



PUBLIC PARTICIPATION GUIDELINES



The United States Department of Agriculture (USDA) encourages participation from all public stakeholders. This guidance is intended to answer questions about how the public may provide their comments for consideration by the Dairy Industry Advisory Committee (DIAC). In order to assure that your comment or proposal is provided to the DIAC for review, one of the following mechanisms to submit comments or a proposal must be utilized.

PROVIDING PUBLIC COMMENT

The DIAC is interested in receiving comments identifying problems, but is most interested in receiving comments proposing solutions to problems. Comments received will be made available for public inspection and will be posted without change; we do not edit personal identifying information from submissions. You should submit only information that you wish to make available publicly. To help us process and review your comments more efficiently, please use only one method.

Electronic submission of comments: Submit comments using the Public Comment Tool on the DIAC website at www.fsa.usda.gov/diac. Click on the link to “Submit a Comment...”. Electronic comments can be submitted at any time.

Written submission of comments: Send paper comments to Solomon Whitfield, Price Support Division, Farm Service Agency, USDA, 1400 Independence Avenue SW, Room 4095-S, Stop 0512, Washington, D.C. 20250-0512. Written comments can be submitted at any time.

Oral comments: Some of the DIAC meetings will include an open public comment session, during which interested persons may present relevant information or views orally. Date, time and the details to submit a request to speak will be provided in the *Federal Register* notice for each meeting and posted to the website following publication of the notice. Time allotted for each presentation may be limited. If the number of registrants requesting to speak is greater than can be reasonably accommodated during the scheduled open public comment session, USDA may conduct a random drawing to determine the speakers for the scheduled open public hearing session or provide reservations on a first come, first serve basis.

Please refer to the meetings *Federal Register* notice and the meeting announcement on the DIAC website for more information on how reservations for oral public comment will be conducted.

ATTENDING A MEETING OF THE DAIRY INDUSTRY ADVISORY COMMITTEE

The time and location of the meeting and the public comment session will be published in the *Federal Register* at least 15 days before a meeting. Due to space limitations and security requirements, **all attendees must register to attend the meeting** before entering the meeting site. Information about how to register will be provided with the publication of the *Federal Register* notice for the meeting. The deadline for registration will be provided for each meeting. Please be prepared to provide a picture ID for entry to the meeting location and verification of registration.