

UNITED STATES DEPARTMENT OF AGRICULTURE  
Farm Service Agency  
100 USDA, Suite 102  
Stillwater, OK 74074-2653

OK Notice PM-1386

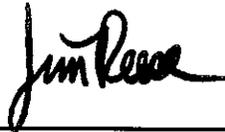
For: County Offices

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**National FSA Technician Training, Phase II**

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Approved by: State Executive Director



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**1 Overview**

**A**

**Background**

HRD, Training and Development Branch (TDB) has designed and developed a new version of the National Program Assistant Strategic Skills (PASS) course for Program Technicians (PT's). The new title of the revised course is National FSA Technician Training, which replaces the PASS course. It is targeted for FSA Federal and County Office PT's. Six Program Technicians from Oklahoma attended National training in August to become certified as instructors for this course.

The National FSA Technician Training consists of the following modules:

- Understanding Communication: Personality
- Communicating in a Diverse World
- You and the Borrower/Producer
- Managing Conflict
- Stress Management
- Applying Learning

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**B**

**Purpose**

The purpose of this notice is to announce Sessions 4-12 of National FSA Technician Training.

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**Disposal Date**

January 1, 2004

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**Distribution**

County Offices

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11-04-03

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## 2 Training Site

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### A

#### Training Site and Dates

**Sessions 4-6** of National FSA Technician Training will be held concurrently December 1-3, 2003 at the Clarion Hotel, I-40 and Meridian, in Oklahoma City. The training will begin at 1:00 p.m. on Monday, December 1 and will end by noon on Wednesday, December 3, 2003.

A block of rooms is available at the Clarion for the nights of December 1 and 2. Participants should contact the Clarion at 405-942-8511 **before November 17** to make room reservations. Attendees from Logan, Canadian, Cleveland, McClain and Pottawatomie Counties are not authorized overnight lodging. Attendees from Cimarron, Texas, Beaver, and McCurtain Counties are authorized lodging for the night of November 30. Per diem rate in Oklahoma City is \$110.00 (\$67.00 room and \$43.00 M&IE)

**Sessions 7-9** of National FSA Technician Training will be held concurrently December 3-5, 2003 at the Clarion Hotel, I-40 and Meridian, in Oklahoma City. The training will begin at 1:00 p.m. on Wednesday, December 3 and will end by noon on Friday, December 5, 2003.

A block of rooms is available at the Clarion for the nights of December 3 and 4. Participants should contact the Clarion at 405-942-8511 **before November 19** to make room reservations. Attendees from Logan, Canadian, Cleveland, McClain and Pottawatomie Counties are not authorized overnight lodging. Attendees from Cimarron, Texas, Beaver and McCurtain Counties are authorized lodging for the night of December 2. Per diem rate in Oklahoma City is \$110.00 (\$67.00 room and \$43.00 M&IE)

**Sessions 10-12** of National FSA Technician Training will be held concurrently December 8-10, 2003 at the Clarion Hotel, I-40 and Meridian, in Oklahoma City. The training will begin at 1:00 p.m. on Monday, December 8 and will end by noon on Wednesday, December 10, 2003.

A block of rooms is available at the Clarion for the nights of December 8 and 9. Participants should contact the Clarion at 405-942-8511 **before November 24** to make room reservations. Attendees from Logan, Canadian, Cleveland, McClain and Pottawatomie Counties are not authorized overnight lodging. Attendees from Cimarron, Texas, Beaver and McCurtain Counties are authorized lodging for the night of December 7. Per diem rate in Oklahoma City is \$110.00 (\$67.00 room and \$43.00 M&IE)

**OK Notice PM-1386**

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**B  
Attendance**

All permanent Program Technicians listed in Exhibit 1 are requested to attend. Additionally, selected temporary employees with counter duties will be attending this training. Employees who are not scheduled to attend training in November and are not included in Exhibit 1 of this Notice will be trained in January.

