For: State and County Offices

Common Report Data

Approved by: Acting Deputy Administrator, Farm Programs

1   Overview

A Background

Because of the nationwide decommissioning of AS400 and System 36, every effort is being made to make data available for reporting purposes that was previously available through the System 36 query process. An interim approach to making data available for reporting purposes was designed and announced in Notice CM-774.

B Purpose

This notice:

- responds to voluntary requests received for reports
- reminds State and County Offices of new data availability according to Notice CM-774
- reminds State and County Offices of existing system report locations.

Disposal Date	**Distribution**
June 1, 2016	State Office; State Offices relay to County Offices

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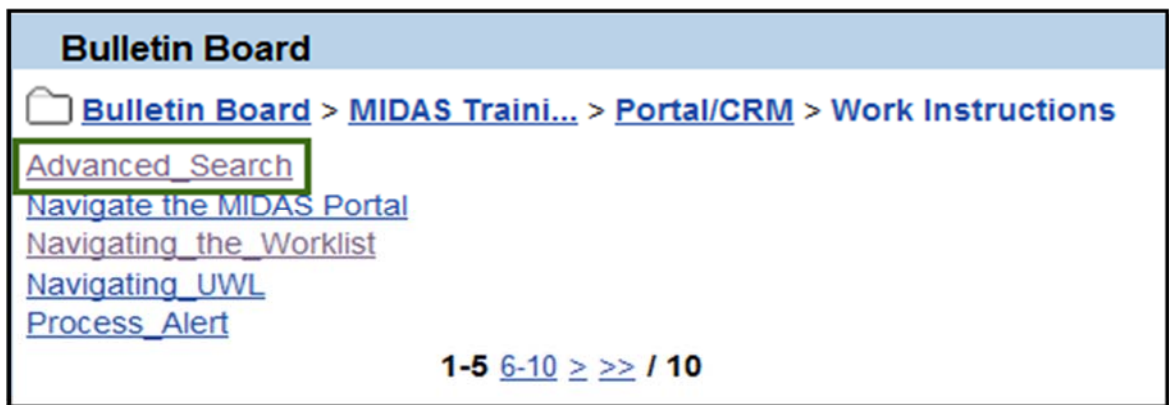
2   Available System Reports

A   Available Reports

The National Office reminds users that all of the following systems have a "Reports" option. The links to these systems may be found on the FSA Intranet, FSA Applications page. Users should view the procedure applicable to each system for additional information on available reports.

- ARC/PLC Contract
- Biomass Crop Assistance Program (BCAP)
- Commodity Loan Processing System(CLPS)
- Common Payment Reports System
- Conservation Contract Maintenance System (CCMS)
- Conservation On-Line System (COLS)
- Conservation Payments (CP)
- Cost-Share Software (CSS)
- Crop Acreage Reporting System (CARS)
- Data Marts
- Farm Records
- Livestock Forage Program (LFP)
- Livestock Indemnity Program (LIP)
- Non-Insured Crop Disaster Assistance Program (NAP)
- National Receipts and Receivables System (NRRS)
- State Office Reporting System (SORS)
- Subsidiary
- Tree Assistance Program (TAP).

MIDAS CRM does not have standard reports; however, it does have the capability to create an adhoc report using the search functionality. Click the "Advanced Search" option in work instructions, located on the MIDAS home page Bulletin Board, for additional information.

2   Available System Reports (continued)

B   Available Data Extract Reports on the Common Report Data SharePoint Web Site

The following data extract reports are available on the Common Report Data SharePoint web site:

- Business Partner
- Conservation Contract Maintenance System (CCMS)
- Cost-Share Software (CSS)
- Farm Records.

The Common Report Data SharePoint web site may be accessed at
https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx.

For more information on the Common Report Data SharePoint web site, see Notice CM-774.

C   County Crop Acreage Report on the Data Mart

A new report, "County Crop Acreage Report", will be available on the EPM-11 Oracle page on the Data Mart. State and County Offices will be notified through a forthcoming notice when the report is available.

D   Requests for Reports and Enhancements

The National Office has received a number of requests for reports and enhancements over the past few months. The requests have been compiled, reviewed, and analyzed. Many reports are already available. Additional analysis and review will be required to ensure the feasibility of each request. Modifications to existing reports and enhancements to systems will be required for some requests.

Note: See Exhibit 1 for the complete list of requests, comments, and handbook references, as applicable.

3   Action

A   State Office Action

State Offices shall:

- ensure that County Offices are notified of the contents of this notice

- direct questions to the applicable National Office specialist

- request any additional reports or report enhancements through the program specialist responsible for the applicable program.

B   County Office Action

County Offices shall:

- follow the contents of this notice
- direct questions about this notice to the State Office Specialist.

Report Requests

The following tables of report requests provides comments and locations of data and reports, if applicable.

