

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice AO-1666

For: State Offices and Service Centers

Civil Rights and EEO State Management Review (SMR) Schedule

Approved by: Administrator



1 Overview

A Background

Civil Rights and EEO SMR is the systematic process by which OCR accesses and analyzes State Offices' efforts to meet their internal and external Civil Rights and EEO obligations as mandated by Federal laws, executive orders, and Departmental/FSA policies, procedures, handbooks, and directives relative to the administration and management of FSA programs and services. OCR, Program Complaints Inquiry Branch is responsible for coordinating and conducting internal and external reviews.

B Purpose

This notice informs State Offices of the FY 2017 Civil Rights and EEO SMR schedule.

C Contact

Direct questions about this notice to Olan Sanders, Jr. by either of the following:

- e-mail to olan.sanders@al.usda.gov
- telephone at 334-279-3477.

Disposal Date

October 1, 2017

Distribution

State Offices; State Offices relay to Service Centers

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2 Review Schedule

A State Offices and FY 2017 Review Dates

This table provides the FY 2017 Civil Rights and EEO SMR schedule.

State	Review Dates
Florida	January 23 through 27, 2017
Georgia	March 6 through 10, 2017
California	April 24 through 28, 2017
Oregon	June 5 through 9, 2017
Indiana	July 17 through 21, 2017
Kansas	July 24 through 28, 2017
New Jersey	August 7 through 11, 2017
Wyoming	August 21 through 25, 2017

B Notification

State Offices will be notified 60 calendar days prior to the date of the scheduled review of the following:

- dates and times of entrance and exit conferences
- location of Service Centers to be reviewed, in addition to the State Office
- information required prior to the review
- work area and interview room required during the review process, if applicable
- staff requested to be available, in person or by telephone, during the review process.