

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**FCIC Program Integrity
4-RM**

Amendment 19

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 21 E has been amended to include that RCO will provide spring and fall list of insureds to FSA.

Subparagraph 41 A has been amended to include the date that RCO will provide the spring and fall list of insureds for spot check to FSA.

Subparagraph 70 C has been amended to indicate that RMA will no longer limit the list of insured producers for spot check to 10 in a county, but will prioritize the list if more than 10 producers are included. County Offices will spot check the larger of the first 10 or first 5 percent of insureds on the list.

Subparagraph 70 E has been amended to clarify naming conventions for GPS point data and digital pictures.

Subparagraph 73 A has been amended to clarify what State Office documentation should be retrieved from counties and forwarded to their RCO.

Exhibit 5 has been amended to include the new mailing address for the Mid-Western Regional Compliance Office.

Exhibit 7 has been amended to include procedure for notating in the comments section the reason why 'not applicable' was selected in box 4A of form AD-2027.

Exhibit 8.6 has been amended to include procedure for "unlocking" AD-2045 to allow digital pictures to be inserted.

Exhibit 11 has been amended to update State Office POC's.

Amendment Transmittal (Continued)

Page Control Chart		
TC	Text	Exhibit
	2-3, 2-4 2-25 through 2-52 2-52.3, 2-52.4 2-57, 2-58	1, pages 1, 2 5, page 1 7, pages 1, 2 8.6, pages 1, 2 11, pages 1-4 page 5

21 Responsibilities (Continued)

D DD Responsibilities

DD's shall:

- monitor the referral process within their respective district
- assist State and County Offices with the referral process as requested.

E RCO Responsibilities

RCO shall:

- coordinate all referral activities and request for inquiries through the State Office POC
- develop and provide, to:
 - ~~•~~ FSA POC, spring and fall spot check lists for annual reviews that identify~~•~~ high-risk policy holders on a county basis
 - insurance providers, the spot check list

Note: Ensure that the list only includes those insureds for which the insurance provider has a policy.
- submit referrals involving individual complaints of fraud, waste, or abuse to the County Office through the State Office POC
- review all referrals received from FSA POC and determine whether further investigation is warranted
- evaluate the appropriateness of actions taken by the insurance provider relative to the referred case
- respond to the State Office POC within the specified timeframe for each case referred by POC
- upon conclusion of the review process, provide a written summary of the review results to the State Office POC.

Section 1 FSA Referrals to RMA

22 Types of Referrals to RMA

A Types of Referrals

*--The following are types of referrals of suspected crop insurance fraud, waste, or abuse that may originate:

- internally through:--*
 - a complaint received in the County Office by telephone, letter, in-person, etc., from an individual

Example: Producer Jones contacts the County Office to report that Producer Smith is not caring for the crop in a workmanlike manner.

- observations made by County Office employees or COC members.

Examples: While performing routine FSA compliance activities, it was noted that Producer Smith was using farming practices that were not considered normal or customary for the area.

While verifying production/income for loan making/loan servicing or LDP purposes, a significant discrepancy in data is noted between information provided from crop insurance records and information provided to FSA from the producer.

A field representative, while completing field work, observes a producer initially planting an insured crop after the final planting date.

- *--internal reviews such as, DD and CORP reviews
- external through audits, investigations, or other types of reviews conducted by OIG, GAO, or other outside agencies.--*

Section 2 RMA Referrals to FSA

40 Overview**A Background**

RMA has the authority to request assistance from FSA in monitoring producers suspected of fraud, waste, or abuse. The following are the 2 basic types of FSA assistance requested by RCO:

- spot checks of producers identified through RMA data mining or RCO criteria according to paragraph 41
- when additional information is needed to establish the credibility of a complaint or when immediate presence is needed to document evidence before it is destroyed according to paragraph 42.