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**C  
Travel  
Authorization**

Retain this notice for travel authorization. Travel should be coordinated by DDs. Due to the continuing resolution period, authorizations should not be completed until we receive funding to cover the period of travel.

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**D  
Accommodation  
Statement**

Persons with disabilities who require accommodation to attend or participate in this meeting should contact Marty Alberts at 405-742-1140 by November 21, 2003.



## NATIONAL FSA TECHNICIAN TRAINING

## Session 4 – December 1-3, 2003 - Instructor - Cindy Allen

COUNTY	EMPLOYEE
Alfalfa	Nancy Ensminger
Beaver	Susan Harmon
Beckham	Vanetta Passmore
Bryan	Brenda Argo
Cherokee	Cory Graham
Cotton	Virginia Jirtle
Garvin	Laurie Jarman
Grant	Teresa McCoy
Greer	Corrie Cook
Harmon	Deborah Perkins
Haskell	Darlene Knell
Jackson	Terry Butler
Jefferson	Chris Lewis
Johnston	Natalie Davison
Kay	Kenna Jackson
Kiowa	Janet Neighbors
Love	Shirley Roberts
Seminole	Susan Kay
Stephens	Rebecca Gaither
Washita	Brian Pritchard

**Session 5 – December 1-3, 2003 – Instructors – Malea Newman and Cassandra Smith**

County	Employee
Atoka	Paula Hardman
Blaine	Arlyn Moon
Bryan	Deidra Vandevier
Caddo	Skipper Bates
Canadian	Rhonda Hudson
Comanche	Renee Payette
Cotton	Susie Thompson
Grant	Jessica Ransom
Harper	Jennifer Colton
Kay	Tammy Griffin
Kiowa	Will Funkhouser
LeFlore	Carolyn Hudlow
Love	Donna Smith
McCurtain	Glenda Plaster
Noble	Billie Brorsen
Ottawa	Cynthia Starr
Payne	Tracie Hootman
Pittsburg	Beverly Glenn
Pushmataha	Lena Lawless
Roger Mills	Patti Zimms

**Session 6 – December 1-3, 2003 – Instructors – Vicki Peck and Mechalle Ore**

County	Employee
Caddo	Kelly Shook
Cherokee	Jamie Jackson
Cimarron	John Burnett
Cotton	Kimberly Brummett
Craig	Rhonda Lawson
Custer	Kelly Maddox
Dewey	Cindy Miller
Ellis	Amanda Bryant
Jackson	Wanda Miller
Johnston	J T Bain
Kingfisher	Lori Annuschat
McClain	Pam Fritzen
McCurtain	Laurie Frazier
Mayes	Jonathan Philpot
Okmulgee	Lynn Fleetwood
Texas	Cynthia Barnes
Tillman	Jeffrey Howell
Wagoner	Frankie Burk
Washita	Mindy Dowdle
Woods	Connie Goodwin
Woodward	J B Latta
STO	Barbara Knapp

**Session 7 – December 3-5, 2003 – Instructor – Cindy Allen**

County	Employee
Beckham	Judy Dusek
Canadian	Jeannie McDowell
Cimarron	Julia Potter
Comanche	Connie Clark
Cotton	Loanna Whitehead
Ellis	Rexie Holloway
Garfield	Nikki Clark
Garvin	Crystal Orr
Grady	Betty Gregory
Harmon	Faith Whisenant
Jackson	Paula Puckett
Jefferson	Bill Doherty
Kay	Carol Harden
Kiowa	Harold Pruitt
Lincoln	Angie Bingham
Logan	Nancy Fillmore
Love	Randy Tate
Pittsburg	Melia Rose
Tillman	Jean Spray
Woods	Donna Graham
Woodward	Virginia Shenberger

