

For: State and County Offices

**New FSFL Regulatory Provisions: Microloans, Portable (New or Used)
Structures, Equipment and Storage and Handling Trucks**

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

The FSFL Program provides low-cost financing for producers to build or upgrade on-farm storage, handling facilities, and storage and handling trucks. FSFL's can be used for items such as drying and cooling equipment, safety equipment, cold storage buildings, hay barns, and grain bins. The FSFL program benefits producers who lack local commercial storage options or have limited marketing options for their commodities at harvest time.

Having on-farm storage helps producers to sell their crop at a time when the market is favorable for them, rather than being forced to sell immediately after harvest or pay for commercial storage. Producers can use on-farm storage to store livestock feed grown on-farm, rather than buying feed. On-farm storage allows producers to better serve their customers throughout the year. FSFL's are for storage and handling facilities and equipment, and storage and handling trucks only, and not for crop production equipment.

This notice announces new FSFL provisions at 7 CFR 1436 which include:

- FSFL microloans – loans up to \$50,000 (aggregate outstanding balance), 5 percent down payment, and reduced documentation for determining the storage capacity need
- storage and handling equipment (portable or permanently affixed, new or used)
- storage and handling trucks (new or used)
- all FSFL-financed equipment, structures and storage and handling trucks must have a useful life for at least the FSFL term

Note: Commonly asked questions and answers are provided in Exhibit 1.

Disposal Date	Distribution
January 1, 2017	State Offices; State Offices relay to County Offices

Notice FSFL-138

1 Overview (Continued)

A Background (Continued)

Expanding the FSFL program to authorize FSFL microloans is intended to assist smaller start-up farm and/or niche-type operations, and require a smaller down payment, which may not be able to meet the existing 3-year production requirement; however, producers of **all** eligible FSFL commodities may apply. Also, portable equipment (new or used) can keep the costs of facilities and handling equipment down which is especially beneficial to smaller operations that may have lower gross incomes available to repay the FSFL.

FSFL regulations at 7 CFR 1436 incorporating these changes were published as a final rule in CFR on April 28, 2016.

New provisions in this notice are available to producers of **all** eligible commodities.

Producers must use the FSFL collateral for the intended purpose of storing, handling and/or transporting the eligible commodities.

Important: Authority is provided to allow producers to update their FSFL request with the new provisions if the FSFL request has not been approved by STC or COC and obligated in DLS before issuance of this notice.

Note: 1-FSFL will be amended to incorporate the changes detailed in this notice.

B Purpose

This notice:

- obsoletes Notice FSFL-135
- must be used for administering new FSFL provisions
- provides authorization to process FSFL requests received on or after April 29, 2016, through August 12, 2016. See subparagraph 2 C
- provides new FSFL provisions for:
 - FSFL microloan
 - storage and handling equipment (new or used, and permanently affixed or portable)
 - storage and handling trucks (new or used)

Notice FSFL-138

1 Overview (Continued)

B Purpose (Continued)

- authorization to State and County Offices to accept CCC-185's for new FSFL provisions
- instructions for completing CCC-185 and entering CCC-185's in DLS
- approval requirements
- pertinent loan information
- 1-FSFL (Rev. 2) references for FSFL policy and procedure
- questions and answers (Exhibit 1)
- CCC-195 Checklists.

Note: FSFL policies for compliance checks and servicing FSFL's disbursed using the new provisions will be issued in a forthcoming FSFL notice and/or 1-FSFL amendment.

C Contacts

The following provides contacts if there are questions.

IF located in a...	THEN contact...
County Office	State Office.
State Office	any of the following, as applicable: <ul style="list-style-type: none">• Toni Williams for FSFL policy by either of the following:<ul style="list-style-type: none">• e-mail to toni.williams@wdc.usda.gov• telephone at 202-720-2270• George Pryor for FSFL policy by either of the following:<ul style="list-style-type: none">• e-mail to george.pryor@wdc.usda.gov• telephone at 202-690-4799• Laura Schlote for FSFL automation by either of the following:<ul style="list-style-type: none">• e-mail to laura.schlote@wdc.usda.gov• telephone at 202-720-7785.

2 Action

A State Office Action

State Offices shall:

- ensure that all County Offices are following the policy in this notice
- assist County Offices with questions on the information in this notice
- contact PSD with any questions they may have about this notice according to subparagraph 1 C.

B County Office Action

County Offices shall:

- **refer to this notice when Notice FSFL-135 is referenced**
- begin accepting CCC-185's (dated 8-1-16), according to this notice
- immediately comply with procedure in this notice, 1-FSFL, and 2-FSFL
- continue to follow 1-FSFL, paragraph 10 for FSFL approval authority
- ensure environmental reviews have been completed for **all** FSFL requests, according to 1-EQ and 1-FSFL (Rev. 2) paragraphs 109 and 110 and this notice
- file a copy of the storage capacity calculator, if applicable in the producer's file folder
- complete required CCC-195 checklists
- contact the State Office for guidance if there are questions or concerns about the policy and procedure in this notice on determining:
 - FSFL microloan provisions
 - eligible components, storage structures, equipment and storage and handling trucks
- continue to follow policies in Notices FSFL-125 through FSFL-133 and FSFL-136, as applicable, 1-FSFL (Rev. 2), and 2-FSFL.

Note: A helpful FSFL table is provided in Exhibit 5 that includes loan and facility types, down payment requirement, maximum loan amount, and applicable loan terms, based on new or used equipment.

2 Action (Continued)

C Authorization for FSFL's Received on April 29, 2016, through August 12, 2016

If a producer purchased a portable storage structure, eligible drying and handling equipment and/or a storage and handling truck within 30 calendar days prior to April 29, 2016, through August 12, 2016, authorization is provided to allow the producer to submit the FSFL request and dated statement with the intent to purchase, sales contract, receipt, order, or invoice for the purchase and process the FSFL.

For questionable situations, State Offices must contact the National Office, according to subparagraph 1 C and additional guidance will be provided.

3 Definitions and Eligible Commodities

A New FSFL Definitions

The following new FSFL definitions are provided to further clarify terms provided in this notice.

Facility means any on-farm storage and handling facility or structure, storage and handling equipment, or storage and handling truck, for which a producer may receive FSFL financing to acquire or upgrade. Such facilities can be new or used, fixed or portable.

Facility loan commodity means corn, grain sorghum, oats, wheat, barley, rice, raw or refined sugar, soybeans, sunflower seed, canola, rapeseed, safflower, flaxseed, mustard seed, crambe, sesame seed, other grains and oilseeds as determined and announced by CCC, dry peas, lentils, or chickpeas harvested as whole grain, peanuts, hay, renewable biomass, fruits and vegetables (including nuts), aquaculture, floriculture, hops, milk, rye, triticale, maple sap, honey, meat, poultry, eggs, cheese, butter, yogurt, and other storable commodities as determined by the Secretary. Corn, grain sorghum, wheat, and barley are included whether harvested as whole grain or other than whole grains.

FSFL microloan means a loan for which the producer's aggregate outstanding FSFL balance will be equal to or less than \$50,000 at the time of loan application and disbursement. The terms for a FSFL microloan are 3, 5, or 7 years.

3 Definitions and Eligible Commodities (Continued)

Off-farm paid labor means any laborer that does not work for the applicant on a regular basis and who is not hired as a seasonal worker.

Portable equipment and storage structures means non-affixed equipment and storage containers that are manufactured to be mounted, hitched, or transported with a farm vehicle, truck, or trailer and its primary function is to store or handle eligible facility loan commodities at different farm, market, or storage locations. Examples of portable equipment include, bulk tanks, conveyors, augers, vacuums, pilers, scales, batch dryers, and storage containers.

Storage and handling truck means a CCC-approved commodity storage truck or van designed to carry eligible commodities and **may** be equipped with a variety of mechanical refrigeration systems and will be used to store, handle, and move eligible commodities from the producer's farm location to market or storage. In general, storage and handling truck FSFLs may be \$100,000 or less, have a maximum of four axles with a gross weight rating of 60,000 pounds or less.

Term of loan means the duration, in years, of a loan payable in a fixed number of equal installments. The terms for an FSFL are 3, 5, 7, 10, or 12 years.

Note: Used storage structures, equipment and storage and handling trucks shall have a maximum term of 3 or 5 years only.

B Eligible FSFL Commodities

See Exhibit 2 for eligible commodities authorized for FSFL.

For commodities **not** currently identified as eligible for FSFL's and the need has been determined by STC, the State Office shall prepare a written document to justify the addition of the species and send it by e-mail to Toni Williams at **toni.williams@wdc.usda.gov**.

The justification document should, at a minimum, provide the following:

- general information about the commodity, including its use
- storage needs
- market for the requested commodity.

Note: Because of the work involved with obtaining approval for a new commodity, a prompt decision should not be expected.

4 FSFL Microloan Provisions

A FSFL Microloan Amount

The maximum amount of an FSFL microloan shall **not** exceed an aggregate outstanding FSFL balance of \$50,000. Therefore, if a producer currently has an outstanding FSFL in the amount of \$20,000, the producer is eligible for an FSFL microloan of no more than \$30,000.

State and County Offices are required to verify in DLS, that **the aggregate outstanding FSFL** balance does **not** exceed \$50,000 at the time of loan approval **and** disbursement.

A nonrefundable \$100 application fee per borrower is required per FSFL microloan request.

A financial analysis is required for all FSFL microloan requests.

Note: Partial and final disbursements are applicable to an FSFL microloan.

B FSFL Microloan Terms

The FSFL microloan shall have a maximum term of 3, 5 or 7 years for **new** and 3 or 5 years for **used** storage structures, equipment and storage and handling trucks, from the date of the execution of CCC-186.

STC has authority to establish policy when determining whether new and used equipment may be listed on one FSFL request or separate requests.

The STC authority must be documented in the STC regular meeting minutes.

Example: John Clark submitted one FSFL request in the amount of \$46,000, for a new portable grain vacuum and used batch dryer. The maximum loan term for the **new** portable grain vacuum is 7 years. The maximum loan term for the **used** batch dryer is 5 years. Because both eligible FSFL components are on the FSFL request, the maximum loan term is 5 years (using the maximum loan term for used equipment).

4 FSFL Microloan Provisions (Continued)

B FSFL Microloan Terms (Continued)

Notes: Based on authorization provided to STC's in this subparagraph for determining if new and used equipment can be included on one FSFL request, the loan term must be limited to the eligible FSFL component with the lowest term.

The STC authorization and example also applies to a regular FSFL (maximum loan amount \$500,000) when a new and used storage structure, handling equipment or storage and handling truck FSFL request is received in the County Office.

All FSFL-financed equipment, structures and storage and handling trucks (new or used) must have a useful life for at least the FSFL term.

An FSFL microloan should be made available to producers of **all** commodities, provided that eligibility requirements are satisfied.

C Down Payment

A minimum down payment for an **FSFL microloan** shall be:

- 5 percent of the eligible net costs
- made by the applicant to the supplier, contractor, seller, supplier or to the County Office at loan closing.

Example: The producer's FSFL microloan request was approved for \$50,000. Supported by a dated sales contract, the net cost of the equipment included on the FSFL microloan request is \$53,000. The minimum down payment of 5 percent of \$53,000, is \$2,650. Although, the total net cost of the equipment is \$53,000, and the dated sales contract indicates \$2,650, was paid to the supplier, the FSFL microloan maximum amount of \$50,000, will be disbursed to the producer. The difference of \$350 must be paid by the producer and shall not be the responsibility of CCC.

See subparagraph 12 A for additional guidance for collection of the minimum down payment when the producer has not made a down payment to the contractor, seller or supplier.

An FSFL disbursement calculator for the microloan **must** be completed and filed in the producer's FSFL folder before the FSFL microloan is disbursed. See Exhibit 3.

4 FSFL Microloan Provisions (Continued)

D Monthly Interest Rates

The interest rate for FSFL microloan shall be the rate:

- equivalent to Treasury securities of a comparable term in effect during the month of the initial FSFL approval by STC or COC
- in effect for the FSFL term of 3, 5, or 7 years
- applicable to both a partial and final disbursement.

The rates will be:

- updated monthly
- published on FSA's Internet web site
- posted in County Offices
- automatically downloaded to the FSFL interest rate table in DLS.

E Storage Need Self-Certification

The provisions provided in this subparagraph apply to producers of **all** eligible FSFL commodities.

Producers may self-certify to the storage capacity need when the aggregate outstanding balance is equal to \$50,000, or less. A written storage need waiver request from the producer is **not** required at the time of loan request and during the term of the FSFL.

The storage need self-certification, must be:

- completed on a worksheet calculator available at <http://www.fsa.usda.gov/programs-and-services/price-support/Index>
- filed in the producer's FSFL folder.

The self-certified information will be used by STC's and COC's when reviewing the FSFL microloan request to determine production reasonableness for the storage capacity need.

SED's may approve State Office developed storage capacity worksheet calculators for determining the FSFL storage structure need. National Office concurrence is **not** required.

See 1-FSFL, Part 3 and the applicable Notices FSFL-127 through FSFL-133 for determining storage need for new eligible commodities.

4 FSFL Microloan Provisions (Continued)

E Storage Need Self-Certification (Continued)

Important: For all storage structure FSFL's, the:

- storage capacity calculator worksheet **must** be attached to CCC-185
- producer **must** sign and date the storage capacity calculator worksheet certifying to the requested storage need.

