending merger" status.

Dairy operations that are in a pending merger status will be displayed on the Production History Search and Contract Screen as:

- "Merger To" for the dairy operation, State, county, farm and tract the dairy operations are merging to
- "Merger From" for the dairy operation, State, county, farm and tract for the dairy operations included in the merger.

The following is an example of dairy operations on the Production History Search Screen when they are in a pending "Merger To" or "Merger From" status.

0	ANY DAIRY OPERATION	61	1574	ANY DAIRY OPERATION	1,000,000	Approved Merger From
0	ANY DAIRY OPERATION	61	1574	ANY DAIRY OPERATION	6,019,060	Initiated Merger To
0	ANY FAMILY DAIRY	525	443	ANY FAMILY DAIRY	5,062,726	Approved Merger From

If the dairy operation(s) included in the merger also have a contract for the selected program year of the merger, the Contract Search Screen will also be displayed as "Merger From" for the dairy operation, State, county, farm and tract for the dairy operations included in the merger.

Note: The dairy operation being merged to will not be displayed on the Contract Search Screen until the dairy operation merger is approved.

The following is an example of a dairy operation on the Contract Search Screen when the operation is in pending "Merger From" status.

	0	ANY FAMILY DAIRY	50454	525	443	5,062,726	Merger From	*
--	---	------------------	-------	-----	-----	-----------	----------------	---

H Canceling a Merger

Users have the ability to cancel a dairy operation in pending merger status by selecting the "Reject" option on the Merger Production History Merger Result/ Merger Participants Screen or Production History Signature Screen.

Canceling the merger will remove the "Merger to" and "Merger From" status for the dairy operations.

I Approving Merger

Users in the State and county the dairy operation is being merged to have the ability to approve the dairy operation by selecting the "Accept" option on the Merger Production History Merger Result and Merger Participants Screen.

After accepting the merger the Production History Signature Screen will be displayed to record the:

- effective date of merger
- number of signatures required for producer signature
- producer signature date
- COC determination
- COC determination date.

The effective date will default to 1 day before the MPP coverage year begins and cannot be changed by the user. Mergers must be completed during the enrollment period for the applicable coverage year.

Exception: For the 2016 coverage year only, the system will allow mergers to be

recorded after the enrollment period ended. However, County Offices are reminded that the merger must have been initiated during the

enrollment period.

The merger is not complete until COC approves.--*

I Approving Merger (Continued)

The following is an example of the Production History Signature Screen for Merger.

Production Histo	ory Signature				
State: Mississippi	County: Coahoma	Program Year: 2016			
Dairy Operation: ANY [DAIRY OPERATION	Dairy Number:			
Farm: 61	Tract: 1574	Status: Initiated			
Established Production	History: 6,019,060	Merger To			
All required fields are denote	d by an asterisk (*).				
Merge Effectiv	e Date				
*Effectiv	e Date(mm/dd/yyyy): 12/	31/2015			
_Producer Signa	ature				
*Is more than one	signature required for the	Dairy Operation?			
15 more than one	_	_			
	© Y	es No			
*Producer Signatur	e Date(mm/dd/yyyy):				
COC Determin	ation———				
	© A	pprove Disapprove			
*COC Determination Date(mm/dd/yyyy):					
Save And Co	ontinue Reject Cancel				
Screen ID: MPP-PHE-021 Last Modified: 12/07/2015		Back to Top ^			

J Production History Signature Error Messages

The following table provides a list of error messages that may be displayed on the Production History Signature Screen for Merger.

Message	Reason for Message	Corrective Action
"Number of signatures required"	User clicked "Yes" to more than 1 signature required and did not enter the number of signatures required.	 Perform either of the following: change the response to "No" if only 1 signature is required enter the number of producer signatures as a whole number greater than 1 and less than or equal to 250.
"Number of signatures must be a numeric whole number less than or equal to 250"	User entered 1 of the following: • a non-numeric character for the number of signatures required • a number greater than 250 • a number with decimal places. User entered a number less	 Perform either of the following: select "No" to more than 1 signature required enter the number of signatures as a whole number.
signatures must be greater than 1"	than 2 for the number of signatures required.	 Perform either of the following: select "No" to more than 1 signature required enter the number of signatures as a number greater than 1.
"Producer Signature date cannot be a future date"	User entered a producer signature date that is later than the current system date.	Enter the correct producer signature date that is on or before the current system date.
"Producer Signature date cannot be earlier than September 1, 2014 or date the new dairy operation started marketing milk"	User entered a producer signature date that is before either the: • program start date • date the dairy operation began marketing milk.	 Enter the correct producer signature date that is on or later than either the: program start date date the dairy operation began marketing milk.

J Production History Signature Error Messages (Continued)

Message	Reason for Message	Corrective Action
"The Producer	User entered the	Enter one of the following valid date
Signature date	producer signature date	formats or select the date from the
should be in the	as an:	calendar icon.
format		
(mm/dd/yyyy)"	 invalid date format 	• mmddyy
	• invalid date.	• mm/dd/yy
		• mm/dd/yyyy.
"The COC	User entered the COC	Enter one of the following valid date
Determination date	determination date as an:	formats or select the date from the
should be in the		calendar icon.
format	 invalid date format 	
(mm/dd/yyyy)"	• invalid date.	• mmddyy
		• mm/dd/yy
		• mm/dd/yyyy.
"COC	User entered a COC	Enter the correct COC determination date
Determination date	determination date that	that is on or before the current system
cannot be a future	is later than the current	date.
date"	system date.	
"COC	User entered a COC	Perform either of the following:
Determination date	determination date that	
must be greater than		• correct the producer signature date
or equal to the	producer signature date.	• correct the COC determination date.
Producer Signature		
date"		
"An approve or	User entered the COC	Select the COC determination.
disapprove option	determination date but	
must be selected	did not select the COC	
when there is a	determination.	
COC Determination		
date"	Hear calcated the COC	Entenths COC determination data
"COC Determination date	User selected the COC determination but did	Enter the COC determination date.
	not enter the COC	
is required to	determination date.	
approve or disapprove"	determination date.	
uisappiove		

K COC Approved Merger

After COC approves the merger, the dairy operation that was:

- merged from will be displayed with a "Merger" status
- merged to will be displayed with an "Approved" status.

The following is an example of dairy operations on the Production History Search Screen after COC approves the merger:

0	ANY DAIRY OPERATION	61	1574	ANY DAIRY OPERATION	1,000,000	Approved Merger
0	ANY DAIRY OPERATION	61	1574	ANY DAIRY OPERATION	6,019,060	Approved
0	ANY FAMILY DAIRY	525	443	ANY FAMILY DAIRY		Approved Merger

If the dairy operation that was merged from also has a contract for the selected program year of the merger, the Contract Search Screen will be displayed as "Merger" for the dairy operation that was merged from.

The merged to dairy operation will be displayed as an "Initiated" contract on the Contract Search Screen. See Section 3 for additional information on recording a dairy operation contract.

The following is an example of a dairy operation on the Contract Search Screen when the merger is approved by COC.

O ANY DAIRY OPERATION	50479	61	1574	6,019,060	Initiated
O ANY FAMILY DA	RY 50454	525	443	5,062,726	Producer Certified Merger

36-58 (**Reserved**)

•••			

Section 3 CCC-781's

*--59 CCC-781, CCC-781T, CCC781S, and CCC-781M, Margin Protection Program for Dairy Producers (MPP-Dairy) Production History Establishment

A CCC-781T, CCC-781S, CCC781M for Production History Establishment

Form	Purpose
CCC-781	Used for production history establishment.
	• CLICK "View CCC-781" to display for selected dairy operation.
CCC-781T	Used for production history establishment following an initiated transfer/relocation
	CLICK "View CCC-781" to display for selected dairy operation that the production history was transferred to.
CCC-781S	Used for production history establishment following an initiated successor-in-interest.
	• CLICK "View CCC-781" to display for selected dairy operation who is the successor.
CCC-781M	Used for production history establishment following an initiated merger.
	• CLICK "View CCC-781" to display for the selected dairy operation where production history was merged to.

B CCC-781 to Establish Production History for an Existing Dairy Operation

The following is an example of CCC-781 for a dairy operation establishing production history.

This fo CCC-	781	U.S. DE	PARTME	NT OF A	GRICULTU	RE		Fo	r County (Office L	ction Act State: Jse Only	
(06-10		Cor	nmodity C	redit Cor	poration		1. Typ	e of Action			l Establishmen	t
								nin State		Calif	ornia	
							3 Adr	nin Coun	ty Name:	Merc	ed	
		PROTECTION PR						rm Num		8671		
(MPP-D	AIRY) PRODUCT	ION H	STOR	Y ESTAI	BLISHMENT				-		
							-	act Num		1028		
							5. Dai	ry Opera	tion Number	1235	32057	
_	airy Opera	NERAL INFORMATION INTO Name MILY DAIRY	JN									
	the dairy o	peration facility being le			"YES," and	this is not the initial e	stablishm	ent of the	production		YES	
		e dairy operation, compl te of Production History									. 20	
		NUAL PRODUCTION										
hist Iter res	tory for the m 6B is "Y sponse to t	operation produce and of edairy operation for each ES" and this is not the in his question. If "NO", pr Il marketings for the dair	h applicab nitial estab oceed to f	le year ir lishment Part C.	of the produ	d then proceed to Part uction history for the da	D. Howev	er, if the	response to		YES	
		-			п аррисаріе						5 000 000	
2011:		12,300,000	lbs.	2012:		2,500,000	lbs.	2013:			5,000,000	lbs.
9. Wh Comp Option 10. En	olete Option I Acouster the actor months w	W DAIRY OPERATIO If the dairy operation first on I and/or Option II to tual production history ual milk marketings for e with no production enter	determine y as adjust each mont "0". If you	market m the hig sted by t h the dai u are a s	hilk? Thest marke The seasona Ty has been easonal dair	atings that may be used al index. in operation beginning by producing operation,	with the t	irst full m	onth of prod	luction a	s indicated in It	nly a
9. Wh Comp Option 10. En For spe	nat date did note the option note the act of months we decific numbers	d the dairy operation first on I and/or Option II to ctual production history ual milk marketings for e with no production enter oer of months annually,	determine y as adjust each mont "0". If you	market m the hig sted by t h the dai u are a s	hilk? Thest marke The seasona Ty has been easonal dair	atings that may be used al index. in operation beginning by producing operation,	with the t	irst full m	onth of prod	luction a	s indicated in It	nly a
9. Wh Comp Option 10. En For spe mil	nat date did note the option note the act of months we decific numbers	d the dairy operation first on I and/or Option II to ctual production history ual milk marketings for evith no production enter oer of months annually, inual basis:	determine y as adjust each mont "0". If you check here months	market me the highested by the dain are a see:	hilk? Thest marke The seasona Ty has been easonal dair	atings that may be used at index. In operation beginning by producing operation, checked, indicate the number of the marketings.	with the t meaning, number of	irst full m your dai months y	onth of prod	luction a customa al dairy d	s indicated in It arily operates o operation will pro- ketings	nly a roduce Inde
9. Wh Comp Option 10. En For spe mil	nat date did n I Ac ter the act or months we ecific numl	d the dairy operation first on I and/or Option II to stual production history ual milk marketings for e with no production enter per of months annually, inual basis: Marketings O lbs.	determine y as adjust each mont "0". If you check her months Index 0	market m the hig the hig sted by t the dai are a s e:	hilk? Thest marke the seasona ry has been easonal dair f this box is a	atings that may be used at index. in operation beginning y producing operation, checked, indicate the notes that the second of the sec	with the fineaning, number of Index	your dai months	onth of prod ry operation your season	luction a customa al dairy d	s indicated in It arily operates o operation will principle. ketings	inly a roduce
9. Wh Comp Option 10. En For spe mil Month Jan Feb	nat date did n I Ac ter the act or months we ecific numl	d the dairy operation first on I and/or Option II to ctual production history ual milk marketings for e vith no production enter per of months annually, unual basis: Marketings 0 lbs. 0 lbs.	determine y as adjusted the months Index 0	the high steed by the high are a size:	hilk? Thest marke the seasona ry has been easonal dair f this box is a	atings that may be used al index. in operation beginning y producing operation, checked, indicate the number of the marketings O lbs. O lbs.	with the fameaning, number of Index	month Sep	onth of prod ry operation your season	luction a customa al dairy d	s indicated in it arily operates o operation will pri ketings 0 lbs.	nly a roduce Inde
9. Wh Comp Option 10. En For spe mil Month Jan Feb Mar	nat date did n I Ac ter the act or months we ecific numl	d the dairy operation first on I and/or Option II to ctual production history ual milk marketings for evith no production enter oer of months annually, inual basis: Marketings 0 lbs. 0 lbs. 0 lbs.	determine y as adjute each mont "0". If you check here months Index 0 0	market me the hig sted by the the dain unare a see: I he may I he may I he may I he market market market me higher than 1 he may I he market market me higher than 1 he market me highe	hilk? Thest marke the seasona ry has been easonal dair f this box is a	atings that may be used al index. in operation beginning yeroducing operation, checked, indicate the number of the marketings O lbs. O lbs.	with the tomeaning, number of the second of	months y Month Sep Oct Nov	onth of prod ry operation your season	luction a customa al dairy d	s indicated in it arily operates o operation will prince (continue) (continue	Inde
9. Wh Comp Option 10. En For spe mil Month Jan Feb Mar Apr	nat date did n I Acter the acter the acter months we ecific numlik on an ar	d the dairy operation first on I and/or Option II to ctual production history ual milk marketings for evith no production enter oper of months annually, inual basis: Marketings 0 lbs. 0 lbs. 0 lbs. 0 lbs.	t begin to be determined by as adjusted mont "0". If you check her months Index 0 0 0 0	market me the high steed by the high are a see: It is the daily are a see: It is the me the high seed of the hight seed of the high seed of the high seed of the high seed of th	hilk? hest marke the seasona ry has been easonal dair f this box is o	atings that may be used al index. in operation beginning yeroducing operation, checked, indicate the number of the second	with the tomeaning, number of the tomeaning of the tomean	months y Month Sep Oct Nov Dec	nonth of prod ry operation your season	luction a customa al dairy o Mari	s indicated in it arily operates o opperation will principle. O lbs. O lbs. O lbs. O lbs.	nly a roduce Inde
9. Who Comp Option 10. En Fot Spe mil Month Jan Feb Mar Apr 11. Ca div inca av	nat date did n I Acuter the act r months we ceific numl lik on an ar Year Alculate an wided by the dicated by aliable full	d the dairy operation first on I and/or Option II to ctual production history ual milk marketings for evith no production enter oer of months annually, inual basis: Marketings 0 lbs. 0 lbs. 0 lbs.	t begin to be determined as adjusted to montify as adjusted to montify the determined to the control of the con	market me the high sted by the high sted	hest marke the seasonary has been easonal dair f this box is of Year The sum of a for the applied d enter annue	atings that may be used al index. in operation beginning y producing operation, checked, indicate the number of the second of t	with the tomeaning, number of the tomeaning of the tomean	months Month Sep Oct Nov Dec gs above conal dain esum of	Year Personal Production of P	luction a customa al dairy o Mari	s indicated in it arily operates o operation will prince (continue) (continue	Inde
9. Who Comp Option 10. En For Spermil Month Jan Feb Mar Apr 11. Cadin incare average and the specific forms of	alculate an vided by the first hard alculate an vided by the dicated by all albein full to the first hard alculate an vided by the dicated by all able full to the first hard alculate an vided by the dicated by all able full to the first hard alculate an vided by the vided by	d the dairy operation first on I and/or Option II to a stual production history usl milk marketings for evith no production enterper of months annually, anual basis: Marketings O lbs. O lbs. O lbs. O lbs. d enter annual productice sum of the seasonal in a check in the box in Ite month milk marketings in gother result by the num on the result by the num on the production his annual production his annual production his annual production his	t begin to it determine y as adjusted mont "0". If you check her months Index 0 0 0 on history index percent 10, calcabove diviber of mostery will	market me the higsted by the the dain are a size: I me the limit of th	the sum of a cort the application of this box is of the sum of a cort the application of	available full month milts able months. Or, if this able months. Or, if this able months. Or, if this able production beginning or be used to be used to be used. In operation, checked, indicate the notice of the	with the tomeaning, number of the second of	Month Sep Oct Nov Dec gs above onal dair e sum of	year Year Py, as y 12,	Mari	s indicated in it arily operates o operation will pri ketings 0 lbs. 0 lbs. 0 lbs. 0 lbs. 1 lbs. 1 lbs. 1 lbs. 1 lbs. 1 lbs.	Index
9. Wh Comp Option 10. En For spiral mill Mar Apr 11. Ca divince ava an Option	alculate an idea by the first series and the series are series and the series and the series and the series are series and the series are series and the series and the series are series and the series are series and the series are series and the	d the dairy operation first on I and/or Option II to stual production history used milk marketings for evith no production enter per of months annually, anual basis: Marketings O lbs. O lbs. O lbs. o lbs. d enter annual production is such of the seasonal in a check in the box in Ite month milk marketings in gither result by the num	t begin to it determine y as adjusted mont "0". If you check her months Index 0 0 0 0 on history index percent 10, calcabove diviber of months to you can be for you can be for you can be for you can you will y USDA.	market m the hig sted by t the dai u are a si u are a si l Month May Jun Jul Aug by using pentages ficulate and ded by the this indicate the base	hest marke the seasonal direction of the sea	atings that may be used al index. In operation beginning y producing operation, checked, indicate the number of the the	with the timeaning, number of the timeaning of the time of tim	Month Sep Oct Nov Dec gs aboveonal daire e sum of e result b	year Year ey, as y 12, ttion relative	Mari	s indicated in it arily operates o operation will pri ketings 0 lbs. 0 lbs. 0 lbs. 0 lbs. 1 lbs. 1 lbs. 1 lbs. 1 lbs. 1 lbs.	Index
9. Wh Comp Option 10. En For spic Month Jan Feb Mar Apr 11. Ca div inc avv an Option 12. En	nat date did plete Optici n I Ac ter the act r months v ecific numl lik on an ar Year Year Alculate an vided by th dicated by th direct the cure the reference of the cure that the cure that the cure	d the dairy operation first on I and/or Option II to tual production history use milk marketings for evith no production enter per of months annually, inual basis: Marketings	t begin to it determine y as adjusted to montiful in it. The interest of the i	market me the high steed by the high earlier in the dail and are a size. In the dail are are a size. In the dail are are are a size. In the dail are	hest marke the seasona ry has been easonal dair of this box is of the sum of a or the applied of enter annue sum of the don't need to the applied of the app	atings that may be used al index. In operation beginning yeroducing operation, checked, indicate the number of the participation, of the participation of t	with the fineaning, umber of Index O O O K marketing is a season of the index of t	Month Sep Oct Nov Dec gg above conal dair e sum of e result b	year Year Fy, as y 12, tition relative	Mari	s indicated in it arily operates o operation will pri ketings 0 lbs. 0 lbs. 0 lbs. 0 lbs. 1 lbs. 1 lbs. 1 lbs. 1 lbs. 1 lbs.	Index See Onlines
9. Wh Comp Option 10. En For spic Month Jan Feb Mar Apr 11. Ca div inc avv an Option 12. En	nat date did plete Optici n I Ac ter the act r months v ecific numl lik on an ar Year Year Alculate an vided by th dicated by th direct the cure the reference of the cure that the cure that the cure	d the dairy operation first on I and/or Option II to itual production history ual milk marketings for evith no production enter oer of months annually, inual basis: Marketings O libs. O libs. O libs. O libs. d enter annual productic e sum of the seasonal ir a check in the box in Ite month milk marketings in g the result by the num e annual production his orage data published b	t begin to it determine y as adjusted to montiful in it. The interest of the i	market me the high steed by the high earlier in the dail and are a size. In the dail are are a size. In the dail are are are a size. In the dail are	hest marke the seasona ry has been easonal dair of this box is of the sum of a or the applied of enter annue sum of the don't need to the applied of the app	atings that may be used al index. In operation beginning yeroducing operation, checked, indicate the number of the participation, of the participation of t	with the fineaning, umber of Index O O O K marketing is a season of the index of t	Month Sep Oct Nov Dec gg above conal dair e sum of e result b	year Year Fy, as y 12, tition relative	duction a customar al dairy of Mari	s indicated in it arily operates of operation will pro- ketings O lbs. O lbs. O lbs. O lbs. Inty Office Use	Index Index Se Only Se Only Ibs
9. Wh Comp Option 10. En For Spy mil Month Jan Feb Mar Apr 11. Ca divince ava ava an Option 12. En 13. Nal	alculate an ided by the distribution of the current	d the dairy operation first on I and/or Option II to tual production history use milk marketings for evith no production enter per of months annually, inual basis: Marketings	t begin to it determine y as adjusted to month of the control of t	market me the high steed by the the dail a lare a size. In the dail a lare a	hest marke the seasona ry has been easonal dair of this box is of the sum of a for the sum of a for the sum of the sum of the sum of the cated in Item d on the he ration, include a as publish	al index. in operation beginning yroducing operation, checked, indicate the number of the participation of the pa	with the fineaning, umber of Index O O O K marketing is a season sistement of the Index output outp	Month Sep Oct Nov Dec gs above on all dair e sum of e result b ry opera	e y, as y 12, ttion relative	Mari	s indicated in it arily operates of operation will provide the second of	Inde: Inde: See Only bssee

Par. 59

- *--59 CCC-781, CCC-781T, CCC781S, and CCC-781M, Margin Protection Program for Dairy Producers (MPP-Dairy) Production History Establishment (Continued)
 - **B** CCC-781 to Establish Production History for an Existing Dairy Operation (Continued)

PART D - DAIRY OPERATION'S ESTABLISH	ED PRODUCTION HI	STORY AND CERTIFICATION	Page 2 of 2
5. FSA representative will enter the applicable produc			15A. 12,300,000 lbs
Part C from elected option 1 or option 2. Dairy op- dairy operations with less than 12 full months of ac C in item 15B.			15B. Option 1 Option 2
16A.		16B.	16C.
Signature of Producer (By)		hip of the Individual Signing in the	Date
	Re	epresentative Capacity	(MM-DD-YYYY)
7A. Signature of COC or Designee		17B. Status	17C. Date (MM-DD-YYYY)
		Approved Disapproved	
8. Remarks			
tt 1430, the Commodity Credit Corporation Charter Act (15 U nibility to participate in and receive benefits under the Margin ite, Local government agencies, Tribal agencies, and nongov olicable Routine Uses identified in the System of Records No	S.C. 714 et seq.), and the in Protection Program for dain remmental entities that have tice for USDA/FSA-2, Farm	y producers. The information collected on this be been authorized access to the information b Records File (Automated). Providing the req	e information will be used to determine s form may be disclosed to other Federal, y statute or regulation and/or as described i uested information is voluntary. However,
It 1430, the Commodity Credit Corporation Charter Act (15 U julility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongov plicable Routine Uses identified in the System of Records No ure to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Rec a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dair Protection Program for dair remmental entities that have tice for USDA/FSA-2, Farm prination of ineligibility to part duction Act as specified in the function Act as specified in the function for the specified of the function for the function for the specified of the function for the function for the function for the function for the function for function for the function for function for function for function function for function for function fun	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
It 1430, the Commodity Credit Corporation Charter Act (15 U julility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongov plicable Routine Uses identified in the System of Records No ure to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Rec a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dair Protection Program for dair remmental entities that have tice for USDA/FSA-2, Farm prination of ineligibility to part duction Act as specified in the function Act as specified in the function for the specified of the function for the function for the specified of the function for the function for the function for the function for the function for function for the function for function for function for function function for function for function fun	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
I 1430, the Commodity Credit Corporation Charter Act (15 U libility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongov blicable Routine Uses identified in the System of Records No ure to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Rec a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dair Protection Program for dair remmental entities that have tice for USDA/FSA-2, Farm prination of ineligibility to part duction Act as specified in the function Act as specified in the function for the specified of the function for the function for the specified of the function for the function for the function for the function for the function for function for the function for function for function for function function for function for function fun	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
1 1430, the Commodity Credit Corporation Chanter Act (15 Uibility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongovilicable Routine Uses identified in the System of Records Noure to furnish the requested information will result in a determination collection is exempted from the Paperwork Receiptoriation of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dair Protection Program for dair remmental entities that have tice for USDA/FSA-2, Farm prination of ineligibility to part duction Act as specified in the function Act as specified in the function for the specified of the function for the function for the specified of the function for the function for the function for the function for the function for function for the function for function for function for function function for function for function fun	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
1 1430, the Commodity Credit Corporation Chanter Act (15 Uibility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongovilicable Routine Uses identified in the System of Records Noure to furnish the requested information will result in a determination collection is exempted from the Paperwork Receiptoriation of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
1.1430, the Commodity Credit Corporation Chanter Act (15 Uibility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongovilicable Routine Uses identified in the System of Records Noure to furnish the requested information will result in a determination collection is exempted from the Paperwork Receiptoroxics of appropriate criminal and civil fraud, privacy, a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
1.1430, the Commodity Credit Corporation Chanter Act (15 Uibility to participate in and receive benefits under the Margin e., Local government agencies, Tribal agencies, and nongovilicable Routine Uses identified in the System of Records Noure to furnish the requested information will result in a determination collection is exempted from the Paperwork Records information of appropriate criminal and civil fraud, privacy, a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
1.1430, the Commodity Credit Corporation Chanter Act (15 Uibility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongovilicable Routine Uses identified in the System of Records Noure to furnish the requested information will result in a determination collection is exempted from the Paperwork Receiptoroxics of appropriate criminal and civil fraud, privacy, a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
1.1430, the Commodity Credit Corporation Chanter Act (15 Uibility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongovilicable Routine Uses identified in the System of Records Noure to furnish the requested information will result in a determination collection is exempted from the Paperwork Receiptoroxics of appropriate criminal and civil fraud, privacy, a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
1 1430, the Commodity Credit Corporation Chanter Act (15 Uibility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongovilicable Routine Uses identified in the System of Records Noure to furnish the requested information will result in a determination collection is exempted from the Paperwork Receiptoriation of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
I 1430, the Commodity Credit Corporation Charter Act (15 U libility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongov blicable Routine Uses identified in the System of Records No ure to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Rec a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
It 1430, the Commodity Credit Corporation Charter Act (15 U julility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongov plicable Routine Uses identified in the System of Records No ure to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Rec a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the reg ticipate in and receive benefits under the Man he Agricultural Act of 2014 (Pub. L. 113-79, Ti	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
It 1430, the Commodity Credit Corporation Charter Act (15 U julility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongov plicable Routine Uses identified in the System of Records No ure to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Rec a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the registicipate in and receive benefits under the Manare Agricultural Act of 2014 (Pub. L. 113-79, Time Agricultural Act of 2014 (Pub. L. 113-79).	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
It 1430, the Commodity Credit Corporation Charter Act (15 U pillilly to participate in and receive benefits under the Margin tle, Local government agencies, Tribal agencies, and nongov olicable Routine Uses identified in the System of Records No ture to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Rec e provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the registicipate in and receive benefits under the Manare Agricultural Act of 2014 (Pub. L. 113-79, Time Agricultural Act of 2014 (Pub. L. 113-79).	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
It 1430, the Commodity Credit Corporation Charter Act (15 U julility to participate in and receive benefits under the Margin te, Local government agencies, Tribal agencies, and nongov plicable Routine Uses identified in the System of Records No ure to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Rec a provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dain eremmental entities that have tice for USDA/FSA-2, Farm inition of ineligibility to part duction Act as specified in the	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the registicipate in and receive benefits under the Manare Agricultural Act of 2014 (Pub. L. 113-79, Time Agricultural Act of 2014 (Pub. L. 113-79).	e information will be used to determine is form may be disclosed to other Federal, y statute or regulation and/or as described is uested information is voluntary. However, gin Protection Program for dairy producers. tte I, Subtitle F, Administration).
Int 1430, the Commodity Credit Corporation Charter Act (15 Ugillity to participate in and receive benefits under the Margin ste, Local government agencies, Tribal agencies, and nongov plicable Routine Uses identified in the System of Records No lure to furnish the requested information will result in a detern is information collection is exempted from the Paperwork Receipe provisions of appropriate criminal and civil fraud, privacy, a	S.C. 714 et seq.), and the Protection Program for dair Protection Program for dair remmental entities that have tice for USDA/FSA-2, Farm prination of ineligibility to part duction Act as specified in the function Act as specified in the function Act as specified in the function for the sequence of the sequence function for the sequence of the sequence function for the sequence of the sequence function for the sequence function function function for the sequence function	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the registicipate in and receive benefits under the Manare Agricultural Act of 2014 (Pub. L. 113-79, Time Agricultural Act of 2014 (Pub. L. 113-79).	information will be used to determine is form may be disclosed to other Federal y statute or regulation and/or as describe uested information is voluntary. Howeves gin Protection Program for dairy produces the I, Subtitle F, Administration).
art 1430, the Commodity Credit Corporation Charter Act (15 Uighility to participate in and receive benefits under the Margin tale, Local government agencies, Tribal agencies, and nongoverplicable Routine Uses identified in the System of Records No illure to furnish the requested information will result in a determination collection is exempted from the Paperwork Reche provisions of appropriate criminal and civil fraud, privacy, a OUNTY FSA OFFICE.	S.C. 714 et seq.), and the Protection Program for dair Protection Program for dair remmental entities that have tice for USDA/FSA-2, Farm prination of ineligibility to part duction Act as specified in the function Act as specified in the function Act as specified in the function for the sequence of the sequence function for the sequence of the sequence function for the sequence of the sequence function for the sequence function function function for the sequence function	Agricultural Act of 2014 (Pub. L. 113-79). The producers. The information collected on this been authorized access to the information be Records File (Automated). Providing the registicipate in and receive benefits under the Manare Agricultural Act of 2014 (Pub. L. 113-79, Time Agricultural Act of 2014 (Pub. L. 113-79).	e information will be used to determine is form may be disclosed to other Fede s form may be disclosed to other Fede y statule or regulation and/or as descri- uested information is voluntary. Howe gin Protection Program for dairy product the f, Subtitle F, Administration).

