

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Room 3416, 700 West Capitol Avenue
Little Rock, Arkansas 72201

AR NOTICE INFO-27

For: All FSA County Offices

NONDISCRIMINATION STATEMENT

Approved by: State Executive Director



1 Overview

A Background

FSA is required to include the nondiscrimination statement in all materials developed for public consumption per 1-INFO, Part 1, Paragraph 12.

B Purpose

The purpose of this notice is to remind county offices of the requirement to include the nondiscrimination statement in all materials developed for the public.

2 Information

The nondiscrimination statement reads as follows:

“The United States Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. (Not all prohibited bases apply to all programs) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA’s TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.”

Disposal Date	Distribution
Indefinite	All Offices

Nondiscrimination Statement (Continued)

Vacancy advertisements in newspapers, individual letters or postcards to customers need not carry the entire statement. However, a shortened statement like the one that appears on the bottom of the letterhead, or one that reads "USDA is an Equal Opportunity Lender" should be included at the bottom of your letterhead for letters and memos sent to the general public. The nondiscrimination statement is not required on interagency memorandums, intra-agency memos, announcements for jobs open only to federal employees, and other internal government documents.

3 Contact

If you have any questions, contact Karen Petrus at (501) 301-3017.