

**For:** State and County Offices

**Conservation Contract Maintenance System (CCMS) Web and MIDAS  
Farm Records Move to 100<sup>th</sup> Acreage Precision**

**Approved by:** Deputy Administrator, Farm Programs



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**1 Overview**

**A Background**

Several conservation systems are being enhanced to record both CRP Contract and Practice acreage to the 100th precision to match the precision in other FSA software applications. In addition, Web Farm Records have been enhanced to accept CRP acreage to the 100th precision; however, FY's 2012 and prior will still be displayed in 10ths. MIDAS Farm Records have been enhanced to record CRP acreage to the 100ths precision.

**B Purpose**

This notice provides:

- guidance on recording:
  - acreage changes in CCMS when modifying contracts
  - CRP acreage in Web Farm Records for all contracts
  - CRP acreage in MIDAS Farm Records for all contracts
- instructions for adjustments to existing CRP contracts only for needed revisions.

<b>Disposal Date</b>	<b>Distribution</b>
January 1, 2015	State Offices; State Offices relay to County Offices

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### 2 Conservation Contract Maintenance System

#### A CCMS Contract Changes

CCMS was enhanced on September 23, 2014, to allow users to record all contract, CLU, and practice acres to the hundredth of an acre. Existing CRP contracts shall not be modified for the sole purpose of updating acreage precision. CRP contracts shall only be modified according to 2-CRP, Part 16. Since this enhancement could lead to a change in the total CRP contract acres, it is important that 2-CRP, subparagraph 546 B is followed and producer signatures are obtained for any contract revisions. The change to the contract will be effective starting the FY the revision effective date is set.

**Example:** A Recon was completed in August 2014 for a contract that started in 2008. As provided in CRP-771, the Revision Effective date was set at 10/1/2013 when revising the contract. As a result of this revision, the CRP contract acreage changed from 10.7 to 10.68 acres starting in FY 2014.

#### B CCMS Acreage Adjustments

On the CCMS Adjust Acreage page, users will need to enter acres in the “CLU Acres” field to the 100<sup>th</sup> level. If this is the first time modifying the contract after this enhancement, users may also need to adjust the “Cropland Acres”, “MPL Acres”, or “Wellhead Acres” to equal the sum of the CLU Acres.

The following screenshot shows the fields that may need to be updated on a CRP contract.

Farm Number	Tract Number	Available Cropland Acres	Cropland Acres	MPL Acres	Wellhead Acres
		4.60	* 2.28	0.00	0
<b>Total</b>		4.60	2.30	0.00	0

  

Farm Number	Tract Number	CLU	CLU Acres	
		* 1	* 2.28	Delete
<b>Add New CLU Information:</b>				
		* <input type="text"/>	* <input type="text"/>	Add
<b>Total</b>			2.28	

Re-enrolled Acres:

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### 2 Conservation Contract Maintenance System (Continued)

#### C CCMS Practice Adjustments

The sum of the practice acres in CCMS must equal the sum of CLU acreage and contract acreage to finalize the contract. Users will need to record practices and align them with the corresponding CLU number on the CCMS Modify Practice page.

The following screenshot provides the field(s) to be updated on a CRP contract for practice acres.

Assigned Practices							
Farm: unknown Tract: unknown							
CLU	Code	Practice Acres	Acreage		Estimated Cost Share		
					per Acre	for Practice	
unknown ▼	CP8A	2.28	Cropland	<input type="text" value="2.28"/>	\$ <input type="text" value="3,222.61"/>	<b>\$7,347.55</b>	Delete

### 3 Farm Record Changes

#### A Recording CRP Contracts in Web Farm Records

When contract acres are adjusted to 100ths through CCMS for FY's before 2013, CCMS will update the CRP Cropland at the farm level. Although the acres have been adjusted to 100ths in CCMS, Web Farm Records will round the values received from CCMS to 10ths. Users shall update the CRP Cropland at the tract level if an out of balance condition exists.

When contract acres that exist in Web Farm Records are adjusted to 100ths through CCMS for FY 2013 and later years, CCMS will update the CRP Cropland at the farm level. Web Farm Records will maintain the updated CRP Cropland in 100ths. Users shall update the CRP Cropland at the tract level if an out of balance condition exists.

#### B Recording CRP Contracts in MIDAS Farm Records

When contract acres are adjusted through CCMS for the current FY, a workflow containing the revised total CRP Cropland for the farm is sent to all employees in the office that administers the farm. Users shall update the CRP Cropland at the tract level if the total CRP Cropland for the farm is different than the acreage contained in the workflow.

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### 4 Contact

#### A State Offices

State Offices shall ensure that County Offices follow the procedure provided in this notice.

If there are questions about:

- CRP policy, contact Beverly Preston, CRP Program Manager, by either of the following:
  - e-mail at **beverly.preston@wdc.usda.gov**
  - telephone at 202-720-9563
- CCMS automation, contact Kelly Worley , Program Specialist, by either of the following:
  - e-mail at **kelly.worley@wdc.usda.gov**
  - telephone at 202-720-9646
- Farm Records automation, contact either of the following Program Specialist:
  - Dan Culli by:
    - e-mail at **daniel.culli@wdc.usda.gov**
    - telephone at 202-690-1942
  - Steve Stark by:
    - e-mail at **steve.stark@wdc.usda.gov**
    - telephone at 816-823-5347.

#### B County Offices

County Offices shall contact the State Office for questions about this notice.