Notes: In most instances, using the producer's actual yield and production records for the eligible commodity, provides better information for calculating the producer's storage need.

According to 2-CP, subparagraph 322 C State and County Offices may spot check any producer **not** identified on the national producer selection list if there is reason to question the producer's compliance with any program provisions. The National Office will annually determine if additional producers should be added to the national producer selection list for compliance.

The requirement to document 3 years of production history to determine storage needs will remain for regular FSFL's to producers with an aggregate outstanding FSFL balance greater than \$50,000.

5 Storage and Handling Equipment

A Eligible Storage Facilities

FSFL's shall only be made for purchasing, installing or acquiring eligible **new or used** storage facilities, including pre-fabricated structures, drying and handling equipment, and bulk tanks, having a useful life for the entire FSFL term and may be **portable or permanently affixed**.

A storage capacity calculator worksheet must be:

- attached to CCC-185
- completed for all **storage structure** FSFL requests **only**
- filed in the producer's FSFL folder.

5 Storage and Handling Equipment (Continued)

A Eligible Storage Facilities (Continued)

The area to house handling equipment or storage and handling trucks in the storage structure is **ineligible** for FSFL.

The costs associated with the shed/structure to house and protect electronic and control equipment is considered eligible for all FSFL commodities.

FSFL eligible storage facilities must be built, installed or acquired:

- of such quality that the structure can be insured
- to protect the FSFL commodity from contaminants and weather.

Eligible portable storage facilities and containers include manufactured storage containers that may be used when transported, hitched, or mounted on a trailer or truck for the purpose of storing and handling eligible commodities.

The list of eligible storage facilities designed for the eligible FSFL commodity includes the following:

- conventional type cribs or bins
- walk-in prefabricated storage coolers or containers
- oxygen-limiting and other upright silo-type structures
- flat-type storage structures
- cheese storage structures
- concrete foundations, aprons, pits, and pads, including site preparation, labor, and material, essential to the proper operation of the storage and handling equipment
- cold storage structures suitable for storing eligible livestock carcasses as provided in FSFL-131
- concrete pads without walls or separate, detachable sides on which an FSFL commodity is stored

5 Storage and Handling Equipment (Continued)

A Eligible Storage Facilities (Continued)

- bunker-type, horizontal, or open silo structures, with at least 2 concrete walls and a concrete floor
- portable storage containers, essential to the proper storage of the eligible commodity
- bulk tanks suitable for storing honey, maple sap, and milk
- uptake and discharge re-circulatory systems that are used for storage and holding tanks for aquaculture products, wherein the water used is exclusively from on farm aquifers and is discharged back on the farm

Note: FSFL's are **not** authorized when the holding or storage structure will have uptake or discharge water that comes from natural sources, tributaries, coastal and ocean waters, or perennial waterways.

- renovations of existing storage, according to 1-FSFL, paragraph 41, without an increase in storage capacity
- remanufactured oxygen-limiting storage structures built to the original manufacturer's design specifications using original manufacturer's rebuild kits designed for FSFL commodity storage.

Notes: STC's:

- are strongly encouraged to only allow rebuild kits from the original manufacturer of oxygen-limiting storage structures to ensure that these structures are rebuild correctly and ensure the safety of the structure
- are authorized to approve rebuild kits from original manufacturer of oxygen-limiting storage structures for FSFL's \$25,000 or less
- may request a DAFP waiver to allow companies other than the original manufacturer of the oxygen-limiting storage structure to supply rebuild kits for FSFL-financed structures.

DAFP waiver requests shall:

- follow 1-FSFL, paragraph 25
- be for the specific company located at a specified location
- be submitted **before** approving FSFL's using manufacturer's rebuild kits
- include copies of all pertinent information about the following:
 - company
 - how their rebuild kits are manufactured
 - warranty offered on their rebuild kits.

5 Storage and Handling Equipment (Continued)

B Eligible Equipment and Handling Components

FSFL-financed equipment and handling components must be used for an eligible commodity and for the purpose for funds acquired to purchase, construct, assemble or install for the entire FSFL term and **may be portable or permanently affixed**.

The **new or used** equipment and handling components must **not** have been purchased before the FSFL request was submitted in the County Office, **except** for provisions included in subparagraph 2 C.

Along with the FSFL request, a dated statement with the intent to purchase or sales contract/order must be provided. The dated statement with the intent to purchase or sales contract/order must include the location and description of the equipment and handling components. Also, see subparagraph 8 A.

A storage capacity calculator worksheet is **not** required for handling equipment only FSFL requests.

A FSA-850 must be completed for a handling equipment FSFL request; however, a site visit to complete the FSA-850 is not required. See Exhibit 6 for an example of a completed FSA-850 for a handling equipment FSFL.

State and County Office employees must be allowed to inspect the equipment and handling components, when necessary, before approval to determine fair and reasonable value, according to subparagraph 7 B.

The following provides eligible equipment and handling components, **new or used, portable or permanently affixed, with a useful life of at least the term of the loan**, for all eligible FSFL commodities:

- augers
- automatic bale stackers
- baggers, excluding bags
- back-up generators
- bale accumulators
- bale band-its, excluding ties
- bale wrappers, excluding wrapping supplies
- bottler systems for honey and milk, excluding honey and milk containers
- boxers

5 Storage and Handling Equipment (Continued)

B Eligible Equipment and Handling Components (Continued)

- brush polishers
- bulk bin tippers
- case palletizers
- circulation fans
- conveyors
- cold dip tanks
- drying tunnels
- dryers
- dumpers
- dump carts
- electrical equipment, such as lighting, motors, and wiring integral to the proper operation of an eligible structure
- food safety-related equipment, such as sanitizing or pre-washing filter tanks
- freezers, including blast freezers
- front and rear-end loader attachments
- grain carts with auger systems
- grain hauler trailers
- grain vacuums
- gravity flow wagons
- gripper attachments
- hay spears
- hay wagons

5 Storage and Handling Equipment (Continued)

B Eligible Equipment and Handling Components (Continued)

- hoppers
- hydrolifts
- hydrocoolers
- ice machines
- lines to evaporator
- liquefied petroleum tanks to fuel dryers
- quality graders
- pallet jacks
- pilers
- plumbing installed from the milk bulk tank for cleaning purposes
- racking system
- refrigeration units or systems
- roller spray units

5 Storage and Handling Equipment (Continued)

B Eligible Equipment and Handling Components (Continued)

- safety equipment meeting OSHA requirements, as required by CCC, such as lighting and ladders

Note: County Offices are **not** responsible for determining that equipment meets OSHA standards.

- self-propelled fork lifts
- shelves
- skid steers
- sizers
- sorting bins and/or tables
- self-dumping or non-dumping hay trailers
- telehandler
- washers
- waxers

Note: Not to include truck washers or waxers.

- weight graders
- weight scales:
 - portable
 - concrete installed weigh scales to weigh the FSFL commodity

Note: FSFL requests for weigh scales exceeding \$100,000, must be reviewed on a case by case basis by STC to determine whether the need is justified for the producer's operation.

5 Storage and Handling Equipment (Continued)

B Eligible Equipment and Handling Components (Continued)

- equipment to improve, maintain, or monitor the quality of stored FSFL commodities, such as cleaners, moisture testers, and heat detectors, along with a proposed storage facility
- handling and drying equipment determined by COC to be needed and essential to the proper functioning of a storage system
- electrical equipment, such as pumps, lighting, motors, and wiring, integral to the proper operation of the storage and handling equipment, **excluding** installing electrical service to the electrical meter.

State Offices **must** contact the National Office, according to subparagraph 1 C, when there are questions about eligible and ineligible drying and handling equipment.

1-FSFL, paragraph 36 will be amended to include these provisions.

C Ineligible Storage Facilities and Handling Equipment

Ineligible storage and handling equipment includes the following for all commodity types:

- structures of a temporary nature **not** having a useful life of the term of the loan
- aquaculture holding tanks when the holding or storage structure will have uptake or discharge water that comes from natural sources, tributaries, coastal and ocean waters, or perennial waterways
- milking parlor equipment
- storage structures to be used for a commercial purpose, as defined in 1-FSFL, Exhibit 2
- backhoes
- combines or tractors
- fuel trailers
- hay balers
- hay mowers

5 Storage and Handling Equipment (Continued)

C Ineligible Storage Facilities and Handling Equipment (Continued)

- hay rakes
- hay tedders
- pay (wheel) loaders
- milking machine pulsation units
- seed carts (pull type or trailered)
- silage blowers
- feed handling and processing equipment
- production and feed facilities
- livestock pens and trailers
- chicken houses
- greenhouses
- storage structures and handling equipment determined by STC or COC that are not suitable for the applicable commodity and does not have a lifespan of at least the term of the FSFL.

6 Eligible and Ineligible Storage and Handling Trucks

A Eligible Storage and Handling Trucks

FSFL-financed storage and handling trucks **new or used** must be used for the purpose for funds acquired for the entire FSFL term.

A storage capacity calculator worksheet is **not** required for eligible storage and handling truck FSFL requests.

Eligible storage and handling trucks, **new or used**, include the following, for FSFL purposes:

- cold storage trucks; a van or truck designed to carry perishable freight at specific temperatures. Cold storage trucks differ from simple insulated and ventilated vans which are commonly used for transporting fruit. Cold storage trucks can be ice-cooled or equipped with any variety of mechanical refrigeration systems.

6 Eligible and Ineligible Storage and Handling Trucks (Continued)

A Eligible Storage and Handling Trucks (Continued)

- flatbed trucks; truck that has an open body in the form of a platform with no side walls for easy loading and unloading. These trucks can be categorized into different sizes which range from: light, medium, or heavy duty, compact or full-size, or short and expandable beds
- grain trucks; a piece of farm equipment specially made to accommodate grain products and are traditionally truck chassis units with a mounted grain “dump” body where grain commodities are transported from a field to either a grain elevator or a storage bin
- storage trucks with a chassis unit; commonly referred to as a box truck, box van or straight truck, is a truck with a cargo body mounted on the same chassis with the engine and cab.

Storage and handling truck FSFL’s **may**:

- be \$100,000 or less
- have a maximum of four axles with a gross weight rating of 60,000 pounds or less.

Notes: The trailer is not to be included in the axle or weight limits.

There is no limit on the number of storage and handling truck FSFL requests a producer may submit; however, COC or STC must review the business operation to ensure the storage and handling trucks are not being purchased for a commercial operation.

Example: A producer submits a \$75,000 FSFL request for a new grain truck with a new trailer. The cost of the new grain truck is \$52,000 and the cost of the new trailer is \$23,000. Because the grain truck is less than \$100,000, and the GWR is less than 60,000 pounds, the FSFL is acceptable. There are no axle or weight limits for the trailer.

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6 Eligible and Ineligible Storage and Handling Trucks (Continued)

A Eligible Storage and Handling Trucks (Continued)

The National Office will review on a case by case basis the need for an operation's FSFL request to exceed these limits when purchasing a storage and handling truck.

A FSA-850 must be completed for a storage and handling truck; however, a site visit is not required. See Exhibit 6 for an example of FSA-850 for a storage and handling truck FSFL request.

State Offices **must** contact the National Office, according to subparagraph 1 C, when there are questions about eligible and ineligible storage and handling trucks.

Producers requesting a storage and handling truck FSFL **must**:

- properly register the truck with the applicable State Motor Vehicle Administration (MVA) and all State and local MVA laws and insurance
- obtain a clear Certificate of Title
- use the FSFL collateral for at least the entire FSFL term
- provide a valid vehicle identification number (VIN)
- obtain the required State emissions and vehicle inspection
- obtain full coverage (comprehensive and collision) automobile insurance policy which must be renewed annually throughout the term of the loan
- STC has authority to determine a statewide minimum full coverage automobile insurance deductible
- liability insurance only is **not** acceptable automobile coverage.

6 Eligible and Ineligible Storage and Handling Trucks (Continued)

A Eligible Storage and Handling Trucks (Continued)

Notes: The automobile insurance policy must be provided to the County Office, according to policy established at subparagraphs 8 A and 9 C.

See subparagraph 8 A for State supplemental policy requirements.

The required lien search fees and UCC-1 filings are paid by CCC.

For questionable situations, consult with the regional OGC and/or an FSA employee with loan approval authority to ensure that registration and/insurance requirements are in accordance with all State and local MVA laws.

B Ineligible Storage and Handling Trucks

Ineligible storage and handling trucks include the following for FSFL purposes:

- pick-up trucks; a light or heavy duty truck having an enclosed cab and an open bed with low sides and tailgate
- semi-trucks; typically referred as “semi-tractor or road tractor” and also known as “tractor-trailer”. The most common “semi-truck” has a forward engine compartment, one front steering axle, and two rear drive axles with a fifth-wheel trailer coupling to hitch the “semi-trailer” over its rear axles
- dump trucks; a truck chassis with a dump body that can be tilted and mounted to the frame used for transporting loose material (such as sand, gravel, or dirt) and discharging its contents through an open tailgate. These types of trucks are most commonly used for construction and excavation projects or movement of non-farm materials.

Note: Until an environmental impact analysis has been completed, a boat for transporting eligible FSFL commodities is not eligible.

6 Eligible and Ineligible Storage and Handling Trucks (Continued)

B Ineligible Storage and Handling Trucks

Also, **ineligible** for FSFL financing are storage and handling trucks:

- older than 15 years
- with a salvaged title
- determined by STC or COC to **not** have a lifespan of at least the entire FSFL term
- determined by STC or COC that are not suitable for the applicable commodity
- cannot meet **all** of the requirements in subparagraph 6A.

