

For: State Offices and Service Centers

**Preparing for FLP Application Software Deployment**

Approved by: Deputy Administrator, Farm Loan Programs



**1 Overview**

**A**

**Background**

Farm and Home Plan (FHP) software has been successfully migrated from AT&T 3B2 (3B2) to the IBM A/36 (A/36) platform. Ten beta sites have fully tested the data migration process and application software. From this testing, lessons have been learned that will facilitate the nationwide deployment. The field deployment of the FHP system will require cooperation between field offices, State Offices, and KCMO. The challenge for all offices is the timely transition of data from 3B2 to A/36.

**B**

**Purpose**

This notice:

- informs Farm Loan Managers of a change in operations
- provides an overview of the transition strategy from 3B2 to A/36
- provides offices with suggested actions to prepare for data migration
- announces the data conversion schedule.

**C**

**Operational Changes**

The National Office has set a target completion date of September 30, 1999, for the FHP redeployment. On this date, all FLO's, FLM's, and FLPT's shall use the facilities of A/36 to store and complete FHP analysis. The PC-FHP system will be used to supplement the A/36 FHP system.

<p><b>Disposal Date</b></p> <p>December 1, 1999</p>	<p><b>Distribution</b></p> <p>State Offices; State Offices relay to Service Centers</p>
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## 2 Data Migration Strategy Developed

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### A

#### Transition Strategy

To maintain 5 years of working history for FHP borrowers, a data migration strategy was developed.

All Types 1 and 2 field offices, as defined in Notice AO-1164, shall:

- download FHP data from 3B2
- transfer FHP data to KCMO for conversion
- reload converted FHP data on the A/36 platform.

All Type 3 field offices are requested to consider data loading records on the A/36 rather than requesting automated conversion.

The data transfer will be accomplished on 3B2 by executing extraction software loaded on PC that is serially connected to 3B2. The data will be transferred to PC and written to 3.5" diskettes. Field offices will require operational PC's to accomplish the data transfer. One of the following PC's are required to accomplish data transfer:

- ADS Pentium PC
- Twinhead laptop
- Common Computing Environment deployed Dell laptop
- ACOT Compaq laptop.

State Offices shall ensure that:

- the equipment is deployed, as needed
  - cables for connecting PC's to 3B2 are available for each offices' use
  - PC, laptops, and 3B2's are installed with the latest version of dial-up software for 3B2 transfer, according to FLP releases 21 and 24.
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### B

#### Data Migration

During the next few weeks, KCMO will release software for 3B2. Specific instructions on using 3B2 software will be available in the release.

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### C

#### A/36 Software

FSA is anticipating nationwide FHP deployment in July 1999.

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3 Action

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A  
State Office  
Action

State Offices shall develop schedules and procedures, according to Exhibit 1, for:

- identifying field office completing data load versus data conversion
- scheduling the sequence of data conversion sites
- assisting sites to prepare 3B2 data
- reporting data conversion plans **by July 6, 1999**, by using 1 of the methods in the following table.

IF reporting by...	THEN...
mail	send to the following address:  RICHARD BOYLES, ROOM 332 USDA FSA KCMO 8930 WARD PARKWAY KANSAS CITY MO 64114.
e-mail	rkboyles@kcc.fsa.usda.gov.
FAX	816-823-1710.

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3 Action

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**B**  
**Service Center**  
**Actions**

Service Centers shall perform the following actions to facilitate data migration from the "lessons learned" from the beta testing.

Step	Action
<b>3B2 Platform</b>	
1	Determine the borrowers on the FHP system that have both an "E"ntity and "I"ndividual designation.
2	Delete the unnecessary designation and retain only the correct "E"ntity or "I"ndividual designation within the FHP system.
3	Determine if there is information within the FHP system that could be removed before the migration to the A/36 FHP system.
4	Delete the unnecessary information from the 3B2 FHP system.
5	Ensure that FLP release 10, 14, 21, and 24 are loaded on 3B2 and the related PC's.
<b>A/36 Platform</b>	
1	Verify that the FLP flag within the name and address file is properly set to "Y" for all FLP customers, according to 1-CM.
2	Verify that, within the name and address file, there is only 1 FLP flag for an ID number across all file groups on the system.

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Scheduling Sequence of Data Conversion Sites

State	#of 3b2's	Service Center		KCMO		Service Center
		Proposed Start Date	Proposed End Date	Proposed Start Date	Proposed End Date	Install Date
AK	1	7/12	7/16	7/19	7/22	7/23
AZ	9	7/12	7/16	7/19	7/22	7/23
IL	41	7/12	7/16	7/19	7/22	7/23
AL	17	7/12	7/16	7/19	7/22	7/23
CT	1	7/12	7/16	7/19	7/22	7/23
ID	21	7/16	7/23	7/26	7/29	7/30
CA	16	7/16	7/23	7/26	7/29	7/30
IN	12	7/16	7/23	7/26	7/29	7/30
CO	13	7/23	7/29	8/2	8/5	8/6
IA	48	7/23	7/29	8/2	8/5	8/6
FL	14	7/23	7/29	8/2	8/5	8/6
MD	9	7/23	7/29	8/2	8/5	8/6
MA	3	7/29	8/5	8/6	8/11	8/12
ND	37	8/5	8/12	8/16	8/20	8/23
KS	23	8/5	8/12	8/16	8/20	8/23
OH	15	8/5	8/12	8/16	8/20	8/23
MI	28	8/12	8/18	8/20	8/26	8/27
LA	26	8/12	8/18	8/20	8/26	8/27
NH	1	8/12	8/18	8/20	8/26	8/27
SD	51	8/18	8/25	8/27	9/1	9/3
NM	6	8/18	8/25	8/27	9/1	9/3
MN	38	8/18	8/25	8/27	9/1	9/3
MS	32	8/18	8/25	8/27	9/1	9/3
NY	16	8/18	8/25	8/27	9/1	9/3
WA	8	8/25	8/30	9/1	9/6	9/8
OK	42	8/25	8/30	9/1	9/6	9/8
WI	22	8/25	8/30	9/1	9/6	9/8
NC	14	8/25	8/30	9/1	9/6	9/8
PA	23	8/25	8/30	9/1	9/6	9/8
WY	10	8/30	9/3	9/6	9/10	9/13
TX	54	8/30	9/3	9/6	9/10	9/13
SC	19	8/30	9/3	9/6	9/10	9/13
WV	9	8/30	9/3	9/6	9/10	9/13
VI/PR	10	8/30	9/3	9/6	9/10	9/13
UT	20	9/3	9/9	9/13	9/17	9/20
VA	14	9/3	9/9	9/13	9/17	9/20