

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Common Management and
Operating Provisions
1-CM (Revision 3)**

Amendment 78

Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 707 A has been amended to add a statement clarifying that only legal entities, not dissolved entities, have authority to sign in a representative capacity.

Subparagraph 707 F has been amended to:

- include a note on how entities can sign on behalf of a producer
- update the example.

Subparagraph 708 C has been amended to clarify the spousal signature example.

Subparagraph 728 B has been amended to remove:

- the note indicating that if “All Actions” was checked on FSA-211, it would be valid for executing CCC-926
- “AGI Certification” as a specific transaction that no longer needs to be written in as “Other”.

Subparagraphs 728 C and D have been amended to remove the note indicating that if “All Actions” was checked on FSA-211, it would be valid for executing CCC-926.

Subparagraph 728 E has been amended to replace FSA employee with FPAC employee, where applicable.

Subparagraph 728 I has been amended to refer to item 5, “Routing Bank Accounts”.

Subparagraph 734 A has been amended to add additional policy on how management service agencies may sign on behalf of a producer.

Subparagraphs 823 A and C have been amended to replace ALS with ALD, where applicable.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Exhibit 60:

- subparagraphs A and B have been amended to replace FSA employee with FPAC employee, where applicable
- subparagraph C has been amended to provide the revised FSA-211
- subparagraph D has been amended to provide the revised FSA-211A.

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Section 3 General Rules of Authority

707 Policy on Evidence of Authority and Signature Limitations

A General Rule for Signature Authority

Nothing in this handbook, or 7 CFR Part 707, gives persons additional time in which to file program applications, contracts, or other documents. Rather, this handbook discusses what evidence is required before FSA will act on properly filed program instruments.

These provisions discuss persons who are signing in a representative capacity. Unless the specific CCC or FSA program otherwise requires evidence of authority of persons signing in a representative capacity, other than FSA-211, evidence of authority **must** be on file **before** FSA will process any benefit or payment application for the person or legal entity involving **the representative signature**. Only legal entities, not dissolved entities, have authority to sign in a representative capacity, as provided in this section. In this context, **benefit or--* payment** can include, but is **not** limited to, NAP Application for Coverage, ARCPLC contract enrollment for a share greater than zero in either the contract or FSA-578, payment applications, loan applications, MPP applications, LDP applications, CRP contracts, etc. Evidence of authority is **not** required **unless**:

- a benefit or payment is being requested for the person or legal entity for which the representative is entering a signature on the form
- FSA questions the representative's authority to sign for whatever reason.

None of these provisions apply to persons signing under FSA-211. Follow paragraph 730.

County Offices must verify signature authority for all entities and joint operations requesting benefits by reviewing checked box or boxes on forms:

- CCC-902E, Part C, Column F
- CCC-901, Part A, Column 5, as applicable.

Notes: Evidence of signature authority for individuals including spouses and minors has **not** been revised. Procedure about evidence of authority of persons seeking payments on behalf of deceased, disappeared, or persons declared incompetent appears in paragraph 779.

The policy at paragraph 779 does **not** apply to:

- representatives of cotton, rice, or peanut buyers (1-CM, paragraph 731)
- FSFL Program
- TTPP
- MILC (**producers participating in MILC only**)
- FLP's.

Note: County Office employees must follow signature authority requirements in applicable handbooks for these programs.

707 Policy on Evidence of Authority and Signature Limitations (Continued)

A General Rule for Signature Authority (Continued)

If the legitimacy of documents provided as evidence of authority to sign is questioned, FSA will seek review from OGC. County Offices will:

- forward copies of the documents to the State Office for review
- refrain from issuing payments or further actions pending response from either the State Office or, if the State Office deems it necessary, the Regional Attorney.

The following are examples of properly signed CCC-902E's for entities and joint operations.

- **Limited Liability Company (J&J LLC)**

PART C - MEMBER INFORMATION (Use CCC-902E Continuation if additional space is needed for any information in Part C)					
1. Members - List all members/shareholders of the entity identified in Part A of this form:					
A. Name	B. Tax ID Number (Last 4 digits if already on file)	C. % Share	D. Position and Salary (if applicable)	E. Family Member Relationship (if applicable)	F. Does this member have signature authority for the legal entity? (Yes or No)
John A. Member	1111	50	\$	Brother	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Jane A. Member	2222	50	\$	Sister	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

