Creating a USDA Customer Level 2 eAuth Account

**STEP 1: Online Self-Registration Form Completion**

- Go to [https://www.eauth.usda.gov](https://www.eauth.usda.gov)
- Click the “Create an Account” Option.
- Click the “Register for Level 2 Account” button. (IMPORTANT--make sure you select the Level 2 button)
- Complete online form.
  - All fields are required, except Middle Initial and Home Phone
  - User Name Requirements:
    - Length between 6-20 characters
    - No Spaces
    - Cannot begin or end with a period
    - The only special characters allowed are .-_@
  - Password Requirements:
    - Length between 12-24 characters
    - Must contain at least 1 number, 1 uppercase letter, 1 lowercase letter, and 1 special character ! # $ - % = + : ; ? ~ *
    - No spaces
    - Cannot be a dictionary word
  - User creates a four-digit PIN for future reference
  - User answers 4 security questions that can be used to reset password in the future.
- After submitting form, and verifying the information, you will receive an email to validate email address and activate account.

**STEP 2: Validate Email and Activate eAuth Account**

- Watch for an email from eems.support with the subject, “eAuthentication: Action Required - Instructions to Activate Your USDA Account with Level 2 Access”.
- Click the “ACTIVATE MY ACCOUNT” link in the email.
- The USDA office will not be able to complete Step 3 until account has been activated.

**STEP 3: In-Person Identity Proofing**

- Visit a USDA office to verify identity. Remember to bring a government-issued photo ID.
- You will receive a confirmation email after identity is confirmed and your account is ready to use.


**Montana FSA Online:** These links and the most recent information about Montana FSA can be found on the Montana FSA Homepage [http://www.fsa.usda.gov/mt](http://www.fsa.usda.gov/mt).

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