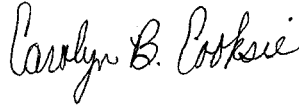


**For:** State and County Offices

**Replacing Automated Claims System (ACS), Common Receivables System (CRS), and the Cash Receipts System (CR) by the National Receipts and Receivables System (NRRS)**

**Approved by:** Associate Administrator for Operations and Management



**1 Overview**

**A Background**

NRRS will be deployed to State and County Offices in an upcoming release. NRRS is a web-based application that will provide updated automation for FSA to service and account for its receivables. NRRS will replace the following systems in the management, servicing, and accounting for receivables throughout FSA:

- ACS
- CRS
- CR.

These systems are now in use throughout the National Office and all State and County Offices. Data generated from legacy ACS and CRS will be migrated to NRRS.

This notice addresses the changes from legacy System 36 accounting applications being subsumed by NRRS. A separate FI notice will address Farm Loan Program (FLP) areas and provide instructions for recording FLP payments in NRRS.

**B Purpose**

This notice:

- provides the following:
  - highlights of the new NRRS
  - differences between NRRS and the previous systems and programs
  - specific processing changes between NRRS and former debt systems
  - information on data migration from ACS, CRS, and CR to NRRS
  - tentative release and deployment schedule for NRRS
- obsoletes Notice FI-2919.

<b>Disposal Date</b>	<b>Distribution</b>
January 1, 2010	State Offices; State Offices relay to County Offices

## Notice FI-2921

### 1 Overview (Continued)

#### C Contact

State and County Offices shall direct questions about this notice to either of the following:

- Robin Jones, FSC, Receivable Systems and Reporting Group (RSRG), at 816-926-1613
- Tom Harris, FMD, Debt Management and Travel Policy Office (DMTPO), at 703-305-1439.

### 2 NRRS Processing and Data Changes From System 36 Applications

#### A System Advancements With NRRS

With the deployment of NRRS throughout FSA, the ability to process, account for, and service debts will be greatly enhanced. Moving debt management activities from the presently employed System 36 to the web-based NRRS application will result in a faster, more efficient system to the benefit of all debtors/producers and all FSA employees throughout the National Office and State and County Offices who are responsible for managing and servicing debt.

#### B Processing Changes Occurring

The following provides processing changes for all debt and receivable activities except for FLP activities.

- All users with level 2 eAuthentication ID will have access to NRRS.
- All debts will be referred to as “receivables”. There will be no more “claims” and receivables will not be transferred to claims as was done with ACS. Receivables will be delinquent 31 calendar days after the first demand letter date.
- The receivable will keep the same receivable number throughout its life. Existing claims and receivables will be migrated to NRRS and will be assigned new receivable numbers.

**Note:** Legacy numbers will be kept as a reference in NRRS.

- All letters generated by NRRS, including the First Demand Letter, Second Demand Letter, and Annual Reminder Letter, will be printed and mailed from a central location. State and County Offices can access the Receivable Imaging System web application to view the files containing the automatically generated letters.

## Notice FI-2921

### 2 NRRS Processing and Data Changes From System 36 Applications (Continued)

#### B Processing Changes Occurring (Continued)

- All debts resident on the System 36, ACS, and CRS will **not** be transferred to the Receivables Management Office (RMO) in Kansas City. Documentation for debts over 60 calendar days old should be FAXed to RMO according to Exhibit 1 for entry into the Receivable Imaging System for retention and cross-servicing certification. Although debts referred for cross-servicing will remain in the originating office, NRRS will **not** allow the application of producer payments to receivables referred to cross-servicing and the counties should mail the collections to Treasury.
- NRRS will **not** use “refer to State Office” functionality. A “Receivable Status” option will allow the user to adjust the status of a receivable from “open” to a variety of statuses which will in turn determine whether or not the producer will get demand letters or be eligible for DCIA referrals to Treasury. **It is imperative that the status be kept current at all times.**
- The bankruptcy flag will be set in Financial Services “Update Customer Profile” function for producers who have filed for bankruptcy. NRRS will access Financial Services for the status and will **not** generate demand letters for the producers.
- All debts addressed and covered under this notice as regards NRRS will be reported to credit bureaus with the current status.
- NRRS will **not** have the “Inquiry and Reporting” functionality. Reports will be available from the new Financial Web Application Data Mart (FWADM).
- Users will be able to view history for receipts and receivables on a receipt/receivable basis in NRRS.
- Receivable verification reports and FSA-671’s will not be printed by NRRS.
- Receivables data will be updated in real time, not transmitted as in the current environment. Overpayment receivables and receivables created through the integrated correction process that is in the System 36 will continue to be sent through specific system program applications that will come up on the AE7 file and be processed into the NRRS.
- Collections for established receivables can be applied to any receivable from any office.
- In the case of all checks other than Treasury, certified or cashier’s checks, received by FSA in the collections process, there will still be maintained a 10 calendar day hold on collections before refunds may be processed.