7 Additional Storage and Handling Equipment and Truck Information

A Loan Terms for Used Eligible Storage Facilities, Handling Equipment and Storage and Handling Trucks

The maximum loan term for a **used** storage facility, handling equipment and/or storage and handling truck is 5 years. Therefore, the producer has an option of selecting on CCC-185, a 3 or 5 year term for a **used** storage facility, handling equipment and/or storage and handling truck.

Excluding an FSFL microloan (aggregate outstanding FSFL balance no greater than \$50,000), the maximum loan amount of \$500,000 is applicable per FSFL request for a **new or used** storage facility and/or handling equipment.

Based on authorization provided to STC's in subparagraph 4 B, for determining if a new and used equipment can be included on one FSFL request, the loan term must be limited to the eligible FSFL component with the lowest term.

B Resources for Determining Value of Storage Facilities, Handling Equipment and Storage and Handling Trucks

County Offices may use the following resources for determining the value of storage and facilities, handling equipment and storage and handling trucks (**new or used**):

- NADA
- Kelly Blue Book
- local auction/internet comparable sales
- bill of sale/invoice for a similar type of equipment .

7 Additional Storage and Handling Equipment and Truck Information (Continued)

B Resources for Determining Value of Storage Facilities, Handling Equipment and Storage and Handling Trucks (Continue)

- reputable auction websites, such as Auctiontime.com
- qualified FSA expert, such as but not limited to, an employee delegated chattel appraisal authority according to 1-FLP.

If it is determined that these sources are not available to provide a fair and reasonable market value, STC or COC can use other sources, practical knowledge and expertise to determine a reasonable value to support the cost. The reasonable value must be a reasonable price that CCC can expect to receive if the FSFL collateral has to be liquidated.

STC or COC must document on CCC-185-D, item 5 the source used for determining a reasonable value. A reasonable valuation to support the cost will provide security for both the producer and CCC.

Note: 1-FSFL, paragraph 122 will be amended to include this policy.

For questionable situations, contact the National Office, according to subparagraph 1 C.

C Perfecting Liens for Storage and Handling Trucks and Handling Equipment

Filing UCC-1 provides FSA with a lien on the permanently affixed or portable (new or used) structure, equipment and/or storage and handling truck being acquired, installed or built.

A lien search **must** be performed to determine CCC has the lien position required for the FSFL structure, equipment and/or storage and handling truck. Some instances may require the lien search to be performed using the seller's information.

Note: The required lien search fees and UCC-1 filings are paid by CCC.

To perfect a lien on storage structures, storage and handling trucks and/or handling equipment with an identifiable number, such as serial numbers or VIN, the County Office must list the identifiable number on the CCC-186, FSFL Promissory Note and Security Agreement as FSFL collateral at loan closing.

For storage and handling trucks, when there is no existing Certificate of Title, serial number or VIN, the FSFL request must **not** be approved.

The method to properly perfect a lien on security varies significantly between States. Each SED, with regional OGC and/or FLP guidance, shall issue a State supplement to provide additional guidance on properly perfecting liens on portable structures, equipment and/or storage and handling trucks within their State. Also, see subparagraph 8 A.

8 Processing Instructions for Portable Storage Structures, Drying and Handling Equipment and Storage and Handling Trucks

A Actions Required for Portable Storage Structures, Drying and Handling Equipment and Storage and Handling Trucks

FSFL's for portable storage structures, drying and handling equipment and storage and handling trucks may be disbursed before the FSFL components are acquired or purchased, according to this subparagraph.

For the acquisition or purchase of portable storage structures, drying and handling equipment and storage and handling trucks, which became eligible for a FSFL on April 29, 2016, the following actions are required **after** the FSFL request, application fee, dated statement with the intent to purchase and/or sales contract/order is received in the County Office:

- environmental evaluation must be completed on FSA-850

Note: See Exhibit 6 for an example for completing FSA-850 for drying and handling equipment and storage and handling truck.

- financial analysis must be performed
- County Office employee must evaluate the equipment and handling component at the location provided on the FSFL request and dated statement with the intent to purchase sales contract/order

Note: For questionable situations, contact the National Office according to subparagraph 1 C.

- using CCC-295-A, document the complete description of structure, equipment and/or storage and handling truck and identifiable numbers and odometer reading, if available
- taking pictures of the eligible FSFL component, is optional
- file UCC-1
- perform lien search to ensure that CCC is listed as lienholder, according to subparagraph 7 C
- using subparagraph 7 B determine if the requested FSFL amount is sufficient for the components and forward recommendation to COC or STC
- obtain COC or STC approval or disapproval

Important: For FSFL's with an aggregate outstanding balance of \$25,000, or less, **STC's are authorized** to designate loan approval to CED or an FSA employee with loan approval authority. The designation **must** be documented in the STC regular meeting minutes.

8 Processing Instructions for Portable Storage Structures, Drying and Handling Equipment and Storage and Handling Trucks (Continued)

A Actions Required for Portable Storage Structures, Drying and Handling Equipment and Storage and Handling Trucks (Continued)

- notify producer of approval or disapproval using CCC-185-D and approval letter
- provide a closing date, if approved
- the closing letter must include the minimum down payment amount (5 percent for a FSFL microloan or 15 percent for a regular FSFL) required for the FSFL if not already paid to contractor, seller or supplier

Notes: The required minimum down payment can be obtained from the applicable FSFL Disbursement Calculator.

CCC-191's **are** required when the producer paid the required minimum down payment to the contractor, seller or supplier. The minimum down payment must be verified using CCC-191's and acceptable documents, such as a dated statement with the intent to purchase and/or sales contract/order. Also, see 1-FSFL (Rev. 2), subparagraph 173 B for Releasing Liability Exceptions.

- at closing:
 - **if** minimum down payment was **not** paid to the contractor, seller or supplier, collect the applicable down payment

Notes: Cash, certified funds and/or money order is required for the minimum down payment collected at the time of closing.

The minimum down payment amount should have been provided in the closing letter, if applicable

disburse FSFL funds at 100 percent of the approved loan amount

Note: See important instructions included on the FSFL Microloan Disbursement Calculator.

- access the applicable FSFL in DLS under loan servicing
- enter the minimum down payment collected in DLS as a regular payment, according to subparagraph 11 A

Note: Because the down payment was entered as a regular payment in DLS, the next annual installment payment will be less than the scheduled annual installment payments.

8 Processing Instructions for Portable Storage Structures, Drying and Handling Equipment and Storage and Handling Trucks (Continued)

A Actions Required for Portable Storage Structures, Drying and Handling Equipment and Storage and Handling Trucks (Continued)

- inform the producer the following must be returned to the County Office within **15 workdays** after the closing of the FSFL:
- a signed and dated original sales receipt for the purchase, including the seller's name, address and contact number
- for storage and handling trucks:
 - provide automobile insurance policy, according to subparagraph 9 C
 - proof the emission and/or vehicle inspection was successfully performed, as required in the State
 - proof sales tax, registration fee and other applicable MVA fees were paid
 - certificate of Title and lien release, if applicable.

Note: On a case-by-case basis, the producer may request in writing, an extension of 15 workdays to provide to FSA the applicable documents for the purchase of the portable storage structure, drying and handling equipment, and/or storage and handling trucks.

Example: Producer Clark is interested in purchasing a used grain auger. The producer submitted the FSFL request and sales order for the used grain auger in the amount of \$10,500, in the County Office on August 1, 2016. A financial analysis will be performed by an FSA employee with loan approval authority. A recommendation is received from an FSA employee with loan approval to approve the FSFL request. The STC designated the CED approval authority to approve the FSFL request. The producer is notified of the approval, a closing date and the amount of the minimum down payment due at closing. The producer visits the County Office to close the FSFL and provides the minimum down payment. The FSFL is disbursed and the minimum down payment is immediately entered in DLS as a regular payment. Producer Clark is instructed to return to the FSA County Office the original sales receipt for the purchase of the used grain auger within 15 workdays after the closing of the FSFL.

8 Processing Instructions for Portable Storage Structures, Drying and Handling Equipment and Storage and Handling Trucks (Continued)

A Actions Required for Portable Storage Structures, Drying and Handling Equipment and Storage and Handling Trucks (Continued)

If the signed and dated original sales receipt is **not** returned to the County Office within 15 workdays after the closing of the FSFL **and** the producer did not request, in writing, an extension, a receivable must be established for the FSFL and the FSFL must be accelerated.

Because State laws vary for acquiring, installing, purchasing and perfecting liens for portable storage structures, handling equipment, and storage and handling trucks, **SED's are authorized** to issue State supplemental policy, that may be more restrictive; however, the State supplemental policy **must** at least include the following **how or when** requirements:

- minimum down payment is collected from the producer and entered in DLS
- full coverage automobile insurance (collision and comprehensive) must be provided
- State emissions and vehicle inspection must take place and will be verified
- CCC will be listed as lienholder, if applicable
- Certificate of Title will be recorded at the State or local MVA.

It is recommended that SED's work with FSA employees with loan approval authority to establish the necessary State supplemental policy.

9 Insurance Requirements

A Multi-Peril Crop Insurance, NAP Requirement, LGM or MPP

For the purposes below, a crop of economic significance is defined as any insurable FSFL commodity that contributes 10 percent or more of the total expected value of all commodities grown by the loan applicant.

MPCI, NAP, LGM, or MPP-Dairy is **required** on all eligible insurable commodities:

- stored in the FSFL-funded facility
- economic significance on all farms operated by the borrower in the county where the storage facility is located.

MPCI, NAP, LGM, or MPP-Dairy is **not** required for drying and handling equipment or storage and handling trucks, unless determined necessary when the financial analysis is performed or by STC.

MPCI, NAP, LGM, or MPP-Dairy is **not** required when an Irrevocable Letter of Credit is provided to secure the FSFL, unless determined necessary by the STC.

STC's are authorized to:

- establish State-wide policy for minimum requirements for MPP coverage
- approve one-year waivers if the insurance sales period has ended.

The producer's waiver request and determination must be filed in the producer's FSFL file folder.

If it is determined insurance is not available for the applicable commodity, the producer may request a waiver for the term of the loan and COC may approve or disapprove.

9 Insurance Requirements (Continued)

B Structural Insurance Requirement

To protect CCC's interest in collateral, County Offices shall require **all** borrowers to:

- obtain all-peril structural insurance on all storage structures and components receiving FSFL financing
- list CCC as a loss payee continuously during the period the FSFL is outstanding
- ensure insurance coverage equals or exceeds the outstanding FSFL balance.

Note: Authorization is provided to accept a current farm policy from the producer if the farm policy is amended to include the storage structure or other eligible FSFL components receiving FSFL financing. CCC must be listed on the policy as loss payee for the storage structure or eligible FSFL component.

C Automobile Insurance Requirement

To protect CCC's interest in the storage and handling truck, County Offices shall require **all** borrowers to:

- obtain full coverage automobile insurance, which may include hazard insurance, for the storage and handling truck purchased with FSFL financing

Note: STC's may establish, on a statewide basis, a minimum automobile insurance deductible. The STC policy must be documented in the STC regular meeting minutes.

- ensure full automobile insurance coverage includes CCC as loss payee
- maintain the full automobile insurance coverage continuously during the period the FSFL is outstanding.

10 Other Pertinent Loan Information

A FSFL Disbursement Calculator

An FSFL disbursement calculator for the microloan must be completed before the FSFL microloan is disbursed and filed in the producer's FSFL folder.

When the dated statement with the intent to purchase, sales contract/order, and/or final bills are received as evidenced by CCC-191's, if applicable, and CCC-197, County Offices must access the FSFL disbursement calculator and enter the appropriate information to document and calculate the final FSFL costs and FSFL minimum down payment.

The FSFL disbursement calculators (FSFL microloan and regular FSFL) are located on PSD's website at <http://www.fsa.usda.gov/programs-and-services/price-support/Index>.

See Exhibit 3 for an example of a FSFL microloan disbursement calculator.

B Additional Security Requirements

Unless STC requires additional security for FSFL's with an aggregate outstanding balance of \$50,000 to \$100,000, additional security is only required for FSFL:

- amounts exceeding \$100,000
- where the aggregate outstanding loan balance of all FSFL's to a borrower exceeds \$100,000.

Example: If a producer has a \$90,000 outstanding FSFL and he requests a new FSFL in the amount of \$25,000 for a used portable storage structure, additional security is required for the \$25,000 FSFL.

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10 Other Pertinent Loan Information

C FSFL Topics and References

The following are topics and references provided in 1-FSFL. These provisions are applicable to all FSFL commodities.

IF the FSFL program topic is...	THEN see 1-FSFL...
application fees	paragraph 58.
depositing application fees	paragraph 301, and 2-FSFL, paragraph 33.
approvals	paragraph 154.
approval authority	paragraph 10.
borrower requirements	paragraph 35.
environmental review and effects	paragraph 109, 110 and 1-EQ.
insurance requirements	paragraphs 96, 97, and 98.
issuing payments for lien searches and recording fees	paragraph 302.
obtaining and filing UCC-1's	paragraph 142.
partial and final disbursements	paragraph 170.
security requirements	paragraph 120.
DLS/FSFL automation software	2-FSFL.

Important: FSFL lien searches and recording fees must be properly recorded in NRRS, according to 1-FSFL, paragraph 302 and 1-FI.

