

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Web-Based Price Support Procedures and
Common Functions for
Grains, Oilseeds, and Rice
15-PS**

Amendment 4

Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Paragraph 256 has been added to provide instructions for establishing customer profiles for combined producers.

Paragraph 257 has been added to provide instructions for establishing customer profiles for multi-county producers.

Paragraph 258 has been added to provide instructions for overriding the combined share factor when establishing eLDP customer profiles.

Subparagraph 600 A has been added to clarify instructions for correcting versus deleting eLDP applications.

Subparagraph 600 B has been amended to update instructions for correcting eLDP applications.

Subparagraph 600 C has been removed because the instructions have been moved to paragraph 623.

Paragraph 601 has been amended to include correcting an eLDP application.

Subparagraph 602 A has been amended to clarify when to correct versus delete an eLDP application when a spot check has resulted in a shortage.

Subparagraph 602 B has been amended to clarify when to correct versus delete an eLDP application when a spot check has resulted in a violation.

Paragraph 621 has been added to provide instructions for correcting eLDP applications.

Paragraph 622 has been added to provide instructions for completing eLDP corrections.

Paragraph 623 has been added to provide instructions for deleting eLDP applications.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Part 9 has been added to provide instructions for accessing the web-based training tools.

Exhibit 6 has been added to include a worksheet for calculating PLM for combined and multi-county producers.

Exhibit 7 has been added to include justifiable overrides.

Page Control Chart		
TC	Text	Exhibit
1, 2	2-127, 2-128	1, page 1
3	2-129 through 2-132 (add)	3, page 1
	2-133 (add)	6, page 1 (add)
	6-1, 6-2	7, pages 1, 2 (add)
	6-2.5 through 6-2.8 (remove)	
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	6-5 through 6-62 (add)	
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	9-1 (add)	

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***--255 Establishing Customer Profiles for Joint Operations When a Member Has Other Farming Interests (Continued)**

B Members With Level 2 eAuthentication (Continued)

County Offices shall:

- only establish customer profiles for the member with Level 2 eAuthentication
- establish customer profiles for the joint operation:
 - at the time of the eLDP request
 - for only the requested quantity.

C All Members Without Level 2 eAuthentication

When **all** members of the joint operation do **not** have Level 2 eAuthentication authorization County Offices shall establish customer profiles and monitor eligible quantity as follows:

- print the current Running Account query for the joint operation **before** establishing customer profiles

Note: See 12-PS, Part 14, Section 6 to print the Running Account query.

- evaluate eligible bushels from Remaining Projected Eligible Quantity column from the Running Account query to determine maximum quantities than may be entered in the customer profile
- establish customer profiles for the joint operation according to paragraph 252.
- process eLDP requests for both the individual and joint operation
- manually monitor the quantities for the:
 - joint operation
 - individual member with separate farming interests.--*

255 Establishing Customer Profiles for Joint Operations When a Member Has Other Farming Interests (Continued)

D Checklist for Establishing Customer Profiles

County Offices shall use the following table to determine when to establish customer profiles for joint operations when a member has other farming interests.

Step	Question	IF "Yes"...	IF "No"...
1	Does the joint operation have members with other farming interests?	go to step 2.	<ul style="list-style-type: none"> print the Running Account query for the joint operation establish a customer profile according to paragraph 252. <p>Note: Do not enter quantities in excess of column 3 of the query.</p>
2	Does the member of the joint operation grow the same crop?	go to step 3.	<ul style="list-style-type: none"> print the Running Account query for the individual and joint operation establish a customer profile according to paragraph 252. <p>Note: Do not enter quantities in excess of column 3 of the query.</p>
3	Does a member have Level 2 eAuthentication?	<ul style="list-style-type: none"> print the Running Account query for the individual with Level 2 eAuthentication establish a customer profile for the member's other farming interest. 	<ul style="list-style-type: none"> print the Running Account query for both the joint operation and the individual establish a customer profile according to paragraph 252. <p>Note: Do not enter quantities in excess of the eLDP request.</p>

***--256 Establishing Customer Profiles for Combined Producers**

A Customer Profiles for Combined Producers

County Offices shall use the following table as a guide for entering customer profiles for combined producers.

IF the combined producers are...	AND...	THEN...
husband and wife parent and minor child	1 of the combined producers is not receiving any benefits	establish a customer profile for the combined producer receiving the benefits.
husband and wife parent and minor child	both combined producers are receiving benefits	establish customer profiles for each producer not to exceed the total of PLM and quantity for both producers.
an individual with an entity	the entity does not contain any other members and the individual combined does not have any other farming interests	establish a customer profile only for the entity.
husband and wife combined with an entity	the entity does not contain any other members besides the husband and wife and the spouses do not have any other farming interests	establish a customer profile only for the entity.
all other combinations	PLM and quantity can be manually tracked	establish customer profiles according to Exhibit 6.
	PLM and quantity cannot be manually tracked	process all applications using APSS.
multi-county		see paragraph 257.

Note: County Offices shall **only** establish a customer profile for PLM allocated in their respective county.--*

***--257 Establishing Customer Profiles for Multi-County Producers**

A Customer Profiles for Multi-County Combined Producers

County Offices shall use the following table to determine eligible PLM for combined producers who have farming interests in multiple counties.

Step	Action	Result
1	Print a combined producer report according to 2-PL, paragraph 316.	A combined producer report will print displaying information about the combined producers.
2	On Price Support Main Menu PCA005 : <ul style="list-style-type: none"> ● select option “9”, “Perform Administrative Functions” ● PRESS “Enter”. 	Administrative Main Menu PAA010 will be displayed.
3	On Administrative Main Menu PAA010 : <ul style="list-style-type: none"> ● select option “8”, “Price Support Query Menu” ● PRESS “Enter”. 	Query Menu PQA015 will be displayed.
4	On Query Menu PQA015 : <ul style="list-style-type: none"> ● select option “11”, “Commodity Loan/LDP Eligibility” ● PRESS “Enter”. 	Query Menu PQA020 will be displayed.
5	On Query Menu PQA020 : <ul style="list-style-type: none"> ● select the applicable crop year ● PRESS “Enter”. 	Query Type Selection Screen PQA01104 will be displayed.
6	On Query Type Selection Screen PQA01104 , select option “5”, “Commodity Loan/LDP Eligibility Flag Queries”.	Query Flag Selection Screen PQA01133 will be displayed.
7	On Query Menu PQA01133 : <ul style="list-style-type: none"> ● select option “4”, “Multi-County Producer Price Support Allocation – Specific Producer” ● enter the ID number of the producer where the value “99999999” is displayed. 	A series of queries will run and print the result on the system printer.
8	Complete the Combined Producer Worksheet in Exhibit 6 using information from the following: <ul style="list-style-type: none"> ● combined producer report according to step 1 ● multi-county producer price support allocation report according to step 7. <p>Note: A second party review is required before establishing customer profiles for multi-county producers who are also combined producers.</p>	

--*

--258 Overriding Combined Share Factor When Establishing eLDP Customer Profiles*A General Information**

When a customer profile is created, the eLDP software will read the web eligibility system to determine a producer's eligibility. If 1 or more of the web eligibility conditions return an invalid condition, County Offices are prohibited from creating the customer profile until the producer is determined to be eligible.

Because of the possible time lag of the update process between the web subsidiary and the eLDP software, County Offices are authorized to override the combined share factor in the customer profile.

The combined share factor combines the AGI indicator and permitted entity indicator into 1 factor. The factor is determined according to 3-PL, paragraph 31.

The combined share factor is:

- displayed on Part B of the Producer Allocation Information Screen when the customer profile is either established or changed
- the **only** determination that may be overridden by County Offices.

Note: The factor displayed for the combined share factor is **not** related to a member's share in a joint operation.

B Determining When to Override the Combined Share Factor

When a customer profile is changed, the eLDP software will:

- revalidate the percent of cropland factor and combined share factor as recorded in the web subsidiary files
- reset the factors based on the values recorded in the web eligibility system.

Note: All other eligibility validations are read:

- 1 time
- **only** during the establishment of the customer profile.

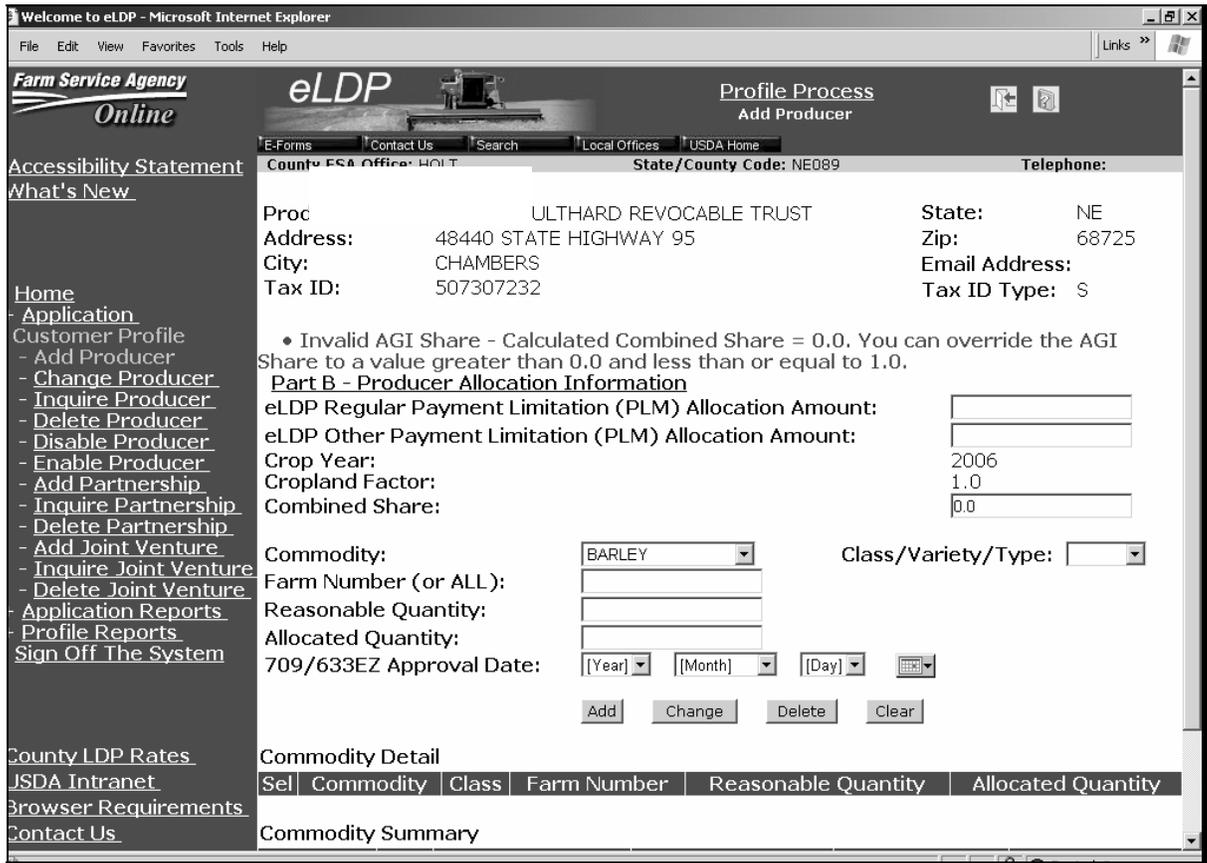
If in the web subsidiary file either the AGI indicator or the permitted entity indicator is "N", the combined share factor will be a factor other than 1.0. In those cases, County Offices may override the factor according to Exhibit 7.

Note: See 3-PL, paragraph 31 for examples of when the combined share factor is not 1.0.--*

***--258 Overriding Combined Share Factor When Establishing eLDP Customer Profiles (Continued)**

C Examples

The error message displayed on the following screen indicates that the producer’s AGI recorded in the web-based subsidiary files does **not** meet the eLDP validity conditions. See Exhibit 7 to determine whether an override should occur.



--*

***--258 Overriding Combined Share Factor When Establishing eLDP Customer Profiles (Continued)**

C Examples (Continued)

Following is an example screen of a corporation with a combined share factor of .85. In this example, 1 or more of the members has been determined ineligible. County Offices shall **not** override the factor unless it is determined that all members are eligible according to 3-PL, Part 3. See Exhibit 7 to determine whether an override should occur.

The screenshot shows the 'eLDP' web application interface. At the top, it says 'Welcome to eLDP - Microsoft Internet Explorer'. The main header includes 'Farm Service Agency Online' and 'Profile Process Add Producer'. Navigation tabs include 'E-Forms', 'Contact Us', 'Search', 'Local Offices', and 'USDA Home'. The page displays information for 'County FSA Office: WALDO' and 'State/County Code: ME027'. The producer details are as follows:

Prod	BEST FARMS INC	State:	ME
Address:	PO BOX 552	Zip:	04496
City:	WINTERPORT	Email Address:	
Tax ID:	010467027	Tax ID Type:	E

Below this is the 'Part B - Producer Allocation Information' section with the following fields:

- eLDP Regular Payment Limitation (PLM) Allocation Amount:
- eLDP Other Payment Limitation (PLM) Allocation Amount:
- Crop Year: 2006
- Cropland Factor: 1.0
- Combined Share:

Commodity information includes:

- Commodity: BARLEY (dropdown)
- Class/Variety/Type: (dropdown)
- Farm Number (or ALL):
- Reasonable Quantity:
- Allocated Quantity:
- 709/633EZ Approval Date: [Year] [Month] [Day] [Calendar icon]

Buttons for 'Add', 'Change', 'Delete', and 'Clear' are located below the commodity fields.