C CCC-781 to Establish Production History for a New Dairy Operation

The following is an example of CCC-781 for a new dairy operation.

CCC-	-781	U.S. DE	PARTME	NT OF AG	RICULTURE			Fo	or County O	ffice	Use Only	
(06-10		Con	nmodity C	redit Corp	oration		1. Typ	e of Acti			al Establishment	1
								min State		Cali	ifornia	
							1		nty Name:	Mei	rced	
		PROTECTION PR						arm Num	-	102	04	
((MPP-D	AIRY) PRODUCT	ION HI	STORY	ESTABLE	SHMENT	4B. Tr	act Num	ber:	407	5	
									tion Number:	+	-	
PAR	T A - GEN	NERAL INFORMATIO	ON				o. Du	ту орега	don Hamber.			
		ition Name										
6B. Is	the dairy o	peration facility being le			YES," and this i	is not the initial e	stablishm	ent of the	production		NO	
		e dairy operation, complete of Production History										
		NUAL PRODUCTION										
hist	story for the m 6B is "YI	operation produce and one dairy operation for each ES" and this is not the in his question. If "NO", pro	n applicabl nitial estab	le year in I lishment o	Item 8, and then	proceed to Part	D. Hower	ver, if the	response to		NO	
	no della	I marketings for the dair			applicable cale	ndar year below:						
2011:		0	lbs.	2012:		C	lbs.	2013:			0	lbs.
PAR	T.C NEV	W DAIRY OPERATIO	N PROD	UCTION	HISTORY							
9. Wh Comp Option 10. En	olete Option	d the dairy operation first on I and/or Option II to tual production history ual milk marketings for e	determine y as adjus	the high sted by th h the dairy	est marketings e seasonal ind has been in op	ex. eration beginning	with the	first full m	nonth of produ	iction a	as indicated in Ite	em 9.
9. Wh Comp Option 10. En For spe	plete Option I Acoustic results of the action of the actio	d the dairy operation first on I and/or Option II to ctual production history ual milk marketings for e with no production enter ber of months annually,	determine y as adjus each month "0". If you	the high sted by th h the dairy are a sea	est marketings e seasonal ind has been in op asonal dairy pro	ex. eration beginning ducing operation	with the t	first full m	nonth of produ	iction a	ry. as indicated in Ite	em 9. nly a
9. Wh Comp Option 10. En For spe mil	nat date did plete Option on I Ac anter the action or months we ecific numbilk on an an	d the dairy operation first on I and/or Option II to ctual production history ual milk marketings for e with no production enter ber of months annually,	determine y as adjus each month "0". If you check here	e the high sted by th h the dairy u are a sea e: If t	est marketings e seasonal ind has been in op asonal dairy pro this box is check	ex. eration beginning ducing operation	with the t	first full m	nonth of produ	uction a custom I dairy	ry. as indicated in Ite	em 9. nly a oduce
9. Wh Comp Option 10. En For spe mil	nat date did plete Option on I Ac anter the action or months we ecific numbilk on an an	the dairy operation first on I and/or Option II to ctual production history and milk marketings for evith no production enter per of months annually, (unual basis: 0	determine y as adjust each month "0". If you check here months	e the high sted by th h the dairy u are a sea e: If t	est marketings e seasonal ind has been in op asonal dairy pro this box is check	ex. eration beginning ducing operation ked, indicate the r	with the to meaning number of	first full m , your da months	nonth of produ iry operation o your seasona	uction a custom I dairy	ry. as indicated in It narily operates or operation will pr	em 9. nly a roduce
9. Wh Comp Option 10. En For spe mil	nat date did plete Option on I Ac anter the action or months we ecific numbilk on an an	d the dairy operation first on I and/or Option II to out and production history and milk marketings for evith no production enter over of months annually, innual basis: 0	determine y as adjus each month "0". If you check here months	e the high sted by th h the dairy u are a sea e: If t	est marketings e seasonal ind r has been in op asonal dairy pro this box is check	ex. eration beginning ducing operation ked, indicate the r arketings	with the someone with the someone some	first full m , your da months	nonth of produ iry operation o your seasona	uction a custom I dairy	ry. as indicated in It- narily operates or operation will pro- rketings	em 9. nly a roduce
9. Wh Comp Option 10. En For spe mil	plete Option I Aconter the actor months we decific number ill on an analyzear	the dairy operation first on I and/or Option II to estual production history and milk marketings for evith no production enter per of months annually, annual basis: Marketings O lbs.	y as adjustant month of the control	e the high sted by th the dairy are a sea e: ft Month	est marketings e seasonal ind r has been in op asonal dairy pro this box is check	ex. eration beginning ducing operation ted, indicate the rarketings 30,000 lbs.	meaning number of Index 1.0075	first full m , your da months Month Sep	nonth of produ iry operation o your seasona	uction a custom I dairy	as indicated in Iterative operation will proper operation will provide the control of the control operation operation operation of the control operation ope	em 9. nly a
9. Wh Comp Option 10. En For spe mil Month Jan Feb Mar Apr	olete Option I Acorder the action will be action with the acti	d the dairy operation first on I and/or Option II to obtain I and I a	y as adjustant months Index 1.1500 1.0002 1.0003	the high sted by the hathe dairy u are a sea e: If t Month May Jun Jul Aug	est marketings e seasonal ind has been in op asonal dairy pro his box is check Year M. 2016	ex. eration beginning ducing operation red, indicate the r arketings 30,000 lbs. 0 lbs. 0 lbs. 0 lbs.	Index 1.0075 1.0025 1.0010	month Sep Oct Nov Dec	nonth of produ	uction a custom I dairy Ma	ry. as indicated in It narily operates or operation will pr rketings 0 lbs. 0 lbs. 0 lbs. 0 lbs.	em 9. nly a coduce Index 1.000 1.001
9. Wh Comp Option 10. En For Spe mil Month Jan Feb Mar Apr 11. Ca divi	nat date dicher option I Acouster the actor of mile actor	d the dairy operation first on I and/or Option II to obtain I and/or Option II to obtain I and/or Option II to obtain I and I	determine y as adjus each mont "0". If you check here months Index 1.1500 1.0002 1.0003 1.0010 In history to dex perce monto, calc above dividence	the high sted by th the dairy are a sea if t Month May Jun Jun Jul Aug by using the entages for usualte and ded by the	est marketings e seasonal ind has been in op asonal dairy pro this box is check Year M: 2016 the sum of availal ir the applicable enter annual pr sum of the inde	ex. eration beginning ducing operation ted, indicate the rarketings 30,000 lbs. 0 lbs. 0 lbs. 0 lbs. ble full month mill months. Or, if this oduction history is	Index 1.0075 1.0025 1.0010 1.0012 k marketin si sa seasy using th	months Month Sep Oct Nov Dec ags above sonal dai e sum of	Year Year Ferry, as	uction a custom I dairy Ma	ry. as indicated in ltt. harily operates or operation will pr rketings 0 lbs. 0 lbs. 0 lbs. 0 lbs. unty Office Us	em 9. nly a oduce 1.000 1.001 1.001 1.001
9. Wh Comp Option 10. En For Spe mil Month Jan Feb Mar Apr 11. Ca divi	phat date dictional d	the dairy operation first on I and/or Option II to a stual production history ual milk marketings for evith no production enter per of months annually, annual basis: Marketings 0 lbs. 20,000 lbs. 25,000 lbs. 26,400 lbs. denter annual production e sum of the seasonal ir a check in the box in the month milk marketings	y as adjusted and the state of	the high sted by the high sindical sted by the high sin	est marketings e seasonal ind has been in op asonal dairy pro this box is check Year M: 2016 he sum of availal r the applicable enter annual pro sum of the manual pro sum of the manual pro sum of the index of the index of the manual pro sum of the index of the index of the manual pro sum of the index	ex. eration beginning ducing operation ted, indicate the I arketings 30,000 lbs. 0 lbs. 0 lbs. 0 lbs. collabs. 0 lbs.	Index 1.0075 1.0025 1.0010 1.0012 k marketirs is a seasy using the	Month Sep Oct Nov Dec ngs abovesorial a sum of e result be	Year Personal Production of your seasonal Production of Y	Ma	as indicated in It- narily operates or operation will pr rketings 0 lbs. 0 lbs. 0 lbs. 1 lbs. 25,2	em 9. nly a oduce Index 1.000 1.001 1.001 1.001 93 lbs.
9. Wh Comp Option 10. En For spiral mill Month Jan Feb Mar Apr 11. Ca divince ava an	nat date diction of the control of t	d the dairy operation first on I and/or Option II to obtain I and I a	y as adjusted and the state of	the high sted by th the dairy u are a sea :	est marketings e seasonal ind has been in op asonal dairy pro his box is check Year M. 2016 Be sum of availa the applicable enter annual pro sum of the inde thed in item 10. on the herd sla	ex. eration beginning ducing operation ted, indicate the rarketings 30,000 lbs. 0 lbs. 0 lbs. 0 lbs. college full month mil months. Or, if this oduction history tex percentages, care of the participate of the participate of the participate of the care of the participate of the care of the participate of the particip	Index 1.0075 1.0025 1.0010 1.0012 k marketing is a seasy using the dividing the batting dating datin	month Month Sep Oct Nov Dec Igs above sonal dai e sum of e result b	ronth of produity operation of your seasona Year Year ery, as for 12, attor relative	Ma	ry. as indicated in litterarily operates or operation will provide the received of the control	em 9. nly a oduce Index 1.000 1.001 1.001 1.001 93 lbs.
9. Wh Comp Option 10. En For spic mill Month Jan Feb Mar Apr 11. Ca div inc avv an Option 12. En	phat date dictional dictio	the dairy operation first on I and/or Option II to obtain I and	determine y as adjus ach mont "0". If you check here months Index 1.1500 1.0002 1.0003 1.0010 In history b didx perce months you while y	the high sted by th the dairy u are a sea e: If t Month May Jun Jul Aug Dy using the sentages for ulate and ded by the nths indica be based	est marketings e seasonal ind has been in op asonal dairy pro this box is check Year M. 2016 Be sum of availar the applicable enter annual pro sum of the ind ated in Item 10. on the herd six	ex. eration beginning ducing operation ted, indicate the rarketings 30,000 lbs. 0 lbs. 0 lbs. 0 lbs. ble full month mil months. Or, if this douction history exex percentages, care of the participary cows (exclude	unith the inmeaning number of index 1.0075 1.0025 1.0010 1.0012 is a sea sea sea sea sea sea sea sea sea	Month Sep Oct Nov Dec gs above sonal dais e sum of e result b	ronth of productive operation of your seasona Year Per py, as fy 12, attorn relative esh):	Ma	ry. as indicated in litterarily operates or operation will provide the received of the control	em 9. nly a oduce Index 1.000 1.001 1.001 1.001 93 lbs g herd
9. Wh Comp Option 10. En For spic mill Month Jan Feb Mar Apr 11. Ca div inc avv an Option 12. En	phat date dictional dictio	d the dairy operation first on I and/or Option II to out the production history and milk marketings for evitin to production enter per of months annually, inual basis: Marketings	determine y as adjus ach mont "0". If you check here months Index 1.1500 1.0002 1.0003 1.0010 In history b didx perce months you while y	the high sted by th the dairy u are a sea e: If t Month May Jun Jul Aug Dy using the sentages for ulate and ded by the nths indica be based	est marketings e seasonal ind has been in op asonal dairy pro this box is check Year M. 2016 Be sum of availar the applicable enter annual pro sum of the ind ated in Item 10. on the herd six	ex. eration beginning ducing operation ted, indicate the rarketings 30,000 lbs. 0 lbs. 0 lbs. 0 lbs. ble full month mil months. Or, if this douction history exex percentages, care of the participary cows (exclude	unith the inmeaning number of index 1.0075 1.0025 1.0010 1.0012 is a sea sea sea sea sea sea sea sea sea	Month Sep Oct Nov Dec gs above sonal dais e sum of e result b	ronth of productive operation of your seasonal of your se	Ma Ma to the	ry. as indicated in litterarily operates or operation will provide the received of the control	em 9. Inly a coduce Index 1.000 1.001 1.001 1.001 93 lbs. g herd 50
9. Who Comp Option 10. En For Spiral Month Jan Feb Mar Apr 11. Ca divince avan Option 12. En 13. Nat	hat date dictional annual date dictional d	the dairy operation first on I and/or Option II to obtain I and	determine y as adjust seach month "0". If you check here months Index 1.1500 1.0002 1.0003 1.0010 In history b dex perce m 10, calc above divisible of mon story will y USDA. ws in the down (use N	the high sted by the sted by the high st	est marketings e seasonal ind has been in op asonal dairy pro this box is check Year M: 2016 the sum of availal r the applicable enter annual pro sum of the herd siz attion, including d as published for	ex. eration beginning ducing operation ted, indicate the rarketings 30,000 lbs. 0 lbs. 0 lbs. 0 lbs. ble full month mil months. Or, if this doduction history be ex percentages, or the participating cows (exclude a applicable caler	Index 1.0075 1.0025 1.0010 1.0012 k marketir is is a seasy using the distribution of t	Month Sep Oct Nov Dec gs above sonal dais e sum of e result b	ronth of productive operation of your seasonal of your se	Ma Ma to the	ry. as indicated in litterarily operates or operation will provide the second operation of the second operation ope	em 9. Inly a coduce Index 1.000 1.001 1.001 1.001 1.001 93 lbs. g herd 50

C CCC-781 to Establish Production History for a New Dairy Operation (Continued)

Part C from elected option 1 or option 2. Dairy operations in leased or rended facilities that are relocating and dairy operations with less than 12 full months of actual monthly marketings must confirm elected option from Part C in Item 15B. 16B. 16B. Signature of Producer (By) Title/Relationship of the Individual Signing in the Representative Capacity 7A. Signature of COC or Designee 17B. Status 17C. Date (MM-DD-YYYY) 8. Remarks 17C. Date (MM-DD-YYYY) 17D. Date (MM-DD-YYYYY) 17D. Date (MM-DD-YYYYYY) 17D. Date (MM-DD-YYYYYY) 17D. Date (MM-DD-YYYYYY) 17D. Date (MM-DD-YYYYYY) 17D. Date (MM-DD-YYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYY	PART D - DAIRY OPERATION'S ESTABL	SHED PRODUCTION H	ISTORY AND CERTIFICATION	Page 2 of 2
dairy operations with less than 12 full months of actual monthly marketings must confirm elected option from Part C in item 15B. 16A. Signature of Producer (By) Title/Relationship of the Individual Signing in the Representative Capacity Title/Relationship of the Individual Signing in the Representative Capacity TA. Signature of COC or Designee 17B. Status 17C. Date (MM-DD-YYYY) Approved Disapproved 17B. Status 17C. Date (MM-DD-YYYY) 8. Remarks 17C. Date (MM-DD-YYYY) 17D. Date (MM-DD-YYYY) 18D. Date (MM-DD-YYYYY) 18D. Date (MM-DD-YYYYYY) 18D. Date (MM-DD-YYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYY				15A. 82,500 lbs
Title/Relationship of the Individual Signing in the Representative Capacity 16B. 16C. Date (MM-DD-YYYY) TA. Signature of COC or Designee 17B. Status 17C. Date (MM-DD-YYYY) 17D. Date (MM-DD-YYYYY) 17D. Date (MM-DD-YYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYY				15B.
Signature of Producer (By) Title/Relationship of the Individual Signing in the Representative Capacity Title/Relationship of the Individual Signing in the (MM-DD-YYYY) TA. Signature of COC or Designee 17B. Status 17C. Date (MM-DD-YYYY) Approved Disapproved 17C. Date (MM-DD-YYYY) 8. Remarks 17C. Date (MM-DD-YYYY) 18C. Date (MM-DD-YYYYY) 18C. Date (MM-DD-YYYYY) 18C. Date (MM-DD-YYYYY) 18C. Date (MM-DD-YYYYY) 18C. Date (MM		,		Option 1 X Option 2
Representative Capacity (MM-DD-YYYY) 7A. Signature of COC or Designee 17B. Status 17C. Date (MM-DD-YYYY) Approved Disapproved B. Remarks 8. Remarks 17C. Date (MM-DD-YYYY) 17D. Date (MM-DD-				
7A. Signature of COC or Designee 17B. Status 17C. Date (MM-DD-YYYY) Approved Disapproved Disapproved 17B. Status 17C. Date (MM-DD-YYYY) 17D. Date (MM-DD-YYYYY) 17D. Date (MM-DD-YYYY) 17D. Date (MM-DD-YYYYY) 17D. Date (MM-DD-YYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYYY	Signature of Producer (By)			
a following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is 7 of 1430, the Commodity Credit Corporation Charter Act (15 U.S.C. 1714 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to determine highly to participate in and receive benefits under the Margin Protection Program for dairy producers. The information by statute or regulation and/or as described itself. Local governmenta gencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described intelligible for the Commonity of Records Notice for USDAPT-82A. 2 Farm Records File (Automotion Frequency and Protection Program for dairy producers. The information will result in a determination of ineligibility to participate in and receive benefits under the Margin Protection Program for dairy producers is information collection is exempted from the Paperwork Reduction Act as specified in the Agricultural Act of 2014 (Pub. L. 113-79, Title I, Subtitle F, Administration).			,	
e following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is 7 of 1430, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79). The information is determine allight to participate in and receive benefits under the Margin Protection Program for dairy producers. The information collected on this form may be disclosed to other Federal, the Local government agencies, Tribal agencies, and nongovernmental entities that have been affect access to the information by statute or regulation and/or as described in the Usas identified in the System of Records Nicke for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, ure to furnish the requested information in voluntary. However, ure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under the Margin Protection Program for dairy producers is information collection is exempted from the Papervork Reduction Act as specified in the Agricultural Act of 2014 (Pub. L. 113-79, Title I, Subtitle F, Administration).	7A. Signature of COC or Designee		17B. Status	17C. Date (MM-DD-YYYY)
e following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is 7 of 1430, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79). The information is determine allight to participate in and receive benefits under the Margin Protection Program for dairy producers. The information collected on this form may be disclosed to other Federal, the Local government agencies, Tribal agencies, and nongovernmental entities that have been affect access to the information by statute or regulation and/or as described in the Usas identified in the System of Records Nicke for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, ure to furnish the requested information in voluntary. However, ure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under the Margin Protection Program for dairy producers is information collection is exempted from the Papervork Reduction Act as specified in the Agricultural Act of 2014 (Pub. L. 113-79, Title I, Subtitle F, Administration).			Approved Disapproved	
e following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a — as amended). The authority for requesting the information identified on this form is 7 of 1430, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to determine publicy to participate in and receive benefits under the Margin Protection Program for dairy producers. The information collected on this form may be disclosed to other Federal, the, Local government agencies, This algencies, and nongovernmental entities that have been authorized access to the information by statule or regulation and/or as described collected uses identified in the System of Records Netice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, ure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under the Margin Protection Program for dairy producers is information collection is exempted from the Paperwork Reduction Act as specified in the Agricultural Act of 2014 (Pub. L. 113-79, Title I, Subtitle F, Administration).	0 B			
e provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO YOUR JUNTY FSA OFFICE.				
	I 1430, the Commodity Credit Corporation Charter Act libility to participate in and receive benefits under the Mit te, Local government agencies, Tribal agencies, and no plicable Routine Uses identified in the System of Record ure to furnish the requested information will result in a d is information collection is exempted from the Paperwon provisions of appropriate criminal and civil fraud, priva	15 U.S.C. 714 et seq.), and the argin Protection Program for dai angovernmental entities that hav is Notice for USDA/FSA-2, Farm etermination of ineligibility to pai k Reduction Act as specified in t	Agricultural Act of 2014 (Pub. L. 113-79). The y producers. The information collected on this e been authorized access to the information by Records File (Automated). Providing the requi- ticipate in and receive benefits under the Margi-	information will be used to determine form may be disclosed to other Federal, statute or regulation and/or as described, statute or regulation and/or as described instruction is voluntary. However, in Protection Program for dairy producers. le I, Subtitle F, Administration).

D CCC-781T to Establish Production History for a Transfer/Relocation

The following is an example of CCC-781T for a transfer/relocation.

	U.S. DEPARTMENT			For County Of	fice Use Only
(05-31-16)	Commodity Cred	t Corporation	1. Type of A	Action:	Transfer/Relocation
		FOR DAIRY PRODUCERS ORY ESTABLISHMENT		eration Number:	
PART A - GENERAL	INFORMATION				
6a. Dairy Operation Nar ANY FAMILY I					
6C. Effective Date of Tra	nsfer/Relocation				
	Original Farm/Tract			New Farm/Tract	
Administrative State	California	Administra		Californ	
Administrative County Farm Number	Merced 11377	Administra Farm Num	tive County	Merced 11198	1
Tract Number	8110	Tract Num		7903	
understand that the transfe	r/relocation of my dairy operation	and FSA approved production history shall ear will transfer with my dairy operation wil	be effective immedia	ately upon FSA app	roval. I also understand that transfer.
		ED PRODUCTION HISTORY AN			
15. Established Production	on History			15A.	375,000 lbs
	16A. f Producer (<i>By</i>)	16B. Title/Relationship of the Indi Representative		he	16C. Date (MM-DD-YYYY)
I7A. Signature of COC o	r Designee	17B.		17C.	Date (MM-DD-YYYY)
		Appro	ved Disa	pproved	
18. Remarks					
accordance with Federal cist tidions participating in or a pression), sexual orientation vil rights activity, in any prog	dministering USDA programs are n, disability, age, marital status, fa ram or activity conducted or funde	of Agriculture (USDA) civil rights regulation prohibited from discriminating based on ramily/parental status, income derived from a d by USDA (not all bases apply to all prog	ns and policies, the t ce, color, national or public assistance p ams). Remedies and	rigin, religion, sex, g rogram, political beli d complaint filing de	ender identity (including gender iefs, or reprisal or retaliation for p adlines vary by program or incid
attutions participating in or a kyression), sexual orientation vil rights activity, in any prog ersons with disabilities who re e responsible Agency or US formate any be made ava of the program discrimination file a program discrimination at any USDA office or writ 32-992. Submit your compli-	dministering USDA programs are , disability, age, marital status, fa ram or activity conducted or funde require alternative means of comm DA's TARGET Center at (202) 72 liable in languages other than Eng on complaint, complete the USDA re a letter addressed to USDA and sted form or letter to USDA by: (1)	of Agriculture (USDA) civil rights regulation prohibited from discriminating based on an implybarental status, income derived from a day USDA (not all bases apply to all program information (e.g., Br.)-2600 (voice and TTY) or contact USDA tilsh. Program Discrimination Complaint Form, A provide in the letter all of the information in mail: U.S. Department of Agriculture Office.	ns and policies, the toe, color, national or public assistance prams). Remedies an aille, large print, aud through the Federal F	rigin, religion, sex, grogram, political beli d complaint filing de liotape, American Si, Relay Service at (80) e at http://www.ascr. n. To request a copy scretary for Civil Rigl	ender identity (including gender lefts, or reprisal or retaliation for padlines very by program or inciding Language, etc.) should contain of the left
accordance with Federal cistitutions participating in or a spression), sexual orientation wit rights activity, in any progressors with disabilities who re responsible Agency or US formation may be made avarofile a day USDA office or whis 2-9992. Submit your compleashington, D.C. 20250-9410 he following statement is mart 1430, the Commodity Creigibility to participate in and rate, Local government agent.	dministering USDA programs are , disability, age, marital status, fa ram or activity conducted or funde equire alternative means of comm DA's TARGET Center at (202) '72 lable in languages other than Eng or complaint, complete the USDA e a letter addressed to USDA and ted form or letter to USDA by: (1) ; (2) fax: (202) 690-7442; or (3) el de in accordance with the Privacy dd Corporation Charter Act (15 U exceive benefits under the Margin inss, Tribal agencies, and nongov	of Agriculture (USDA) civil rights regulation prohibited from discriminating based on ramily/parental status, income derived from a day use the status, income derived from a day use the status, income derived from a contract use of the status of the stat	ns and policies, the Uce, color, national or public assistance pams). Remedies and arrough the Federal	rigin, religion, sex, grogram, political beli d complaint filing de liotape, American Si, Relay Service at (80) e at http://www.ascr. a. To request a copy cretary for Civil Rigi provider, employer, questing the informa 3-79). The informatired on his form ma-	ender identity (including gender iefs, or reprisal or retaliation for padlines very by program or inciding gn Language, etc.) should conta 0) 877-8339. Additionally prograu- usda gov/complaint_filling_cust. of the complaint form, call (866) hts 1400 Independence Avenue, and lender. tion identified on this form is 7 C on will be used to determine y be regulations and of the secribed programme to the control of the
accordance with Federal chatkutions participating in or a pression), exual orientation will rights activity, in any programs on the responsible Agency or US formation may be made available or will be a program discrimination of at any USDA office or will cape to the appropriate or will cape to the activity our complex plantington, D. C. 20250-9410 as following statement is made 1430, the Commodity Cregibility to participate in and at et. Local government agenglicable Routine Uses identifuce to furnish the requested for the control of the co	dministering USDA programs are , disability, age, marital status, fa ram or activity conducted or funde require alternative means of commod DA's TARGET Central (202) 72 and lable in languages other than Eng on complaint, complete the USDA are a letter addressed to USDA and sted form or letter to USDA by: (1) ;; (2) fax: (202) 690-7442; or (3) el de in accordance with the Privacy did Corporation Charter Act (15 U receive benefits under the Margin cies, Tribal agencies, and nongo illed in the System of Records Not il information will result in a determ	of Agriculture (USDA) civil rights regulation prohibited from discriminating based on ramily parental status, income derived from a do y USDA (not all bases apply to all program information (e.g., Br. 2600) (voice and TTY) or contact USDA t lish. Program Discrimination Complaint Form, A provide in the letter all of the information mail: U.S. Department of Agriculture Officinali: program.intake@usda.gov. USDA is in the Agricultural Act Protection Program for dairy producers. The control of the provided of the provided of the provided of the producers of the profession of the producers. The provided of the producers of the provided of the producers of the provided of the producers. The provided of the producers of the provided of the producers of the provided of the provid	ns and policies, the loce, color, national or public assistance problem arms. Remedies an aille, large print, aud prough the Federal F D-3027, found online equested in the form of the Assistant Se on equal opportunity. The authority for record 2014 (Pub. L. 113 en information collected access to the info duromated.) Providine celive benefits under the service of 2014 providing acceive benefits under the collective to the collective benefits under the collective benefit the collecti	rigin, religion, sex, grogram, political bell of complaint filing de liotape, American Si Relay Service at (80) e at http://www.ascr.a. To request a copy cretary for Chirl Rigi provider, employer, questing the informatited on this form majormation by statute o g the requested inform the Margin Protect	ender identity (including gender lefts, or reprisal or retaliation for padlines vary by program or inciding Language, etc.) should conta () 877-8399. Additionally prograu. Lusda gov/complaint_filing_cust. of the complaint form, call (866) that 1400 Independence Avenue, and lender. Authorities on this form is 7 Con will be used to determine to will be used to determine to regulation and/or as described regulation and/or as described regulation and/or as described program for dairy producers to Program for dairy producers.
accordance with Federal ch statutions participating in or a pression), sexual orientation vil rights activity, in any prog ersons with disabilities who re eresponsible Agency or US formation may be made ava- offle a program discrimination of at any USDA office or with 22-9992. Submit your compli- fashington, D. C. 20250-9410 her following statement is ma- art 1430, the Commodity Cre gigibility to participate in and i ate, Local government agen plicable Routine Uses dent flure to furnish the requestee- his information collection is e	dministering USDA programs are n, disability, age, marital status, fa ram or activity conducted or funde require alternative means of comm DA's TARGET Center at (202) 72 liable in languages other than Eng on complaint, complete the USDA are a letter addressed to USDA and sted form or letter to USDA by: (1) (2) fas: (202) 690-7442; or (3) el de in accordance with the Privacy de in accordance with the Privacy de in accordance of the Margin cies, Tribal agencies, and nongo did Corporation of Necords Not information will result in a detern exempted from the Paperwork Rec-	of Agriculture (USDA) civil rights regulation prohibited from discriminating based on ramily/parental status, income derived from a dy USDA (not all bases apply to all program information (e.g., Br. 2600 (voice and TTY) or contact USDA t listh. Program Discrimination Complaint Form, A provide in the letter all of the information in mail: U.S. Department of Agriculture Officinal: program. intake@usda.gov. USDA is: Act of 1974 (5 USC 552a – as amended), S.C. 714 et seq.), and the Agricultural Act Protection Program for dainy producers. Tommental entities that have been authorize for USDA/FSA-2. Farm Records File (ice for USDA/FSA-2. F	ns and policies, the loce, color, national or public assistance public assistance prompts and prough the Federal F D-3027, found online equested in the form of the Assistant Se an equal opportunity. The authority for rec	rigin, religion, sex, grogram, political bell of complaint filing de liotape, American Sizelay Service at (80) e at http://www.ascr. n. To request a copycretary for Chirl Righ provider, employer, questing the informaticated on this form majornation by statute on the Margin Protect 113-79, Têle I, Subtil 113-79, Têle II II II II II II II II II	ender identity (including gender lefts, or reprisal or retaliation for padlines vary by program or inciding Language, etc.) should conta (i) 877-8399. Additionally programation of the complaint filling_cust. of the complaint form, call (866) its 1400 Independence Avenue, and lender. Into identified on this form is 7 Coon will be used to determine by be disclosed to other Federal, in regulation and/or as described in regulation and/or as described in the program for dairy producers the F, Administration).
accordance with Federal cist dions participating in or a pression), sexual orientation dirights activity, in any program conswith disabilities who re responsible Agency or US formation may be made available of the aprogram discrimination of the approgram discrimination at any USDA office or with 22-9992. Submit your compleashington, D. C. 20250-9410 ashington, D. C. 20250-9410 and the commodity Cregibility to participate in and tate, Local government agengibility to participate in an activity of the common and the common activities are activities and the common activities and the common activities and the common activities are activities and the common activities and the comm	dministering USDA programs are n, disability, age, marital status, fa ram or activity conducted or funde require alternative means of comm DA's TARGET Center at (202) 72 liable in languages other than Eng on complaint, complete the USDA are a letter addressed to USDA and sted form or letter to USDA by: (1) (2) fas: (202) 690-7442; or (3) el de in accordance with the Privacy de in accordance with the Privacy de in accordance of the Margin cies, Tribal agencies, and nongo did Corporation of Necords Not information will result in a detern exempted from the Paperwork Rec-	of Agriculture (USDA) civil rights regulation prohibited from discriminating based on ramily/parental status, income derived from a do by USDA (not all bases apply to all programication for program information (e.g., Br.2600 (voice and TTY) or contact USDA t lish. Program Discrimination Complaint Form, A provide in the letter all of the information in mail: U.S. Department of Agriculture Officinali: program.intake@usda.gov. USDA is in the contact of the program for daily producers. The contact of the program for daily producers. The cort of USDA/FSA-2, Farm Records File, ties for USDA/FSA-2, Farm Records File (infation of ineligibility to participate in and ruction Act as specified in the Agricultural Activation Activation Act as specified in the Agricultural Activation Act	ns and policies, the loce, color, national or public assistance public assistance prompts and prough the Federal F D-3027, found online equested in the form of the Assistant Se an equal opportunity. The authority for rec	rigin, religion, sex, grogram, political bell of complaint filing de liotape, American Sizelay Service at (80) e at http://www.ascr. n. To request a copycretary for Chirl Righ provider, employer, questing the informaticated on this form majornation by statute on the Margin Protect 113-79, Têle I, Subtil 113-79, Têle II II II II II II II II II	ender identity (including gender lefts, or reprisal or retaliation for padlines vary by program or inciding Language, etc.) should conta (i) 877-8399. Additionally programation of the complaint filling_cust. of the complaint form, call (866) its 1400 Independence Avenue, and lender. Into identified on this form is 7 Coon will be used to determine by be disclosed to other Federal, in regulation and/or as described in regulation and/or as described in the program for dairy producers the F, Administration).