11 CCC-185's and Approvals

A Submitting CCC-185's

Authorization is provided to accept CCC-185's. CCC-185's **must** be submitted to the administrative FSA County Office:

- that maintains the records of the farm or farms applicable to the producer requesting an FSFL
- where the storage structure, equipment or storage and handling truck will be located, if farm records have **not** been established in a County Office.

Upon request, the producer **must** furnish information and documentation as STC or COC deems reasonably necessary to support the application, according to subparagraph B.

Submitting CCC-185 does **not** ensure approval nor does it create any liability on behalf of CCC. Producers who authorize delivery, site preparation, or construction actions without an approved loan, do so at their own risk and may be determined ineligible for the requested FSFL.

If authorized by STC, CED's or FSA employees with loan approval authority may approve on CCC-185-D, FSFL's with an aggregate outstanding of \$25,000, or less. See subparagraph 8 A. The STC designation must be documented in the STC regular meeting minutes.

Note: See 1-FSFL, paragraph 11 for provisions when a producer has started actions before FSFL approval.

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B Approval Requirements

FSFL approval requirements for new FSFL provisions are the same as for **all** other FSFL's.

Applicants requesting FSFL's are required to submit the following with the loan application:

- \$100 loan application fee per applicant or borrower
- balance sheet prepared within the last 90 calendar days
- income and expense projections for the borrower's farm operation
- cost estimates and building plans
- exact location and size of the structure for the environmental evaluation
- **except** for FSFL microloan, planting and crop history records if not already available in the County Office.

Note: CCC-185-D, item 3 provides conditional approval requirements.

For CCC-185's **not** supported by existing farm records, the applicant may be required to provide to the County Office all documentation required to be determined an eligible producer, including but **not** limited to, the following forms:

- AD-1026
- CCC-10
- CCC-902.

C Completing CCC-185's

Effective immediately, County Offices shall:

- provide producers the revised CCC-185 and CCC-185-1, if necessary, for requesting FSFL's
- use CCC-185-D for FSFL approval dated 8-1-16.
- dispose of all CCC-185's, CCC-185-1's, and CCC-185-D's with a previous date.

11 CCC-185's and Approvals (Continued)

C Completing CCC-185's

See Exhibit 4.

For determining the producer's storage capacity need a worksheet calculator is also available at <http://www.fsa.usda.gov/programs-and-services/price-support/Index>.

Important: The storage capacity worksheet calculator **must** be attached to CCC-185 when a storage need determination is required.

D Accessing CCC-185's

The CCC-185, CCC-185-D, and CCC-185-1 (dated 8-1-16) are available online at:

- <http://intra3.fsa.usda.gov/dam/ffasforms/forms.html>
- <http://forms.sc.egov.usda.gov/eForms/welcomeAction.do?Home>.

Authorization is provided to approve a CCC-185-D.

E Entering CCC-185's for FSFL microloans in DLS

All FSFL requests must be entered in DLS, according to 2-FSFL.

For entry of new eligible commodities, State and County Office employees **must**:

- complete loan entry actions according to 2-FSFL, Part 3
- select "FS-M" as the request type for FSFL microloan

Note: For required recording and tracking purposes, an FSFL microloan must be recorded as FS-M and the structure, equipment and/or storage and handling truck for the FSFL microloan must be selected accordingly in DLS.

- enter all required loan information
- enter the application fee
- enter all related entities
- on the "Facility" tab select the applicable structure type from the drop-down menu

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E Entering CCC-185's for FSFL microloans in DLS (Continued)

- on the Farm Production Screen, select the applicable farm number(s) and commodity

Note: Not all facility types, such as handling equipment, require production information.

- enter existing capacity
- enter the proposed capacity
- submit the application package.

12 Entering Down Payment in DLS

A Processing Down Payment Collected From the Producer

If the producer did not provide a down payment to the contractor, seller, or supplier before FSFL closing, County Offices are required to collect the minimum down payment from the producer at the time of closing. The FSFL will be disbursed at 100 percent of the loan amount if the minimum down payment is collected at the time of closing.

Note: Cash, certified funds and/or money order is required for the minimum down payment collected at the time of closing.

After the required actions are performed, according to subparagraph 8 A, the minimum down payment collected from the producer must be entered **in DLS** as follows:

- immediately after the signing of CCC-186, FSFL must be closed
- access loan servicing software for the applicable FSFL number
- apply the minimum down payment collected as a regular annual installment payment.

Note: The next annual installment payment will be less because of the down payment of 5 or 15 percent collected and entered in DLS immediately after FSFL closing.

13 CCC-195's, FSFL Checklists

A Using CCC-195's, CCC-195A's and/or CCC-195B's

CCC-195 is **required** to be completed for **all** FSFL's. In addition to CCC-195, CCC-195A (real estate security) or CCC-195B (no real estate security) will be used after it is determined whether the FSFL requires additional security.

13 CCC-195's, FSFL Checklists (Continued)

A Using CCC-195's, CCC-195A's and/or CCC-195B's (Continued)

It is **not** the intent of CCC-195, CCC-195A, or CCC-195B to supersede or replace procedure. County Offices are **required** to use CCC-195, CCC-195A, and CCC-195B, as applicable, as reminders of the most frequently found errors when completing FSFL's.

Important: SED's **may** authorize the State Office to modify FSFL CCC-195 checklists to incorporate individual State laws. National Office concurrence is **not** required.

See Exhibit:

- 7 for an example of CCC-195
- 8 for an example of CCC-195A
- 9 for an example of CCC-195B.

B Completing CCC-195, CCC-195A, and CCC-195B

County Offices shall:

- destroy previous versions of CCC-195 and CCC-195A and CCC-195B
- prepare CCC-195 for all CCC-185's
- prepare CCC-195A or CCC-195B for all CCC-185's

Note: If any of the CCC-195 checklists have been initiated before issuance of this notice, attach the old version of the CCC-195 to the revised CCC-195 checklist and do not repeat the actions on the revised CCC-195 if they have already been completed.

- maintain CCC-195 and CCC-195A or CCC-195B in each FSFL folder
- check, initial, and date the appropriate box for each item as it is performed
- for items that are **not** applicable, CHECK (☐) "N/A", initial, and date
- obtain all **required** signatures on CCC-195 and CCC-195A or CCC-195B on or before FSFL disbursement.

FSFL Questions and Answers

General FSFL Questions:

Q1: Would a dairy producer be eligible for a freezer to store ice cream?

A1: A freezer is eligible for an FSFL.

Ice cream is **not** an eligible FSFL commodity. A written justification according to 1-FSFL (Rev. 2), subparagraph 33 A is required.

Q2: Can producers apply for a loan to allow for the replacement of worn out items such as motors?

A2: 1-FSFL, subparagraph 41 A provides policy for renovating structures and preowned facilities. Replacing worn out motors, fans, and wiring is now considered eligible for a FSFL; however, the components must have a useful life of the loan term.

Q3: What is the intent of limiting FSFL eligible storage and handling trucks to 60,000 lbs. and 4 axles?

A3: The gross weight rating of 60,000 pounds or less and four axles is considered the national average standards by the United States Department of Transportation for transportation trucks.

Q4: A producer bought a used grain bin. The producer wants to move the used grain bin from the seller's location to his farm. Can the costs associated with disassembling and moving the used grain bin to the producer's farm, be included in the FSFL request?

A4: The purchase of the used grain bin and off-farm labor to install the used grain bin at the producer's farm can be included in the FSFL request. The cost to disassemble and move the used grain bin is **not** eligible for FSFL funds.

Q5: Is a polyethylene grain bagger system eligible under FSFL program?

A5: The grain bagger system is **eligible** for a FSFL. The bags for the bagger system are **ineligible**.

FSFL Questions and Answers (Continued)**General FSFL Questions:**

- Q6: If a producer submits a CCC-185 and the producer's aggregate balance is less than \$50,000.00, should the FSFL request automatically be considered a FSFL microloan?**
- A6:** The producer must select on CCC-185, item 3 B whether the FSFL request is for a FSFL microloan. State and County Offices must not assume the request is a FSFL microloan. The option must be selected on CCC-185.
- Q7: How often will County Office staff perform security checks on microloans and used equipment loans?**
- A7:** PSD is developing FSFL servicing policy for the new provisions and CCC-195 Servicing is being updated.

Questions relating to eligible handling equipment and storage and handling trucks:

- Q8: Should producers be authorized to use the storage structure, handling equipment and/or storage and handling truck for other purposes?**

- A8:** Producers must use the FSFL collateral for the intended purpose.

STC's are authorized to provide approval and guidance for situations where a producer may use the storage structure, drying and handling equipment, and/or storage and handling truck for other purposes. The STC guidance, at a minimum **must** include the following:

- when the producer must request, in writing, authorization to use the FSFL collateral
- frequency (seasonal, quarterly, or annual) of the written request
- situations where authorization is not required
- designated approval authorization when authorization is required.

The STC authorization must be documented in the STC Regular Meeting minutes.

FSFL servicing and compliance policy will be developed and issued in an amendment to 1-FSFL (Rev. 2), to assist with oversight and management of this provision.

FSFL Program Eligible Commodities and Crops

Barley	Honey	Chickpeas	Alfalfa	Algae	Aquaculture
Buckwheat		Dry Beans	Brome	Corn Stover	Floriculture
Canola		Dry Peas	Clovers	Feed Grains	Hops
Corn		Lentils	Costal Bermuda	Food Waste	Maple Sap
Crambe		Peanuts	Corn Stubble	Orchard Prunings	Meat and Poultry
Flaxseed		Rice	Fescue Grass	Plants and Trees	Milk
Grain Sorghum			Native Grass	Soybeans	Rye
Mustard Seed			Orchard Grass	Straws and Hulls	Butter
Oats			Peanut Hay	Switch Grass	Eggs
Rapeseed			Rye Grass	Wood residue	Cheese
Rye			Timothy Grass	Wood waste	Yogurt
Safflower			Trefoil	Yard Waste	
Sesame Seeds			Wheat Straw		
Soybeans					
Speltz					
Sunflower Seeds					
Triticale					
Wheat					
Note: Harvested as whole grain or other than whole grain.					
Fruits and Vegetables					
Almonds	Caneberries	Currants	Kohlrabi	Peaches	Rhubarb
Apples	Caneberries (Blackberries)	Dates	Leeks	Peas	Rutabaga
Apricots	Caneberries (Raspberries)	Eggplant	Lemons	Pecans	Saskatoon Berries
Aronia Berries	Cantaloupes	Elderberries	Lettuce	Peppers	Scallions
Artichokes	Carrots	Figs	Limes	Pineapple	Shallots
Asparagus	Cashews	Garlic	Macadamia Nuts	Pistachios	Squash
Avocados	Cauliflower	Ginger	Mangos	Plantain	Strawberries
Bamboo Shoots	Celery	Grapefruit	Mushrooms	Plums	Tangelos
Bananas	Cherries	Grapes	Nectarines	Pomegranates	Tomatoes
Beans	Chestnuts	Green Peanuts	Okra	Potatoes	Turnips
Beets	Chicory/Radicchio	Greens	Olives	Potatoes, Sweet	Walnuts
Blueberries	Coconuts	Hazelnuts	Onions	Prunes	Water Cress
Broccoli	Corn	Herbs	Oranges	Pumpkins	Watermelon
Brussel Sprouts	Cranberries	Honeydew	Papaya	Radishes	Yams
Cabbage	Cucumbers	Kiwifruit	Parsnip	Raisins	

See subparagraph 3 B and 1-FSFL (Rev. 2), paragraph 33 for instructions to request eligibility of a commodity for FSFL benefits.

For questions regarding any eligible or non-listed commodity, please contact Toni Williams, according to subparagraph 1 C.

Completing the FSFL Microloan (ML) Disbursement Calculator**A Instructions for Completing the FSFL ML Disbursement Calculator**

Complete the FSFL ML disbursement calculator according to the following instructions.

County Offices **must** enter the following **required** data in the applicable fields:

- applicant's name
- FSFL ML number
- estimated FSFL ML amount from loan approval
- aggregate outstanding FSFL balances (can be obtained from DLS or producer's loan folder)
- type of disbursement (partial or final)
- eligible receipts for this FSFL ML that include the following:
 - vendor and/or contractor name
 - if vendor and/or contractor was paid in full (yes or no)
 - total amount of bill
 - payment method (check, money order, credit card, or cash)
- other federal grant(s) or loan(s), if applicable.
- comments, if applicable. Ineligible items may be listed in the comments.

County Offices **must** manually enter into the FSFL ML disbursement calculator the funds received from a Federal grant or loan. If funds were received from a Federal grant or loan, the funds should be captured in CCC-197, according to 1-FSFL, paragraph 174.

FSFL Microloan (ML) Disbursement Calculator

The following is an example of the FSFL ML disbursement calculator.

