UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

Notice FLP-112

For: State and County Offices

Management of Agricultural Credit (MAC) Software Implementation

Approved by: Deputy Administrator, Farm Loan Programs

Carolyn B. Cooksie

1 Overview

A Background

Over the last 3 years, MAC software for the System 36 computer has been developed to replace the Management Record System (MRS) and AGCREDIT on the 3B2 computer. The MAC automated system was released to Field Offices in County Release No. 425.

B Purpose

This notice mandates that:

- MAC be used in Field Offices (designated by their State Office to receive mainframe FLP data downloads) to track applications, servicing actions, workload, etc. by February 29, 2000
- MAC be used to the maximum extent possible for office management
- the information in MAC be current and accurate.

This notice also stresses the importance of using the MAC system. MAC system information will be used to:

- determine State loan funds allocations
- provide data on FLP annual goal accomplishments
- count workload items
- provide FLP information to Congress and other customers
- provide data for program analysis and trends.

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Disposal Date	Distribution
January 1, 2001	State Offices; State Offices relay to County Offices

1 Overview (Continued)

C
Contacts

State Offices shall direct questions about this notice to Kathleen Miller, LMD, at 202-720-1643 or Shelley Davis, LSPMD, at 202-720-0078.

2 Action

A
SED Action

SED's shall ensure the use of the MAC system by:

- requiring the use of MAC in the Elements and Standards of Farm Loan Technicians
- holding Farm Loan Managers accountable in their Elements and Standards for accurate and current information in MAC
- ensuring that all Farm Loan Technicians, Farm Loan Officers, and Farm Loan Managers have System 36 terminals at their desks to access the MAC software.

B
FLP Chief Action

Each FLP Chief shall appoint a State Office MAC Coordinator, who is responsible for:

- monitoring the use of MAC in Field Offices
- handling problem calls and contacting the FSA National Help Desk for assistance, if necessary
- producing State Office management reports from MAC.

FAX the name and title of the MAC Coordinator to Kathleen Miller at 202-720-6797 by February 29, 2000.

C
Farm Loan Manager Action

Farm Loan Managers shall use MAC information in the management of FLP's. The Farm Loan Manager is responsible for understanding what information is available in MAC and that the data is current and accurate. A basic working knowledge of MAC is necessary for all Farm Loan Managers and Farm Loan Officers.

D
COR Action

COR's shall check for MAC use and that MAC information is current and accurate. 1-COR will be updated to reflect the review of MAC.

3 3B2 Systems and Management System Box (MSB)

A
MRS and AGCREDIT

MRS and AGCREDIT systems on the 3B2 computer will no longer be used by Field Offices. These systems are obsolete.

B
MSB

MSB will be eliminated when MAC is stable. It is projected that this will happen by April 2000.