

For: State and County Offices

NRRS Remittance, Receipt, and Schedule of Deposit Changes

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

NRRS has been modified to require a remittance record for each financial instrument; such as, check, wire, money order, etc. A remittance record can have multiple receipts. The remittance **must** be created first **before** the receipts can be applied, similar to cash functionality on legacy System 36. The remittance and receipts (or refunds) **must** be in balance **before** schedule of deposit can be prepared. One remittance can contain multiple types of receipts; for example, FSFL, FLP, and Farm Program.

B Purpose

This notice provides instructions on NRRS remittance, receipt, and schedule of deposit changes for:

- creating remittances and receipts
- adjusting remittances and receipts
- preparing refunds
- deleting remittances
- how to add remarks and view history
- how to print and view details
- preparing and verifying deposits
- dishonor remittances
- remittance and receipt corrections (activate, adjust, or deactivate).

Disposal Date	Distribution
August 1, 2014 2-20-14	State Offices; State Offices relay to County Offices Page 1

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1 Overview (Continued)

C Contacts

If there are questions about this notice, State Offices shall contact the appropriate office as follows.

Issues	Contact
Software	Contact the National Help Desk at 800-255-2434 or 816-926-1552. Note: Select option: <ul style="list-style-type: none">• “1” for problems with NRRS• “2” for password reset• “3” for hardware and other software.
Policy	Contact Veronica Richardson by either of the following: <ul style="list-style-type: none">• e-mail at veronica.richardson@wdc.usda.gov• telephone at 202-772-6029.
Operational	Contact Robin Jones by either of the following: <ul style="list-style-type: none">• e-mail at robin.jones@kcc.usda.gov• telephone at 816-926-1613.
	Contact Carrie Miller by either of the following: <ul style="list-style-type: none">• e-mail at carrie.miller@kcc.usda.gov• telephone at 816-926-2853.
	Contact Stephen Yulich by either of the following: <ul style="list-style-type: none">• e-mail at stephen.yulich@kcc.usda.gov• telephone at 816-926-6453.
FLP	Contact Tamara Wilson by either of the following: <ul style="list-style-type: none">• e-mail at tamara.wilson@wdc.usda.gov• telephone at 202-690-4012.
FLP	Contact Lisa Randolph by either of the following: <ul style="list-style-type: none">• e-mail at lisa.randolph@stl.usda.gov• telephone at 314-679-6851.

2 How to Create Remittances and Receipts

A Accessing the Welcome to NRRS Homepage

To access the Welcome to NRRS Homepage:

- go to FSA’s Intranet Homepage at <http://fsaintranet.sc.egov.usda.gov/fsa>
- under “Resources”, CLICK “FSA Applications”
- scroll down and under “Financial Services”, CLICK “Financial Applications”
- on the FSA Intranet Financial Applications Screen, CLICK “National Receipts and Receivables System” and the following Welcome to the NRRS Homepage will be displayed

Current Office: **CHARLOTTE COUNTY FARM SERVICE AGENCY**

Welcome to the NRRS Homepage

Welcome to the National Receipts & Receivables System. Please use the menu options at the left to select the appropriate function

NRRS Menu
Welcome NRRS user.
You have access to NRRS as a County level user.

Receivables
New Receivable
Search
Calculate Future Payoff

Remittances
Create Remittance
Manage/Search Remittance

i No remittances have been received in the previous business day that have not been added to a schedule of deposit.

- under “Remittances”, CLICK “Create Remittance”
- the following Create Remittance Screen will be displayed.

Create Remittance

Remittance Amount: \$?

Effective Date: (mm/dd/yyyy) ?

Remitter Name: ?

Remittance Type: ?

Check/Item Number: ?

Select Remittance Owner

Tax ID:

Tax ID Type:

Acct Cust ID	Customer Name	Producer Source
No customers found.		

NRRS-Web-7.0.0-SNAPSHOT

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2 How to Create Remittances and Receipts (Continued)

B Creating a Remittance

In this example, create a remittance to record the financial instrument received from the remitter. The remitter is the individual who renders the financial instrument. The remittance recorded is Check Number 4657 for \$10,000 received on November 26, 2013.

Step	Action
1	In "Remittance Amount" field, enter the total dollar amount of the instrument.
2	In "Effective Date" field, the effective date is the date the check was received.
3	In "Remitter Name" field, enter the customer's name that rendered the check.
4	In "Remittance Type" field, select 1 of the following from the drop-down list: <ul style="list-style-type: none">• "Check"• "Cashiers Check"• "Money Order"• "Jointly Issued Check".
5	In "Check/Item Number" field, enter the check or item number.

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Create Remittance

Remittance Amount: \$?

Effective Date: (mm/dd/yyyy) ?

Remitter Name: ?

Remittance Type: ?

Check/Item Number: ?

Select Remittance Owner

Tax ID:

Tax ID Type:

Acct Cust ID	Customer Name	Producer Source
No customers found.		

NRRS-Web-7.0.1-SNAPSHOT

2 How to Create Remittances and Receipts (Continued)

B Creating a Remittance (Continued)

Next, enter tax ID (example, 123456789) of the remitter and select the applicable tax ID type from the drop-down list. CLICK “Search”. The following screen will display that the customer has been located in SCIMS.

Note: The remittance tax ID shall be a valid tax ID with an established Legacy Link in SCIMS for that county. The CCC tax ID should **only** be used if the customer’s tax ID is **not** in SCIMS and **cannot** be added to SCIMS.

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Create Remittance

Remittance Amount: \$ 10000.00 ?
 Effective Date: (mm/dd/yyyy) 11/26/2013 ?
 Remitter Name: Remitter Name Here ?
 Remittance Type: Check ?
 Check/Item Number: 4657 ?

Select Remittance Owner

Tax ID:
 Tax ID Type: S-SSN

	Acct Cust ID	Customer Name	Producer Source
<input checked="" type="radio"/>	<input type="text"/>	<input type="text"/>	SCIMS

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Under “Acct Cust ID Customer Name and Producer Source”, click applicable radio button and CLICK “Submit”. The Remittance Creation Confirmation Screen will be displayed. CLICK “Confirm”.

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Remittance Creation Confirmation

Remittance Amount: \$10,000.00 Effective Date: 11/26/2013
 Remitter Name: Remitter Name Here
 Remittance Type: Check Tax ID:
 Check/Item Number: 4657 Tax ID Type: S

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2 How to Create Remittances and Receipts (Continued)

B Creating a Remittance (Continued)

The Remittance Details Screen will be displayed with a message that the remittance was successfully created for the customer.

Users can, for example, under “Remittances”, CLICK “**Create Receipt**” to create a receipt for the \$10,000 collection from the remitter.

The screenshot displays the 'Remittance Details' screen. At the top, there is a navigation bar with links: Home, About USDA, About NRRS, Help, Contact Us, Exit NRRS, and Logout of eAuth. On the left, a vertical menu titled 'Remittances' includes options: Create Receipt, Adjust Remittance, Refund, Delete Remittance, Add Remarks, View History, and Print/View Details. Below this is a 'Main Menu' section with 'Go To' options: NPS, OLP, eFMS, FSA-FS, and FI. The main content area has a blue header 'Remittance Details'. Below the header is a grey box with an information icon and the message: 'Remittance was successfully created.' The details are organized into two columns. The left column lists: Remittance Id: 4145068, Remittance Amount: \$10,000.00, Remitter Name: Remitter Name Here, Remittance Type: Check, Check/Item Number: 4657, Tax ID: ***5957, Tax ID Type: S, and Source System: NF. The right column lists: Effective Date: 11/26/2013, Remaining Amount: \$10,000.00, Schedule Number: Not Deposited, Schedule Date:, Receiving Office: Crawford, KS, Dishonor Status: N, and Remittance Status: Unscheduled. Below the details are two sections: 'Receipts' with a table header 'ID | Collection Type | Amount' and the text 'No Internal Receipt exists'; and 'External Receipts' with a table header 'ID | Source System | Amount' and the text 'No External Receipt exists'. At the bottom right, the text 'NRRS-Web-7.0.1-SNAPSHOT' is visible.

Remittance Details	
Remittance Id: 4145068	Effective Date: 11/26/2013
Remittance Amount: \$10,000.00	Remaining Amount: \$10,000.00
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited
Remittance Type: Check	Schedule Date:
Check/Item Number: 4657	Receiving Office: Crawford, KS
Tax ID: ***5957	Dishonor Status: N
Tax ID Type: S	Remittance Status: Unscheduled
Source System: NF	

Receipts

ID	Collection Type	Amount
No Internal Receipt exists		

External Receipts

ID	Source System	Amount
No External Receipt exists		

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2 How to Create Remittances and Receipts (Continued)

C Creating a Receipt

To create a receipt for the deposit, from the Welcome to the NRRS Homepage (subparagraph A), under “Remittances”, CLICK “**Manage/Search Remittance**”. After the Remittance Details Screen is displayed, under “Remittances”, CLICK “**Create Receipt**”. In this example, enter remittance ID “4145068”. The Create New Receipt Screen will be displayed.

Enter the collection amount that **must** be less than or equal to the remittance amount. Select the applicable “Collection Type” from the drop-down list, enter the customer tax ID, and select the applicable tax ID type from the drop-down list. CLICK “**Search**”.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
Create New Receipt						
Remittance Id: 4145068	Effective Date: 11/26/2013					
Remittance Amount: \$10,000.00	Remaining Amount: \$10,000.00					
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited					
Remittance Type: Check	Schedule Date:					
Check/Item Number: 4657	Receiving Office: Crawford, KS					
Tax ID: ***5957	Dishonor Status: N					
Tax ID Type: S	Remittance Status: Unscheduled					
Source System: NF						
<hr/>						
Enter Receipt Details						
Collection Amount: \$	<input type="text"/>	?				
Collection Type:	<input type="text" value="Select Collection Type"/>	?				
Tax ID:	<input type="text"/>					
Tax ID Type:	<input type="text" value="Select ID type..."/>	<input type="button" value="Search"/>				
Acct Cust ID	Customer Name	Producer Source				
<input type="text" value="No customers found."/>						
<input type="button" value="Submit"/>	<input type="button" value="Reset"/>	<input type="button" value="Cancel"/>				
NRRS-Web-7.0.1-SNAPSHOT						

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2 How to Create Remittances and Receipts (Continued)

C Creating a Receipt (Continued)

On the Enter Price Support Program Information Screen, enter program code, select applicable State/County from the drop-down list, enter applicable loan number, and CLICK “Submit”.

Note: Screen prints are examples. Actual inputs will vary.

The screenshot shows a web form titled "Enter Price Support Program Information". At the top, there is a navigation bar with links: Home, About USDA, About NRRS, Help, Contact Us, Exit NRRS, and Logout of eAuth. The form contains the following fields and buttons:

- Program Code: 11FSFL (dropdown menu)
- Select State / County: 20 KS - 037 Crawford (dropdown menu)
- Loan Number: 2011-14 (text input)
- Buttons: Submit, Back, Reset, Cancel

At the bottom of the form, it says "NRRS-Web-7.0.1-SNAPSHOT".

The Create New Receipt Screen will be displayed. CLICK “Submit”. Under “Acct Cust ID Customer Name Producer Source”, click applicable radio button and CLICK “Submit”.

The screenshot shows a web form titled "Create New Receipt". At the top, there is a navigation bar with links: Home, About USDA, About NRRS, Help, Contact Us, Exit NRRS, and Logout of eAuth. The form displays the following information:

- Remittance Id: 4145068
- Remittance Amount: \$10,000.00
- Remitter Name: Remitter Name Here
- Remittance Type: Check
- Check/Item Number: 4657
- Tax ID: ***5957
- Tax ID Type: S
- Source System: NF
- Effective Date: 11/26/2013
- Remaining Amount: \$10,000.00
- Schedule Number: Not Deposited
- Schedule Date:
- Receiving Office: Crawford, KS
- Dishonor Status: N
- Remittance Status: Unscheduled

Below this information is a section titled "Enter Receipt Details" with the following fields and buttons:

- Collection Amount: \$ 10000.00 (text input)
- Collection Type: Price Support Farm Storage Facility Loans (dropdown menu)
- Tax ID: (text input)
- Tax ID Type: S-SSN (dropdown menu)
- Search (button)

At the bottom, there is a table with three columns: Acct Cust ID, Customer Name, and Producer Source. The first row has a radio button selected under Acct Cust ID, and the Producer Source is SCIMS.