E CCC-781S to Establish Production History for a Successor-In-Interest

CCC-781S	U.S. DEPARTMENT			For C	ounty Off	ice Use Only
(05-31-16)	Commodity Credi	t Corporation		1. Type of Action:		Successor-In-Interest
				2. Admin State Na	me:	California
MARCINI PRO	TECTION PROGRAM	EOD DAIDY DDO	DUCEBS	3. Admin County I	Name:	Merced
	() PRODUCTION HIST			4a. Farm Number		546
				4b. Tract Number:		416
PART A - GENERA	L INFORMATION			4b. Hact Hamber		
6A. Succeeding Dairy ANY FAMIL	Operation Name					
6C. Effective Date of S	uccessor-In-Interest					
	Original Dairy Operation			Succeeding	Dairy Ope	ration
Dairy Operation Name	ANY DAIR	YOPERATION	Dairy Operatio	n Name	AN	Y FAMILY DAIRY
Dairy Operation Numbe	er 123728920		Dairy Operatio	n Number	732	
orm.	may at any time it deems appropriat PERATION'S ESTABLISHE tion History				15A.	100,000 lbs
		ED PRODUCTION HI	STORY AND C	CERTIFICATION	1000	
15. Established Produc	16A.		16B.		15A.	16C.
Signature	of Producer (By)			ual Signing in the pacity		Date (MM-DD-YYYY)
	or Decionee		17B. Status		170	Date (MM-DD-YYYY)
17A Signature of COC						
17A. Signature of COC	or Designee		_	Disapprove		
	a besignee		Approved	Disapprove		
18. Remarks accordance with Federal of still dissept a federal of still dissept and of sential federal of sential federal of sential federal	civil rights law and U.S. Department administering USDA programs are on, disability, age, marital status, far	prohibited from discriminati nily/parental status, income	Approved	nd policies, the USDA, color, national origin, re blic assistance program	its Agencies, ligion, sex, ge political belie	nder identity (including gender efs, or reprisal or retaliation for p
18. Remarks accordance with Federal stitutions participating in or pression), sexual orientativil rights activity, in any proersons with disabilities who e responsible Agency or U	civil rights law and U.S. Department r administering USDA programs are	prohibited from discriminate nily/parental status, income d by USDA (not all bases a unication for program infort 2-2600 (voice and TTY) or o	rights regulations a ing based on race, o derived from a pui pply to all programmation (e.g., Braille	nd policies, the USDA, color, national origin, re blic assistance program s). Remedies and comp , large print, audiotape,	its Agencies, ligion, sex, ge political belie laint filing dea American Sig	inder identity (including gender infs, or reprisal or retaliation for p idlines vary by program or incide in Language, etc.) should contac
accordance with Federal of stitutions participating in or pression), sexual orientativity in any programs with disabilities who eresponsible Agency or U formation may be made avoile a program discriminatid at any USDA office or ws.29992. Submit your company.	civil rights law and U.S. Department r administering USDA programs are on, disability, age, manital status, far gram or activity conducted or funde or require alternative means of comm ISDA's TARGET Center at (202) 720	prohibited from discriminata init/parental status, income d by USDA (not all bases a unication for program infor 0-2600 (voice and TTY) or c lish. Program Discrimination Cor provide in the letter all of the mail: U.S. Department of A.	rights regulations a ing based on race, derived from leg. pply to all program mation (e.g., Braille contact USDA throu mplaint Form, AD-3 he information require griculture Office of	nd policies, the USDA, color, national origin, re blic assistance program s). Remedies and comp large print, audiotape, gh the Federal Relay S 027, found online at thi, ested in the form. To re the Assistant Secretary	its Agencies, lígion, sex, ge political beliel laint filing des American Sig ervice at (800 p://www.ascr. quest a copy	nder idently (including gender ist, or reprisal or retalistion for publishes vary by program or incide in Language, etc.) should contact 877-8339. Additionally program usda.gov/complaint_filling_cust.h of the complaint form, call (866) st 1400 Independence Avenue,
accordance with Federal attitutions participating in or pression), sexual orientative dirights activity, in any proersons with disabilities who e responsible Agency or Uformation may be made av Uformation may be made av 125DA office or with	civil rights law and U.S. Department administering USDA programs are on, disability, age, martial status, far gram or activity conducted or funde or equire alternative means of comm SDA's TARGET Center at (202) 726 ailable in languages other than Eng- tion complaint, complete the USDA in rite a letter addressed to USDA and pleted form or letter to USDA by: (1)	prohibled from discriminate mily/parental status, income d by USDA (not all bases a unication for program infor- >2600 (voice and TTY) or of fish. Program Discrimination Co- provide in the letter all of the mail: U.S. Department of A neal: program intake@usda Act of 1974 (5 USC 552a - S.C. 714 et seq.), and the Protection Program for dair emmental entitles that have ice for USDASA-2, Farm	rights regulations a sing based on race, a derived from a pui poly to all program. me to the contact USDA throu information required griculture Office of gov. USDA is an e as amended). The Agricultural Act of 2 producers. The in been authorized a the producers. The in been authorized a seconds File (Auto	nd policies, the USDA, color, national origin, re olic assistance program blic assistance program policiassistance program plant production of the policia original provided set of the form. To re the Assistant Secretary qual opportunity provided authority for requestin 014 (Pub. L. 113-79). "Information collected on cocess to the information mated). Providing the re mated). Providing the re material providing the material providing the mater	its Agencies, ligion, sex, ge political belia laint filing dea American Sig ervice at (60) for Chil Righ ar, employer, g the informat this form may by statute or equested info	inder identity (including gender ist, or reprisal or retaliation for po- dilines vary by program or incide in Language, etc.) should contact in Englage, etc.) should contact in Englage, and in Englage susda. gov/complaint_filling_cust. in the complaint form, call (866) to 1400 Independence Avenue, and lender. ion identified on this form is 7 Ci in will be used to determine be disclosed to other Federal, regulation and/or as described regulation and/or as described materials.
accordance with Federal is talk ulions participating in or pression), sexual orientativi rights activity, in any processors with disabilities who e responsible Agency or Uformation may be made avoiled at any USDA office or with the substantial of at any USDA office or with the substantial of the commodity Cashington, D.C. 20250-94: whe following statement is matched to the control of the participate in an acte, Local government age plicable Routine Uses identificate of turnish the requestifiure to furnish the requestificate.	civil rights law and U.S. Department radministering USDA programs are on, disability, age, marital status, far gram or activity conducted or funde require alternative means of comm SDA's TARGET Center at (202) 72% railable in languages other than Engition complaint, complete the USDA and pleted form or letter to USDA by: (1) 10; (2) fax: (202) 690-7442; or (3) ended in accordance with the Privacy redit Corporation Charter Act (15 U. receive benefits under the Margin incress, Tribal agencies, and nongow	prohibled from discriminate mily/parental status, income d by USDA (not all bases a unication for program infor 1-2600 (voice and TTY) or of ish. Program Discrimination Co- provide in the letter all of the mail: U.S. Department of A nail: program. intake@usda Act of 1974 (5 USC 552a – SC. 714 et seq.), and the Protection Program for dair purmmental entities that have ice for USDA/FSA-2, Farm ination of ineligibility to part interpretation of ineligibility to part in the seq. In the protection of the program for dair purmmental entities that have ice for USDA/FSA-2. Farm ination of ineligibility to part in the program for dair purmination of ineligibility to part program for dair purmental entities that have to for USDA/FSA-2. Farm program for dair purmental entities that program for dair program for	rights regulations a ing based on race, derived from a pui poply to all program mation (e.g., Braille contact USDA throu- mplaint Form, AD-3 he information requi griculture Office of gov. USDA is an e as amended). The Agricultural Act of 2 y producers. The in a been authorized a theory of the faccords File (Auto licipate in and receivant in a contact the contact file (Auto licipate in and receivant file faccords File (Auto file faccords File (Auto file faccords File (Auto file faccords File (Auto file faccords File faccords File	nd policies, the USDA, color, national origin, re bilc assistance program bilc assistance program properties and comp gh the Federal Relay S 027, found online at thi, ested in the form. To re the Assistant Secretary authority for requestin of the Policy for requesting information collected on ccess to the information mated). Providing the re- vive benefits under the Ne	its Agencies, ligion, sex, ge political belia laint filing des American Sig ervice at (80°) for Chil Righ ar, employer, g the informatic this form may by statute or equested info largin Protects	inder identity (including gender ist, or reprisal or retalisation for politic in Language, etc.) should contact in Enguage, etc.) should contact in Enguage, etc.) should contact in Enguage, etc.) should contact in the Complaint filling cust to of the complaint form, call (866) to 1400 Independence Avenue, and lender. In will be used to determine to be disclosed to other Federal, regulation and/or as described matter and/or as described matter and/or as described productors.
accordance with Federal a statutions participating in or pression), sexual orientativi rights activity, in any proersons with disabilities who are responsible Agency or Uformation may be made a volume to the status of at any USDA office or with the status of at any USDA office or with the status of the status	civil rights law and U.S. Department radministering USDA programs are on, disability, age, marital status, far gram or activity conducted or funde or require alternative means of comm ISDA's TARGET Center at (202) 72% aliable in languages other than Englaint, complete the USDA and pleted form or letter to USDA by: (1) 10; (2) fax: (202) 690-7442; or (3) en under the form or letter to USDA that and pleted form or letter to USDA bries in accordance with the Privacy redit Corporation Charter Act (15 or receive benefits under the Margin I enceive benefits under the Margin I encies, Tribal agencies, and nongoventified in the System of Records Not ed information will result in a determination will result in a determination.	prohibled from discriminate implyparental status, income of by USDA (not all bases a unication for program inforu-2600 (voice and TTY) or clish. Program Discrimination Coprovide in the letter all of the mail: U.S. Department of Anali: program. intake@usda. Act of 1974 (5 USC 552a – S.C. 714 et seq.), and the Protection Program for dair ammental entities that have ice for USDA/FSA-2, Farm ination of ineligibility to part uction Act as specified in the contract of the seq. (1) and the contract of the seq. (2) and the contract of the seq. (3) and the contract of the seq. (3) and the contract of the seq. (4) and (rights regulations a ing based on race, derived from a pui pply to all program mation (e.g., Braille contact USDA throu- mplaint Form, AD-3 he information requi griculture Office of gov. USDA is an e as amended). The Agricultural Act of 2 y producers. The in see and the index contact in and receive producers and producers. The in as amended). The Agricultural Act of producers. The in as amended. The Agricultural Act of producers. The in producers and producers. The producers are producers. The producers are producers. The producers are producers and producers are producers. The producers are producers and producers are producers and producers prod	nd policies, the USDA, color, national origin, re oblic assistance program of the sistance program is large print, audiotape, gh the Federal Relay S 027, found online at this ested in the form. To re the Assistant Secretary qual opportunity providing a authority for requesting of the formation collected on cocess to the information mated). Providing the reverse benefits under the M off 2014 (Pub. L. 113-79, and 2014 (Pub. L. 113-79).	its Agencies, ligion, sex, ge political belief laint filling des American Signer orvice at (800 political filling des American Signer for Chil Righ for Chil Righ for Chil Righ for Information the information by statute or equested info largin Protect.	nder identity (including gender ists, or reprisal or retalisation for po- dilines vary by program or incide in Language, etc.) should contact in 877-8339. Additionally program usda. gov/complaint_filling_cust. to of the complaint form, call (666) to 1400 Independence Avenue, and lender. inion identified on this form is 7 C. in will be used to determine the disclosed to other Federal, regulation and/or as described remation is voluntary. However, on Program for dairy producers. le F, Administration).
accordance with Federal statutions participating in or pression), sexual orientativil rights activity, in any processor of the sexual orientativil rights activity, in any processor with disabilities who e responsible Agency or U formation may be made av office a program discriminat did at any USDA office or vital processor of the following statement is mat 1430, the Commodity C gightly to participate in an attale, Local government age splicable Routine Uses ideillure to furnish the request ins information collection is the provisions of appropriative provi	civil rights law and U.S. Department radministering USDA programs are on, disability, age, marital status, far agram or activity conducted or funde on equire alternative means of comm ISDA's TARGET Center at (202) 72c aliable in languages other than Engine in complaint, complete the USDA and pleted form or letter to USDA by: (1) 10; (2) fax: (202) 690-7442; or (3) en ade in accordance with the Privacy redit Corporation Charter Act (15 U. di receive benefits under the Margin I lender in the System of Records Not ded information will result in a determ the exempted from the Paperwork Red	prohibled from discriminate implyparental status, income of by USDA (not all bases a unication for program inforu-2600 (voice and TTY) or clish. Program Discrimination Coprovide in the letter all of the mail: U.S. Department of Anali: program. intake@usda. Act of 1974 (5 USC 552a – S.C. 714 et seq.), and the Protection Program for dair ammental entities that have ice for USDA/FSA-2, Farm ination of ineligibility to part uction Act as specified in the contract of the seq. (1) and the contract of the seq. (2) and the contract of the seq. (3) and the contract of the seq. (3) and the contract of the seq. (4) and (rights regulations a ing based on race, derived from a pui pply to all program mation (e.g., Braille contact USDA throu- mplaint Form, AD-3 he information requi griculture Office of gov. USDA is an e as amended). The Agricultural Act of 2 y producers. The in see and the index contact in and receive producers and producers. The in as amended). The Agricultural Act of producers. The in as amended. The Agricultural Act of producers. The in producers and producers. The producers are producers. The producers are producers. The producers are producers and producers are producers. The producers are producers and producers are producers and producers prod	nd policies, the USDA, color, national origin, re oblic assistance program of the sistance program is large print, audiotape, gh the Federal Relay S 027, found online at this ested in the form. To re the Assistant Secretary qual opportunity providing a authority for requesting of the formation collected on cocess to the information mated). Providing the reverse benefits under the M off 2014 (Pub. L. 113-79, and 2014 (Pub. L. 113-79).	its Agencies, ligion, sex, ge political belief laint filling des American Signer orvice at (800 political filling des American Signer for Chil Righ for Chil Righ for Chil Righ for Information the information by statute or equested info largin Protect.	nder identity (including gender ist, or reprisal or retalisation for po- dilines very by program or incide in Language, etc.) should contact 0 877-8339. Additionally program usda. gov/complaint_filling_cust. in of the complaint form, call (866) ts 1400 Independence Avenue, and lender. in will be used to determine the disclosed to other Federal, regulation and/or as described remation is voluntary. However, on Program for dairy producers. le F, Administration).

F CCC-781M to Establish Production History for a Merger

(05-31-16)	U.S. DEPARTMENT OF AGRICULTURE		For County Office Use Only				
	Commodity Credit Corporation		1. Type	of Action:	Me	rger	
			-	2. Admin State Name:		Mississippi	
			-	n County Name:	_	ahoma	
MARGIN PROTECTION PROGRAM F		M FOR DAIRY PRODUCERS		4a. Farm Number:		anoma	
(MPP-DAIRY) PRODUCTION HISTORY ESTABLISHMENT 4b. Tract Number:					1574		
				Dairy Operation Number:			
PART A - GENERAL INFORMATION				Dairy Operation Number.		50479	
6A. Resulting Dairy Ope							
ANY DAIRY OPER	ATION					r	
6C. Effective Date of Me	erger	Marrad Bailer On antiferen				12-31-2015	
Dairy Operation Name		Merged Dairy Operations Dairy Operation Number		Established Pro	duction L	listory	
ANY DAIRY OPERATIO			1,000,000		GUGGIOTI F	novi y	
ANY FAMILY DAIRY		50454		5,019,060			
PART D - DAIRY OF	y 1. PERATION'S ESTABLIS	yments will remain in effect through December 3		ATION			
15. Established Producti				1	5A.	6,019,060 lbs	
Signature of	16A. of Producer (By)	16B. Title/Relationship of the individual Signing in the Representative Capacity		in the	16C. Date (MM-DD-YYYY)		
I7A. Signature of COC or Designee		17B. Status Approve			17C. Date (MM-DD-YYYY)		
18. Remarks							
	ivil rights law and U.S. Departm	ent of Agriculture (USDA) civil rights regulations a	and noticine	the USDA. its Agen	cies office		
nstitutions participating in or xpression), sexual orientatio ivil rights activity, in any prog- Persons with disabilities who he responsible Agency or US information may be made ava for file a program discrimination in dia any USDA office or win 132-9992. Submit your compl Washington, D.C. 20250-9410 The following statement is min Part 1430, the Commodity Cre	in, disability, age, marital status, gram or activity conducted or fur require alternative means of co SDA's TARGET Center at (202) allable in languages other than to on complaint, complete the USL ite a letter addressed to USDA leted form or letter to USDA by: 0; (2) fax: (202) 690-7442; or (3 ade in accordance with the Prival edit Corporation Charter Act (14 Corporation Charter	A Program Discrimination Complaint Form, AD- and provide in the letter all of the information requi (1) mail: U.S. Department of Agriculture Office of email: program intake@usda.gov. USDA is an electric program. Inc. Act of 1974 (5 USC 552a – as amended). The U.S.C. 714 et seq.), and the Agricultural Act of	color, nation toblic assisters. Remedie e, large print, ugh the Fedina 3027, found uested in the f the Assista, equal opport	nal origin, religion, so ce program, politica s and complaint filin audiotape, America and Relay Service a conline at http://www. form. To request a nt Secretary for Civil unity provider, emplo or requesting the infin. 113-79). The infor	ex, gender I beliefs, or g deadline an Sign La t (800) 87: ascr.usda copy of the Rights 14 byer, and in mation with	identity (including gender ir reprisal or retaliation for pins vary by program or incide inguage, etc.) should contact 7-8339. Additionally program gov/complaint_filing_cust.h. e complaint form, call (666) 00 Independence Avenue, 3 ender.	
nstitutions participating in or a synession), exula orientation ivil rights activity, in any prog Persons with disabilities who he responsible Agency or US for file a program discrimination of file a program discrimination of all any USDA office or win 32.9992. Submit your comply Vashington, D.C. 20250-941 The following statement is made that 14.03, the Commodity Cri- ligibility to participate in and tate, Local government agein policiable Router Uses iden silure to furnish the requeste silure si	in, disability, age, marital status, gram or activity conducted or fur require alternative means of co SDA's TARGET Center at (202) allable in languages other than to on complaint, complete the USL ite a letter addressed to USDA , leted form or letter to USDA by: 0, (2) fax: (202) 690-7442; or (3 ade in accordance with the Priva redit Corporation Charter Act (11 receive benefits under the Marg noies, Tribal agencies, and non, lifed in the System of Records of information will result in a del-	family/parental status, income derived from a punded by USDA (not all bases apply to all program information (e.g., Brailli 720-2600 (voice and TTY) or contact USDA throinglish. Ap Program Discrimination Complaint Form, AD-and provide in the letter all of the information requipart of the information requiparts. U.S. Department of Agriculture Office of email: program intake@usda.gov. USDA is an exercised of 1974 (5 USC 552a – as amended). The	color, nation biblic assistars, and the biblic assistars, and the Fedinard and the Fedinard and the Fedinard and the Fedinard and the Assistate equal opport access to the order of the Assistate access to the order of the Fedinard access to the order of the order of the Fedinard access to the order of the Fedinard access to the order of t	nal origin, religion, so ce program, politica s and complaint filin audiotape, America real Relay Service a ponline at http://www. form. To request a rt Secretary for Civil unity provider, emple por requesting the infor- requesting the infor- requesting the infor- requesting the infor- requesting the infor- ninformation by stat widing the requeste under the Margin Pr	ex, genders, or labeliefs, or genders, or sign Latt (800) 87; ascr. usda copy of the Rights 14 over, and I over a mation with a may be of ute or regid information Footection P	identify (including gender in reprisal or retaliation for pus vary by program or incide inguage, etc.) should contact -339. Additionally program -gov/complaint_filling_cust.h e complaint form, call (866) 00 Independence Avenue, ender. dentified on this form is 7 Cl the used to determine isclosed to other Federal, lation and/or as described ion is voluntary. However, forgam for dairy producers.	

Section 3 Contract and Annual Coverage Election

70 Recording Contract and Annual Coverage Election

A Introduction

Contract and annual coverage election shall be recorded for dairy operations that choose to participate in MPP-Dairy.

Dairy operations that register for MPP-Dairy annual coverage election are required to apply for annual coverage election in subsequent years during the registration coverage election period for the duration of MPP-Dairy.

Dairy operations that registered for contract and annual coverage election in 2014 and/or 2015 and were updated to the workbook by County Office users will **not** be migrated into the MPP-Dairy System, "Dairy Contract and Annual Coverage Election" section.

County Office users shall not record 2015 contracts in the MPP-Dairy automated system.

Production history information was migrated from the workbook and the production history information will roll forward each year as described in subparagraph 31 A.

--Note: County Offices shall contact their State Office if a contract is recorded incorrectly.--

See 1-MPP, Part 4 for MPP-Dairy registration and annual coverage election policy and provision.

*--71 Selecting Dairy Operations

A Selecting Dairy Operations for Contract and Annual Election Updates

Access the MPP Main Menu according to paragraph 12. On the MPP Main Menu, perform the following steps to select a dairy operation for which user wants to update contract and annual election information.

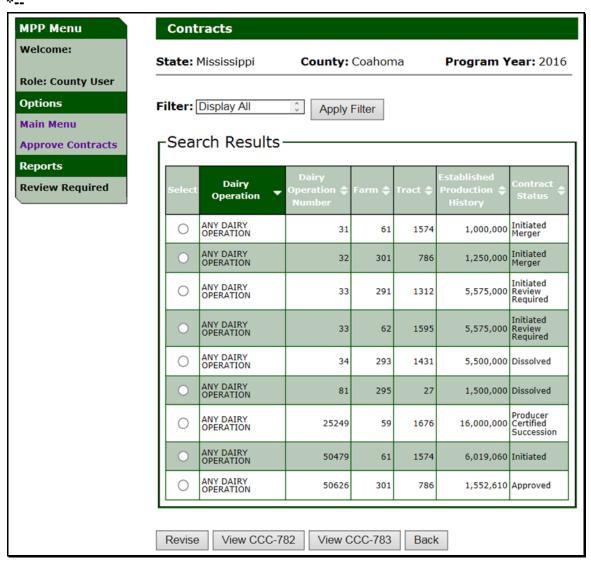
Step	Action		
1	Select the State and county from the "State/County" drop-down list.		
	Note: State users will select the State from the "State" drop-down list and county from the "County" drop-down list.		
2	Select program year from the drop-down list.		
	Note: New dairy operations have 90 calendar days from the time they began marketing milk within the calendar year to register for MPP-Dairy.		
3	Perform either of the following:		
	 click the box next to "Dairy Operation" to search for dairy operations in the selected State and county using the SCIMS Search Page that will be displayed do not click the box next to "Dairy Operation" to search for dairy operations with existing contract and annual election records. 		
	Note: All dairy operations with contract and annual election information		
1	recorded in the selected State and county will be displayed.		
5	CLICK "Continue"		
_	CLICK "Continue".		
6	Contracts Screen with "Search Results" section will be displayed based on the		
	selection criteria.		
	Note: Only dairy operations with COC approved production history will be displayed on the Contracts Screen, "Search Results" section.		

*

71 Selecting Dairy Operations (Continued)

B Contracts Screen With Search Results

The following is an example of the Contracts Screen, "Search Results" section.



*--71 Selecting Dairy Operations (Continued)

C Contract Screen Search Results Information

The following provides information about the Contracts Screen, "Search Results" section.

Field/Button	Description	
"State"	State Office selected from MPP Main Menu.	
"County"	County Office selected from MPP Main Menu.	
"Program Year"	Program year selected from MPP Main Menu.	
"Select"	Click next to the dairy operation, farm, and tract to be updated.	
"Dairy Operation"	Common customer name from SCIMS for the dairy operation.	
"Dairy Operation	Dairy operation number assigned when the production history COC	
Number"	determination was completed.	
"Farm"	Farm number from the Farm Records System associated with the dairy operation.	
"Tract"	Tract number from the Farm Records System associated with the dairy operation.	
"Established	Established production history for the dairy operation.	
Production History"		
"Contract Status"	Status of contract and annual election:	
	blank, contract and annual coverage election information has not been entered for dairy operation	
	• "Initiated", contract and annual coverage election information has been entered; however, producers have not signed the certification on CCC-782	
	"Producer Certified", contract and annual coverage election information has been entered and producers have signed the certification on the contract; however, COC has not made a determination	
	"Approved", contract and annual coverage election information has been entered, producers certified, and COC approved.	
	"Disapproved", contract and annual coverage election information has been entered, producers certified, and COC disapproved.	

__*

71 Selecting Dairy Operations (Continued)

C Contract Screen Search Results Information (Continued)

Field/Button	Description
"New Contract"	Contracts Screen, "General Information" section will be displayed.
	Note: Only displayed if there are dairy operations in the search results with "blank" status for "Contract and Annual Election Coverage".
"Revise"	Note: Only displayed if there are dairy operations in the search results with a status recorded in the "Contract and Annual Election Coverage" field.
"View/Print CCC-782"	CCC-782 for the selected dairy operation will be displayed.
*"View/Print CCC-783"	CCC-783 for the selected dairy operation will be displayed.
"Apply Filter"	Contract Search Results Screen will be displayed with all dairy operations with a contract based on the selected status*
"Back"	MPP Main Menu will be displayed.
"Main Menu"	MPP Main Menu will be displayed.

D Contracts Screen Search Results Error Messages

The following provides a list of error messages that may be displayed on the Contracts Screen with "Search Results" section.