PART L - CERTIFICATION - (FOR JOINT VENTURES AND GENERAL PARTNERSHIP, A SIGNATURE IS REQUIRED FOR EACH MEMBER)		
<p><i>I certify that all the information entered on this document and any supporting documentation is true and correct. I understand that furnishing incorrect information will result in forfeiture of payments and may result in the assessment of a penalty. I will timely provide written notification to the Farm Service Agency committees for the county and State listed on this form of any changes in this farming operation. By signing this form I acknowledge that:</i></p> <ul style="list-style-type: none"> • all supporting documentation has been submitted as required • I have reviewed and understand all definitions and requirements on Page 6 of this form. • all information will be considered in effect continuously unless changes or revisions are submitted. • it is my responsibility to timely notify FSA in writing of any changes that may affect these representations, including, but not limited to: the composition of the entity identified in Part A; the farming, ranching or forestry operation of the entity identified in Part A; financial status of the entity identified in Part A. • evidence such as tax records, certified public accountant's certification, or other documentation may be required to validate these representations and I will take all necessary actions to provide such materials to the applicable State or county committee if requested by FSA. • it is my responsibility to timely notify FSA in writing of any successors who acquire an interest in this farming operation as the result of the death of a member or shareholder. 		
1. Signature (By)	2. Title/Relationship of Individual Signing in the Representative Capacity	3. Date (MM-DD-YYYY)
John A. Member	Member, J&J LLC	04-02-2009

707 Policy on Evidence of Authority and Signature Limitations (Continued)

F Entities Granted Signature Authority

Producers may grant entities, such as lending institutions, farm management companies, farm management corporations, limited liability companies, or other similar entities, authority to sign on their behalf.

Entities granted authority to sign for a producer must designate the individuals who are authorized to sign for the entity using 1 of the following:

- a letter signed by the entity's officer who has authority to designate signature authority for the entity
- FSA-211 signed by the entity's officer who has authority to designate signature authority for the entity.

***--Note:** An entity granted authority to sign for a producer may not designate signature authority to an entity's employee to sign on behalf of the producer, but only authorize signature authority to sign on behalf of the entity.

Example: Jane White appoints the Nationwide Bank to act on her behalf as attorney-in-fact on FSA-211. Joe Black, Nationwide Bank's president, provides the Service Center a letter naming the individuals who are authorized to sign for Nationwide Bank. The individuals authorized to sign for Nationwide Bank may sign for Nationwide Bank on behalf of Jane White, but they are not authorized to sign for Jane White.--*

G FLP Resources

FLP directives regarding evidence of authority and signature limitations are available in County Offices. FLP:

- maintains copies of applicable entity documents
- can assist in reviewing entity documents.

State Supplements to applicable FLP handbooks address signature requirements for entities under State law. State Supplements to FLP handbooks are cleared according to 1-AS. Therefore, County Offices will refer to the appropriate State Supplements **before** contacting the Regional OGC with questions.

708 Individual

A Authorized Signatures

Use the following table to determine who may sign for an individual other than the individual him/herself.

IF the person signing for the individual is...	THEN acceptable evidence of authority is...
a spouse	*--not required. See subparagraph 707 C.--*
1 of the following: <ul style="list-style-type: none"> • administrator • conservator • executor • guardian • trustee • receiver 	either of the following: <ul style="list-style-type: none"> • on or after April 2, 2009, checked box or boxes on CCC-902E, Part C, Column F and/or CCC-901, Part A, Column 5, as applicable • before April 2, 2009, 1 of the following: <ul style="list-style-type: none"> • court orders of appointment with execution order • certificate or letter of administration • trust agreement • last will and testament • certified evidence of probate. <p>The evidence, except for a trust agreement, shall contain the following:</p> <ul style="list-style-type: none"> • signature of an officer of the issuing court • seal affixed by issuing court • certification by an officer of the issuing court that the evidence of authority is in full force and effect.
an attorney-in-fact	a valid power of attorney signed by the grantor. <p>Notes: See Section 4 for power of attorney.</p> <p>See paragraph 707 when the agent granted signature authority is an entity.</p>

708 Individual (Continued)

B Acceptable Signatures for Spouses

The signature of a spouse on behalf of the other will consist of both of the following:

- an indicator, such as “by” or “for”, illustrating that the individual is signing in a representative capacity
- 1 of the following:
 - name of individual signing in representative capacity
 - name of individual signing in representative capacity and name of spouse
 - name of individual signing in representative capacity followed by “spouse”.

C Spouse Signature Examples

Following are examples of signatures that may be accepted when one spouse signs on behalf of the other spouse.