41 RMA-Requested Spot Checks and RMA-Initiated Complaint Referrals**A RCO Spot Check List**

--RCO shall annually provide, by April 1 for spring-seeded crops and September 1 for fall-seeded crops, to the State Office POC and insurance providers a list of producers:--

- exhibiting high loss ratios, high frequency, and severity of losses
- suspected of poor farming practices.

The triggering factors may vary in each RCO based on types of crops and loss experience. The list will be broken down by State and county and will include the producer's name, policy number, identification number, and crops.

Upon receipt of the spot check list from the State POC, County Offices shall notify all producers on the list using the letter in Exhibit 4.

Refer any producer inquiries about the spot check list to the applicable RCO in Exhibit 5.

County Offices shall conduct reviews according to subparagraph 70 C.

41 RMA-Requested Spot Checks and RMA-Initiated Complaint Referrals (Continued)

B Complaints Referred by RMA

RMA may request FSA assistance when RCO has received a complaint that requires a field visit.

Upon receipt of the request for assistance, County Offices shall conduct the requested fact finding and relay their observations to the State Office POC. Urgent requests need to be responded to without delay. For all other requests, the County Office shall report the information within 14 calendar days.

When immediate action is required, RCO shall telephone the State Office POC. If the State Office POC or alternate is not available, contact may be made directly to the County Office.

In other cases, the request for assistance will be made in writing to the County Office through the State Office POC.

County Offices shall conduct reviews according to paragraph 70.

42-69 (Reserved)

Section 3 Fact Finding and Documentation**70 Review Requirements****A Overview**

County Offices may perform spot checks for RCO as a result of:

- individual complaints received by the County Office, State Office, or RCO
- observations noted by FSA employees or COC members
- producers selected from the list provided by RCO.

For spot checks selected for 2005, it is optional for County Offices to include GPS points along with digital photos of each crop identified on the RCO spot check list. For 2006 and subsequent crop years, it is mandatory that County Offices include GPS points along with digital photos of each crop identified on the RCO spot check list.

B County Office Action for Individual Complaint or County Office Observation

For reviews resulting from complaints received by the State Office POC or County Office, or reviews resulting from FSA employee or COC member observations, County Office reviews shall be limited to the specific farm or field in the complaint or observation. AD-2007 shall be completed according to instructions in Exhibit 6.

Note: County Offices must ensure that a sequential FSA tracking number has been assigned and entered on AD-2007 according to subparagraph 72 C for all reviews conducted for RCO.

C County Office Action on RCO Spot Check List

*--For those reviews identified on the RCO spot check list, County Offices shall conduct reviews/spot checks on the larger of the first 10 insured on the list or 5 percent of the insureds on the list. AD-2027 shall be completed according to Exhibit 7.

Note: If less than 10 insureds are identified on the list, all insureds shall be checked.--*

Of those required reviews, County Offices shall conduct a review on a minimum of 1 representative tract, which shall include all fields for all identified crops on the RCO spot check list.

Note: For those producers on the RCO spot check list whose land is physically located in the county receiving the list, but the land is administered by an adjoining County Office, contact the State POC. The producer will be transferred to the administering county RCO spot check list. The administering County Office will be responsible for completing the spot check.

70 Review Requirements (Continued)

C County Office Action on RCO Spot Check List (Continued)

During routine FSA compliance activity, County Offices shall document findings for those insureds identified on the RCO spot check list. These reviews will be specific to only those producers selected for review for FSA purposes and not the process listed under the required RCO reviews.

Examples: Bob Smith's farm will be visited as a result of a commodity loan inspection. Because Bob's name is on the RCO spot check list, the field and/or crop condition shall be documented on AD-2027. The County Office may expand the review to include additional fields and tracts if time permits.

Acres determinations resulting from the Automated Farm Inspection Selection Register for FSA compliance shall also be used for acreage determinations for producers shown on the RCO spot check list. Producers *--whose crop acreage exceeds tolerance according to 2-CP, paragraph 378--* shall be:

- reported as a finding on AD-2027
- forwarded to RCO POC through the State Office POC.

