

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CRP-764

For: State and County Offices

Announcing Changes to CRP Payment Processes

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

CRP annual rental and incentive payments will now be processed through the Common Payment System for 2013 and future year payment cycles. Although some of the options in the Conservation Payment System continue to be applicable, the Common Payment Reports System will provide payment, overpayment, and nonpayment information that can be used for payment reconciliation.

Note: 2012 and prior year payments and overpayments will continue to be issued using the Online Payment system according to Notice CRP-750.

B Purpose

This notice provides State and County Offices with the following:

- changes to the Conservation Payment System
- CRP payment reports will now be accessible through the Common Payment Reports System according to 9-CM.

2 Conservation Payment System

A Software Changes

2013 and future year CRP annual rental and incentive payments will be migrated to the Common Payment System on or about June 7, 2014. However, State and County Offices will continue to use the Conservation Payment System for the following:

- issue signup incentive payments (SIP's) and practice incentive payments (PIP's)
- retrigger payments using the "Make NPS Payment" option
- cancel payments using the "Cancel NPS Payment" option

Disposal Date	Distribution
October 1, 2014	State Offices; State Offices relay to County Offices

6-6-14

2 Conservation Payment System (Continued)

A Software Changes (Continued)

- update and load AGI eligibility information
- record payment reductions
- obligate payments.

The following options in the Conservation Payment System are no longer available for CRP annual or incentive payments for 2013 and future years:

- View Contract Payment Summary
- Prepayment Process (has been removed for all years)
- Payment Reports.

Note: The Conservation Payment System remains unchanged for BCAP and GRP.

B CRP SIP's and PIP's

CRP SIP's and PIP's **will continue to** be issued through the Conservation Payment System. The "Make NPS Payment" or "Cancel NPS Payment" option will now process payments during the nightly batch, similar to programs like DCP, NAP, and SURE. **The "Make NPS Payment" and "Cancel NPS Payment" options will now be "triggers" for the common payment process. The payments will no longer be immediately available in NPS, but will be available in NPS the following day to be certified and signed.**

3 Common Payment System

A Common Payment Process

The initial batch payment for CRP annual rental payments is system-initiated during the first week of October each year. Once initiated, each payment "triggered" during the initial batch is run through the common payment process to determine whether a payment is due the producer or if the producer is overpaid. Payments will be automatically retriggered when changes in any of the following systems occur:

- SCIMS
- Subsidiary Eligibility System, excluding AGI
- Combined Producer System
- Payment Limitation System
- Business File System
- Compliance System.

Notes: The Conservation System stores AGI at contract approval rather than reading the AGI value from the Subsidiary System. Therefore, a change in AGI in the Subsidiary System will **not** automatically retrigger a payment.

3 Common Payment System (Continued)

A Common Payment Process (Continued)

A change in AGI using the “Update AGI” option in the Conservation Payments System will **not** automatically retrigger a payment. The user must use the “Make NPS Payment” option to retrigger a payment if AGI is changed using the “Update AGI” option.

If the condition causing a producer to be listed on the Nonpayment Report or Pending Overpayment Report is resolved, the reports allow for manual reprocessing to see if the nonpayment or overpayment issue has been resolved.

When updates are made in supporting systems, such as SCIMS or Subsidiary Eligibility System, those systems notify the CRP payment process that the payment should be recomputed.

Generally, notifications are processed on a **nightly** basis. Because payments will now be triggered automatically by the common payment process, users should review the Pending Overpayment Report and other reports found in the Common Payment Reports System listed in paragraph 4 on a regular basis.

Note: Changes to the CRP contract to trigger underpayments and overpayments will be a future enhancement. User action will still be required to trigger payments because of contract changes using the “Make NPS Payment” and “Cancel NPS Payment” options in the Conservation Payment System.

Example: A CRP contract is terminated and refunds are due, the County Office user will still need to use the “Cancel NPS Payment” option to trigger the system to generate a receivable for any payments that were signed in NPS for 2013 and future years.

4 Common Payment Reports

A Available Reports

9-CM provides information about the Common Payment System and Common Payment Reports. For CRP, the following report options will be available in the Common Payment Reports for 2013 and future years. 2013 payment information will be migrated into the Common Payment Reports on or about June 7, 2014. 2013 payments that have **not** been issued must be triggered using the “Make NPS Payment” option in the Conservation Payment System.

Report	9-CM Paragraph
Submitted Payments Report	63
Submitted Overpayments Report	64
Pending Overpayment Report	65
Nonpayment/Reduction Report	66

Notice CRP-764

4 Common Payment Reports (Continued)

A Available Reports (Continued)

Report	9-CM Paragraph
Insufficient Funds Report	67
Payment Computed to Zero Report	68
Payment History Report – Summary Level	69
Payment History Report – Detail Level	70
Prepayment Report	71
Notes: The Prepayment Report will not provide reduction reasons because of FSA-578 noncompliance. The Nonpayment/Reduction Report will supply FSA-578 noncompliance reduction information.	
The Prepayment Report is only available for 2014 annual rental payments.	

Notes: See 9-CM for additional information about the Common Payment System and the reports available in the Common Payment Reports System. A future amendment to 9-CM will be forthcoming to include CRP.

State Acres for Wildlife Enhancement (SAFE) is no longer a separate program name in Common Payment Reports, but is included under the program name “CRP”.

5 Action

A State and County Office Action

State and County Offices shall:

- continue to use the options available in the Conservation Payment System according to subparagraph 2 A
- use the Common Payment Reports System to reconcile CRP annual rental and incentive payments
- review 9-CM for additional information on the process and reports available.