At the bottom, there are two summary tables:

Commodity Detail

Sel	Commodity	Class	Farm Number	Reasonable Quantity	Allocated Quantity

Commodity Summary

Commodity	Class	709/633EZ Approval Date	Total Reasonable Quantity	Total Allocated Quantity	Total Available Quantity

--*

259-299 (Reserved)

Part 6 Corrections

Section 1 General Information

600 eLDP Corrections and Deletions

*--A Correcting Versus Deleting

Some eLDP applications cannot be re-accessed for corrections and must be deleted and re-entered according to paragraph 623.

County Offices must delete and re-enter eLDP applications that have an incorrect:

- crop year
- commodity
- producer.--*

B eLDP Corrections

County Offices shall process corrections when:

- incorrect quantities or data was entered in the online application by the producer based on incorrect information established in the customer profile, and not discovered until eLDP was submitted to the certification site for approval
- eLDP was entered and processed by a County Office and later determined to contain data entry errors.

Note: Only County Offices can make corrections to existing eLDP's through eLDP software.

County Offices shall:

- *--select the option through eLDP software to **correct** the original eLDP--*
- * * *
- offset any receivable that is established.

Important: NPS-generated receivables will automatically offset the receivable when the next NPS payment is processed. County Offices shall ensure that the receivable has been established in Financial Services before re-entering eLDP using eLDP web software. It could take up to 5 workdays for the receivable *--to be established. For questions about receivable software, see 67-FI.--*

* * *

601 Receivables Created as a Result of a Correction or Deletion

A eLDP's From External Locations

*--eLDP's that were originally processed from an external location and later corrected or deleted will have a receivable automatically established in NPS.

B eLDP's Processed by County Offices

eLDP's originally processed and **approved** by the County Office and later corrected or deleted will have a receivable automatically established in NPS.

Note: eLDP's that have been certified but not approved can be corrected or deleted--* without a receivable being established.

Important: NPS-generated receivables will automatically offset the receivable when the next NPS payment is processed.

602 Spot Checks**A Spot Checks Resulting in a Shortage**

*--When a spot check results in a shortage, County Offices shall take the option to:

- correct the application when the corrected quantity is greater than zero
- delete the application when the corrected quantity is zero.

B Spot Checks Resulting in a Violation

Until eLDP software becomes available for recording spot checks that result in a violation, County Offices shall take the option to:

- correct the application when the violated quantity is less than the original quantity
- delete the application when the violated quantity equals the original quantity--*
- manually prepare a violation letter according to 8-LP, Part 6.

Important: NPS-generated receivables will automatically offset the receivable when the next NPS payment is processed. County Offices shall ensure that the receivable has been established in Financial Services before re-entering eLDP using eLDP web software. It could take up to 5 workdays for the receivable *--to be established. For questions about receivable software, see 67-FI.--*

C eLDP Applications Subject to Spot Check

The following eLDP applications are subject to spot check:

- all external applications
- all County Office processed farm-stored eLDP applications.

603 Liquidated Damages and Duplicate LDP's**A Assessing Liquidated Damages**

Until eLDP software becomes available for processing liquidated damages, County Offices shall:

- manually calculate liquidated damages according to 8-LP, paragraph 614
- enter program code "PSLIDACOMM" when processing the liquidated damages in CRS.

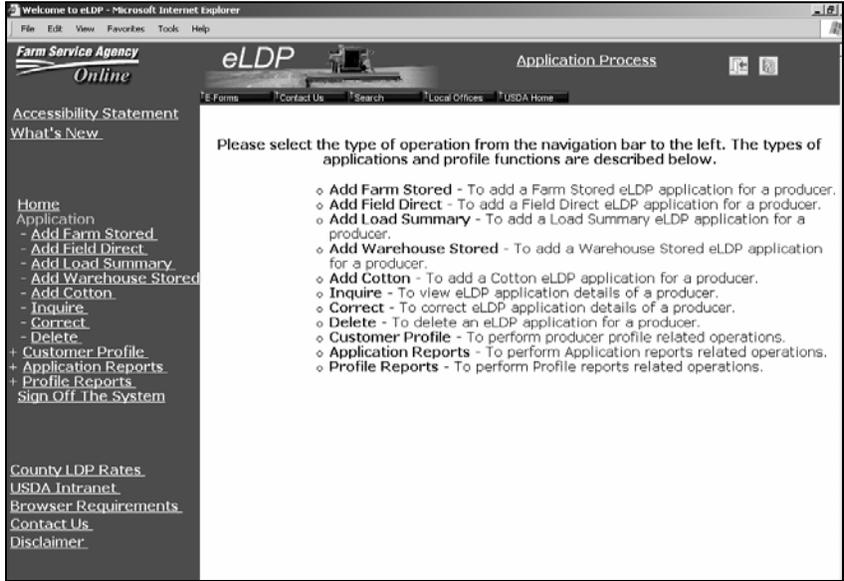
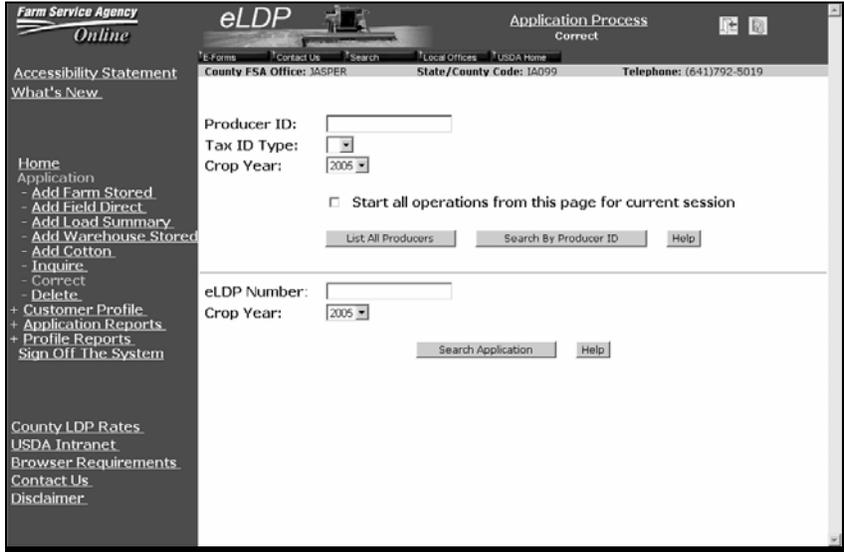
604-620 (Reserved)

***--Section 2 Correcting and Deleting eLDP Applications**

621 eLDP Corrections

A Accessing the Correction Function

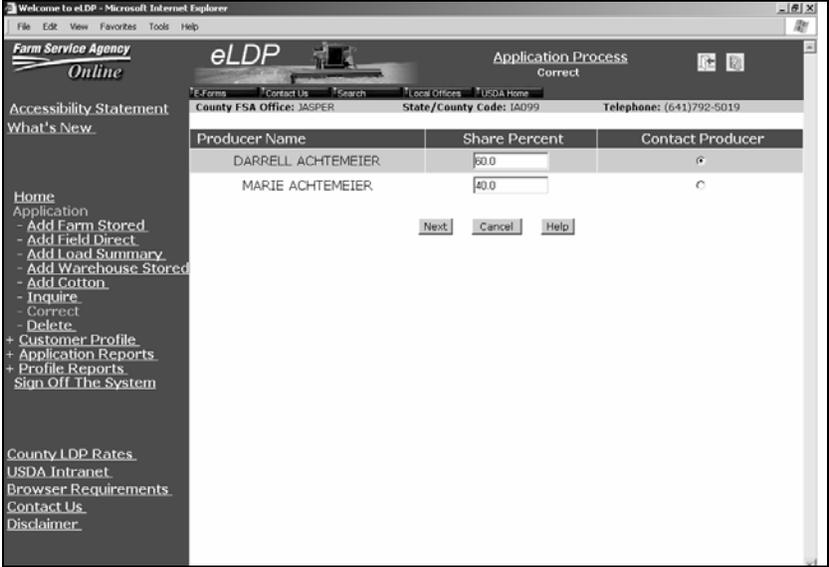
County Offices shall process eLDP corrections according to the following.

Step	Action
1	Access the eLDP web site according to paragraph 203.
2	On the Welcome to Price Support Screen, use the drop-down box to select the producer’s State and county.
3	<p>On the Application Process Screen, click “Application”.</p> 
4	<p>Click “Correct” and the following screen will be displayed.</p> 

--*

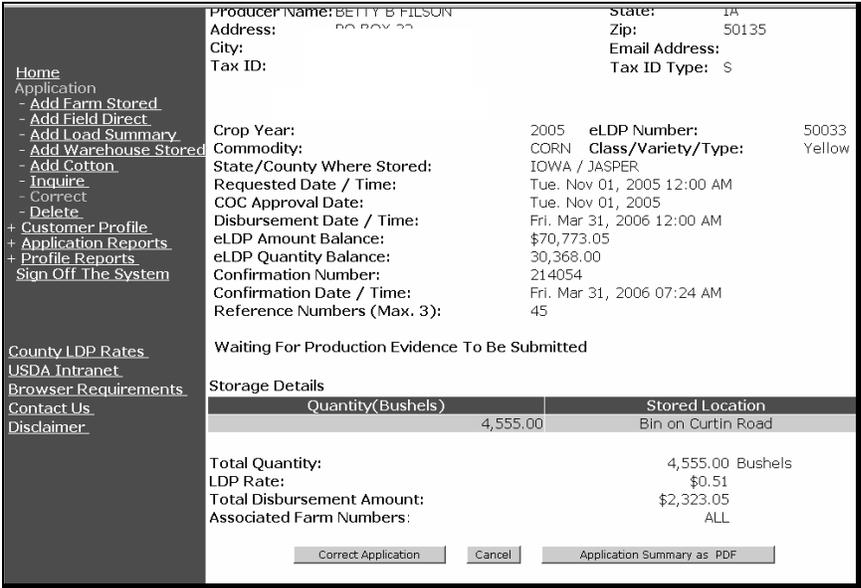
*--621 eLDP Corrections (Continued)

A Accessing the Correction Function (Continued)

Step	Action
5	<p>Select the application to be corrected by 1 of the following:</p> <ul style="list-style-type: none"> • entering the producer/entity ID number according to the following: <ul style="list-style-type: none"> • enter the producer/entity ID number and type • click “Search By Producer ID” • click “Next” to proceed to application • list established applications according to the following: <ul style="list-style-type: none"> • click “List All Producers” for a list of producers • select the applicable producer • select the applicable application • click “OK” • search by eLDP number and crop year according to the following: <ul style="list-style-type: none"> • enter the eLDP number • enter the crop year • click “Search Application” • select the applicable application. <p>For multiple producer applications, the following screen will be displayed after the application has been selected.</p>  <p>Make the applicable changes and click “Next”.</p>

*--621 eLDP Corrections (Continued)

A Accessing the Correction Function (Continued)

