

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice AO-1610

For: State Offices and Service Centers

Civil Rights and EEO State Management Review (SMR) Schedule

Approved by: Administrator



1 Overview

A Background

The Civil Rights and EEO SMR is the systematic process by which OCR accesses and analyzes State Office efforts to meet State Office internal and external civil rights and EEO obligations as mandated by Federal laws; executive orders; and Department and FSA policies, procedures, handbooks, and directives relative to the administration and management of FSA programs and services. The OCR, Program Complaints Inquiry Branch has the responsibility for coordinating and conducting internal and external reviews.

B Purpose

This notice informs State Offices and Service Centers of the FY 2015 Civil Rights and EEO SMR schedule.

C Contact

Direct questions about this notice to Olan Sanders, Jr., by either of the following:

- e-mail to olan.sanders@al.usda.gov
- telephone at 334-279-3477 c.t.

Disposal Date	Distribution
September 1, 2015	State Offices; State Offices relay to Service Centers

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2 Review Schedule

A State Offices and FY 2015 Review Dates

This table provides the FY 2015 Civil Rights and EEO SMR schedule.

State	Review Dates
Arkansas	February 23 through 27, 2015
Colorado	March 30 through April 3, 2015
Nevada	April 27 through May 1, 2015
Delaware	May 18 through 22, 2015
Utah	June 22 through 26, 2015
West Virginia	July 20 through 24, 2015
Nebraska	August 10 through 14, 2015
Maryland	August 24 through 28, 2015

B Notification

State Offices will be notified 60 calendar days before the date of the scheduled review of the following:

- dates and times of entrance and exit conferences
- location of Service Centers to be reviewed, in addition to the State Office
- information required before the review
- work area and interview room required during the review process, if applicable
- staff requested to be available, in person or by telephone, during the review process.