

For: County Offices

FY 2003 Adjusted County Office Non Payroll Administrative Allotment

Approved by: State Executive Director



1 Overview

A

Background

On January 10, 2003 the President signed the sixth Continuing Resolution (CR) for FY 2003, which will keep the Government operating through January 31, 2003.

B

Purpose

This Notice issues County Office allotments for non-Federal non-payroll administrative expenses through January 31, 2003.

Another Allocation will be distributed prior to February 21, 2003, based on the current means of funding at that time.

2 Allotments

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**Non payroll
Administrative
Allotment**

County Office Allotments in Exhibit 1 reflect State Office estimates of **minimum requirements** of non-payroll administrative expenditures for each county through January 31, 2003. All FY 2003 administrative payments issued to date, before receiving these allotments, will be applied to these allotments.

B

**State Office
Reserve**

The full allotment has been distributed and no reserve is being maintained at the State Office. **Despite the increased costs associated with implementing the 2002 Act, such as increased postage, supplies and materials, travel and personnel costs, offices are NOT authorized to exceed the allotment levels provided.**

Disposal Date

March 1, 2003

01/23/03

Distribution

County Offices

OK Notice FI-1715

3 Action

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County Office

CED's shall:

- Post allotments from Exhibit 1 to the automated FY 2003 CCC-514 as soon as possible, but no later than January 24, 2003.
 - Closely monitor expenditures.
 - Contact the State Office immediately if the allotment is insufficient to meet required non-payroll administrative expenditures due prior to January 31, 2003.
 - Consider the restrictive figures distributed. These figures do not provide adequately for ANY excess expenditures on behalf of any counties. If the amount is inadequate for required expenditures prior to January 31, 2003, please contact the State Office, but be aware there is no reserve to adjust allotments. On the other hand, if you realize you have ANY excess allotment, please notify the State Office to insure we allow payment of as many necessities as possible. This allotment is intended to cover expenditures through January 31, 2003.
 - DO NOT PAY January RENT PRIOR TO February 3, 2003. This allotment is not intended and is not adequate to cover rent that should be paid the first work day of the following month.
 - DO PAY bills that are due and order/purchase supplies/postage that are needed to carry on business through the funded period. (You should not have more supplies/postage than you need to get you through January 31, 2003).
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4 Obsolete Directives

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Obsolete Notice

This notice obsoletes OK Notice FI-1714.

OK NOTICE FI--1715

EXHIBIT 1

COUNTY	PRIOR LIMITATION	INCREASE/DECREASE	REVISED CHECK LIMIT	State Payroll ALLOTMENT	TOTAL ALLOCATION
ALFALFA	22,000	4,000	26,000		26,000
ATOKA	28,600	9,000	37,600		37,600
BEAVER	16,350	3,950	20,300		20,300
BECKHAM	16,700	4,000	20,700		20,700
BLAINE	16,300	3,500	19,800		19,800
BRYAN	13,800	4,000	17,800		17,800
CADDO	23,200	7,000	30,200		30,200
CANADIAN	16,600	4,000	20,600		20,600
CHEROKEE	19,500	3,000	22,500		22,500
CHOCTAW	18,900	11,200	30,100		30,100
CIMARRON	16,300	3,000	19,300		19,300
CLEVELAND	8,550	1,950	10,500		10,500
COMANCHE	20,800	3,200	24,000		24,000
COTTON	12,600	4,000	16,600		16,600
CRAIG	4,800	2,200	7,000		7,000
CUSTER	19,100	7,900	27,000		27,000
DEWEY	12,200	3,800	16,000		16,000
ELLIS	17,300	3,700	21,000		21,000
GARFIELD	31,050	10,050	41,100		41,100
GARVIN	12,300	3,000	15,300		15,300
GRADY	17,100	3,900	21,000		21,000
GRANT	19,900	10,100	30,000		30,000
GREER	6,600	3,400	10,000		10,000
HARMON	15,800	4,200	20,000		20,000
HARPER	16,600	3,400	20,000		20,000
HUGHES	16,750	2,250	19,000		19,000
JACKSON	19,100	3,900	23,000		23,000
JEFFERSON	14,800	3,200	18,000		18,000
KAY	19,600	4,400	24,000		24,000
KINGFISHER	28,300	5,700	34,000		34,000
KIOWA	31,300	6,200	37,500		37,500
LeFLORE	23,400	2,600	26,000		26,000
LINCOLN	19,800	3,200	23,000		23,000
LOGAN	19,600	3,400	23,000		23,000
LOVE	6,600	4,400	11,000		11,000
McCLAIN	15,200	2,800	18,000		18,000
McCURTAIN	5,700	1,300	7,000		7,000

OK NOTICE FI-1715

EXHIBIT 1

COUNTY	PRIOR LIMITATION	INCREASE/DECREASE	REVISED CHECK LIMIT	State Payroll ALLOTMENT	TOTAL ALLOCATION
MAJOR	15,300	2,700	18,000		18,000
MAYES	10,500	3,500	14,000		14,000
MUSKOGEE	27,600	3,400	31,000		31,000
NOBLE	8,200	3,300	11,500		11,500
NOWATA	11,900	3,100	15,000		15,000
OKFUSKEE	9,200	4,800	14,000		14,000
OKMULGEE	16,800	4,200	21,000		21,000
OSAGE	10,400	3,600	14,000		14,000
OTTAWA	13,700	2,300	16,000		16,000
PAWNEE	5,500	1,500	7,000		7,000
PAYNE	33,900	5,100	39,000		39,000
PITTSBURG	12,200	3,800	16,000		16,000
PONTOTOC	12,500	4,500	17,000		17,000
POTTAWATOMIE	5,800	2,200	8,000		8,000
ROGER MILLS	14,600	2,400	17,000		17,000
ROGERS	6,200	2,800	9,000		9,000
SEMINOLE	8,000	2,000	10,000		10,000
STEPHENS	13,400	3,600	17,000		17,000
TEXAS	17,100	6,000	23,100		23,100
TILLMAN	17,000	1,000	18,000		18,000
WAGONER	11,900	4,100	16,000		16,000
WASHITA	26,800	5,200	32,000		32,000
WOODS	17,900	2,600	20,500		20,500
WOODWARD	13,100	3,900	17,000		17,000
COF AWARDS ALLOC	0		0	74,000	74,000
STO/COF - Equipment	0		0		0
STO/COF - ASCSADM	22,400	25,600	48,000		48,000
IT Training Funds		19,000	19,000		19,000
	0				
	0			0	
STO RESERVE	0	0	0	5,630,000	5,630,000
TOTAL	1,005,000.00	291,000	1,296,000	5,704,000	7,000,000