

UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
100 USDA, Suite 102
Stillwater, OK 74074-2653

OK Notice FLP-496
PM-1404

For: County Offices

FLP Tech Training

Approved by: State Executive Director



1 Overview

A

Background

Training will be conducted for new Program Technicians with Farm Loan Program duties.

B

Purpose

The purpose of this notice is to announce a new session of Farm Loan Program Technician Training.

Disposal Date

August 1, 2005

Distribution

County Offices

10-13-04

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2 Training Site

A

Training Sites, Dates and Location

FLP Tech Training will be held in eight sessions from December, 2004 through July, 2005. The December training will be held December 7-8 in the State Office Training Room in Stillwater. The training will begin at 10:00 a.m. on December 7 and will end by noon on December 8.

Rooms can be reserved at the Hampton Inn in Stillwater (743-1306) or the Best Western of Stillwater (377-7010) for the night of December 7 for those participants from McCurtain, Pontotoc, and Pushmataha Counties. When contacting the hotel for lodging, ensure that a government rate (\$60.00) is requested.

Other sessions of the training will be held in McAlester in the Pittsburg County Service Center conference room. The dates for those training sessions are as follows: (Each session will begin at 1:00 p.m. on the first day and will end by 3:00 p.m. on the final day.)

January 11-13, 2005

February 8-10, 2005

March 8-10, 2005

April 12-14, 2005

May 10-12, 2005

June 14-16, 2005

July 12-14, 2005

For the training sessions to be held in McAlester January-July, 2005, lodging is authorized for all participants for the first and second nights of the training. Rooms can be reserved at the Ramada Superdome (918-423-7766) or the Microtel Inn (918-429-0910). Lodging is not authorized for the evening before the training begins. Ensure that a government rate (\$60.00) is requested.

B

Attendance

All Program Technicians listed in Exhibit 1 are requested to attend.

C

Travel Authorization

Retain this notice for travel authorization. Travel should be coordinated by DDs. Due to the continuing resolution period, Type C travel authorizations need to be prepared as funds become available.

D

Accommodation Statement

Persons with disabilities who require accommodation to attend or participate in this meeting should contact Phil Estes at 405-742-1054 by November 15, 2004.

FLP TECH TRAINING

COUNTY	EMPLOYEE
STO	Kim White
McCurtain	Laurie Frazier
Pontotoc	David McClendon
Pushmataha	Linda Boatright