Although County Offices must meet the minimum number of required reviews and those reviews identified in conjunction with normal compliance activity, County Offices may expand reviews to additional tracts or fields as time or resources permit.

For spot checks selected for 2005 it is optional for County Offices to fill out AD-2027 and (electronically) AD-2045 with digital pictures inserted into the document.

The process of acquiring a digital photo and a GPS point provides a method of transmitting most of the data related to the spot check electronically. Instructional filed sheets were created to assist field staff to conduct the spot checks. The guidelines are found in the following:

- Exhibit 8 for RCO spotcheck growing season inspection guidelines
- Exhibit 8.5 for GPS/digital camera getting set up quick
- Exhibit 8.6 for AD-2045 which is designed to capture the information about the digital photos and the GPS point.

County Offices shall send an e-mail to their State Office POC (Exhibit 11) informing them that AD-2027 has been moved to the server. No digital forms or documents shall be sent through e-mail. All documents will be retrieved from the County Office server.

70 Review Requirements (Continued)

D State Office Action

The State Office POC shall forward all AD-2027's and supporting documentation to the RMA Regional Compliance Office.

E Naming Conventions

The GPS points that are collected during the field inspections shall be stored at **f:/geodata/project_data/fsa/rma/gps_points**.

* * *

GPS points are not needed for the second inspection. Use the GPS points from the first inspection for navigation on the second inspection.

The digital photos that are taken during the field inspections shall be stored at ***-f:/geodata/project_data/fsa/rma/pics**.

If the County Office completes AD-2027 electronically, then the County Office **must** follow standard naming convention to transmit AD-2027's to the RMA Regional Compliance Office through their State Office.

One AD-2027 shall be used for both crop inspections. AD-2027 shall be stored:

- at **f:\geodata\project_data\fsa\RMA\forms**
- with the naming convention **AD-2027_producer name_crop_crop.pdf**.

AD-2045 **must** use the following standard naming convention to transmit the electronic--* documents to RMA Regional Compliance Office:

- **dl_producer name_F#_T#_filed#_crop.doc**.

Note: "dl" = Data Log

70 Review Requirements (Continued)

E Naming Conventions (Continued)

RMA GPS Points

- **rma_F#_T#_field#_p_StCty**

Example: **rma_F1234_T4321_field1_p_mn007** explains it is for the following:

- RMA spot check
- Farm 1234
- Tract 4321
- field 1

Note: If there is more than 1 picture per field, then add “field1a” for the 1st point and “field1b” for the 2nd point in field #.

- point map layer
- Beltrami County, Minnesota.

RMA Digital Pictures

- **rma_F#_T#_field#_y_<sequence-number>**

Examples: rma_F1234_T4321_field1_y_1-2_StCty
rma_F1234_T4321_field1_y_2-2_StCty

*--All layers, shape files, or digital pictures created may have an optional date following “StCty” to assist in differentiating between 1st and 2nd inspections, but “_yyyymmdd” format shall be used.

AD-2027 and AD-2045 must be transmitted to the State Office POC.--*

73 State Office Action

A Processing Referrals and Spot Checks

*--Upon receipt of AD-2045 and AD-2007 or AD-2027 from the County Office, the State Office POC shall:

- log the referral or spot check on AD-2007A (Exhibit 10)
- ensure that AD-2045 and AD-2007 or AD-2027 are complete--*
- request additional documentation from the County Office, if applicable
- review all facts related to the referral to concur that the referral should be forwarded
- for referrals initiated at the County Office level that are determined to be unwarranted, return the referral and notify the County Office that the referral will not be acted upon
- forward all appropriate referrals to RCO or the insurance provider using overnight mail within 7 calendar days after receipt from the County Office
- forward all spot check results to RCO
- for insurance provider referrals submitted to the State POC according to subparagraph 75 B the State POC shall immediately forward the referral to the applicable County Office.

