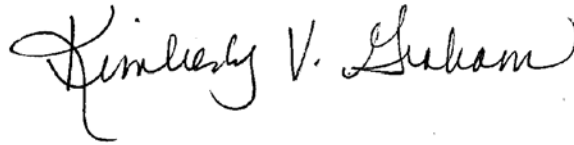


For: State and County Offices

2016 Compliance Reviews and Spot Checks

Approved by: Acting Deputy Administrator for Farm Programs



1 Overview

A Background

To ensure the accuracy of payments and integrity of FSA programs, County Offices are required to conduct compliance reviews and spot checks for producers selected for review through the national compliance review and spot check process.

The National Office has made its selection of producers for 2016 compliance reviews and spot checks.

B Purpose

This notice informs State and County Offices of the following:

- the web address to view and print the list of producers selected for 2016 compliance reviews and spot checks
- additional guidance for performing 2016 compliance activities, including the following:
 - applicable programs
 - questions to document during compliance reviews and spot checks
 - availability of the 2016 compliance review database
 - deadline for completing reviews and recording in database.

C Producer Selection List

The list of producers selected for 2016 compliance reviews and spot checks is posted on the Intranet at <http://fsaintranet.sc.egov.usda.gov/ffas/farmbill/ccf/default.htm>.

Disposal Date	Distribution
January 1, 2017	State Offices; State Offices relay to County Offices

1 Overview (Continued)

C Producer Selection List (Continued)

The 2016 producer list is broken down by State and county. Under each county, the following information will be displayed:

- producer's first and last name and/or business name
- TIN type ("E", entity or "S", Social Security).

Producers are listed in every State/county in which they are participating. County Offices shall perform compliance reviews and spot checks on all producers listed in their county throughout the year for all applicable programs and activities.

2 Additional Guidance for Performing 2016 Compliance Activities

A Programs/Activities Included in the 2016 Compliance Review Process

The following programs/activities are included in the compliance review process for 2016:

- ARC/PLC
- BCAP
- CRP maintenance and practice checks
- CTAP
- ECP
- EFRP
- ELAP
- FSA-578's
- HELC/WC compliance
- LDP's/MAL's
- LIP
- LFP
- MPP
- NAP
- RTCP
- TAP.

B Performing 2016 Compliance Reviews and Spot Checks

County Offices shall follow procedure in 2-CP, Part 3, Section 2.5 when performing compliance reviews and spot checks for programs in subparagraph A. Questions to which responses need to be documented during compliance reviews and spot checks for all applicable programs/activities are provided in 2-CP, paragraphs 349.5 through 357.14.

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2 Additional Guidance for Performing 2016 Compliance Activities (Continued)

B Performing 2016 Compliance Reviews and Spot Checks (Continued)

When conducting compliance reviews and spot checks, County Offices shall check for:

- FSA-578 spot checks: the current year FSA-578, and any prior year FSA-578 that has been revised since the 2015 spot check list dated September 11, 2015
- all other programs: any application/contract that has been approved for payment since the 2015 spot check list dated September 11, 2015.

Note: Implement approved cost saving efforts when travel funds are not available to conduct 2016 compliance reviews and spot checks.

C Availability of 2016 Compliance Review Database

Because of modifications, the compliance review database is **not** available to load 2016 results. Until further notice, County Offices shall maintain written documentation of all 2016 compliance review and spot check results in the County Office.

The National Office will issue a subsequent notice advising when the 2016 database is available for data entry. Instructions for loading review results in the National Compliance Database are in provided in 2-CP, paragraphs 359 through 361.

D Review Deadlines

County Offices shall complete 2016 compliance reviews and spot checks and load the spot check results in the National Compliance Database no later than November 30, 2016.

E Contact Information

For questions about this notice:

- County Offices shall contact State Office Compliance Specialists
- State Offices shall contact Gwen Uecker by either of the following:
 - e-mail to gwen.uecker@nd.usda.gov
 - telephone at 701-893-2209.