ARC/PLC

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
The ability to search ARC/PLC by producer that will show a summary of **all** contract statuses.	This ability exists in the program application software. If users search by producer all farms associated to that producer and the current status of the contract will be displayed. Farms without base acres will also appear with the status of no base acre.	See 2-ARCPLC, subparagraph 15 A.
Report of farms that do not have ARC/PLC contracts initiated, including producer name and farm number.	This ability exists in the program application software. Results will be displayed in farm number order only.	See 2-ARCPLC, paragraph 51.
Report of farms with less than 10 base acres.	This ability exists in the program application software.	See 2-ARCPLC, paragraph 51.
Farms that did not have base and/or yield work completed, in producer order.	A reconciliation report is provided for this purpose on the ARC/PLC SharePoint web site.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/arcplc/sitepages/home.aspx**
A report to show share changes from year to year, in producer order.	The ARC/PLC system is being enhanced to add a rollover feature. Additional analysis and review will be required to ensure the feasibility of this request.	
Report of farms with zero base acres.	This data is available in the Farm Records data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
Pre-Payment Report.	The Pre-payment Report is a forthcoming report enhancement.	

Report Requests (Continued)

Business Partner

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
Report of name, address, phone number, e-mail address, and member data.	This data is available in the Business Partner data set.	**https://sharepoint.fsa.usda.net /mgr/dafp/PECD/Common_R eport_Data/SitePages/Home.a spx**

CARS

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
Report to include all certified planted acres, to each crop by county. **Example:** Corn Yel GR 25000 acres Soya Com GR 10000 acres Corn Yel SD 5000 acres.	This data will be available in the County Crop Acreage Report. Software is being developed.	For information on the County Crop Acreage Report, see subparagraph 2 C.
Report by farm of planted crops, the number of acres for that crop and intended use. **Example:** FSN 123 AGM FG 10 acres FSN 1400 AGM FG 30 acres **Example:** FSN 45 Corn Sweet FAV 50 acre FSN 325 Corn Sweet FAV 100 acres	This data will be available in the County Crop Acreage Report. Software is being developed.	For information on the County Crop Acreage Report, see subparagraph 2 C.

Report Requests (Continued)

    CARS (Continued)

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
Report including all farms with forage and unreported cropland.	Additional analysis and review will be required to ensure the feasibility of this request.	
A report including failed acreage with farm number, operator, tract number, field number, crop and/or commodity, variety and/or type, intended use, actual use, irrigation practice and acreage quantity.	This ability exists in the program application software. This data will also be available in the County Crop Acreage Report. Software is being developed.	See 2-CP, paragraph 318. For information on the County Crop Acreage Report, see subparagraph 2 C.
Certified and/or non-certified farms by producer name.	This ability exists in the program application software.	See 2-CP, paragraph 318.
Report by year of planted acres by crop; including producer name, farm number, and crop.	This data will be available in the County Crop Acreage Report. Software is being developed.	For information on the County Crop Acreage Report, see subparagraph 2 C.
Report including farm number, tract number, field number, crop, type, intended use, practice, status, producer ID, shares, and crop year.	This data will be available in the County Crop Acreage Report. Software is being developed.	For information on the County Crop Acreage Report, see subparagraph 2 C.
Report of farms with ARC/PLC contract number and unreported cropland.	This report is available in CARS.	See 2-CP, paragraph 318.

Report Requests (Continued)

Conservation

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
CCMS data including CRP contract number, farm number, sign up number, contract type, acres, rental rate, annual payment, program year, effective date, approval date, revision date, end year, shares, core customer ID, and producer name.	This data is available in the CCMS data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
Report of all farms with CRP reported but not certified, including farm number, CRP contract number, unreported CRP cropland, and producer name.	This ability exists in the CCMS software. Users shall click the "County Reports" option from the left navigation bar in CCMS and then click "578 Compliance Report".	The CCMS User Guide is being updated to reflect this report.
Report of active CRP contracts by farm number with the option to print.	This ability exists in the CCMS software. Users shall click the "County Reports" option from the left navigation bar in CCMS and then, click "Contracts" for a County report. This report can be filtered by farm, program year, contract number, and signup name. Users will also be able to sort this data from the CCMS data set posted to SharePoint.	For the "Contracts for a County" report, see the CCMS User Guide, Part 18.3. See the Common Report Data SharePoint web site at **https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**.

Report Requests (Continued)

   Conservation (Continued)

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
Report of CRP participants including farm, contract number, and associated farm numbers. Report should be sortable by participant name.	This data is available in the CCMS data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
CRP Contracts Summary Report.	This data is available in the CCMS data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
County report of eligible CRP components with rates.	This data is available in the CSS data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
Out of Balance/Mismatch Report.	This data is available on the Common Report Data SharePoint web site.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**

Report Requests (Continued)

Farm Records

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
A MIDAS CRM Farm Records Report to include all active farm numbers in the county with owner, operator and TIN, cropland acres, farmland acres, base acres, yields, and CRP acres.	This data will be available in the Farm Records data.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
Report of farms where base acres exceed effective cropland acres to monitor CCC-505's and/or 517's are obtained in a timely fashion. Out-of-Balance Tract Report.	This data will be available in the Farm Records data. Also, when an edit session is initiated for a farm, users will receive a message if out of balance.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**

A report that lists all operators (in alpha order) in the county and all associated farm numbers.
 	