Message	Reason for Message	Corrective Action
"Please select a dairy	User clicked 1 of the following,	Perform either of the following:
operation to continue."	but did not select a dairy	
	operation:	select a dairy operation and click
		type of action
	"New Contract"	
	• "Revise"	• CLICK "Back".
	• "View * * * CCC-782".	
"The selected contract	User selected a dairy operation	Perform either of the following:
already exists. Please	with contract and annual	
click on Revise to Edit	election information recorded	• select a different dairy operation to
the Contract."	and clicked "New Contract".	create a new contract
		click a different type of action to
		perform for the dairy operation.
"The selected contract	User selected a dairy operation	Perform either of the following:
does not exist. Please	without contract and annual	
click on New Contract	election information recorded	select a different dairy operation to
to create a new	and clicked "Revise".	revise an existing contract
contract."		1: 1 1:66
		• click a different type of action to
"No Contracts on file	Han salastad 1 af the fallowing	perform for the dairy operation.
for the specified	User selected 1 of the following:	Perform either of the following:
search criteria."	a dairy operation from	select a different dairy operation
scarcii cinciia.	SCIMS that does not have	from SCIMS to update contracts
	approved production history	from SCIVIS to apadic contracts
	approved production instory	select a different State and county to
	a State and county that does	update contracts.
	not have any dairy	update contracts.
	operations with approved	
	production history.	
*"CCC-783 cannot	User selected a dairy operation	Perform either of the following:
be displayed for this	with a contract that wasn't	
contract"	dissolved.	select a dairy operation with a status
		of dissolved
		click a different type of action to
		perform for the dairy operation*

72 Creating Contract for MPP-Dairy Annual Coverage Election

A Creating Contract for Annual Coverage Election for a Dairy Operation

Perform the following steps to begin the process of creating a contract for annual coverage election for a dairy operation.

Step	Action
1	Perform the steps in subparagraph 71 A.
2	CLICK "radio button" next to the dairy operation, farm, and tract for which user
	wants to create contract for annual coverage election.
3	CLICK "New Contract".
4	Contracts Screen with "General Information" section will be displayed.

B Contracts Screen With General Information

The Contracts Screen with "General Information" section provides "Yes" or "No" options to the following questions.

• "Does the Dairy Operation currently produce and commercially market milk?"

* * *

- "Do all dairy producers in the operation make contributions (including land, labor, management, equipment, or capital) to the dairy operation, which are at least commensurate with their shares of the proceeds of the operation?"
- "Do any of the producers collectively have more than a 50% interest in both this dairy operation and another dairy operation that is covered under MPP-Dairy?"
- "Does the dairy operation currently have a policy under RMA's Livestock Gross Margin for Dairy Program (LGM-Dairy)?"

Note: If the dairy operation indicated they currently have a policy under LGM-Dairy, a month and year is required for the last month and year of target marketings insured under LGM-Dairy Policy, in the "mm/yyyy" format.

A response is required to each question.

CLICK "Save and Continue" after selecting a response to each question.

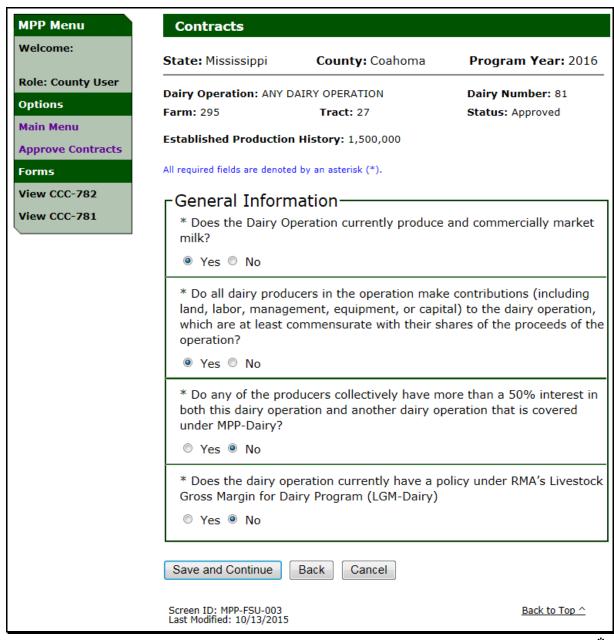
See 1-MPP, Part 4 for determining the appropriate response to each question according to policy and provision.

72 Creating CCC-782 for MPP-Dairy Annual Coverage Election (Continued)

B Contracts Screen With General Information (Continued)

The following is an example of the Contracts Screen with "General Information" section.

*__



*--72 Creating CCC-782 for MPP-Dairy Annual Coverage Election (Continued)

C Contracts Screen General Information Header

The following provides information about all contract and annual election coverage screens header.

Field	Description	
"State"	State Office selected from MPP Main Menu.	
"County"	County Office selected from MPP Main Menu.	
"Program Year"	Program year selected from MPP Main Menu.	
"Dairy Operation"	Common customer name from SCIMS for the dairy operation.	
"Dairy Number"	Dairy operation number assigned after COC determination of the	
	dairy operation production history.	
"Farm"	Farm number from the Farm Records System associated with the	
	dairy operation.	
"Tract"	Tract number from the Farm Records System associated with the	
	dairy operation.	
"Status"	 Status of production history: "Initiated", contract and annual coverage election information has been entered; however, producers have not signed the certification on contract "Producer Certified", contract and annual coverage election information has been entered and producers have signed the certification on contract; however, COC has not made a determination 	
	 "Approved", contract and annual coverage election information has been entered, producer certified, and COC approved "Disapproved", contract and annual coverage election information has been entered, producer certified, and COC disapproved. 	
"Established	Established production history for the dairy operation.	
Production History"		

*--72 Creating CCC-782 for MPP-Dairy Annual Coverage Election (Continued)

D Left Navigation Menu General Information

The following provides information about the left navigation menu on all contract and annual coverage election screens.

Field/Link	Description
"Welcome"	Name of the user accessing the MPP-Dairy System will be displayed.
"Role"	User role for the user accessing the MPP-Dairy System will be
	displayed.
"Main Menu"	MPP Main Menu will be displayed.
"View CCC-782"	CCC-782 for the dairy operation will be displayed.
"View CCC-781"	CCC-781 for the dairy operation will be displayed.

E General Button Information

The following provides information about buttons available on all contract and annual coverage election screens.

Button	Description
"Save and Continue"	Saves entries and continues to the next screen in contract and annual
	election process.
"Back"	Previous screen will be displayed.
"Cancel"	MPP Main Menu will be displayed.

F Contracts Screen "General Information" Section Errors

The following provides a list of error messages that may be displayed on the Contracts Screen, "General Information" section.

Message	Reason for Message	Corrective Action
"Please select if the	User did not provide a "Yes" or "No"	Perform 1 of the following:
dairy operation	response to the question, "Does the	
currently produces	dairy operation currently produce and	• provide a "Yes" or "No"
and commercially	commercially market milk?"	response to the question
markets milk."		
		• CLICK "Back"
		• CLICK "Cancel".

F Contracts Screen Errors (Continued)

Message	Reason for Message	Corrective Action
* * *	* * *	* * *
"Please select if all	User did not provide a "Yes" or	Perform 1 of the following:
dairy producers in the	"No" response to the question, "Do	
operation make	all dairy producers in the operation	• provide a "Yes" or "No"
contributions."	make contributions (including land,	response to the question
	labor, management, equipment, or	
	capital) to the dairy operation,	• CLICK "Back"
	which are at least commensurate	
	with their shares of the proceeds of	• CLICK "Cancel".
	the operation?"	
"Please select if the	User did not provide a "Yes" or	Perform 1 of the following:
dairy operation	"No" response to the question,	
currently has a policy	"Does the dairy operation currently	• provide a "Yes" or "No"
under RMA's Livestock	have a policy under RMA's	response to the question
Gross Margin for Dairy	Livestock Gross Margin for Dairy	
Program	Program (LGM-Dairy)?"	• CLICK "Back"
(LGM-Dairy)."		
		CLICK "Cancel".
"Please select if the	User did not provide a "Yes" or	Perform 1 of the following:
producers collectively	"No" response to the question, "Do	
have more than a 50%	any of the producers collectively	• provide a "Yes" or "No"
interest."	have more than a 50 percent interest	response to the question
	in both this dairy operation and	
	another dairy operation that is covered under MPP-Dairy?"	• CLICK "Back"
		CLICK "Cancel".

F Contracts Screen Errors (Continued)

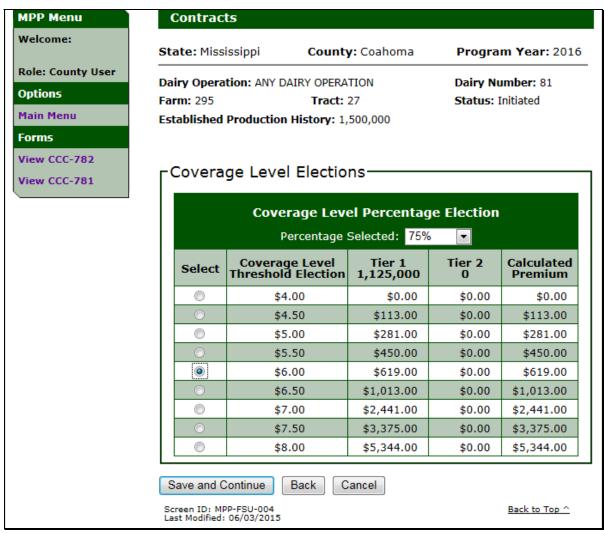
Message	Reason for Message	Corrective Action
"Please enter the last	User responded "Yes" to the	Perform 1 of the following:
date of target	question, "Does the dairy operation	
marketings insured	currently have a policy under	• update the response to
under LGM-Dairy	RMA's Livestock Gross Margin for	the LGM-Dairy policy
Policy."	Dairy Program (LGM-Dairy)?";	to "No"
	however, a response was not	
	provided for the last month and	• enter the last month and
	year the target marketings insured	year for the target
	under the LGM-Dairy policy.	marketings insured
		under the LGM-Dairy
		policy
		• CLICK "Back"
		• CLICK "Cancel".

*--73 Contract Coverage Level Elections

A Contracts Screen With Coverage Level Elections

Dairy operations are required to select their coverage level threshold and percentage as described in 1-MPP, Part 4.

The following is an example of the Contracts Screen, "Coverage Level Elections" section.



*--73 Contract Coverage Level Elections (Continued)

B Contracts Screen With Coverage Level Election Information

The following provides information about the Contracts Screen, "Coverage Level Elections" section.

Field/Link	Description	
"Percentage Selected"	Drop-down list defaulted to "Select percent" to select the	
	Coverage Level Percentage Election.	
"Select"	Click to select the coverage level threshold election.	
"Tier 1"	Tier 1 premium calculation as described in 1-MPP, paragraph 45.	
"Tier 2"	Tier 2 premium calculation as described in 1-MPP, paragraph 45.	
"Calculated Premium"	Calculated premium (Tier 1 + Tier 2).	

C Selecting Contract Coverage Level Election

Users shall perform the following steps to select the dairy operation coverage level percentage and threshold election.

Step	Action		
1	Select the coverage level percentage election from the drop-down list.		
2	CLICK "radio button" next to desired coverage level threshold election.		
	Note: If the dairy operation selects \$4 for the coverage level threshold election, 90 percent shall be selected for the coverage level percentage election.		
3	"Tier 1", "Tier 2", and "Calculated Premium" will automatically be calculated		
	based on the coverage level percentage option selected.		
4	Select dairy operation's desired coverage level percentage and threshold and CLICK		
	"Save and Continue".		
5	The Contracts Screen with "Coverage Summary" section will be displayed.		

__*

Contract Coverage Level Elections (Continued) 73

D Contracts Screen Coverage Level Election Errors

The following provides a list of error messages that may be displayed on the Contracts Screen, "Coverage Level Election" section.

Message	Reason for Message	Corrective Action
"Selection required for	User did not select the	Select the desired coverage level
the Coverage Level	coverage level percentage.	percentage.
Percentage Election."		
"If CAT Level Coverage	User selected \$4 for the	Perform either of the following:
(\$4 per cwt) is selected,	coverage level threshold, but	
then the Coverage Level	did not select 90 percent for	• select 90 percent for the
percentage should be	the coverage level percentage.	coverage level percentage
90%."		
		• select a different coverage
		level threshold other than \$4.
"Selection required for	User did not select the	Select the desired coverage level
the Coverage Level	coverage level threshold.	threshold.
Threshold Election."		

•		

A Milk Handler Designation

The MPP-Dairy web-based system allows dairy operations to designate that a milk handler will remit premium payments on behalf of a dairy operation that elects buy-up coverage for the 2017 MPP coverage year and subsequent years.

See 1-MPP for additional information on the milk handler designation.

B Milk Handler Information Screen

The Milk Handler Information Screen is displayed after the coverage election is selected and before the premium calculation summary when completing a dairy operation's MPP contract.

Note: This screen is only displayed for those dairy operations electing buy-up coverage.

County Offices shall:

- record either of the following responses to the question "Will the outstanding premium balance be submitted to FSA through the Dairy Operation's Milk Handler?":
 - "Yes" if the dairy operation wishes to designate a milk handler to remit premium payments on their behalf
 - "No" if the dairy operation does not wish to designate a milk handler to remit premium payments
- if "Yes" is selected indicating the dairy operation is designating their milk handler to remit premium payments, select the milk handler from the drop down list displayed.

If the milk handler is not listed in the drop down list, the milk handler has not registered to participate. County Offices shall advise the dairy operation to contact the milk handler.--*

B Milk Handler Information Screen (Continued)

The following is an example of the Milk Handler Designation Screen.

MPP Menu	Contracts			
Welcome:	State: California Cour	nty: Merced		
Role: County User			Program Year: 2017	
Options	Dairy Operation: ANY FAMILY DAIR	Y	Dairy Number: 50939	
Main Menu	Farm: 535 Tract:	543	Status: Approved	
Approve Contracts	Established Production History: 1	2,545,051		
Forms				
View CCC-781	All required fields are denoted by an	asterisk (*).		
View CCC-782	-Milk Handler Informati	on——		
	* Will the outstanding premiur the Dairy Operation's Milk Han		bmitted to FSA through	
	● Yes ○ No			
	* Milk Handler: Select Milk Handler ✓			
	Save And Continue Back	Cancel		

۶__۶

C Milk Handler Information Error Messages

The following provides a list of error messages that may be displayed on the Milk Handler Information Screen.

Message	Reason for Message	Corrective Action
"Must indicate whether the dairy	User clicked "Save and Continue" but did not	Select one of the following options:
operation is electing to have their milk handler submit premium payments from monthly milk marketings."	select "Yes" or "No" to indicate if the dairy operation chooses to have their milk handler remit premium payments from their monthly milk	 "Yes" or "No" and CLICK "Save and Continue" based on the dairy operations decision click the "Back" button to change coverage election
	marketings.	• click the "Cancel" button to return to MPP Main Menu.
"Must designate the milk handler that will be remitting premium payments on behalf of the dairy operation."	User clicked "Save and Continue" but did not select a milk handler from the milk handler drop-down list.	 select one of the following options: select the milk handler from the drop down list and CLICK "Save and Continue" update the response to "No" if the dairy operation does not choose to have their milk handler remit premium payments from their monthly
		 milk marketings click the "Back" button to change coverage election click the "Cancel" button to return to MPP Main Menu.

*--74 Contracts Screen Coverage Summary

A Contracts Screen With Coverage Summary

The Contracts Screen, "Coverage Summary" section will be displayed with a summary of the following:

- coverage level percentage election
- coverage level threshold election
- Tier 1 calculated premium amount
- Tier 2 calculated premium amount
- administrative fee
- calculated premium (Tier 1 calculated premium + Tier 2 calculated premium)
- total amount due.

Confirm the information displayed on the screen is correct and CLICK "Save and Continue".--*

*--74 Contracts Screen Coverage Summary (Continued)

B Example of Contracts Screen With Coverage Summary

The following is an example of the Contracts Screen, "Coverage Summary" section.



75 Contracts Screen Payments Due

A Contracts Screen With Payments Due

The Contracts Screen, "Payments Due" section will be displayed with the following payment due information for the dairy operation:

- administrative fee (\$100)
- calculated premium (Tier 1 calculated premium + Tier 2 calculated premium)
- remaining premium due by September 1 (100 percent of the remaining premium due).

Confirm the information displayed on the screen is correct and CLICK "Save and Continue".

75 Contracts Screen Payments Due (Continued)

B Example of Contracts Screen With Payments Due

The following is an example of the Contracts Screen, "Payments Due" section.

*__



*--76 Producers With Interest in Dairy Operation

A Contracts Screen With Add Producer Option

Producers with interest in the dairy operation are required to be added to the contract.

The following is an example of the Contracts Screen before clicking "Add Producer" to add a producer with interest in the dairy operation.



B Adding Producers With Interest in the Dairy Operation

To add a producer with interest in the dairy operation, on the Contracts Screen, CLICK "Add Producer", and select the producer from the SCIMS Search Page that will be displayed.

Note: Members of businesses that have an interest in the dairy operation shall **not** be added separately as a producer with interest, **unless** they have a direct interest in the dairy operation.



--;

B Adding Producers With Interest in the Dairy Operation (Continued)

The selected producers will be displayed on the Contracts Add Producer Screen. Perform the following steps to update the producer with interest in the dairy operation.

Step	Action			
1	Enter date producer signed CCC-782 in "Signature Date" block.			
2	Enter producer's share as a percentage in the "Share" block. The share shall:			
	• be greater than 0 percent			
	• not exceed 100 percent (all producers shall total 100 percent)			
	• be entered as percent with no more than 2 decimal places.			
3	Check box under "Not Commensurate", if producers indicated they are not			
	commensurate with their shares in the dairy operation.			
4	Check box under "Refuse Payment", if producers indicated they are refusing			
	payment in the dairy operation.			
5	Select a point-of-contact.			
	Note: Only 1 point-of-contact selection is allowed for the dairy operation.			
6	CLICK "Add Producer" and repeat steps 1 through 5 to add additional producers			
	with interest in the dairy operation.			
	Note: The total shares of producers with interest in the dairy operation shall equal			
	100 percent.			
7	CLICK "Save and Continue" after entering all producer certification information.			

__*

B Adding Producers With Interest in the Dairy Operation (Continued)

The following is an example of the Contracts Screen, "Producer Certification" section after a producer has been selected and information has been recorded for the producer.



C Removing Producers That no Longer Have Interest in the Dairy Operation

Producers can be removed from the dairy operation by clicking "Remove" link under the "Remove Producer" column on the Contracts Screen, "Producer Certification" section.



C Removing Producers That no Longer Have Interest in the Dairy Operation (Continued)

When users click "Remove" link for a producer, the Contracts Screen, "Producer Certification" section will be displayed with the option to remove the producer. Click either of the following:

- "Remove Producer", to confirm the producer should be removed as a producer with interest in the dairy operation
- "Back", if the producer should **not** be removed as a producer with interest in the dairy operation.



>

D Contract Screen Producer Certification Information

The following provides information about the Contracts Screen, "Producer Certification" section.

Field/Link	Description		
"Producer Name"	Common customer name from SCIMS for the dairy operation.		
"Signature Date"	Date the producer signed CCC-782.		
"Share percent"	Producer share percent interest in the dairy operation. Share shall:		
	• be greater than 0 percent		
	• not exceed 100 percent (all producers shall total 100 percent)		
	• be a share percent with no more than 2 decimal places.		
"Not	Producer does not make contributions (including land, labor,		
Commensurate"	management, equipment, or capital) to the dairy operation that are at		
	least commensurate with their shares of the proceeds of the operation.		
"Refuse Payment"	Producer indicated they are refusing payment in the dairy operation.		
"Point of Contact"	Producer is the point-of-contact for the dairy operation.		
"Remove Producer"	Will remove producer from the dairy operation.		
"Add Producer"	SCIMS Search Page to select the producer with interest in the dairy operation will be displayed.		

__*

E Contracts Screen With Producer Certification Errors

The following provides a list of error messages that may be displayed on the Contracts Screen, "Producer Certification" section.

Message	Reason for Message	Corrective Action
"Signature date	User did not enter the producer	Enter the date the producer signed
required."	signature date.	CCC-782.
*"Share must be	User did not enter the producer	Perform either of the following:
entered."*	share.	
		• enter the producer share as a percent with up to 2 decimal places
		• remove the producer from the dairy operation.
"Point of Contact	User did not select a producer	Select the appropriate producer as
must be selected for dairy operation."	as the point of contact.	the point-of-contact.
"Signature date is	User did not enter a valid	Enter the producer signature date
invalid."	signature date.	using the calendar icon or in 1 of
		the following formats:
		• "mm/dd/yyyy"
		• "mmddyy"
		• "mmddyyyy".
"Signature date cannot be later than current date."	User entered a signature date greater than the current date.	Enter the date the producer signed CCC-782.
"Share must be numeric."	User did not enter the share as a percent with up to 2 decimal	Perform either of the following:
	places.	enter the producer share as a percent with up to 2 decimal places
		• remove the producer from the dairy operation.
"Producer's total	User entered the producer	Enter the producer's shares for all
shares do not equal	shares and the total shares of all	producers with the total equaling
100%."	producers do not equal	100 percent.
	100 percent.	

E Contracts Screen With Producer Certification Errors (Continued)

Message	Reason for Message	Corrective Action
*"Signature date cannot be earlier than September 1, 2014"	User entered a producer signature date that is earlier than the beginning of the MPP-Dairy program.	Enter the date the producer signed CCC-782 for the MPP coverage year.
"Share must be greater than 0%"	User entered the share percentage as 0%.	 Perform either of the following: enter the producer share as a percent greater than 0 with up to 2 decimal places remove the producer from the dairy operation.
"Share shall not be greater than 100%"	User enter a share percentage greater than 100%.	 Perform either of the following: enter the producer share as a percent less than 100 with up to 2 decimal places remove the producer from the dairy operation.
"Share shall not contain more than 2 decimal places"	User entered a share percentage with more than 2 decimal places.	 Perform either of the following: enter the producer share as a percent with up to 2 decimal places remove the producer from the dairy operation*

*--F Producer Summary

The Producer Summary by Effective Dates Screen will be displayed with a summary of the producers with interest in the farming operation.

If the producers with interest have been revised on the contract during the coverage year, the summary screen will be displayed with the effective dates for the producer with interest based on the MPP coverage year pay periods.

Confirm the information displayed on the screen is correct and CLICK "Continue".

G Producer Summary Screen

The following is an example of the Contract Producer Summary by Effective Dates Screen.



77 Collecting and Remitting Fees

A Contracts Screen With Collection History and Remittance Information

The Contracts Screen, "Collection History" and "Remittance Information" sections will:

- display a history of the fees collected for the dairy operation
- provide the ability to enter remittance information to pay administrative fee and/or premium for the dairy operation.

The dairy operation is required to pay:

- the administrative fee before COC determination
- * * *
- •*--100 percent of the remaining premium fee by September 1 of the MPP coverage year--*

Users shall provide the following when remitting payment fees:

- remittance office
- remitter
- remittance type
- check/item number
- remittance amount
- check/item date
- amount to apply to MPP (Margin Protection Program).

*--77 Collecting and Remitting Fees (Continued)

A Contracts Screen With Collection History and Remittance Information (Continued)

The following is an example of the Contracts Screen, "Collection History" and "Remittance Information" sections.

MPP Menu	Contracts					
Welcome: MELISSA HILLHOUSE	State: Mississ	sippi	County: Coa	homa	Program Y	'ear: 2016
Role: County User Options	Dairy Operation	on: ANY DAIRY	OPERATION		Dairy Numb	
Main Menu	Established Pr	oduction His	tory: 1,500,00	00		
Forms View CCC-782	All required fields					
View CCC-781	Collection Remaining	n History Balance Du		00 Amo t	ınt Paid(\$):	250.00
	Submitted	Amount(\$)	NRRS Receipt ID	Status	Collection Type	Action
	06/11/2015	100.00	152028	Unscheduled	Admin Fee	Cancel
				0/2015, 500.00 I SERVICE AGE		
	06/11/2015	150.00	151031	Unscheduled	Premium	<u>Cancel</u>
		Persona	al Check, 06/10	0/2015, 500.00), 123	
		СОАНОМА	COUNTY FARM	I SERVICE AGE	NCY, MS	
	Remittan	_				
	Offic	e: COAHOMA	A COUNTY FAR	RM SERVICE A	GENCY, MS	
	*Remitte	er: ANY PROI	DUCER		Select fr	om SCIMS
	*Remittand Typ		heck ▼	*Check/: Nur	Item nber: 123	
	*Remittand Amount (\$			*Check/ (mm/dd/y	Date: 06/10/2	015 🔤
	*Amou	unt to apply to	o Margin Prot		nm (\$): 250	
	Continue	Back Can	icel			
	Screen ID: MPP-I Last Modified: 06				Bac	k to Top ^

*--77 Collecting and Remitting Fees (Continued)

B Contracts Screen Collection History Information

The following provides information about the Contracts Screen, "Collection History" section.

Field/Link	Description		
"Remaining Balance Due"	Current balance due for the dairy operation.		
"Amount Paid"	Current amount paid for the dairy operation.		
"Submitted"	Date the remittance received.		
"Amount"	Amount of the remittance applied to MPP.		
"NRRS Receipt ID"	Receipt number from NRRS confirming the NRRS process received the remittance.		
"Status"	Status of the remittance from NRRS.		
	Note: See subparagraph F for more information on NRRS statuses.		
"Collection Type"	Remittance amount applied to either of the following fees for the dairy operation:		
	administrative		
"Action"	 premium. Allows users to "Cancel" the remittance if the remittance status is "Unscheduled" or "Active Verified". 		
Description of Remittance	 Describes the type of remittance including: "Remittance Type" "Check/Item Date" "Remittance Amount" "Check/Item Number" County Office that received the remittance. 		

*

*--77 Collecting and Remitting Fees (Continued)

C Contracts Screen Remittance Information

The following provides information about the Contracts Screen, "Remittance Information" section.

Field/Link	Description		
"Remittance Office"	User's County Office will automatically default. If the user is		
	associated with more than 1 county, a drop-down list will allow the		
	County Office to be selected. The County Office receives the		
(/S	remittance. User's County Office will automatically default.		
"Remitter"	Common customer name of customer submitting the remittance.		
"Select from	SCIMS Search Page will be displayed to select the customer paying		
SCIMS"	the administrative fee and/or premium.		
"Remittance Type"	Drop-down list to select 1 of the following:		
	"Cashier Check"		
	"Cash and Coin"		
	"Multi-Party Check"		
	• "Money Order"		
	"Personal Check"		
	• "Wire Transfer".		
"Check/Item	Check or item number on the check or money order.		
Number"	Check of item number on the check of money order.		
"Remittance	Amount of remittance being paid. The amount may include fees to		
Amount"	other FSA programs. Amount shall be:		
	omer i striptograms. Timount shan ee.		
	 entered in dollars and cents 		
	• greater than 0.		
"Check/Item Date"	Date the remittance is received.		
"Amount to Apply to			
Margin Protection	in the MPP-Dairy. Amount shall be:		
Program"			
	• entered in dollars and cents		
	• greater than 0		
	less than or equal to the remittance amount		
	• less than or equal to the remaining balance due.		
"Save and Submit"	Will submit the remittance fee to NRRS.		
"Continue"	Continues to the COC Determination Screen.		

*--77 Collecting and Remitting Fees (Continued)

D Remittance Steps

Perform the following steps to remit fees for the dairy operation.

Step	Action	
1	CLICK "Select from SCIMS" link.	
2	Select the customer remitting the fee from the SCIMS Search Page.	
3	Select the "Remittance Type" from the drop-down list.	
4	If the "Remittance Type" is not "Cash and Coin", enter the "Check/Item Number".	
5	Enter the "Remittance Amount" in dollars and cents.	
6	Enter the "Check/Item Date" as the date the remittance is received.	
7	Enter "Amount to Apply to Margin Protection Program" for the dairy operation in	
	dollars and cents.	
	Note: The amount may be different than the "Remittance Amount", if the customer is remitting fees for multiple programs.	
8	CLICK "Save and Submit" to send the remittance to NRRS.	
9	Steps 1 through 8 may be entered multiple times if more than 1 customer is paying	
	fees for the dairy operation.	
10	After remitting fees, CLICK "Continue".	

__*

E Remittance Errors

The following provides a list of error messages that may be displayed on the Contracts Screen, "Collection History" and "Remittance Information" sections.

Message	Reason for Message	Corrective Action
"Remitter is required,	User did not select the	Click any of the following:
Please select a remitter from SCIMS"	producer remitting the fee.	"Select from SCIMS" link to select the producer remitting the fee
		• "Continue"
		• "Back"
		• "Cancel".
"Remittance amount is required"	User did not enter remittance Amount.	Perform either of the following:
		• enter the "Remittance Amount"
		• CLICK "Continue", "Back", or "Cancel".
"Must enter amount to apply to MPP Contract	User did not enter the amount to apply to	Perform either of the following:
and Annual Election"	contract and annual election for the dairy operation.	• enter the "Amount to Apply to Margin Protection Program"
		• CLICK "Continue", "Back", or "Cancel".
*Remittance office is required"	User did not select the remittance office.	Perform either of the following:
		select the remittance office from the drop-down menu
		• CLICK "Continue", "Back", or "Cancel"*

*--77 Collecting and Remitting Fees (Continued)

E Remittance Errors (Continued)

Message	Reason for Message	Corrective Action
"Remittance type	User did not enter the type Perform any of the following:	
should be selected"	of remittance.	select the "Remittance Type" from the drop-down list
		• CLICK "Continue", "Back", or "Cancel".
"Check/Item Date is required"	User did not enter the date of remittance.	Perform any of the following:
		• enter the "Check/Item Date"
		• CLICK "Continue", "Back", or "Cancel".
"Check/Item Number is required"	User did not select "Cash and Coin" as the	Perform any of the following:
-	"Remittance Type" and	• select "Cash and Coin" as the
	did not enter the "Check/Item Number".	"Remittance Type"
		• enter the "Check/Item Number"
		• CLICK "Continue", "Back", or "Cancel".
"Remittance amount	User did not enter the	Enter the "Remittance Amount" as a
must be entered in	remittance amount as a	number with up to 2 decimal places.
dollars and cents"	number with up to	
	2 decimal places.	