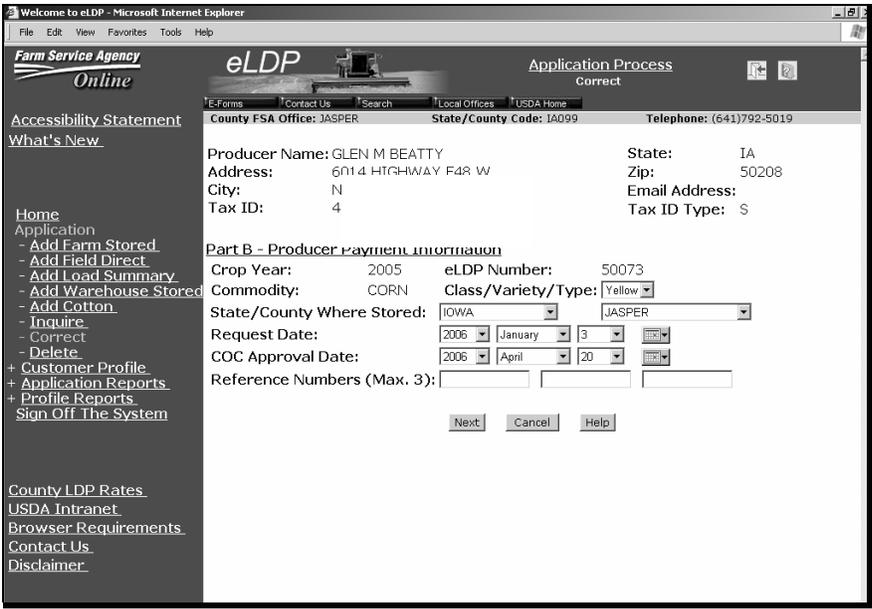
Step	Action				
6	<p>After the application has been selected, the following screen will be displayed.</p>  <p>The screenshot displays a web application interface. On the left is a navigation menu with options like 'Home', 'Application', 'Add Farm Stored', 'Add Field Direct', 'Add Load Summary', 'Add Warehouse Stored', 'Add Cotton', 'Inquire', 'Correct', 'Delete', 'Customer Profile', 'Application Reports', 'Profile Reports', 'Sign Off The System', 'County LDP Rates', 'USDA Intranet', 'Browser Requirements', 'Contact Us', and 'Disclaimer'. The main content area shows: <ul style="list-style-type: none"> Producer Name: BETTY B. FILSON, State: IA Address: PO BOX 22, Zip: 50135 City: , Email Address: , Tax ID Type: S Tax ID: , Crop Year: 2005, eLDP Number: 50033 Commodity: CORN, Class/Variety/Type: Yellow State/County Where Stored: IOWA / JASPER Requested Date / Time: Tue. Nov 01, 2005 12:00 AM COC Approval Date: Tue. Nov 01, 2005 Disbursement Date / Time: Fri. Mar 31, 2006 12:00 AM eLDP Amount Balance: \$70,773.05 eLDP Quantity Balance: 30,368.00 Confirmation Number: 214054 Confirmation Date / Time: Fri. Mar 31, 2006 07:24 AM Reference Numbers (Max. 3): 45 Waiting For Production Evidence To Be Submitted Storage Details table: <table border="1"> <thead> <tr> <th>Quantity(Bushels)</th> <th>Stored Location</th> </tr> </thead> <tbody> <tr> <td>4,555.00</td> <td>Bin on Curtin Road</td> </tr> </tbody> </table> Total Quantity: 4,555.00 Bushels LDP Rate: \$0.51 Total Disbursement Amount: \$2,323.05 Associated Farm Numbers: ALL Buttons: Correct Application, Cancel, Application Summary as PDF </p> <p>Click “Correct Application”.</p> <p>For:</p> <ul style="list-style-type: none"> • farm-stored applications, see subparagraph B • field-direct applications, see subparagraph C • load summary applications, see subparagraph D • warehouse-stored applications, see subparagraph E. 	Quantity(Bushels)	Stored Location	4,555.00	Bin on Curtin Road
Quantity(Bushels)	Stored Location				
4,555.00	Bin on Curtin Road				

--*

*--621 eLDP Corrections (Continued)

B Correcting Farm-Stored Applications

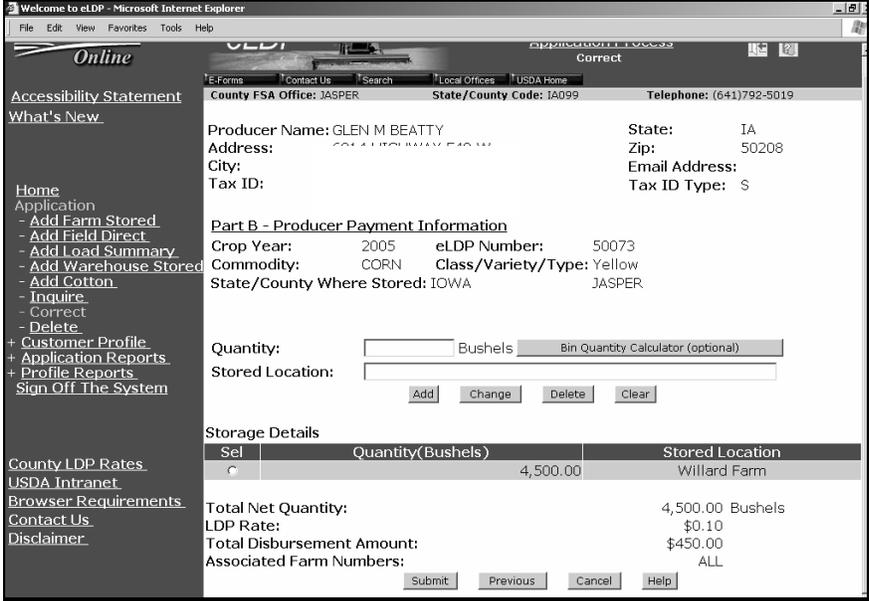
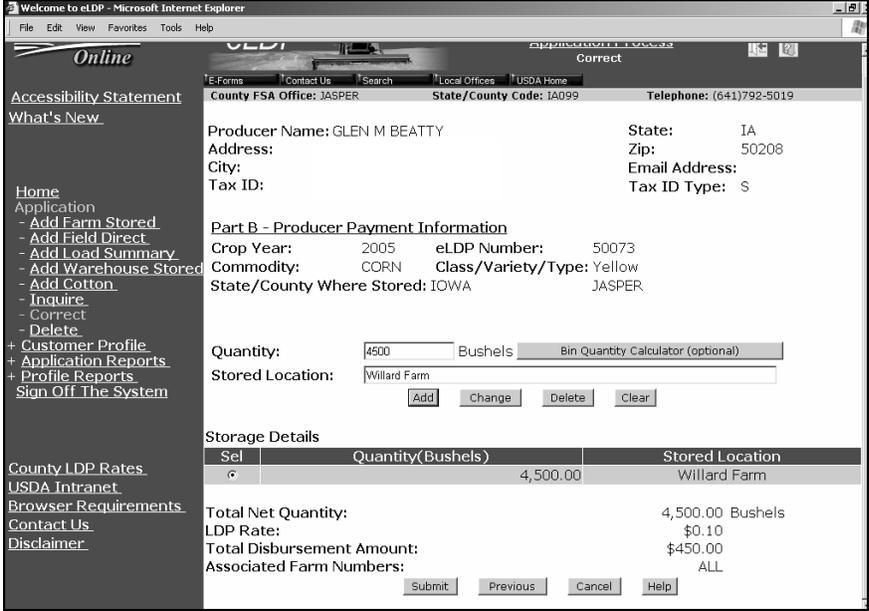
County Offices shall process eLDP corrections for farm-stored eLDP applications according to the following.

Step	Action
1	Access the eLDP application according to subparagraph A.
2	<p>The following screen will be displayed.</p>  <p>Changes may be made to the following fields:</p> <ul style="list-style-type: none"> • “Class/Variety/Type” • “State/County Where Stored” • “Request Date” • “COC Approval Date” • “Reference Numbers (Max. 3)”. <p>Note: The commodity and crop year cannot be corrected. For eLDP applications in which the incorrect commodity or crop year was entered, the application must be deleted according to paragraph 623.</p> <p>Make the applicable changes and click “Next”.</p>

--*

*--621 eLDP Corrections (Continued)

B Correcting Farm-Stored Applications (Continued)

Step	Action
3	<p>The following screen will be displayed.</p>  <p>Click the radio button to the left of the quantity to correct an existing entry.</p> <p>The following screen will be displayed.</p>  <p>Make the applicable changes.</p>

--*

*--621 eLDP Corrections (Continued)

B Correcting Farm-Stored Applications (Continued)

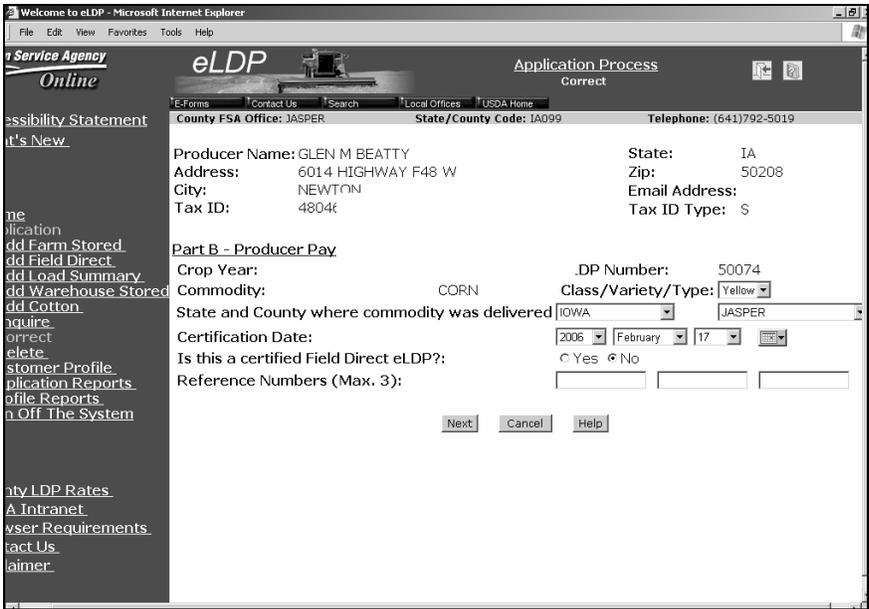
Step	Action
3 (Cntd)	Click any of the following: <ul style="list-style-type: none"> • “Add” to add additional quantities and stored locations • “Change” to accept the changes • “Delete” to delete the quantity • “Submit” to process the correction. Go to paragraph 622.

--*

*--621 eLDP Corrections (Continued)

C Correcting Field-Direct Applications

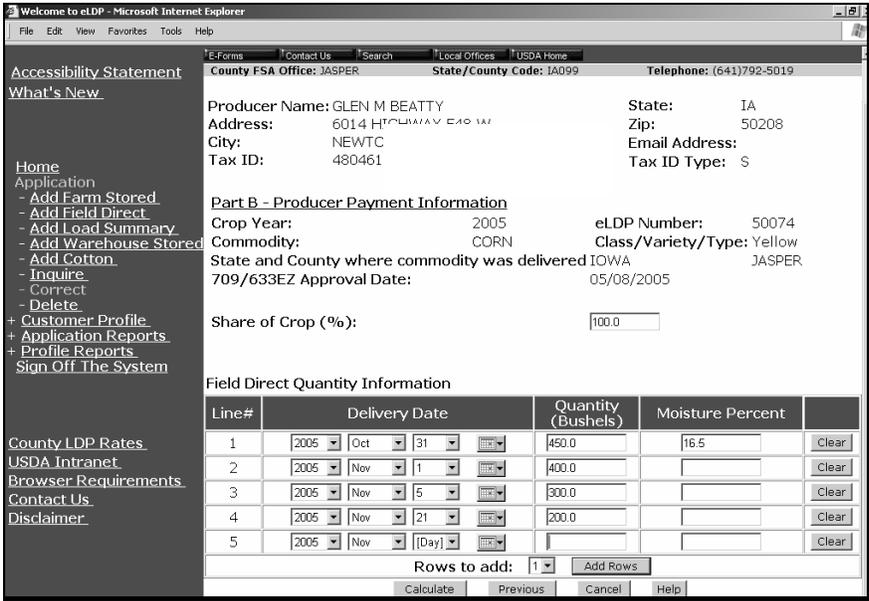
County Offices shall process eLDP corrections for field-direct eLDP applications according to the following.

Step	Action
1	Access the eLDP application according to subparagraph A.
2	<p>The following screen will be displayed.</p>  <p>Changes may be made to the following fields:</p> <ul style="list-style-type: none"> • “Class/Variety/Type” • “State and County where commodity was delivered” • “Certification Date” • “Is this a certified Field Direct eLDP?” • “Reference Numbers (Max. 3)”. <p>Note: The commodity and crop year cannot be corrected. For eLDP applications in which the incorrect commodity or crop year was entered, the application must be deleted according to paragraph 623.</p> <p>Make the applicable changes and click “Next”.</p>

--*

*--621 eLDP Corrections (Continued)

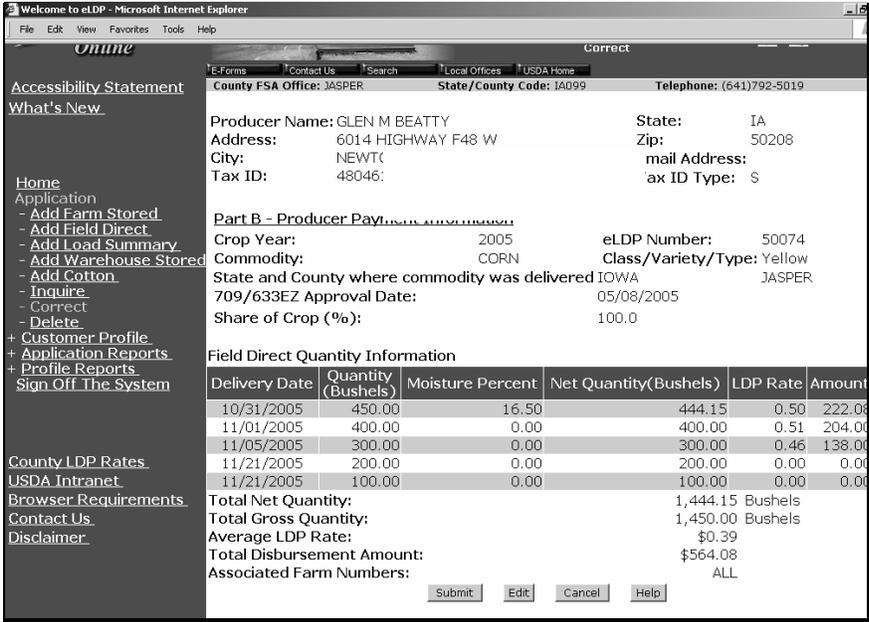
C Correcting Field-Direct Applications (Continued)