B Post Referral Inquiry

For all types of referrals, if RCO has not provided a written response that describes intended action of RCO within 5 calendar days after receiving a submitted referral, the State Office POC, with SED approval:

- may determine that FSA will conduct its own inquiry into the alleged fraud, waste, or abuse
- shall notify RCO of the action that will be taken by FSA
- may refer the matter to OIG according to 9-AO if, as a result of the inquiry, FSA concludes further investigation is warranted, but RCO declines to proceed with the investigation.

Note: For those referrals with no findings, a response from RCO POC is not required.

74 RMA Action

A Action

For all types of referrals, upon receipt of AD-2007 and attached documentation from the State Office POC, RCO shall complete this table.

Step	Action			
1	Review referral and determine whether further review is warranted.			
2	Request additional information if necessary.			
3	Within 5 calendar days after receiving the referral, provide a written response that describes the intended action.			
4	IF a review is...	THEN RCO shall...		
	<table border="1"> <tr> <td data-bbox="378 613 618 651">not warranted</td> <td data-bbox="618 613 1479 651">inform the State Office POC in writing.</td> </tr> <tr> <td data-bbox="378 651 618 1178">warranted</td> <td data-bbox="618 651 1479 1178"> determine whether RCO conducts the review: <ul style="list-style-type: none"> • if a referral to the insurance provider is warranted • according to standard operating procedure. • RCO shall prepare a transmittal letter to the company *--including AD-2007. Attach the supporting documentation provided by FSA. Redact out the name of the complainant and any information that may be used to identify the complainant before sending AD-2007 to the company.--* • RCO shall evaluate the appropriateness of the actions taken by the insurance provider and determine whether further review is necessary. </td> </tr> </table>	not warranted	inform the State Office POC in writing.	warranted
not warranted	inform the State Office POC in writing.			
warranted	determine whether RCO conducts the review: <ul style="list-style-type: none"> • if a referral to the insurance provider is warranted • according to standard operating procedure. • RCO shall prepare a transmittal letter to the company *--including AD-2007. Attach the supporting documentation provided by FSA. Redact out the name of the complainant and any information that may be used to identify the complainant before sending AD-2007 to the company.--* • RCO shall evaluate the appropriateness of the actions taken by the insurance provider and determine whether further review is necessary. 			
5	RCO may refer the case to OIG at any time during the process.			
6	At the conclusion of the review process, RCO shall provide a written summary of the review results to the State Office POC.			

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026A	Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification		82, 83, Ex. 6
AD-2006	State and County Consultation Request	Ex. 17	121, 124, 132
AD-2006A	Consultation Request Log for AD-2006	Ex. 15	121
AD-2007	FSA/RMA Compliance Referral Form	Ex. 6	6, 21, 23, 70-75, 181, 183, 212 Ex. 10
AD-2007A	FCIC Program Integrity Log for AD-2007 and AD-2027	Ex. 10	72, 73
AD-2027	RCO Spot Check List/Growing Season Inspection Form	Ex. 7	6, 70-73, 75, Ex. 8, 8.5, 10
AD-2045	FSA County Office GPS Data Log	Ex. 8.6	70, 73, Ex. 8, 8.5
CCC-502	Farm Operating Plan for Payment Eligibility Review		82, 83
CCC-666	Farm Stored Loan Quantity Certification		83
CCC-677	Farm Storage Note and Security Agreement		83
CCC-678	Warehouse Storage Note and Security Agreement		83
CCC-709	Direct Loan Deficiency Payment Agreement		83
CCC-Cotton A	Cotton Producer's Note and Security Agreement		83
CCC-Cotton AA	Upland Cotton Producer's Loan Deficiency Payment Application and Certification		83
FSA-426	MPCI/FCIC Information Request Worksheet		75
FSA-426-A	MPCI/FCIC Information Request	83	82
FSA-578	Report of Acreage		Text, Ex. 6

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviation	Term	Reference
ALG	Appeals and Litigation Group	8
GPS	Global Positioning System	167
MPCI	Multiple Peril Crop Insurance	122, 123, 130, 131, Ex. 6
POC	point of contact	Text, Ex. 6, 7, 11, 17

Delegations of Authority

None

List of RCO's and States Served

The following is a list of RCO's and the States they serve.