Buttons: Submit, Reset, Cancel

At the bottom of the form, it says "NRRS-Web-7.0.1-SNAPSHOT".

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2 How to Create Remittances and Receipts (Continued)

C Creating a Receipt (Continued)

The Confirm Receipt Creation Screen will be displayed. CLICK “**Confirm**”.

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Confirm Receipt Creation

Receipt Details
Collection Amount: \$10,000.00
Responsible Remitter ID:
Remitter ID Type: S
Collection Type: Price Support Farm Storage Facility Loans

Program Information
Program Code: 11FSFL-FACILITY LOAN - FARM STORAGE

Loan Number: 2011-14

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2 How to Create Remittances and Receipts (Continued)

C Creating a Receipt (Continued)

The Receipt Successfully Recorded Screen will be displayed. If the receipt has successfully recorded, CLICK “**Print Receipt**”.

Note: This receipt displays the receipt and remittance ID numbers.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth						
Receipt Successfully Recorded						
Receipt ID 4037012 was successfully created.						
Remittance Information						
Remittance Id: 4145068	Remittance Type: Check					
Remittance Amount: \$10,000.00	Check/Item Number: 4657					
Effective Date: 11/26/2013	Source System: NF					
Remitter Name: Remitter Name Here						
Tax ID: <input type="text"/>						
Tax ID Type: S						
Receipt Details						
Collection Amount: \$10,000.00						
Borrower ID: <input type="text"/>						
Borrower ID Type: S						
Collection Type: Price Support Farm Storage Facility Loans						
Receipt Date Time: 11/26/2013 11:02						
Receivable Balance Details						
Recv ID	Orig St	Orig Cnty	DCIA Status	Receivable Due Date		
3603018	20	037	Not Referred	11/26/2013		
			Total	Fees	Interest	Principal
Current Balance			\$10,000.00	\$0.00	\$0.00	\$10,000.00
Monies Applied			\$10,000.00	\$0.00	\$0.00	\$10,000.00
Resulting Balance			\$0.00	\$0.00	\$0.00	\$0.00
Print Receipt						
NRRS-Web-7.0.1-SNAPSHOT						

3 How to Manage and Search Remittances

A Adjusting Remittance

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Remittances”, CLICK “**Manage/Search Remittance**”. In the Manage/Search Remittances Screen, under “Unscheduled Remittances”, click applicable “**Remittance Id**” link or use the search area.

Note: Unscheduled remittances are remittances **not** on a schedule of deposit yet. Active remittances are on a verified schedule of deposit.

CLICK “**Search**”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth																		
<h2 style="margin: 0;">Manage/Search Remittances</h2>																		
<p>Unscheduled Remittances</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #000080; color: white;">Remittance Id:</th> <th style="background-color: #000080; color: white;">Remitter Name:</th> <th style="background-color: #000080; color: white;">Check/Item Number</th> <th style="background-color: #000080; color: white;">Remittance Amount:</th> <th style="background-color: #000080; color: white;">Receipt Amount</th> <th style="background-color: #000080; color: white;">Remaining Amount:</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">4145068</td> <td>Remitter Name Here</td> <td style="text-align: center;">4657</td> <td style="text-align: right;">\$10000.00</td> <td style="text-align: right;">\$10000.00</td> <td style="text-align: right;">\$0.00</td> </tr> </tbody> </table>	Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:	4145068	Remitter Name Here	4657	\$10000.00	\$10000.00	\$0.00						
Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:													
4145068	Remitter Name Here	4657	\$10000.00	\$10000.00	\$0.00													
<p>Active Remittances</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #000080; color: white;">Remittance Id:</th> <th style="background-color: #000080; color: white;">Remitter Name:</th> <th style="background-color: #000080; color: white;">Check/Item Number</th> <th style="background-color: #000080; color: white;">Remittance Amount:</th> <th style="background-color: #000080; color: white;">Receipt Amount</th> <th style="background-color: #000080; color: white;">Remaining Amount:</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">4142068</td> <td>Remitter Name Here</td> <td style="text-align: center;">54317</td> <td style="text-align: right;">\$1373.52</td> <td style="text-align: right;">\$1373.52</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="text-align: center;">4058067</td> <td>Samuel Penne</td> <td style="text-align: center;">772622</td> <td style="text-align: right;">\$100.00</td> <td style="text-align: right;">\$100.00</td> <td style="text-align: right;">\$0.00</td> </tr> </tbody> </table>	Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:	4142068	Remitter Name Here	54317	\$1373.52	\$1373.52	\$0.00	4058067	Samuel Penne	772622	\$100.00	\$100.00	\$0.00
Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:													
4142068	Remitter Name Here	54317	\$1373.52	\$1373.52	\$0.00													
4058067	Samuel Penne	772622	\$100.00	\$100.00	\$0.00													
<p>Search</p> <p>Receipt ID: <input type="text"/></p> <p>Remittance Id: <input type="text"/></p> <p>Tax ID: <input type="text"/></p> <p>Tax ID Type: Select ID type...</p> <p>Check/Item Number: <input type="text"/></p> <p style="text-align: center;"> <input type="button" value="Search"/> <input type="button" value="Reset"/> </p>																		
NRRS-Web-7.0.1-SNAPSHOT																		

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3 How to Manage and Search Remittances (Continued)

A Adjusting Remittance (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “**Adjust Remittance**”. In this example, the user is adjusting remittance ID “4145068”.

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Remittance Details

Remittance Id: 4145068	Effective Date: 11/26/2013
Remittance Amount: \$10,000.00	Remaining Amount: \$0.00
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited
Remittance Type: Check	Schedule Date:
Check/Item Number: 4657	Receiving Office: Crawford, KS
Tax ID: ***5957	Dishonor Status: N
Tax ID Type: S	Remittance Status: Unscheduled
Source System: NF	

Receipts

ID	Collection Type	Amount
4037012	Price Support Farm Storage Facility Loans	\$10,000.00

External Receipts

ID	Source System	Amount
No External Receipt exists		

NRRS-Web-7.0.1-SNAPSHOT

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3 How to Manage and Search Remittances (Continued)

A Adjusting Remittance (Continued)

The Update Remittance Screen will be displayed. The following fields can be adjusted:

- “Remittance Amount”
- “Effective Date”
- “Remitter Name”
- “Remittance Type”
- “Check/Item Number”
- “Tax ID”
- “Tax ID Type”.

CLICK “**Submit**” after changes are made.

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Update Remittance

Remittance Id: 4145068

Remittance Amount: \$?

Effective Date: ?
(mm/dd/yyyy)

Remitter Name: ?

Remittance Type: ?

Check/Item Number: ?

Select Remittance Owner

Tax ID:

Tax ID Type:

Acct Cust ID	Customer Name	Producer Source
<input type="text"/>	<input type="text"/>	SCIMS

NRRS-Web-7.0.1-SNAPSHOT

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3 How to Manage and Search Remittances (Continued)

A Adjusting Remittance (Continued)

The Remittance Adjust Confirmation Screen will be displayed. CLICK “Confirm”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth	
Remittance Adjust Confirmation	
Remittance Amount: \$10,100.00	Effective Date: 11/26/2013
Remitter Name: Remitter Name Here	
Remittance Type: Check	Tax ID: <input type="text"/>
Check/Item Number: 4657	Tax ID Type: S
Confirm	Back Cancel
NRRS-Web-7.0.1-SNAPSHOT	

The Remittance Details Screen will be displayed.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth							
Remittances Create Receipt Adjust Remittance Refund Add Remarks View History Print/View Details Main Menu Go To NPS OLP eFMS FSA-FS FI	Remittance Details						
	 Remittance was successfully updated.						
	Remittance Id: 4145068	Effective Date: 11/26/2013					
	Remittance Amount: \$10,100.00	Remaining Amount: \$100.00					
	Remitter Name: Remitter Name Here	Schedule Number: Not Deposited					
	Remittance Type: Check	Schedule Date:					
	Check/Item Number: 4657	Receiving Office: Crawford, KS					
	Tax ID: ***5957	Dishonor Status: N					
	Tax ID Type: S	Remittance Status: Unscheduled					
	Source System: NF						
Receipts							
<table border="1"><thead><tr><th>ID</th><th>Collection Type</th><th>Amount</th></tr></thead><tbody><tr><td>4037012</td><td>Price Support Farm Storage Facility Loans</td><td>\$10,000.00</td></tr></tbody></table>	ID	Collection Type	Amount	4037012	Price Support Farm Storage Facility Loans	\$10,000.00	
ID	Collection Type	Amount					
4037012	Price Support Farm Storage Facility Loans	\$10,000.00					
External Receipts							
<table border="1"><thead><tr><th>ID</th><th>Source System</th><th>Amount</th></tr></thead><tbody><tr><td colspan="3">No External Receipt exists</td></tr></tbody></table>	ID	Source System	Amount	No External Receipt exists			
ID	Source System	Amount					
No External Receipt exists							
NRRS-Web-7.0.1-SNAPSHOT							

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3 How to Manage and Search Remittances (Continued)

B Refund Overview

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Remittances”, CLICK “**Manage/Search Remittance**”. The Manage/Search Remittances Screen will be displayed. Under “Unscheduled Remittances”, click applicable “**Remittance Id**” link that will have a refund. The Remittance Details Screen will be displayed (subparagraph A). Under “Remittances”, CLICK “**Refund**”. The Refund Remaining Remittance Amount Screen will be displayed.

In this example, the refund amount of \$100 has been created. If there is an alternate payee, CLICK “**Yes**”, otherwise CLICK “**No**”. If a refund is due the customer, warehouse, and/or another lender, CLICK “**Yes**” in the “Alternate Payee” field. This sends a payable to Manual Handling in NPS for adding the additional payee to the payable. The user **must** enter remarks in the “Remarks” field. CLICK “**Confirm**”.

For FLP Refunds: A refund receipt will be created for the remaining portion of the remittance. Under “Remittances”, CLICK “**Refund**”, for “Alternate Payee”, CLICK “**Yes**”. In “Remarks”, enter the recipient’s full name, correct address, and a brief description of why the refund is being issued.

Important: Screen print the page **before** proceeding, and then CLICK “**Confirm**”. Provide a copy of this screen to the Farm Program staff for further processing of the alternate payee refund in NPS. Verify that the Remaining Amount is \$0.00 and that the receipts for the farm loan and refund reflect the correct amounts. If all is correct, then the remittance is complete.

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Refund Remaining Remittance Amount

Remittance Id: 4145068	Effective Date: 11/26/2013
Remittance Amount: \$10,100.00	Remaining Amount: \$100.00
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited
Remittance Type: Check	Schedule Date:
Check/Item Number: 4657	Receiving Office: Crawford, KS
Tax ID: ***5957	Dishonor Status: N
Tax ID Type: S	Remittance Status: Unscheduled
Source System: NF	

A refund for the remaining remittance amount of \$100.00 will be created.

Alternate Payee? Yes No

Remarks (limit 255 characters):

This is an overpayment refund due to the customer.

Confirm **Cancel**

NRRS-Web-7.0.1-SNAPSHOT

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3 How to Manage and Search Remittances (Continued)

B Refund Overview (Continued)

The Remittance Details Screen will be displayed. The message, “Refund was successfully created for the remittance.”, will be displayed.

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Remittance Details

i Refund was successfully created for the remittance.