Step	Action																								
3	<p>The following screen will be displayed.</p>  <p>The screenshot shows a web browser window titled "Welcome to eLDP - Microsoft Internet Explorer". The page displays information for a producer named GLEN M BEATTY. The "Part B - Producer Payment Information" section includes fields for Crop Year (2005), eLDP Number (50074), Commodity (CORN), and Class/Variety/Type (Yellow). Below this is a table titled "Field Direct Quantity Information" with columns for Line#, Delivery Date, Quantity (Bushels), and Moisture Percent. The table contains five rows of data. At the bottom of the table, there are buttons for "Calculate", "Previous", "Cancel", and "Help".</p> <table border="1" data-bbox="597 789 1252 953"> <thead> <tr> <th>Line#</th> <th>Delivery Date</th> <th>Quantity (Bushels)</th> <th>Moisture Percent</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2005 Oct 31</td> <td>450.0</td> <td>16.5</td> </tr> <tr> <td>2</td> <td>2005 Nov 1</td> <td>400.0</td> <td></td> </tr> <tr> <td>3</td> <td>2005 Nov 5</td> <td>300.0</td> <td></td> </tr> <tr> <td>4</td> <td>2005 Nov 21</td> <td>200.0</td> <td></td> </tr> <tr> <td>5</td> <td>2005 Nov [Day]</td> <td></td> <td></td> </tr> </tbody> </table> <p>Make the applicable changes.</p> <p>Note: To delete the entire line, click “Clear” to the right of the line.</p> <p>Click “Calculate” to recalculate the application.</p> <p>Note: Additional changes may be made after clicking “Calculate”. Ensure to click “Calculate” after all changes have been made.</p>	Line#	Delivery Date	Quantity (Bushels)	Moisture Percent	1	2005 Oct 31	450.0	16.5	2	2005 Nov 1	400.0		3	2005 Nov 5	300.0		4	2005 Nov 21	200.0		5	2005 Nov [Day]		
Line#	Delivery Date	Quantity (Bushels)	Moisture Percent																						
1	2005 Oct 31	450.0	16.5																						
2	2005 Nov 1	400.0																							
3	2005 Nov 5	300.0																							
4	2005 Nov 21	200.0																							
5	2005 Nov [Day]																								

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*--621 eLDP Corrections (Continued)

C Correcting Field-Direct Applications (Continued)

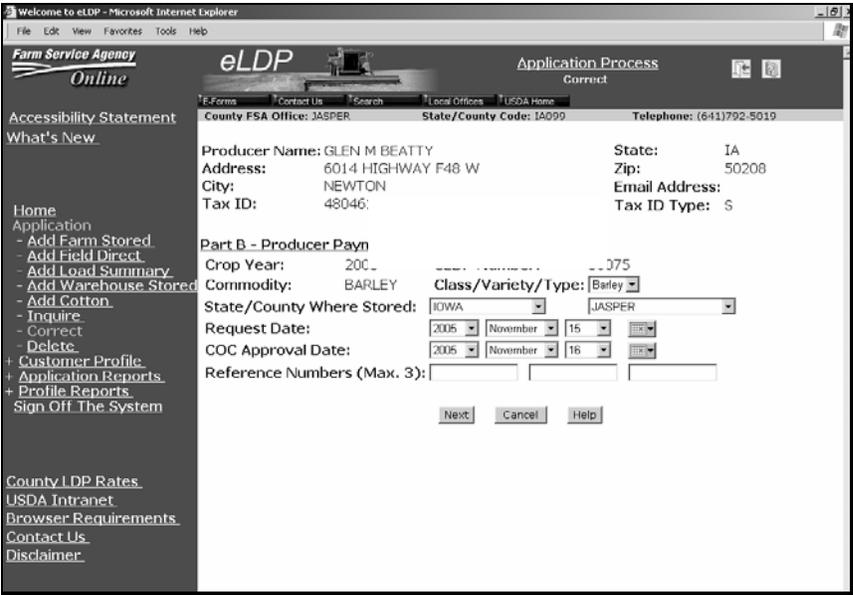
Step	Action
4	<p>The application summary will be displayed.</p>  <p>Click “Submit” to process the correction.</p> <p>Go to paragraph 622.</p>

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*--621 eLDP Corrections (Continued)

D Correcting Load Summary Applications

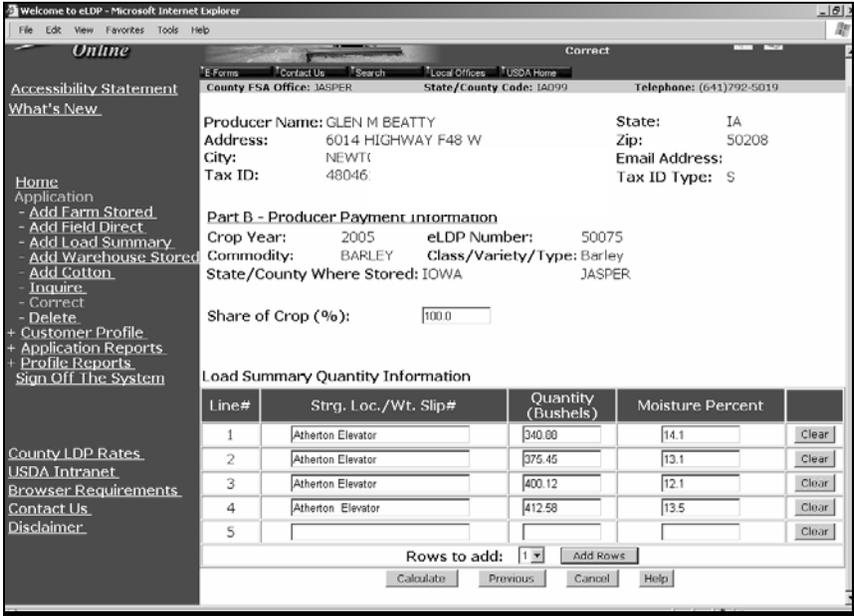
County Offices shall process eLDP corrections for load summary eLDP applications according to the following.

Step	Action
1	Access the eLDP application according to subparagraph A.
2	<p>The following screen will be displayed.</p>  <p>Changes may be made to the following fields:</p> <ul style="list-style-type: none"> • “Class/Variety/Type” • “State/County Where Stored” • “Request Date” • “COC Approval Date” • “Reference Numbers (Max. 3)”. <p>Note: The commodity and crop year cannot be modified. For eLDP applications in which the incorrect commodity or crop year was entered, the application must be deleted according to paragraph 623.</p> <p>Make the applicable changes and click “Next”.</p>

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*--621 eLDP Corrections (Continued)

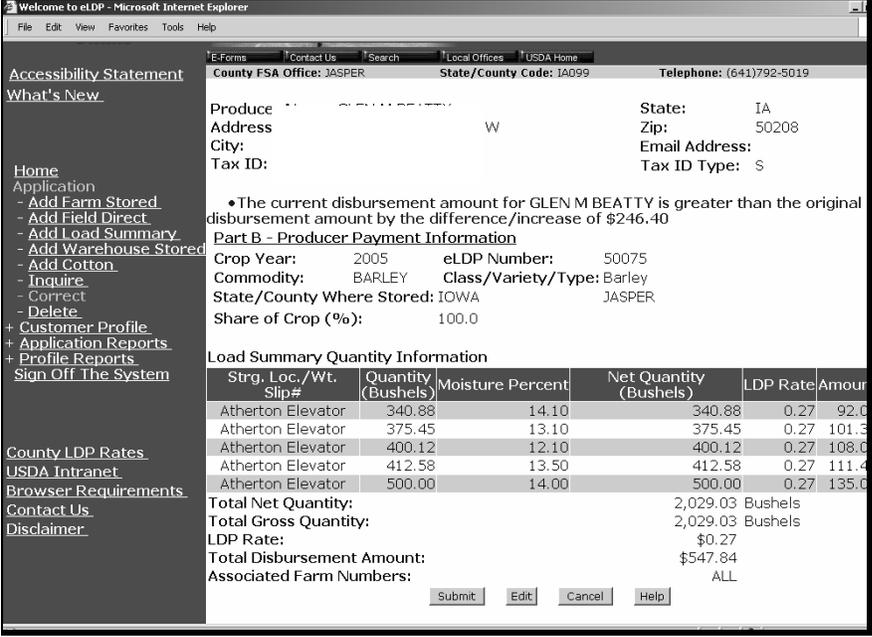
D Correcting Load Summary Applications (Continued)

Step	Action																														
3	<p>The following screen will be displayed.</p>  <p>The screenshot shows a web browser window titled "Welcome to eLDP - Microsoft Internet Explorer". The page content includes a navigation menu on the left with options like "Home", "Application", "Add Farm Stored", "Add Field Direct", "Add Load Summary", "Add Warehouse Stored", "Add Cotton", "Inquire", "Correct", "Delete", "Customer Profile", "Application Reports", "Profile Reports", and "Sign Off The System". The main content area displays producer information for GLEN M BEATTY, including address, tax ID, and contact details. Below this is a section for "Part B - Producer Payment Information" with fields for Crop Year (2005), eLDP Number (50075), Commodity (BARLEY), and State/County Where Stored (IOWA, JASPER). A "Share of Crop (%)" field is set to 100.0. The "Load Summary Quantity Information" section contains a table with 5 rows of data:</p> <table border="1" data-bbox="592 783 1235 940"> <thead> <tr> <th>Line#</th> <th>Strg. Loc./Wt. Slip#</th> <th>Quantity (Bushels)</th> <th>Moisture Percent</th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Atherton Elevator</td> <td>340.00</td> <td>14.1</td> <td>Clear</td> </tr> <tr> <td>2</td> <td>Atherton Elevator</td> <td>375.45</td> <td>13.1</td> <td>Clear</td> </tr> <tr> <td>3</td> <td>Atherton Elevator</td> <td>400.12</td> <td>12.1</td> <td>Clear</td> </tr> <tr> <td>4</td> <td>Atherton Elevator</td> <td>412.58</td> <td>13.5</td> <td>Clear</td> </tr> <tr> <td>5</td> <td></td> <td></td> <td></td> <td>Clear</td> </tr> </tbody> </table> <p>At the bottom of the table, there are controls for "Rows to add" (set to 1), "Add Rows", "Calculate", "Previous", "Cancel", and "Help".</p> <p>Make the applicable changes.</p> <p>Note: To delete the entire line, click “Clear” to the right of the line.</p> <p>Click “Calculate” to recalculate the application.</p> <p>Note: Additional changes may be made after clicking “Calculate”. Ensure to click “Calculate” after all changes have been made.</p>	Line#	Strg. Loc./Wt. Slip#	Quantity (Bushels)	Moisture Percent		1	Atherton Elevator	340.00	14.1	Clear	2	Atherton Elevator	375.45	13.1	Clear	3	Atherton Elevator	400.12	12.1	Clear	4	Atherton Elevator	412.58	13.5	Clear	5				Clear
Line#	Strg. Loc./Wt. Slip#	Quantity (Bushels)	Moisture Percent																												
1	Atherton Elevator	340.00	14.1	Clear																											
2	Atherton Elevator	375.45	13.1	Clear																											
3	Atherton Elevator	400.12	12.1	Clear																											
4	Atherton Elevator	412.58	13.5	Clear																											
5				Clear																											

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*--621 eLDP Corrections (Continued)

D Correcting Load Summary Applications (Continued)

