

**For:** County Offices

2-FLP

### Interest Assistance Eligibility

Approved by: State Executive Director



## 1 Overview

### A Background

This notice replaces OK Notice FLP-325 issued November 6, 2001.

2 FLP Part 9, Par 224 E states interest assistance is now limited per **loan applicant/borrower**, including entity members, to a maximum of ten (10) years from the date of the **first** FSA 1980-64, Interest Assistance Agreement, was executed.

### B Purpose

This notice provides Oklahoma policy on how interest assistance term eligibility is to be determined and documented. The STO has been advised that the National Office is in the process of developing a report that will identify the interest assistance eligibility of applicants/borrowers. Until the national reports are available, instructions on how to identify interest assistance term eligibility of applicants/borrowers is being provided.

### C Contact

Direct any questions concerning this notice to Patty Wanger at (405) 742-1052 in the Oklahoma State Office.

### D Filing Instructions

This notice should be filed with the FLP series Notices.

Disposal Date	Distribution
October 1, 2004	Farm Loan Program Teams, County Offices, DD's, COR's

**2 ACTION**

**A County Office Action**

Farm Loan Teams shall:

- Process all loan applications, according to regulations and statutory timeframes.
- Determine interest assistance term eligibility on all loan applications and restructuring request as part of the eligibility process.
- Notify lenders of interest assistance term eligibility on all loan applications as part of the application notification process.
- Obtain a hard copy of the VIEW Farm Loan Interest Assistance “VI” screen from the GLS, for file documentation. (See instructions provided in this notice). Processor to initial and loan approval official to initial and date the screen print, verifying the eligibility term has been determined.
- Ensure interest assistance term eligibility is properly calculated as part of the financial feasibility determination process. If an applicant/borrower is only eligible for interest assistance for a partial term of the loan, the cash flow must reflect the correct interest assistance calculations. A cash flow will have to be provided reflecting a feasible plan for the term of the loan with interest assistance, as well as a cash flow reflecting a feasible plan for the remaining term of the loan without interest assistance.

**B Notice to Lenders**

Farm Loan Managers are to ensure that **ALL** lenders are notified of the interest assistance requirements, including the interest assistance term eligibility. A copy of OK Notice FLP-322 is available on the Oklahoma State FSA web site at [www.fsa.usda.gov/ok/](http://www.fsa.usda.gov/ok/) and is accessible to the public.

**C Instructions on Obtaining Interest Assistance Term Eligibility Documentation**

The following instructions provide steps on how to research the interest assistance term eligibility of applicants/borrowers and how to obtain file documentation of the term determination.

# OK Notice FLP-436

## C Instructions on Obtaining Interest Assistance Term Eligibility Documentation, cont.

**Step # 1 – Logon to NITC, using your logon and password**

```

NNN   NN   IIIIII  TTTTTTTT  CCCCC
NN NN  NN   II     TT     CC
NN   NNN   II     TT     CCCCC

***** PRODUCTION *****
***** 4.3 *****

USERID =====>

PASSWORD =====>

NEW PASSWORD ==>

NEW PASSWORD ==>          <==== VERIFY NEW PASSWORD

TAKE SESSION ==>
<ENTER> PROCESS  <PF1> HELP  <PF2> TIME  <PF3> END
<PF4> TERMINAL  <PF5> REFRESH

```

**Step # 2 – Select “4” – “GUARLOAN” – Guaranteed Loan System**

```

MODEL : LU2 -2/2E          U S D A          USERID:
LUNAME: TCPT5209          TELEVIEW 4.3      ESCAPE: Attn

COMMAND ==> 4

Sesnum  System  Tag  I  Application Status  Remarks / Description
-----
 1  TSOA        N   Available          Production System A
 2  TSOB        N   Available          Production System B
 3  NFC         N   Available          National Finance Center
 4  GUARLOAN    N   Available          Guaranteed Loan System
 5  GUARDVLP    N   Available          Guar Loan Dvlp Environment
 6  GUARTEST    N   Available          Guar Loan Test Environment
 7  TSOA        N   Available          Production System A
 8  ASLDCPRD    N   Available          Production DC
 9  ASLDCMFH    N   Available          Production DC
26  FKCDCTST    N   Unavailable         FCIC IDMS Test
27  FKCDCPRD    N   Unavailable         FCIC IDMS Production

-----
PF1= HELP PF3= END PF7= PAGE UP PF8= PAGE DOWN PF9= NOTEPAD PF10= ERASE NOTES

```

---

## OK Notice FLP-436

---

### C    **Instructions on Obtaining Interest Assistance Term Eligibility Documentation, cont.**

**Step # 3 – Select “8” – Loan Servicing Menu**

MA01 CAB938	Guaranteed Loan MAIN MENU	11/05/01 14:59:03
----------------	---------------------------	----------------------