**Session 8 – December 3-5, 2003 – Instructors – Malea Newman and Cassandra Smith**

County	Employee
Atoka	Nancy Barnes
Beaver	McKayla Taylor
Blaine	Andre Hayes
Bryan	Linda Dipol
Caddo	Darlene Graham
Choctaw	Melissa Edwards
Cimarron	Robin Gabriel
Cotton	Mary Lindsey
Greer	Brenda Rogers
Haskell	Claudette Mitchell
Johnston	Lynna Freeman
LeFlore	Linda Tubby
Love	Terri Rushing
Nowata	Gayla Taylor
Okfuskee	Amelia Witham
Osage	Mari Bond
Pittsburg	Misti Crawley
Roger Mills	Andy Partain
Rogers	John Patterson
Tillman	Joyce Wallace
Washita	Coletta Greer
STO	Teresa Martin

**Session 9 – December 3-5, 2003 – Instructors – Vicki Peck and Mechalle Ore**

County	Employee
Alfalfa	Kaye Jaye
Atoka	David McClendon
Caddo	Toni Pierce
Canadian	LaDonna Shifflett
Cherokee	Carol Murray
Choctaw	Sharon Adams
Cimarron	Frances Glass
Garfield	Danny Hole
Grady	Rhonda Phillips
Harmon	Barbara Defoor
Hughes	Felicia Baca
Kingfisher	Sheila Holmes
Lincoln	Nancy Ford
LeFlore	Susan Davidson
McClain	Patricia Minton
McCurtain	Crystal Pratt
Major	Joyce Cravens
Nowata	Cocieta Collins
Payne	Jayme Oldenburg
Pottawatomie	Jessica Utter
Rogers	Debbie Thomas
Washita	Deanna Husband

**Session 10 – December 8-10, 2003 –Instructor – Cindy Allen**

County	Employee
Alfalfa	Amber Guffy
Atoka	Rebecca Breeden
Beckham	Lori Fite
Blaine	April Scott
Bryan	Chris Baker
Cleveland	Lisa Tucker
Garfield	Karen Gilbert
Harmon	Frances Scott
Kiowa	Josie Scarberry
Noble	Jane Imgarten
Okfuskee	Imogene Deibert
Choctaw	Donald Wilmouth
Osage	Karen Glendenning
Payne	Brenda Smalley
Pittsburg	Sandra Kennedy
Texas	Denise Boydstun
Tillman	Patrizia Buchanan
Washita	Carol Maynard
Woods	Shelia Rodkey
Woodward	Tonya Thomas

**Session 11 – December 8-10, 2003 - Instructors – Malea Newman and Cassandra Smith**

County	Employee
Atoka	Brenda Peel
Beckham	Jan Lowder
Bryan	Stephanie Davidson
Caddo	Robin Miller
Grady	Phyllis Sitterding
Harper	Joe Pearson
Jefferson	Lupe Edwards
Kiowa	John Mark Ard
LeFlore	Diana Grindstaff
Major	Rita Mitch
Muskogee	Sandy Stout
Noble	Sandra Hamann
Nowata	Judy Linville
Okfuskee	Jo Bradley
Pittsburg	Vicki Roberts
Roger Mills	Misty Springer
Rogers	Casey Nichols
Tillman	Gina Loar
Washita	Rita Hawkins
Woods	Andrea Long

**Session 12 – December 8-10, 2003 -Instructors – Vicki Peck and Mechalle Ore**

County	Employee
Alfalfa	Becky Chandler
Beaver	Cindy Huebner
Beckham	Tom Goodman
Blaine	Kathy Schweitzer
Caddo	Stephanie Novotny
Canadian	Jeanene Fowler
Custer	Judy Garner
Delaware	Betty Wolf
Garfield	Doris Mercer
Jefferson	D J Jenkins
Johnston	Sherry Willingham
Kingfisher	Marsha Mueggenborg
LeFlore	Dale Ann Wells
McCurtain	Zelma Carew
Pawnee	Rita Alley
Pontotoc	Carla Little
Pottawatomie	Vicki Shinn
Seminole	Jerri McLemore
Stephens	Rusty Burk
Texas	Jesse Martin