Farm Storage Facility Loan (FSFL) Microloan (ML) Disbursement Calculator				
FSFL Applicant(s)		Charley Howell		
Part A - FSFL Information				
FSFL ML Number		2016/00003		
FSFL Estimated ML Amount		\$8,000.00		
AGGREGATE OUTSTANDING FSFL BALANCES, if applicable				
1)		\$	10,000.00	
2)		\$	12,000.00	
3)		\$	15,000.00	
4)		\$	-	
5)		\$	-	
Total Aggregate Outstanding Loan(s)		\$	37,000.00	
FSFL ML LOAN AMOUNT AVAILABLE		\$	13,000.00	
What type of Disbursement?		Partial/Final Final		
Part B - Enter Eligible Receipts for this FSFL ML				
Item #	Vendor/ Contractor	Was the Vendor/ Contractor Paid in Full? enter "Yes/No"	Total Amount of Bill	Payment Method: Check/Money Order/Credit Card/Cash
1)	Suckup Grain Auger System	No	\$2,600.00	Money order
2)	Suckup Stir-All System	No	\$2,450.00	Check
3)	Grain Vacuum	Yes	\$3,500.00	Money order
4)				
5)				
6)				
7)				
8)				
9)				
10)				
11)				
12)				
13)				
14)				
15)				
16)	Other Federal Grant(s) or Loan(s), if applicable		\$700.00	
17)	TOTAL FSFL PROJECT COSTS		\$7,850.00	
18)	Minimum Down Payment AMOUNT (5%)		\$392.50	
19)	VERIFY: Additional Down Payment AMOUNT, if applicable			
20)	TOTAL DOWN PAYMENT		\$392.50	
21)	MAXIMUM FINAL FSFL ML AMOUNT		\$7,457.50	
22)	Is producer eligible for FSFL ML?		YES	
IMPORTANT: See required instructions below for collection of the down payment at FSFL closing, if applicable.				
(1) If the down payment totals at items 18 and 19 <u>were</u> paid to the contractor, seller, and/or supplier, the FSFL must be disbursed using the amount provided at item 21 and CCC-191's must be reviewed to ensure payment was made.				
(2) If the down payment total at item 18 was <u>not</u> paid to the contractor, seller, and/or supplier, the FSFL must be disbursed using item 17 <u>and</u> the down payment at item 18 must be collected at FSFL closing <u>and</u> immediately entered in DLS as a regular payment.				
NOTE: If necessary, an increase in the final loan amount may be available after a financial review, if requested by the borrower.				
Part C - Comments				
Important: File this disbursement calculator in the applicant's loan folder.				
*The preparer and reviewer must initial on CCC-195 A or B, item 8L that the disbursement calculator was prepared before issuing the FSFL.				

Completing CCC-185, Loan Application for Farm Storage Facility Loan Program

A Instructions for Completing CCC-185

Complete CCC-185 according to the following instructions.

Item	Instructions																								
1A	Enter State code.																								
1B	Enter county code.																								
1C	Leave blank until a number is assigned by DLS. Enter DLS-assigned FSFL number that is formatted with FY and FSFL number; for example "2016/00002".																								
2A	Enter the name and complete address including ZIP Code for the loan applicant who will be applying for FSFL.																								
2B	Enter the last 4 digits of the producer or loan applicant's TIN. If applying as an entity, use the entity's ID number.																								
2C	Enter the loan applicant's telephone number including area code.																								
3A	Enter the requested loan amount.																								
3B	Check "YES or NO" to indicate if the applicant is applying for a " Microloan (ML) " For ML purposes, the applicant must understand the total aggregate FSFL outstanding balance (including the requested amount) cannot exceed \$50,000.																								
3C	Check the box for the requested loan term of the loan. The requested loan term must be consistent with the eligible terms for the requested loan amount in Item 3A according to the following table. <table border="1" data-bbox="381 1171 1312 1444"> <thead> <tr> <th>Terms</th><th>\$100,000.00 or less</th><th>\$100,000.01 to \$250,000.00</th><th>\$250,000.01 to \$500,000</th></tr> </thead> <tbody> <tr> <td>3</td><td>X</td><td>X</td><td>X</td></tr> <tr> <td>5</td><td>X</td><td>X</td><td>X</td></tr> <tr> <td>7</td><td>X</td><td>X</td><td>X</td></tr> <tr> <td>10</td><td></td><td>X</td><td>X</td></tr> <tr> <td>12</td><td></td><td></td><td>X</td></tr> </tbody> </table> <p>Note: Loan terms 3 or 5 years must be selected for used storage, equipment and/or storage and handling trucks, regardless of loan amount.</p>	Terms	\$100,000.00 or less	\$100,000.01 to \$250,000.00	\$250,000.01 to \$500,000	3	X	X	X	5	X	X	X	7	X	X	X	10		X	X	12			X
Terms	\$100,000.00 or less	\$100,000.01 to \$250,000.00	\$250,000.01 to \$500,000																						
3	X	X	X																						
5	X	X	X																						
7	X	X	X																						
10		X	X																						
12			X																						
3D	Check the applicable box for disbursement type requested.																								
4	Check the applicable commodity(s) type for the FSFL request.																								
5	Check facility and equipment needed for the storage based on the commodity(s) selected.																								
6	Provide a detailed description of the facility or equipment type. (Indicate if facility, equipment and/or storage and handling truck is used and model year of the truck.)																								

Completing CCC-185, Loan Application for Farm Storage Facility Loan Program (Continued)

A Instructions for Completing CCC-185 (Continued)

Item	Instructions
7	Enter legal description of real estate for the site where the facility and/or equipment will be erected or installed, if applicable.
8	Enter the complete name or names of the owner of the real estate, if applicable, only if it is different than the producer or loan applicant who is applying for the loan.
9A	List the names of all lienholders on the real estate where the storage will be located, if applicable.
9B	If there are no lienholders enter "None" and initial and date.
10	Applicant must thoroughly read the applicant's certification and initial and date if information is provided in the other space.
11	Applicant certifies for DCIA compliance by checking (<input type="checkbox"/>) "Yes" or "No". If "YES", provide details in Item 12 "Additional Remarks."
12	Enter additional remarks that will assist the CCC official with determining loan eligibility.
13A through 16A	The applicant or co-applicant shall sign.
13B through 16B	Enter percentage of shares owned for each applicant or co-applicant.
13C through 16C	Enter applicant's or co-applicant's title.
13D through 16D	Enter date applicant or co-applicant signed.

Completing CCC-185, Loan Application for Farm Storage Facility Loan Program (Continued)

B Example of CCC-185

The following is an example of CCC-185.

This form is available electronically.		(See Page 2 for Privacy Act and Paperwork Reduction Act Statements)	
CCC-185 (08-01-16)		U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation	
LOAN APPLICATION FOR FARM STORAGE FACILITY LOAN PROGRAM		FOR COUNTY USE ONLY	
2A. Name and Address of Loan Applicant (Including ZIP Code)		1. LOAN IDENTIFICATION NUMBER	
		A. State Code	B. County Code
		C. Loan No.	
2B. Tax Identification No. (last 4 digits)		2C. Telephone No. (Including Area Code)	
3A. Requested Loan Amount		3B. Is this a FSFL Microloan Request?	
\$		<input type="checkbox"/> YES <input type="checkbox"/> NO	
3C. Requested Loan Term		3D. Disbursement Type	
<input type="checkbox"/> 3 years <input type="checkbox"/> 5 years <input type="checkbox"/> 7 years <input type="checkbox"/> 10 years <input type="checkbox"/> 12 years		<input type="checkbox"/> Partial/Final <input type="checkbox"/> Final	
4. COMMODITY TYPE (Check one or more commodity types). Check all that apply):		5. FACILITY OR EQUIPMENT TYPE (Check facility and equipment needed for the storage based on the commodity(s) selected. If the FSFL request is for drying and/or handling equipment or truck only do not complete a storage calculation worksheet.)	
<input type="checkbox"/> Biomass <input type="checkbox"/> Dairy Products (Butter, Yogurt, Cheese) <input type="checkbox"/> Eggs <input type="checkbox"/> Floriculture <input type="checkbox"/> Grain <input type="checkbox"/> Hay <input type="checkbox"/> Honey <input type="checkbox"/> Hops <input type="checkbox"/> Maple Sap <input type="checkbox"/> Meats <input type="checkbox"/> Milk <input type="checkbox"/> Poultry <input type="checkbox"/> Rye <input type="checkbox"/> Other: _____		<input type="checkbox"/> Additions/Modifications to Existing Storage <input type="checkbox"/> Drying Equipment <input type="checkbox"/> Handling Equipment <input type="checkbox"/> Biomass Structure <input type="checkbox"/> Bulk Tank <input type="checkbox"/> Bunker/Silo (High Moisture Grain) <input type="checkbox"/> Bunker/Silo (Silage) <input type="checkbox"/> Cold Storage <input type="checkbox"/> Flat Storage <input type="checkbox"/> Freezer <input type="checkbox"/> Hay Storage <input type="checkbox"/> Storage Bin <input type="checkbox"/> Storage Crib <input type="checkbox"/> Upright Silo <input type="checkbox"/> Storage and Handling Truck <input type="checkbox"/> Other: _____	
6. Description of Facility, Equipment Type and/or Storage and Handling Truck. (Indicate if the facility, equipment and/or storage and handling truck is used and model year of the truck.)			
7. Legal Description of Owner for Real Estate where structure is located and/or equipment will be erected or installed. (Attach additional documentation if needed.)			
8. Name of Owner of Real Estate in Item 7 (If Other than Applicant)		9A. Lien Information (Name of Person Having a Lien or Interest in the Real Estate)	
		9B. If there are no lienholders enter "None" and initial and date.	
		Initial: _____ Date: _____	
<small>In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.</small>			
<small>Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.</small>			
<small>To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-6992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.</small>			

Completing CCC-185, Loan Application for Farm Storage Facility Loan Program (Continued)

B Example of CCC-185 (Continued)

CCC-185 (08-01-16)		Page 2 of 2	
APPLICANT'S CERTIFICATION			
<i>The Applicant certifies that the statements made on this application are true, complete and correct to the best of the applicant's knowledge and belief, and made in good faith to obtain a loan. Section 1001 of Title 18, United States Code provides for criminal penalties to those who provide false statements on loan applications. Applicants are aware that credit reports will be requested on all applicants and co-applicants. By signing below, I acknowledge that FSFL requirements must be met before loan disbursement.</i>			
10. I certify that I am aware that, in accordance with the above certification: <ul style="list-style-type: none"> All-Peril Structural Insurance shall be in place prior to loan closing and through the loan period Multi-Peril Crop Insurance, NAP coverage, MPP-Dairy, or LGM as applicable shall be purchased and continued through the loan period Provide Additional Security, if required as a condition of approval Annually provide proof of real estate tax being paid on secured property and where loan collateral is located. Flood insurance, if applicable Annually allow FSA access to the farm for spot check purposes Cost of Appraisal, if required Automobile Insurance (Full Coverage) for Storage and Handling Truck, if required Other: _____ 			
11. Are you or any co-applicant delinquent on any Federal non-tax debt? (If "YES", provide details in the remarks)			<input type="checkbox"/> YES <input type="checkbox"/> NO
12. Additional Remarks			
13A. Signature of Applicant (By)	13B. Shares %	13C. Title/Relationship of the Individual if Signing in a Representative Capacity	13D. Date of Application (MM-DD-YYYY)
14A. Signature of Co-applicant (By)	14B. Shares %	14C. Title/Relationship of the Individual if Signing in a Representative Capacity	14D. Date of Application (MM-DD-YYYY)
15A. Signature of Co-applicant (By)	15B. Shares %	15C. Title/Relationship of the Individual if Signing in a Representative Capacity	15D. Date of Application (MM-DD-YYYY)
16A. Signature of Co-applicant (By)	16B. Shares %	16C. Title/Relationship of the Individual if Signing in a Representative Capacity	16D. Date of Application (MM-DD-YYYY)
<p>NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 1436, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to determine eligibility to participate in and receive benefits under the Farm Storage Facility Loan Program. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-14, Applicant/Borrower. Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under the Farm Storage Facility Loan Program.</p> <p>This information collection is exempted from the Paperwork Reduction Act as specified in the Agricultural Act of 2014 (Pub. L. 113-79, Title I, Subtitle F, Administration). The provisions of criminal and civil fraud, privacy and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.</p>			

FSFL Loan Quick Guide

The following FSFL table is provided to include loan and facility types, down payment requirement, maximum loan amount, and applicable loan terms, based on new or used equipment.

Loan Type	Facility Type	Condition	Down Payment	Max Loan Amount	Production History Requirement	Terms (years)				
						3	5	7	10	12
Regular	Structure and Equipment	New	15%	\$500k	Based on Commodity	√	√	√	√	√
		Used	15%	\$500k		√	√			
	Truck	New	15%	\$100k		√	√	√		
		Used	15%	\$100k		√	√			
Microloan	Structure, Equipment and Truck	New	5%	\$50k	Self-certification	√	√	√		
		Used	5%	\$50k	Self-certification	√	√			

FSA-850, Environmental Evaluation Checklist

A Example for Storage and Handling Equipment FSFL

The following is an example of an FSA-850 for storage and handling truck FSFL.

