

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice FSFL-122

For: State and County Offices

**FY 2016 FSFL Approved Apportionment and Limited FY 2016 FSFL
Transactions Authorized Until Further Notice**

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

The FSFL program receives an apportionment each FY to fund FSFL's approved for that FY. The FY 2016 FSFL apportionment has been approved by OMB.

Although OMB has approved the FY 2016 FSFL apportionment, OBF must establish FY 2016 FSFL budget accounting codes; therefore, there will be a delay in processing and funding FY 2016 FSFL requests.

We expect FY 2016 FSFL activities to resume by mid October 2015.

B Purpose

This notice informs State and County Offices that:

- FY 2016 FSFL apportionment has been approved
- limited FY 2016 FSFL transactions may continue according to paragraph 2
- the National Office will provide notification immediately, when notified by OBF, that FY 2016 FSFL's can be approved and obligated in DLS.

C Contact

If there are questions about this notice, contact Toni Williams, PSD by one of the following:

- e-mail to **toni.williams@wdc.usda.gov**
- telephone at 202-720-2270
- FAX at 202-690-3307.

Disposal Date	Distribution
March 1, 2016	State Offices; State Offices relay to County Offices

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2 FY 2016 FSFL Authorized Transactions

A Accepting FY 2016 CCC-185, FSFL Requests

Until further instructions are provided, State and County Offices shall continue to:

- accept FY 2016 FSFL requests and application fee of \$100 per borrower for each FSFL, according to subparagraph B
- enter FY 2016 FSFL's in DLS.

Notes: Approving or obligating FY 2016 FSFL's in DLS is **not** authorized at this time.

Requesting a credit report through Data Facts, Inc., is **not** authorized until further notice.

FY 2015 obligated FSFL's may still be decreased or increased in DLS, according to 2-FSFL, paragraphs 351 and 352.

Until notified by the National Office:

- FY 2016 funding in eFMS for lien search and UCC filing fees is unavailable and should **not** be processed
- users who attempt to process a lien search or UCC filing payment will receive an error because of unavailable funds
- increases to obligated FY 2015 FSFL's are not available
- NRRS reimbursable fees for FSFL's are **not** available.

State and County Offices **shall** continue to enter FSFL annual installment payments in DLS only, according to 2-FSFL, paragraph 462.

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2 FY 2016 FSFL Authorized Transactions (Continued)

B Recording FSFL Application Fee in NRRS

For FY 2016 FSFL requests received, State and County Offices **must** correctly record the \$100 FSFL application fee as “16FSFLFEES”, under “**Direct Sales**” Collection Type in NRRS.

The correct NRRS FSFL application fee code **must** be selected based on the FY the FSFL request will be approved by STC or COC.

Example: A FSFL request was received in the County Office on October 2, 2015, and the FSFL request was approved by the COC on October 19, 2015. The NRRS FSFL application fee code “16FSFLFEES” must be used for the FY 2016 approved FSFL.

Note: If the application fee is received in FY 2015, but FSFL is not approved until FY 2016, the application fee **must** be re-entered in the system as “16FSFLFEES”. State Offices **must** contact the National Office for instructions before deleting and re-entering “XXFSFLFEES”.

3 Action

A State Office Action

State Offices shall:

- assist County Offices with questions about this notice
- contact PSD with questions according to subparagraph 1 C.

B County Office Action

County Offices shall contact the State Office for questions or concerns about procedure in this notice.