

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Web-Based Price Support Procedures and Common Functions for Grains, Oilseeds, and Rice 15-PS (Revision 2)	Amendment 2
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Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Reason for Amendment

Subparagraphs 401 A, 404 A, 405 A, 410 B and 412 B have been amended to remove the reference to payment limitation.

Page Control Chart		
TC	Text	Exhibit
	7-1, 7-2 7-5, 7-6 7-9, 7-10 7-21, 7-22 7-23	

Part 7 Interim Process**400 General Information****A Overview**

The eLDP software has not been fully updated to accommodate the mandates of the 2014 Farm Bill.

The eLDP software continues to use “person” rules that applied under 1-PL provisions so it is not designed to use direct attribution rules in 5-PL. Efforts are underway to modify this process to use the applicable rules but a projected release date has not yet been defined.

Although these software applications do not fully comply with 5-PL rules, they can be used to compute the LDP amount, as applicable.

B Software Status

The eLDP software does not accommodate the direct attribution and payment limitation rules under 5-PL provisions. Software enhancements are ongoing; however a temporary solution is needed for any crop where a market gain or LDP is applicable.

To meet the 2014 Farm Bill mandatory requirements, the eLDP software has been modified to process LDP payments regardless of eligibility to generate the full payment.

C Payment Processing

MLG/LDP amounts recorded in the system are processed every 15 minutes between 6 a.m. and 7 p.m. central time.

Note: See 9-CM for information for accessing the Common Payment Reports System

401 Accessing Interim Process

A Overview

The LDP Interim Process is a web-based system developed to record LDP amounts so that the applicable eligibility * * * provisions can be applied until the applicable systems can be enhanced.

Note: Currently County Offices are the only authorized users to enter LDP payment information in the Interim Process.

B Accessing LDP Interim Process

Access the LDP Interim Process from the FSA Intranet Application Page:

- CLICK “**G-O**”
- CLICK “**LDP - Interim Loan Deficiency Payment Attribution**”
- CLICK “**Logon**” to display the eAuthentication Login Screen
- enter user ID and password or login using LincPass.

The Market Gain Screen will be displayed.

403 Enter a New Loan Number Screen

A Overview

The Enter a New Loan Number Screen allows the user to specify the:

- loan number associated with the market gain
- commodity associated with the market gain.

B Example of Enter a New Loan Number Screen (Continued)

Following is an example of the Enter a New Loan Number Screen.

C Options and Corrective Actions

The following options are available on the Enter a New Loan Number Screen.

Option	Action
Change State/County	Option on the left navigation menu allows the user to go back to the Home Screen.
Main Menu	Option on the left navigation menu allows the user to go back to the Main Menu.
Continue	Continues to the Record Calculated Payment Screen.

403 Enter a New Loan Number Screen (Continued)

C Options and Corrective Actions (Continued)

The following error messages may be displayed on the Enter a New Loan Number Screen if the data recorded does not meet the applicable validations. Users must correct these conditions before proceeding to the next applicable screen.

Error Message	Corrective Action
A Loan Number selection is required	Ensure the loan number has been entered.
A Commodity selection is required	Ensure the commodity was selected from the drop-down list.
Loan Numbers can contain letters and numbers only. No spaces or special characters allowed.	Correct the loan number by removing the spaces and/or special characters, such as hyphens.

404 Record a Calculated Payment Screen

A Overview

The Record a Calculated Payment Screen allows the user to record information about the market gain associated with the selected producer and loan repayment.

Important: The amount recorded on this screen should be the full market gain before any eligibility * * * reductions are applied. The attribution process will compute the required reductions.

405 Reviewing LDP Payment Results

A Overview

The interim MLG/CCE/LDP attribution process has been developed to:

- run through the applicable eligibility certifications/determinations
- *--attribute amounts to the payment entity and members.--*

B Action

County Offices shall process the LDP through the Interim Process according to the following table.

