

Creating a USDA Customer Level 2 eAuth Account

STEP 1: Online Self-Registration Form Completion

- Go to <https://www.eauth.usda.gov>
- Click the “Create an Account” Option.
- Click the “Register for Level 2 Account” button. (IMPORTANT--make sure you select the Level 2 button)
- Complete online form.
 - o All fields are required, except Middle Initial and Home Phone
 - o User Name Requirements:
 - Length between 6-20 characters
 - No Spaces
 - Cannot begin or end with a period
 - The only special characters allowed are .-_@
 - o Password Requirements:
 - Length between 12-24 characters
 - Must contain at least 1 number, 1 uppercase letter, 1 lowercase letter, and 1 special character ! # \$ - % = + : ; ? ~ *
 - No spaces
 - Cannot be a dictionary word
 - o User creates a four-digit PIN for future reference
 - o User answers 4 security questions that can be used to reset password in the future.
- After submitting form, and verifying the information, you will receive an email to validate email address and activate account.

STEP 2: Validate Email and Activate eAuth Account

- Watch for an email from eems.support with the subject, “eAuthentication: Action Required - Instructions to Activate Your USDA Account with Level 2 Access”.
- Click the “ACTIVATE MY ACCOUNT” link in the email.
- The USDA office will not be able to complete Step 3 until account has been activated.

STEP 3: In-Person Identity Proofing

- Visit a USDA office to verify identity. Remember to bring a government-issued photo ID.
- You will receive a confirmation email after identity is confirmed and your account is ready to use.

FSA’s Online Services: Visit <http://www.fsa.usda.gov/online-services/> to access FSA’s Online Services like FSAfarm+ <http://www.fsa.usda.gov/online-services/farm-plus>.

Montana FSA Online: These links and the most recent information about Montana FSA can be found on the Montana FSA Homepage <http://www.fsa.usda.gov/mt>.