

For: County Offices

Key EQIP Migration Dates

Approved by: State Executive Director 

1 Overview

A Background

OK Notice CONOP-81 informed counties that remaining EQIP activities performed by FSA would be transferred to NRCS effective October 1, 2004. The migration of EQIP automated data to the NRCS Pro Tracts system requires all activities related to EQIP CCC-1200 contract files and CCC-1245 practices files to be current. OK Notices CONOP-79 and 80 outlined information to provide NRCS for the clean-up activity and completion dates to enter information provided by NRCS in the System 36.

Beginning October 1, 2004, administrative responsibilities for EQIP, including recording applications and contract data, verifying individual and entity designations, determining EQIP producer eligibility controlling payment limitation, maintaining files, allocations, and processing payments, will shift to NRCS. EQIP entry capabilities in the System 36 will be locked out. FSA will continue to have responsibility for EQIP appeals, handling adjusted gross income, AD-1026 certification, and producer and farm data in SCIMS.

B Purpose

This notice provides the dates and activities affecting county offices that have been agreed to by the agencies nationally.

Disposal Date: 01-01-05	Distribution: County Offices
07-22-04	

OK Notice CONOP-82

2 EQIP Migration

A Key Duties and Activities

Date	Agency	Action	Note
August 1	NRCS	Complete all status reviews for 1997 through 2003 contracts. Notify participant and FSA of contract termination or re-scheduled practices and extended expiration dates.	Refer to OK Notice CONOP-79.
August 13	NRCS	Last day to provide EQIP 2004 CCC-1200 approved contracts (CPO) to FSA to record in System 36.	CPO contains the necessary information for FSA to enter 2004 CCC-1200 contract data in the System 36.
September 15	FSA	Last day to record contracts, EOA modifications, terminations, and related financial transactions, revised practice schedules and expiration dates.	<p>Refer to OK Notices CONOP 79 and 80. OK Notice 79 requires FSA to complete CCC-1245 practice activity by September 1. OK Notice CONOP-80 requires prior years' CCC-1200 updates to be recorded by September 15. All current year 2004 contracts shall be entered in the system 36 by September 1.</p> <p>All unobligated balances on the ledgers, as a result of terminations or cancellations of contracts for prior years and 2004, shall be returned to the STO by memo through e-mail.</p>

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2 EQIP Migration (continued)

A Key Duties and Activities (continued)

Date	Agency	Action	Note
September 30	FSA	Last day to issue payments including EOA payments.	
September 30	FSA	Last day to accept EQIP applications. At COB, run final Applications Received Report and CCC-1200 Status Report and provide both to NRCS.	
September 30	FSA	Last day to establish EQIP receivables and claims	Use normal procedure
October 1	FSA	Perform System 36 rollover	Notice CONSV-94 and OK notice that is forthcoming
October 1	FSA	Complete transfer of official EQIP files to NRCS	FSA retains documents used to support past EQIP payments (original CCC-1245 and Producer Disbursement Transaction Statement). Refer to Notice CONOP-16 and OK Notice CONOP-67.
December 31	FSA	NRCS may consult FSA as needed to clarify documentation and/or automated records received from FSA.	

B FSA EQIP Responsibilities Past October 1, 2004

FSA will continue to have responsibility for EQIP appeals, which is provided for under Title 12 regulations. Adjusted Gross Income (AGI) and AD-1026 certifications will continue to be completed by FSA. NRCS will use a web service to access this data. FSA will continue to update producers and farm data in SCIMS. NRCS will have SCIMS capabilities. FSA will not be involved in EQIP payment limitation. NRCS is developing a database for payment limitation.

2 EQIP Migration (continued)

C EQIP Receivables and Claims

FSA will establish EQIP receivables and claims according to normal procedures through September 30. Receivable and claim information migration will be addressed in a later notice.