Step	Action						
1	<p>Process the application according to Part 5.</p> <p>Screen print the calculated LDP to be issued to document the amount that will be entered in the Interim Market Gain Attribution process.</p> <p>Complete the payment in eLDP, but do not certify and sign the payment in NPS.</p> <p>Note: If the LDP was erroneously certified and signed and it is later determined that all or part of the market gain is ineligible, correct the application according to Part 6.</p>						
2	Access the Interim Loan Deficiency Payment process and record the LDP according to paragraph 402.						
3	Review the Submitted Payment Report in the Common Payment Reports System according to 9-CM and paragraph 405.						
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">IF the Submitted Payment Report indicates the following in the “Reduced Payment” column for the producer...</td> <td style="width: 50%;">THEN ...</td> </tr> <tr> <td>“No”</td> <td> <ul style="list-style-type: none"> • the producer is eligible to receive the full LDP • County Offices shall certify and sign the payment in NPS. </td> </tr> <tr> <td>“Yes”</td> <td> <ul style="list-style-type: none"> • the producer is not eligible to receive the LDP or a portion of the LDP based on the information currently in the system • proceed to step 4. </td> </tr> </table>	IF the Submitted Payment Report indicates the following in the “Reduced Payment” column for the producer...	THEN ...	“No”	<ul style="list-style-type: none"> • the producer is eligible to receive the full LDP • County Offices shall certify and sign the payment in NPS. 	“Yes”	<ul style="list-style-type: none"> • the producer is not eligible to receive the LDP or a portion of the LDP based on the information currently in the system • proceed to step 4.
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405 Reviewing LDP Payment Results (Continued)

B Action (Continued)

Step	Action	
4	<p>The producer will be listed on the Nonpayment Report with the exact reason for ineligibility.</p> <p>Note: The interim process runs on a 15 minute timer, but the process for the Nonpayment Report only runs nightly. County Offices shall wait until the next business day to determine the reason for the ineligible condition unless it can be determined by manually reviewing the producer subsidiary files.</p>	
	<p>IF the condition listed on the Nonpayment Report is...</p>	<p>THEN...</p>
	<p>valid and the producer is not eligible for the LDP</p>	<p>proceed to subparagraph B.</p>
	<p>invalid and the system needs to be updated to reflect the producer's eligibility</p>	<p>correct the applicable system based on all eligibility documentation on file.</p> <p>The payment will reprocess during the next night's batch process and steps 3 and 4 can be repeated by reviewing the Submitted Payment and Nonpayment Reports.</p> <p>Note: Because the nonpayment process is not real time, County Offices shall review all eligibility information to ensure the entire record is updated correctly for the producer. This will prevent further delays with processing the LDP.</p>

410 Handling Partially Ineligible LDP’s (Continued)

B Action

County Offices shall process partially ineligible LDP’s through the Interim Process according to the following table.