Remittance Id: [4145068](#) Effective Date: 11/26/2013
Remittance Amount: \$10,100.00 Remaining Amount: \$0.00
Remitter Name: Remitter Name Here Schedule Number: Not Deposited
Remittance Type: Check Schedule Date:
Check/Item Number: 4657 Receiving Office: Crawford, KS
Tax ID: ****5957 Dishonor Status: N
Tax ID Type: S Remittance Status: Unscheduled
Source System: NF

Receipts

ID	Collection Type	Amount
4037012	Price Support Farm Storage Facility Loans	\$10,000.00
4037013	Refund	\$100.00

External Receipts

ID	Source System	Amount
No External Receipt exists		

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

3 How to Manage and Search Remittances (Continued)

C Refunds More Than \$9.99

If the remaining amount on the Manage/Search Remittances Screen should be refunded and is over \$9.99, follow the screens in this subparagraph. The Remittance Details Screen will be displayed.

Notes: A Miscellaneous Income receipt shall **not** be created for FLP remittances. All funds associated with FLP remittances should be applied to the borrower's loan with a Farm Loan receipt or refunded to the borrower through the Alternate Payee process.

County Offices shall follow 8-LP, subparagraph 745 F for procedure on refunding excess money received from a buyer for a MAL repayment. The "Alternate Payee" option is to be used for refunding to the buyer.

Under "Remittances", CLICK "**Refund**".

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
Remittances						
Create Receipt						
Adjust Remittance						
Refund						
Add Remarks						
View History						
Print/View Details						
Main Menu						
Go To						
NPS						
OLP						
eFMS						
FSA-FS						
FI						
Remittance Details						
Remittance Id: 4152068			Effective Date: 12/03/2013			
Remittance Amount: \$2,000.00			Remaining Amount: \$500.00			
Remitter Name: Remitter Name Here			Schedule Number: Not Deposited			
Remittance Type: Check			Schedule Date:			
Check/Item Number: 3134			Receiving Office: Crawford, KS			
Tax ID: ***5957			Dishonor Status: N			
Tax ID Type: S			Remittance Status: Unscheduled			
Source System: NF						
Receipts						
ID	Collection Type	Amount				
4039013	Price Support Farm Storage Facility Loans	\$1,500.00				
External Receipts						
ID	Source System	Amount				
No External Receipt exists						
NRRS-Web-7.0.1-SNAPSHOT						

Notice FI-3194

3 How to Manage and Search Remittances (Continued)

C Refunds More Than \$9.99 (Continued)

The Refund Remaining Remittance Amount Screen will be displayed.

Note: The refund will be created for the difference between the remittance and receipts. The refund will go to the remitter. If the refund should go to someone else, select “Yes” in the “Alternate Payee” field.

CLICK “Confirm”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth	
Refund Remaining Remittance Amount	
Remittance Id: 4152068	Effective Date: 12/03/2013
Remittance Amount: \$2,000.00	Remaining Amount: \$500.00
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited
Remittance Type: Check	Schedule Date:
Check/Item Number: 3134	Receiving Office: Crawford, KS
Tax ID: ***5957	Dishonor Status: N
Tax ID Type: S	Remittance Status: Unscheduled
Source System: NF	

A refund for the remaining remittance amount of \$500.00 will be created.

Alternate Payee? Yes No

Remarks (limit 255 characters):

Confirm **Cancel**

Notice FI-3194

3 How to Manage and Search Remittances (Continued)

C Refunds More Than \$9.99 (Continued)

The Remittance Details Screen will be displayed with the message, “Refund was successfully created for the remittance.”

The schedule of deposit may now be prepared and verified, which will create the refund.

[Home](#) | [About USDA](#) | [About NRRS](#) | [Help](#) | [Contact Us](#) | [Exit NRRS](#) | [Logout of eAuth](#)

Remittance Details

i • Refund was successfully created for the remittance.

Remittance Id: [4152068](#) Effective Date: 12/03/2013
Remittance Amount: \$2,000.00 Remaining Amount: \$0.00
Remitter Name: Remitter Name Here Schedule Number: Not Deposited
Remittance Type: Check Schedule Date:
Check/Item Number: 3134 Receiving Office: Crawford, KS
Tax ID: ***5957 Dishonor Status: N
Tax ID Type: S Remittance Status: Unscheduled
Source System: NF

Receipts

ID	Collection Type	Amount
4039013	Price Support Farm Storage Facility Loans	\$1,500.00
4049011	Refund	\$500.00

External Receipts

ID	Source System	Amount
No External Receipt exists		

NRRS-Web-7.0.1-SNAPSHOT

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3 How to Manage and Search Remittances (Continued)

D Refunds Less Than \$10

Amounts under \$10 are **not** refunded to the customer unless they request the refund. A Miscellaneous Income receipt shall be created for the small amount.

On the Welcome to the NRRS Homepage (subparagraph H), under “Remittances”, CLICK “**Manage/Search Remittance**”. The Manage/Search Remittances Screen will be displayed.

Under “Unscheduled Remittances”, click applicable “**Remittance Id**” link.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Manage/Search Remittances					
---------------------------	--	--	--	--	--

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
4152068	Remitter Name Here	3134	\$2000.00	\$1995.00	\$5.00

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
----------------	----------------	-------------------	--------------------	----------------	-------------------

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:

Check/Item Number:

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

3 How to Manage and Search Remittances (Continued)

D Refunds Less Than \$10 (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “**Create Receipt**”.

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Remittances

[Create Receipt](#)

[Adjust Remittance](#)

[Refund](#)

[Add Remarks](#)

[View History](#)

[Print/View Details](#)

[Main Menu](#)

Go To

[NPS](#)

[OLP](#)

[eFMS](#)

[FSA-FS](#)

[FI](#)

Remittance Details

Remittance Id: 4152068	Effective Date: 12/03/2013
Remittance Amount: \$2,000.00	Remaining Amount: \$5.00
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited
Remittance Type: Check	Schedule Date:
Check/Item Number: 3134	Receiving Office: Crawford, KS
Tax ID: ***5957	Dishonor Status: N
Tax ID Type: S	Remittance Status: Unscheduled
Source System: NF	

Receipts

ID	Collection Type	Amount
4039013	Price Support Farm Storage Facility Loans	\$1,500.00
4039015	Price Support Farm Storage Facility Loans	\$455.00
4039016	Price Support Farm Storage Facility Loans	\$40.00

External Receipts

ID	Source System	Amount
No External Receipt exists		

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Notice FI-3194

3 How to Manage and Search Remittances (Continued)

D Refunds Less Than \$10 (Continued)

The Create New Receipt Screen will be displayed. Do the following:

- enter the collection amount (under \$10) in the “Collection Amount” field
- select “Direct Sales” from the “Collection Type” drop-down list
- enter the tax ID for the remitter in the “Tax ID” field
- select the tax ID type for the remitter from the “Tax ID Type” drop-down list
- CLICK “Search”.

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Create New Receipt

Remittance Id: 4152068	Effective Date: 12/03/2013
Remittance Amount: \$2,000.00	Remaining Amount: \$5.00
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited
Remittance Type: Check	Schedule Date:
Check/Item Number: 3134	Receiving Office: Crawford, KS
Tax ID: ***5957	Dishonor Status: N
Tax ID Type: S	Remittance Status: Unscheduled
Source System: NF	

Enter Receipt Details

Collection Amount: \$?

Collection Type: ?

Tax ID:

Tax ID Type:

Acct Cust ID	Customer Name	Producer Source
No customers found.		

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Notice FI-3194

3 How to Manage and Search Remittances (Continued)

D Refunds Less Than \$10 (Continued)

The customer information will be displayed in the Create New Receipt Screen. Under “Acct Cust ID Customer Name Producer Source”, click applicable radio button and CLICK “Submit”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth		
Create New Receipt		
Remittance Id: 4152068	Effective Date: 12/03/2013	
Remittance Amount: \$2,000.00	Remaining Amount: \$5.00	
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited	
Remittance Type: Check	Schedule Date:	
Check/Item Number: 3134	Receiving Office: Crawford, KS	
Tax ID: ***5957	Dishonor Status: N	
Tax ID Type: S	Remittance Status: Unscheduled	
Source System: NF		
<hr/>		
Enter Receipt Details		
Collection Amount: \$	<input type="text" value="5.00"/>	?
Collection Type:	<input type="text" value="Direct Sales"/>	?
Tax ID:	<input type="text"/>	
Tax ID Type:	<input type="text" value="S-SSN"/>	<input type="button" value="Search"/>
<hr/>		
<input checked="" type="radio"/>	<input type="text"/>	<input type="text" value="SCIMS"/>
<input type="button" value="Submit"/>	<input type="button" value="Reset"/>	<input type="button" value="Cancel"/>
NRRS-Web-7.0.1-SNAPSHOT		

Notice FI-3194

3 How to Manage and Search Remittances (Continued)

D Refunds Less Than \$10 (Continued)

The Enter Direct Sales Program Information Screen will be displayed.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Enter Direct Sales Program Information

Program Code: Select Program Code ?

Select State / County: Select an Originating State/County ?

Submit **Back** **Reset** **Cancel**

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From the:

- “Program Code” drop-down list, select “MISCINC”
- “Select State / County” drop-down list, select applicable State/county.

CLICK “**Submit**”.

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Enter Direct Sales Program Information

Program Code: MISCINC ?

Select State / County: 20 KS - 037 Crawford ?

Submit **Back** **Reset** **Cancel**

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

3 How to Manage and Search Remittances (Continued)

D Refunds Less Than \$10 (Continued)

The Confirm Direct Sale Screen will be displayed. Review content and CLICK “**Confirm**”

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth
Confirm Direct Sale
Receipt Details Collection Amount: \$5.00 Responsible Remitter ID: <input type="text"/> Remitter ID Type: S Collection Type: Direct Sales
Program Information Program Code: MISCINC-MISCELLANEOUS INCOME
Program Amount: \$5.00
<input type="button" value="Confirm"/> <input type="button" value="Back"/> <input type="button" value="Cancel"/>
NRRS-Web-7.0.1-SNAPSHOT

3 How to Manage and Search Remittances (Continued)

D Refunds Less Than \$10 (Continued)

The Receipt Successfully Recorded Screen will be displayed. CLICK “Print Receipt” to print the receipt for records. Now that the remittance is in balance, the schedule of deposit can be prepared and verified.

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Receipt Successfully Recorded

Receipt ID [4039017](#) was successfully created.

Remittance Information

Remittance Id: [4152068](#)
 Remittance Amount: \$2,000.00
 Effective Date: 12/03/2013
 Remitter Name: Remitter Name Here
 Tax ID:
 Tax ID Type: S

Remittance Type: Check
 Check/Item Number: 3134
 Source System: NF

Receipt Details

Collection Amount: \$5.00
 Borrower ID:
 Borrower ID Type: S
 Collection Type: Direct Sales
 Receipt Date Time: 12/03/2013 11:50

Receivable Balance Details

Recv ID	Orig St	Orig Cnty	DCIA Status	Receivable Due Date
3612022	20	037	Not Referred	12/03/2013

	Total	Fees	Interest	Principal
Current Balance	\$5.00	\$0.00	\$0.00	\$5.00
Monies Applied	\$5.00	\$0.00	\$0.00	\$5.00
Resulting Balance	\$0.00	\$0.00	\$0.00	\$0.00

Print Receipt

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3 How to Manage and Search Remittances (Continued)

E Deleting a Remittance

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Remittances”, CLICK “**Manage/Search Remittance**”. The Manage/Search Remittances Screen will be displayed. Under “Unscheduled Remittances”, click applicable “**Remittance Id**” link. The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “**Delete Remittance**”. The Confirm Delete Remittance Screen will be displayed.

CLICK “**Submit**”.