This form is available electronically. FSA-850 U.S. DEPARTMENT OF AGRICULTURE (06-14-02) Farm Service Agency ENVIRONMENTAL EVALUATION CHECKLIST		1. PROJECT INFORMATION 1A. PRODUCER or APPLICANT NAME Carter Blake 1B. PROJECT NUMBER 2016/00001 1C. STATE & COUNTY CODE 41 075			
1D. TYPE OF PROJECT LOAN <input checked="" type="checkbox"/> CRP <input type="checkbox"/> ECP <input type="checkbox"/> OTHER <input type="checkbox"/>	1E. PROJECT OR DESCRIPTION FSFL for Grain storage and handling truck	1F. GENERAL LOCATION SE 1/4 Sec 13, TWP 170, Range 19 Prince County			
2. BACKGROUND a. Describe the purpose and need for the project: Haul grain from field to storage and/or buyer(s). b. Describe the project site and its present use: See Item 16. c. Describe the surrounding land uses; indicate the directions and distances involved. The extent of the surrounding land to be considered depends on the extent of the potential impacts of the project, its related activities, and the primary beneficiaries: Agricultural. Attach adequate location maps of the project area, as well as (1) an aerial photo of the site, (2) if available, topographic map which clearly delineates the area and the location of the project elements, (3) if available, site photos, and (4) if completed, a standard soil survey for the project. When necessary for descriptive purposes or environmental analysis, include land use maps or other graphic information. All graphic materials shall be of high quality resolution.					
3. PROTECTED RESOURCES For the below listed land uses or environmental resources, check the appropriate answer in Column A to indicate those that are present on the site(s) of the proposed action. Check the appropriate answer in Column B for those resources that are within the action's area of environmental impact, such as the areas adjacent to the proposed site(s). Check the appropriate answer in Column C for those land uses and environmental resources that will be adversely affected by the proposed action. Check the appropriate boxes as provided: - If "YES" is checked in Column A or B, then Column C must be completed. - If "YES" is checked in Column C, attach as Exhibit 3a, 3b, 3c, 3d, 3e, 3f, 3g, 3h, and 3i as applicable, a discussion and description of all potential impacts.		A Located on the site of the proposed action YES NO	B Located within the proposed action area of environmental impact YES NO	C Adversely affected by the proposed action YES NO	
a. Wetlands An AD-1026 must be completed by all producers who request USDA program or loan benefits covered by the FSA of 1985, as amended by the Federal Agriculture Improvement and Reform Act of 1996. If any of questions 8 through 10 of the AD-1026 are answered "YES," then a NRCS CPA-026e must be completed and attached.		YES	NO	YES	NO
b. Floodplains - Flood Map Panel # For projects involving construction/development in floodplains, attach applicable floodplain development permits.		YES	NO	YES	NO
c. Sole Source Aquifer Recharge Area (Designated by Environmental Protection Agency) The proposed action must not contaminate or contribute to the contamination of a sole source aquifer to the extent that a significant hazard to public health is created.		YES	NO	YES	NO
d. Critical Habitat or Endangered/Threatened Species (listed or proposed) Consult with the U.S. Fish and Wildlife to ensure that the proposed action will not jeopardize a listed species or destroy or modify its "critical habitat" in accordance with the Endangered Species Act.		YES	NO	YES	NO
e. Wilderness		YES	NO	YES	NO
f. Coastal Barrier in Coastal Barrier Resources System or Approved Coastal Zone Management Area		YES	NO	YES	NO
g. Wild or Scenic River		YES	NO	YES	NO
h. Natural Landmark		YES	NO	YES	NO
i. Historical, Archeological Sites		YES	NO	YES	NO

FSA-850, Environmental Evaluation Checklist (Continued)

A Example for Storage and Handling Equipment FSFL (Continued)

FSA-850 (Page 2) (06-14-02) 4. WATER QUALITY a. Will the proposed action adversely affect the quality of surface and/or ground water? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> b. Will the proposed action comply with the requirements of the Clean Water Act and any applicable State water quality laws? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If Item 4a is answered "YES," attach as Exhibit 4, a discussion of any impacts to water quality.	
5. AIR QUALITY Will the proposed action produce air emissions or odors that will violate any Federal, State, or local laws or standards? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If "YES," attach as Exhibit 5, a discussion of any impacts to air quality.	
6. NOISE Will the proposed action result in permanent increases in noise levels? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If "YES," attach as Exhibit 6, a discussion of any noise impacts.	
7. IMPORTANT LAND RESOURCES Will the proposed action result in the conversion of important farmland, prime forest land, or prime rangeland to a nonagricultural use? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If "YES," attach as Exhibit 7, a discussion of which land resources would be affected along with any alternatives to the proposed action.	
8. UNIQUE NATURAL FEATURES AND AREAS a. Will the project be located near natural features (i.e. bluffs, caves, or cliffs) or near public or private scenic areas? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> b. Are other natural resources visible on the site or in the vicinity? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> c. Will any such resources be adversely affected or will they adversely affect the project? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If Item 8c is answered "YES," attach as Exhibit 8, a discussion of such natural features or areas and potential adverse impacts.	
9. ENVIRONMENTAL JUSTICE Will the proposed action cause any adverse human health or environmental effects to minority or low income communities as defined in the Executive Order 12896, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations"? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If "YES," attach as Exhibit 9, a discussion of any adverse effects.	
10. SOCIAL AND ECONOMIC IMPACTS Will the proposed action have any negative impacts on the local social and economic conditions? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If "YES," attach as Exhibit 10, a discussion of any negative impacts.	
11. STATE ENVIRONMENTAL POLICY ACT Is the proposed project subject to a State NEPA? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If "YES," attach as Exhibit 11, a discussion of the results of compliance with these requirements.	
12. PUBLIC REACTION Have there been any negative reactions from the public related to the proposed project? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If "YES," attach as Exhibit 12, a discussion of any associated comments and related correspondence.	

FSA-850, Environmental Evaluation Checklist (Continued)

A Example for Storage and Handling Equipment FSFL (Continued)

FSA-850 (Page 3) (06-14-02)

13. CUMULATIVE IMPACTS
Are there any cumulative impacts resulting from the proposed project? YES ☐ NO ☒
If "YES," attach as Exhibit 13, a discussion of the cumulative impacts of this project and the related activities. Give particular attention to land use changes and air and water quality impacts.

14. ALTERNATIVES
Based on the answers provided in this form, will alternatives have to be considered? YES ☐ NO ☒
If "YES," attach as Exhibit 14, a discussion of the feasibility of alternatives to the project and their environmental impacts.

15. MITIGATION MEASURES
Based on the answers provided in this form, will mitigation measures have to be considered? YES ☐ NO ☒
If "YES," attach as Exhibit 15, a discussion of any measures which will be required to avoid or mitigate the identified adverse impacts.

16. COMMENTS
This is a FSFL for a grain storage and handling truck and there are no significant environmental impacts.

17. CHECKLIST

Permits			Forms		
	Required	Not Required		Required	Not Required
Army Corps of Engineers 404		✓	Form FSA-851, Environmental Risk Assessment		✓
NPDES Storm Water		✓	Form NRCS CPA-020e, HEL and WC Determination		✓
Floodplain Development Permit		✓	Form FEMA 81-83, Standard Flood Hazard Determination		✓
CAFO Permit		✓			

Letters and Other Requirements

	Required	Not Required		Required	Not Required
Fish and Wildlife Service clearance on Endangered/Threatened Species		✓	Public Notice for Floodplains as required by section 2(a)(4) of EO 11988		✓
State Historic Preservation Officer consultation		✓	Tribal Historic Preservation Officer consultation		✓

NOTE: Other permits, forms, and letters may be required and should be attached as applicable. All permits, forms, and letters should be attached as exhibits corresponding to their appropriate section of this form.

18. FINDING
I have reviewed and considered the types and degrees of adverse environmental impacts identified by this evaluation. I have also analyzed the proposal for its consistency with FSA environmental policies implementing the requirements of the National Environmental Policy Act and have considered the potential benefits of the proposal. Based upon this consideration and balancing of these factors, I recommend one of the following:

a. ☒ There will be no adverse impacts as a result of this proposed action or any adverse effects, either individually or cumulatively. The project can be considered as categorically excluded per 799.10 of 7 CFR Part 799. Neither an Environmental Assessment or Environmental Impact Statement will be required. The project is recommended for approval.

b. ☐ An Environmental Assessment should be completed to provide further and more complete analysis of any adverse impacts and approval of the project must be delayed pending the outcome of the assessment.

19A. NAME OF PREPARER Jim Cooke	19B. TITLE OF PREPARER CED
19C. SIGNATURE OF PREPARER	19D. DATE (MM-DD-YYYY)
19E. SIGNATURE OF CONCURRING OFFICIAL	19F. TITLE OF CONCURRING OFFICIAL

FSA-850, Environmental Evaluation Checklist (Continued)

B Example for Handling Equipment FSFL (Continued)

The following is an example of an FSA-850 for a handling equipment FSFL.

This form is available electronically.

FSA-850 (06-14-02)		U.S. DEPARTMENT OF AGRICULTURE Farm Service Agency		1. PROJECT INFORMATION																																																																														
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1D. TYPE OF PROJECT LOAN <input checked="" type="checkbox"/> CRP <input type="checkbox"/> ECP <input type="checkbox"/> OTHER <input type="checkbox"/>		1E. PROJECT OR DESCRIPTION FSFL for a dump cart		1F. GENERAL LOCATION SE 1/4 Sec 13, TWP 170, Range 19 Prince County																																																																														
2. BACKGROUND																																																																																		
<p>a. Describe the purpose and need for the project: The dump cart will be used to move grain from field to storage structure.</p> <p>b. Describe the project site and its present use: See Item 16.</p> <p>c. Describe the surrounding land uses; indicate the directions and distances involved. The extent of the surrounding land to be considered depends on the extent of the potential impacts of the project, its related activities, and the primary beneficiaries: Agricultural.</p> <p>Attach adequate location maps of the project area, as well as (1) an aerial photo of the site, (2) if available, topographic map which clearly delineates the area and the location of the project elements, (3) if available, site photos, and (4) if completed, a standard soil survey for the project. When necessary for descriptive purposes or environmental analysis, include land use maps or other graphic information. All graphic materials shall be of high quality resolution.</p>																																																																																		
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Sole Source Aquifer Recharge Area (Designated by Environmental Protection Agency) The proposed action must not contaminate or contribute to the contamination of a sole source aquifer to the extent that a significant hazard to public health is created.		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	d. Critical Habitat or Endangered/Threatened Species (listed or proposed) Consult with the U.S. Fish and Wildlife to ensure that the proposed action will not jeopardize a listed species or destroy or modify its "critical habitat" in accordance with the Endangered Species Act.		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	e. Wilderness		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	f. Coastal Barrier in Coastal Barrier Resources System or Approved Coastal Zone Management Area		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	g. Wild or Scenic River		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	h. Natural Landmark		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	i. Historical, Archeological Sites		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
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FSA-850, Environmental Evaluation Checklist (Continued)

B Example for Handling Equipment FSFL (Continued)

FSA-850 (Page 2) (06-14-02)	
4. WATER QUALITY	
a. Will the proposed action adversely affect the quality of surface and/or ground water?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
b. Will the proposed action comply with the requirements of the Clean Water Act and any applicable State water quality laws?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If Item 4a is answered "YES," attach as Exhibit 4, a discussion of any impacts to water quality.	
5. AIR QUALITY	
Will the proposed action produce air emissions or odors that will violate any Federal, State, or local laws or standards?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If "YES," attach as Exhibit 5, a discussion of any impacts to air quality.	
6. NOISE	
Will the proposed action result in permanent increases in noise levels?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If "YES," attach as Exhibit 6, a discussion of any noise impacts.	
7. IMPORTANT LAND RESOURCES	
Will the proposed action result in the conversion of important farmland, prime forest land, or prime rangeland to a nonagricultural use?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If "YES," attach as Exhibit 7, a discussion of which land resources would be affected along with any alternatives to the proposed action.	
8. UNIQUE NATURAL FEATURES AND AREAS	
a. Will the project be located near natural features (i.e. bluffs, caves, or cliffs) or near public or private scenic areas?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
b. Are other natural resources visible on the site or in the vicinity?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
c. Will any such resources be adversely affected or will they adversely affect the project?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If Item 8c is answered "YES," attach as Exhibit 8, a discussion of such natural features or areas and potential adverse impacts.	
9. ENVIRONMENTAL JUSTICE	
Will the proposed action cause any adverse human health or environmental effects to minority or low income communities as defined in the Executive Order 12896, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations"?	
YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If "YES," attach as Exhibit 9, a discussion of any adverse effects.	
10. SOCIAL AND ECONOMIC IMPACTS	
Will the proposed action have any negative impacts on the local social and economic conditions? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
If "YES," attach as Exhibit 10, a discussion of any negative impacts.	
11. STATE ENVIRONMENTAL POLICY ACT	
Is the proposed project subject to a State NEPA? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
If "YES," attach as Exhibit 11, a discussion of the results of compliance with these requirements.	
12. PUBLIC REACTION	
Have there been any negative reactions from the public related to the proposed project? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
If "YES," attach as Exhibit 12, a discussion of any associated comments and related correspondence.	

FSA-850, Environmental Evaluation Checklist (Continued)

B Example for Handling Equipment FSFL (Continued)

FSA-850 (Page 3) (06-14-02)

13. CUMULATIVE IMPACTS
Are there any cumulative impacts resulting from the proposed project? YES ☐ NO ☒
If "YES," attach as Exhibit 13, a discussion of the cumulative impacts of this project and the related activities. Give particular attention to land use changes and air and water quality impacts.

14. ALTERNATIVES
Based on the answers provided in this form, will alternatives have to be considered? YES ☐ NO ☒
If "YES," attach as Exhibit 14, a discussion of the feasibility of alternatives to the project and their environmental impacts.

15. MITIGATION MEASURES
Based on the answers provided in this form, will mitigation measures have to be considered? YES ☐ NO ☒
If "YES," attach as Exhibit 15, a discussion of any measures which will be required to avoid or mitigate the identified adverse impacts.