Mailing Address of RCO's	States Served	
Southern Regional Compliance Office 1111 W. Mockingbird Lane Suite 280 Dallas, TX 75247 214-767-7700 (7:30 - 4:30 C) FAX: 214-767-7721	Arkansas Kentucky Louisiana Mississippi	New Mexico Oklahoma Tennessee Texas
Eastern Regional Compliance Office 4407 Bland Road Suite 280 Raleigh, NC 27609 919-875-4930 (7:00 - 4:30 E) FAX: 919-875-4928	Alabama Connecticut Delaware Florida Georgia Maine Maryland Massachusetts New Hampshire New Jersey	New York North Carolina Pennsylvania Puerto Rico Rhode Island South Carolina Vermont Virginia West Virginia
Western Regional Compliance Office 430 G Street Suite 4167 Davis, CA 95616-4167 530-792-5850 (7:00 - 4:00 P) FAX: 530-792-5865	Alaska Arizona California Hawaii Idaho	Nevada Oregon Utah Washington
Northern Regional Compliance Office 3440 Federal Drive Suite 200 Eagan, MN 55122-1301 612-725-3730 (7:00 - 4:30 C) FAX: 612-725-3735	Iowa Minnesota Montana North Dakota	South Dakota Wisconsin Wyoming
Central Regional Compliance Office 6501 Beacon Drive Kansas City, MO 64133 816-926-7963 (7:30 - 4:00 C) FAX: 816-926-5186	Colorado Kansas Missouri Nebraska	
Mid-Western Regional Compliance Office * * * *--6045 Lakeside Blvd.--* Indianapolis, IN 46278 317-290-3050 (7:30 - 4:00 E) FAX: 317-290-3065	Illinois Indiana Michigan Ohio	

AD-2027, RCO Spot Check List/Growing Season Inspection Form

A Completing AD-2027

Complete one AD-2027 for each selected producer's crop listed on the RCO Spot Check List. County Offices shall complete AD-2027 according to the instructions in the following table.

Item	Instructions
1	Enter tracking number. Assign according to subparagraph 72 C.
2A	Enter name of producer.
2B	Enter producer Social Security or tax ID number.
2C	Enter address of producer.
3A	Enter the State name.
3B	Enter the county name.
3C	Enter the applicable crop. Only one crop per AD-2027.
3D	Enter the applicable crop year.
3E	Enter the farm number(s) selected for spot check.
3F	Enter the farm tract number(s) selected for spot check.
4A	<p>Check if no spot check necessary. Submit immediately if this block is checked.</p> <p>Notes: County Office shall:</p> <ul style="list-style-type: none"> •*--notate in the "Comments" section why this spot check is not applicable, that is, deceased, sold land, etc.--* • verify insurance from RCO before checking "Not Applicable".
4B	Check if spot check performed and no concerns were identified. Submit after second inspection if this block is checked.
4C	Check if spot check performed and concerns were identified; however, crop conditions were similar to other farms in the area. Submit after second inspection if this block is checked.
4D	Check if spot check performed, concerns were identified, and crop conditions were not similar to other farms in the area. Provide a brief summary of the concerns identified. Submit immediately if this block is checked.
5	Enter the date the County Office forwarded AD-2027 to the State Office POC.
6	Enter the date the State Office POC forwarded AD-2027 to RCO.