Note: County Offices can delete a remittance before the schedule of deposit is prepared. A remittance **cannot** be deleted if there are receipts attached to that remittance.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
Confirm Delete Remittance						
Remittance Id: 4145070	Effective Date: 11/26/2013					
Remittance Amount: \$500.00	Remaining Amount: \$500.00					
Remitter Name: Remitter Name Name	Schedule Number: Not Deposited					
Remittance Type: Check	Schedule Date:					
Check/Item Number: 4578	Receiving Office: Crawford, KS					
Tax ID: ***5957	Dishonor Status: N					
Tax ID Type: S	Remittance Status: Unscheduled					
Source System: NF						
<input type="button" value="Submit"/>			<input type="button" value="Cancel"/>			
NRRS-Web-7.0.1-SNAPSHOT						

3 How to Manage and Search Remittances (Continued)

E Deleting a Remittance (Continued)

The Remittance Details Screen will be displayed with the message, “Remittance has been successfully deleted.”

The screenshot shows a web application interface for 'Remittance Details'. At the top, there is a navigation bar with links: Home, About USDA, About NRRS, Help, Contact Us, Exit NRRS, and Logout of eAuth. On the left side, there is a sidebar menu with the following items: Remittances (Add Remarks, View History, Print/View Details), Main Menu, and Go To (NPS, OLP, eFMS, FSA-FS, FI). The main content area is titled 'Remittance Details' and features a message box with an information icon and the text 'Remittance has been successfully deleted.' Below this, the word 'DELETED' is displayed in red. The remittance details are organized into two columns: Remittance Id: 4145070, Remittance Amount: \$500.00, Remitter Name: Remitter Name Name, Remittance Type: Check, Check/Item Number: 4578, Tax ID: ***5957, Tax ID Type: S, Source System: NF, Effective Date: 11/26/2013, Remaining Amount: \$500.00, Schedule Number: Not Deposited, Schedule Date: , Receiving Office: Crawford, KS, Dishonor Status: N, and Remittance Status: Deleted. Below the details, there are sections for 'Receipts' and 'External Receipts', both showing 'No Internal Receipt exists' and 'No External Receipt exists' respectively. The footer of the page reads 'NRRS-Web-7.0.1-SNAPSHOT'.

3 How to Manage and Search Remittances (Continued)

F Adding Remarks

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Remittances”, CLICK “**Manage/Search Remittance**”. On the Manage/Search Remittances Screen, under “Unscheduled Remittances”, click applicable “**Remittance Id**” link to add remarks.

CLICK “**Search**”.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Manage/Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
4145069	Remitter Name Here	8413	\$3535.13	\$0.00	\$3535.13
4145068	Remitter Name Here	4657	\$10100.00	\$10100.00	\$0.00

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
4142068	Remitter Name Here	54317	\$1373.52	\$1373.52	\$0.00
4058067	<input type="text"/>	772622	\$100.00	\$100.00	\$0.00

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:

Check/Item Number:

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3 How to Manage and Search Remittances (Continued)

F Adding Remarks (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “Add Remarks”.

The screenshot shows the 'Remittance Details' page. At the top is a navigation bar with links: Home, About USDA, About NRRS, Help, Contact Us, Exit NRRS, and Logout of eAuth. On the left is a sidebar menu with 'Remittances' selected, containing options: Create Receipt, Adjust Remittance, Deactivate, Add Remarks, View History, Print/View Details, Main Menu, and Go To (with sub-links: NPS, OLP, eFMS, FSA-FS, FI). The main content area is titled 'Remittance Details' and displays the following information:

- Remittance Id: [4142068](#)
- Remittance Amount: \$1,373.52
- Remitter Name: Remitter Name Here
- Remittance Type: Check
- Check/Item Number: 54317
- Tax ID: ***5957
- Tax ID Type: S
- Source System: NF
- Effective Date: 11/22/2013
- Remaining Amount: \$0.00
- Schedule Number: 1039
- Schedule Date: 11/22/2013
- Receiving Office: Crawford, KS
- Dishonor Status: N
- Remittance Status: Active-Verified

Receipts

ID	Collection Type	Amount
4034012	Price Support Farm Storage Facility Loans	\$1,373.52

External Receipts

ID	Source System	Amount
No External Receipt exists		

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The Add Remarks to Remittance Screen will be displayed. Add remarks and CLICK “Submit”.

The screenshot shows the 'Add Remarks to Remittance' page. At the top is a navigation bar with links: Home, About USDA, About NRRS, Help, Contact Us, Exit NRRS, and Logout of eAuth. The main content area is titled 'Add Remarks to Remittance' and displays the following information:

- Remittance Id: 4142068

Remarks (limit 255 characters):

Customer made payment two weeks early.

Submit **Reset** **Cancel**

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3 How to Manage and Search Remittances (Continued)

F Adding Remarks (Continued)

The Confirm Remittance Remarks Adjustment Screen will be displayed. CLICK “**Submit**”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth		
Confirm Remittance Remarks Adjustment		
Changed Fields		
Changed Field	Old Value	New Value
Remarks		Customer made payment two weeks early.
<input type="button" value="Submit"/>	<input type="button" value="Back"/>	<input type="button" value="Cancel"/>
NRRS-Web-7.0.1-SNAPSHOT		

The Remittance Successfully Updated Screen will be displayed. CLICK “**Remittance ID**” link.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth		
Remittance Successfully Updated		
Success. Remittance ID 4142068 was successfully updated.		
NRRS-Web-7.0.1-SNAPSHOT		

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3 How to Manage and Search Remittances (Continued)

F Adding Remarks (Continued)

The Remittance Details Screen will be displayed.

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Remittances

[Create Receipt](#)

[Adjust Remittance](#)

[Deactivate](#)

[Add Remarks](#)

[View History](#)

[Print/View Details](#)

[Main Menu](#)

Go To

[NPS](#)

[OLP](#)

[eFMS](#)

[FSA-FS](#)

[FI](#)

Remittance Details

Remittance Id: 4142068	Effective Date: 11/22/2013
Remittance Amount: \$1,373.52	Remaining Amount: \$0.00
Remitter Name: Remitter Name Here	Schedule Number: 1039
Remittance Type: Check	Schedule Date: 11/22/2013
Check/Item Number: 54317	Receiving Office: Crawford, KS
Tax ID: ***5957	Dishonor Status: N
Tax ID Type: S	Remittance Status: Active-Verified
Source System: NF	

Receipts

ID	Collection Type	Amount
4034012	Price Support Farm Storage Facility Loans	\$1,373.52

External Receipts

ID	Source System	Amount
No External Receipt exists		

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3 How to Manage and Search Remittances (Continued)

G View History

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Remittances”, CLICK “**Manage/Search Remittance**”. From the Manage/Search Remittances Screen, search for the remittance to view the history. The remittance history can be viewed for all receipts. To search for a remittance, under “Unscheduled Remittances” or “Active Remittances”, click applicable “**Remittance Id**” link. The remittance history can be viewed for all receipts.

Alternatively, the user can select the “Search” option and will enter information in 1 of the following fields:

- “Receipt ID”
- “Remittance Id”
- “Tax ID”
- “Tax ID Type” (select from the drop-down list)
- “Check/Item Number”.

CLICK “**Search**”.

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Manage / Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
4145069	Remitter Name Here	8413	\$3535.13	\$0.00	\$3535.13
4145068	Remitter Name Here	4657	\$10100.00	\$10100.00	\$0.00

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
4142068	Remitter Name Here	54317	\$1373.52	\$1373.52	\$0.00
4058067		772622	\$100.00	\$100.00	\$0.00

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:

Check/Item Number:

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3 How to Manage and Search Remittances (Continued)

G View History (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “**View History**”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth		
Remittance Details		
Remittances	Remittance Id: 4058067	Effective Date: 09/24/2013
Create Receipt	Remittance Amount: \$100.00	Remaining Amount: \$0.00
Adjust Remittance	Remitter Name: <input type="text"/>	Schedule Number: 1034
Deactivate	Remittance Type: Jointly Issued Check	Schedule Date: 09/27/2013
Add Remarks	Check/Item Number: 772622	Receiving Office: Crawford, KS
View History	Tax ID: <input type="text"/>	Dishonor Status: N
Print/View Details	Tax ID Type: S	Remittance Status: Active-Verified
Main Menu	Source System: NF	
Go To		
NPS		
OLP		
eFMS		
FSA-FS		
FI		
Receipts		
ID	Collection Type	Amount
4020013	Farm Loan	\$5.00
4020016	Refund	\$74.00
4021013	Price Support Farm Storage Facility Loans	\$10.00
4021014	Price Support	\$11.00
External Receipts		
ID	Source System	Amount
No External Receipt exists		
NRRS-Web-7.0.1-SNAPSHOT		

3 How to Manage and Search Remittances (Continued)

G View History (Continued)

From the Welcome to the NRRS Home Page (subparagraph 2 A), under “Remittances”, CLICK “**Manage/Search Remittance**”. The Manage/Search Remittance Screen will be displayed. Users can select the “Search” option and will enter information in 1 of the following fields:

- “Receipt ID”
- “Remittance Id”
- “Tax ID”
- “Tax ID Type” (select from the drop-down list)
- “Check/Item Number”.

CLICK “**Search**”. The Manage/Search Remittances Screen will be displayed with the search results. Click the applicable “Remittance ID” link. The Remittance History Screen will be displayed. CLICK “**Remittance ID**” link.

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Remittances
 Deactivate
 Add Remarks
 View History
 Print/View Details
 Main Menu
Go To
 NPS
 OLP
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 FSA-FS
 FI

Remittance History

Remittance Details
 Remittance Id: 4058067
 Remitter Name:
 Borrower ID:
 Borrower ID Type: S
 Remittance Type: Jointly Issued Check

Event Details

Date: 11/06/2013 17:23:09 GMT User:
 Type: Adjust Remittance
 Remarks:

Type	Previous	New
Updated Remittance Type	Check	Jointly Issued Check

Date: 11/06/2013 15:53:07 GMT User: 28200310169021017133
 Type: Activate Remittance
 Remarks:

Date: 09/24/2013 18:11:02 GMT User:
 Type: Adjust Remittance
 Remarks:

Type	Previous	New
Updated Remittance Type	Wire Transfer	Check

Date: 09/24/2013 17:41:46 GMT User: 28200310169021017133
 Type: Adjust Remittance
 Remarks:

Type	Previous	New
Updated Remittance Type	Check	Wire Transfer

Date: 09/24/2013 15:03:05 GMT User:
 Type: Create Remittance
 Remarks:

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3 How to Manage and Search Remittances (Continued)

H Print/View Details

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “**Print/View Details**”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth																
Remittances Create Receipt Adjust Remittance Add Remarks View History Print/View Details Main Menu Go To NPS OLP eFMS FSA-FS FI	<h3>Remittance Details</h3> <p>Remittance Id: 4145068 Effective Date: 11/26/2013 Remittance Amount: \$10,100.00 Remaining Amount: \$0.00 Remitter Name: Remitter Name Here Schedule Number: Not Deposited Remittance Type: Check Schedule Date: Check/Item Number: 4657 Receiving Office: Crawford, KS Tax ID: ***5957 Dishonor Status: N Tax ID Type: S Remittance Status: Unscheduled Source System: NF</p> <hr/> <h4>Receipts</h4> <table border="1"><thead><tr><th>ID</th><th>Collection Type</th><th>Amount</th></tr></thead><tbody><tr><td>4037012</td><td>Price Support Farm Storage Facility Loans</td><td>\$10,000.00</td></tr><tr><td>4037013</td><td>Refund</td><td>\$100.00</td></tr></tbody></table> <hr/> <h4>External Receipts</h4> <table border="1"><thead><tr><th>ID</th><th>Source System</th><th>Amount</th></tr></thead><tbody><tr><td colspan="3">No External Receipt exists</td></tr></tbody></table> <p style="text-align: right;"><small>NRRS-Web-7.0.1-SNAPSHOT</small></p>	ID	Collection Type	Amount	4037012	Price Support Farm Storage Facility Loans	\$10,000.00	4037013	Refund	\$100.00	ID	Source System	Amount	No External Receipt exists		
ID	Collection Type	Amount														
4037012	Price Support Farm Storage Facility Loans	\$10,000.00														
4037013	Refund	\$100.00														
ID	Source System	Amount														
No External Receipt exists																

The Print/View Details Screen will be displayed. CLICK “**Print**” to print the Print/View Details Screen.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth							
<h3>Print/View Details</h3> <p>Remittance Id: 4145068 Effective Date: 11/26/2013 Remittance Amount: \$10,100.00 Remaining Amount: \$0.00 Remitter Name: Remitter Name Here Schedule Number: Not Deposited Remittance Type: Check Schedule Date: Check/Item Number: 4657 Receiving Office: Crawford, KS Tax ID: ***5957 Dishonor Status: N Tax ID Type: S Remittance Status: Unscheduled Source System: NF</p> <hr/> <h4>Associated Receipt Details</h4> <p>Click on Receipt ID to collapse/expand</p> <table border="1"><tbody><tr><td>ID:4037012</td><td>Collection Type: Price Support Farm Storage Facility Loans</td><td>Collection Amount: 10000.00</td></tr><tr><td>ID:4037013</td><td>Collection Type: Refund</td><td>Collection Amount: 100.00</td></tr></tbody></table> <p>Print</p> <p style="text-align: right;"><small>NRRS-Web-7.0.1-SNAPSHOT</small></p>		ID:4037012	Collection Type: Price Support Farm Storage Facility Loans	Collection Amount: 10000.00	ID:4037013	Collection Type: Refund	Collection Amount: 100.00
ID:4037012	Collection Type: Price Support Farm Storage Facility Loans	Collection Amount: 10000.00					
ID:4037013	Collection Type: Refund	Collection Amount: 100.00					

4 Schedule of Deposits

A How to Prepare Deposits

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Deposits”, CLICK “**Prepare Deposit**”. The Prepare Schedule of Deposit Screen will be displayed. From the “Remittance Type” drop-down list, select 1 of the following:

- “Check/OTC-Net”
- “Cash and Coin”
- “Centralized Cotton Redemption”.

