

UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
100 USDA, Suite 102
Stillwater, OK 74074-2653

OK Notice
FLP-357/PM-1329

For: County Offices

Chattel Appraisal Training

Approved by: State Executive Director



1 Overview

A

Background

Training on Chattel Appraisals is required for Farm Loan Program personnel.

B

Purpose

The purpose of this notice is to announce training to be held for selected individuals.

Disposal Date

September 1, 2002

Distribution

County Offices

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2 Training Site

A

**Training Date,
Location and
Lodging**

One session of training will be held on July 30, 31 and August 1 at the Custer County Fairgrounds in Clinton, Oklahoma. The Fairgrounds are located on Highway 183 approximately one mile south of Clinton. A block of rooms has been reserved at the Travel Lodge located at 2247 W Gary Blvd in Clinton. The telephone number for the hotel is 580-323-6840. A rooming list of attendees has been sent to the hotel. Attendees should check in by 6:00 p.m. or if necessary, the reservation must be cancelled by 6:00 p.m. to avoid charges. The lodging rate is \$33.25 plus tax. Attendees from Cimarron, Cherokee, Atoka and LeFlore Counties are authorized an additional night of lodging on the night before training begins. (July 29). Other attendees are authorized two nights lodging. (July 30 and July 31)

Training will begin at 10:00 a.m. on the first day and conclude by 12:00 p.m. on the third day.

B

Attendance

Those listed in Exhibit 1 of this Notice should attend the training.

C

**Travel
Authorization**

Retain this notice for travel authorization. Travel should be coordinated by DDs. Federal employee's travel is authorized under their current AD-202 travel authorization. Employees should review their current authorization to ensure that they have sufficient balance remaining to attend this training. If employees will need more travel money or do not have a current travel authorization, contact the STO through the District Director.

D

**Accommodation
Statement**

Persons with disabilities who require accommodation to attend or participate in this meeting should contact Phil Estes at 405-742-1054 by July 25, 2002.

Chattel Appraisal Training

County	Attendee
Atoka	Cody McMurphy, FLOT
Cherokee	Ricky Riley, FLO
Cimarron	Steven Dusek, FLOT
Harmon	Jennifer Butcher, FLO
Johnston	Jaramie Karcher, FLOT
Johnston	Nila Adams, FLO
Kingfisher	Anne Levens, FLO
LeFlore	Brian Holland, FLOT
STO	Patty Wanger, FLS
Caddo	Joshua Busby, Student Trainee
Kingfisher	LaTonya Garner, Summer Intern
Garfield	Raenata Walker, Student Trainee