

For: County Offices

**FY2002 County Operations Review Program (CORP)  
Final Report – Conservation Reserve Program**

Approved by: State Executive Director



**1 Overview**

**A Background**

The National Office recently issued the FY2002 County Operations Review Program (CORP) Final Report. Although the report reflects findings nationwide, many of these findings have been noted in the Oklahoma CORP.

**B Purpose**

This notice provides a list of the CORP findings for the Conservation Reserve Program.

**2 County Office Action**

**A CORP Findings**

Exhibit 1 contains a description of the CORP findings for the Conservation Reserve Program. County Executive Directors and Conservation Program Technicians shall review Exhibit 1 in conjunction with the county's program. Utilize Exhibit 1 to identify any deficiencies that need to be corrected.

**Disposal Date:**  
September 1, 2003

**Distribution:**  
County Offices

Description of Findings	Reference
CPO is not signed by all signatories to CRP-1.	2-CRP (Rev. 3), Subparagraph 209 B
Performance report is not date-stamped when received	2-CRP (Rev. 3), Subparagraph 406 B
Rental rate per acre is not entered on CRP-1	2-CRP (Rev. 3), Exhibit 15, Subparagraph A, Item 11 A
All required items are not entered before the producer signs CRP-2	2-CRP (Rev. 3), Subparagraph 104 C
AD-245 is not processed for an approved CRP-1 practice	1-CONSV (Rev. 1), Subparagraph 102.5 C
Notification letter is not sent to previous CRP-1 signers when a successor-in-interest CRP-1 is approved	2-CRP (Rev. 3), Subparagraph 270 F
Original CRP-1 is not marked "VOID" after being revised	2-CRP (Rev. 3), Subparagraph 270 J, Step 4
Total cost shares per practice are not entered on CRP-1	2-CRP (Rev. 3), Exhibit 15, Paragraph A, Item 12 E
First payment year is not entered on CRP-1	2-CRP (Rev. 3), Exhibit 15, Subparagraph A, Item 11 C
COC approved CRP-1 before performing a second party review of the maximum payment rate calculations	2-CRP (Rev. 3), Subparagraph 223 A
FSA-18 is not on file when partial payment is made	2-CRP (Rev. 3), Subparagraph 429 B
Acceptable evidence is not on file to support cost-share payments	2-CRP (Rev. 3), Subparagraph 414 A
Notice of 15 days to expiration letter is not mailed to the producer	1-CONSV (Rev. 1), Subparagraph 166 A
CRP-1 is approved before acreage is verified by a paid-for measurement service	2-CRP (Rev. 3), Subparagraph 223 B
Contract number is not entered on CRP-2	2-CRP (Rev. 3), Subparagraph 155 B, Item 6
Effective date of CRP-1 is not entered on CRP-2	2-CRP (Rev. 3), Subparagraph 104 C, Item 3 B
Written waiver is not on file when crop insurance is not obtained	2-CRP (Rev. 3), Subparagraph 71 A
Changes to CRP-1 are not initialed and dated by both the producer and the employee	2-CRP (Rev. 3), Subparagraph 156 A
Reason for termination and the date of COC minutes are not written on CRP-1 when land under CRP-1 is terminated	2-CRP (Rev. 3), Subparagraph 288 C
Producer did not report completion of the practice on AD-245, page 2	2-CRP (Rev. 3) Subparagraph 408 A
Annual contract payment is not entered on CRP-1	2-CRP (Rev. 3), Exhibit 15, Subparagraph A, Item 11 B
Annual contract payment entered on CRP-1 is incorrect	2-CRP (Rev. 3), Exhibit 15, Subparagraph A, Item 11 B
Eligible acres are not entered on CRP-2	2-CRP (Rev. 3), Subparagraph 155 B, Item 40 B
Crop or land use is not entered on CRP-2	2-CRP (Rev. 3), Subparagraph 155 B, Item 37
Total estimated cost share per practice is not entered on CRP-2	2-CRP (Rev. 3), Subparagraph 155 B, Item 17 C
Rental rate per acre is not entered on CRP-2	2-CRP (Rev. 3), Subparagraph 155 B, Item 9