E Remittance Errors (Continued)

Message	Reason for Message	Corrective Action
"Remittance amount	User did not enter the	Enter the "Remittance Amount" as a
must be greater than	"Remittance amount" as a	number with up to 2 decimal places.
zero, should not	number with up to	
exceed 8 whole	2 decimal places.	
numbers and 2 decimal		
places"		
"Check/Item Date is	User did not enter a valid	Enter the date using the calendar icon
invalid."	"Check/Item Date".	or in 1 of the following formats:
		• "mm/dd/xyxxx"
		• "mm/dd/yyyy"
		• "mmddyy"
(CI 1/I D	TT . 1.1	• "mmddyyyy".
"Check/Item Date	User entered the	Enter either of the following:
cannot be a future	"Check/Item Date" greater	
date."	than the current date.	date entered on the Check/Item
		• current system date if the
		"Remittance Type" is "Cash and
		Coin".
"Amount applied to	User did not enter the	Enter the "Amount to Apply to Margin
MPP must be entered	"Amount to Apply to	Protection Program" as a number with
in dollars and cents."	Margin Protection	up to 2 decimal places.
	Program" as a number	
	with up to 2 decimal	
	places.	
"Amount applied to	User did not enter the	Enter the "Amount to Apply to Margin
MPP must be greater	"Amount to Apply to	Protection Program" as a number with
than zero, should not	Margin Protection	up to 2 decimal places.
exceed 8 whole	Program" as a number	
numbers and 2 decimal	with up to 2 decimal	
places."	places.	

*--77 Collecting and Remitting Fees (Continued)

E Remittance Errors (Continued)

Message	Reason for Message	Corrective Action
"Remittance Amount	User entered the "Amount	Enter either of the following:
should be greater than	to Apply to Margin	
or equal to Amount to	Protection Program"	• correct "Amount to Apply to
apply to Margin	greater than the	Margin Protection Program"
Protection Program."	"Remittance Amount".	
		• correct "Remittance Amount".
"Remittance amount	User entered the	Perform any of the following:
should be greater than	"Remittance Amount"	
zero."	as 0.	• enter the correct "Remittance Amount"
		• CLICK "Continue", "Back", or "Cancel".
"Must enter amount	User entered the "Amount	Perform any of the following:
greater than 0 to apply	to Apply to Margin	
to MPP Contract and	Protection Program" as 0.	• enter the correct "Amount to
Annual Election."		Apply to Margin Protection Program"
		• CLICK "Continue", "Back", or "Cancel".
"Amount to apply to	User entered the amount	Perform any of the following:
MPP Contract and	to apply to contract and	
Annual Election	annual election greater	• enter the correct "Amount to
Premium cannot be	than the remaining	Apply to Margin Protection
greater than the	balance due.	Program" less than or equal to the
Remaining Balance		remaining balance due
Due."		
		• CLICK "Continue", "Back", or
		"Cancel".

*

*--77 Collecting and Remitting Fees (Continued)

F Remittance Fees Processed by NRRS

NRRS will process the fees remitted for the dairy operation. When NRRS receives the request to process fees, the status will be updated to 1 of the following.

Status	Description	
"Unscheduled"	Remittance has been created, but is not on a schedule of deposit.	
"In Process"	Remittance is in the process of being placed on a schedule of deposit.	
"Scheduled"	Remittance is on a schedule of deposit, but not verified.	
"Verified"	Remittance is on a verified schedule of deposit.	
"Active Verified"	Remittance is on a verified schedule of deposit and has been activated	
	to allow receipts to be cancelled.	
"Dishonored"	Remittance was returned to NRRS as unfunded.	
	Note: If the remittance fee is returned as "Dishonored" and included the administrative fee and the dairy operation previously received a COC determination, the status will be reset to "Producer Certified", because COC or designee cannot provide a COC determination until administrative fees are paid-in-full.	
"Cancelled"	Remittance was cancelled by the user.	

__*

*--78 COC Determinations

A Contracts Screen With COC Determination

The Contracts Screen, "COC Determination" section provides the ability for COC or designee to "Approve" or "Disapprove" CCC-782 and enter date of COC determination. CLICK "radio button" next to:

- "Approve", if COC approves CCC-782 for the producer
- "Disapprove", if COC disapproves CCC-782 for the producer
- enter the date COC or designee signed CCC-782 using the calendar icon or in 1 of the following formats:
 - "mm/dd/yyyy"
 - "mmddyy"
 - "mmddyyyy".

IF COC	THEN the status will automatically update to
approves CCC-782 for the dairy	"Approved", as long as all validations are met. See
operation	subparagraph 78 B for a list of validation messages.
disapproves CCC-782 for the dairy	"Disapproved".
operation	

--;

*--78 COC Determinations (Continued)

A Contracts Screen COC Determination (Continued)

The following is an example of the Contracts Screen, "COC Determination" section.

MPP Menu	Contracts		
Welcome:	State: Mississippi	County: Coahoma	Program Year: 2016
Role: County User	Dairy Operation: ANY [DATRY OPERATION	Dairy Number: 81
Options	Farm: 295	Tract: 27	Status: Producer Certified
Main Menu	Established Production	History: 1,500,000	
Forms View CCC-782	All required fields are denote	d by an asterisk (*).	
View CCC-781	COC Determin	ation————	
	O Approve O Disapprove		
	*COC Determination Date(mm/dd/yyyy):		
	Save Save and Co	ontinue Back Cancel	
	Screen ID: MPP-FSU-111 Last Modified: 06/03/2015		Back to Top ^

B Contracts Screen COC Determination Validation Messages

The following provides a list of validation messages that may be displayed on the Contracts Screen, "COC Determination" section.

Message	Reason for Message	Corrective Action
"An Approve or	User did not click	Click any of the following:
Disapprove	"Approve" or	
must be	"Disapprove" and	• "radio button" next to "Approve", if COC has
selected."	clicked "Save" or	approved CCC-782
	"Save and	
	Continue".	• "radio button" next to "Disapprove", if COC
		disapproved CCC-782
		• "Back"
		• "Cancel".
"COC	User did not enter	Perform any of the following:
Determination	the "COC	
date is required	Determination	• enter the "COC Determination Date" as the
to approve or disapprove."	Date".	date COC or designee signed CCC-782
шѕарргоче.		CLICK "Back"
		CLICK "Cancel".
"Dairy operation	Dairy operation	Perform any of the following:
is not eligible	indicated their	
for MPP since	LGM-Dairy policy	• correct the response for the LGM-Dairy policy
the LGM-Dairy	month and/or year	
Policy will not	will not conclude	• dairy operation is not eligible for MPP-Dairy if
conclude prior	before the calendar	their LGM-Dairy policy will not conclude by
to January of the	year for contract.	December 31 of the current calendar year
enrollment		
year."		• CLICK "Back"
		CLICK "Cancel".

B Contracts Screen COC Determination Validation Messages (Continued)

Message	Reason for Message	Corrective Action	
"Administrative	Either of the	Perform any of the following:	
fee has not been	following occurred:		
paid."		• enter the remittance fee on the Contracts	
	• user did not	Screen with "Collection History" and	
	enter the	"Remittance Information" sections	
	"Remittance		
	Fee" and	COC determination cannot be provided until	
	"Amount to	the administrative fee is paid	
	Apply to	1	
	MPP-Dairy"	CLICK "Back"	
	• "Amount to	• CLICK "Cancel".	
	Apply to		
	MPP-Dairy" was		
	less than \$100.		
"COC	User did not enter	Enter COC or designee signature date using the	
Determination	COC determination	calendar icon or in 1 of the following formats:	
date has wrong	date in an acceptable		
format."	date format.	• "mm/dd/yyyy"	
		• "mmddyy"	
		• "mmddyyyy".	
"COC	User entered COC	Perform any of the following:	
Determination	Determination date	_	
date cannot be a	greater than the	enter the correct date COC or designee signed	
future date."	current system date.	CCC-782.	
		CLICK "Back"	
		CLICK "Cancel".	

B Contracts Screen COC Determination Validation Messages (Continued)

Message	Reason for Message	Corrective Action
"COC Determination date must be greater than or equal to the Producer Signature date"	User entered COC determination date before the date producers with interest in the dairy operation signed CCC-782.	 Perform any of the following: enter the correct date COC or designee signed CCC-782 enter the correct date the producers with interest in the dairy operation signed CCC-782 in the Contracts Screen, "Producer Certification" section CLICK "Back"
		CLICK "Cancel".
*Dairy Operation is not eligible for MPP since they do not currently produce or commercially market milk"	Dairy operation indicated they do not currently produce and commercially market milk.	 Perform any of the following: correct the response if the dairy operation currently produces and commercially markets milk dairy operation is not eligible for MPP-Dairy if they do not currently produce and commercially market milk CLICK "Back" CLICK "Cancel".
"At least one producer must be selected as not commensurate if the response indicated all producer shares are not commensurate"	Dairy operation indicated not all dairy producers are commensurate with their shares of the proceeds of the dairy operation, but did not select the producer that is not commensurate on the producer certification page.	 Perform any of the following: correct the response if all producers are commensurate with their shares in the dairy operation select the producers who are not commensurate with their shares on the producer certification page CLICK "Back" CLICK "Cancel"*

B Contracts Screen COC Determination Validation Messages (Continued)

Message	Reason for Message	Corrective Action
*Review required of all MPP Contracts associated with the Producer(s) with more than	Dairy operation indicated producers collectively have more than 50% interest in another dairy operation that	See 1-MPP, paragraph 11 for information on affiliation test and examples to determine if the dairy operation contract should be approved or disapproved.
50% interest in more than one Dairy Operation to determine if the Dairy Operation is Eligible"	is covered under MPP Dairy.	
"Response	Dairy operation	Perform any of the following:
indicated all producer's shares are commensurate, however,	indicated all dairy producers are commensurate with their shares of the proceeds of the dairy	 correct the response if all producers are not commensurate with their shares in the dairy operation
producer selected not commensurate"	operation, however, 1 or more producers indicated they are not commensurate on the producer certification page.	 correct the response for the producers who are commensurate with their shares on the producer certification page CLICK "Back"
		CLICK "Cancel"*

*--C Bulk COC Approval

A bulk "COC Approval" option is available to COC-approve multiple contracts at the same time.

Users may select to COC-approve multiple contracts at the same time by clicking the "Approve Contracts" link on the Contract Search Results Screen.

When the "Approve Contracts" link is selected, the Approve Contracts Screen will be displayed to select contracts that are in a "Producer Certified" status and are ready for COC approval.

Note: Not all Contracts can be selected for COC approval.

If validation errors exist, the screen will be displayed with "Review Errors" to remind the County Office to review potential issues on the contract.

If the dairy operation was involved in a transferred or successor-in-interest, the dairy operation cannot be selected for COC approval.

Approve multiple contracts according to the following table.

Step	Action	
1	Perform the steps in subparagraph 71 A.	
2	CLICK the "Approve Contracts" link.	
3	The Approve Contracts Screen will be displayed.	
4	Enter the COC approval date.	
5	Click the box under the "Select" column next to "Dairy Operations" to COC approve or CLICK "Select All" option to select all available dairy operations to COC approve.	
	Note: All contracts selected must have the same COC approval date. Only select the CCC-782's for dairy operations with the approval date recorded in step 4.	
6	CLICK "Approve".	
7	The selected contracts will be COC-approved and the MPP Main Menu will be redisplayed.	

__*

78 COC Determinations (Continued)

*--C Bulk COC Approval (Continued)

The following provides a description of the available options on the Approve Contracts Screen.

Button	Description	
Select All	Selects all dairy operations available for COC approval.	
Clear All	Clears all dairy operations previously selected for COC approval.	
Approve	COC-approves all dairy operations selected for COC approval.	

The following is an example of the Approve Contracts Screen.

MPP Menu	Contr	acts					
Welcome:	State: M	lississippi	County	: Coaho	ma	Program	Year: 2016
Options Main Menu	_Appr	ove Contra	acts				
Approve Contracts		*Approv	al Date(mm	n/dd/yyy	/y):		
	Select	Dairy Operation	Dairy Operation Number	Farm	Tract	Established Production History	Contract Status
		ANY DAIRY OPERATION	25249	59	1676	16,000,000	Producer Certified Review Errors Succession
		ANY DAIRY OPERATION	34	293	1431	5,500,000	Producer Certified Review Errors
		ANY DAIRY OPERATION	81	295	27	1,500,000	Producer Certified
		ANY PRODUCER	50447	59	1676	16,000,000	Producer Certified
		Any Family Dairy Operation	50453	4019	8238	987,654,123	Producer Certified
		Clear All : MPP-FSU-002 fied: 10/13/2015	Approve			В	ack to Top ^

*--D Bulk COC Approval Error Messages

The following provides a list of error messages that may be displayed on the Approve Contracts Screen:

Message	Reason for Message	Corrective Action
"At least one	User clicked "Approve" but	Select the dairy operations to COC
contract must be	did not select any dairy	approve, enter the COC approval date
selected to	operations to COC approve.	and CLICK the "Approve" option.
approve"		
"Approval date is	User clicked "Approve", but	Select the dairy operations to COC
required to	did not enter the COC	approve, enter the COC approval date
approve"	approval date.	and CLICK the "Approve" option.
"Approval date is	User did not enter the COC	Enter the COC or designee signature
invalid"	approval date in an acceptable	date using the calendar icon or in 1 of
	date format.	the following formats:
		• mm/dd/yyyy
		• mmddyy
		• mmddyyyy.
"Approval date	User entered a COC approval	Enter the correct date COC or
cannot be a future	date that is later than the current	designee signed CCC-782.
date"	system date.	
"Approval date	User entered a COC approval	Perform any of the following:
must be greater	date earlier than the date	
than or equal to	producers with interest in the	• deselect the dairy operation with
the latest signature	dairy operation signed CCC-782	producer signature later than the
date xx/xx/xxxx of	on one or more of the contracts	COC date entered
the all producers"	selected for COC approval.	
		 enter the correct date COC or
		designee signed CCC-782
		return to the Contract Selection
		Screen to select the dairy
		operation and revise to correct the
		date producers with interest in the
		dairy operation signed CCC-782.

__*

79 Revising Contracts

A Contract Revisions

The MPP-Dairy System provides the ability to revise contracts to:

- correct the contract during open enrollment or within 90 calendar days for a new dairy operation
- update the producers with an interest in the dairy operation
- update the contract when successor-in-interest or transfer/relocation occur in production history
- remit administrative fee and/or premium
- •*--dissolve the contract.--*

* * *

--B Revising Contracts for Corrections, Producers With Interest, Transfers, Mergers, Successor-in-Interest, and Dissolutions--

Users may select to "Revise" a contract as described in subparagraph A. Perform the following steps to "Revise" a contract.

Step	Action
1	Perform the steps in subparagraph 71 A.
2	CLICK "radio button" next to the dairy operation, farm, and tract for which user
	wants to revise contract for annual coverage election.
3	CLICK "Revise".
4	Contracts Screen, "Revise Contracts" section will be displayed.

79 Revising Contracts (Continued)

--B Revising Contracts for Corrections, Producers With Interest, Transfers, Mergers, Successor-in-Interest, and Dissolutions (Continued)--

The following provides descriptions of the options available on the Revise Contracts Screen.

Button	Description		
Edit	Continues to the Contracts General Information Screen to edit the contract.		
Producer	Continues to the Producer Certification Screen to update producers with an		
Revise	interest in the dairy operation and record producer signatures.		
	Note: This option shall be selected to record the producer signature and COC determination when a transfer or succession-in-interest has occurred.		
*Dissolve	Continues to the Dissolution Screen to dissolve the contract.		
Back	Returns to the Contracts Search Results Screen.		

The following provides information about the left navigation menu on all contract revision screens.

Field/Link	Description		
"Welcome"	Name of the user accessing the MPP-Dairy System will be displayed.		
"Role"	User role for the user accessing the MPP-Dairy System will be displayed.		
"Main Menu"	MPP Main Menu will be displayed.		
"Approve	Approve Contracts Screen will be displayed.		
Contracts"			
"View CCC-781"	CCC-781 for the dairy operation will be displayed.		
"View CCC-782"	CCC-782 for the dairy operation will be displayed.		
"View CCC-783"	CCC-783 for the dairy operation will be displayed.		

The following is an example of the Contracts Screen, "Revise Contracts" section.



*--80 Correcting a Contract

A Revising a Contract for a Correction

Dairy operations may revise a contract:

- during open enrollment
- within 90 calendar days for a new dairy
- to remit administrative fee and/or premium.

B Procedure for Revising a Contract

Users may revise a dairy operation to correct a contract according to subparagraph A.

If the contract is revised	THEN the contract status will	
only to remit fees	remain the same.	
to correct the contract	be updated to "Initiated".	

Revise producers with interest in a dairy operation according to the following table.

Step	Action
1	Perform the steps in subparagraph 79 C.
2	CLICK "Edit".
3	Confirm the Dairy Operation displayed on the Revise Contracts Screen is correct to perform the producer revision and CLICK "Confirm".
4	General Information Screen will be displayed to revise the dairy operation contract.
5	Navigate through the MPP Dairy Contract Screens to update the contract. Refer to paragraphs 72 through 78 to update the contract.

*--81 Updating Producers With Interest in the Dairy Operation

A Revising Producer With Interest

Producers with interest in a dairy operation may be revised to:

- add a new producer
- remove an existing producer
- update the following for existing producer(s):
 - share percentage
 - not commensurate indicator
 - refuse payment indicator
 - point of contact.

B Procedure for Revising a Producer With Interest

Users may revise a dairy operation to update producer(s) with interest according to subparagraph A.

Revise producers with interest in a dairy operation according to this table.

Step	Action
1	Perform the steps in subparagraph 79 C.
2	Confirm the dairy operation displayed on the Revise Contracts Screen is
	correct to perform the producer revision.
3	CLICK "Producer Revise".
4	Revise Producer Screen will be displayed to confirm revising the producer for the
	dairy operation selected.
5	CLICK "Confirm" to continue to the Producer Certification Screen.
6	Update the producers with interest in the dairy operation according to
	paragraph 76.
7	Once the producers with interest in the dairy operation are updated, a new COC
	determination is required. See paragraph 78 for additional information on COC
	determination.

*--81 Updating Producers With Interest in the Dairy Operation (Continued)

C Revising Producers With Interest Error Messages

The following table provides the error messages that may be displayed when selecting to revise a producer with interest in a dairy operation.

Message	Reason for Message	Corrective Action
"Fees must be paid	User clicked "Producer	Perform either of the following:
in full prior to	Revise" and the	
revising the contract	administrative and	• click the "Back" option to return to the
for a Producer	premium fees have not	Contract Search Results Screen.
Revision"	been paid in full for	
	the dairy operation.	• click "Main Menu" to return to the
		MPP Main Menu.

82 Contract Transfer/Relocation

A Completing a Farm and/or Tract Transfer on a Contract

When a farm and/or tract transfer occurs in production history and the dairy operation has a contract for the coverage year, additional steps are required to complete the transfer on the contract.

The State and county the dairy operation farm and/or tract is transferred to is responsible for completing the transfer process for the contract once the transfer is approved in production history.

The following is an example of a dairy operation on the Contract Search Screen when the transfer is COC-approved in production history. The transferred from dairy operation will be displayed as "Transferred" and the transferred to dairy operation will be displayed as "Initiated":

0	ANY DAIRY OPERATION	33	291	1312	5,564,500	Approved Transferred
0	ANY DAIRY OPERATION	33	62	1595	5,564,500	Initiated

B Producer Certification on a Contract for a Farm and/or Tract Transfer

Users in the State and county the dairy operation, farm and tract was transferred to have the ability to revise the contract to record the producer signature date.

Users shall:

- select the dairy operation, farm and tract the dairy operation was transferred to and click the "Producer Revise" option described in subparagraph 79 C to record the producer signature for the farm and/or tract transfer
- enter the producer's signature date(s) on the Contracts Producer Certification Screen
- CLICK "Save and Continue" to proceed to the COC Approval Screen.
- *--Note: If the original contract has a milk handler designation and a transfer/relocation is completed, and "Producer Revise" is selected, then the message "Producer revisions are not allowed when milk handler questions are not answered on the contract" will be displayed.

County Offices shall contact their State Office specialist, then the State Office specialist shall contact the National Office through PECD SharePoint.--*

See paragraph 76 for additional information on the Contracts Producer Signature Screen.

C COC Approval on a Contract for a Farm and/or Tract Transfer

Once the producer signature date is recorded on the contract for the farm and/or tract transfer, users shall record the COC determination on the Contract COC Determination Screen.

Users shall:

- select "Approve" or "Disapprove" for the COC determination
- enter the COC determination date
- CLICK "Save and Continue".

See paragraph 78 for additional information on the Contracts COC Determination Screen.

A Completing a Successor-In-Interest on a Contract

When a successor-in-interest occurs in production history and the dairy operation has a contract for the coverage year, additional steps are required to complete the succession-in-interest on the contract.

Users are responsible for completing the successor-in-interest for the contract once approved in production history.

The following is an example of the dairy operation on the Contract Search Screen when the succession-in-interest is COC-approved in production history. The succeeded from dairy operation will be displayed as "Succession" and the succeeded to dairy operation will be displayed as "Initiated" on the Contract Search Screen.

0	ANY DAIRY OPERATION	25249	59	1676	,	Producer Certified Succession	
0	ANY PRODUCER	50447	59	1676	16,000,000	Initiated	*

B Producer Certification on a Contract for a Successor-In-Interest

Users have the ability to revise the contract to record the producer signature date for a successor-in-interest.

Users shall:

- select the dairy operation, farm and tract the dairy operation was succeeded to and click the "Producer Revise" option described in subparagraph 79 C to record the producer signature for the successor-in-interest
- enter the producer's signature date(s) on the Contracts Producer Certification Screen
- CLICK "Save and Continue" to proceed to the COC Approval Screen.

*--Note: If the original contract has a milk handler designation and a successor-in-interest is completed, and "Producer Revise" is selected, then the message "Producer revisions are not allowed when milk handler questions are not answered on the contract" will be displayed.

County Offices shall contact their State Office specialist, then the State Office specialist shall contact the National Office through PECD SharePoint.--*

See paragraph 76 for additional information on the Contracts Producer Signature Screen.

C COC Approval on a Contract for a Successor-In-Interest

Once the producer signature date is recorded on the contract for the successor-in-interest, users shall record the COC determination on the Contract COC Determination Screen.

Users shall:

- select "Approve" or "Disapprove" for the COC determination
- enter the COC determination date
- CLICK "Save and Continue".

See paragraph 78 for additional information on the Contracts COC Determination Screen.

84 Contract Merger

A Completing a Merger on a Contract

When a merger occurs in production history and 1 or more of the dairy operations included in the merger have a contract for the coverage year, a new contract is required for the resulting dairy operation.

Users are responsible for recording a contract for the new dairy operation once approved in production history.

The following is an example of a dairy operation on the Contract Search Screen when the merger is COC-approved in production history. The merged from dairy operation(s) will be displayed as "Merger" and the merged to dairy operation will be displayed as "Initiated" on the Contract Search Screen.

©	ANY FAMILY DAIRY	50454	525	443	5,062,726	Producer Certified Merger
0	ANY DAIRY OPERATION	50479	61	1574	6,019,060	Initiated

B Updating a Contract for a Merger

Users have the ability to revise the contract to record the required information for the dairy operation contract.

Users shall select the dairy operation, farm and tract the dairy operation was merged to and click the "Revise" option described in subparagraph 79 C to record the required information for the contract.

*--85 Contract Dissolutions

A Introduction

The MPP-Dairy System provides the ability to revise the MPP-Dairy contract to perform a dissolution. See 1-MPP, paragraph 55 for additional information on dissolutions.

Notes: Dissolutions shall only be recorded in the MPP-Dairy web-based system for 2016 and future coverage years.

Dairy operations that dissolved during the 2015 coverage year shall be submitted to PECD for assistance. Assistance is needed because 2015 contracts were not migrated to the web-based system.

For policy and procedure on death, retirements, and dissolution see 1-MPP.

B Revising a Contract for Dissolution of a Dairy Operation

Users may revise a dairy operation contract according to subparagraph A. Revise a dairy operation contract for a dissolution according to the following table.

Step	Action
1	Perform the steps in subparagraph 79 B.
2	The Revise Contracts Screen will be displayed. County Offices shall review the
	information displayed for accuracy before continuing.
3	CLICK "Dissolve".
4	The Contract Dissolutions Screen will be displayed.

__*

*--85 Contract Dissolutions (Continued)

C Contracts Dissolutions Screen

When a contract is selected and the "Dissolve" option is clicked, the Dissolutions Screen will be displayed to select:

- dissolution type
- continuation of coverage
- dissolution effective date.

Users shall:

- select 1 of the following dissolution types from the drop down menu:
 - Death
 - Dissolution
 - Retirement
- provide a response to the question "Will the Dairy Operation continue contract coverage for the remainder of the coverage year?"; available options are:
 - "Yes" if the dairy operation has selected to continue coverage for the remainder of the coverage year
 - "No" if the dairy operation has selected to terminate contract coverage for remainder of year
- enter the date the dairy operation notified the County Office as the "Dissolution Effective Date".

The "Dissolution Effective Date" is the notification date as provided by 1-MPP, paragraph 55.

Note: The dissolution effective date may be entered using the calendar icon or in any of the following formats:

- "mm/dd/yyyy"
- "mmddyy"
- "mmddyyyy".--*

*--85 Contract Dissolutions (Continued)

C Contracts Dissolutions Screen (Continued)

The following table provides the available options on the Contract Dissolutions Screen.

Button	Description
"Save and	Saves entries and continues to the next screen in the dissolution process.
Continue"	-
"Reject"	Cancels the dissolution for the dairy operation.
"Back"	The previous screen will be displayed.
"Cancel"	The MPP Main Menu will be displayed.

The following is an example of the Contract Dissolutions Screen.

Contracts	Contracts				
State: Mississippi	County: Coahoma	Program Year: 2016			
Dairy Operation: ANY FAM	ILY DAIRY	Dairy Number: 50939			
Farm: 535	Tract: 543	Status: Approved			
Established Production H	listory: 12,545,051				
All required fields are denoted b	y an asterisk (*).				
-Dissolutions					
* Select Dissolution	Type: Dissolution >				
Select Dissolution	Dissolution •				
* Will the Dairy Opera of the coverage year?		overage for the remainder			
○ Yes ● No					
*Dissolution Effective Date(mm/dd/yyyy): 03/15/2016					
Save and Continue Reject Back Cancel					
Screen ID: MPP-FSU-116 Last Modified: 04/14/2016		Back to Top ^			

D Dissolutions Error Messages

The following table provides a list of error messages that may be displayed on the Contracts Dissolution Screen.

Message	Reason for Message	Corrective Action
"Please choose a dissolution type from the	User clicked "Save and Continue" and did not	Perform either of the following:
drop-down menu''	select a type of dissolution.	• select the dissolution type and CLICK "Save and Continue"
		• click the "Back", "Reject", or "Cancel" option to cancel the dissolution process.
"Response must be provided to indicate if	User clicked "Save and Continue" and did not select "Yes" or "No"	Perform either of the following:
the dairy operation is selecting to continue contract coverage for the remainder of the year".	response if dairy operation chooses to continue contract coverage for remainder of the year.	 select "Yes" or "No" and CLICK "Save and Continue" based on the dairy operation's decision.
		 click the "Back", "Reject", or "Cancel" option to cancel the dissolution process.
"Effective date must be entered"	User clicked "Save and Continue" and did not enter the dissolution effective date.	Enter the dissolution effective date and CLICK "Save and Continue".
"Invalid Date"	User did not enter dissolution effective date in an acceptable date format.	Enter dissolution effective date using the calendar icon or by entering the date in 1 of the following formats: • "mm/dd/yyyy" • "mmddyy" • "mmddyyyy".
"Effective date cannot be later than current date"	User entered a dissolution effective date later than the current system date.	Enter the correct dissolution effective date based on the notification date for the dissolution.

E Terminate Coverage for Dissolution

The Dissolutions Premium Information Screen will be displayed when a "No" response is selected on the Contract Dissolutions Screen and includes the following information:

- remaining premium amount
- waiver premium amount
- refund premium amount.

Note: All 3 amounts should be reviewed for accuracy.

For policy and calculations on remaining premium due, waiver premium, and refund premium, see 1-MPP.

Users shall:

- provide a response to the question "Does the Dairy Operation request a waiver of obligation to pay outstanding premium fees based on the next 2-month period?"; available options are:
 - "Yes", if the dairy operation elects to request a waiver of obligation to pay outstanding premium fees for the remaining full payment periods in the coverage year

Note: "Yes" will be defaulted if there is a premium waived amount.

• "No", if the dairy operation does **not** elect to request a waiver of obligation to pay outstanding premium fees for the remaining full payment periods in the coverage year

Note: "No" will be defaulted and radio buttons will be greyed out if the remaining premium amount is \$0.

- provide a response to the question "Does the Dairy Operation request prorated refund based on the next 2-month period?"; available options are:
 - "Yes", if the dairy operation elects to request a prorated refund of premiums paid in excess of the amount due for the applicable payment periods still covered

Note: "Yes" will be defaulted if there is a premium refund available.

