

For: FSA Employees and Non-Employees

Mandatory Use of the LincPass, Phase Two

Approved by: Administrator



1 Overview

A Background

The Office of Management and Budget (OMB) and the USDA Chief Information Officer (CIO) have recently set compliance timelines for the mandatory use of the PIV (Personal Identification Verification) card for accessing computers. Under the new compliance timelines, the PIV card will be the only method available for accessing a government computer.

In accordance with Notice AO-1612, Mandatory Use of the LincPass or AltLinc, the second phase of the planned approach will bring all personnel with government issued mobile devices (cell phones and tablets) into compliance. Phase two users' primary computers will be modified to require a PIV card to log-in while their mobile devices will continue the use of a username and password.

B Purpose

This notice provides instructions to submit required information for the phase two mandatory technical use requirement for the LincPass.

C Contact

For questions regarding this notice, contact:

- Robert Haughton, EPD Director, by either of the following
 - e-mail to **robert.haughton@wdc.usda.gov**, or
 - telephone at 202-720-0135.
- Nicole Curran, Security Specialist (EPD), by either of the following
 - e-mail to **ffaslincpass@wdc.usda.gov**, or
 - telephone at 202-720-9865.

Disposal Date September 1, 2015	Distribution All FSA employees and non-employees; State Offices relay to County Offices
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Notice AO-1618

2 Achieving Compliance for Employees and Non-Employees with Mobile Devices

A Identifying Computer Names for PIV Card Holders Included in Phase Two

The following table provides instructions to identify computer names for employees who will be included in phase two.

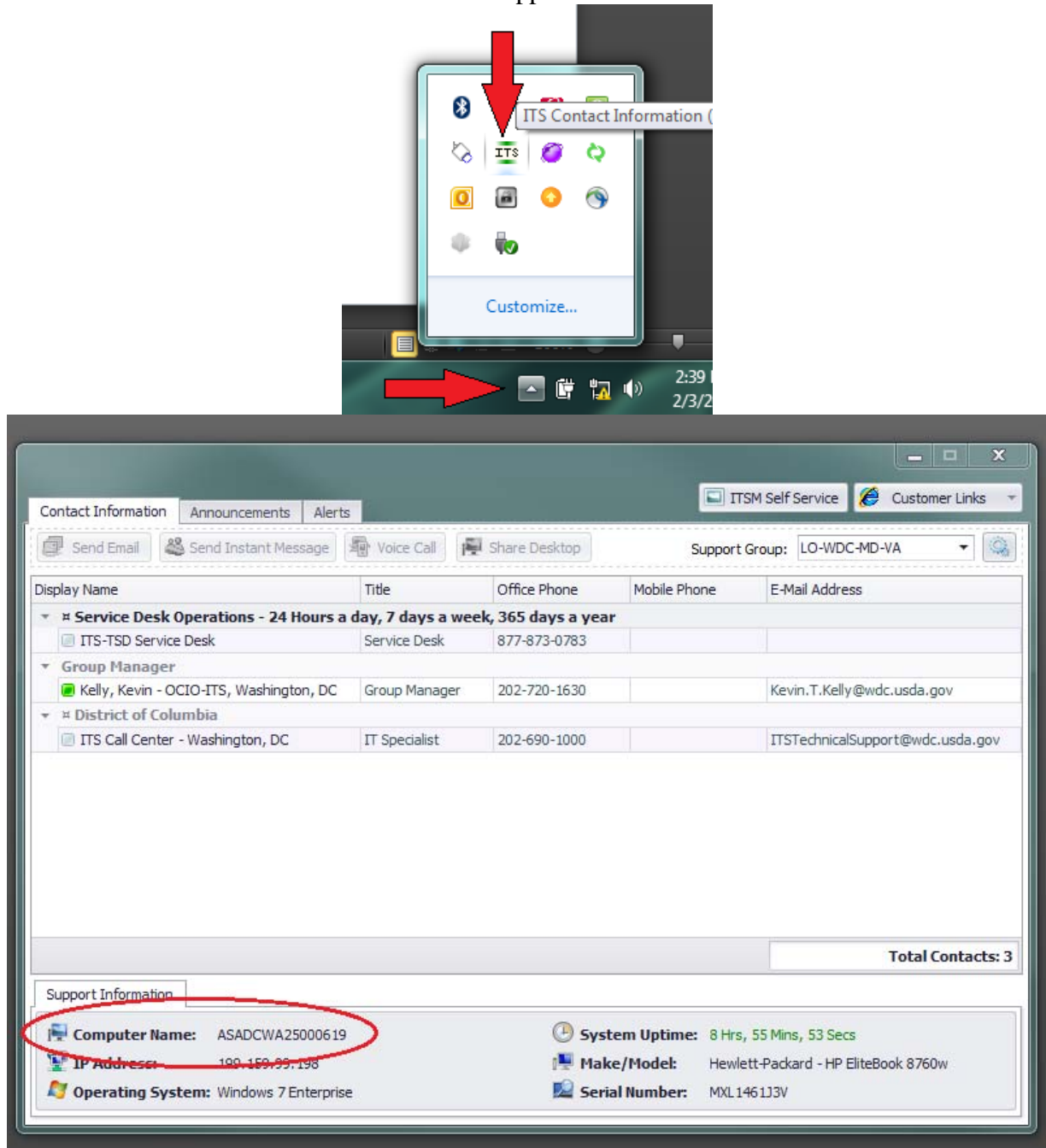
Where Employed	Who Determines	Phase Two
FSA national office personnel, including those at alternate worksites. This includes FSA employees working in Kansas City and Salt Lake City.	EPD will provide a list to the FSA Administrator, Associate Administrator, and Deputy Administrators or their designees, which will identify the personnel in their area previously designated for phase two. Based on the list that is provided, computer names should be identified for employees using the method detailed in subparagraph B. The list must be returned to EPD by February 20, 2015.	Employees identified in this category will be converted to the mandatory use of their PIV card on March 2, 2015.
FSA federal, state, and county office employees.	State executive directors will be provided a list of the employees in their state and county offices, previously designated for phase two. Based on the list that is provided, computer names should be identified for employees using the method detailed in subparagraph B. The list must be returned to EPD by February 20, 2015.	Employees identified in this category will be converted to the mandatory use of their PIV card on March 2, 2015.

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2 Achieving Compliance for Employees and Non-Employees with Mobile Devices (Continued)

B Method to Identify Computer Names for PIV Card Holders Included in Phase Two

Designees identified in subparagraph A must ensure that users provide accurate computer names. The computer name can be found via the ITS Contact Information icon, which is located in the hidden icons on the user's system tray. Once ITS contact information is displayed, the computer name will be found in the bottom tab labeled support information.



Example: The computer name in this example is ASADCWA25000619.