1. Update Farm Loan Status Report
2. Update Farm Loan Default Status Report
3. List Select Loan
4. List Select Borrower
5. List Select Status
6. View Loan Detail
7. Application Management Menu
8. Loan Servicing Menu

Select option by typing the number and pressing ENTER: 8  
F1=Help F3=Exit

**Step # 4 – Select “2” – View Interest Assistance**

MG42 CAB938	Guaranteed Loan Loan Servicing Menu	11/05/03 15:04:15
----------------	----------------------------------------	----------------------

1. VIEW Loan Detail
2. VIEW Interest Assistance
3. VIEW Receivables
4. LIST SELECT Loan
5. ADD Loan
6. ADD Interest Assistance Claim

Select option by typing the number and pressing ENTER: 2

F1=Help F3=Exit

**OK Notice FLP-436**

**C Instructions on Obtaining Interest Assistance Term Eligibility Documentation, cont.**

**Step # 5 – Enter Borrower ID # and Loan Number**

G45	Guaranteed Loan Servicing	11/05/03
CAB938	VIEW Farm Loan Interest Assistance	15:10:58
Borrower ID	<input type="text" value="Farmer, Ima"/>	Agency Loan Nbr <input type="text" value="50"/>
Lender ID		Branch Number
<u>Interest Assistance Agreement Information</u>		
State/County		Loan Type OL
Effective Date of IA Agreement		Term of Int Asstnc
Expiration Date of IA Agreement		Annual Review Date
IA Agreement Principal Amount		Obligation Ln Nbr
Cumulative Payment Amount		
Current Period Information		
Beginning Date		Ending Date
Ending Principal Balance		Avg Prin Bal
Interest Payable Amount		Int Asstnc Rate
Payment Date		Final Claim
<u>Next Period Information</u>		
Int Asstnc Rate for Next Period		
Go To	IF LD LL	
MG00238E: Display was successful		
F3=Exit F5=Clear F12=Cancel		

If the applicant/borrower has not used interest assistance, the following screen will display, with the following message: "No active Interest Assistance found."  
 NOTE: If the applicant/borrower has multiple loans, ALL loans will need to be researched to verify interest assistance and also verify the earliest Effective Date of the IA Agreement.

G45	Guaranteed Loan Servicing	11/05/2001
CAB938	VIEW Farm Loan Interest Assistance	15:10:58
Borrower ID	123456789 FARMER, IMA	Agency Loan Nbr 50
Lender ID	730000000 IMA LENDER	Branch Number 001
<u>Interest Assistance Agreement Information</u>		
State/County	42 999	Loan Type OL
Effective Date of IA Agreement		Term of Int Asstnc
Expiration Date of IA Agreement		Annual Review Date
IA Agreement Principal Amount		Obligation Ln Nbr 01
Cumulative Payment Amount		
Current Period Information		
Beginning Date		Ending Date
Ending Principal Balance		Avg Prin Bal
Interest Payable Amount		Int Asstnc Rate
Payment Date		Final Claim
<u>Next Period Information</u>		
Int Asstnc Rate for Next Period		
Go To	IF LD LL	
MG00238E: No active Interest Assistance found		
F3=Exit F5=Clear F12=Cancel		

---

**OK Notice FLP-436**

---

**C Instructions on Obtaining Interest Assistance Term Eligibility Documentation, cont.**

If an applicant/borrower has used Interest Assistance, the following screen will display. Once interest assistance term eligibility has been determined and verified, obtain a hard copy of the screen print, initialed and dated by the loan approval official, for file documentation.

MG45	Guaranteed Loan Servicing	11/05/03
CAB938	VIEW Farm Loan Interest Assistance	15:10:58
Borrower ID 123456789 Farmer, Ima		Agency Loan Nbr 50
Lender ID 730000000 IMA LENDER		Branch Number 001
Interest Assistance Agreement Information		
State/County	42 999	Loan Type OL
Effective Date of IA Agreement	10/01/1993	Term of Int Asstnc 3
Expiration Date of IA Agreement	10/01/1996	Annual Review Date 09/30
IA Agreement Principal Amount	190,000.00	Obligation Ln Nbr 01
Cumulative Payment Amount		
Current Period Information		
Beginning Date		Ending Date
Ending Principal Balance		Avg Prin Bal
Interest Payable Amount		Int Asstnc Rate
Payment Date		Final Claim
Next Period Information		
Int Asstnc Rate for Next Period		
Go To IF LD LL		
MG00238E: Display was successful		
F3=Exit F5=Clear F12=Cancel		