Name on Document	Acceptable Signatures
John R. Smith	<ul style="list-style-type: none"> • <i>by Sharon H. Smith</i> • <i>John R. Smith by Sharon H. Smith</i> • <i>by Sharon H. Smith, Spouse</i> • <i>Sharon H. Smith for John H. Smith</i>
John R. Smith Sharon H. Smith	<ul style="list-style-type: none"> • <i>*--Sharon H. Smith John R. Smith by Sharon H. Smith--*</i> • <i>John R. Smith Sharon H. Smith by John R. Smith</i>

Notes: Other forms may be accepted only if approved by DAFP.

DAFP forms include or will include “By” and “Title/Relationship” in the applicable signature boxes. An indicator, such as “by” or “for”, is **not** required for the revised forms; however, the “Title/Relationship” box will be completed accordingly for individuals signing in a representative capacity. Instructions for completing the revised forms are included in the applicable program handbook.

709 General Partnership**A General Rules**

*--Effective April 2, 2009, a general partnership shall provide member information on CCC-902E and/or CCC-901. General partnerships shall check boxes on CCC-902E, Part C, Column F and/or CCC-901, Part A, Column 5, as applicable, to establish signature authority.

Notes: In most States any member of a general partnership may sign for the general partnership and bind all members unless the Articles of Partnership are more restrictive. General partnerships shall only check “NO” in the signature authority column if their intent is to restrict a general partner's authority to sign for the general partnership.

Before April 2, 2009, a partnership must provide the Articles of Partnership. If no--* Articles of Partnership are available, IRS documents such as Form 1065 (Schedule K-1) showing members and their respective shares may be used. A written statement identifying all members and shares of the partnership and signed by all members of the partnership may be used as acceptable documentation the first year the partnership is in effect or if the membership of the partnership has changed and the partnership has not filed any IRS forms.

Before July 20, 2004, certain properly executed affidavits may have been used as evidence of signature authority. Properly completed affidavits on file before July 20, 2004, shall continue to be honored as evidence of signature authority by State and County Offices. Affidavits filed after July 18, 2001, must be witnessed by an FSA employee or notarized to be considered acceptable.

Before November 20, 2006, general partnerships that did not have an individual authorized to act on behalf of the general partnership could execute FSA-211 to appoint an attorney-in-fact to act on behalf of the general partnership and bind all members. FSA-211's executed before November 20, 2006, according to these instructions, shall continue to be honored as acceptable evidence of signature authority by State and County Offices. The general partnership will be required to provide additional documentation only if the structure and/or membership of the general partnership changes.

Section 4 Power of Attorney and Rules on Authority

728 Policy for Powers of Attorney

A General Policy

In the Service Center where employed, Service Center employees shall not act as attorney-in-fact on behalf of any producer, including family members (paragraph 707).

Minors may **not** appoint an attorney-in-fact to act on their behalf or be appointed an attorney-in-fact to act on grantor's behalf.

Since August 1, 1992, spouses may sign documents on behalf of each other for FSA and CCC programs in which either has an interest without completing FSA-211 or FSA-211-1, unless written notification denying this authority has been provided to the County Office.

***--Note:** These spousal signature requirements do **not** apply to NRCS.--*

Exceptions: See paragraph 707 for exceptions to spouse's authority to sign on the other's behalf.

From April 17, 1996, to August 25, 2002:

- producers wanting to appoint an attorney-in-fact to act on their behalf for FSA and CCC programs must have completed FSA-211 or FSA-211-1, as applicable
- FSA no longer accepted power of attorney forms other than FSA-211 or FSA-211-1, as applicable, for FSA and CCC programs.

Exception: FSA accepted certain power of attorney forms other than FSA-211 in unique cases when a producer could not complete FSA-211, such as incompetence or incapacitation. Acceptance of power of attorney forms other than FSA-211 in these cases required review and approval by the regional attorney.

Since August 25, 2002:

- producers wanting to appoint an attorney-in-fact to act on their behalf for FSA and CCC programs must complete FSA-211
- FSA-211-1 is obsolete
- FSA shall not accept power of attorney forms other than FSA-211 except in:
 - unique cases when a producer could not complete FSA-211, such as incapacitation
 - cases involving members of the U.S. Armed Forces under active military duty.

728 Policy for Powers of Attorney (Continued)

A General Policy (Continued)

Exception: Producers were authorized to submit non-FSA and durable powers of attorney, such as living wills, from December 17, 2008, until January 14, 2009. Non-FSA and durable powers of attorney submitted from December 17, 2008, until January 14, 2009, will be considered valid if they are reviewed and approved by the regional attorney.

B FSA-211’s Executed Before the Food, Conservation, and Energy Act of 2008

The Food, Conservation, and Energy Act of 2008 (Pub. L. 110-246):

- was enacted into law on June 18, 2008
- authorizes FSA to administer several new programs.

