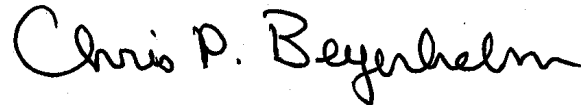


For: State and County Offices

Application System (AS)400/System 36 Data Center Shutdown Plan

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

APSS is the final program application residing on the AS400/System 36. The new web-based Commodity Loan Processing System (CLPS) is replacing APSS functionality. The final commodities (for example warehouse-stored rice and peanuts) are targeted for CLPS implementation in October 2015.

Under the guidelines of the Federal Data Center Consolidation Initiative (FDCCI), FSA offices using AS400/System 36 for business processing are considered an AS400 data center. AS400/System 36 data centers with no open crop year (CY) 2014 MAL's will be shut down September 24, 2015. Archival of historical data and equipment removal will continue into FY 2016.

Information on obtaining common data previously accessible on the AS400/System 36 will be addressed in a forthcoming notice.

B Purpose

This notice:

- explains the AS400/System 36 shutdown plan
- provides instructions for shutdown of the AS400/System 36 data centers
- reminds County and State Offices to verify and ensure that the AS400/System 36 shall remain **online at all times** until further notified according to Notice IRM-470
- ensures that the County Offices have loaded Release 738.

Disposal Date	Distribution
June 1, 2016 9-22-15	State Office; State Offices relay to County Offices

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1 Overview (Continued)

C Closing AS400/System 36 Data Centers

FSA has been approved to perform a staggered closing of the AS400/System 36 data centers with the agreement that all new loan making actions and reporting **will cease nationwide** on September 30, 2015. Closing data centers will entail removing all user access from the AS400/System 36. The first wave of closings will include data centers with no open CY 2014 loans and will occur on September 24, 2015.

Data centers with open CY 2014 loans will be allowed to close-out the loans using loan servicing options available in APSS throughout loan maturity. Additional data centers will be closed monthly as loan liquidations are completed.

Loanmaking functionalities for CY 2015 warehouse-stored rice, farm and warehouse-stored peanuts, CMA loans for rice and DMA loans for peanuts are not yet available in CLPS. As a result, this loanmaking activity must occur in APSS until CLPS enhancements are complete. Unless the loan is fully repaid, any CY 2015 loan created in APSS must be cancelled and re-entered in CLPS. If a County Office receives a request for loan after the data center has been closed, but before functionality is made available in CLPS, the County Office shall contact the State Office. The State Office will contact DAFP for guidance.

On behalf of ITSD, DAFO will communicate to State Offices which data centers are identified for shutdown in advance of this notice. However, **all** County Offices **must** follow and complete the action in subparagraph 2 A on **September 23, 2015**.

2 AS400/System 36 Data Center Shutdown Actions

A County Office Actions Required

On **September 23, 2015**, all data centers must take the following actions.

Step	Action
1	<p>Verify Release 738 has been loaded on the AS400/System 36. If unsure, print out the Release Control Table Listing as follows:</p> <ul style="list-style-type: none">• from FAX250, take Option “5”, “General Computer System Operations”• take Option “4”, “Prepare the Release Control Table Listing”• compare the list to the County Transmittal No. 738 at http://fsaintranet.sc.egov.usda.gov/releases/2015/County/Cnty%20738_transmittal_signed.pdf• if the printout is not up-to-date, load Release 738 by following the instructions in the transmittal. <p>Note: See Information Bulletin No. 7730.</p>

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2 AS400/System 36 Data Center Shutdown Actions (Continued)

A County Office Actions Required (Continued)

Step	Action
2	Perform a Start-of-Day (SOD).
3	Perform a "Queue All". "Queue All" is completed by signing onto AS400/System 36 with user's ID and, from FAX250, take Option "3", then Option "7", Option "1" to queue all, and entering "Y" for all counties.
4	Perform a Transmit Daytime Files transmission. Transmit Day File transmission is completed by signing onto the AS400/System 36 System Console using the communications ID and, from the FAX250 take Option "6", then Option "4", and then Option "8" to transmit Daytime files. When complete, the user may sign off.
5	If the data center is unable to perform or connect to the AS400/System 36, immediately submit a Remedy Ticket , labeled " AS400/System 36; route to Jayne Fern ".

B 2015 FY-End Actions Required by Open Data Centers

On **September 30, 2015**, all data centers remaining on the AS400/System 36 with open loans **must** account for all financial transactions for FY close.

Step	Action
1	Perform a Start-of-Day (SOD).
2	Perform a "Queue All". "Queue All" is completed by signing onto AS400/System 36 with user's ID and, from FAX250, take Option "3", then Option "7", Option "1" to queue all, and entering "Y" for all counties. This will queue up files not queued during End-of-Day (EOD). A "Queue All" should be completed in the afternoon just before taking EOD option.
3	Perform EOD.
4	If the data center is unable to perform or connect to the AS400/System 36, submit Remedy Ticket , labeled " FY 2015 Close; route to Jayne Fern ".

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2 AS400/System 36 Data Center Shutdown Actions (Continued)

C Reminder to All State and County Offices

As instructed by Notice IRM-470, **all** County and State Offices shall verify and ensure that the AS400/System 36 is **online at all times** to permit the timely transfer of critical files, until further notified.

This applies to all State and County Offices, including data centers that have shut down the AS400/System 36 and data centers that are still online. For example, if a County Office loses power, after the power has been restored, verify that the AS400/System 36 is online.

D Contacts

State Offices shall direct questions about this notice as follows.

Issue	Contact
Software-Related Problems	National Help Desk at 800-255-2434 or 816-926-1552. Note: Select option 3 for hardware and application software.
Processes on AS400/System 36	Jayne Fern by either of the following: <ul style="list-style-type: none">• e-mail to jayne.fern@kcc.usda.gov• telephone at 816-926-6641.