

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CRP-786

For: State and County Offices

**Shutting Down CRES and Migrating Remaining AD-245's
From CRES to Cost Share Software (CSS)**

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Notice CRP-759 informed State and County Offices that CRES would be shut down in the future and instructed them to begin preparing for this transition by cleaning up existing AD-245's.

On or about May 26, 2015, CRES functionality on System 36 will be completely disabled. At that time, all CRP cost share (approval, payments, and maintenance) will have to be performed in CSS. All remaining AD-245's that will earn additional payments must be manually entered into CSS.

B Purpose

This notice:

- notifies State and County Offices that CRES software on System 36 will be permanently disabled on or about May 26, 2015
- provides directions for actions needed before CRES is permanently disabled
- provides directions to manually migrate outstanding AD-245's that will earn payment into CSS
- provides information for training materials for Program Provisioning and CSS
- advises State and County Offices that overpayments to producers with CRP cost share payments that were issued from System 36 CRES will be established manually in NRRS
- provides guidance to County Offices for manually establishing receivables in NRRS.

Disposal Date	Distribution
October 1, 2015 5-15-15	State Offices; State Offices relay to County Offices

Notice CRP-786

2 ACP-301 Report Record of AD-862

A ACP-301 Summary

County Office users shall follow the instructions in 1-CONSV, subparagraphs 331 A and B to access and print the ACP-301 Report before CRES software is disabled on or about May 26, 2015. **The ACP-301 Report will be a reference to aid the County Office user in determining which AD-245's will need to be manually migrated to CSS.** The ACP-301 Report will help users determine which AD-245's have been approved and have either of the following:

- no performance was recorded, but payments will be received
- partial performance was recorded, and additional payments will be received.

B Example of ACP-301 Report

Following is an example of the ACP-301 Report.

EEA360-R001		U. S. Department of Agriculture Farm Service Agency ACP-301 Record Of AD-862's							Prepared: 03-31			
Technical Agency: NRCS									Page:			
CONTROL NUMBER	FARM/PA NUMBER	CONTRACT NUMBER	PROGRAM CODE	FUND CODE	PRAC CODE	DATE AD-862 REFERRED	DATE AD-862 RETURNED	APPROVAL DATE	C/S AMOUNT	C/S EARNED	PERFORM DATE	ST
20110039		20081161	CRP	00	CP33	03-10-2011	03-10-2011	12-31-2007	5*			A
20110040		20081161	CRP	00	CP33	03-10-2011	03-10-2011	12-31-2007	4*			A
20110074		20111248	CRP	00	CP36	04-25-2011	04-25-2011	11-16-2010	465*			A
20110078		20101188	CRP	00	CP3A	05-03-2011	05-03-2011	06-15-2010	3,565*			A
20110090		20061072	CRP	00	CP33	07-14-2011	07-14-2011	01-17-2006	17*			A
20110091		20061081	CRP	00	CP33	07-14-2011	07-14-2011	01-17-2006	6*			A
20110092		20061074	CRP	00	CP33	07-14-2011	07-14-2011	01-01-2006	11*			A
20120018		20119006	CRP	00	CP38E	11-03-2011	11-03-2011	10-24-2011	1,584*			A
20120019		20119006	CRP	00	CP38E	11-03-2011	11-03-2011	10-24-2011	6,500*			A
20120035		20121252	CRP	00	CP36	02-24-2012			363*			C
20120053		20111246	CRP	00	CP36	02-27-2012			68*			C
20120072		20129044	CRP	00	CP36	09-25-2012	10-12-2011		413*			C
20120088		20129065	CRP	00	CP38E	09-27-2012	09-21-2012		138*			C
20120089		20129064	CRP	00	CP38E	09-27-2012	09-26-2012	09-26-2012	429*			A
20120091		20131257	CRP	00	CP36	09-27-2012	09-26-2012	09-26-2012	949*	949	10-04-2013	F
20120092		20131257	CRP	00	CP36	09-27-2012	09-26-2012	09-26-2012	2,070*	2,070	10-04-2013	F
20130112		20101188	CRP	00	CP3A	04-03-2013	04-03-2013	04-03-2013	3,922*			A
20130125		20129069	CRP	00	CP38E	05-01-2013	05-01-2013		342			P

The report displays contracts showing the following statuses:

- “A”, which indicates that AD-245 has been “Approved”

Note: There will also be a corresponding “Approval Date”.

- “P”, which indicates either of the following:

- AD-245 is “Pending” COC approval

Note: There will not be a corresponding “Approval Date” and no “C/S Earned” amount.

Notice CRP-786

2 ACP-301 Report Record of AD-862 (Continued)

B Example of ACP-301 Report (Continued)

- AD-245 has been “partially performed”

Note: This will have a “C/S Earned” amount, but no “Performance Date”.

- “C”, which indicates that AD-245 has been “cancelled”
- “F”, which indicates that AD-245 has been “Finally Performed”. This will have a corresponding “C/S Earned” amount and a “Performance Date”.

C Actions for Existing AD-245’s

For AD-245’s currently maintained in CRES that will receive payment, the following actions shall be followed.

IF any AD-245’s on the ACP-301 Report that have a status of...	THEN they shall be...
“A” = Approved, and will be paid	processed in CSS on or about May 26, 2015.
“P” = Partially Performed, and will receive additional payments	

3 Program Provisioning

A Software Access and Training

The Program Provisioning software is available on the FSA Intranet Applications Page at <http://fsaintranet.sc.egov.usda.gov/fsa/applications.asp>.

The Program Provisioning User Guide and training slides are available on the CEPD SharePoint web site at <https://sharepoint.fsa.usda.net/states/cepd/userguides/default.aspx>.

B Components and Rates

Currently, there is no ability to capture multiple rates for the same component. State or County Offices (depending on permissions) may need to create new rates with separate names to capture historical codes and rates from CRES.

4 CSS

A CSS Access

CSS is available on the FSA Intranet Applications Page at <http://fsaintranet.sc.egov.usda.gov/fsa/applications.asp>.

Notice CRP-786

4 CSS (Continued)

B Training and User Guide

CSS training slides are available on the CEPD SharePoint web site at <https://sharepoint.fsa.usda.net/states/cepd/userguides/default.aspx>.

The Cost Share Software User Guide is located on the State and County Office CEPD Information Center page at <http://fsaintranet.sc.egov.usda.gov/ffas/dafp/cepdsto.htm>. CLICK “Cost Share - Program Provision Information” and “Cost Share User Guide”.

5 Establishing Receivables for CRP Cost Share

A Receivables for Overpayments

If a producer is determined to have been overpaid for a CRP cost share payment that was issued from System 36 CRES, County Offices shall establish the receivable manually in NRRS according to 64-FI using program code “XXAUTOCRPCS”. “XX” is the year CRP-1 became effective.

6 Action

A State Office Action

State Offices shall:

- immediately inform County Offices of the contents of this notice
- for questions about this notice and CSS, contact Shanita Landon by either of the following:
 - e-mail to shanita.landon@wdc.usda.gov
 - telephone at 202-690-1612.

B County Office Action

County Offices shall:

- follow directions in this notice to manually migrate outstanding AD-245’s into CSS
- manually establish receivables for CRP cost share overpayments issued from CRES according to paragraph 5
- contact the State Office with questions about this notice.