Step	Action																			
1	Manually create a new receivable in NRRS using the code “XXLDPCOMM” (where “XX” is the fiscal year and “COMM” is the commodity). Example: “16LDPCORN”. Note: See Exhibit 4 for the commodity abbreviations to replace “COMM”.																			
2	On the New Receivable Page, enter the following. <table border="1" data-bbox="394 699 1481 1262"> <thead> <tr> <th data-bbox="394 699 760 741">Field</th> <th data-bbox="760 699 1481 741">Data Entered</th> </tr> </thead> <tbody> <tr> <td data-bbox="394 741 760 783">Date of Indebtedness</td> <td data-bbox="760 741 1481 783">Date in mm/dd/yyyy format.</td> </tr> <tr> <td data-bbox="394 783 760 825">Budget Fiscal Year</td> <td data-bbox="760 783 1481 825">Fiscal year of the LDP.</td> </tr> <tr> <td data-bbox="394 825 760 867">State/County</td> <td data-bbox="760 825 1481 867">State and county codes where the LDP is administered.</td> </tr> <tr> <td data-bbox="394 867 760 909">Program Amount</td> <td data-bbox="760 867 1481 909">Enter ineligible LDP amount.</td> </tr> <tr> <td data-bbox="394 909 760 951">Discovery Code</td> <td data-bbox="760 909 1481 951">“Program Operations”.</td> </tr> <tr> <td data-bbox="394 951 760 1182">Basis Code</td> <td data-bbox="760 951 1481 1182"> Select 1 of the following: <ul style="list-style-type: none"> • “Noncompliance with Program Requirements” • * * * • “Program Earnings Exceeded” • “Receivable Generated due to Eligibility Issues”. </td> </tr> <tr> <td data-bbox="394 1182 760 1224">Reference Type</td> <td data-bbox="760 1182 1481 1224">LD – Loan Deficiency.</td> </tr> <tr> <td data-bbox="394 1224 760 1262">Reference Number</td> <td data-bbox="760 1224 1481 1262">LDP Number.</td> </tr> </tbody> </table>		Field	Data Entered	Date of Indebtedness	Date in mm/dd/yyyy format.	Budget Fiscal Year	Fiscal year of the LDP.	State/County	State and county codes where the LDP is administered.	Program Amount	Enter ineligible LDP amount.	Discovery Code	“Program Operations”.	Basis Code	Select 1 of the following: <ul style="list-style-type: none"> • “Noncompliance with Program Requirements” • * * * • “Program Earnings Exceeded” • “Receivable Generated due to Eligibility Issues”. 	Reference Type	LD – Loan Deficiency.	Reference Number	LDP Number.
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Reference Type	LD – Loan Deficiency.																			
Reference Number	LDP Number.																			
3	In the “remarks” section, enter the reason for creating a receivable. Complete the receivable.																			
4	Certify and sign the payment in NPS. Note: Users may need to click “Reset Payment Process” to ensure the receivable is offset.																			

411 Handling 100 Percent Ineligible LDP's

A Overview

When a producer is determined to be ineligible for the full LDP before it has been certified and signed in NPS, the LDP should be deleted.

Complete the process according to the following if **both** of the following apply:

- the amount listed on the Nonpayment Report is equal to the LDP amount sent to NPS
- County Office has verified the producer ineligible reason listed on the Nonpayment Report is valid and the producer is not eligible for the full LDP.

B Action

LDP applications that are 100 percent ineligible shall be deleted in both the eLDP system according to paragraph 304 **and** the Interim Process according to paragraph 408.

412 Handling Certified and Signed Ineligible LDP’s

A Overview

When the LDP has been certified and signed in NPS and is later determined to be ineligible (partial or 100 percent), a manual receivable must be established.

B Action

County Offices shall process ineligible LDP’s that have been certified and signed according to the following table.

Step	Action	
1	Manually create a new receivable in NRRS using the code “XXLDPCOMM” (where “XX” is the fiscal year and “COMM” is the commodity). Example: “16LDPCORN”. Note: See Exhibit 4 for the commodity abbreviations to replace “COMM”.	
2	On the New Receivable Screen, enter the following:	
	Field	Data Entered
	Date of Indebtedness	Date in mm/dd/yyyy format.
	Budget Fiscal Year	Fiscal year of the LDP.
	State/County	State and county codes where the LDP is administered.
	Program Amount	Enter ineligible LDP amount.
	Discovery Code	“Program Operations”.
	Basis Code	Select 1 of the following: <ul style="list-style-type: none"> • “Noncompliance with Program Requirements” • * * * • “Program Earnings Exceeded” • “Receivable Generated due to Eligibility Issues”.
	Reference Type	LD – Loan Deficiency.
	Reference Number	LDP Number.
	Date of Indebtedness	Date in mm/dd/yyyy format.
3	In the “remarks” section, enter the reason for creating a receivable. Complete the receivable.	
4	Notify the producer of overpayment according to 64-FI.	
5	If the producer is only partially ineligible, do not delete the LDP from the Interim *--Process because the eligible amount must be attributed to the payment entity and members.--*	

