

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1792

Field Office Distribution All directives are sent to BBS for State Offices and KCMO to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution Notices are available on Internet. Handbooks are printed and distributed to the National Office.

Directives on Internet Notices are available on Internet at www.fsa.usda.gov/dam/forms/notices.asp.

Temporary Directives Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
CRP-363 4-6-00	CRP Marginal Pasture Land Rental Rates for Continuous Signup	State Offices and Service Centers
CRP-364 4-6-00	CRP \$50,000 Payment Limitation	State Offices
CRP-365 4-6-00	CRP Incentives/Enhancements and Approved CRP-1's	State Offices and Service Centers
FI-2427 4-6-00	Processing Prompt Payment Interest (PPI) Payments for Corrected LDP's	State and County Offices
FLP-125 4-7-00	Loan Limitations and Approval Authorities	State and County Offices
IRM-305 4-10-00	Completing FSA-765, Backup Log	State and County Offices
PM-2172 4-5-00	Voluntary Early Retirement Opportunity in Virginia	FSA CED's in Virginia
PM-2173 4-6-00	New Employee Recognition System	FSA Offices
PM-2174 4-4-00	Voluntary Early Retirement Opportunity in Florida	FSA CO Employees in Florida

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National Procedure Checklist No. 1792 (Continued)

**Temporary
Directives
(Continued)**

Short Reference and Effective Date	Title	For
PM-2175 4-10-00	Final Deadline to Notify Employees Whose Retirement Coverage May Be Affected by the Court Decision <i>Conner v. OPM</i>	State Offices
TB-962 4-11-00	Leasing and Transferring Burley Quota	Burley Tobacco State and County Offices

**Permanent
Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
25-AS (Rev. 3) Amend. 9 4-5-00	State and County Office Records Operations	State and County Offices and KCMO
2-CRP (Rev. 3) Amend. 19 4-6-00	Agricultural Resource Conservation Program	State and County Offices
58-FI (Rev. 6) Amend. 12 4-7-00	Managing FSA and CCC Claims	State and County Offices

**Procedure
Notices**

None

**Obsolete
Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
PM-2166	4-6-00	PM-2173

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Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directives	File Code	Remarks
FMHA	1922-03 & L3	06-93	Map of Property	nofile.htm	nofile.htm	KC	Sheet	N	FSA	FMI 8-25-93, 1922-E	Position 8	This form is obsolete. Destroy all stock. Remove entire FMI. Referenced in FSA PN No. 91.
FMHA	1922-04	04-94	Township Plat Map For _____	nofile.htm	nofile.htm	KC	Sheet	N	FSA	FMI 4-20-94, 1922-E	Position 8	This form is obsolete. Destroy all stock. Remove entire FMI. Referenced in FSA PN No. 91.
FMHA	1922-06	06-93	Multiple Township Plat Map	nofile.htm	nofile.htm	KC	Sheet	N	FSA	FMI 8-25-93, 1922-E	Position 8	This form is obsolete. Destroy all stock. Remove entire FMI. Referenced in FSA PN No. 91.
FMHA	1922-08	06-93	Uniform Residential Appraisal Report	nofile.htm	nofile.htm	KC	MP/2	N	FSA, RD	FMI 1-12-94, 1922-3	N/A	This form is obsolete for FSA only. Destroy all stock and entire FMI. Referenced in FSA PN NO. 91.
FSA	4-C	03-03-87	Unnumbered County-Owned Property Decal (White)	nofile.htm	nofile.htm	KC	Decal	N	Counties	30-AS, 31-AS	N/A	This item was reprinted to replenish stock at the "Stocked By" location. Tentative delivery date is 05-07-00. Back orders will be filled automatically. Only order if needed.
FSA	838-C	04-12-00	Substitute Invoice	FSA0838C.PDF	nofile.htm	RPL/PDF	Sheet	Y	FSA	1-FLP and FSA PN No. 91	N/A	This form is new; it was uploaded to the BBS on 04-12-00.

Notes: Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

Filing codes pertain only to State and County Offices.

NOFILE.HTM indicates that there is no electronic file available.

Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directives	File Code	Remarks
FSA	839	04-12-00	Request for Emergency Payment	FSA0839.PDF	nofile.htm	RPL/PDF	Sheet	Y	FSA	1-FLP and FSA PN No. 91	N/A	This form is new; it was uploaded to the BBS on 04-12-00.
FSA	1922-01 & Adden.	10-99	Appraisal Report - Farm Tract/Environmental Inspection Report	1922-01.PDF	nofile.htm	RPL/PDF	MP/5 Head to Head	N	FSA	FMI 04-12-00. Referenced in FSA handbook 1-FLP and FSA PN No. 91.	N/A	This form and FMI were revised and uploaded to the FSA Forms and FMI Libraries on 4-12-00. Destroy old stock and entire FMI. Formerly FmHA-1922-1.
FSA	1922-02	10-99	Supplemental Report (Irrigation, Drainage, Levee, and Minerals)	1922-02.PDF	nofile.htm	RPL/PDF	MP/2 Head to Head	N	FSA	FMI 04-12-00. Referenced in FSA handbook 1-FLP and FSA PN No. 91.	N/A	This form and FMI were revised and uploaded to the FSA Forms and FMI Libraries on 4-12-00. Destroy old stock and entire FMI. Formerly FmHA-1922-2.
FSA	1922-05	10-99	Appraisal Review	1922-05.PDF	nofile.htm	RPL/PDF	MP/3 Head to Head	N	FSA	FMI 04-12-00. Referenced in FSA handbook 1-FLP and FSA PN No. 91.	N/A	This form and FMI were revised and uploaded to the FSA Forms and FMI Libraries on 4-12-00. Destroy old stock and entire FMI. Formerly FmHA-1922-5.
FSA	1922-09	10-99	Real Estate Sales Data	1922-09.PDF	nofile.htm	RPL/PDF	MP/2 Head to Head	N	FSA	FMI 04-12-00. Referenced in handbook 1-FLP and FSA No. 91 dated 04-12-00.	N/A	This form and FMI were revised and uploaded to the FSA Forms and FMI Libraries on 4-12-00. Destroy old stock and entire FMI. Formerly FmHA-1922-09.

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Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directives	File Code	Remarks
FSA	1922-10	03-00	Appraisers Worksheet - Farm Tracts - Study of Comparable Properties	1922-10.PDF	nofile.htm	RPL/PDF	Sheet	N	FSA	FMI 04-12-00. Referenced in FSA handbook 1-FLP and FSA PN No. 91.	N/A	This form and FMI were revised and uploaded to the FSA Forms and FMI Libraries on 4-12-00. Destroy old stock and entire FMI. Formerly FmHA 1922-10.
FSA	1922-11	10-99	Appraisal for Mineral Rights	1922-11.PDF	nofile.htm	RPL/PDF	MP/3 Head to Head	N	FSA	FMI 04-12-00. Referenced in handbook 1-FLP and FSA No. 91 dated 04-12-00.	N/A	This form and FMI were revised and uploaded to the FSA forms and FMI Libraries on 4-12-00. Destroy old stock and entire FMI. Formerly FmHA-1922-11.
FSA	1922-16	04-12-00	Administrative Appraisal Review	1922-16.PDF	nofile.htm	RPL/PDF	Sheet	N	FSA	FMI 04-12-00. Referenced in handbook 1-FLP and FSA PN No. 91.	N/A	This form and FMI were revised and uploaded to the FSA Forms and FMI Libraries on 4-12-00. Destroy old stock and entire FMI. Formerly FmHA-1922-16.
FSA	1922-17	04-12-00	Appraisal Certification Program Semi-Annual Report	1922-17.PDF	nofile.htm	RPL/PDF	Sheet	Y	FSA	1-FLP and FSA PN No. 91	N/A	This form is new; it was uploaded to the BBS on 04-12-00.

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Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directives	File Code	Remarks
FSA	2006-20	03-01-00	Classification of Farmer Program Borrower Account	2006-20.PDF	nofile.htm	RPL/PDF	MP/2 Head to Foot	Y	FSA	FMI 04-12-00. Referenced in FSA Instruction 2006-W and FSA PN No. 91	Position 2	According to Checklist No. 1787, this form was uploaded to the BBS on 03-03-00. The FMI has been revised and will be uploaded to the BBS on 04-12-00. Destroy old FMI. Formerly FmHA-2006-20.
KC	1172	10-21-97	Routing and Distribution Slip (Specify preprinted "ASD Library" in "From" block, as needed)	nofile.htm	KC1172.WPD	KC and RPL/WP	Pad/100	N	All Offices			No longer needed as a result of implementation of new Computer-Assisted Mail Sorting System (mail stops). Destroy all paper stocks. Use interoffice mail envelopes, as necessary.
MQ	60	04-07-00	Burley Tobacco Lease and Transfer Database Annual Waiver to Release Information Restricted by the Privacy Act	MQ0060.PDF	nofile.htm	RPL/PDF	Sheet	Y	Only States Authorized to transfer burley tobacco across counties	Notice TB-		This form is new. It was uploaded to the BBS and Internet on 04-07-00. It is to be used in Ohio and Tennessee only. A TB notice will be forthcoming concerning the policy for using this form.

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