16. COMMENTS
This is a FSFL for a dump cart and the equipment will not result in a significant environmental impact.

17. CHECKLIST

Permits			Forms		
	Required	Not Required		Required	Not Required
Army Corps of Engineers 404		✓	Form FSA-851, Environmental Risk Assessment		✓
NPDES Storm Water		✓	Form NRCS CPA-020e, HEL and WC Determination		✓
Floodplain Development Permit		✓	Form FEMA 81-93, Standard Flood Hazard Determination		✓
CAFO Permit		✓			

Letters and Other Requirements

	Required	Not Required		Required	Not Required
Fish and Wildlife Service clearance on Endangered/Threatened Species		✓	Public Notice for Floodplains as required by section 2(a)(4) of EO 11988		✓
State Historic Preservation Officer consultation		✓	Tribal Historic Preservation Officer consultation		✓

NOTE: Other permits, forms, and letters may be required and should be attached as applicable. All permits, forms, and letters should be attached as exhibits corresponding to their appropriate section of this form.

18. FINDING
I have reviewed and considered the types and degrees of adverse environmental impacts identified by this evaluation. I have also analyzed the proposal for its consistency with FSA environmental policies implementing the requirements of the National Environmental Policy Act and have considered the potential benefits of the proposal. Based upon this consideration and balancing of these factors, I recommend one of the following:

a. ☒ There will be no adverse impacts as a result of this proposed action or any adverse effects, either individually or cumulatively. The project can be considered as categorically excluded per 799.10 of 7 CFR Part 799. Neither an Environmental Assessment or Environmental Impact Statement will be required. The project is recommended for approval.

b. ☐ An Environmental Assessment should be completed to provide further and more complete analysis of any adverse impacts and approval of the project must be delayed pending the outcome of the assessment.

19A. NAME OF PREPARER Jim Cooke	19B. TITLE OF PREPARER CED
19C. SIGNATURE OF PREPARER	19D. DATE (MM-DD-YYYY)
19E. SIGNATURE OF CONCURRING OFFICIAL	19F. TITLE OF CONCURRING OFFICIAL

CCC-195, Farm Storage Facility Loan (FSFL) Processing Checklist

The following is an example of CCC-195.

This form is available electronically. CCC-195 (08-01-16)		U.S. Department of Agriculture Commodity Credit Corporation		1. Name of Applicant			
FARM STORAGE FACILITY LOAN (FSFL) PROCESSING CHECKLIST		2. Date of Application (MM-DD-YYYY)		3. Loan No.			
		4. State Office Name		5. County Office Name			
Office Staff Actions:		Applicable References (1-FSFL (Rev. 2))	YES	NO	N/A	Initials	Date
6. While Working with Producer:							
A. Discuss key program provisions with applicant including provision that application must be approved before construction, insurance requirements, filing and lien search needs and who pays fees.							
B. Complete all items on CCC-185. Applicant must initial Item 9B, if applicable, and answer DCIA question in Item 11.		Paragraph 70					
C. Collect application fee of \$100.00 per borrower. Storage Capacity Calculator or Self Certification if handling equipment, storage or truck only. Evaluate at the location provided on the FSFL request.		Subparagraph 58A Notice FSFL 138					
D. Obtain copy of Driver's license or state-issued ID Card for any individual we will need to file a UCC, if required by state law		Subparagraph 69B					
E. Verify the date of birth of the applicant. If the applicant is a minor, ensure that a financially responsible adult will co-sign CCC-186.		Subparagraph 35C					
F. Obtain copy of contracts, cost breakdown, or estimates for all proposed work or FSFL component purchases		Subparagraph 69B					
G. Obtain copy of site plans, if available, and building plan for hay and renewable biomass structures.		Subparagraphs 37A and 69B					
H. Obtain copy of any building permits or zoning variances, if applicable.		Paragraph 112					
I. Obtain legal description of parcel facility will be placed on.		Subparagraph 69B					
J. Obtain legal description of parcel(s) of land to be offered as security, such as described on a tax bill, if applicable.		Subparagraph 69B and Subparagraph 121D					
K. Obtain proof of crop insurance. If sales period is over, ensure waiver statement for current year is in remarks on CCC-185 and initialed by producer.		Subparagraph 69B and Paragraph 157A					
L. Obtain financial statement that is less than 90 days old on FSA-2037, or similar form. For entity, also need financial statement for any members with greatest share.		Subparagraph 69B 85A and 85G					
M. Obtain Projected Income and Expense on FSA-2038 or similar form.		Subparagraph 69B					
N. Obtain FSA-2004 from anyone who has not signed the CCC-185 and for whom we will need to order a credit report.		Subparagraphs 69B and 82B					
O. Obtain CCC-10 (Representations for Commodity Credit Corporation or Farm Service Agency Loans and Authorization to file a Financing Statement and Related Documents) if a current CCC-10 is not on file.		Subparagraph 69B and Paragraph 141					
P. Entity Documentation providing proof of shares, signature authority and authority to incur debt.		Subparagraph 69B					
Q. FSA-211 or acceptable documentation on file in county office for any individual signing in a representative capacity.		Paragraph 6					
R. Remind applicant that delivery, site preparation and construction cannot begin until after the loan is approved.		Paragraph 11					
S. Inform applicant that any other government funding (including RD grants and loans) must be subtracted from the net loan amount.		Paragraph 62					
T. Farm visit to complete a FSA-850 for drying and handling equipment and/or storage and handling trucks are not required.		Paragraphs 109, 110, 111 & Handbook 1-EQ					
U. If portable storage structure, drying and handling equipment or storage and handling truck FSFL, evaluate the FSFL component at the location provided on CCC-185.							
V. Ensure the storage capacity calculator is completed if applicable FSFL-138.		Notice FSFL-138					

CCC-195, Farm Storage Facility Loan (FSFL) Processing Checklist (Continued)

Office Staff Actions:		Applicable References (1-FSFL (Rev. 2))	YES	NO	N/A	Initials	Date
7. Application Processing:							
A. Immediately record application fee in DLS.	Subparagraph 75B and Paragraph 301 2-FSFL						
B. Enter application into DLS. If partial disbursement is requested, enter partial and final at the same time	Subparagraph 75A						
C. For applications lacking required information, notify applicant in writing.	Subparagraph 75D and 2-FSFL Part 3						
D. Prepare an 8-position or similar folder for each CCC-185.	Subparagraph 75C						
8. Determine Loan Amount, Storage Need and Equipment Eligibility:							
A. Determine maximum loan amount not to exceed \$500,000. "Padding" the loan is not authorized.	Paragraph 59						
B. Review storage worksheet unless the FSFL requirements is for drying handling equipment or storage handling truck.	Paragraphs 47, 48, 49, and 50 FSFL-138						
C. Verify eligibility of proposed structure and/or eligible FSFL component. .	Paragraphs 36, 37, 38, 39, 40, and 41						
9. Environmental and Historic Reviews:							
A. Visit the site before site preparation	Paragraphs 109-111 and Handbook 1-EQ						
B. Review applicable flood maps	Paragraphs 98 and 109						
C. Complete FSA-850 (Environmental Evaluation Checklist)	Paragraphs 109-111 and Handbook 2-EQ						
D. Complete FSA-851 (Environmental Risk Survey Form) for loans secured by real estate.							
E. Notify State Historic Preservation Officer according to guidelines in applicable EQ directives. Notify Fish and Wildlife Service of proposed action, if applicable.							
F. Verify HEL and WC compliance with copy of the most current AD-1026 (Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification).							
G. Verify compliance with any zoning ordinances or building permits.	Paragraph 112						
H. Conduct further reviews as required, such as Class II Environmental Assessments.	Paragraphs 109-111 and Handbooks 1-EQ & 2-EQ						
I. Notify applicant if flood insurance will be required.	Paragraph 98						
10. Applicant Eligibility:							
A. Verify DCIA compliance by checking applicant certification on CCC-185 and CCC or FSA Receivable records in NRRS.	Paragraphs 83 and 84						
B. Verify compliance with controlled substance provisions by checking the controlled substance field in the producer's eligibility record.	Subparagraph 35A Handbooks 3-PL, Paragraph 32, & 1-CM, Part 30						
C. Producer of an eligible facility loan commodity.	Paragraph 33 Notice FSFL-138						
D. Demonstrates the need for increased storage capacity, unless equipment or storage handling truck.	Paragraphs 47-51 Notice FSFL-138						
E. Verify proof of crop insurance and/or NAP, LGM or MPP coverage for applicable commodities.	Paragraph 96						
F. Verify producer does not have a crop insurance violation according to 7 CFR Part 718.	Subparagraph 35A						

CCC-195, Farm Storage Facility Loan (FSFL) Processing Checklist (Continued)

Office Staff Actions:		Applicable References (1-FSFL (Rev. 2))	YES	NO	N/A	Initials	Date
CCC-195 (08-01-16)							
Page 3 of 4							
11. Lien Searches and Filing UCC's:							
A. File UCC financing statement as soon as description of the structure is known and eligibility appears okay.	Paragraph 142						
B. Process request in OLP and NPS to order check for filing fees.	Paragraph 302 & Handbook 1-FI, Parts 3 and 5						
D. Complete the initial real estate lien search office to document fixture filing and existing liens on RE where facility will be located (to determine need for severance agreements). Document on Form FSA-2360.	Paragraph 144						
E. Complete lien search at Secretary of State (assure "through" date is sufficient to document our UCC Filing).							
12. Ability to Repay: Individual with FLP Loan approval authority shall:							
A. Request applicable credit report.	Paragraph 82						
B. Obtain verification of debts and assets, if applicable, using FSA-2015 (Verification of Debts and Assets).	Subparagraph 85F						
C. Review a balance sheet and cash flow plan for the current year showing that enough cash is available to make the required down payment and there are funds available to pay the first installment amount.	Paragraph 85						
D. Determine credit worthiness by requesting and reviewing credit reports.	Paragraph 82						
E. Prepare FBP Credit Action, indicating whether applicant is creditworthy and has ability to make down payment and pay future installments. Recommend approval, if applicable.	Subparagraph 85G						
13. Collateral Security:							
A. Determine if applicant has other outstanding FSFL's. If the total outstanding loan balance with this loan exceeds \$100,000, additional security is required.	Paragraph 121						
B. Determine if collateral has resale value. If no resale collateral value, additional security may be required. If the collateral is used, ensure you have documented the method used to determine a reasonable market value.	Subparagraph 122F and Notice FSFL-138						
C. Document the FBP Credit Action the collateral security requirements.	Subparagraph 121B						
D. Determine need for severance agreements and/or subordinations.	Paragraphs 144 and 197						
E. Determine if a CCC-195A or CCC-195B is required for closing the FSFL.	Paragraph 74						
14. Loan Approval:							
A. District Director review of loan and concurrence of approval before COC approval, if aggregate outstanding loan balance is between \$100,000.01 and \$250,000.	Subparagraphs 10B and 153C						
B. Date of Executive Meeting Minutes (date: _____)	Subparagraphs 153B and 154A						
C. Refer application to appropriate approval official if applicable.	Subparagraph 10B						
D. Applicant meets all eligibility requirements, including creditworthiness and ability to repay.	Paragraphs 35 & 85 & Subparagraph 153A						
E. Proposed facility or renovation is eligible and needed.	Subparagraph 153A						
F. Yields and acreage used to calculate storage need are reasonable.							
G. Environmental conditions of the site do not place CCC at risk.							
H. Type of collateral security required. Enter on CCC-185D, Items 3-5	Paragraphs 154 and 156						
I. Enter conditions of approval, (and/or check applicable boxes such as all peril insurance or flood insurance) in CCC-185 remarks section D, Items 3-5.							

CCC-195, Farm Storage Facility Loan (FSFL) Processing Checklist (Continued)

Office Staff Actions:		Applicable References (1-FSFL (Rev. 2))	YES	NO	N/A	Initials	Date
14. Loan Approval (Continued):							
J. Approved or denied by signature on reverse of CCC-185D. If denied, enter zero in Item 6 B.	Paragraphs 154 and 155 Notice FSFL-138						
K. Approve FBP Credit Action on the SAME DAY as loan approved.	2-FSFL, Subparagraph 300B						
15. Approval Processing by Office Staff:							
A. Record disposition and if approved, request funding in DLS.	2-FSFL, Paragraphs 301 and 350						
B. Verify loan is obligated in DLS	2-FSFL						
C. Issue approval and/or closing letter after loan is obligated.	Subparagraph 154C Notice FSFL-138						
D. Enter date approval letter is issued, on CCC-185D, Item 9. Distribute CCC-185 and CCC-185D.	Subparagraph 70G & Paragraph 154						
E. Remind applicant that all peril structural insurance, listing CCC as loss payee, and possibly, flood insurance, on the structure and equipment will be required prior to closing. Remind applicant that insurance for portable facilities and equipment can also be added as a rider on the producer's insurance policy.	Paragraph 96 and Notice FSFL-138						
F. Remind applicant that if real estate is required to secure the loan, title insurance or a title opinion will be required. This may result in attorney fees that must be paid by the applicant for title clearance and loan closing.	Paragraph 187						
G. Remind applicant about filing and recording fees and who pays each fee.	Subparagraph 58C						
H. For storage structure FSFL requests, notify applicant that loans cannot be disbursed until construction is complete, final net cost is determined, and the facility is inspected. One partial disbursement not to exceed 50% of loan obligation is allowed.	Part 10 Paragraph 57						
H. If applicable, issue disapproval letter.	Paragraph 155						
I. Verify if form, SF-LLL required for FSFL disbursement. Note: Only applies to loans exceeding \$150,000.	Paragraph 63						
J. Monitor approval expiration date. Obtain and act on requests for extension of approval by STO, if applicable. FSFL must not be disbursed with an expired approval date. County offices must notify the borrower 14 workdays before the expiration date that they may request an extension in writing.	Paragraph 158						
16A. I concur/do not concur the above items have been verified and updated. <input type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur							
16B. STC Designee or FLM/CED Signature (Required for all Loans)		16C. Date (MM-DD-YYYY)					
17. Remarks							
18. Important: STC or STC designee shall review the first 3 FSFL's received and before disbursed each FY beginning on October 1.							
<p><i>In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.</i></p> <p><i>Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.</i></p> <p><i>To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.</i></p>							

CCC-195A, Farm Storage Facility Loan (FSFL) Security Checklist

The following is an example of CCC-195A.

