

For: County Offices

Updating Farm Records After CLU Certification

Approved by:



1 Overview

A Background

3-CM, paragraph 29, provides guidance for updating farm records after CLU certification is complete.

There are some concerns about what actions to be taken before and after the end of the FY in which the CLU certification is complete.

B Purpose

The purpose of this notice is to provide additional guidance in conjunction with 3-CM, paragraph 29, concerning updating farm records after CLU certification.

2 Updating Farm Records

A Scenarios

Exhibit 1 provides the recommended County Office action based on different scenarios that may occur due to CLU certification.

Disposal Date	Distribution
October 1, 2004	County Offices

Recommended County Office Actions based on Results of CLU Certification

	Cropland Change	Action & Results
1	Increase of Cropland & DCP Cropland	<ul style="list-style-type: none"> • Immediately increase cropland and DCP cropland on appropriate tract(s) according to 3-CM, paragraph 163. • Farm cropland will increase when tract is updated. • If a total cropland FSA-578: <ul style="list-style-type: none"> • is already on file, follow 2-CP, subparagraph 140 B, including documentation in the COC minutes. • is not on file, make sure any needed adjustments are made when the final FSA-578 is filed.
2	Increase of Cropland but not DCP Cropland due to CRP Cropland increase	<ul style="list-style-type: none"> • Increase cropland according to 3-CM, paragraph 163, and CRP cropland according to 3-CM, paragraph 164, after the beginning of the next FY. Note: CRP cropland shall only be adjusted if there is an acreage correction, not a boundary change.
3	Increase of DCP Cropland, but not Cropland Note: Should be rare.	<ul style="list-style-type: none"> • Immediately increase DCP cropland on appropriate tract(s) according to 3-CM, paragraph 163. • Farm DCP cropland will increase when tract is updated. • If a total cropland FSA-578: <ul style="list-style-type: none"> • is already on file, follow 2-CP, subparagraph 140 B, including documentation in the COC minutes. • is not on file, make sure any needed adjustments are made when the final FSA-578 is filed.
4	Decrease of Cropland or DCP Cropland and tract <u>is not</u> fully based	<ul style="list-style-type: none"> • immediately adjust cropland according to 3-CM, paragraph 163, if the tract can absorb total adjustment without causing base acres to decrease. • if the tract can not absorb all of the acreage adjustment but other tracts on the farm are under-based to be able to absorb the base acres, execute a CCC-517 according to 3-CM, paragraph 249, (obtaining signature of owners) to move base acres; immediately after receipt of the CCC-517, make the updates according to 3-CM, paragraph 163. • if the tract can not absorb all of the acreage adjustment and there are no other tracts on the farm that can absorb the excess base, a CCC-505 shall be completed; however, do not make any adjustments to tract records until the beginning of the next FY. Note: 1-DCP, paragraph 334, allows a reconstitution, meeting 2-CM requirements, to avoid reducing base acres.
5	Decrease of Cropland or DCP Cropland and tract <u>is</u> fully based	<ul style="list-style-type: none"> • if there are under-based tracts on the farm that can absorb the base acres, execute a CCC-517 according to 3-CM, paragraph 249, (obtaining signature of owners) to move base acres; immediately after receipt of the CCC-517, make the updates according to 3-CM, paragraph 163. • if there are no other tracts on the farm that can absorb the excess base, a CCC-505 shall be completed; however, do not make any adjustments to tract records until the beginning of the next FY. Note: 1-DCP, paragraph 334, allows a reconstitution, meeting 2-CM requirements, to avoid reducing base acres.