Example:
 	
Producer   FSN
Ant, Adam   23
            46
            7350
Anchor, Horus 52
Big, Bertha   36
            6500
 	
Listing in farm number order with respective operators. Operator listing in alphabetical order with respective farm numbers.
	This ability exists in the CRM search and/or ad hoc report functionality. Search for active status farms, and sort by farm number in ascending order. To sort by operator, the data must be exported to an Excel spreadsheet.	See the work instruction "Advanced Search", located on the MIDAS Home Page Bulletin Board for additional information.

Farm Reconstitution report for prior years.	Additional analysis and review will be required to ensure the feasibility of this request.	

Report Requests (Continued)

Farm Records (Continued)

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
Reconstitution History Report by farm and tract number.	This has been requested as an enhancement to CRM Farm Records.	
Reconstitution Report by year to include the parent farm number, child farm number, operator, owner, reconstitution State, and reconstitution number.	This has been requested as an enhancement to CRM Farm Records.	
Farm Reconstitution Review Report.	This data is available in the Farm Records and Business Partner data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
Full Name and Address Report for current operator and owners.	This data is available in the Farm Records and Business Partner data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
Report by crop year to include farm numbers transferred in and out of a county including operator, owner, and total acres.	Additional analysis and review will be required to ensure the feasibility of this request.	
The ability to print labels to include operator name, farm number, and crop year.	This data is available in the Farm Records and Business Partner data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
A report to include operator name, phone number, and e-mail address.	This data is available in the Farm Records and Business Partner data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
A report of owner, operator, and farm number.	This data is available in the Farm Records and Business Partner data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**

Report Requests (Continued)

Farm Records (Continued)

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
Report that shows the total number of farms and tracts for each county.	This ability exists in the CRM search and/or ad hoc report functionality.	See the work instruction "Advanced Search" option on the MIDAS Home Page Bulletin Board for additional information.
Report that lists the farm number, operator, owner, and contact information.	This data will be available in the Farm Records and Business Partner data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
Tract Summary Report.	This data will be available in the Farm Records and Business Partner data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
CCC-505 Report.	This data will be available in the Farm Records and Business Partner data set.	**https://sharepoint.fsa.usda.net/mgr/dafp/PECD/Common_Report_Data/SitePages/Home.aspx**
The ability to edit remarks on 156 EZ's generated from MIDAS CRM.	This would be an enhancement to the 156 EZ process. Additional analysis and review will be required to ensure the feasibility of this request.	
The ability to print a range of 156 EZ's for farms in MIDAS CRM.	This would be an enhancement to the 156 EZ process. Additional analysis and review will be required to ensure the feasibility of this request.	
Update the Producer Farm Data Report to include operators.	This would be an enhancement to CRM Farm Records. Additional analysis and review will be required to ensure the feasibility of this request.	

Report Requests (Continued)

Loans

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
Commodity loan maturity letters.	This would be an enhancement to CLPS, and has been added to the list of future enhancements.	
FSFL 45 day letters.	Printing the letters from the system will be a future enhancement. Additional analysis and review will be required to ensure the feasibility of this request. There is currently a Payment Reminder Report that will provide a list that may be used to fill in a provided word document.	See 2-FSFL, paragraph 603.
Report for producers showing principal and interest paid for commodity loans and FSFL.	This would be an enhancement to both CLPS and FSFL. Additional analysis and review will be required to ensure the feasibility of this request.	

Subsidiary

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
Report of producers who did **not** file an AGI form.	This ability exists in the program application software.	See 3-PL, Revision 2, subparagraph 305 G. Under the "County Eligibility Report" link, the user may build a report by requesting all producers in a specific State, county, and year with AGI 2014 Farm Bill "Not Filed".

Report Requests (continued)

National Payment System

Data/Report or Enhancement Requested	Comments	Handbook Reference or Link
The ability to print from NPS, the certified and signed payment listing, in numerical order or alphabetical order.	Using the "Payments Search" option, users may search for items by payment status. For payment information which will be displayed after signing, this display **cannot** currently be sorted. Sorting any list in various ways would be an enhancement to NPS.	See 1-FI, paragraph 137 for information on payments search.
Display contract suffix on CRP contracts in NPS.	Additional analysis and review will be required to ensure the feasibility of this request.	
Display certified payments in NPS on the signing list in the same chronological order as the certification side.	Additional analysis and review will be required to ensure the feasibility of this request.	