Notes: The “Manual schedule of deposit” option has been removed. All corrections shall be made by activating the schedule of deposit and correcting the error. See subparagraph 5 B for more details.

If the remittance has not yet been placed on a schedule of deposit, the user in the owning office is allowed to change any attribute of a remittance, provided there are no external receipts associated with the remittance. External receipts are a future enhancement to NRRS.

CLICK “**Submit**”.

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Current Office: CRAWFORD COUNTY FARM SERVICE AGENCY

Prepare Schedule of Deposit

Remittance Type:

NRRS Menu

Welcome NRRS user.
You have access to NRRS as a County level user.

Receivables

- New Receivable
- Search
- Calculate Future Payoff

Remittances

- Create Remittance
- Manage/Search Remittance

Receipts

- Record New Receipt
- Search

Deposits

- Prepare Deposit
- Verify Deposit
- Search

Reports

- Failed Letter Report

Home

Go To

- NPS
- OLP
- eFMS
- FSA-FS
- FI

NRRS-Web-7.0.1-SNAPSHOT

4 Schedule of Deposits (Continued)

A How to Prepare Deposits (Continued)

The Schedule of Deposit Details Screen will be displayed. In the “Total Deposit Amount” field, enter the total deposit amount. In this example, the deposit amount is \$13,635.13. CLICK “Submit”.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Schedule of Deposit Details

Deposit Type: Check/OTC-Net
Location: CRAWFORD COUNTY FARM SERVICE AGENCY

Existing Remittances				
Remittance Id	Effective Date	Remitter Name	Type	Source System
4145068	11/26/2013	Remitter Name Here	Check	NF
4145069	11/26/2013	Remitter Name Here	Check	NF

Total Number of Remittances: 2
Total Number of Receipts: 3
Total Deposit Amount :

[Submit](#) [Back](#) [Cancel](#)

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The Schedule of Deposit Success Screen will be displayed. CLICK “Print CCC-257”.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Schedule of Deposit Success

Deposit Number: 1044
Deposit Date: 12/02/2013
Deposit Type: Check/OTC-Net
Location: CRAWFORD COUNTY FARM SERVICE AGENCY

Total Number of Deposit Items: 2
Total Deposit Amount: \$13,635.13
Money Order Fee: \$0.00

Remittance Id	Type	Check/Item #	Remitter Name	Remittance Amount
4145068	Check	4657	Remitter Name Here	\$10,100.00
4145069	Check	8413	Remitter Name Here	\$3,535.13

[Print CCC-257](#)

NRRS-Web-7.0.1-SNAPSHOT

4 Schedule of Deposits (Continued)

B How to Verify Deposits

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Deposits”, CLICK “Verify Deposit”. The Verify Schedule of Deposit Screen will be displayed. CLICK “radio button” and CLICK “Verify”.

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Verify Schedule of Deposit

Select Deposit to Verify

Deposits that cannot be verified by the user:
 Deposit Date Deposit Number: Type Preparing Office Created By:
 No deposits have been found for this type and location.

Deposits that can be verified by the user:

Select	Deposit Date	Deposit Number:	Type	Preparing Office	Created By:
<input checked="" type="radio"/>	12/02/2013	1044	Check/OTC-Net	CRAWFORD COUNTY FARM SERVICE AGENCY	

Verify **Cancel**

NRRS-Web-7.0.1-SNAPSHOT

The Confirm Verify Schedule of Deposit Screen will be displayed. In the “Verify Deposit Amount” field, enter the verify deposit amount and CLICK “Verify”.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Confirm Verify Schedule of Deposit

Deposit Number: 1044
 Location: CRAWFORD COUNTY FARM SERVICE AGENCY
 Preparing Office: CRAWFORD COUNTY FARM SERVICE AGENCY
 Deposit Type: Check/OTC-Net
 Deposit Date: 12/02/2013

Verify Deposit Amount: \$

Remarks (limit 255 characters):

Verify **Reset** **Cancel**

NRRS-Web-7.0.1-SNAPSHOT

4 Schedule of Deposits (Continued)

B How to Verify Deposits (Continued)

The Verify Deposit Success Screen will be displayed.



5 Remittance and Receipt Modification Process

A How to Dishonor a Remittance

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Remittances”, CLICK “**Manage/Search Remittance**”. The Manage/Search Remittances Screen will be displayed. Enter 1 of the following:

- receipt ID
- remittance ID
- tax ID
- tax ID type (select from the drop-down list)
- check/item number.

In this example, remittance ID “4145068” is entered in the “Remittance Id” field. CLICK “**Search**”. The Manage/Search Remittances will be redisplayed with search results. Under “Search Results”, click applicable “**Remittance Id**” link.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Manage / Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:

Check/Item Number:

Search Results

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:	Remittance Status
4145068	Remitter Name Here	4657	10100.00	10100.00	0.00	Verified

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

A How to Dishonor a Remittance (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “Dishonor Remittance”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth																	
Remittances Dishonor Remittance Activate Add Remarks View History Print/View Details Main Menu <hr/> Go To NPS OLP eFMS FSA-FS FI	Remittance Details																
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Remittance Id: 4145068</td> <td style="width: 50%;">Effective Date: 11/26/2013</td> </tr> <tr> <td>Remittance Amount: \$10,100.00</td> <td>Remaining Amount: \$0.00</td> </tr> <tr> <td>Remitter Name: Remitter Name Here</td> <td>Schedule Number: 1044</td> </tr> <tr> <td>Remittance Type: Check</td> <td>Schedule Date: 12/02/2013</td> </tr> <tr> <td>Check/Item Number: 4657</td> <td>Receiving Office: Crawford, KS</td> </tr> <tr> <td>Tax ID: ***5957</td> <td>Dishonor Status: N</td> </tr> <tr> <td>Tax ID Type: S</td> <td>Remittance Status: Verified</td> </tr> <tr> <td>Source System: NF</td> <td></td> </tr> </table>		Remittance Id: 4145068	Effective Date: 11/26/2013	Remittance Amount: \$10,100.00	Remaining Amount: \$0.00	Remitter Name: Remitter Name Here	Schedule Number: 1044	Remittance Type: Check	Schedule Date: 12/02/2013	Check/Item Number: 4657	Receiving Office: Crawford, KS	Tax ID: ***5957	Dishonor Status: N	Tax ID Type: S	Remittance Status: Verified	Source System: NF	
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Source System: NF																	
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ID	Collection Type	Amount															
4037012	Price Support Farm Storage Facility Loans	\$10,000.00															
4037013	Refund	\$100.00															
<p>External Receipts</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th>ID</th> <th>Source System</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center;">No External Receipt exists</td> </tr> </tbody> </table>		ID	Source System	Amount	No External Receipt exists												
ID	Source System	Amount															
No External Receipt exists																	
NRRS-Web-7.0.1-SNAPSHOT																	

The Confirm Dishonor Remittance Screen will be displayed. CLICK “Submit”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth																	
Confirm Dishonor Remittance																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Remittance Id: 4145068</td> <td style="width: 50%;">Effective Date: 11/26/2013</td> </tr> <tr> <td>Remittance Amount: \$10,100.00</td> <td>Remaining Amount: \$0.00</td> </tr> <tr> <td>Remitter Name: Remitter Name Here</td> <td>Schedule Number: 1044</td> </tr> <tr> <td>Remittance Type: Check</td> <td>Schedule Date: 12/02/2013</td> </tr> <tr> <td>Check/Item Number: 4657</td> <td>Receiving Office: CRAWFORD COUNTY FARM SERVICE AGENCY</td> </tr> <tr> <td>Tax ID: ***<input style="width: 30px;" type="text"/></td> <td>Dishonor Status: N</td> </tr> <tr> <td>Tax ID Type: S</td> <td>Remittance Status: Verified</td> </tr> <tr> <td>Source System: NF</td> <td></td> </tr> </table>		Remittance Id: 4145068	Effective Date: 11/26/2013	Remittance Amount: \$10,100.00	Remaining Amount: \$0.00	Remitter Name: Remitter Name Here	Schedule Number: 1044	Remittance Type: Check	Schedule Date: 12/02/2013	Check/Item Number: 4657	Receiving Office: CRAWFORD COUNTY FARM SERVICE AGENCY	Tax ID: *** <input style="width: 30px;" type="text"/>	Dishonor Status: N	Tax ID Type: S	Remittance Status: Verified	Source System: NF	
Remittance Id: 4145068	Effective Date: 11/26/2013																
Remittance Amount: \$10,100.00	Remaining Amount: \$0.00																
Remitter Name: Remitter Name Here	Schedule Number: 1044																
Remittance Type: Check	Schedule Date: 12/02/2013																
Check/Item Number: 4657	Receiving Office: CRAWFORD COUNTY FARM SERVICE AGENCY																
Tax ID: *** <input style="width: 30px;" type="text"/>	Dishonor Status: N																
Tax ID Type: S	Remittance Status: Verified																
Source System: NF																	
<p>Review all balances:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th>Recv ID</th> <th>Current Balance</th> <th>Dishonored Amt</th> <th>Resulting Balance</th> </tr> </thead> <tbody> <tr> <td>3603018</td> <td style="text-align: right;">\$10,000.00</td> <td style="text-align: right;">\$10,000.00</td> <td style="text-align: right;">\$10,000.00</td> </tr> </tbody> </table>		Recv ID	Current Balance	Dishonored Amt	Resulting Balance	3603018	\$10,000.00	\$10,000.00	\$10,000.00								
Recv ID	Current Balance	Dishonored Amt	Resulting Balance														
3603018	\$10,000.00	\$10,000.00	\$10,000.00														
<table style="margin: auto;"> <tr> <td style="background-color: #4a7ebb; color: white; padding: 5px 15px;">Submit</td> <td style="background-color: #4a7ebb; color: white; padding: 5px 15px;">Cancel</td> </tr> </table>		Submit	Cancel														
Submit	Cancel																
<p>* Note : Additional Late Interest has accrued and been recalculated due to dishonored check.</p>																	
NRRS-Web-7.0.1-SNAPSHOT																	

5 Remittance and Receipt Modification Process (Continued)

A How to Dishonor a Remittance (Continued)

The Remittance Details Screen will be displayed with the message, “Remittance successfully dishonored.”

