

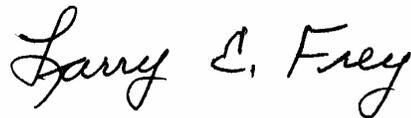
UNITED STATES DEPARTMENT OF AGRICULTURE
Oregon State Farm Service Agency
7620 SW Mohawk Street
Tualatin, Oregon 97062-8121

OR Notice GEN-111

For: Oregon County Offices

Oregon CRP Signup 29 Training

Approved by: Larry E. Frey, State Executive Director



1 Overview

A Background

National Notice CRP-465 requires that State CRP Signup 29 training be completed by March 31, 2004. To meet this obligation, STO has scheduled COF training for the week of March 15.

B Purpose

This notice provides information on Oregon CRP training.

Disposal Date

May 1, 2004
3-2-2004

Distribution

Oregon FSA County Offices

Oregon Notice GEN-111

2 State CRP Signup 29 Training

A General Information

Training will cover CRP policy, hands on with the new CRP signup software, and using GIS to assist with creating maps for the Oregon Water Resources Department to facilitate instream water right leases for CREP.

To minimize COF travel time and costs, there will be two training sessions. The training sessions will last 1 and ½ days each. The first session will be at the STO and the second session will be at the La Grande Service Center. See Exhibit 1 for training session assignments.

Training will be limited to 2 people from Counties that are not at or over the 25% cropland limitation and have a history of general CRP participation. DDs and COR will participate in the training.

All CREP counties will receive training on the use of GIS to create Oregon Water Resources Department water right lease maps. Additional training will be provided by STO to those counties not attend these 2 sessions, at a later date. The dates will be scheduled to be convenient for local offices.

B Training Locations and Dates

The first session will be at:

The Oregon FSA State Office
7620 SW Mohawk Street
Tualatin, OR 97062
(503) 692-3688

We will start at 10 AM on Monday March 15th, 2004 and end on Tuesday.

This session will be limited to Group 1, as listed in Exhibit 1.

The second session will be at:

The Union County USDA Service Center
10507 N McAllister
La Grande, OR 97850
(503) 963-4178

We will start at 10 AM on Thursday, March 18th, 2004 and end on Friday.

This session will be limited to Group 2, as listed in Exhibit 1.

Oregon Notice GEN-111

2 State CRP Signup 29 Training, (Continued)

C Training Participants

Training is authorized for no more than 2 people (CED and lead Conservation PT) per county. Trainers (Kent Willett) will not be counted against the 2 person limit.

DDs, COTs, and COR are also authorized to attend.

Refer to Exhibit 1 for your assigned training session.

NOTE: Additional attendees must be authorized by your DD and State CRP Specialist prior to the training sessions.

D Mileage and Per Diem

Government vehicles should be used for travel when available. Mileage is authorized for all employees. Carpooling is encouraged.

Per Diem rates for the training meeting are shown in the following table:

Location	Maximum Lodging	Meals and Incidental Expenses	Total
Washington County	\$59	\$43	\$102
Union County	\$55	\$31	\$86

NOTE: Follow standard travel regulations when determining if you are eligible to utilize overnight lodging.

E Lodging and Hotel Information

Each participant should make their own hotel reservations at the earliest date possible. Submit your completed tax exemption form when registering.

The closest lodging to STO is:

to The Union County USDA Service Center:

La Quinta Inn and Suites
7640 SW Warm Springs St.
Tualatin, Oregon 97062
(503) 612-9952 (Voice)
(503) 612-9946 (FAX)

Howard Johnson
2612 Island Ave
La Grande, OR 97850-9499
(541) 963-7195 (Voice)
(541) 963-4498 (FAX)

This is not an endorsement of the La Quinta Inn and Suites or the Howard Johnson. This is provided for your information only.

Participants are free to choose any lodging of their choice. Participants will only be reimbursed for the maximum lodging amount.

Oregon Notice GEN-111

3 Action

A Participants with Newer Laptops

Each participant with a newer laptop is asked to bring it to the training session so that we will have enough computers for everyone to have hands on training with the new web based CRP Signup Software.

Those who can bring their laptop are asked to e-mail Lee Go and Lois Loop as soon as possible so that we can determine how many additional computers will be needed.

Please let us know by COB March 4th, 2004.

B Items to Bring

Each participant should bring the following:

Paper and writing instruments

Copy of the 2-CRP (Rev. 4) Handbook (At least 1 copy per COF)

C Questions and Program Concerns

Any CPR program concerns of statewide or national interest should be e-mailed to Lois prior to COB March 2nd, 2004. Lois could share these concerns with the National Program Managers during the National CRP Training scheduled for March 4th.

Persons with disabilities who require accommodation to attend or participate in this meeting should contact Lee Go at (503) 692-3688 Ext. 253 (Voice) or Federal Relay Service at 1-800-877-8339 (TDD) or by e-mail at Lee.Go@or.usda.gov.

Oregon Notice GEN-111

Exhibit 1

Group #1 STO Session March 15-16		Group #2 La Grande Session March 18-19	
County	# of Authorized Persons	County	# of Authorized Persons
Clackamas	2	Baker	2
Central Oregon	2	Grant	2
Klamath	2	Harney	1
Lake	2	Malheur	2
Linn	2	Umatilla	2
Marion	2	Union	2
Polk	2	Wallowa	2
Wasco	2	DD - Newhouse	1
Washington	2		
Yamhill	2		
COR – Tim Gray	1		
DD – Block	1		
DD – Bush	1		
Total	23	Total	14

Counties to Receive GIS CREP MAP Training at a Later Date			
Possible Southern Session		Possible Basin Session	
Coos	Jackson	Gilliam	Sherman
Douglas	Lane	Morrow	Tillamook