

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
100 USDA, Suite 102  
Stillwater, Oklahoma 74074-2653

OK Notice FLP-365

**For:** County Offices

**1951-S**

**MONITORING USE OF 51-S FLAGS**

Approved by: State Executive Director



**1 OVERVIEW**

**A**

**Background**

Notice FLP-267 requires accounts of borrowers who have been sent a primary loan servicing packet to be flagged 51-S. It also requires the 51-S flags be removed from all other borrower accounts.

**B**

**Purpose**

This notice:

- Requires the county office to provide a list of borrowers whose accounts are currently flagged 51-S to the appropriate legal servicing office.
- Establishes a monitoring system for accounts to be flagged 51-S in the future.
- Eliminates the requirement for sending annotated 540 reports to the State Office on a monthly basis.

**C**

**Contact**

Direct any questions to the Vickie Harmon, Farm Loan Programs Branch in the State Office.

**D**

**Filing Instructions**

A copy should also be filed preceding FmHA Instruction 1951-S.

*Continued on the next page*

**Disposal**

Indefinite

09-12-2002

**Distribution**

Farm Loan Programs Teams, County Offices, DDs, CORs

## OK Notice FLP-365

### 2 Implementation

A

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FLM Responsibility:

The FLM's are responsible to provide a monthly report, on the attached Exhibit A, of all borrowers who have been sent a primary loan servicing packet that month. These reports are to be cumulative. Do not remove a borrower until one full reporting cycle has been completed showing the date the borrower's primary loan servicing has been completed. The monthly report will be sent to Melissa Cook, or Barbara Knapp, as appropriate, in order that they can place a 51-S flag on all accounts that were notified of primary loan servicing during that month.

The reports are due to the respective Legal Servicing unit no later than the last work day of each month.

B

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State Office Legal Servicing Office Responsibility:

The State Office Legal Servicing Office will add and/or delete 51-S flags as necessary.

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