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Remittances

[Add Remarks](#)

[View History](#)

[Print/View Details](#)

Main Menu

Go To

[NPS](#)

[OLP](#)

[eFMS](#)

[FSA-FS](#)

[FI](#)

Remittance Details

Remittance successfully dishonored.

Remittance Id: 4145068	Effective Date: 11/26/2013
Remittance Amount: \$10,100.00	Remaining Amount: \$0.00
Remitter Name: Remitter Name Here	Schedule Number: 1044
Remittance Type: Check	Schedule Date: 12/02/2013
Check/Item Number: 4657	Receiving Office: Crawford, KS
Tax ID: *** <input style="width: 40px;" type="text"/>	Dishonor Status: Y
Tax ID Type: S	Remittance Status: Verified
Source System: NF	

Receipts

ID	Collection Type	Amount
4037012	Price Support Farm Storage Facility Loans	\$10,000.00
4037013	Refund	\$100.00

External Receipts

ID	Source System	Amount
No External Receipt exists		

NRRS-Web-7.0.1-SNAPSHOT

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5 Remittance and Receipt Modification Process (Continued)

B How to Activate a Remittance

The “Manual Schedule of Deposit” option has been removed. All corrections shall be made by activating the schedule of deposit and correcting the error. If a receipt is on a verified schedule of deposit and needs to be corrected, the remittance **must** be activated. Activated means the remittance is available to make corrections.

After a remittance is on a verified schedule of deposit, the remittance **must** be activated and the following functions can be performed by County Office users:

- use the correct verified receipt functionality (subparagraph E)
- change the remittance type to “Check”, “Cashiers Check”, “Money Order”, or “Jointly Issued Check” (subparagraph C).

County Offices shall contact the National Office through their State Office. Contact a National Office user if the employee needs the remittance amount adjusted or a receipt deleted. A National Office user is allowed to adjust a remittance amount after the remittance has been placed in “Active-Verified” status by the owning office.

From the Welcome to the NRRS Homepage (subparagraph 2 A), under “Remittances”, CLICK “**Manage/Search Remittance**”. The Manage/Search Remittance Screen will be displayed. Enter 1 of the following:

- receipt ID
- remittance ID
- tax ID
- tax ID type (select from the drop-down list)
- check/item number.

5 Remittance and Receipt Modification Process (Continued)

B How to Activate a Remittance (Continued)

In this example, remittance ID “4145069” is entered in the “Remittance Id” field. CLICK “Search”. The Manage/Search Remittances Screen will be redisplayed with search results. Click applicable “Remittance Id” link.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Manage/Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:

Check/Item Number:

Search Results

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:	Remittance Status
4145069	Remitter Name Here	8413	3535.13	3535.13	0.00	Verified

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5 Remittance and Receipt Modification Process (Continued)

B How to Activate a Remittance (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “**Activate**”.

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Remittances

Dishonor Remittance

Activate

Add Remarks

View History

Print/View Details

Main Menu

Go To

NPS

OLP

eFMS

FSA-FS

FI

Remittance Details

Remittance Id: [4145069](#)

Remittance Amount: \$3,535.13

Remitter Name: Remitter Name Here

Remittance Type: Check

Check/Item Number: 8413

Tax ID: ***5957

Tax ID Type: S

Source System: NF

Effective Date: 11/26/2013

Remaining Amount: \$0.00

Schedule Number: 1044

Schedule Date: 12/02/2013

Receiving Office: Crawford, KS

Dishonor Status: N

Remittance Status: Verified

Receipts

ID	Collection Type	Amount
4039011	Price Support Farm Storage Facility Loans	\$3,535.13

External Receipts

ID	Source System	Amount
No External Receipt exists		

NRRS-Web-7.0.1-SNAPSHOT

5 Remittance and Receipt Modification Process (Continued)

B How to Activate a Remittance (Continued)

The message, “Remittance has been activated.”, will be displayed.

The following items can be performed after the remittance has been activated:

- create receipt
- adjust remittance
- deactivate
- add remarks
- view history
- print/view details.

Under “Remittances”, CLICK “Adjust Remittance”.


Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth							
<p>Remittances</p> <p>Create Receipt</p> <p>Adjust Remittance</p> <p>Deactivate</p> <p>Add Remarks</p> <p>View History</p> <p>Print/View Details</p> <p>Main Menu</p> <p>Go To</p> <p>NPS</p> <p>OLP</p> <p>eFMS</p> <p>FSA-FS</p> <p>FI</p>	<h2>Remittance Details</h2>						
	 Remittance has been activated.						
	Remittance Id: 4145069	Effective Date: 11/26/2013					
	Remittance Amount: \$3,535.13	Remaining Amount: \$0.00					
	Remitter Name: Remitter Name Here	Schedule Number: 1044					
	Remittance Type: Check	Schedule Date: 12/02/2013					
	Check/Item Number: 8413	Receiving Office: Crawford, KS					
	Tax ID: ***5957	Dishonor Status: N					
	Tax ID Type: S	Remittance Status: Active-Verified					
	Source System: NF						
<p>Receipts</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Collection Type</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>4039011</td> <td>Price Support Farm Storage Facility Loans</td> <td>\$3,535.13</td> </tr> </tbody> </table>		ID	Collection Type	Amount	4039011	Price Support Farm Storage Facility Loans	\$3,535.13
ID	Collection Type	Amount					
4039011	Price Support Farm Storage Facility Loans	\$3,535.13					
<p>External Receipts</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Source System</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3">No External Receipt exists</td> </tr> </tbody> </table>		ID	Source System	Amount	No External Receipt exists		
ID	Source System	Amount					
No External Receipt exists							
<small>NRRS-Web-7.0.1-SNAPSHOT</small>							

5 Remittance and Receipt Modification Process (Continued)

C Adjust Remittance

The Update Remittance Screen will be displayed. The “Remittance Type” field can be changed. To change the “Remittance Type” field, from the following select the appropriate remittance type from the drop-down list and CLICK “Submit”:

- “Check”
- “Cashiers Check”
- “Money Order”
- “Jointly Issued Check”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth						
Update Remittance						
Remittance Id: 4145069 Remittance Amount: \$ 3535.13 Effective Date: 11/26/2013 (mm/dd/yyyy) Remitter Name: Remitter Name Here Remittance Type: <input type="text" value="Check"/>  Check/Item Number: 8413						
Remittance Owner						
Tax ID: <input type="text"/> Tax ID Type: S						
<table border="1"><thead><tr><th>Acct Cust ID</th><th>Customer Name</th><th>Producer Source</th></tr></thead><tbody><tr><td><input checked="" type="radio"/> <input type="text"/></td><td><input type="text"/></td><td>SCIMS</td></tr></tbody></table>	Acct Cust ID	Customer Name	Producer Source	<input checked="" type="radio"/> <input type="text"/>	<input type="text"/>	SCIMS
Acct Cust ID	Customer Name	Producer Source				
<input checked="" type="radio"/> <input type="text"/>	<input type="text"/>	SCIMS				
<input type="button" value="Submit"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>						
NRRS-Web-7.0.1-SNAPSHOT						

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5 Remittance and Receipt Modification Process (Continued)

C Adjust Remittance (Continued)

The Remittance Adjust Confirmation Screen will be displayed. In this example, the “Remittance Type” field has been changed from “Check” to “Cashiers Check”. CLICK “Confirm”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth	
Remittance Adjust Confirmation	
Remittance Amount: \$3,535.13	Effective Date: 11/26/2013
Remitter Name: Remitter Name Here	
Remittance Type: Cashiers Check	Tax ID: <input type="text"/>
Check/Item Number: 8413	Tax ID Type: S
<input type="button" value="Confirm"/>	<input type="button" value="Back"/> <input type="button" value="Cancel"/>
NRRS-Web-7.0.1-SNAPSHOT	

The Remittance Details Screen will be displayed with the message, “Remittance was successfully updated.”

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth							
Remittances Create Receipt Adjust Remittance Deactivate Add Remarks View History Print/View Details Main Menu Go To NPS OLP eFMS FSA-FS FI	Remittance Details						
	 Remittance was successfully updated.						
	Remittance Id: 4145069	Effective Date: 11/26/2013					
	Remittance Amount: \$3,535.13	Remaining Amount: \$0.00					
	Remitter Name: Remitter Name Here	Schedule Number: 1044					
	Remittance Type: Cashiers Check	Schedule Date: 12/02/2013					
	Check/Item Number: 8413	Receiving Office: Crawford, KS					
	Tax ID: ***5957	Dishonor Status: N					
	Tax ID Type: S	Remittance Status: Active-Verified					
	Source System: NF						
Receipts							
<table border="1"><thead><tr><th>ID</th><th>Collection Type</th><th>Amount</th></tr></thead><tbody><tr><td>4039011</td><td>Price Support Farm Storage Facility Loans</td><td>\$3,535.13</td></tr></tbody></table>	ID	Collection Type	Amount	4039011	Price Support Farm Storage Facility Loans	\$3,535.13	
ID	Collection Type	Amount					
4039011	Price Support Farm Storage Facility Loans	\$3,535.13					
External Receipts							
<table border="1"><thead><tr><th>ID</th><th>Source System</th><th>Amount</th></tr></thead><tbody><tr><td colspan="3">No External Receipt exists</td></tr></tbody></table>	ID	Source System	Amount	No External Receipt exists			
ID	Source System	Amount					
No External Receipt exists							
NRRS-Web-7.0.1-SNAPSHOT							

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

D How to Deactivate a Remittance

After all required remittance changes have been made, under “Remittances”, CLICK “Deactivate”.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Remittances
 Create Receipt
 Adjust Remittance
 Deactivate
 Add Remarks
 View History
 Print/View Details
 Main Menu
Go To
 NPS
 OLP
 eFMS
 FSA-FS
 FI

Remittance Details

Remittance Id: [4145069](#) Effective Date: 11/26/2013
 Remittance Amount: \$3,535.13 Remaining Amount: \$0.00
 Remitter Name: Remitter Name Here Schedule Number: 1044
 Remittance Type: Cashiers Check Schedule Date: 12/02/2013
 Check/Item Number: 8413 Receiving Office: Crawford, KS
 Tax ID: ***5957 Dishonor Status: N
 Tax ID Type: S Remittance Status: Active-Verified
 Source System: NF

Receipts

ID	Collection Type	Amount
4039011	Price Support Farm Storage Facility Loans	\$3,535.13

External Receipts

ID	Source System	Amount
No External Receipt exists		

NRRS-Web-7.0.1-SNAPSHOT

The message, “Remittance has been deactivated.”, will be displayed.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Remittances
 Activate
 Add Remarks
 View History
 Print/View Details
 Main Menu
Go To
 NPS
 OLP
 eFMS
 FSA-FS
 FI

Remittance Details

i • Remittance has been deactivated.

Remittance Id: [4145069](#) Effective Date: 11/26/2013
 Remittance Amount: \$3,535.13 Remaining Amount: \$0.00
 Remitter Name: Remitter Name Here Schedule Number: 1044
 Remittance Type: Cashiers Check Schedule Date: 12/02/2013
 Check/Item Number: 8413 Receiving Office: Crawford, KS
 Tax ID: ***5957 Dishonor Status: N
 Tax ID Type: S Remittance Status: Verified
 Source System: NF

Receipts

ID	Collection Type	Amount
4039011	Price Support Farm Storage Facility Loans	\$3,535.13

External Receipts

ID	Source System	Amount
No External Receipt exists		

NRRS-Web-7.0.1-SNAPSHOT

5 Remittance and Receipt Modification Process (Continued)

E How to Correct a Receipt

From the Manage/Search Remittances Screen, the user can enter required fields as shown in subparagraph B. In this example, “4039012” is entered in the “Receipt ID” field. CLICK “Search”.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Manage/Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
----------------	----------------	-------------------	--------------------	----------------	-------------------

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
----------------	----------------	-------------------	--------------------	----------------	-------------------

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:

Check/Item Number:

NRRS-Web-7.0.1-SNAPSHOT

5 Remittance and Receipt Modification Process (Continued)

E How to Correct a Receipt (Continued)

The Manage/Search Remittances Screen will be redisplayed with search results. Under “Search Results”, click applicable “**Remittance Id**” link.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Manage/Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:

Check/Item Number:

Search Results

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:	Remittance Status
4152067	Remitter Name Here	45674	100.00	100.00	0.00	Verified

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

E How to Correct a Receipt (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “**Activate**”.

