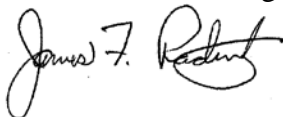


For: State Offices

**Additional FY 2015 Funds Available for Real Estate Appraisals and Loan Servicing Contracts**

Approved by: Acting Deputy Administrator, Farm Loan Programs



**1 Availability of Additional Funds**

**A Background**

An additional \$1,400,000 of funding has been added to DAFLP’s Salaries and Expenses account for FY 2015. There will be no re-programming of funds to the individual State allotments. These funds will be available to State Offices for payment of costs associated with the following FLP activities:

- real estate appraisals (\$1,000,000)
- contracts related to loan servicing (\$400,000).

**Note: Funds can only be used for non-recoverable cost items.**

**B Purpose**

This notice announces the availability of these additional funds to be used as a supplemental account for the appropriate purposes. Funds for real estate appraisals are available to all State Offices who have exhausted their available funding. Funds for uses related to loan servicing (real estate, chattel, and crop inspections, year-end analysis, and other similar contracted services) are for exclusive use by State Offices indicating a need for supplemental funds in the June 2015 PLCE “A” survey.

**C Using Designated Codes**

The codes for using these funds are:

- “58413284RELOAN” for real estate/FO loan expenses
- “58413284OPLOAN” for OL expenses.

The budget object code 2570 will be used for these transactions. The codes are designed to be used for transactions created in the Integrated Acquisition System or for transactions made through a Government-issued purchase card. State officials will follow normal contracting guidelines for services that exceed the micro-purchase limit.

<b>Disposal Date</b>	<b>Distribution</b>
October 1, 2015	State Offices

## Notice FLP-722

### 1 Availability of Additional Funds (Continued)

#### C Using Designated Codes (Continued)

If a purchase card is used to obtain services listed in this notice, the purchase cardholder must re-allocate the transaction in US Bank AXOL to the applicable code listed in this subparagraph. Failure to re-allocate the transactions against either of these codes will result in the transactions being charged against the State Office's salary and expense account.

The codes described in this notice are **not** to be used for services other than those listed in this subparagraph.

If the contractor does not accept the purchase card then award must be made through IAS. The convenience check is not authorized to make these payments for 3 reasons:

- DR 5013-6 states "the use of convenience checks is appropriate only if there is no other way, under the circumstances of the required transaction, to accomplish the transaction"
- IAS is the alternative to using the purchase card for these payments
- there is no appropriate DCIA waiver code as required by Procurement Advisory 52.

**Note:** Funds will **not** be used to pay travel costs associated with these activities.

#### D Contact

Direct any questions about this notice to LMD at 202-720-3889.