***--AD-2027, RCO Spot Check List/Growing Season Inspection Form (Continued)**

A Completing AD-2027 (Continued)

Item	Instructions
7A	Enter the name and address of FSA County Office.
7B	Enter the telephone number of FSA County Office.
8A	Enter the tillage methods used before first inspection and after first inspection. Enter NA if not applicable.
8B	Enter the weed/pest control practices used by the producer before the first inspection and after the first inspection. Enter NA if not applicable.
8C	Enter the date of the last soil test.
8D	Determine whether the crop conditions are comparable to other farms in the area during first and second inspections. If no, explain.
8E	Enter the fertilization program before the first inspection and after the first inspection. Enter NA if not applicable.
8F	Describe the weather conditions at the time of planting.
8G	Describe the weather conditions after planting, before the first inspection, and after first inspection.
8H	Indicate if FSA personnel took pictures of the crop on the farm during first inspection and during second inspection.
9A	Print the name of the FSA reviewing official conducting first inspection.
9B	Enter the date of the first inspection.
10A	Print the name of the FSA reviewing official conducting second inspection.
10B	Enter the date of the second inspection.
11	Check the applicable items for which supporting documentation is attached to AD-2027.

--*

AD-2045, FSA County Office GPS Data Log

A Completing AD-2045

Complete AD-2045 according to the following.

Item	Action
1A	Enter the producer's name.
1B	Enter the producer's address.
1C	Enter the producer's tax ID (last 4 digits).
1D	Enter the producer's telephone number.
2	Enter State.
3	Enter county.
4	Enter crop.
5	Enter crop year.
6	Enter zone.
7	Enter farm number.
8	Enter field number.
9	Enter projection.
10	Enter tract number.
11	Enter date of farm visit.
12	Enter time of farm visit.
13A - 13G	Enter GPS information.
14A, 14B	Enter digital picture information. *--Note: The form must be "unlocked" before inserting digital pictures. To unlock the form, click on the box in the form, then select "View", "Toolbars", "Forms" on the MS Word main toolbar. When the Forms toolbar is displayed, click on the "Lock" icon to unlock the form and insert picture, then click on the "Lock" icon to lock the form after inserting the picture. The form should be locked after inserting pictures to ensure that the picture is maintained with the document.--*
15	Enter reference station/differential correction.
16A - 16C	Enter differential information.
17	Enter any additional comments.
18	Enter prepared by.
19	Enter the title of the preparer.
20	Enter the date prepared.
21A	Enter overview picture.
21B	Enter any additional information.
22A	Enter zoomed in picture.
22B	Enter any additional information.
23A	Enter any additional pictures.
23B	Enter any additional information.

*--AD-2045, FSA County Office GPS Data Log (Continued)

B Example of AD-2045

The following is an example of AD-2045.

This form is available electronically.

AD-2045 (10-24-05)		U.S. DEPARTMENT OF AGRICULTURE Farm Service Agency			
FSA COUNTY OFFICE GPS DATA LOG					
NOTE: This form should be used with the AD-2027 or AD-2007. Use this to record GPS points and attach digital photos.					
PRODUCER INFORMATION					
1A. PRODUCER'S NAME (Last, First, Middle Initial) Joe Farmer			1B. PRODUCER'S ADDRESS (Street, City, State, Zip Code) Anytown, ST 23456		
1C. PRODUCER'S TAX ID NO. (Last 4 digits) 1234			1D. PRODUCER'S TELEPHONE NUMBER (Include Area Code) 856-555-1234		
GENERAL INFORMATION					
2. STATE Any State	3. COUNTY FSA OFFICE WHERE FARM IS LOCATED Your County	4. CROP Grass	5. CROP YEAR 2005		
6. ZONE 15	7. FARM NUMBER 1234	8. FIELD NUMBER 1			
9. PROJECTION UTM	10. TRACT NUMBER 1610	11. DATE (MM-DD-YYYY) 09/09/2005	12. TIME 10:00 <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.		
13. GPS INFO:					
A. WAYPOINT NUMBER(S)		B. TRACK NUMBER		C. ORDER	
D. NORTHING	E. EASTING	F. LATITUDE	G. LONGITUDE		
14. DIGITAL PICTURE INFORMATION:					
A. PICTURE NUMBER(S) 10			B. ORDER 1-10		
15. REFERENCE STATION/DIFFERENTIAL CORRECTION: The right station					
16. DIFFERENTIAL CORRECTION ACQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO					
A. POSITION ACCURACY 10 ft.		B. FREQUENCY 192		C. BIT RATE 100	
17. ADDITIONAL COMMENTS: The crops are in good condition. We have had heavy rains recently, precipitation is near normal for the year. The temperature has also been near or above normal. The crop is ready for harvest.					
SIGNATURE					
18. PREPARED BY (Print Name):		19. TITLE OF PREPARER		20. DATE PREPARED	