The screenshot shows the 'Remittance Details' page. The top navigation bar includes links for Home, About USDA, About NRRS, Help, Contact Us, Exit NRRS, and Logout of eAuth. On the left, a 'Remittances' sidebar contains options: Dishonor Remittance, Activate, Add Remarks, View History, Print/View Details, Main Menu, and a 'Go To' section with links for NPS, OLP, eFMS, FSA-FS, and FI. The main content area displays the following details:

- Remittance Id: [4152067](#)
- Remittance Amount: \$100.00
- Remitter Name: Remitter Name Here
- Remittance Type: Check
- Check/Item Number: 45674
- Tax ID: ***5957
- Source System: NF
- Effective Date: 12/02/2013
- Remaining Amount: \$0.00
- Schedule Number: 1045
- Schedule Date: 12/02/2013
- Receiving Office: Crawford, KS
- Dishonor Status: N
- Remittance Status: Verified

Below the details is a 'Receipts' table:

ID	Collection Type	Amount
4039012	Price Support Farm Storage Facility Loans	\$100.00

Underneath is an 'External Receipts' section with a table header: ID, Source System, Amount. The message 'No External Receipt exists' is displayed.

NRRS-Web-7.0.1-SNAPSHOT

The message, “Remittance has been activated.”, will be displayed. CLICK “**Receipts ID**” link.

This screenshot shows the 'Remittance Details' page after activation. The top navigation bar and the left sidebar are identical to the previous screenshot. The main content area now features a message box with an information icon and the text: "Remittance has been activated." The details below are:

- Remittance Id: [4152067](#)
- Remittance Amount: \$100.00
- Remitter Name: Remitter Name Here
- Remittance Type: Check
- Check/Item Number: 45674
- Tax ID: ***5957
- Source System: NF
- Effective Date: 12/02/2013
- Remaining Amount: \$0.00
- Schedule Number: 1045
- Schedule Date: 12/02/2013
- Receiving Office: Crawford, KS
- Dishonor Status: N
- Remittance Status: Active-Verified

The 'Receipts' table remains the same:

ID	Collection Type	Amount
4039012	Price Support Farm Storage Facility Loans	\$100.00

The 'External Receipts' section also remains the same, showing 'No External Receipt exists'.

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

F Correct Verified Receipt

The Receipt Details Screen will be displayed. Under “Receipts”, CLICK “Correct Verified Receipt”.

Note: “Manual Schedule of Deposit” is no longer an option.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Receipts

- Correct Verified Receipt
- Add Remarks
- View History
- Main Menu
- Go To
 - NPS
 - OLP
 - eFMS
 - FSA-FS
 - FI

Receipt Details

Remittance Information

Remittance Id: [4152067](#) Effective Date: 12/02/2013
Remittance Amount: \$100.00 Remaining Amount: \$0.00
Remitter Name: Remitter Name Here Schedule Number: 1045
Remittance Type: Check Schedule Date: 12/02/2013
Check/Item Number: 45674 Receiving Office: Crawford, KS
Tax ID: *** Dishonor Status: N
Tax ID Type: S Remittance Status: Active-Verified
Source System: NF

Receipt Information

Receipt ID: 4039012
Collection Amount: \$100.00
Collection Type: Price Support Farm Storage Facility Loans
Tax ID:
Tax ID Type: S
Customer Name:

Affected Receivables			
Receivable ID:	Amount Applied	Date Applied	Orig Cnty
3612018	\$100.00	12/02/2013	037

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

F Correct Verified Receipt (Continued)

The Correct Verified Receipt Screen will be displayed with current information. The “Collection Type”, “Tax ID”, and “Tax ID Type” fields can be modified.

Note: Remarks are **required**.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Correct Verified Receipt

Remittance Id: [4152067](#) Effective Date: 12/02/2013
Remittance Amount: \$100.00 Remaining Amount: \$0.00
Remitter Name: Remitter Name Here Schedule Number: 1045
Remittance Type: Check Schedule Date: 12/02/2013
Check/Item Number: 45674 Receiving Office: Crawford, KS
Tax ID: Dishonor Status: N
Tax ID Type: S Remittance Status: Active-Verified
Source System: NF

Enter Receipt Details

Collection Amount: \$ 100.00
Collection Type:

Tax ID:

Tax ID Type:

Acct Cust ID	Customer Name	Producer Source
<input type="text"/>	<input type="text"/>	SCIMS

Remarks (limit 255 characters):

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

F Correct Verified Receipt (Continued)

In this example, the “Collection Type” field changed from “Price Support Farm Storage Facility Loans” to “Direct Sales”. Remarks are **required**. After all required changes are made, CLICK “**Submit**”.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
------	------------	------------	------	------------	-----------	-----------------

Correct Verified Receipt	
Remittance Id: 4152067	Effective Date: 12/02/2013
Remittance Amount: \$100.00	Remaining Amount: \$0.00
Remitter Name: Remitter Name Here	Schedule Number: 1045
Remittance Type: Check	Schedule Date: 12/02/2013
Check/Item Number: 45674	Receiving Office: Crawford, KS
Tax ID: <input type="text"/>	Dishonor Status: N
Tax ID Type: S	Remittance Status: Active-Verified
Source System: NF	

Enter Receipt Details

Collection Amount: \$ 100.00

Collection Type:

Tax ID:

Tax ID Type:

Acct Cust ID	Customer Name	Producer Source
<input type="text"/>	<input type="text"/>	SCIMS

Remarks (limit 255 characters):

wrong program code

NRRS-Web-7.0.1-SNAPSHOT

The Correct Verified Receipt Screen will be redisplayed with the corrected changes. CLICK “**Submit**”.

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

F Correct Verified Receipt (Continued)

The Enter Direct Sales Program Information Screen will be displayed. Select the program code and the appropriate State/County from the drop-down lists. CLICK “Submit”.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Enter Direct Sales Program Information

Program Code: Select Program Code ?

Select State / County: 20 KS - 037 Crawford ?

Submit **Back** **Reset** **Cancel**

NRRS-Web-7.0.1-SNAPSHOT

The Enter Direct Sales Program Information Screen will be redisplayed for confirmation. CLICK “Submit”.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Enter Direct Sales Program Information

Program Code: 12FSFLFEES ?

Select State / County: 20 KS - 037 Crawford ?

Submit **Back** **Reset** **Cancel**

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

F Correct Verified Receipt (Continued)

The Confirm Direct Sale Screen will be displayed. CLICK “Confirm”.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Confirm Direct Sale

Receipt Details
Collection Amount: \$100.00
Responsible Remitter ID:
Remitter ID Type: S
Collection Type: Direct Sales

Program Information
Program Code: 12FSFLFEES-FARM STORAGE FACILITY APPLICATION FEE
Program Amount: \$100.00

Confirm **Back** **Cancel**

NRRS-Web-7.0.1-SNAPSHOT

The Verified Receipt Successfully Corrected Screen will be displayed. CLICK “Print Receipt” to print the receipt for records.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Verified Receipt Successfully Corrected

Success. Receipt ID [4039012](#) was successfully updated and all receivable balances have been adjusted.

Remittance Information

Remittance Id: 4152067	Remittance Type: Check
Remittance Amount: \$100.00	Check/Item Number: 45674
Effective Date: 12/02/2013	Source System: NF
Remitter Name: Remitter Name Here	
Tax ID: <input type="text"/>	
Tax ID Type: S	

Receipt Details
Collection Amount: \$100.00
Borrower ID:
Borrower ID Type: S
Collection Type: Direct Sales
Receipt Date Time: 12/03/2013 10:03

Receivable Balance Details

Print Receipt

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

F Correct Verified Receipt (Continued)

The following is an example of a printed receipt.

Print

Receipt ID 4039012 was successfully created.

Remittance Information

Remittance Id: 4152067	Remittance Type: Check
Remittance Amount: \$100.00	Check/Item Number: 45674
Effective Date: 12/02/2013	Source System: NF
Remitter Name: Remitter Name Here	
Tax ID: *****5957	
Tax ID Type: S	

Receipt Details

Collection Amount: \$100.00
Borrower ID: *****5957
Borrower ID Type: S
Collection Type: Direct Sales
Receipt Date Time: 12/03/2013 10:05

Receivable Balance Details


.

If this check is dishonored, there may be a \$25 dishonored check fee applicable. Also, late payment interest will accrue on overdue amounts. The late payment interest will be applied on a daily basis. In case of partial payment of overdue amounts, the amount received will be applied first to the accrued late payment interest and then to the overdue amount. The late payment interest will be expressed as a rate of interest that is charged on delinquent debts, in accordance with 7 CFR Part 1403.

5 Remittance and Receipt Modification Process (Continued)

G Deactivate Remittance

When the Welcome to the NRRS Homepage is accessed, the following message warning will be displayed that a remittance is in “Active-Verified” status and **must** be deactivated or the change will **not** be effective.



No remittances have been received in the previous business day that have not been added to a schedule of deposit.
There is One remittance that is in the 'Active-Verified' status.

The active remittances will display on the Manage/Search Remittances Screen. These remittances **must** be closed for the changes to be updated. Under “Active Remittances”, click “**Remittance Id**” link or search by 1 of the following fields:

- “Receipt ID”
- “Remittance Id”
- “Tax ID”
- “Tax ID Type”
- “Check/Item Number”.

CLICK “Search”.

[Home](#) | [About USDA](#) | [About NRRS](#) | [Help](#) | [Contact Us](#) | [Exit NRRS](#) | [Logout of eAuth](#)

Manage/Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
4152067	Remitter Name Here	45674	\$100.00	\$100.00	\$0.00

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type: Select ID type...

Check/Item Number:

NRRS-Web-7.0.1-SNAPSHOT

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

G Deactivate Remittance (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “Deactivate”.

The screenshot shows the 'Remittance Details' page. The left-hand navigation menu is expanded to show the 'Remittances' section, with 'Deactivate' selected. The main content area displays the following information:

- Remittance Id: [4152067](#)
- Remittance Amount: \$100.00
- Remitter Name: Remitter Name Here
- Remittance Type: Check
- Check/Item Number: 45674
- Tax ID: ***5957
- Tax ID Type: S
- Source System: NF
- Effective Date: 12/02/2013
- Remaining Amount: \$0.00
- Schedule Number: 1045
- Schedule Date: 12/02/2013
- Receiving Office: Crawford, KS
- Dishonor Status: N
- Remittance Status: Active-Verified

Below this information is a 'Receipts' table:

ID	Collection Type	Amount
4039012	Direct Sales	\$100.00

At the bottom, there is an 'External Receipts' section with a table header: ID, Source System, Amount. Below the header, it states 'No External Receipt exists'.

At the very bottom of the page, the text 'NRRS-Web-7.0.1-SNAPSHOT' is visible.

The message, “Remittance has been deactivated.”, will be displayed. No further action is needed and the changes to the remittance have been completed.

The screenshot shows the 'Remittance Details' page after the deactivation. The left-hand navigation menu is expanded to show the 'Remittances' section, with 'Dishonor Remittance' selected. The main content area displays the following information:

- Remittance Id: [4152067](#)
- Remittance Amount: \$100.00
- Remitter Name: Remitter Name Here
- Remittance Type: Check
- Check/Item Number: 45674
- Tax ID: ***5957
- Tax ID Type: S
- Source System: NF
- Effective Date: 12/02/2013
- Remaining Amount: \$0.00
- Schedule Number: 1045
- Schedule Date: 12/02/2013
- Receiving Office: Crawford, KS
- Dishonor Status: N
- Remittance Status: Verified

A prominent message box at the top of the main content area contains an information icon and the text: "Remittance has been deactivated."