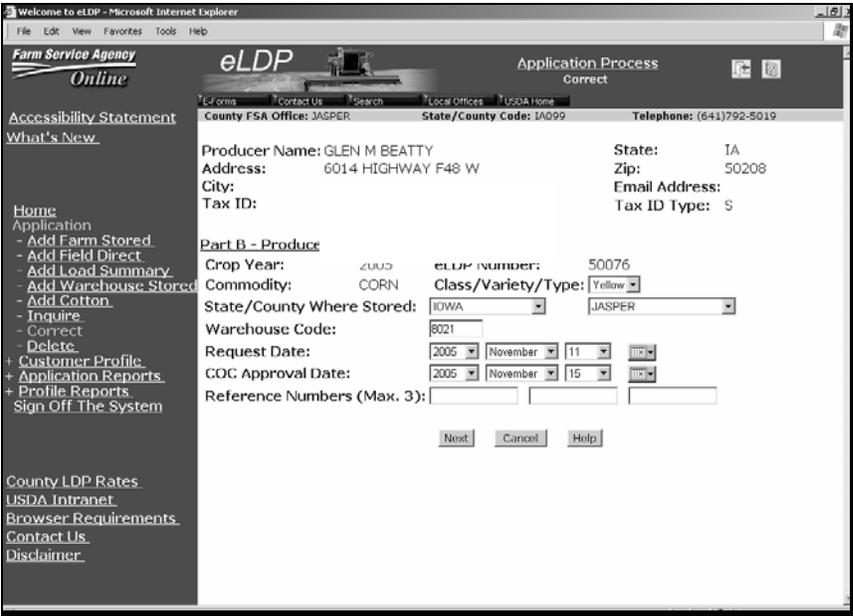
Step	Action																																																																		
4	<p>Once “Calculate” has been clicked, the application will be redisplayed. A message will be displayed indicating the result of the correction. In the following example, the correction resulted in an additional payment.</p>  <p>The screenshot shows the following details:</p> <ul style="list-style-type: none"> Header: County FSA Office: JASPER, State/County Code: IA099, Telephone: (641)792-5019 Producer Information: Produce: GLEN M BEATTY, State: IA, Address: W, Zip: 50208, City: , Email Address: , Tax ID: , Tax ID Type: S Message: The current disbursement amount for GLEN M BEATTY is greater than the original disbursement amount by the difference/increase of \$246.40 Part B - Producer Payment Information: Crop Year: 2005, eLDP Number: 50075, Commodity: BARLEY, Class/Variety/Type: Barley, State/County Where Stored: IOWA, JASPER, Share of Crop (%): 100.0 Load Summary Quantity Information Table: <table border="1"> <thead> <tr> <th>Strg. Loc./Wt. Slip#</th> <th>Quantity (Bushels)</th> <th>Moisture Percent</th> <th>Net Quantity (Bushels)</th> <th>LDP Rate</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Atherton Elevator</td> <td>340.88</td> <td>14.10</td> <td>340.88</td> <td>0.27</td> <td>92.0</td> </tr> <tr> <td>Atherton Elevator</td> <td>375.45</td> <td>13.10</td> <td>375.45</td> <td>0.27</td> <td>101.3</td> </tr> <tr> <td>Atherton Elevator</td> <td>400.12</td> <td>12.10</td> <td>400.12</td> <td>0.27</td> <td>108.0</td> </tr> <tr> <td>Atherton Elevator</td> <td>412.58</td> <td>13.50</td> <td>412.58</td> <td>0.27</td> <td>111.4</td> </tr> <tr> <td>Atherton Elevator</td> <td>500.00</td> <td>14.00</td> <td>500.00</td> <td>0.27</td> <td>135.0</td> </tr> <tr> <td>Total Net Quantity:</td> <td></td> <td></td> <td>2,029.03 Bushels</td> <td></td> <td></td> </tr> <tr> <td>Total Gross Quantity:</td> <td></td> <td></td> <td>2,029.03 Bushels</td> <td></td> <td></td> </tr> <tr> <td>LDP Rate:</td> <td></td> <td></td> <td>\$0.27</td> <td></td> <td></td> </tr> <tr> <td>Total Disbursement Amount:</td> <td></td> <td></td> <td>\$547.84</td> <td></td> <td></td> </tr> <tr> <td>Associated Farm Numbers:</td> <td></td> <td></td> <td>ALL</td> <td></td> <td></td> </tr> </tbody> </table> <p>Buttons: Submit, Edit, Cancel, Help</p>	Strg. Loc./Wt. Slip#	Quantity (Bushels)	Moisture Percent	Net Quantity (Bushels)	LDP Rate	Amount	Atherton Elevator	340.88	14.10	340.88	0.27	92.0	Atherton Elevator	375.45	13.10	375.45	0.27	101.3	Atherton Elevator	400.12	12.10	400.12	0.27	108.0	Atherton Elevator	412.58	13.50	412.58	0.27	111.4	Atherton Elevator	500.00	14.00	500.00	0.27	135.0	Total Net Quantity:			2,029.03 Bushels			Total Gross Quantity:			2,029.03 Bushels			LDP Rate:			\$0.27			Total Disbursement Amount:			\$547.84			Associated Farm Numbers:			ALL		
Strg. Loc./Wt. Slip#	Quantity (Bushels)	Moisture Percent	Net Quantity (Bushels)	LDP Rate	Amount																																																														
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Atherton Elevator	400.12	12.10	400.12	0.27	108.0																																																														
Atherton Elevator	412.58	13.50	412.58	0.27	111.4																																																														
Atherton Elevator	500.00	14.00	500.00	0.27	135.0																																																														
Total Net Quantity:			2,029.03 Bushels																																																																
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Total Disbursement Amount:			\$547.84																																																																
Associated Farm Numbers:			ALL																																																																
	<p>Click “Submit” to process the correction.</p> <p>Go to paragraph 622.</p>																																																																		

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*--621 eLDP Corrections (Continued)

E Correcting Warehouse-Stored Applications

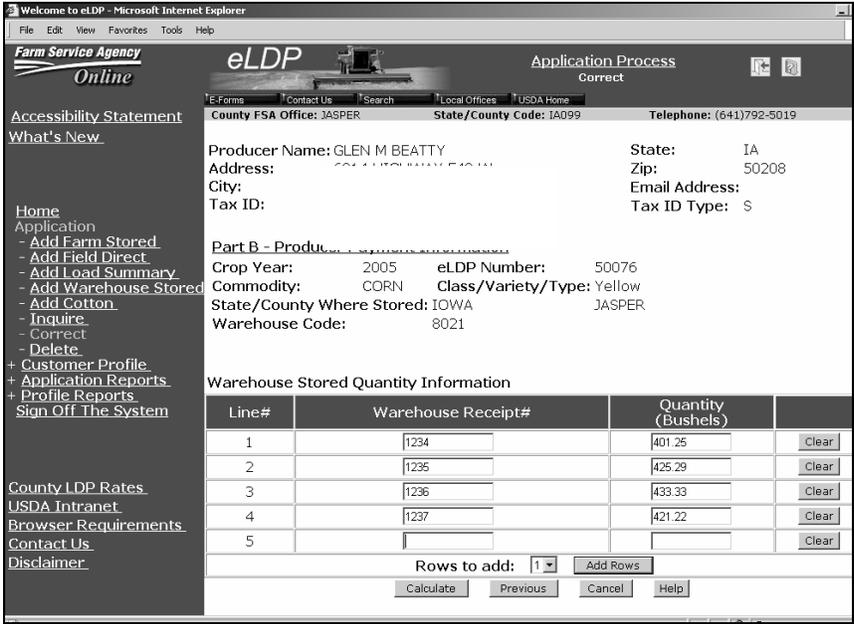
County Offices shall process eLDP corrections for warehouse-stored eLDP applications according to the following.

Step	Action
1	Access the eLDP application according to subparagraph A.
2	<p>The following screen will be displayed.</p>  <p>Changes may be made to the following fields:</p> <ul style="list-style-type: none"> • “Class/Variety/Type” • “State/County Where Stored” • “Warehouse Code” • “Request Date” • “COC Approval Date” • “Reference Numbers (Max. 3).” <p>Note: The commodity and crop year cannot be modified. For eLDP applications in which the incorrect commodity or crop year was entered, the application must be deleted according to paragraph 623.</p> <p>Make the applicable changes and click “Next”.</p>

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*--621 eLDP Corrections (Continued)

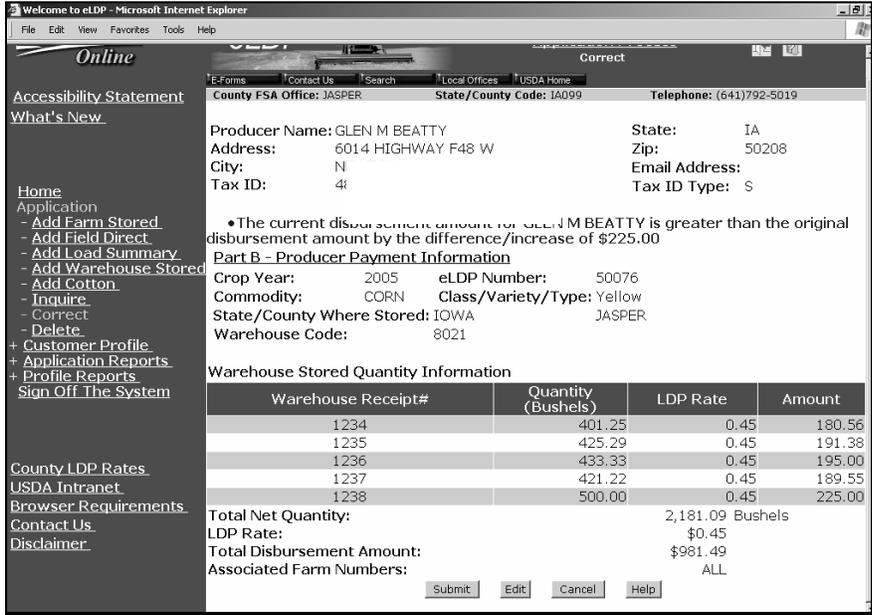
E Correcting Warehouse-Stored Applications (Continued)

Step	Action
3	<p>The following screen will be displayed.</p>  <p>The screenshot shows the 'eLDP Application Process Correct' interface. It includes a navigation menu on the left with options like 'Home', 'Add Farm Stored', and 'Warehouse Stored'. The main content area displays producer details for GLEN M BEATTY, including address, state (IA), and zip (50208). Below this is a table titled 'Warehouse Stored Quantity Information' with columns for Line#, Warehouse Receipt#, and Quantity (Bushels). The table contains five rows of data, each with a 'Clear' button. At the bottom of the table, there are buttons for 'Calculate', 'Previous', 'Cancel', and 'Help', along with a 'Rows to add' dropdown set to 1.</p> <p>Make the applicable changes.</p> <p>Note: To delete the entire line, click “Clear” to the right of the line.</p> <p>Click “Calculate” to recalculate the application.</p> <p>Note: Additional changes may be made after clicking “Calculate”. Ensure to click “Calculate” after all changes have been made.</p>

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*--621 eLDP Corrections (Continued)

E Correcting Warehouse-Stored Applications (Continued)

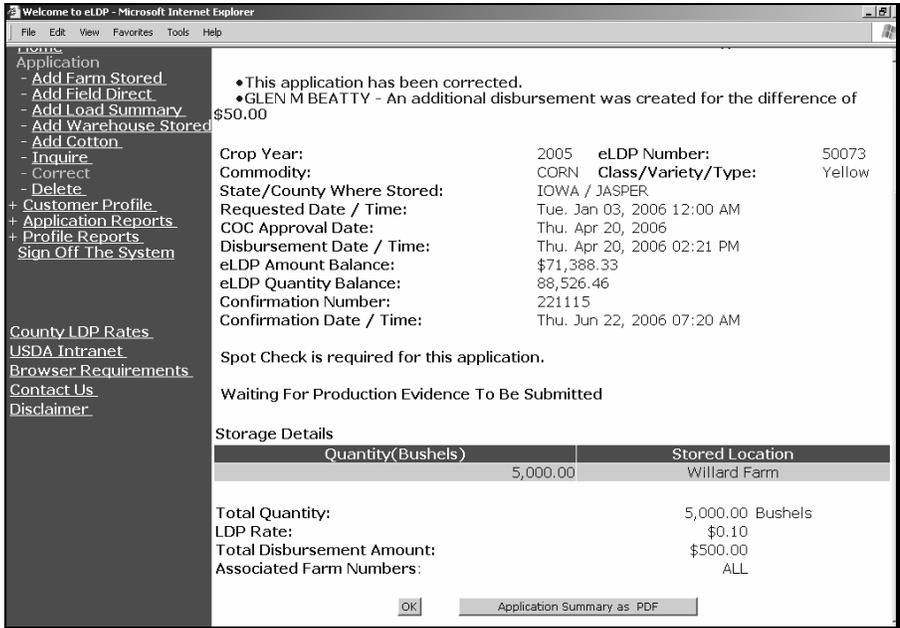
Step	Action																																								
4	<p>Once “Calculate” has been clicked, the application will be redisplayed. A message will be displayed indicating the result of the correction. In the following example, the correction resulted in an additional payment.</p>  <p>The screenshot shows the 'Correct' page in a Microsoft Internet Explorer browser. The page title is 'Welcome to eLDP - Microsoft Internet Explorer'. The browser address bar shows 'http://www.fsa.usda.gov'. The page content includes a navigation menu on the left with options like 'Home', 'Application', 'Add Farm Stored', 'Add Field Direct', 'Add Load Summary', 'Add Warehouse Stored', 'Add Cotton', 'Inquire', 'Correct', 'Delete', 'Customer Profile', 'Application Reports', 'Profile Reports', and 'Sign Off The System'. The main content area displays the following information:</p> <p> Correct County FSA Office: JASPER State/County Code: IA099 Telephone: (641)792-5019 Producer Name: GLEN M BEATTY State: IA Address: 6014 HIGHWAY F48 W Zip: 50208 City: N Email Address: Tax ID: 4i Tax ID Type: S </p> <p> •The current disbursement amount for GLEN M BEATTY is greater than the original disbursement amount by the difference/increase of \$225.00 Part B - Producer Payment Information Crop Year: 2005 eLDP Number: 50076 Commodity: CORN Class/Variety/Type: Yellow State/County Where Stored: IOWA JASPER Warehouse Code: 8021 </p> <p>Warehouse Stored Quantity Information</p> <table border="1"> <thead> <tr> <th>Warehouse Receipt#</th> <th>Quantity (Bushels)</th> <th>LDP Rate</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1234</td> <td>401.25</td> <td>0.45</td> <td>180.56</td> </tr> <tr> <td>1235</td> <td>425.29</td> <td>0.45</td> <td>191.38</td> </tr> <tr> <td>1236</td> <td>433.33</td> <td>0.45</td> <td>195.00</td> </tr> <tr> <td>1237</td> <td>421.22</td> <td>0.45</td> <td>189.55</td> </tr> <tr> <td>1238</td> <td>500.00</td> <td>0.45</td> <td>225.00</td> </tr> <tr> <td>Total Net Quantity:</td> <td></td> <td>2,181.09 Bushels</td> <td></td> </tr> <tr> <td>LDP Rate:</td> <td></td> <td>\$0.45</td> <td></td> </tr> <tr> <td>Total Disbursement Amount:</td> <td></td> <td>\$981.49</td> <td></td> </tr> <tr> <td>Associated Farm Numbers:</td> <td></td> <td>ALL</td> <td></td> </tr> </tbody> </table> <p>Buttons: <input type="button" value="Submit"/> <input type="button" value="Edit"/> <input type="button" value="Cancel"/> <input type="button" value="Help"/></p>	Warehouse Receipt#	Quantity (Bushels)	LDP Rate	Amount	1234	401.25	0.45	180.56	1235	425.29	0.45	191.38	1236	433.33	0.45	195.00	1237	421.22	0.45	189.55	1238	500.00	0.45	225.00	Total Net Quantity:		2,181.09 Bushels		LDP Rate:		\$0.45		Total Disbursement Amount:		\$981.49		Associated Farm Numbers:		ALL	
Warehouse Receipt#	Quantity (Bushels)	LDP Rate	Amount																																						
1234	401.25	0.45	180.56																																						
1235	425.29	0.45	191.38																																						
1236	433.33	0.45	195.00																																						
1237	421.22	0.45	189.55																																						
1238	500.00	0.45	225.00																																						
Total Net Quantity:		2,181.09 Bushels																																							
LDP Rate:		\$0.45																																							
Total Disbursement Amount:		\$981.49																																							
Associated Farm Numbers:		ALL																																							
	<p>Click “Submit” to process the correction.</p> <p>Go to paragraph 622.</p>																																								

