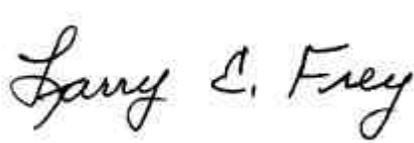


For: County Offices

## FLP Training Meeting

Approved By: State Executive Director



LEF:LEV:ph

### 1 Overview

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#### Background

The Farm Loan Chief and Farm Loan Specialist will be conducting FLP training in September. The training will cover various topics, including: the new EM regulation, the farm bill changes, processing a guarantee loss claim, various servicing issues, and a review of appraisal issues. On Thursday morning, there will also be a working session where all attendees will participate.

In addition, the appraisal staff will conduct training for those that have not received training on administrative appraisal reviews. This training will occur concurrently on Thursday morning.

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*B*

#### Purpose

The purpose of this Oregon Notice is to :

- Announce the training dates of September 17, 18, and 19.
  - Specify which FSA employees should attend the training sessions.
  - Announce that appraisal training will also take place during this meeting.
  - Announce the location of the training.
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### 2 Training Information

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#### Training Sessions

The FLP training will begin at 8:00 a.m. on September 17, 2002 and will adjourn by 12:00 noon on September 19, 2002.

The appraisal training will begin on Wednesday afternoon at 2:30 p.m. and will be part of the FLP training. On Thursday morning there will be a breakout session for those who have not received administrative appraisal review training. This session will run from 8:00 a.m. to 12 noon.

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## Oregon Notice GEN-93

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### **Training Attendance**

Unless a scheduling conflict exists, all FLMs, FLOs, and FLOTs should attend the FLP training session. DDs and the COR should also attend this training session.

CEDs with Farm Loan Programs as a primary responsibility in the County Office may (but are not required) attend the FLP training session with concurrence from their District Director.

Those CEDs and FLOs that have not previously received administrative appraisal review training and wish to have that authority can attend the appraisal training.

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*C*

### **Lodging**

Training participants needing lodging accommodations should make their own arrangements and reservations. The hotel has told FSA that they will hold lodging rooms until Monday August 19<sup>th</sup>, and after that date, they will release any unreserved rooms. PLEASE MAKE YOUR RESERVATIONS NOW.

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*D*

### **Hotel Information**

The hotel that the training will be located is the Holiday Inn Express located in Bend Oregon.

The phone number is: 1-888-919-7666, or 1-541-317-8555.

The address is: 20615 Grandview Drive, Bend, OR 97701.

The hotel is located just north of Bend off Highway 97.

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### **Mileage and Per Diem**

Government vehicles should be used for travel when available. Mileage is authorized for all employees. Carpooling is encouraged.

Per diem rates for the training location is shown in the following table:

<b>Location</b>	<b>Maximum Lodging</b>	<b>Meals and Incidental Expense</b>	<b>Total</b>
Bend, OR	\$69.00	\$38.00	\$97.00

## Oregon Notice GEN-93

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### 3 Contacts

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#### **District Director**

Direct questions about authorization for overnight lodging, or scheduling conflicts requiring attendance to your DD.

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*B*

#### **STO Contacts**

Direct questions concerning the meeting to Bob Perry or Lynn Voigt in the STO.

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