This form is available electronically. CCC-195A (08-01-16)		U.S. Department of Agriculture Commodity Credit Corporation		1. Name of Applicant			
FARM STORAGE FACILITY LOAN (FSFL) REAL ESTATE SECURITY CHECKLIST		2. Date of Application (MM-DD-YYYY)		3. Loan No.			
		4. State Office Name		5. County Office Name			
		6. Date of Loan Approval (MM-DD-YYYY)		7. Approval Expiration Date (MM-DD-YYYY)			
		NOTE: This checklist is needed for partial or final disbursement.					
Office Staff Actions:		Applicable References (1-FSFL (Rev. 2))	YES	NO	N/A	Initials	Date
8. Pre-Disbursement Document Review, Structure Inspection, and Determining Loan Amount:							
A. Partial <input type="checkbox"/> or Final <input type="checkbox"/>		Paragraph 57					
B. Inspect and verify the amount of construction completed or facility acquisition. Document on CCC-295A (FSFL Program Final Inspection of Facility before Loan Disbursement).		Paragraph 171					
C. Construction completed or total facility acquired. If this is a final disbursement, the project must be entirely completed. If this is a partial disbursement, bills must be commensurate with work completed and not exceeding 50% of the total loan amount.		Paragraph 170					
D. Obtain completed CCC-197 (Final Farm Storage Facility Loan Program Cost Certification) from borrower(s).		Paragraph 174					
E. Obtain evidence of final net cost.		Paragraph 172					
F. Date stamp the Original Evidence of Cost.		Subparagraph 172C					
G. Verify contractor/seller has signed evidence of cost if it is not on the original letterhead.		Subparagraph 172B					
H. Retain copy of original document in the loan folder. Return original evidence to borrower.		Subparagraph 172C					
I. Verify a minimum 15% down payment amount has been paid to suppliers if applicable, otherwise, collect the minimum down payment at loan closing.		Subparagraph 172A and Notice FSFL-138					
J. Obtain CCC-191, FSFL Program Release of Liability, from all contractors/suppliers submitting bills.		Subparagraph 173					
K. Complete the FSFL disbursement calculator.		Subparagraph 175					
L. Second party review of FSFL disbursement calculator.		Subparagraph 175D					
M. Attach CCC-197 to Disbursement Calculator and file in loan folder.		Subparagraph 175A					
N. Verify whether obligation will need to be increased or decreased.		Paragraph 176					
O. If loan increases more than 10%, complete financial analysis.		Subparagraph 176B					
P. If loan increases, will need to be re-approved by applicable approval official.		Paragraph 10 and Subparagraph 176B					
Q. If loan increases, complete increase in DLS.		2-FSFL, Paragraph 351					
R. If loan decreases, complete decrease in DLS.		2-FSFL, Paragraph 352					
S. Review financial analysis if closing delayed more than a year.		Paragraph 185-F					
9. Selection of Closing Agent and Obtaining Title Work:							
A. Obtain proof of all peril structural insurance with CCC as loss payee.		Subparagraph 185B and Notice FSFL-138					
B. Obtain proof of current real estate taxes.		Subparagraph 185C					
C. Borrower selects attorney or title company.		Subparagraph 187C					
D. Provide borrower with letter to send to title company or attorney.		Subparagraph 187C					
E. Obtain completed CCC-296 (Farm Storage Facility Loan Program Certification of Attorney) from attorney.		Subparagraphs 187D and E					
F. Send transmittal of title information.		Subparagraph 187F					

CCC-195A, Farm Storage Facility Loan (FSFL) Security Checklist (Continued)

Office Staff Actions:		Applicable References (1-FSFL (Rev. 2))	YES	NO	N/A	Initials	Date
G. Obtain completed CCC-299 (Title Opinion - Farm Storage Facility Loan Program) from attorney.		Subparagraph 187G					
H. Review Title Opinion and update security requirements, if needed.		Subparagraph 187I					
I. If UCC lien searches showed prior UCC filings with equipment/trucks as security, obtain equipment lien waivers on CCC-190, before loan is disbursed.		Subparagraph 144A & Exhibit 56					
10. Loan Disbursement and Loan Closing:							
A. District Director Review is Required for the first three FSFLs in each COF before disbursement each fiscal year. Document review on CCC-185 and on CCC-195A.		Subparagraph 185G					
B. Order Loan Check in DLS and Certify in NPS.		2-FSFL, Paragraph 400 & 1-FI, Paragraphs 139 and 140					
C. When check(s) received, schedule closing within 21 days after payment requested.		Subparagraph 186D 2-FSFL, Part 6					
D. Issue closing notification to borrower.		Subparagraph 187J					
E. Request Severance Agreements on CCC-297 (Severance Agreement), if necessary.		Paragraph 197					
F. Request Subordination Agreements on CCC-194 (Farm Storage Facility Loan Subordination Agreement (Lien on Real Property)) or other form provided, if necessary.		Subparagraph 144E & Exhibit 57					
G. Obtain Amortization Schedule.							
H. Prepare CCC-186 and verify correct interest rate is provided in Item 3.		Paragraph 195					
I. Second party review of CCC-186.							
J. Prepare Real Estate Mortgage or Deed of Trust for FSFL Program on CCC-193.		Paragraph 143					
K. Issue closing instruction letter with applicable documents and CCC checks to closing agent on day loan will be disbursed/closed.		Subparagraph 187K					
L. Receive and review loan closing statement from closing agent.		Subparagraph 187L					
M. Obtain signature of CCC representative with authority to sign on the CCC-186		Paragraph 195E					
N. Verify Severance Agreements and Subordinations have been filed and recorded, if applicable.		Paragraph 197 and Subparagraph 144E					
O. Input loan closing information in DLS.		2-FSFL, Part 6					
P. Enter DLS workflows to track UCCs, mortgages, farm visits, etc.		2-FSFL					
G. File original CCC-186 or Irrevocable Letter of Credit in fire proof safe.		Paragraph 198					
Certification							
11A. I concur/do not concur the above items have been verified and updated.			<input type="checkbox"/> Concur		<input type="checkbox"/> Do Not Concur		
11B. STC Designee or FLM/CED Signature (Required for all Loans)		11C. Date (MM-DD-YYYY)					
12. Remarks							
13. Important: STC or STC designee shall review the first 3 FSFL's received and before disbursed each FY beginning on October 1.							
<p><small>In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.</small></p> <p><small>Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.</small></p> <p><small>To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.</small></p>							

CCC-195B, Farm Storage Facility Loan (FSFL) No Security Checklist

The following is an example of CCC-195B.

This form is available electronically.

CCC-195B (08-01-16)	U.S. Department of Agriculture Commodity Credit Corporation	1. Name of Applicant										
FARM STORAGE FACILITY LOAN (FSFL) NO REAL ESTATE SECURITY CHECKLIST		2. Date of Application (MM-DD-YYYY)				3. Loan No.						
		4. State Office Name				5. County Office Name						
		6. Date of Loan Approval (MM-DD-YYYY)				7. Approval Expiration Date (MM-DD-YYYY)						
NOTE: This checklist is needed for partial or final disbursement.												
Office Staff Actions:				Applicable References (1-FSFL (Rev. 2))		YES	NO	N/A	Initials	Date		
8. Pre-Disbursement Document Review, Structure Inspection, and Determining Loan Amount:												
A. Partial <input type="checkbox"/> or Final <input type="checkbox"/>				Paragraph 57								
B. Inspect and verify the amount of construction completed or facility acquisition. Document on CCC-295A (FSFL Program Final Inspection of Facility before Loan Disbursement).				Paragraph 171 and Notice FSFL-138								
C. Construction completed or total facility acquired. If this is a final disbursement, the project must be entirely completed. If this is a partial disbursement, bills must be commensurate with work completed and not exceeding 50% of the total loan amount.				Paragraph 170								
D. Obtain completed CCC-197 (Final Farm Storage Facility Loan Program Cost Certification) from borrower(s).				Paragraph 174								
E. Obtain evidence of final net cost.				Paragraph 172								
F. Date stamp the Original Evidence of Cost.				Subparagraph 172C								
G. Verify contractor/seller has signed evidence of cost if it is not on the original letterhead.				Subparagraph 172B								
H. Retain copy of original document in the loan folder. Return original evidence to borrower.				Subparagraph 172C								
I. Verify a minimum 15% down payment amount has been paid to suppliers if applicable, otherwise, collect minimum down payment at loan closing.				Subparagraph 172A and Notice FSFL-138								
J. Obtain CCC-191, FSFL Program Release of Liability, from all contractors/suppliers submitting bills.				Paragraph 173								
K. Complete the applicable FSFL disbursement calculator.				Paragraph 175								
L. Second party review of FSFL disbursement calculator.				Subparagraph 175D								
M. Attach CCC-197 to Disbursement Calculator and file in loan folder.				Subparagraph 175A								
N. Verify whether obligation will need to be increased or decreased.				Paragraph 176								
O. If loan increases more than 10%, complete financial analysis.				Subparagraph 176B								
P. If loan increases, will need to be re-approved by applicable approval official.				Paragraph 10 and Subparagraph 176B								
Q. If loan increases, complete increase in DLS.				2-FSFL, Paragraph 351								
R. If loan decreases, complete decrease in DLS.				2-FSFL, Paragraph 352								
U. Review financial analysis if closing delayed more than a year.				Subparagraph 185F FSFL (Rev.2)								
9. Lien Searches and Additional Documents Needed at Loan Closing:												
A. Obtain proof of all peril structural insurance with CCC as loss payee, and other applicable insurance policies for portable facilities and handling trucks.				Subparagraph 185B and Notice FSFL-138								
B. Obtain proof of current real estate taxes.				Subparagraph 185C								
C. Complete lien search (Document on FSA-2360).				Subparagraph 185D								
D. The County Office must perform the final lien search within 5 workdays before the FSFL check is requested in DLS.				Subparagraph 185D								
E. If UCC Lien searches show prior UCC filings with equipment/trucks as security, obtain equipment lien waivers, on CCC-190, before loan is disbursed.				Subparagraphs 144A and D & Exhibit 56								
F. Request Severance Agreements on CCC-297 (Severance Agreement), if necessary.				Paragraph 197								

CCC-195B, Farm Storage Facility Loan (FSFL) No Security Checklist (Continued)

The following is an example of CCC-195B.

Office Staff Actions:		Applicable References (1-FSFL (Rev. 2))	YES	NO	N/A	Initials	Date
G. File Severance Agreements and subordinations of record, if applicable.		Paragraph 197					
10. Loan Disbursement and Loan Closing							
A. District Director Review is Required for the first three FSFLs in each COF before disbursement each fiscal year. Document review on CCC-185 and on CCC-195B.		Subparagraph 185G					
B. Determine if disbursement will be made to borrower only or if checks to borrower and contractors are required.		Subparagraph 186A & 2-FSFL, Part 6					
C. If applicable, collect 5% down Payment and apply to loan in DLS.		FSFL-138					
D. If payment to borrower only: Obtain Amortization Schedule.		Paragraph 195					
Prepare CCC-186. Verify correct interest rate is provided in Item 3.							
Second Party Review of CCC-186 is required.							
Have Borrower(s) execute CCC-186. NOTE: If minor is signing CCC-186, must also be signed by an adult.							
Obtain signature of CCC representative with Authority to sign on the CCC-186.							
Request check request in DLS on day of closing after note is signed. Sign and Certify in NPS.		Subparagraph 186B 2-FSFL, Part 6					
E. If Treasury check(s) required for other Payees: Process check request(s) in DLS. Sign and Certify in NPS.		2-FSFL, Paragraph 400; 1-FI, Paragraphs 139 and 140					
When check(s) are received in COF, schedule closing within 21 days after payment request.		Paragraph 195					
Obtain Amortization Schedule.							
Prepare CCC-186. Verify correct interest rate is provided in Item 3.							
Second Party Review of CCC-186 is required.							
Have Borrower(s) execute CCC-186. NOTE: If minor is signing CCC-186, must also be signed by an adult.							
Obtain signature of CCC representative with Authority to sign on the CCC-186.							
F. Input loan closing information in DLS.		2-FSFL, Part 6					
G. Enter DLS workflows to track UCCs, mortgages, farm visits, etc.		2-FSFL					
H. File original CCC-186 or Irrevocable Letter of Credit in fire proof safe.		Paragraph 198					
Certification							
11A. I concur/do not concur the above items have been verified and updated.		<input type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur					
11B. STC Designee or FLM/CED Signature (Required for all Loans)		11C. Date (MM-DD-YYYY)					
12. Remarks							
13. Important: STC or STC designee shall review the first 3 FSFL's received and before disbursed each FY beginning on October 1.							
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