• "No", if the dairy operation does **not** elect to request prorated refund of excess premiums paid

Note: "No" will be defaulted and radio buttons will be greyed out if the premium amount paid is \$0.

review the screen for accuracy and CLICK "Save and Continue".--*

*--85 Contract Dissolutions (Continued)

E Terminate Coverage (Continued)

The following is an example of the Contract Dissolutions Premium Information Screen.

Contracts		Contracts			
State: Mississippi	County: Coahoma	Program Year: 2016			
Dairy Operation: ANY I	FAMILY DAIRY	Dairy Number: 50939			
Farm: 535	Tract: 543	Status: Approved			
Established Productio	n History: 12,545,051				
All required fields are denote	ed by an asterisk (*).				
-Dissolutions P	remium Information	,			
Dissolutions Fi	ciliani information				
Remaining Premi	um Amount(\$): 9,219.00)			
*Waiver Premium Amount(\$): 9219 * Does the Dairy Operation request a waiver of obligation to pay outstanding premium fees based on the next 2-month period? • Yes • No					
*Refund Premium Amount(\$): 0 * Does the Dairy Operation request a prorated refund based on the next 2-month period? Output Output					
Save and Continue	Reject Back Cancel				

*--86 Certifying Contract Dissolution

A Overview

The Producer Certification for Dissolution Screen will be displayed to record the producer signatures after the dissolution premium information data is recorded for dissolving a dairy operation.

B Producer Certification for Dissolution Screen

The following is an example of Producer Certification for Dissolution Screen.

Contracts				
State: Mississippi County: C	oahoma Program Year: 2016			
Dairy Operation: ANY DAIRY OPERATION	Dairy Number: 81			
Farm: 295 Tract: 27	Status: Approved			
Producer Certification For Dissolution				
Producer Name	*Signature Date (mm/dd/yyyy)			
ANY PRODUCER				
Save and Continue Reject Back Cancel				

C Field Descriptions for Producer Certification

The following table provides the field descriptions for the Producer Certification for Dissolution Screen.

Field/Link	Description
"Producer Name"	Common customer name from SCIMS for the producers with
	interest in the dairy operation.
"Signature Date"	The date the producer signed the CCC-783 using one of the
	following formats:
	• "mm/dd/yyyy"
	• "mmddyy"
	• "mmddyyyy".

C Field Descriptions for Producer Certification (Continued)

Field/Link	Description
"Save and	Saves entries and continues to the next screen in the dissolution
Continue"	process.
"Reject"	Cancels the dissolution for the dairy operation.
"Back"	The previous screen will be displayed.
"Cancel"	The MPP Main Menu will be displayed.

D Producer Certification for Dissolution Error Messages

The following table provides a list of error messages that may be displayed on the Producer Certification for Dissolution Screen.

Message	Reason for Message	Corrective Action
"Producer Signature	User clicked "Save and	Perform either of the following:
date must be entered"	Continue" but did not	
	record the signature	• enter the producer signature date
	date.	
		• CLICK "Cancel", "Reject" or
		"Main Menu" to cancel the
		process and to return the MPP
		Main Menu.
"The Producer	User did not enter the	Enter the producer signature date in
Signature date should	producer signature date in	1 of the following date formats
be in the format	the correct format.	allowed or select the date from the
(mm/dd/yyyy)."		calendar icon:
		66 (11) 22
		• "mm/dd/yyyy"
		• "mmddyy"
(7)		• "mmddyyyy".
"Producer Signature	User entered a producer	Update the producer signature date
date cannot be a future	signature date that is	to the date on the signed CCC-783.
date."	later than the current	
"D 1	system date.	D 14 1 4 1 1 4
"Producer signature	User entered a producer	Record the date the dairy operation
date cannot be earlier	signature date that is	notified FSA of the dissolution.
than dissolution	earlier than the	See 1-MPP, paragraph 55.
effective date"	dissolution effective	
	date.	

87 Approving Dissolution

A Overview

The COC/DAFP Determination Screen provides the ability for COC or their designee, and DAFP or designee to approve or disapprove the dissolution request and enter the applicable determination dates.

--Note: If COC has been delegated DAFP approval authority, COC is required to make the recommendation and approve the dissolution. Both determinations and dates must be recorded in the system.--

Users shall:

- CLICK "Approve" or "Disapprove" for COC or designee recommendation
- enter the date COC or designee signed CCC-783 using the calendar icon or in one of the following formats:
 - "mm/dd/yyyy"
 - "mmddyy"
 - "mmddyyyy
- CLICK "Approve" or "Disapprove" for DAFP or designee determination
- enter the date DAFP or designee signed the CCC-783 using the calendar icon or in one of the following formats:
 - "mm/dd/yyyy"
 - "mmddyy"
 - "mmddyyyy"
- review all information on the COC/DAFP Determination Screen and CLICK one of the following:
 - "Save"
 - "Save and Continue"
 - "Reject"
 - "Cancel".

Note: The dairy operation dissolution is not complete until:

- DAFP or their designee approves the request
- determination date is recorded.

*--87 Approving Dissolution (Continued)

B COC/DAFP Determination Screen

The following is an example of the COC/DAFP Determination Screen.

Contracts				
State: Mississippi	County: Coahoma	Program Year: 2016		
Dairy Operation: ANY D	Dairy Number: 81			
Farm: 295	Tract: 27 Status: Approved			
Established Production History: 1,500,000				
All required fields are denoted by an asterisk (*).				
COC Determination				
○ Approve ○ Disapprove				
*COC Determination Date(mm/dd/yyyy):				
DAFP Determination				
○ Approve ○ Disapprove				
*DAFP Determination Date(mm/dd/yyyy):				
Save Save and Continue Reject Back Cancel				

C COC/DAFP Determination Screen Error Messages

The following table provides a list of error messages that may be displayed on the COC/DAFP Determination Screen.

Message	Reason for Message	Corrective Action
"Invalid date."	User did not enter the	Enter the producer signature date in 1 of the following
	producer signature date	date formats or select the date from the calendar icon:
	in the correct format.	
		• "mm/dd/yyyy"
		• "mmddyy"
		• "mmddyyyy".
"COC	COC determination	Enter the correct COC determination date recorded on
Determination	date cannot be a future	CCC-783.
date cannot be	date.	
later than current date"		
"COC	User did not enter	Enter the correct COC determination date recorded on
Determination	the COC	CCC-783.
date required"	determination date.	CCC-703.
"COC	User did not	User shall click 1 of the following:
Determination	designate the COC	ost simil that I of the following.
Required"	determination.	• "Approve" or "Disapprove" specified on CCC-783
1		• "Back" to return to previous page
		• "Reject" to cancel the dissolution process
		• "Cancel" to return to MPP Main Menu.
"DAFP	User did not	User shall click 1 of the following:
Determination	designate the DAFP	
Required"	determination.	• "Approve" or "Disapprove" specified on CCC-783
		"Back" to return to previous page
		"Reject" to cancel the dissolution process
		• "Cancel" to return to MPP Main Menu.
"DAFP	DAFP determination	Enter the correct DAFP determination date recorded on
Determination	date cannot be a	CCC-783.
date cannot be	future date.	
later than current		
date"	** "	
"DAFP	User did not enter	Enter the correct DAFP determination date recorded on
Determination	the DAFP	CCC-783.
date required"	determination date.	

-->

A Overview

When the contract dissolution approval data is recorded in the MPP-Dairy web-based system, the premium balance due will be recalculated based on the election by the dairy operation to either continue or terminate coverage.

Note: The premium balance due can be determined by accessing the Contract Collection Screen.

B Handling Premium Balances and Refunds

Regardless of whether the dairy operation elects to continue or terminate coverage, the system will automatically update the premium balance due. This table describes the action that shall be taken based on the option elected.

IF the dairy	AND the premium	
operation elects	balance due is	THEN
to continue coverage	\$0	no additional action is required.
	greater than \$0	no additional action is required by the County Office
		the dairy operation is required to pay the balance by September 1 of the applicable coverage year.
terminate coverage	greater than \$0	no additional action is required by the County Office
		• the dairy operation is required to pay the balance by September 1 of the applicable coverage year.
	• \$0, and	no additional action is required by the County Office.
	• the refund amount is \$0	
	• \$0, and	cancel the premium collection previously recorded
	• the refund amount is greater than \$0.	modify the collection to only record the amount due for the premium
		access NRRS to record a refund.
		See subparagraph 123 for additional information on canceling and modifying collections.

*--89 CCC-783, Margin Protection Program for Dairy Producers (MPP-Dairy) Death, Retirement, or Dissolution Notification

A Viewing CCC-783

CCC-783 can be displayed by clicking "View CCC-783" for the selected dairy operation.

See 1-MPP for additional information on CCC-783.

B Example of CCC-783

Following is an example of CCC-783.

CC-783	electronically. U.S. DEPARTMENT	OF AGRICULTURE	For Cou	nty Office	Use Only
6-17-15)	Commodity Credit C		1. Type of Action:	Dissoluti	
			2. Admin State Name:	Mississip	ррі
			3. Admin County Name:	Coahom	a
	ARGIN PROTECTION PR		4a. Farm Number:	293	
	DAIRY PRODUCERS (N		4b. Tract Number:	1431	
DEATH/RE	TIREMENT/DISSOLUTIO	NO HEICATIO	5. Dairy Operation Number:	34	
			6. Coverage Year:	2016	
			7. Notification Date:	02-29-20	16
	AL INFORMATION				
Dairy Operation Na					
ANY DAIRY OPER	ATION				
100 AYNSLEY LN ROCKINGHAM VA	22801-2487				
	2007 2701				
PART B - COVER	AGE TYPE				
Type of Coverage th	e Dairy Operation has for the curr	ent coverage year:			CAT Lev
	AGE INTENTION FOLLOWING				
 Please indicate by dissolution. 	selecting one of the following option	ons for the remainder of	of the coverage year in the case of death	, retirement,	or dairy operation
A. Continue contra	act coverage under CCC-782 for th	he remainder of the cov	/erage year.		
Note: All premium	fees must be current by Septemb	er 1 to continue with co	overage for remainder of year.		NO
	ract coverage for remainder of yea				YES
(1) Request	univers of ability than to now autotom	dia a avendura fe collect	and an the most consecutive 2 months and	and a	153
	waiver of obligation to pay outstan submission of this form to the Cou		ed on the next consecutive 2-month per	lod	
Note: Th	e Dairy Operation may be entitled	to a partial refund or m	nay be required to pay a portion of the		YES
obligation	depending on date of submission	of this form.			
(2) Request	prorated refund of fully paid premiu	um fee based on the ne	ext consecutive 2-month period following		
submissi	on of this form to the County FSA	Office.			NO
	is option may only be selected if the		paid in full.		
PART D - CERTIFI 11A.	CATION AND SIGNATURES	11B.	11C.		11D.
Name of Pro	ducer Signature of	of Producer (By)	Title/Relationship of the individual Sig	ning in the	Date
			Representative Capacity		(MM-DD-YYYY)
ANY PRODU					02-29-2016
PART E - COC RE PA. Signature of CO	COMMENDATION	12B. Recommenda	ation	12C. Date	e (MM-DD-YYYY)
•		X Recomm	mended Not Recommended		03-01-2016
		X Kecom	Not recommended		03-01-2016
8. Remarks					
ADTE -BASE	ETERMINATION				
PART F - DAFP D IA. DAFP or Design		14B. Status		14C. Date	e (MM-DD-YYYY)
		X Approve	ed Disapproved		03-03-2016
		Approve	Disapproved		03-03-2016
		_			

*--89 CCC-783, Margin Protection Program for Dairy Producers (MPP-Dairy) Death, Retirement, or Dissolution Notification (Continued)

B Example of CCC-783 (Continued)

CCC-783 (06-17-15) NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is 7 CFR Part 1430, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to determine eligibility to participate in and receive benefits under the Margin Protection Program for dairy producers. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under the Margin Protection Program for dairy producers. This information collection is exempted from the Paperwork Reduction Act as specified in the Agricultural Act of 2014 (Pub. L. 113-79, Title I, Subtitle F. Administration) The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE. The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) Persons with disabilities, who wish to file a program compalant, write to the address below or if you require attentive means of communication for program information (e.g., Braille, large print, audictage, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint, please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish). If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 63-29992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independent Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. USDA is an equal opportunity provider and employer.

••			

*--109 CCC-782, Margin Protection Program for Dairy Producers (MPP-Dairy) Contract and Annual Coverage Election

A CCC-782

CCC-782 can be displayed by clicking "View CCC-782" for the selected dairy operation. See 1-MPP, Exhibit 13 for additional information on CCC-782.

B Example of CCC-782

This form is available electronically.					
	EPARTMENT OF A modity Credit Corpo			nty Office U	
Con	imounty credit corpo	ration	1. Admin State Name:	Mississippi	
			2. Admin County Name:	Coahoma	
MARGIN PROTE	MARGIN PROTECTION PROGRAM FOR DAIRY PRODUCERS (MPP-DAIRY) CONTRACT			295	
DAIRY PRODUCERS				27	
AND ANNUAL (OVERAGE EL	ECTION	Dairy Operation Number:	81	
			5. Coverage Year:	2016	
PART A - GENERAL INFORMATION	ON				
6. Dairy Operation Name and Address		7. Type of Action:			
ANY DAIRY OPERATION		X New Contract	Annual Coverage Election		Successor-In- Interest
ROCKINGHAM VA 22801-2487 USA		Contract Revision	Retirement		Permanent Dissolution
					YES NO
OA Dans the deire constitution of		ially market will 0			X
 8A. Does the dairy operation currently pr 8B. Is the dairy operation facility currently 					
	-			V to the dein:	
 Do all dairy producers in the operation operation, which are at least commen (s) are not commensurate in Part F. 					X
 Do any of the producers collectively is is covered under MPP - Dairy? (Not a 			eration and another dairy op	eration that	Т
 Does any producer in the dairy opera (LGM-Dairy)? If "NO", skip to Part B. 	tion currently have a	policy under RMA's Livestock	Gross Margin for Dairy Prog	gram	X
12. If "YES" to Item 11, what is the last m	onth/year of target m	narketings insured under your l	LGM-Dairy policy?		(MM-YYYY)
PART B - COVERAGE LEVEL TH	RESHOLD ELECT	ION			
13. Check one desired level:					
\$4.00		\$5.50		- 3/	7.00
\$4.50		X \$6.00		\$7	7.50
\$5.00		\$6.50		\$8	3.00
PART C - COVERAGE LEVEL PEI	RCENTAGE ELEC	TION			ı
25.00	40.00	55.00	70.00		85.00
30.00	45.00	60.00	X 75.00		90.00
35.00	50.00	65.00	80.00		
PART D - ESTABLISHED PRODU	CTION HISTORY	(For County Office Use Onl	v)		
15. Enter applicable production history for				Workbook:	1.500.000 lb
PART E - CALCULATED PREMIU			•		1,000,000
16. Administrative Fee		TATMENT OPTIONS (FOR	17. Premium	,	
A. Administrative Fee (due by end of election period)	 	A. Calculated Premium Amou			\$ 619.00
(See by Cita or election period)	E	3. Premium Minimum (Due by February 1 of the a	applicable year of coverage.)	\$ 155.00
		C. Remaining Balance (Due no later than June 1 o	of the applicable year of cove	erage.)	\$ 464.00
The U.S. Department of Agriculture (USDA) prohibits of religion, repirtsal, and where applicable, political beliefs, protected genetic information in employment or in any disabilities, who wish to file a program complaint, write USDA's TARGET Center at (202) 270-2600 (voice and through the Federal Relay Service at (600) 977-9339 of If you wish to file a Chill Rights program complaint of di	marital status, familial or pa vogram or activity conducts to the address below or if yo TDD). Individuals who are r (800) 845-8136 (in Spanis) scrimination, complete the U	rental status, sexual orientation, or all or d or funded by the Department. (Not all) by require alternative means of communic deaf, hard of hearing, or have speech dis h). ISDA Program Discrimination Compilaint	r part of an individual's income is deri- prohibited bases will apply to all prog- cation for program information (e.g., g. sabilities and wish to file either an EEI Form, found online at http://www.as	red from any public rams and/or emplo trallie, large print, i O or program comp er.usda.gov/comp	c assistance program, or syment activities.) Persons wit audiotape, etc.) please contact plaint, please contact USDA plaint_filing_cust.html, or at
If you wish to file a Civil Rights program complaint of di any USDA office, or call (866) 632-9992 to request the Department of Agriculture, Director, Office of Adjudicati opportunity provider and employer.	form. You may also write a	letter containing all of the information red	quested in the form. Send your compl	eted complaint for	m or letter by mall to U.S.

*--109 CCC-782, Margin Protection Program for Dairy Producers (MPP-Dairy) Contract and **Annual Coverage Election (Continued)**

B Example of CCC-782 (Continued)

								Page
	ATION AND SIGNA							
This Contract to participate in the Margin Protection Program (MPP-Dairy) for dairy producers is entered into between the CCC and the								
undersigned producers in the dairy operation identified above. The undersigned producer or producers may hereafter collectively be referred to as "the Participant." The Participant agrees to comply with the terms and conditions contained in this Contract including the Appendix to								
this Contract, CCC-782 Appendix, entitled "Appendix to Form CCC-782 Margin Protection Program" (referred to as "Appendix"). By signing								
this contract, CCC-762 Appendix, entitled Appendix to Form CCC-762 Margin Protection Program (referred to as Appendix). By signing this contract the Participant agrees to participate in the Margin Protection Program for the stipulated contract period from the date the								
Contract is executed by the CCC. As such, the participant will be legally obligated to pay the annual administrative fee for the duration of the								
MPP-Dairy program and all associated premiums for buy-up coverage elected by the participant. The participant also agrees to the coverage								
threshold and coverage level percentage elected above for the applicable calendar year of coverage and further understands that a								
coverage election must be made annually on form CCC-782 for the duration of the MPP-Dairy program during the open election periods								
			ant (1) agrees to the establish					
			by the terms and conditions This program or activity will					
-0			marital status, or disability.			,		
			any addendum thereto. The l					
			ating in the Margin Protection					
			entage due to a sequester or					
			1985. Should a payment red				e paymen	it by
			PRODUCERS ACKNOWLE ED BY AN AUTHORIZED RI				ATION	
			TION HISTORY ESTABISH					THE
			VITH REGULATIONS AT 7				020101	
18.	19		20.	21.	22.	23.	24.	25.
Name of Producer	Signature of F		Title/Relationship of the	Date	Share	Commensurate	Refuse	Point
			individual Signing in the	(MM-DD-YYYY)	%		Payment	Conta
			Representative Capacity			NO		
ANY PRODUCER				06-10-2015	100.00			X
								=
								-#
PART G – CCC ACC		PPROVAL	268 Date (MM-DD-)	OVVI 12	6C			
		PPROVAL	26B. Date (MM-DD-Y	(YYY) 2	6C.			
		PPROVAL	28B. Date (MM-DD-Y	YYY) 2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	YYYY) 2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	(7777) 2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	777) 2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	(777) 2		Approved	Disapp	roved
PART G – CCC ACC 26A. COC or Designee S 27. Remarks		PPROVAL	26B. Date (MM-DD-Y	2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	28B. Date (MM-DD-Y	2		Approved [Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	(7777) 2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	(7777) 2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	28B. Date (MMI-DD-Y	2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	28B. Date (MM-DD-Y	2		Approved [Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	2		Approved	Disapp	roved
26A. COC or Designee S		PPROVAL	26B. Date (MM-DD-Y	(7777) 2		Approved	Disapp	roved
26A. COC or Designee S 27. Remarks NOTE: The following	statement is made in ac	cordance with the	e Privacy Act of 1974 (5 USC 552a -	as amended). The	authority for	requesting the infor	madon Iden	tifled on
NOTE: The following this form is 7	statement is made in ac	cordance with the	e Privacy Act of 1074 (5 USC 552a – rporation Charter Act (15 U.S.C. 71	- as amended). The 4 et seq.), and the A	authority for a gricultural Acid	requesting the Infor	madon Iden	tified on
NOTE: The following this form is 7 information with the state of the s	statement is made in ac CFR Part 1412, the Com Will be used to determine to	cordance with the imodity Credit Co	e Privacy Act of 1974 (5 USC 552a- riporation Charter Act (15 U.S.C. 71 pate in and receive benefits under th	- as amended). The 4 et seq.), and me 6 Margin Protection	authority for a ground	requesting the infon	mation iden	tiffed or
NOTE: The following this following this following the foll	statement is made in ac statement 1412, the com ill be used to determine in information by statute on	cordance with the imposity Credit Co eligibility to partic of to other Federa regulation and/o	e Privacy Act of 1974 (5 USC 552a- irporation Charter Act (15 U.S.C. 71- ipate in and receive the efficiency of il, State, Local government agencies r as described in applicable Routine	- as amended). The 4 et seq.), and the A he Margin Protection 5, Tribal agencies, a Uses Identified in th	authority for a gricultural Act of Program of Anna Ongovern de System of the System of	requesting the infort t of 2014 (Pub. L. 1: dairy producers. Ti mental entities that Records Motice for I	mation iden 13-70). The he informati have been JSDA/FSA-	titled or ion authorit
NOTE: The following this form is 7 information we collected on tacces to the Records File.	statement is made in ac CFR Part 1412, the Com illustration in the com- libs form may be disclose information by statute or (Automated). Providing 1	cordance with the imposity Credit Co- glightity to particl of to other Federa regulation and/o	e Privacy Act of 1974 (5 USC 552a- irporation Charter Act (15 U.S.C. 71- ipate in and receive benefits under it 3, State, Local government agencies	as amended). The 4 et seq.), and the A, 6. Milliagencies, ai Uses identified in the ure to fumish the req	authority for a gricultural Act of Program of Anna Ongovern de System of the System of	requesting the infort t of 2014 (Pub. L. 1: dairy producers. Ti mental entities that Records Motice for I	mation iden 13-70). The he informati have been JSDA/FSA-	titled or ion authorit
NOTE: The following this form is 7 information or collected on the Records File ineligibility to	statement is made in ac CFR Part 1412, the Com Ill be used to determine this form may be disclose information by statute or (Automated). Providing in participate in and receive	cordance with the imoutly Credit Co Idlightiffy to partic of to other Federa regulation and/o the reguested info benefits under tr	e Privacy Act of 1974 (5 USC 552a – rporation Charter Act (15 U.S.C. 71 pate in and receive benefits under th al, State, Local government agencies as described in applicable Routine ormation is voluntary. However, falli he Margin Protection Program for da	as amended). The 4 et seq.), and the 6 Margin Potection 5, Tribal agencies, a Uses Identified in the ure to furnish the req alry producers.	authority for ignormal Act of groups and in a construction of the	requesting the infon of 2014 (Pub. L. 1) daily producers. Ti mental entities that records Notice for i nation will result in a	mation iden 13-79). The he informati have been SSDA/FSA determinat	tified on
NOTE: The following this formation we collected on taccess to the Records File. Ineligibility to This Informati	statement is made in ac cFRP part 1412, the Com Ill be used to dee disclose information by statute or (Automated) Providing participate in and receive ion collection is exempte	cordance with the imoutly Credit Co Idlightiffy to partic of to other Federa regulation and/o the reguested info benefits under tr	e Privacy Act of 1974 (5 USC 552a – riporation Charter Act (15 U.S.C. 71 – juate in and receive benefits under th il, State, Local government agencies r as described in applicable Route mation is voluntary. However, failt	as amended). The 4 et seq.), and the 6 Margin Potection 5, Tribal agencies, a Uses Identified in the ure to furnish the req alry producers.	authority for ignormal Act of groups and in a construction of the	requesting the infon of 2014 (Pub. L. 1) daily producers. Ti mental entities that records Notice for i nation will result in a	mation iden 13-79). The he informati have been SSDA/FSA determinat	titled or ion authorit
NOTE: The following this form is 7 information or collected on the Records File ineligibility to	statement is made in ac cFRP part 1412, the Com Ill be used to dee disclose information by statute or (Automated) Providing participate in and receive ion collection is exempte	cordance with the imoutly Credit Co Idlightiffy to partic of to other Federa regulation and/o the reguested info benefits under tr	e Privacy Act of 1974 (5 USC 552a – rporation Charter Act (15 U.S.C. 71 pate in and receive benefits under th al, State, Local government agencies as described in applicable Routine ormation is voluntary. However, falli he Margin Protection Program for da	as amended). The 4 et seq.), and the 6 Margin Potection 5, Tribal agencies, a Uses Identified in the ure to furnish the req alry producers.	authority for ignormal Act of groups and in a construction of the	requesting the infon of 2014 (Pub. L. 1) daily producers. Ti mental entities that records Notice for i nation will result in a	mation iden 13-79). The he informati have been SSDA/FSA determinat	tified on

110-119 (Reserved)

*--Section 4 Collections

120 Collecting Administrative Fee and Premium

A Introduction

Collecting and remitting administrative fee and/or premium shall be recorded in the MPP-Dairy System for dairy operations when fees are collected.

Administrative fee and/or premium may also be collected through the contract and annual election process according to paragraph 77.--*

*--121 Selecting Dairy Operations

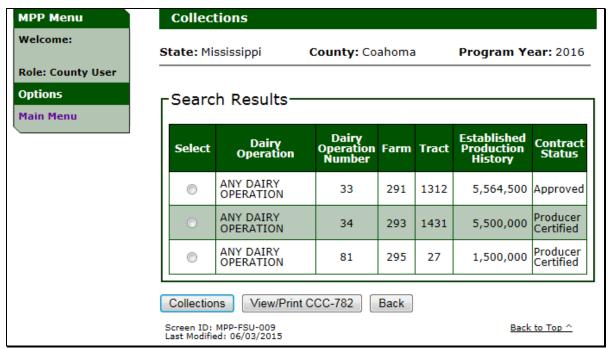
A Steps for Selecting Dairy Operations

Access the MPP Main Menu according to paragraph 12. On the MPP Main Menu, perform the following steps to select a dairy operation to record administrative fee and/or premium paid.

Step	Action
1	Select the State and county from the "State/County" drop-down list.
	Note: State users will select the State from the "State" drop-down list and county from the "County" drop-down list.
2	Select the "Program Year" from the drop-down list.
	Note: New dairy operations have 90 calendar days from the time they began marketing milk within the calendar year to register for MPP-Dairy.
3	Perform either of the following:
	 click the box next to "Dairy Operation" to search for dairy operations in the selected State and county using the SCIMS Search Page that will be displayed do not click the box next to "Dairy Operation" to search for dairy operations
	with existing contract and annual election records.Note: Dairy operations with a producer certified or approved contract in the selected State and county will be displayed.
4	CLICK "Collection".
5	CLICK "Continue".
6	The Collections Screen with "Search Results" section will be displayed based on the selection criteria for contract with a status of either of the following:
	"Producer Certified"
	• "Approved".

B Collections Screen With Search Results

The following is an example of the Collection Screen, "Search Results" section.



C Collections Screen Search Results Information

The following provides information about the Collections Screen, "Search Results" section.

Field/Button	Description
"State"	State Office selected from MPP Main Menu.
"County"	County Office selected from MPP Main Menu.
"Program Year"	Program year selected from MPP Main Menu.
"Select"	Click next to the dairy operation, farm, and tract to be updated.
"Dairy Operation"	Common customer name from SCIMS for the dairy operation.
"Dairy Operation	Dairy operation number assigned when the production history
Number"	COC determination is completed.
"Farm"	Farm number from the Farm Records System associated with the
	dairy operation.
"Tract"	Tract number from the Farm Records System associated with the
	dairy operation.
"Established	Established production history for the dairy operation.
Production History"	
"Contract Status"	Status of contract and annual election:
	"Producer Certified", contract and annual election coverage information has been entered and producers have signed the certification for the contract; however, COC has not made a determination
	"Approved", contract and annual election coverage
	information has been entered, producers have signed the certification for the contract, and COC approved.
	Note: Only dairy operations in either "Producer Certified" or "Approved" status will be displayed on this screen.
"Collection"	Contracts Screen with "Collection History" and "Remittance
	Information" sections will be displayed.
"View/Print CCC-782"	CCC-782 for the selected dairy operation will be displayed.
"Back"	MPP Main Menu will be displayed.
"Main Menu"	MPP Main Menu will be displayed.

121 Selecting Dairy Operations (Continued)

D Collections Screen Search Results Error Message

The following provides the error message that may be displayed on the Collection Screen "Search Results" section.

Message	Reason for Message	Corrective Action
"Please select a	User clicked either of the	Perform either of the following:
collection to	following, but did not select a	
continue."	dairy operation:	 select a dairy operation and click type of action
	• "Collections"	
	• "View * * * CCC-782".	• CLICK "Back".

122 Fee Collection and Remittance

A Contracts Screen With Collection and Remittance Information

The Contracts Screen with "Collection History" and "Remittance Information" sections will:

- display a history of the fees collected for the dairy operation
- provide the ability to enter remittance information to pay administrative fee and/or premium for the dairy operation.

The dairy operation is required to pay:

- the administrative fee before COC determination
- * * *
- •*--100 percent of the remaining premium fee by September 1 of the MPP coverage year.--*

See paragraph 77 for additional information and steps on collecting and remitting fees.

*--122 Fee Collection and Remittance (Continued)

A Contracts Screen With Collection and Remittance Information (Continued)

The following is an example of the Contracts Screen with "Collection History" and "Remittance Information" sections.