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--*

State Office POC's

State	POC	Alternate POC
Alabama 4121 Carmichael Rd. Suite 600 Montgomery, AL 36106	*--Walda Malone Telephone: 334-279-3520 FAX: 334-279-3550 walda.malone@al.usda.gov	Judy Norris Telephone: 334-279-3534 FAX: 334-279-3550 judy.norris@al.usda.gov
Alaska 800 West Evergreen Suite 216 Palmer, AK 99645	Jimmy La Voie Telephone: 907-761-7751 FAX: 907-761-7789 jimmy.lavoie@ak.usda.gov	Dale Carlson Telephone: 907-761-7752 FAX: 907-761-7789--* dale.carlson@ak.usda.gov
Arizona 77 East Thomas Rd. Suite 240 Phoenix, AZ 85012	Carlisle Cox Telephone: 602-285-6311 FAX: 602-285-6325 carlisle.cox@az.usda.gov	Mark Grubbs Telephone: 602-285-6320 FAX: 602-285-6325 mark.grubbs@az.usda.gov
Arkansas Federal Bldg, Room 3416 700 W. Capitol Little Rock, AR 72201	Clay Medford Telephone: 501-301-3058 FAX: 501-301-3088 stephen.walker@ar.usda.gov	Tony Franco Telephone: 501-301-3052 FAX: 501-301-3088 tony.franco@ar.usda.gov
California 430 G. St. # 4161 Davis, CA 95616	Jeff Yasui Telephone: 530-792-5520 FAX: 530-792-5555 jeff.yasui@ca.usda.gov	Darla Irwin Telephone: 530-792-5531 FAX: 530-792-5555 darla.irwin@ca.usda.gov
Colorado 655 Parfet St. Suite E-305 Lakewood, CO 80215	Jenny Peterson Telephone: 720-544-2895 FAX: 720-544-2966 jenny.peterson@co.usda.gov	Margaret Wright Telephone: 720-544-2893 FAX: 720-544-2966 margaret.wright@co.usda.gov
Connecticut 344 Merrow Rd. Tolland, CT 06084	Rosemary Edwards Telephone: 860-871-2944 ext. 194 FAX: 860-871-4184 rosemary.edwards@ct.usda.gov	Frank Bouchard Telephone: 401-828-8232 FAX: 401-528-5206 frank.bouchard@ri.usda.gov
Delaware 1221 College Park Dr. Suite 201 Dover, DE 19904	Kathy Shaffer Telephone: 302-678-4253 FAX: 302-678-9100 kathy.shaffer@de.usda.gov	Robin Talley Telephone: 302-678-4252 FAX: 302-678-9100 robin.talley@de.usda.gov
Florida 4440 N.W. 25 th Pl. Suite 1 Gainesville, FL 32606	John Trimm Telephone: 352-379-4521 FAX: 352-379-4580 john.trimm@fl.usda.gov	Elaine Truluck Telephone: 352-379-4521 FAX: 352-379-4580 elaine.truluck@fl.usda.gov
Georgia Federal Bldg., Room 102 355 East Hancock Ave. Athens, GA 30601	*--Charles Riley Telephone: 706-546-2256 ext. 5730 FAX: 706-546-2014 charles.riley@ga.usda.gov--*	Ron Carey Telephone: 706-546-2262 FAX: 707-546-2014 ronald.carey@ga.usda.gov

State Office POC's (Continued)

State	POC	Alternate POC
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