Below this information is a 'Receipts' table:

ID	Collection Type	Amount
4039012	Direct Sales	\$100.00

At the bottom, there is an 'External Receipts' section with a table header: ID, Source System, Amount. Below the header, it states 'No External Receipt exists'.

At the very bottom of the page, the text 'NRRS-Web-7.0.1-SNAPSHOT' is visible.

Notice FI-3194


5 Remittance and Receipt Modification Process (Continued)

H Receipt Amount Is More Than the Remittance Amount

If the receipt amount is greater than the remittance amount, the message, “The amount of this remittance does not currently cover all related receipt amounts. The remittance amount must balance before the remittance can be deposited.”, will be displayed on the Remittance Details Screen.

Home | About USDA | About NRRS | Help | Contact Us | Exit NRRS | Logout of eAuth

Remittance Details

 The amount of this remittance does not currently cover all related receipt amounts. The remittance amount must balance before the remittance can be deposited.

Remittance Id: 4152068	Effective Date: 12/03/2013
Remittance Amount: \$1,000.00	Remaining Amount: (\$500.00)
Remitter Name: Remitter Name Here	Schedule Number: Not Deposited
Remittance Type: Check	Schedule Date:
Check/Item Number: 3134	Receiving Office: Crawford, KS
Tax ID: ***5957	Dishonor Status: N
Tax ID Type: S	Remittance Status: Unscheduled
Source System: NF	

Receipts

ID	Collection Type	Amount
4039013	Price Support Farm Storage Facility Loans	\$1,500.00

External Receipts

ID	Source System	Amount
No External Receipt exists		

NRRS-Web-7.0.1-SNAPSHOT

Verify the remittance amount from the check. If the remittance amount is incorrect, then correct the amount. If the remittance amount is correct, adjust the receipt. The schedule of deposits **cannot** be prepared unless the remittance and receipts are in balance.

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

H Receipt Amount Is More Than the Remittance Amount (Continued)

The message, “One or more remittances do not balance with their receipt(s). Please correct these remittances and prepare the schedule of deposit again.”, will be displayed. The remaining amount is negative (\$500). This remittance must be correct to close the schedule. CLICK “**Cancel**” if the remittance amount is correct.

Remittance Id	Effective Date	Remitter Name	Type	Source System	Remittance Amount	Remaining Amount
4152068	12/03/2013	Remitter Name Here	Check	NF	\$1,000.00	(\$500.00)

The Welcome to the NRRS Homepage will be displayed. Under “Remittances”, CLICK “**Manage/Search Remittance**”.

Current Office: CRAWFORD COUNTY FARM SERVICE AGENCY

Welcome to the National Receipts & Receivables System. Please use the menu options at the left to select the appropriate function

i No remittances have been received in the previous business day that have not been added to a schedule of deposit.

5 Remittance and Receipt Modification Process (Continued)

H Receipt Amount Is More Than the Remittance Amount (Continued)

The Manage/Search Remittances Screen will be displayed. Under “Unscheduled Remittances”, click applicable “**Remittance Id**” link.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
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Manage/Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
4152068	Remitter Name Here	3134	\$1000.00	\$1500.00	\$-500.00

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
----------------	----------------	-------------------	--------------------	----------------	-------------------

Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:


Check/Item Number:

NRRS-Web-7.0.1-SNAPSHOT

5 Remittance and Receipt Modification Process (Continued)

H Receipt Amount Is More Than the Remittance Amount (Continued)

The Remittance Details Screen will be displayed. Under “Remittances”, CLICK “Adjust Remittance” to correct the remittance amount.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth							
<p>Remittances</p> <p>Create Receipt</p> <p>Adjust Remittance</p> <p>Add Remarks</p> <p>View History</p> <p>Print/View Details</p> <p>Main Menu</p> <p>Go To</p> <p>NPS</p> <p>OLP</p> <p>eFMS</p> <p>FSA-FS</p> <p>FI</p>	<p>Remittance Details</p>						
	 The amount of this remittance does not currently cover all related receipt amounts. The remittance amount must balance before the remittance can be deposited.						
	Remittance Id: 4152068	Effective Date: 12/03/2013					
	Remittance Amount: \$1,000.00	Remaining Amount: (\$500.00)					
	Remitter Name: Remitter Name Here	Schedule Number: Not Deposited					
	Remittance Type: Check	Schedule Date:					
	Check/Item Number: 3134	Receiving Office: Crawford, KS					
	Tax ID: ***5957	Dishonor Status: N					
	Tax ID Type: S	Remittance Status: Unscheduled					
	Source System: NF						
<p>Receipts</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Collection Type</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>4039013</td> <td>Price Support Farm Storage Facility Loans</td> <td>\$1,500.00</td> </tr> </tbody> </table>		ID	Collection Type	Amount	4039013	Price Support Farm Storage Facility Loans	\$1,500.00
ID	Collection Type	Amount					
4039013	Price Support Farm Storage Facility Loans	\$1,500.00					
<p>External Receipts</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Source System</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3">No External Receipt exists</td> </tr> </tbody> </table>		ID	Source System	Amount	No External Receipt exists		
ID	Source System	Amount					
No External Receipt exists							
<p><small>NRRS-Web-7.0.1-SNAPSHOT</small></p>							

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

H Receipt Amount Is More Than the Remittance Amount (Continued)

The Update Remittance Screen will be displayed. Correct the remittance amount and CLICK “Submit”.

Notes: If the remittance is **not** on a schedule of deposit, any field can be updated on the remittance.

With NRRS, any repayment to FSA can be deposited at any location. If the repayment needs to be applied to a program on System 36, the receiving office shall call the loan originating office to record the repayment. Then the repayment **must** be entered in NRRS under the office who received the collection.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth					
<h3>Update Remittance</h3>											
Remittance Id:	4152068										
Remittance Amount: \$	<input type="text" value="1000.00"/>	?									
Effective Date: (mm/dd/yyyy)	<input type="text" value="12/03/2013"/>	?									
Remitter Name:	<input type="text" value="Remitter Name Here"/>	?									
Remittance Type:	<input type="text" value="Check"/>	?									
Check/Item Number:	<input type="text" value="3134"/>	?									
<h4>Select Remittance Owner</h4>											
Tax ID:	<input type="text"/>										
Tax ID Type:	<input type="text" value="S-SSN"/>										
	<input type="button" value="Search"/>										
	<table border="1"><thead><tr><th>Acct Cust ID</th><th>Customer Name</th><th>Producer Source</th></tr></thead><tbody><tr><td><input checked="" type="radio"/></td><td><input type="text"/></td><td>SCIMS</td></tr></tbody></table>	Acct Cust ID	Customer Name	Producer Source	<input checked="" type="radio"/>	<input type="text"/>	SCIMS				
Acct Cust ID	Customer Name	Producer Source									
<input checked="" type="radio"/>	<input type="text"/>	SCIMS									
<input type="button" value="Submit"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>											
NRRS-Web-7.0.1-SNAPSHOT											

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

H Receipt Amount Is More Than the Remittance Amount (Continued)

In this example, the remittance amount has been changed from “1000.00” to “1500.00”.
CLICK “Submit”.

Home	About USDA	About NRRS	Help	Contact Us	Exit NRRS	Logout of eAuth
Update Remittance						
Remittance Id:	4152068					
Remittance Amount: \$	<input type="text" value="1500.00"/>	?				
Effective Date: (mm/dd/yyyy)	<input type="text" value="12/03/2013"/>	?				
Remitter Name:	<input type="text" value="Remitter Name Here"/>	?				
Remittance Type:	<input type="text" value="Check"/>	?				
Check/Item Number:	<input type="text" value="3134"/>	?				
Select Remittance Owner						
Tax ID:	<input type="text"/>					
Tax ID Type:	<input type="text" value="S-SSN"/>					
	<input type="button" value="Search"/>					
	Acct Cust ID	Customer Name	Producer Source			
<input checked="" type="radio"/>	<input type="text"/>	<input type="text"/>	SCIMS			
<input type="button" value="Submit"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>						
NRRS-Web-7.0.1-SNAPSHOT						

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5 Remittance and Receipt Modification Process (Continued)

H Receipt Amount Is More Than the Remittance Amount (Continued)

The Remittance Adjust Confirmation Screen will be displayed. CLICK “Confirm”.

Home About USDA About NRRS Help Contact Us Exit NRRS Logout of eAuth	
Remittance Adjust Confirmation	
Remittance Amount: \$1,500.00	Effective Date: 12/03/2013
Remitter Name: Remitter Name Here	
Remittance Type: Check	Tax ID: <input type="text"/>
Check/Item Number: 3134	Tax ID Type: S
Confirm Back Cancel	
NRRS-Web-7.0.1-SNAPSHOT	

The Remittance Details Screen will be displayed. The message, “Remittance was successfully updated.”, will be displayed.

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Remittances Create Receipt Adjust Remittance Add Remarks View History Print/View Details Main Menu Go To NPS OLP eFMS FSA-FS FI	Remittance Details  Remittance was successfully updated. Remittance Id: 4152068 Effective Date: 12/03/2013 Remittance Amount: \$1,500.00 Remaining Amount: \$0.00 Remitter Name: Remitter Name Here Schedule Number: Not Deposited Remittance Type: Check Schedule Date: Check/Item Number: 3134 Receiving Office: Crawford, KS Tax ID: ***5957 Dishonor Status: N Tax ID Type: S Remittance Status: Unscheduled Source System: NF						
Receipts							
<table border="1"><thead><tr><th>ID</th><th>Collection Type</th><th>Amount</th></tr></thead><tbody><tr><td>4039013</td><td>Price Support Farm Storage Facility Loans</td><td>\$1,500.00</td></tr></tbody></table>		ID	Collection Type	Amount	4039013	Price Support Farm Storage Facility Loans	\$1,500.00
ID	Collection Type	Amount					
4039013	Price Support Farm Storage Facility Loans	\$1,500.00					
External Receipts							
<table border="1"><thead><tr><th>ID</th><th>Source System</th><th>Amount</th></tr></thead><tbody><tr><td colspan="3">No External Receipt exists</td></tr></tbody></table>		ID	Source System	Amount	No External Receipt exists		
ID	Source System	Amount					
No External Receipt exists							
NRRS-Web-7.0.1-SNAPSHOT							

Notice FI-3194

5 Remittance and Receipt Modification Process (Continued)

H Receipt Amount Is More Than the Remittance Amount (Continued)

Now that the remittance has been corrected and is in balance with the receipt amount, the schedule of deposit can be prepared.

Note: The error message is no longer displayed and the schedule of deposit can be prepared.

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Schedule of Deposit Details

Deposit Type: Check/OTC-Net
Location: CRAWFORD COUNTY FARM SERVICE AGENCY

Existing Remittances

Remittance Id	Effective Date	Remitter Name	Type	Source System
4152068	12/03/2013	Remitter Name Here	Check	NF

Total Number of Remittances: 1
Total Number of Receipts: 1
Total Deposit Amount :

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5 Remittance and Receipt Modification Process (Continued)

I Receipt Amount Is Less Than Remittance Amount

From the Welcome to the NRRS Homepage (subparagraph H), under “Remittances”, CLICK “Manage/Search Remittance”. The “Remaining Amount” under “Unscheduled Remittances” is the amount still requiring another receipt or refund to be created.

Note: If the remittance and receipts are not in balance when the schedule of deposit is being prepared, the message, “One or more remittances do not balance with their receipt(s). Please correct these remittances and prepare the schedule of deposit again.”, will be displayed.

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Manage/Search Remittances

Unscheduled Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
4152068	Remitter Name Here	3134	\$2000.00	\$1500.00	\$500.00

Active Remittances

Remittance Id:	Remitter Name:	Check/Item Number	Remittance Amount:	Receipt Amount	Remaining Amount:
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Search

Receipt ID:

Remittance Id:

Tax ID:

Tax ID Type:

Check/Item Number:

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