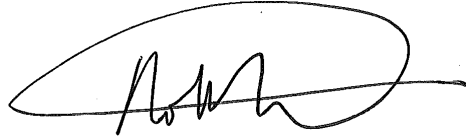


For: FSA Washington, DC, National Office Personnel

Upcoming Security Enhancements Scheduled for USDA Washington, DC, Headquarters Complex

Approved by: Acting Deputy Administrator for Management



1 Security Enhancements for USDA Washington, DC, Headquarters Complex

A Background

The USDA Office of Operations, Protective Operations Division is constantly evaluating and seeking the most effective and efficient cost measures to improve the physical security and safety at the USDA Washington, DC, headquarters complex. Based on a recent physical security assessment of the headquarters complex, security enhancements have been identified that will improve the security for all individuals using the headquarters complex. Over the next three months, the Office of Operations will be implementing new security measures at the headquarters complex.

B Purpose

This notice notifies FSA Washington, DC, National Office personnel (employees, contractors, interns, and volunteers) of the upcoming physical security changes and the timelines when they will be implemented at the Washington, DC, headquarters complex.

C Contact

For questions regarding this notice, contact Robert Haughton, Director of Emergency Preparedness Division (EPD), by either of the following:

- e-mail to **robert.haughton@wdc.usda.gov**, or
- telephone at 202-720-0135.

Disposal Date	Distribution
January 1, 2015	All FSA Washington, DC, National Office personnel

Notice SEM-35

2 Security Enhancements and Anticipated Dates of Implementation

A Security Enhancements and Implementation Dates

The following new measures will be implemented to ensure the safety and security of all individuals using the USDA headquarters complex. Supervisors are to:

- ensure that their staff in their areas understands the new measures that will be implemented
- consider the impact it will have on their daily use of the headquarters complex.

Because of the impact the changes may have on using the headquarters complex, FSA personnel may need to consider an adjustment to their travel and arrival times at work.

Security Enhancements	Target Date To Be Implemented
Verification monitors will be installed at the main entrance turnstiles, which will ensure that the person with the ID badge is the actual bearer of the card. The verification monitors will immediately provide the special police officers with an electronic photo of personnel accessing the turnstile. This measure will eliminate the need for the bearer of the card to present their ID badge to the officer.	September 1, 2014
Random security screening of USDA personnel. Because of a concern of a possible internal/inside security threat, USDA personnel will be randomly selected for a visual inspection of their personal items. The random selection will: <ul style="list-style-type: none">• be done by an electronic screening access system• include an electronic screening for weapons.	September 1, 2014
Restricted access to the South Building's attic and sub-basement storage areas. Unacceptable security, safety, and environmental concerns have been identified because of open access to the South Building's attic and sub-basement storage areas. If there is a need for FSA personnel to have access to these areas, a written justification and identification of each individual must be provided to the Director of EPD before access will be granted. Individuals who are granted access to these areas will be required to use a card reader to gain access and egress to these areas. All FSA personnel will be prohibited from accessing these areas unless they have been properly granted access.	September 1, 2014

Notice SEM-35

2 Security Enhancements and Anticipated Dates of Implementation (Continued)

A Security Enhancements and Implementation Dates (Continued)

Security Enhancements	Target Date To Be Implemented
Opening of the South Building's Wing 3 on C Street. Because of restricted access to the parking courts, Wing 3 on C Street will be opened to properly badged USDA personnel from 6 a.m. to 6 p.m. Monday through Friday. USDA personnel will be required to use card readers at this location to gain access.	October 1, 2014
Access to the South Building's Wing 2 on C Street. Access to Wing 2 on C Street will be restricted to visitors only. USDA personnel will be restricted from using Wing 2 on C Street to enter the South Building.	October 1, 2014
<p>Entering and exiting South Building parking courts. Access to the South Building through Courts 1 through 6 has been identified as a major security and safety concern. These concerns are because of numerous entry points, inadequate ID validation, and a combination of pedestrian and vehicular traffic. To improve these areas, the following changes will be implemented.</p> <ul style="list-style-type: none"> • All parking courts will be closed to pedestrian traffic. Only USDA personnel with a valid ID badge and authorized parking permits will be allowed to enter and exit the South Building parking courts. USDA personnel who fall under the American Disabilities Act, who require access to the South Building from C Street, will be allowed entry/egress at Court 2. • All USDA personnel entering and exiting South Building parking courts will be required to submit their ID badges to the special police officers for electronic scanning. • Each parking court will have only one designated point for entry and egress. All other doors will be closed and identified as emergency exits only. • Only USDA personnel who participate in carpools or vanpools will have authorized access to the parking courts. All non-USDA personnel will be denied access. 	October 1, 2014