Ctato: Mice					
State. Pilss	sissippi	County: Coa	ahoma	Program Y	/ear: 201
Dairy Opera	ation: ANY DAIF	Y OPERATION		Dairy Numb	er: 81
arm: 295		Tract: 27		Status: Prod	ucer Certif
tablished	Production Hi	story: 1,500,0	00		
All required fie	lds are denoted by	an asterisk (*).			
-Collect	ion History	/			
	ng Balance D		00 Amo t	ınt Paid(\$):	250.00
Submitte	ed Amount(\$	NRRS Receipt ID	Status	Collection Type	Action
06/11/20	15 100.00	152028	Unscheduled	Admin Fee	Cancel
		nal Check, 06/1 A COUNTY FARM		•	
06/11/20	15 150.00	151031	Unscheduled	Premium	Cancel
		nal Check, 06/1			
	COARON	A COUNTY FARM	1 SERVICE AGE	INCT, MS	
— D a maitt	ance Infor	matica.			
*Remitt O *Rem	itter:	IA COUNTY FAI	*Check/	Select fr	om SCIMS
*Remitt O *Rem *Remitt	ance COAHOM itter: anceSelect- ance	IA COUNTY FAI	*Check/ Nui *Check/	Select fr Item nber:	om SCIMS
*Remitt *Remitt *Remitt Amoun	ance COAHOM itter: anceSelect- ance	IA COUNTY FAI	*Check/ Nur *Check/ (mm/dd/y	Select fr Item nber: Item Date:	om SCIMS
*Remitt *Remitt *Remitt Amoun	ance COAHOM itter: ance Type:Select- ance t (\$):	to Margin Prof	*Check/ Nur *Check/ (mm/dd/y	Select fr Item nber: Item Date:	_
*Remitt *Remitt *Remitt Amoun *An	ance COAHOM itter: ance Type:Select- ance t (\$):	to Margin Prof	*Check/ Nur *Check/ (mm/dd/y	Select fr Item nber: Item Date: ryyy)	om SCIMS

122 Fee Collection and Remittance (Continued)

B Collection and Remittance Information

See paragraph 77 for information on:

- collection history
- remitting administrative fee and/or premium.

C Printing Collection History Information

Future enhancement will provide options to print information on:

- remaining balance due
- amount paid
- collection history
- remittance information.

Currently users can provide the dairy operation a screen shot of the Contracts Screen with "Collection History" and "Remittance Information" sections until enhancements are provided.

*--123 Modifying or Canceling a Collection

A Overview

Users have the ability to cancel collections with the following status:

- unscheduled
- active/verified.

Administrative fee and premium collections may need to be canceled when:

- remittance information was entered incorrectly
- the dairy operation revised the contract during open enrollment and change their coverage level.

The following is an example of the Contract Collection Screen section with the option to "Cancel" administrative fee and premiums:

	n History Balance Du		3.00 Amou	ınt Paid(\$):	7,000.00
Submitted	Amount(\$)	NRRS Receipt ID	Status	Collection Type	Action
08/06/2015	100.00	164004	Canceled	Admin Fee	
			06/2015, 5000. SERVICE AGEN	•	
08/06/2015	4900.00	164005	Canceled	Premium	
			06/2015, 5000. SERVICE AGEN		
08/06/2015	100.00	164006	Active/Verified	Admin Fee	Cancel
			06/2015, 6000. SERVICE AGEN	•	
08/06/2015	5900.00	164007	Active/Verified	Premium	Cancel
			06/2015, 6000. SERVICE AGEN	*	
11/10/2015	1000.00	179004	Unscheduled	Premium	Cancel
			2015, 1000.00, SERVICE AGEN		

B Canceling a Collection

To cancel a remittance, users shall ensure that the remittance is in "unscheduled" or "active_verified" status in NRRS.

Note: If a remittance is in a status other than "unscheduled" or "active-verified", action must be taken in NRRS to change the status to "active-verified" or "unscheduled", as applicable, before the collection can be canceled. No refund will be processed for cancellations of "unscheduled" remittances. Canceling a remittance in "active-verified" status will result in an out-of-balance on the remittance, which can be applied to another program, by creating a new receipt, or the balance can be refunded through NRRS as "REFREP". Once the remittance is back in balance (that is, has a zero outstanding amount), the remittance must be de-activated to complete the correction process. It is highly recommended that the activation and de-activation of the receipt be done on the same day.

Perform the following steps to cancel the collection in MPP:

Step	Action
1	Ensure the remittance is "unscheduled" or "active-verified" in NRRS.
2	Perform the steps in subparagraph 121 A.
3	Select the applicable dairy operation and CLICK "Collections".
4	The Contract Collection and Remittance Screen will be displayed for the selected
	dairy operation.
5	CLICK the "Cancel" link next to the applicable collection.
6	The screen will refresh with the status of the applicable collection updated to
	"Canceled".
7	CLICK "Back" or "Cancel" button to exit the Dairy Operation Collection and
	Remittance Screen.

C Modifying a Collection

To modify a collection, users shall:

- cancel the collection, according to subparagraph B
- re-enter the remittance using the correct information, according to paragraph 77.

Note: There is currently no other modification functionality. A remittance can only be corrected by canceling and re-entering.--*

124-160 (Reserved)

Part 3 MPP-Dairy Payment Provisions

Section 1 General Payment Provisions

161 General Payment Provisions for Web-Based MPP-Dairy Payments

A Introduction

The MPP-Dairy payment process is an automated process that determines:

- whether the producer is eligible to receive payment
- the payment amount that can be sent to NPS for disbursement
- the overpayment amount that will be updated to the Pending Overpayment Report.

B Frequency of Payment Processing

MPP-Dairy payments are processed nightly for the following:

- •*--payment amounts recorded through the 2015 MPP-Dairy payment process during the workday
- newly approved or changed 2016 MPP-Dairy applications--*
- any payment on the Nonpayment Report to determine whether the condition previously preventing the payment has been corrected.

C Obtaining FSA-325

FSA-325 shall be completed, according to 1-CM, paragraph 779 by individuals or entities requesting payment **earned** by a producer who has died, disappeared, or been declared incompetent subsequent to applying for MPP-Dairy benefits. Payment shall be issued to the individuals or entities requesting payment using the deceased, incompetent, or disappeared producer's ID number.

--Note: If CCC-781 or CCC-782 has been filed by the producer, a revised CCC-781 or CCC-782 is not required when payments are issued under a deceased, incompetent, or disappeared producer's ID number.--

D Administrative Offset

MPP-Dairy payments are subject to administrative offset provisions.

E Assignments

A producer entitled to an MPP-Dairy payment may assign payments according to 63-FI.

161 General Payment Provisions for Web-Based MPP-Dairy Payments (Continued)

F Bankruptcy

Bankruptcy status does **not** exclude a producer from requesting MPP-Dairy benefits.

Note: Contact the OGC Regional Attorney for guidance on issuing MPP-Dairy payments on all bankruptcy cases.

G Payments Less Than \$1

MPP-Dairy payment processes will:

- issue payments that round to at least \$1
- **not** issue payments less than 50 cents.

H Payment Due Date

See 61-FI for general guidance to determine payment due dates for various programs. The MPP-Dairy payment system sends the current system date to NPS as the payment due date. The system **cannot** determine the payment due date because of numerous factors.

County Offices shall manually determine the payment due date by determining the later of the following:

- the date producer filed CCC-782
- the date producer filed payment eligibility documentation, including the following:
 - AD-1026
 - CCC-902
- if the producer is an entity or joint operation, the date members filed the requisite payment eligibility documentation
- the date software was available to process the payment
- •*--availability of all data required to determine a payment amount.--*

If the payment is **not** issued within 30 calendar days after the later of the dates in this subparagraph, then prompt payment interest is payable to the producer. County Offices shall follow provisions in 61-FI for issuing the interest payment.

161 General Payment Provisions for Web-Based MPP-Dairy Payments (Continued)

*--I General Payment Policy

See 9-CM, Part 2 for general payment policy for the following:

- eligible ID types and business types
- payment eligibility
- joint operations and entities
- general provisions for overpayments.

J Submitting Payment Problems

If there is an issue with an MPP-Dairy payment, then the State Office specialist should update the applicable information to the payment problem SharePoint web site at https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Payment_Issues/default.aspx.

K Providing State Office Access to the Payment Problem SharePoint Site

State Office specialists should request access to the payment problem SharePoint web site by:

- e-mailing a request to Stacy Carroll at stacy.carroll@wdc.usda.gov
- providing the specific program areas of responsibility.--*

162 Payment Eligibility

A Determining Payment Eligibility

The payment process reads the web-based eligibility system for the applicable year to determine whether a producer or member of a joint operation is eligible to be paid. If the producer or member is ineligible to be paid, then the individual or entity will be listed on the Nonpayment Report with the applicable message. Eligibility values must be updated before the producer or member can be paid.

--Note: Eligibility determinations/certifications should accurately reflect COC determinations and producer certifications, as applicable.--

B Eligibility Values

The following table identifies web-based eligibility determinations applicable to MPP-Dairy and how the system will use the web-based subsidiary eligibility data for payment processing.

--If a producer has multiple invalid subsidiary eligibility conditions, only the highest priority in eligible condition will be printed on the Nonpayment Report.--

Eligibility Determination	Value	Eligible for MPP-Dairy Payment
AD-1026	Certified	Yes
	Not Filed	No
	Good Faith Determination	Yes
	COC Exemption	Yes
	Awaiting Affiliate Certification	No
	Affiliate Violation	No
Conservation Compliance –	In Compliance	Yes
Farm/Tract Eligibility	Partial Compliance	Yes
	In Violation	No
	No Association	Yes
	Past Violation	No
	Reinstated	Yes
Controlled Substance	No Violation	Yes
	Growing	No
	Trafficking	No
	Possession	No
	Action Required	No
*Fraud, Including FCIC	Compliant	Yes
Fraud*	Not Compliant	No
Foreign Person	Pending	No
	Yes	Yes
	No	No
	Not Applicable	Yes

162 Payment Eligibility (Continued)

C Eligibility Conditions Priority

If a producer has multiple invalid subsidiary eligibility conditions, only the highest priority ineligible condition will be printed on the Nonpayment Report. The following is the priority of conditions.

Priority	Condition	
1	FCIC Fraud	
2	Conservation Compliance	
3	Controlled Substance	
4	AD-1026	
5	Foreign Person	

163 Funds Control

*--A eFunds Allotment

For 2015 MPP-Dairy, allotments will be provided to each County Office through the--* funds control process. Specific allotments will be determined by the National Office based on information uploaded using the MPP workbook.

State Offices will have read-only access to eFund allocations to County Offices. If additional funds are required, County Offices shall contact the appropriate State Office specialist. State Offices shall contact the National Office to request additional allotments by sending an e-mail with the program year and amount to **all** of the following:

- stacy.carroll@wdc.usda.gov
- danielle.cooke@wdc.usda.gov
- alison.groenwoldt@wdc.usda.gov
- tracey.smith@wdc.usda.gov.

163 Funds Control (Continued)

*--B 2016 and Future Funds Control Process

MPP-Dairy payments use the obligation process through the eFunds accounting process, which controls funding allotments by program year, monitors program spending, and halts program disbursements when the funding allocation has been exhausted. The funding is reserved through the obligation process at a summary level using estimated amounts.

The funds for MPP-Dairy payments will be controlled at the National level. If adequate funding is not available, those producers who cannot be paid will be listed on the Failed Obligations/Insufficient Funds Report in the Common Payment Reports System.

C eFunds Access

Funding for MPP-Dairy is established with the accounting code XXMPPD - 8025. The XX identifies the program year of the payment.

For 2016 and future, the funding will be maintained at the National level and will **not** be allotted to individual counties; therefore, State Office specialists will **not** need access to these program funds.--*

164-174 (Reserved)

175 Overview

A Supporting Files for Integrated Payment Processing

The 2015 MPP-Dairy payment process is a web-based integrated process that reads a wide--* range of information from other program determinations and values to determine whether a payment should be issued, the amount of the gross payment, reductions, and net payment amount. For payments to be calculated correctly, all supporting files must be updated correctly, including the following.

Type of	How Information Is Used	
Information	for Payment Processing	Source
MPP-Dairy	Includes the gross payment amount by payment	National Office
Gross Payment	period with outstanding premium amounts.	
Report	Additional information will be provided when the	
	report is distributed.	
Payment	To determine whether the producer and members of	Web-Based
Eligibility	a joint operation or entity are eligible for payment	Eligibility System
Information	for the applicable program year.	
General Name	To determine the producer's business type and	SCIMS
and Address	general name and address information.	
Information		
Entity and Joint	To determine the members, shares, and values for	Business File
Operation	the following:	
Information		
	member contribution value	
	• substantive change value	
	• members and member's share of the following:	
	general partnership	
	• joint ventures	
	• entities.	
Combined	To determine whether the producer or members of	Web-Based
Producer	entities or joint operations are combined with other	Combined Producer
Information	producers to ensure that the payment limitation is	System
	controlled properly.	
Financial-	Calculated payment information is provided to	NPS or NRRS
Related	NPS. Determined overpayment amount is updated	
Information	to the Pending Overpayment Report and, if	
	applicable, transferred to NRRS.	

B Actions To Be Completed Before Issuing Payments

COC, CED, or designee shall ensure that the following actions are completed **before** issuing payments.

Step	Action
1	Ensure that the State Office received the approved MPP-Dairy Gross Payment
	Report from the National Office.
2	Ensure that the County Office received the approved MPP-Dairy Gross Payment
	Report from the State Office.
3	Ensure that Business Partner data is updated for the producer and each member of a
	joint operation or entity, including the following:
	• customer's name
	citizenship country and resident alien status, if applicable
	• TIN
	• address.
4	Ensure that AD-1026 is on file for the applicable year for producers seeking benefits
	and that the eligibility information is recorded in the web-based eligibility system.
5	Ensure that all eligibility certifications and determinations have been recorded in the
	web-based eligibility system according to 3-PL (Rev. 1).
6	Ensure that the Business File is updated according to 3-PL (Rev. 1).
7	Ensure that sufficient funds have been allocated to the administrative State and
	county.
8	Ensure that all assignment and joint payees have been updated in Financial Services
	if CCC-36, CCC-37, or both are filed.
9	Ensure that the gross payment amounts provided in the approved MPP-Dairy Gross
	Payment Report is recorded in the web-based MPP-Dairy payment software
	according to paragraph 180.

A Overview

Because an automated application process is **not** available, the amounts calculated through the MPP-Dairy Gross Payment Report **must** be recorded in the web-based MPP-Dairy application.

B Accessing the MPP-Dairy Main Menu

To access the MPP-Dairy Main Menu, go to FSA's Applications Intranet web site at http://fsaintranet.sc.egov.usda.gov/fsa/applications.asp. From the FSA Intranet Screen, under "FSA Applications", "Applications Directory", CLICK "G-O". The FSA Intranet Screen will be redisplayed with applications with names starting with G to O. CLICK "Margin Protection Program (MPP-Dairy)".

Note: Internet Explorer shall be used when accessing the MPP-Dairy.--*

Users will be prompted to login through the USDA eAuthentication Login Screen. CLICK "Login with LincPass (PIV)" or enter user ID and password and CLICK "Login".

The Select an Administrative State/County Screen will be displayed.

177 Select an Administrative State/County Screen

A Overview

When a user has logged in through eAuthentication, the Select an Administrative State/County Screen will be displayed.

B Recording Payment Data

MPP-Dairy payments will be entered based on the administrative State and county location.

The Select an Administrative State/County Screen allows users to select the administrative State and county for processing.

C Example of Select an Administrative State/County Screen

The following is an example of the Select an Administrative State/County Screen.



D Action

User shall use the drop-down menu to select the applicable administrative State and county. CLICK "Continue". The MPP-Dairy Main Menu will be displayed.

178 MPP-Dairy Main Menu

A Overview

When a user has selected the administrative State and county for processing and clicked "Continue", the MPP-Dairy Main Menu will be displayed. The MPP-Dairy Main Menu allows users to:

- enter payment information using the "Record a Calculated Payment" option
- modify or delete previously entered payment information using the "Modify/Delete a Calculated Payment" option.

B Example of MPP-Dairy Main Menu

The following is an example of the MPP-Dairy Main Menu.



C Action

User shall select the applicable option according to the following:

- CLICK "Record a Calculated Payment" to record new payment information
- CLICK "Modify/Delete a Calculated Payment" to modify or delete existing payment information.

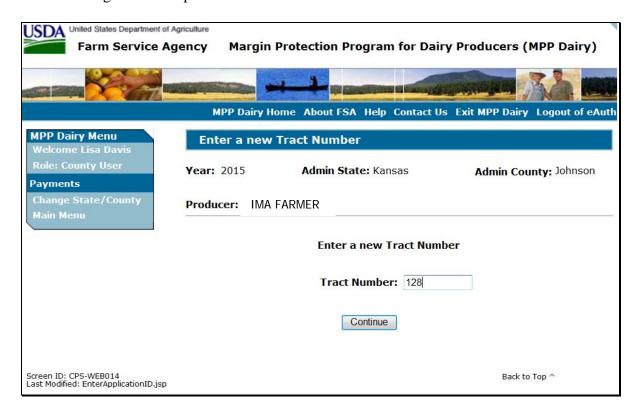
179 Enter a New Tract Number

*--A Overview

After selecting "Record a Calculated Payment" from the MPP-Dairy Main Menu and the applicable producer from SCIMS, the Enter a New Tract Number Screen will be--* displayed.

B Example of Enter a New Tract Number Screen

The following is an example of the Enter a New Tract Number Screen.



C Action

Enter the tract number from the MPP application. CLICK "Continue" to continue with the process.

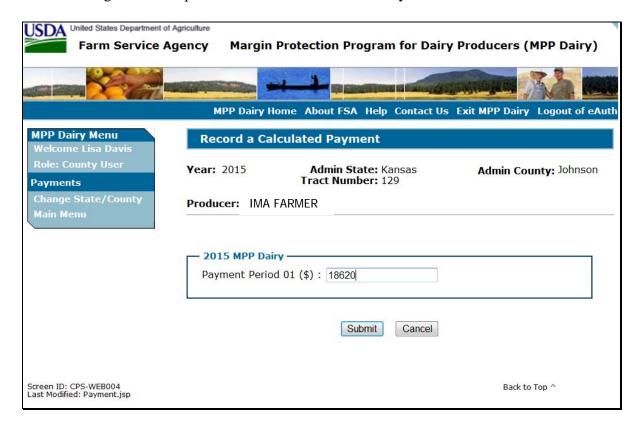
180 Record a Calculated Payment

A Introduction

Manually calculated MPP-Dairy payment amounts must be recorded in the web-based system to initiate the payment process. The Record a Calculated Payment Screen allows the user to record the manually calculated MPP-Dairy payment amounts.

B Example of Record a Calculated Payment Screen

The following is an example of the Record a Calculated Payment Screen.



180 Record a Calculated Payment (Continued)

C Recording Payment Amounts

*--Follow these steps to record MPP-Dairy payment amounts.

Step	Action	Result
1	On the MPP-Dairy Main Menu, CLICK "Record a Calculated Payment".	SCIMS Search Page will be displayed that provides various options for selecting a producer.
2	Select the applicable producer from SCIMS.	Enter a New Tract Number Screen will be displayed.
3	On the Enter a New Tract Number Screen, enter the applicable tract number.	Record Calculated Payment Screen will be displayed.
4	On the Record Calculated Payment Screen, record the gross amount provided in the MPP-Dairy Gross Payment Report for the applicable payment period. Note: Amounts shall be recorded in whole dollars without dollar signs or commas. Click either of the following:	
	• "Submit" to continue	Record a Calculated Payment Confirmation Screen will be displayed with the payment amounts recorded.
	"Cancel" to discontinue.	MPP-Dairy Main Menu Screen will be redisplayed without updating the payment amounts.

C Recording Payment Amounts (Continued)

*__

Step	Action	Result
5	On the Record Calculated Payment	
	Confirmation Page, click 1 of the following:	
	• "Confirm" to record the payment amounts entered	MPP-Dairy Main Menu will be redisplayed.
	Note: See paragraph 181 for additional information.	
	• "Back" to return to the Record a	Record a Calculated Payment
	Calculated Payment Screen	Screen will be redisplayed.
	"Cancel" to discontinue the process.	MPP-Dairy Main Menu will be redisplayed without updating the payment amounts.

__*

D Error Messages

The following error messages may be displayed depending on the data recorded.

Error Message	Description of Problem	Corrective Action
"The amount recorded	Amounts entered must be in whole	Correct the amounts
in each field must be	dollars.	recorded in each
in whole dollars".		field and ensure
	• An amount must be recorded in each field,	that:
	even if the amount is \$0.	
		• only numeric
	Amounts entered include dollar signs or	data is entered
	commas.	without dollar
"An amount must be	User attempted to record \$0 in all payment	signs or commas
entered for each type	amount fields.	
of payment. The		• an amount has
amount can be \$0 for	Do not record payment amounts in the	been recorded in
1 or more of the	of the MPP-Dairy payment process if the calculated	
payment amounts, but	payment amounts for all commodities from	
not all".	the MPP-Dairy Gross Payment Report is \$0.	

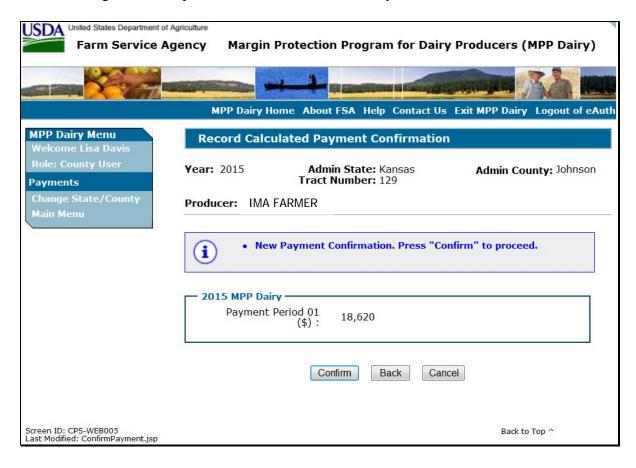
181 Record Calculated Payment Confirmation

A Introduction

After selecting "Submit" on the Record a Calculated Payment Screen, the Record Calculated Payment Confirmation Screen will be displayed.

B Example of Record Calculated Payment Confirmation Screen

The following is an example of the Record Calculated Payment Confirmation Screen.



181 Record Calculated Payment Confirmation (Continued)

C Record Calculated Payment Confirmation Screen Options

The following options are available on the Record Calculated Payment Confirmation Screen.

Option	Action
Confirm	Records the payment amounts and triggers the payment process.
	Note: The message, "You have successfully added the payment(s)", will be received.
Back	Returns user to the Record a Calculated Payment Screen so the amounts can be
	modified, if necessary.
Cancel	Discontinues the process and returns user to the MPP-Dairy Main Menu
	without updating the payment amounts.

A Introduction

Previously entered payment amounts can be modified or deleted from the MPP-Dairy Main Menu using the "Modify/Delete a Calculated Payment" option.

B Effect on Previously Processed Payments

Modifying or deleting previously recorded payment amounts impacts previously processed payments in different ways depending on whether the original payment was sent to NPS and certified and signed. This table describes how a previously recorded payment is affected when the amounts are modified or deleted.

IF previously recorded payment amounts are	AND previously recorded payment amounts were	AND the payment in NPS was	THEN the
modified	not sent to NPS because of a nonpayment condition		system will trigger the payment to reprocess the payment transaction.
	sent to NPS	certified and signed	system will retrigger the payment to reprocess to determine whether the producer is overpaid or underpaid. A transaction will be sent to NPS or the Pending Overpayment Report, as applicable.
		either of the following:	original amount in NPS will be canceled and the system will retrigger the payment to reprocess
		• not certified	new payment amount will be listed in NPS for certification and
		• certified, but not signed	signature, provided all eligibility requirements are met.

182 Modifying or Deleting Previously Recorded MPP-Dairy Payment Data (Continued)

B Effect on Previously Processed Payments (Continued)

IF previously recorded	AND previously recorded		
payment	payment	AND the payment	
amounts are	amounts were	in NPS was	THEN the
deleted	not sent to NPS because of a nonpayment condition		 payment amounts will be deleted system will retrigger the payment to reprocess to determine whether the producer is overpaid overpayment may be put on the Pending Overpayment Report if a portion of the original payment amount was certified
	sent to NPS	certified and signed	or signed. system will retrigger the payment to reprocess to determine the overpayment amount for the producer. A transaction will be sent to the Pending Overpayment Report.
		 either of the following: not certified certified, but not signed 	original amount in NPS will be canceled.

182 Modifying or Deleting Previously Recorded MPP-Dairy Payment Data (Continued)

C Modifying Payment Amounts

Users shall modify MPP-Dairy payment amounts according to this table.

Step	Action	Result
1	On the MPP-Dairy Main Menu, CLICK	The SCIMS Search Page will be
	"Modify/Delete a Calculated Payment".	displayed.
2	The SCIMS Search Page provides various	The Modify/Delete a Calculated
	options for selecting a producer. Record the	Payment Screen will be displayed.
	producer information using the desired option	
	and select the applicable producer to continue.	

D Deleting Payment Amounts

Users shall delete MPP-Dairy payment amounts according to this table.

Step	Action	Result
1	On the MPP-Dairy Main Menu, CLICK	The SCIMS Search Page will be
	"Modify/Delete a Calculated Payment".	displayed.
2	The SCIMS Search Page provides various	The Modify/Delete a Calculated
	options for selecting a producer. Record the	Payment Screen will be displayed.
	producer information using the desired option	
	and select the applicable producer to continue.	

183 Modify/Delete a Calculated Payment Screen

A Introduction

After selecting the producer from SCIMS, the Modify/Delete a Calculated Payment Screen will be displayed.

B Example of Modify/Delete a Calculated Payment Screen

The following is an example of the Modify/Delete a Calculated Payment Screen.



183 Modify/Delete a Calculated Payment Screen (Continued)

C Options

The following options are available on the Modify/Delete a Calculated Payment Screen.

Option	Action	
Modify	After modifying the amount in the "Payment Amount" field, CLICK "Modify"	
	to continue to the Modify Calculated Payment Confirmation Screen.	
Delete	CLICK "Delete" to zero out the payment and continue to the Delete Calculated	
	Payment Confirmation Screen.	
Cancel	Discontinues the process and returns to the MPP-Dairy Main Menu without	
	updating the payment amount.	

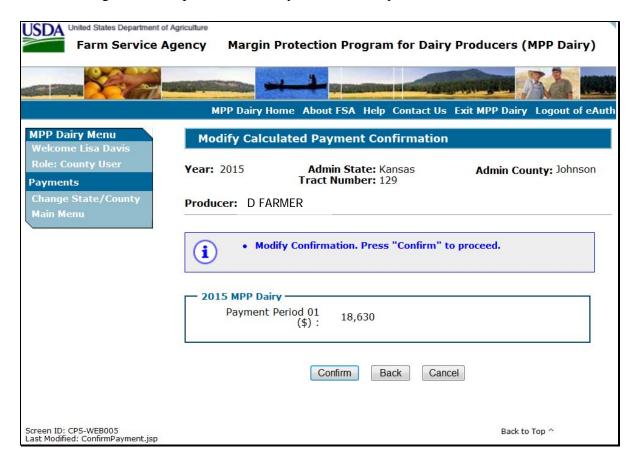
184 Modify Calculated Payment Confirmation Screen

A Introduction

After selecting "Modify" on the Modify/Delete a Calculated Payment Screen, the Modify Calculated Payment Confirmation Screen will be displayed.

B Example of Modify Calculated Payment Confirmation Screen

The following is an example of the Modify Calculated Payment Confirmation Screen.



184 Modify Calculated Payment Confirmation Screen (Continued)

C Options

The following options are available on the Modify Calculated Payment Confirmation Screen.

Option	Action
Confirm	Records the modified payment amounts and triggers the payment reprocess.
Back	Returns to the Modify/Delete a Calculated Payment Screen so the amounts can be modified, if necessary.
Cancel	Discontinues the process and returns to the MPP-Dairy Main Menu without updating the payment amounts.

185 Delete Calculated Payment Confirmation Screen

A Introduction

After selecting "Delete" on the Modify/Delete a Calculated Payment Screen, the Delete Calculated Payment Confirmation Screen will be displayed.

B Example of Delete Calculated Payment Confirmation Screen

The following is an example of the Delete Calculated Payment Confirmation Screen.



C Options

The following options are available on the Delete Calculated Payment Confirmation Screen.

Option	Action	
Confirm	Deletes the recorded payment data and triggers the payment reprocess. An	
	overpayment will be put on the Pending Overpayment Report if payments have	
	been certified and signed.	
Back	Returns to the Record a Calculated Payment Screen so the amounts can be	
	modified, if necessary.	
Cancel	Discontinues the process and returns to the MPP-Dairy Main Menu without	
	updating the payment amounts.	

186 Handling Overpayments

A Introduction

The MPP-Dairy payment process is an integrated process that reads data from many systems to determine whether payments issued to a producer were earned in-full or in-part. These systems include the following:

- subsidiary system including data about eligibility, combined producer, and Business File
- SCIMS.

If something changes in any of these systems, the MPP-Dairy payment process is automatically triggered to recalculate the payment. The producer is overpaid if the information that has been changed results in the current calculated amount to be less than the amount originally paid to the producer.

B Determined Overpayments

For any overpayment amount calculated as \$1 or greater, the system will update the applicable information to the Pending Overpayment Report. See 9-CM, paragraph 65 for information on the Pending Overpayment Report.