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*--622 Completing the Correction Process

A Underpayment, Overpayment, or No Change

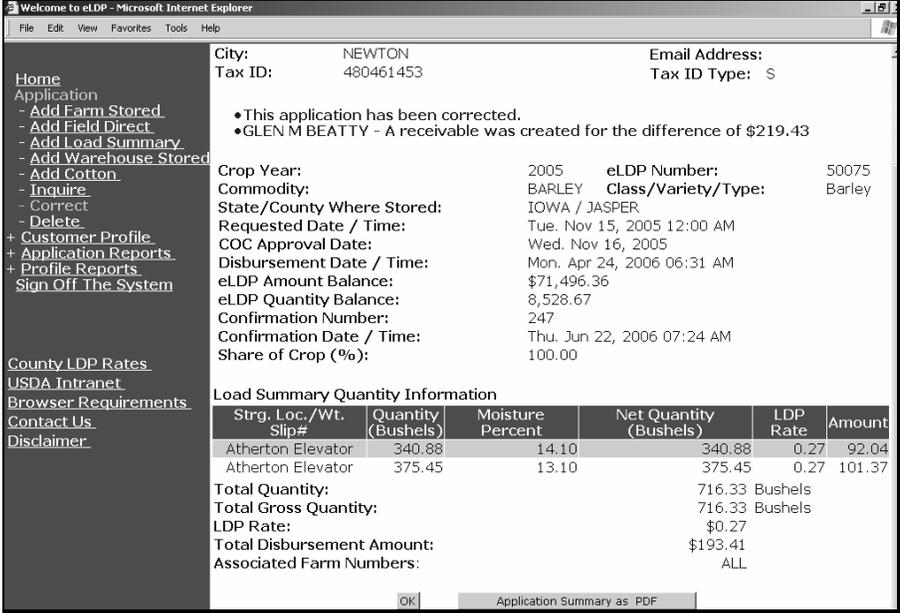
After the County Office has clicked “**Submit**”, the application will be redisplayed. A message will display the results of the correction. County Offices shall complete the correction according to the following table.

Result	Action
Underpayment	<p>If the modifications result in an underpayment, a message will be displayed indicating the following:</p> <ul style="list-style-type: none"> • application has been corrected • specific amount of the additional payment.  <p>Click “Application Summary as PDF”.</p> <p>County Offices shall:</p> <ul style="list-style-type: none"> • print the eLDP Summary Page • file with the original eLDP application information.

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***--622 Completing the Correction Process (Continued)**

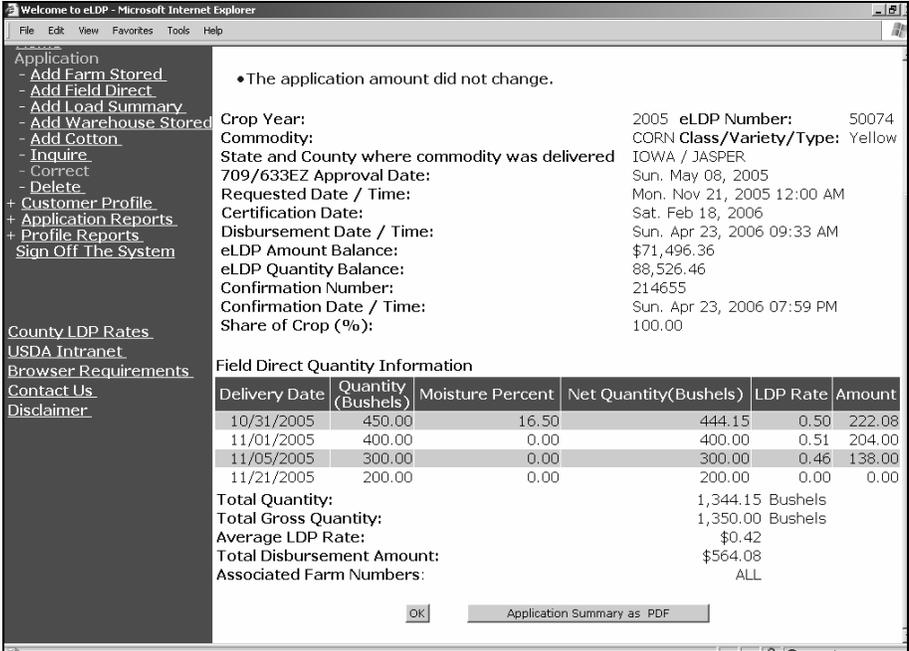
A Underpayment, Overpayment, or No Change (Continued)

Result	Action
<p>Overpayment</p>	<p>If the modifications result in an overpayment, a message will be displayed indicating the following:</p> <ul style="list-style-type: none"> • application has been corrected • specific amount of the receivable being established.  <p>The screenshot shows a web browser window titled "Welcome to eLDP - Microsoft Internet Explorer". The page displays a confirmation message: "• This application has been corrected. • GLEN M BEATTY - A receivable was created for the difference of \$219.43". Below this, there are fields for "Crop Year: 2005", "Commodity: BARLEY", "State/County Where Stored: IOWA / JASPER", and "eLDP Number: 50075". A table titled "Load Summary Quantity Information" is also visible, with columns for "Strg. Loc./Wt. Slip#", "Quantity (Bushels)", "Moisture Percent", "Net Quantity (Bushels)", "LDP Rate", and "Amount". The table lists two entries for "Atherton Elevator" with quantities of 340.88 and 375.45 bushels. Summary statistics at the bottom show a total quantity of 716.33 bushels and a total disbursement amount of \$193.41.</p> <p>Click "Application Summary as PDF".</p> <p>County Offices shall:</p> <ul style="list-style-type: none"> • print the eLDP Summary Page • file with the original eLDP application information.

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***--622 Completing the Correction Process (Continued)**

A Underpayment, Overpayment, or No Change (Continued)

Result	Action
<p>No Change</p>	<p>A message will be displayed indicating that the changes did not affect the payment.</p> <p>In the following example, the certification date was changed. The corrected date resulted in no change to the application amount.</p>  <p>Click “Application Summary as PDF”.</p> <p>County Offices shall:</p> <ul style="list-style-type: none"> • print the eLDP Summary Page • file with the original eLDP application information.

--*

--622 Completing the Correction Process (Continued)*B Corrected eLDP Summary Page**

The eLDP Summary Page will display the following:

- a message that the eLDP application has been corrected
- the net amount of the application.

Note: The eLDP Summary Page will **not** display the amount of the additional disbursement or receivable amount. County Offices shall manually indicate the change on the eLDP Summary Page.

Example: A producer received an eLDP payment of \$1,000 on January 16, 2006. The eLDP application was corrected on June 1, 2006, to reflect an additional payment of \$250. The producer's eLDP Summary Page will:

- display in blue that the application has been corrected
- indicate a net eLDP application of \$1,250.

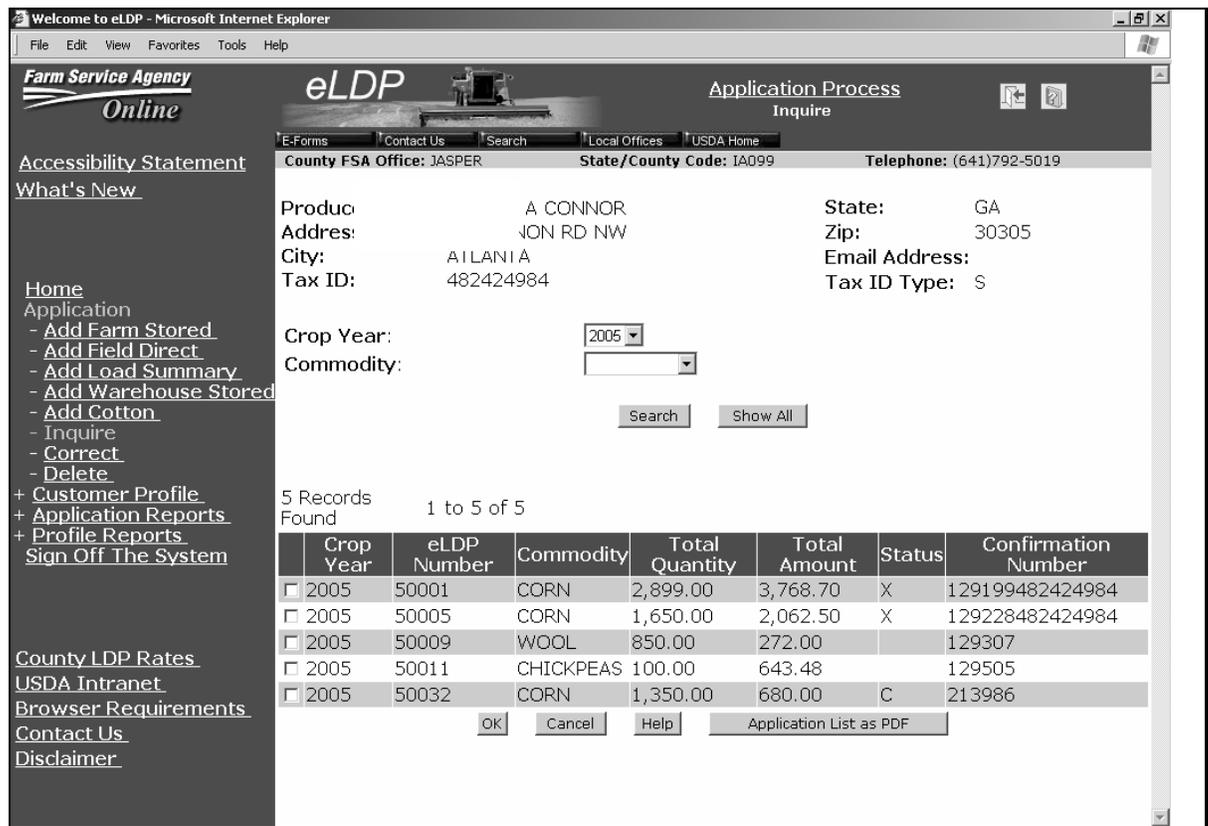
C Additional Prompt Payment Interest for Corrected Applications

eLDP software will calculate prompt payment interest on the additional disbursement based on the date of COC approval, plus 30 calendar days up to the date of the additional disbursement when an eLDP application has been corrected in which prompt payment is now due on the corrected eLDP application.--*

*--622 Completing the Correction Process (Continued)

D Status Indicators

County Offices can view existing eLDP applications to determine the status of the application. When “Inquire” is selected from the “Application” function, the following screen will be displayed.