## Notice FI-2921

### 2 NRRS Processing and Data Changes From System 36 Applications (Continued)

#### B Processing Changes Occurring (Continued)

- Collection corrections will no longer require reversing all collections and reentering them. NRRS will do the correction behind the scenes and do an adjusting entry to correct the accounting.
- TOP and cross-servicing collections will be applied in NRRS automatically from a Treasury file. DOJ collections received in Kansas City will be applied centrally by RMO.

### 3 Data Migrations Procedures and Tentative Timelines To Be Accomplished

#### A First Demand Letter Processing

During the preparation for deployment of NRRS, several specific actions will be required to obtain needed data and shut down current processes to allow data to be timely transmitted for migration.

Software Release No. 673 temporarily suspends the automatic generation of First Demand Letters until NRRS is finally deployed. **Do not use** the manual option to generate First Demand Letters during this transition period and later until notified of system availability.

#### B Transferring Receivables

Software Release No. 672, which has already been released to the field, modifies CRS to immediately transfer all System 36 receivables with a first demand letter date to ACS without waiting the normal 30 calendar days from the first demand letter date.

#### C Receivable Data Validation

Notice FI-2907:

- has been issued to accomplish the required validation of receivable data that will be needed to ensure the accuracy of NRRS
- addresses receivable cleanup actions and requests that each office print and FAX the 2 reports from the present CRS inquiry function listing all open receivables, to RMO at 816-926-7546.

**Reminder:** All State and County Offices shall complete the actions requested therein.

**4 Training**

**A State and County Office Training**

Training is being developed to assist the State and County Offices in the transition to NRRS. In addition, NRRS general training is being developed specifically to address FLP areas and activities. A forthcoming notice addressing all NRRS training and the specific areas this training will cover will provide the applicable details.

RMO FAX Numbers

RMO Debt Contact	Phone Number	State	State Code	RIS FAX Number
Duane Allen	816-926-1954	AZ	04	816-823-4242
		CA	06	816-823-4240
		CO	08	816-823-4243
		KS	20	816-823-4242
		MN	27	816-823-4240
		MT	30	816-823-1873
		NV	32	816-823-4240
		NM	35	816-823-4243
		ND	38	816-823-4240
		OK	40	816-823-1873
		SD	46	816-823-4243
		TX	48	816-823-4242
		UT	49	816-823-4240
		WI	55	816-823-4243
Judy Ball	816-926-2592		60	816-823-4242
		AL	01	816-823-4242
		AR	05	816-823-4242
		CT	09	816-823-4240
		FL	12	816-823-4240
		GA	13	816-823-4242
		ID	16	816-823-4242
		IA	19	816-823-1873
		KY	21	816-823-4242
		ME	23	816-823-4243
		MI	26	816-823-1873
		NH	33	816-823-1873
		NJ	34	816-823-4243
		OR	41	816-823-4242
WA	53	816-823-4243		
WY	56	816-823-4243		
Steve Huckaby	816-926-2850	DE	10	816-823-4242
		IL	17	816-823-4243
		IN	18	816-823-4240
		LA	22	816-823-1873
		MD	24	816-823-1873
		MS	28	816-823-4240
		MO	29	816-823-4243
		NE	31	816-823-4240
		NY	36	816-823-1873
		NC	37	816-823-4243
		OH	39	816-823-4243
		PA	42	816-823-1873
		SC	45	816-823-4240
		TN	47	816-823-1873
WV	54	816-823-4242		
PR	72	816-823-1873		