For: State and County Offices

Margin Protection Program for Dairy Producers (MPP-Dairy)
Preparations for 2018 Re-enrollment

Approved by: Acting Deputy Administrator, Farm Programs

1 Overview

A Background

On February 9, 2018, the Bipartisan Budget Act of 2018 was signed into law and included substantial changes to the MPP-Dairy program, including the re-opening of the 2018 enrollment period. At this time, the 2018 re-enrollment signup dates have not been determined.

However, in preparation to effectively and efficiently implement the important new provisions related to MPP-Dairy, State and County Offices must, in advance of the 2018 re-enrollment period, do the following:

• resolve contracts in a “review required” status
• verify production history is established correctly for dairy operations in each county
• ensure contracts are properly completed and in the correct status in the software.

These actions will ensure records necessary for efficient implementation during the forthcoming 2018 re-enrollment period have been reviewed and are available.

B Purpose

This notice provides State and County Offices with guidance to prepare for the forthcoming 2018 re-enrollment period.

Disposal Date
January 1, 2019

Distribution
State Offices; State Offices relay to County Offices
1 Overview (Continued)

C Contact

If there are questions about this notice, State Offices shall contact either of the following according to this table.

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
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2 Preparatory Actions for 2018 Re-Enrollment Period

A PECD SharePoint Review

For problems related to recording information properly in the system in preparation for the 2018 re-enrollment period, State Offices shall continue to post the case on SharePoint for PECD review. PECD will expedite review of cases for 2018 to ensure enrollment progresses with minimal delays.

For cases already reported on SharePoint for review by PECD, no action is needed by State Offices unless additional information is requested. PECD will contact the applicable State Office specialist if additional information is required.

B 2018 Contract Review

Many dairy operations enrolled during the original 2018 signup period that concluded December 15, 2018. These dairy operations will be required to re-enroll when the enrollment period for 2018 is re-opened. Therefore, County Offices must obtain a list through the MPP-Dairy automated software to help ensure all contracts previously submitted for 2018 coverage have submitted a new contract during the 2018 re-enrollment period.

To display a list of all dairy operations with contract and annual election information recorded for 2018 in the selected State and county, see 2-MPP, paragraph 71 for instructions to display all contracts. County Offices must keep track of all farms with approved or producer certified contracts to confirm all previously registered 2018 dairy operations have re-enrolled during the 2018 re-enrollment period. County Offices must also ensure that any manual contracts taken during the original 2018 signup are entered in the MPP-Dairy automated software.

C Review Required Status

Many County Offices have contracts that remain in a “review required” status. County Offices must review all contracts in a “review required” status to ensure that all actions have been completed to resolve any issues with the contract. See 2-MPP, paragraph 32 for instructions to display all contracts with a “review required” status. County Offices do not need to take any actions to resolve dissolved dairy operations in “review required” status.

Note: The dairy operation will not display in the application software if the contract remains in “review required” status.
Preparatory Actions for 2018 Re-Enrollment Period (Continued)

D Pending Transfer Status

County Offices must review all pending transfers and complete all actions necessary to ensure correct production history is available for 2018 re-enrollment. See 2-MPP, paragraph 33 for instructions to display all “Pending Transfer” contracts.

E Establishing Production History for Dairy Operations New to MPP-Dairy

It is anticipated that the increased benefits provided by the new MPP-Dairy provisions will increase participation for 2018 to dairy operations new to the MPP-Dairy program. Therefore, County Offices are encouraged to work with their dairy producers and creameries to establish production history at this time for any participant that has not previously done so under the MPP-Dairy program, but has interest in participating in the future.

County Offices are required to review procedure in the following handbooks:

- 1-MPP Part 3, Production History

Production history will only be established for a new dairy operation, or an existing dairy operation that has not previously established an MPP production history in the software.

3 Action

A State Office Action

State Offices shall:

- ensure that County Offices are immediately informed of the contents of this notice
- continue to follow procedure in 1-MPP and 2-MPP
- direct questions about MPP-Dairy program policy and procedure to the National Office according to subparagraph 1 C.

B County Office Action

County Offices shall:

- take appropriate action to resolve outstanding contract issues that may impact the forthcoming 2018 re-enrollment
- use MPP-Dairy automated software to review and compare production history and status for 2017 contracts with 2018 contracts paying close attention to all types of production history transfers and contract statuses
- update manual contracts in the software
- forward questions about this notice to the State Office MPP-Dairy specialist.