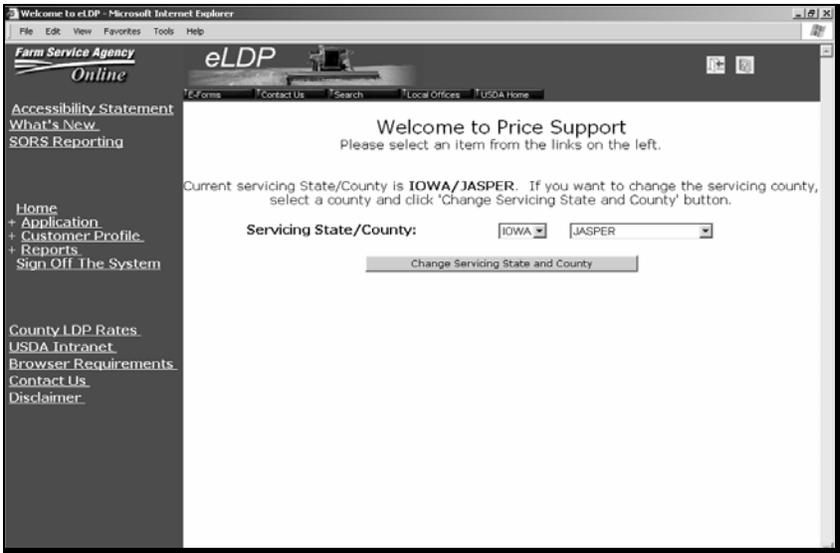
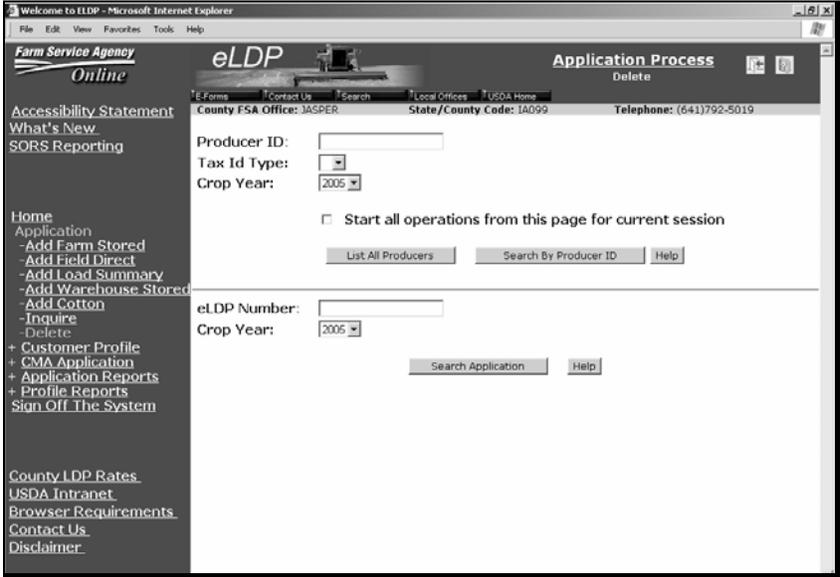
If:

- “X” is displayed under “Status”, then the application has been deleted
- “C” is displayed under “Status”, then the application has been corrected.--*

*--623 eLDP Deletions

A Accessing the Delete Function

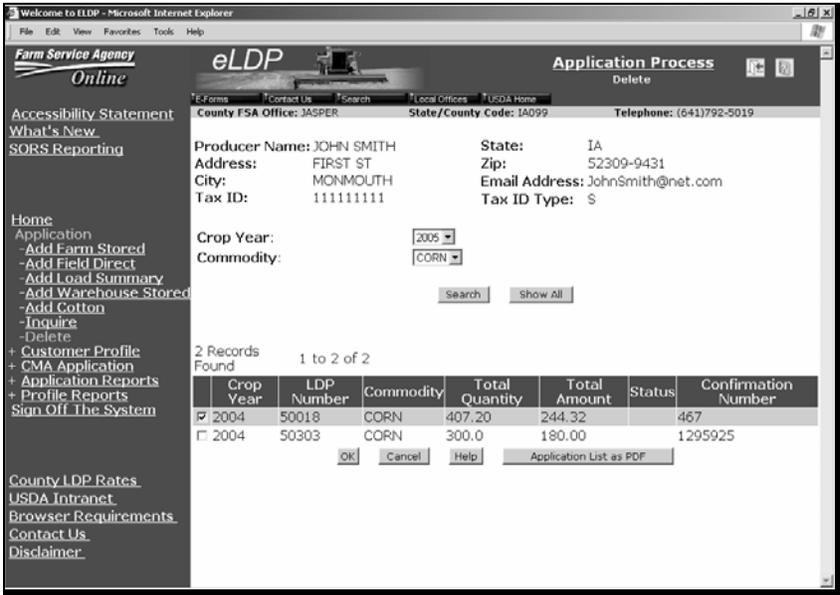
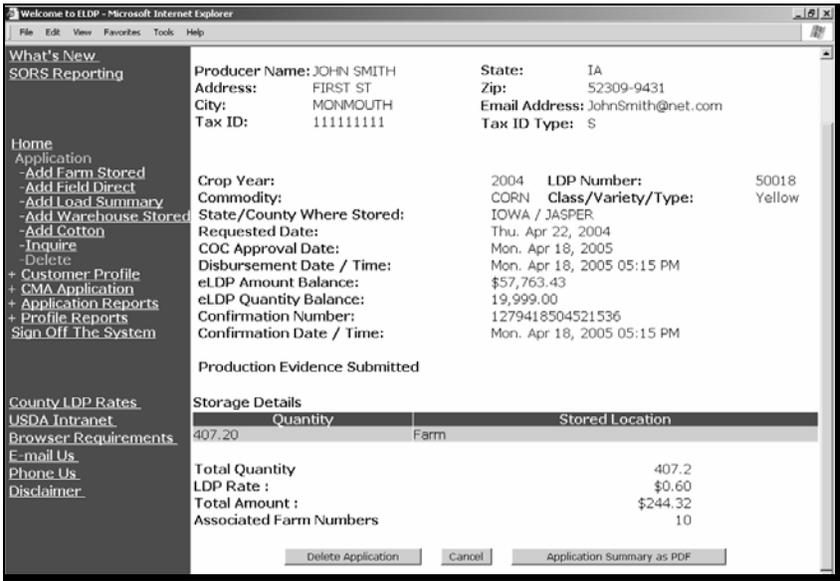
County Offices shall delete eLDP's according to the following.

Step	Action
1	Access the eLDP web site according to paragraph 203.
2	<p>On the Welcome to Price Support Screen, use the drop-down box to select the producer's State and county.</p> 
3	Click “Application” .
4	<p>Click “Delete”. Enter either of the following:</p> <ul style="list-style-type: none"> • producer's ID and type • eLDP number and crop year. 

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*--623 eLDP Deletions (Continued)

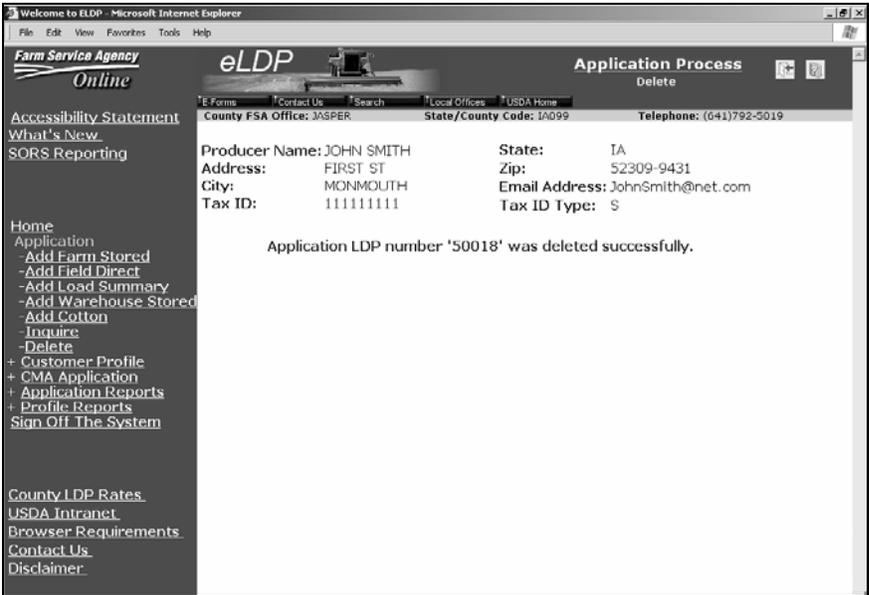
A Accessing the Delete Function (Continued)

Step	Action																						
5	<p>Select the application to be deleted.</p>  <p>The screenshot shows the 'Application Process' page in a Microsoft Internet Explorer browser. The page title is 'Welcome to ELDLP - Microsoft Internet Explorer'. The browser address bar shows 'http://www.eldlp.com'. The page content includes a navigation menu on the left, a header with 'Farm Service Agency Online' and 'eLDP', and a main content area. The main content area displays the 'Application Process' page with a search criteria section and a table of results. The search criteria section includes fields for 'Crop Year' (set to 2005) and 'Commodity' (set to CORN). The table of results shows two records for 2004. The first record is selected with a checkmark in the 'Crop Year' column. The table columns are: Crop Year, LDP Number, Commodity, Total Quantity, Total Amount, Status, and Confirmation Number.</p> <table border="1" data-bbox="597 772 1219 856"> <thead> <tr> <th>Crop Year</th> <th>LDP Number</th> <th>Commodity</th> <th>Total Quantity</th> <th>Total Amount</th> <th>Status</th> <th>Confirmation Number</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/> 2004</td> <td>50018</td> <td>CORN</td> <td>407.20</td> <td>244.32</td> <td></td> <td>467</td> </tr> <tr> <td><input type="checkbox"/> 2004</td> <td>50303</td> <td>CORN</td> <td>300.0</td> <td>180.00</td> <td></td> <td>1295925</td> </tr> </tbody> </table> <p>Click "OK".</p>	Crop Year	LDP Number	Commodity	Total Quantity	Total Amount	Status	Confirmation Number	<input checked="" type="checkbox"/> 2004	50018	CORN	407.20	244.32		467	<input type="checkbox"/> 2004	50303	CORN	300.0	180.00		1295925	
Crop Year	LDP Number	Commodity	Total Quantity	Total Amount	Status	Confirmation Number																	
<input checked="" type="checkbox"/> 2004	50018	CORN	407.20	244.32		467																	
<input type="checkbox"/> 2004	50303	CORN	300.0	180.00		1295925																	
6	<p>The application will be displayed.</p>  <p>The screenshot shows the 'Application Details' page in a Microsoft Internet Explorer browser. The page title is 'Welcome to ELDLP - Microsoft Internet Explorer'. The browser address bar shows 'http://www.eldlp.com'. The page content includes a navigation menu on the left, a header with 'Farm Service Agency Online' and 'eLDP', and a main content area. The main content area displays the 'Application Details' page for application 50018. The page includes a search criteria section, a table of results, and a 'Production Evidence Submitted' section. The search criteria section includes fields for 'Crop Year' (set to 2004), 'LDP Number' (set to 50018), 'Commodity' (set to CORN), and 'Class/Variety/Type' (set to Yellow). The table of results shows one record for 2004. The table columns are: Crop Year, LDP Number, Commodity, Class/Variety/Type, Requested Date, COC Approval Date, Disbursement Date / Time, eLDP Amount Balance, eLDP Quantity Balance, Confirmation Number, and Confirmation Date / Time.</p> <table border="1" data-bbox="597 1304 1219 1486"> <thead> <tr> <th>Crop Year</th> <th>LDP Number</th> <th>Commodity</th> <th>Class/Variety/Type</th> <th>Requested Date</th> <th>COC Approval Date</th> <th>Disbursement Date / Time</th> <th>eLDP Amount Balance</th> <th>eLDP Quantity Balance</th> <th>Confirmation Number</th> <th>Confirmation Date / Time</th> </tr> </thead> <tbody> <tr> <td>2004</td> <td>50018</td> <td>CORN</td> <td>Yellow</td> <td>Thu. Apr 22, 2004</td> <td>Mon. Apr 18, 2005</td> <td>Mon. Apr 18, 2005 05:15 PM</td> <td>\$57,763.43</td> <td>19,999.00</td> <td>1279418504521536</td> <td>Mon. Apr 18, 2005 05:15 PM</td> </tr> </tbody> </table> <p>Click "Delete Application".</p>	Crop Year	LDP Number	Commodity	Class/Variety/Type	Requested Date	COC Approval Date	Disbursement Date / Time	eLDP Amount Balance	eLDP Quantity Balance	Confirmation Number	Confirmation Date / Time	2004	50018	CORN	Yellow	Thu. Apr 22, 2004	Mon. Apr 18, 2005	Mon. Apr 18, 2005 05:15 PM	\$57,763.43	19,999.00	1279418504521536	Mon. Apr 18, 2005 05:15 PM
Crop Year	LDP Number	Commodity	Class/Variety/Type	Requested Date	COC Approval Date	Disbursement Date / Time	eLDP Amount Balance	eLDP Quantity Balance	Confirmation Number	Confirmation Date / Time													
2004	50018	CORN	Yellow	Thu. Apr 22, 2004	Mon. Apr 18, 2005	Mon. Apr 18, 2005 05:15 PM	\$57,763.43	19,999.00	1279418504521536	Mon. Apr 18, 2005 05:15 PM													

