

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**Notice CRP-765**

**For:** State and County Offices

**Continuous CRP Signup 46 (SU46) Software Changes**

**Approved by:** Deputy Administrator, Farm Programs



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**1 Overview**

**A Background**

The Agricultural Act of 2014 (2014 Farm Bill):

- exempts AGI for contracts enrolled during continuous SU46
- has changed the applicable years for the CRP crop history requirement to 2008 through 2013.

MIDAS Farm Records implementation has prompted the need for system modifications for acreage processing in 100ths in the Tool for Environmental Resource Results Assessment (TERRA), Conservation On-Line System (COLS), and Conservation Contract Maintenance System (CCMS) beginning with continuous SU46.

**B Purpose**

This notice informs State and County Offices that the following software modifications are being implemented for continuous SU46:

- COLS will allow the contract to be approved without an AGI certification
- crop history requirement has been updated to reflect years 2008 through 2013 in COLS
- TERRA, COLS, and CCMS will process acreage in 100ths.

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Disposal Date	Distribution
October 1, 2014	State Offices; State Offices relay to County Offices

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6-9-14

## 2 Software Changes for Continuous SU46

### A COC Approval in COLS

AGI does **not** apply to continuous SU46 offers at COC approval. However, entity and member information **must** still be entered correctly in SCIMS and Business File **before** COC approval of the continuous SU46 offer in COLS. The following table provides corrective action if a user encounters a COLS display message at COC approval.

**Important:** Software modifications are being made to **not** check AGI for continuous SU46 contracts; the system will still update the AGI flag in Conservation Payments to “Compliant”. The change is being made in this manner to minimize the impact of the AGI exception for continuous SU46. Notification will be provided when this software modification has been made, on or about June 20, 2014. **Continuous SU46 offers cannot be approved in COLS until this software modification has been released.**

**Note:** AGI will **not** apply to any continuous SU46 offer.

	COLS Display Message	Description	Corrective Action
1	“Producer or member does not have an active eligibility record.”	Producer or member does <b>not</b> have an eligibility record in the web-based Subsidiary System for the applicable year.	County Offices shall ensure that the producer or member is linked to the County Office in SCIMS.  If the producer or member is linked in SCIMS: <ul style="list-style-type: none"> <li>County Offices shall refer the case to the State Office specialist responsible for subsidiary processes</li> <li>State Office subsidiary specialist shall contact PECD for guidance.</li> </ul>
2	“Member data is not recorded.”	At least 1 producer with a share greater than 0 percent is an entity or joint operation, but the member data has <b>not</b> been recorded in the Business File application.	County Offices shall record the member information in the Business File application according to 3-PL (Rev. 1), if CCC-901 or CCC-902 has been filed by the producer.

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### 2 Software Changes for Continuous SU46 (Continued)

#### A COC Approval in COLS (Continued)

	COLS Display Message	Description	Corrective Action
3	“Entity or joint operation data is recorded on the permitted entity file, but the accumulated member shares do not equal 100 percent and the discrepancy exceeds 1 percent.”	Producer or member is an entity or joint operation, but the member shares do <b>not</b> equal 100 percent as recorded in the Business File application.	<p>If the entity or joint operation is recorded in the Business File application indicating at least 1 contract is subject to 4-PL provisions, the member shares:</p> <ul style="list-style-type: none"> <li>• have <b>not</b> been recorded for all members</li> <li>• are <b>not</b> recorded in whole percentages</li> <li>• recorded do <b>not</b> equal 100 percent.</li> </ul> <p><b>Example:</b> Shares may be recorded as 0.3333 instead of 33.33 percent.</p>
4	“Producer or member’s tax ID number is not eligible for payment.”	Producer or member does <b>not</b> have TIN recorded in SCIMS.	Verify that the producer or member has provided TIN and ensure that TIN is updated in SCIMS.

If a COLS user receives 1 of the COLS display messages in this subparagraph at COC approval, the user shall ensure that the corresponding corrective action is taken.

County Offices shall ensure that subsidiary applications are updated properly according to 3-PL (Rev. 1).

If the user cannot approve a contract in COLS after following this subparagraph, the user shall alert the appropriate State Office specialist. If the State Office specialist cannot resolve the issue, contact Kelly Worley according to subparagraph 3 A.

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### **2 Software Changes for Continuous SU46 (Continued)**

#### **B Crop History Year Requirement Change**

The 2014 Farm Bill changed the crop history year requirements from 4 of 6 years between 2002 through 2007 to 4 of 6 years between 2008 through 2013.

#### **C Acreage Processing Change From 10ths to 100ths**

Beginning with continuous SU46, TERRA, COLS, and CCMS will process and pay acreage in 100ths. All signups before continuous SU46 will continue to process and pay acreage in 10ths.

### **3 Action**

#### **A State Office Action**

State Offices shall ensure that County Offices follow the procedure provided in this notice.

If there are questions about:

- policy, contact Beverly Preston, CRP Program Manager, by either of the following:
  - e-mail to **beverly.preston@wdc.usda.gov**
  - telephone at 202-720-9563
- automation, contact Kelly Worley, Program Specialist, by either of the following:
  - e-mail to **kelly.worley@wdc.usda.gov**
  - telephone at 202-720-9646.

#### **B County Office Action**

County Offices shall contact the State Office for questions about this notice.