Warning: Because the system is integrated with other systems, it is critical that County Offices do **not** make unnecessary changes to producer information that could cause an overpayment to be computed. County Offices are required to update the system properly, but removing or deleting data to "trigger" the system to function could worsen the situation.

C Handling Debts Less Than \$100

County Offices shall follow 58-FI for handling receivables less than \$100.

D Debt Basis Codes

The system automatically assigns the debt basis code to the receivable when it is updated to the Pending Overpayment Report. The following are the debt basis codes used for MPP-Dairy payments.

IF the reason the payment entity and/or	THEN the discovery and/or debt basis
member is overpaid is because of	code is:
payment eligibility because of fraud	10-423.
payment eligibility, except fraud	10-427.
prior payments exceeding the current payment	10-428.

E Charging Interest

Interest shall be charged on receivables from the date the original payment was disbursed if COC determines the producer is ineligible because of the following reasons:

- producer signed to information on CCC-781 or CCC-782 that is subsequently determined inaccurate
- producer erroneously or fraudulently represented any act affecting a payment eligibility determination, including the following:
 - certification to AGI provisions
 - violation of conservation compliance provisions
 - violation of controlled substance provisions
- producer knowingly adopted a scheme or device that tended to defeat the purposes of MPP-Dairy.

Interest shall **not** be charged from date of disbursement if:

- overpayment resulted based on revised information that the producer would **not** have had reason to know was invalid
- National, State, or County Office erred
- producer voluntarily refunds the payment that was issued and COC has **not** determined that the producer is ineligible.

Notes: Software does **not** currently support charging interest from the date of disbursement. Any receivable established is sent to NRRS with the current system date. If the receivable is **not** repaid within 30 calendar days from the date the initial notification letter is issued, interest will start accruing from the date the receivable was established.

If COC determines that the producer is ineligible and interest should be charged from the date of disbursement:

- County Offices shall contact their State Office for assistance
- State Offices shall contact OBF for guidance.

187 MPP-Dairy Payment Process

A Introduction

The MPP-Dairy payment process is an automated process that determines:

- whether the producer is eligible to receive payment
- the amount that can be sent to NPS for disbursement.

B Frequency of Payment Processing

MPP-Dairy payments are processed nightly for the following:

- payment amounts recorded during the workday
- any payment on the Nonpayment Report to determine whether the condition preventing the payment has been corrected.

Note: One payment amount will be sent to NPS.

C Step-by-Step Overview of MPP-Dairy Payment Process

The following is a step-by-step overview of the MPP-Dairy payment process.

Step	Action		
1	Payment process is triggered.		
2	System determines the producer level payment amount recorded.		nount recorded.
	IF the amount is	AND a payment	THEN
	greater than \$0		continue to step 3 for the applicable amount recorded.
	\$0	was not previously issued	the payment process is discontinued for the applicable payment amount.
3	System reads SCIMS	stem reads SCIMS to obtain information for the payment entity.	
	IF the payment	ent AND the resident alien	
	entity is	field is	THEN
	an individual	"Unknown" or "N/A""Yes"	continue to step 4.
		"No"	the payment entity is not eligible for payment.
	any business type other than individual		continue to step 4.

C Step-by-Step Overview of MPP-Dairy Payment Process (Continued)

Step	Action			
4	System determine in NPS.	stem determines whether there is an MPP-Dairy payment for the payment entity NPS.		
	IF a payment has not already been sent to NPS for the payment entity		THEN	
			continue to step 5.	
		to NPS for the payment entity		
		to NPS for the payment entity	• the payment in NPS is canceled and the new payment transaction is processed	
		•	• continue to step 5.	
5	For joint operation File.	ns and entities, the system retrie	eves member data from Business	
6	System checks the web-based subsidiary eligibility data for the applicable prog year to determine whether the payment entity and members, if applicable, are eligible to receive payment.			
	IF the payment			
	entity is	AND	THEN	
	an individual	the payment entity is eligible to receive payment	continue to step 7.	
		the payment entity is not eligible to receive payment	the producer will be listed on the Nonpayment Report with the reason the payment cannot be issued.	
	an entity or joint operation	eligible to receive payment	continue to step 7.	
		• at least 1 member is eligible to receive payment		
		the payment entity is not eligible to receive payment	the joint operation or entity will be listed on the Nonpayment Report with the reason the payment cannot be issued.	
		the payment entity is eligible to receive payment	on the Payment Report.	
		1 or more of the members are ineligible to receive payment	the payment entity will be listed on the Nonpayment Report.	

C Step-by-Step Overview of MPP-Dairy Payment Process (Continued)

Step	Action		
7	Payment history data is updated and the transaction is completed.		
	IF the payment amount is	IF the payment amount is THEN the	
	\$0	process is discontinued and the payment entity is listed on the Nonpayment Report	
	greater than \$0	payment amount shall be sent to NPS for disbursement.	
	negative overpayment amount shall be updathe Pending Overpayment Report.		

188 MPP-Dairy Payment Reports

A Displaying or Printing MPP-Dairy Payment Reports

MPP-Dairy Payment Reports are available to provide information about each payment or nonpayment. Most of the payment reports have information that is common between program areas; therefore information about these reports is in 9-CM. The MPP-Dairy Payment History Report – Detail has program-specific data; therefore, information for this report is in this handbook.

MPP-Dairy Payment Report information is available according to the following.

Report Name	Type of Data	Reference
Submitted Payments Report	Live	9-CM, paragraph 63
Submitted Overpayments Report	Live	9-CM, paragraph 64
Pending Overpayment Report	Live	9-CM, paragraph 65
Note: The Pending Overpayment Report is accessed through the Pending Overpayment Summary Report according to 9-CM, paragraph 64.5.		
Nonpayment/Reduction Report	Report Database	9-CM, paragraph 66
Insufficient Funds Report	Live	9-CM, paragraph 67
Payment History Report – Summary	Report Database	9-CM, paragraph 69
Payment History Report – Detail	Report Database	paragraph 189

Note: See 9-CM, paragraph 52 for complete instructions on accessing the Common Payment Report System.

A Background

The Payment History Report – Detail is a report that provides detailed information about an MPP-Dairy payment.

B Payment History Report – Detail Description

The following information will be displayed and/or printed on the Payment History Report – Detail.

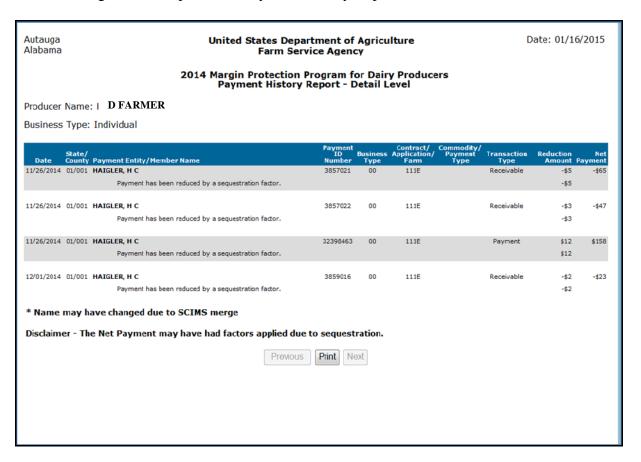
Field	Description	
Program Year	Program year selected by the user.	
Program Name	Margin Protection Program for Dairy Producers	
State	Full name of the State selected by the user.	
County	Full name of the county selected by the user.	
Producer Name	Name from SCIMS as follows:	
	 for individuals: last name, middle name, first name, and suffix for businesses: business name. 	
Date (Report)	Date the report is generated by the user.	
Date (Payment)		
	overpayment transaction was processed and sent to NRRS.	
State/County	State and county code associated with the applicable transaction record.	
Payment Entity/Member Name	The "Payment Entity/Member Name" field will provide payment entity or member name information if the MPP-Dairy Payment History Report – Detail is generated for:	
	an entity or joint operation where amounts were attributed to member	
	• a member to show the payment entity through whom the amount vattributed.	
Payment ID Number	Unique number that ties the program history data to the NPS history data.	
Business Type	Business type of the producer and/or member.	

B Payment History Report – Detail Description (Continued)

Field	Description
Type of Transaction	One of the following transaction types will be displayed:
	Payment
	Receivable
	Canceled Payment
	Canceled Receivable.
Gross Payment Amount	Amount of the payment initially attributed to the producer or entity member.
Member Level Reduction Amount	Reduction amount because of a member level reduction.
Subsidiary Eligibility Reduction Amount	Reduction amount because of a subsidiary eligibility value.
Net Payment Amount	Net payment amount for the producer after all reductions have been applied.
Totals	Total payment amount for the payment entity or member.

C Example of Payment History Report – Detail

The following is an example of the Payment History Report – Detail.



D Report Options

The following options are available on the Payment History Report – Detail.

Option	Action
Previous	The previous Payment History Report – Detail will be displayed.
	Note: If a single producer was selected for processing, this button will not be available.
Print	The Payment History Report – Detail will be sent to the applicable printer.
Next	The Payment History Report – Detail for the next producer will be displayed.
	Note: If a single producer was selected for processing, this button will not be available.

190 General Provisions for Canceling Payments

A Canceling Payments

After payment processing has been completed, County Offices shall review the NPS payment worklist to ensure that the correct payments have been generated. The user should complete the following if an error is determined:

- **not** sign the payment in NPS
- correct the condition causing the incorrect payment or overpayment.

Notes: User intervention is **not** allowed for the cancellation process. If the condition causing the incorrect payment is corrected, the system will automatically cancel the unsigned payment and recalculate the payment amount due.

If the payment amount is determined to be incorrect and the payment has been signed in the NPS system, the payment can no longer be canceled. The producer will be underpaid or overpaid once the condition causing the incorrect payment has been corrected.

191 General Provisions for Overpayments

A Overview

Overpayments will be determined during the MPP-Dairy payment calculation process and will be updated to the Pending Overpayment Report. See 9-CM, paragraph 65 for information on the Pending Overpayment Report.

B Overpayment Due Dates

Overpayments can occur for a number of reasons and County Offices are required to take necessary action to collect overpayments. The following table provides situations that may cause overpayment and the overpayment due dates.

Time of Determination	Situation	Overpayment Due Date
Any time.	Payment was issued to the wrong producer.	Immediately.
After an entry affecting the	Payment was issued and later something	
payment amount is changed	occurred that changed the amount in the	
on either of the following:	MPP-Dairy Gross Payment Report.	
• CCC-781		
• CCC-782.		
After producer	Producer received an MPP-Dairy payment	
misrepresentation is	and COC determines that the producer	
determined.	misrepresented their interest.	
After an eligibility value	Producer's eligibility value changed	
changes that makes the	making the producer ineligible for	
producer ineligible for	payment.	
payment.		
Anytime either of the	CCC-781 or CCC-782 was canceled after	
following are canceled:	payments were issued to the producer.	
• CCC-781		
• CCC-782.		

192-198 (Reserved)

•		

*--Section 3 2016 and Future Years MPP-Dairy Payments

199 General Provisions

A Introduction

This part contains the following:

- general provisions applicable to MPP-Dairy payments
- provisions for processing MPP-Dairy payments and overpayments
- information about the following common payment reports:
 - Submitted Payments Report
 - Submitted Overpayments Report
 - Pending Overpayment Summary Report
 - Pending Overpayment Report
 - Nonpayment/Reduction Report
 - Failed Obligations / Insufficient Funds Report
 - Payments Computed to Zero Report
 - Payment History Report Summary
 - Payment History Report Detail.

B Processing Payments

Payments shall be issued as soon as **all** of the following conditions exist:

- MPP-Dairy payment software is available
- producer has provided all required program documentation
- CCC-781 and/or CCC-782 is approved
- program regulations are published
- all data required to determine the payment amount is available.--*

A Supporting Files for Integrated Payment Processing

The MPP-Dairy payment process is a web-based integrated process that uses a wide range of information and other program determinations and values to determine whether a payment should be issued and the amount of gross payment, applicable reductions, and the net payment amount. For payments to be calculated correctly, all supporting files must be updated correctly, including **all** the following.

Type of		
Information	How Information Is Used for Payment Processing	Source
CCC-781 Data	The information from CCC-781 is used to establish	Web-Based
	the production history to determine the MPP-Dairy	MPP-Dairy
	payment amount for the producer.	Contract System
CCC-782 Data	The information from CCC-782 is used to compute	Web-Based
	the MPP-Dairy payment amount for the producer.	MPP-Dairy
		Contract System
Payment	Used to determine whether the producer and/or	Web-Based
Eligibility	member of a joint operation is eligible for payment	Eligibility System
Information	for the year in which CCC-782 was filed.	
General Name	Used to determine the producer's business type and	Business Partner/
and Address	general name and address information.	SCIMS
Information		
Entity and Joint	Used to determine the following for the year in	Business File
Operation	which CCC-782 was filed for members and	
Information	member's share of the following:	
	• entities	
	• general partnerships	
	• joint ventures.	
Financial	Calculated payment information is provided to	NPS or NRRS
Related	NPS.	
Information		
	 Determined overpayment amount may be provided to NRRS. 	

--*

B Prerequisites for Payments

Certain actions must be completed to ensure that the producer is eligible for payment. The following table provides actions that must be completed to issue proper payments. COC, CED, or designee shall ensure that the actions are completed.

Step	Action
1	Ensure that CCC-782 has been approved and that the approval date has been
	recorded in the system according to paragraph 40.
2	Ensure that the applicable CCC-902 is on file and the foreign person determination
	is completed according to 5-PL for the applicable year for producers and members
	of joint operations seeking benefits.
3	Ensure that all other applicable eligibility determinations have been updated
	according to the determinations made by COC for producers and members of joint
	operations. See 5-PL.
4	Ensure that joint operation and entity ownership structure information is updated in
	Business File for the applicable year. See 3-PL (Rev. 2).
5	Ensure that all assignments and joint payees have been updated in NPS if CCC-36,
	CCC-37, or both were filed for MPP-Dairy.

C ID and Business Type Eligibility

The following table provides the ID numbers and business types that are eligible for MPP-Dairy payments.

SCIMS			
Business Code	Business Type and/or Description		
S	Social Security Numbers With the Following Business Types		
00	Individual		
07	Trust-Revocable		
22	LLC		
	Employer ID Numbers With the Following Business Types		
02	General Partnership		
03	Joint Venture		
04	Corporation		
05	Limited Partnership		
06	Estate		
07	Trust-Revocable		
10	Churches, Charities, and Non-Profit Organizations		
13	Public Schools		
17	Trust Irrevocable		
18	Individual Operating as a Small Business		
20	Indian Tribal Venture		
22	LLC		
Entit	ies without a Tax ID Number With the Following Business Type		
15	Indians Represented by BIA		

*--201 Payment Processing

A Computing Payment and Overpayment Amounts

The MPP-Dairy payment process is an integrated process that reads a wide range of files to:

- determine whether a payment should be issued or if an overpayment has occurred
- calculate the following:
 - gross payment amount
 - reduction amounts
 - net payment amount
 - overpayment amount.

The following table describes the high level system processing sequence to calculate MPP-Dairy payments for producers.

Step	Action
1	Payment is triggered according to subparagraph B.
2	Determine whether there is an unsigned payment for the dairy operation in NPS, and
	if so, cancel the payment in NPS.
3	Determine the gross payment amount for each producer in the dairy operation.
4	Determine whether the producer is an entity or joint operation, and if so, obtain
	member information from Business File, if applicable.
5	Determine whether the producer and/or members are eligible for payment.
6	Provide the following to direct attribution for each producer in the dairy operation:
	• gross payment amount
	• reason, if producer is ineligible because of subsidiary eligibility provisions.
7	Direct attribution will determine the following:
	reduction amounts
	net payment or overpayment amount
	reasons for nonpayments or overpayments.
8	Provide the payment amount to NPS, or update the overpayment amount to the
	Pending Overpayment Report.
9	Update applicable information to the Common Payment Reports. See 9-CM, Part 5
	for information about the Common Payment Reports.

--*

B Triggering Payments

Payment will be triggered through events that occur throughout the system. As a result, processing will be behind the scenes. Calculations and determinations will occur during the evening and nighttime hours without user intervention. The following table provides trigger types and descriptions.

Trigger Type	Description	
Initial	When the average actual dairy production margin for a consecutive 2-month period is less than the coverage level threshold selected by the participating dairy operation, a process will automatically run to determine all CCC-782's that are approved for payment within that margin. This will initiate the process described in subparagraph A and does not require any County Office user interaction.	
	Payments will be sent to NPS for certification and signature.	
	Overpayment will be updated to the Pending Overpayment Report.	
Primary	Once the initial payments are triggered, subsequent payments will be initiated when the:	
	status changes on CCC-782 for MPP-Dairy	
	• average actual dairy production margin for a consecutive 2-month period is determined.	
Secondary	Payments that cannot be issued during any payment process are sent to the Nonpayment Register. If a condition causing the producer to be on the Nonpayment Register is corrected, the payment will be triggered to reprocess to determine whether the payment can be issued.	
Tertiary	The payment system will periodically recalculate all payments when changes occur in external systems, such as SCIMS/BP and Subsidiary.	

--*

C Sequestering MPP-Dairy Payments

The Balanced Budget and Emergency Deficit Control Act of 1985, as amended by the Budget Control Act of 2011, requires a reduction in payments, also known as a sequester. Whether a payment is sequestered or not depends on when the funding was "obligated". Obligations are a behind-the-scenes process where the funding is reserved based on what the total possible expenditures of the program will be or the value of the contract or application when it is approved.

Applying sequestration is the last step in the payment process after all reductions have been applied, and before the payment amount is sent to NPS. The:

 payment amount times the sequestration percentage equals the sequestration reduction amount

Note: The resulting payment amount is the MPP-Dairy payment amount sent to NPS.

- amount is applied at the payment entity level
- amount is not attributed to members.

Note: The sequestration reduction amount will be displayed on the Payment History Report.

D Sequestration Percentage

The sequestration percentage is provided in the following table.

Program Year	Sequestration Percentage
2016	6.8

*

E Common Payment Reports and Sequestered Payments

If the payments for a program year are sequestered, the disclaimers on the various common payment reports will have additional wording and the payment amounts on the common payment reports will either be before or after sequestration was applied. See 9-CM for additional information on the common payment reports.

The following table provides specific information about each report.

Note: Because the sequestration reduction is applied at the payment entity level, the amount displayed on the various common payment reports that are attributed or reduced for members of the entity or joint operation may not add up to the payment amount for the payment entity.

Report	Sequestration Reduction Displayed on Report	Name of Payment Field	Amount Displayed Before or After Sequestration Applied
Submitted Payments Report	Not Applicable Note: Payment reduced will be "Yes" only if reductions other than payment factor and/or sequestration apply.	Amount Submitted	After
Submitted Overpayments Report	Not Applicable	Amount Submitted	Not Applicable
Pending Overpayment Report	Not Applicable	Overpayment Amount	Not Applicable
Nonpayment/Reduction Report	No	Accumulated Amount	Before
Failed Obligations / Insufficient Funds Report	Not Applicable	Calculated Payment Amount	After
Payments Computed to Zero Report	Not Applicable	Not Applicable	Not Applicable
Payment History Report - Summary	Yes	Net Payment	After
Payment History Report - Detail	Yes	Net Payment	After

Note: Not applicable is listed in the table because the associated reports do **not** list reduction amounts.--*

A Displaying or Printing MPP-Dairy Payment Reports

MPP-Dairy payment reports are available to provide information about each payment, nonpayment, or overpayment. Most of the payment reports have information that is common between program areas, so information about these reports is provided in 9-CM. The Payment History Report - Detail has program-specific data so information for this report is provided in this handbook. MPP-Dairy payment report information is available according to the following table.

Report Name	Type of Data	Reference
Submitted Payments Report	Live	9-CM, paragraph 63
Submitted Overpayments Report	Live	9-CM, paragraph 64
Pending Overpayment Report	Live	9-CM, paragraph 65
Nonpayment/Reduction Report	Live	9-CM, paragraph 66
Failed Obligations / Insufficient Funds Report	Live	9-CM, paragraph 67
Payments Computed in Zero Report	Live	9-CM, paragraph 68
Payment History Report - Summary	Report Database	9-CM, paragraph 69
Payment History Report - Detail	Report Database	Paragraph 203

Note: See 9-CM, paragraph 52 for instructions on accessing the Common Payment Reports System.--*

A Introduction

The Payment History Report - Detail is a report that provides detailed information about an MPP-Dairy payment.

B Accessing the Payment History Report

Access the Payment History Report - Detail according to 9-CM, paragraph 52.

C Information on the Payment History Report - Detail

The following MPP-Dairy information will be displayed and/or printed on the Payment History Report - Detail.

Field	Description		
Program Year	Program year selected by the user.		
Program Name	Margin Protection Program for Dairy Producers		
State	Full name of the State selected by the user.		
County	Full name of the county selected by the user.		
Producer Name	Name from SCIMS as follows:		
	for individuals: last name, middle name, first name, and suffix		
	• for businesses: business name.		
Date (Report)	Date the report is generated by the user.		
Date (Report) Date (Payment)	Date the payment was processed and sent to NPS or the date the overpayment		
Date (1 ayıncın)	transaction was processed and sent to NRRS.		
State/County	State and county code associated with the applicable transaction record.		
Payment	The "Payment Entity/Member Name" field will provide payment entity or member		
Entity/Member Name	name information if the MPP-Dairy Payment History Report – Detail is generated for:		
Zincity/10111001 1 (unite	name information is the NITT Buny Tuyment Thistory Report Beam is generated for		
	• an entity or joint operation where amounts were attributed to members		
	a member to show the payment entity through whom the amount was attributed.		
Payment ID Number	Unique number that ties the program history data to the NPS history data.		
Business Type	Business type of the producer and/or member.		
Contract/	Dairy Operation ID from CCC-782.		
Application/Farm	Builty operation is from eee 702.		
Commodity/	Applicable Payment Period.		
Payment	1 approved a symbol a series.		
Type			
Transaction Type	Type of transaction for the information displayed. Transaction type will be 1 of the following:		
	• payment		
	receivable		
	canceled payment.		
Total Reduction	Total reduction amount for all reductions applied to the gross payment.		
Amount	Total reduction amount for an reductions applied to the gross payment.		
Reduction Reason	Reason for the reduction applied to the gross payment amount.		
	Note : Applicable reductions reasons will be listed below the Payment Entity or member, as applicable.		
Net Payment	Net payment amount for the producer after all reductions have been applied.		

*--204 General Provisions for Canceling Payments

A Canceling Payments

After payment processing has been completed, County Offices shall review the NPS payment worklist to ensure that the correct payments have been generated. The user should complete the following if an error is determined:

- payment should **not** be signed in NPS
- condition causing the incorrect payment should be corrected.

Notes: User intervention is not allowed for the cancellation process.

If the:

- condition causing the incorrect payment is corrected, the system will automatically cancel the unsigned payment in NPS and recalculate the payment amount due
- payment amount is determined to be incorrect and the payment has been signed in the NPS system, the payment can no longer be canceled. The producer will be underpaid or overpaid once the condition causing the incorrect payment has been corrected.--*

*--205 Collecting Overpayments

A Introduction

Overpayment amounts will be determined by dairy operation and producer. Overpayments can occur for a number of reasons and County Offices are required to take necessary action to collect overpayments.

B Pending Overpayments

Overpayments will be determined during the MPP-Dairy payment calculation process. Overpayment information will be updated to the Pending Overpayment Report according to 9-CM, paragraph 65. The overpayment will remain on the Pending Overpayment Report for 20 workdays to allow time for correcting the condition that caused the overpayment. If the overpayment is a legitimate debt, then the overpayment should be transferred to NRRS immediately.

C Overpayments and Due Dates

The following table lists:

- situations that may cause an overpayment
- overpayment due dates.

Time of Determination	Situation	Overpayment Due Date
Any time.	Payment was issued for the wrong producer.	Immediately
After something affecting the payment amount is changed on CCC-782.	The payment was issued and later something affecting the payment amount changes on CCC-782.	Immediately
After producer misrepresentation is determined.	Producer received a payment and COC determines that the producer misrepresented their interest on CCC-782.	Immediately
After an eligibility value changes that make the producer ineligible for payment.	Producer's eligibility value changes that makes the producer ineligible for payment.	Immediately
Any time CCC-782 is canceled.	CCC-782 was canceled after payments were issued to the producer.	Immediately.

--*

*--206 Charging Interest

A Introduction

Program interest shall be charged on all MPP-Dairy overpayments to producers who become ineligible after the producer's application was approved and the payment was issued.

B Ineligible Producers

A producer is considered ineligible if:

- COC determines that the producer:
 - erroneously or fraudulently represented any act affecting a determination
 - knowingly adopted a scheme or device that tends to defeat the purposes of the program
 - misrepresented their interest and subsequently received an MPP-Dairy payment
- conservation compliance provisions are violated
- controlled substance provisions are **not** met.

Interest for ineligible producers shall be charged from the date of disbursement.

Note: See 64-FI for additional information for updating the receivable to include program interest data.

C When Not to Charge Interest

Interest will not be charged if the producer:

- is determined to be eligible
- returns the Treasury check without being cashed
- refunds the payment voluntarily.--*

Reports

None

Forms

This table lists all forms referenced in this handbook.

		Display	
Number	Title	Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELC) and		161, 162, 175
	Wetland Conservation (WC) Certification		
CCC-36	Assignment of Payment		175, 200
CCC-37	Joint Payment Authorization		175, 200
CCC-526	Payment Eligibility Average Adjusted Gross Income Certification		161
CCC-781	Margin Protection Program for Dairy Producers	59	Part 2, 161,
	(MPP-Dairy) Production History Establishment		186, 191, 199, 200
CCC-781M	Margin Protection Program for Dairy Producers (MPP-Dairy) Production History Establishment - Merger	59	
CCC-781S	Margin Protection Program for Dairy Producers (MPP-Dairy) Production History Establishment - Successions-In-Interest	59	
CCC-781T	Margin Protection Program for Dairy Producers (MPP-Dairy) Production History Establishment - Transfers	59	
CCC-782	Margin Protection Program for Dairy Producers (MPP-Dairy) Contract and Annual Coverage Election	109	Part 2, 161, 186, 191, 199, 200, 201, 203, 205
CCC-783	Margin Protection Program for Dairy Producers (MPP-Dairy) Death/Retirement/Dissolution Notification		71, 86, 87, 88
CCC-902	Farm Operating Plan for Payment Eligibility – 2014 and Subsequent Program Years		161, 200
FSA-325	Application for Payment of Amounts Due Persons Who Have Died, Disappeared, or Have Been Declared Incompetent		161

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations Not Listed in 1-CM

Approved Abbreviations	Term	Reference
LGM-Dairy	Livestock Gross Margin for Dairy Program, RMA	72, 78
MPP-Dairy	Margin Protection Program for Dairy Producers	Text

Redelegations of Authority

None.

Menu and Screen Index

The following menus and screens are displayed in this handbook.

Menu or Screen	Title	Reference	
	Contract Collection History Screen	123	
	Review Required Screen	32	
	Milk Handler Designation Screen	73.5	
	Contract Dissolutions Screen	85	
	Contracts Dissolutions Premium Information Screen	85	
	Producer Certification for Dissolution Screen	86	
	COC/DAFP Determination Screen	87	
CPS-WEB004	Modify Calculated Payment Confirmation Screen	184	
CPS-WEB004	Record a Calculated Payment Screen	180	
CPS-WEB005	Delete Calculated Payment Confirmation Screen	185	
CPS-WEB005	Record Calculated Payment Confirmation Screen	181	
CPS-WEB007	MPP Main Menu	13	
CPS-WEB011	Select an Administrative State/County Screen	177	
CPS-WEB013	Main Menu	178	
CPS-WEB014	Enter a New Tract Number Screen	179	
CPS-WEB014	Modify/Delete a Calculated Payment Screen	183	
MPP-FSU-001	Contracts Screen - Search Results	71	
MPP-FSU-002	Contracts Screen	78, 79	
MPP-FSU-003	Contracts Screen	72	
MPP-FSU-004	Contracts Screen	73	
MPP-FSU-005	Contracts Screen	74	
MPP-FSU-006	Contracts Screen	75	
MPP-FSU-007	Contracts Screen	76	
MPP-FSU-008	Contracts Screen	76	
MPP-FSU-009	Collections Screen	122	
MPP-FSU-010	Contracts Screen	77, 122	
MPP-FSU-011	Contracts Screen	78	
MPP-FSU-113	Revise Contract Producer Summary	76	
MPP-PHE-001	Production History Screen	23, 24	
MPP-PHE-002	Revise Production History Screen	30	
MPP-PHE-003	Production History Establishment Screen	25	
MPP-PHE-004	Production History Search Results Screen	21	
MPP-PHE-007	Production History Signature Screen	29	
MPP-PHE-008	Production History Screen	26	
MPP-PHE-009	Production History Screen	27	
MPP-PHE-010	Production History Screen	28	
MPP-PHE-011	Succession Production History Screen	34	
MPP-PHE-013	Transfer Production History Screen	33	
MPP-PHE-014	Transfer Production History Pending Transfer Search Screen	33	
MPP-PHE-017	Merger Production History Screen	35	
MPP-PHE-018	Merger Production History Screen	35	
MPP-PHE-020	Select Transfer To Screen	33	
MPP-PHE-021	Production History Signature Screen	33, 34, 35	
MPP-PHE-022	Transfer Production History Review Transfer Screen	33	
MPP-PHE-100	Production History Summary	23	
MPP-WEB-008	MPP Main Menu	32, 33	