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*--623 eLDP Deletions (Continued)

A Accessing the Delete Function (Continued)

Step	Action
7	<p>A message will be displayed that the application has been successfully deleted.</p> 
8	<p>Within 10 minutes, instructions to establish a receivable will print out on the system printer. On the System 36, “Access Common Receivables”.</p>
9	<p>Select option 11, “Electronic Web Receivable Processing”.</p>
10	<p>Select option 1, “Initiate NPS Receivable Establishment”.</p> <p>The receivable is now established in Common Receivables. In addition, the receivable will be placed in the queue for transmission to NPS.</p> <p>Important: Upload to NPS will not occur until end-of-day and the accounting files are successfully queued and transmitted.</p> <p>Note: The next start-of-day will automatically process NPS receivables if the instructions in this subparagraph were not performed.</p>
11	<p>Re-enter the eLDP if applicable.</p> <p>Important: It may take 5 workdays for the receivable to be uploaded to NPS. After that time, NPS will recognize the receivable and will allow for an offset in the NPS worklist.</p>

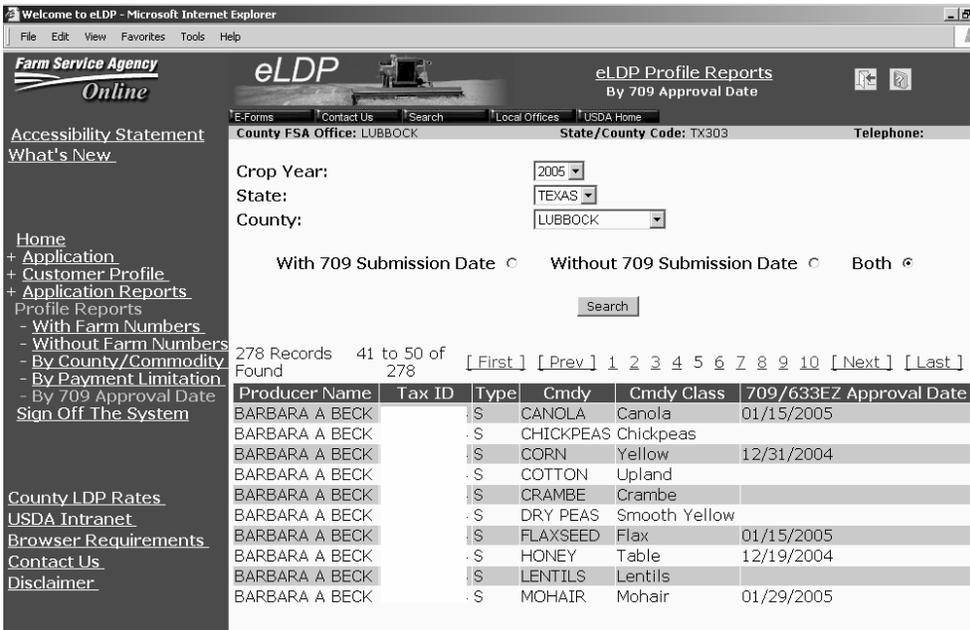
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624-699 (Reserved)

800 Profile Report Information Availability (Continued)

F “By 709 Approval Date” Report

State and County Offices shall use the following table to view and print the following “By 709 Approval Date” report.

Step	Action																																																																		
1	On the Welcome to Price Support Screen, use the drop-down box to select the State and county.																																																																		
2	Click “Profile Reports” .																																																																		
3	Click “By 709 Approval Date” .																																																																		
4	<p>Using the drop-down box, select the following:</p> <ul style="list-style-type: none"> • crop year • State • county • “With 709 Submission Date”, “Without 709 Submission Date”, or “Both”. <p>Click “Search”.</p>  <p>The screenshot shows the eLDP Profile Reports interface. The search filters are set to: Crop Year: 2005, State: TEXAS, County: LUBBOCK. The submission date filter is set to "Both". The search results table is as follows:</p> <table border="1"> <thead> <tr> <th>Producer Name</th> <th>Tax ID</th> <th>Type</th> <th>Cmdy</th> <th>Cmdy Class</th> <th>709/633EZ Approval Date</th> </tr> </thead> <tbody> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>CANOLA</td><td>Canola</td><td>01/15/2005</td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>CHICKPEAS</td><td>Chickpeas</td><td></td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>CORN</td><td>Yellow</td><td>12/31/2004</td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>COTTON</td><td>Upland</td><td></td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>CRAMBE</td><td>Crambe</td><td></td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>DRY PEAS</td><td>Smooth Yellow</td><td></td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>FLAXSEED</td><td>Flax</td><td>01/15/2005</td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>HONEY</td><td>Table</td><td>12/19/2004</td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>LENTILS</td><td>Lentils</td><td></td></tr> <tr><td>BARBARA A BECK</td><td></td><td>S</td><td>MOHAIR</td><td>Mohair</td><td>01/29/2005</td></tr> </tbody> </table>	Producer Name	Tax ID	Type	Cmdy	Cmdy Class	709/633EZ Approval Date	BARBARA A BECK		S	CANOLA	Canola	01/15/2005	BARBARA A BECK		S	CHICKPEAS	Chickpeas		BARBARA A BECK		S	CORN	Yellow	12/31/2004	BARBARA A BECK		S	COTTON	Upland		BARBARA A BECK		S	CRAMBE	Crambe		BARBARA A BECK		S	DRY PEAS	Smooth Yellow		BARBARA A BECK		S	FLAXSEED	Flax	01/15/2005	BARBARA A BECK		S	HONEY	Table	12/19/2004	BARBARA A BECK		S	LENTILS	Lentils		BARBARA A BECK		S	MOHAIR	Mohair	01/29/2005
Producer Name	Tax ID	Type	Cmdy	Cmdy Class	709/633EZ Approval Date																																																														
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BARBARA A BECK		S	MOHAIR	Mohair	01/29/2005																																																														
5	Click “View as PDF” to print the report.																																																																		

801-899 (Reserved)

***--Part 9 Web-Based Training Tools**

900 eLDP Web-Based Training Modules

A General Information

The web-based training tool contains several audio/visual modules designed to assist in the learning process by demonstrating step-by-step how to:

- create customer profiles
- change customer profiles
- add applications
- correct applications
- use the bin calculator
- record production evidence.

B Available Modules

The following table contains eLDP training modules available to State and County Offices. County Offices shall go to the following links to view the module.

Module	Link
Adding Customer Profiles	https://www.callinfo.com/archives/playback.jsp?id=4bfuvtkv
Adding Farm-Stored Applications	https://www.callinfo.com/archives/playback.jsp?id=4z9ih7wg
Adding Field-Direct Applications	https://www.callinfo.com/archives/playback.jsp?id=8u8xtkja
Adding Joint Venture Customer Profiles	https://www.callinfo.com/archives/playback.jsp?id=w0ybxhn
Adding Load Summary Applications	https://www.callinfo.com/archives/playback.jsp?id=oqwhwww6
Adding Multiple Producer Applications	https://www.callinfo.com/archives/playback.jsp?id=cde9n8os
Adding Partnership Customer Profiles	https://www.callinfo.com/archives/playback.jsp?id=4nwtgnc
Adding Warehouse-Stored Applications	https://www.callinfo.com/archives/playback.jsp?id=c54wjq0o
Changing Customer Profiles	https://www.callinfo.com/archives/playback.jsp?id=06t1a6fg
Correcting Applications	https://www.callinfo.com/archives/playback.jsp?id=s9i2zq7z
General Information	https://www.callinfo.com/archives/playback.jsp?id=wcj0ea00
Recording Production Evidence	https://www.callinfo.com/archives/playback.jsp?id=g4ues9ju
Using the Bin Calculator	https://www.callinfo.com/archives/playback.jsp?id=823ygam

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Reports, Forms, Abbreviations, and Delegations of Authority

Reports

None

Forms

This table lists the forms referenced in this handbook.

Number	Title	Display Reference	Reference
CCC-392	Redelegation/Revocation of Authority to Sign or Countersign CCC Payments		502
CCC-633 EZ	Loan Deficiency Payment (LDP) Agreement and Request		252, 300, 366
CCC-633 LDP	Loan Deficiency Payment Certification and Application		300, 366
CCC-709	Direct Loan Deficiency Payment Agreement		300
FSA-211	Power of Attorney		202

Note: CCC-633 LDP and CCC-709 are obsolete.

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviation	Term	Reference
AGI	adjusted gross income	252, 258, Ex. 7
CRS	Common Receivable System	603
EFT	electronic funds transfer	Text
eLDP	electronic Loan Deficiency Payment	Text
MAL	marketing assistance loan	4, 201
NPS	National Payment Service	51, 325, Part 5, 600-602, 623
PLM	payment limitation maintenance	201, 251, 252, 256, 257, Ex. 6
RLMS	Representative Link Management System	202, 203, 324
SCIMS	Service Center Information Management System	Text

Redelegations of Authority

Redelegation authority is provided in 8-LP, paragraph 3.

Menu and Screen Index

The following menus and screens are displayed in this handbook.

Menu or Screen	Title	Reference
	Application Process Screen	321, 322, 323, 324, 621
	Application Process - Add Farm Stored Screen	321, 322, 323, 324, 366
	Application Process - Add Field Direct Screen	367
	Application Process - Add Load Summary Screen	321, 368
	Application Process - Add Warehouse Stored Screen	369
	Application Process - Correct Screen	621, 622
	Application Process - Delete Screen	600, 623
	Application Process - Inquire Screen	622
	Application Report - By Count/Amount	701
	Application Report - By County/Commodity	701
	Application Report - By Date/Producer Screen	701
	Application Summary Screen	369
	Bin Quantity Calculator Screen	366
	Customer Statement Screen	202
	eAuthentication Login	202, 324
	eLDP Application Reports - Production Evidence Screen	701
	eLDP Profile Reports - By 709 Approval Date	800
	eLDP Profile Reports - By County/Commodity	800
	eLDP Profile Reports - By Payment Limitation	800
	eLDP Profile Reports - With Farm Numbers Screen	800
	eLDP Profile Reports - Without Farm Numbers Screen	800
	eLDP Reports - Production Evidence Screen	701
	Inquire Producer Screen	252
	Price Support Home Page	203
	Profile Process Screen	251, 252
	Profile Process – Add Joint Venture Screen	254
	Profile Process – Add Producer Screen	252, 258
	Profile Process - Change Producer Screen	252
	Profile Process - Inquire Partnership Screen	253
	Select Records	201
	Welcome to Price Support Screen	203, 324, 369, 600, 623

Justifiable Overrides

County Offices shall use the following table to determine when an override is justified. Any applicable corrective action shall be made to the web subsidiary system according to 3-PL, paragraph:

- 28, for permitted entity determination information
- 31, for AGI determination information.

IF the producer is...	AND the combined share factor displayed in the customer profile is...	THEN the web subsidiary file indicates that...
an individual	1.0	the AGI indicator is “Y”. The individual is eligible . No further action is required.
	0.0	the AGI indicator is “N”. The individual is ineligible . An override is allowed only after the web subsidiary system has been properly recorded.
an entity	1.0	the AGI indicator is “Y” and the permitted entity indicator for all members is “Y”. The entity is eligible . No further action is required.
	0.0	the AGI indicator is “N” and/or the permitted entity indicator is “N” for all members. An override is allowed only after the web subsidiary system has been properly recorded.
	greater than 0.0 and less than 1.0	1 or more of the members are ineligible. An override is allowed only after the web subsidiary system has been properly recorded. Note: If 1 or more members are indeed ineligible, the combined share factor is reduced proportionately to that member’s permitted entity shares.
a member of a joint operation	1.0	the AGI indicator is “Y” and the permitted entity indicator is “Y”. The member is eligible . No further action is required.
	0.0	the AGI indicator is “N” and/or the permitted entity indicator is “N”. An override is allowed only after the web subsidiary system has been properly recorded.

Justifiable Overrides (Continued)

IF the producer is...	AND the combined share factor displayed in the customer profile is...	THEN the web subsidiary file indicates that...
a joint operation	1.0	all members of the joint operation are eligible . No further action is required.
	0.0	the AGI indicator is "N" and/or the permitted entity indicator is "N" for all members of the joint operation/entity. An override is allowed only after the web subsidiary system has been properly recorded.
	greater than 0.0 and less than 1.0	1 or more of the members are ineligible . The combined share factor will be displayed for each member when the joint operation is established. An override of a member's combined share factor is allowed only after the web subsidiary system has been properly recorded.