FSA-211 and FSA-211A, dated 12-17-08:

- reflect the changes because of the Food, Conservation, and Energy Act of 2008
- include NRCS programs.

IF on FSA-211 executed before June 18, 2008, grantor checked...	THEN FSA-211...
Section A, item 1, “All current programs”	is not valid for programs authorized by the Food, Conservation, and Energy Act of 2008.
Section A, item 2, “All current and all future programs”	is valid for programs authorized by the Food, Conservation, and Energy Act of 2008.
Section B: <ul style="list-style-type: none"> • item 1, “All actions” • item 7, “Other” specifies CCC-526 	* * *
Section A, item 2, “All current and all future programs”, and the grantor now wants to provide authority for the attorney-in-fact to sign on their behalf for NRCS conservation programs	dated 12-17-08 or later must be completed by the grantor.

Notes: FSA-211 is **not** valid for FLP loan purposes and is not acceptable to IRS for signing CCC-941 (durable POA’s are acceptable for signing CCC-941).

“All current programs” and “All current and future programs” include programs *--authorized by a current Farm Bill or future Farm Bill, but **not** yet implemented.

“Routing Banking Accounts” has been added as a specific transaction and no longer needs to be written in as “Other”.--*

728 Policy for Powers of Attorney (Continued)

C FSA-211’s Executed Before the Agricultural Act of 2014

The Agricultural Act of 2014 (Pub. L. 113-79):

- was enacted into law on February 7, 2014
- authorizes FSA to administer several new programs.

FSA-211 and FSA-211A, dated 11-2-14:

- reflect the changes because of the Agricultural Act of 2014
- include NRCS programs.

IF on FSA-211 executed before February 7, 2014, grantor checked...	THEN FSA-211...
Section A, item 1, “All current programs”	is not valid for programs authorized by the Agricultural Act of 2014.
Section A, item 2, “All current and all future programs”	is valid for programs authorized by the Agricultural Act of 2014.
Section B: <ul style="list-style-type: none"> • item 1, “All actions” • item 7, “Other” specifies CCC-526 	* * *

Notes: FSA-211 is **not** valid for FLP loan purposes and is not acceptable to IRS for signing CCC-941 (durable POA’s are acceptable for signing CCC-941).

“All current programs” and “All current and future programs” include programs *--authorized by a current Farm Bill or future Farm Bill, but **not** yet implemented.--*

See subparagraph B for FSA-211’s executed before June 18, 2008, for NRCS purposes.

728 Policy for Powers of Attorney (Continued)

D FSA-211’s Executed Before the Agriculture Improvement Act of 2018

The Agriculture Improvement Act of 2018 (Pub. L. 115-334):

- was enacted into law on December 20, 2018
- authorizes FSA to administer several new programs.

FSA-211 and FSA-211A, dated 11-2-14:

- reflect the changes because of the Agriculture Improvement Act of 2018
- include NRCS programs.

IF on FSA-211 executed before December 20, 2018, grantor checked...	THEN FSA-211...
Section A, item 1, “All current programs”	is not valid for programs authorized by the Agriculture Improvement Act of 2018.
Section A, item 2, “All current and all future programs”	is valid for programs authorized by the Agriculture Improvement Act of 2018.
Section B: <ul style="list-style-type: none"> • item 1, “All actions” • item 7, “Other” specifies CCC-526 	* * *

Notes: FSA-211 is **not** valid for FLP loan purposes and is not acceptable to IRS for signing CCC-941 (durable POA’s are acceptable for signing CCC-941).

“All current programs” and “All current and future programs” include programs *--authorized by a current Farm Bill or future Farm Bill, but **not** yet implemented.--*

See subparagraph B for FSA-211’s executed before June 18, 2008, for NRCS purposes.

728 Policy for Powers of Attorney (Continued)

E FSA-211 (Continued)

FSA-211 authority does **not** provide the appointed attorney-in-fact the authority to sign or act on behalf of the grantor for any of the following:

- COC elections
- FSA-211
- requesting electronic access
- any program that is **not** a FSA, CCC, and NRCS program, such as TAA program
- FLP loan purposes.

Notes: See subparagraph I for procedure about routing payments to financial institution accounts.

See subparagraph J for procedure about executing CCC-605 using FSA-211.

FSA will:

- process and record properly executed FSA-211's
- accept FSA-211's for NRCS customers; NRCS employees may accept FSA-211's for FSA customers

***--Note:** FPAC County Office employees are the **only** employees authorized to witness FSA-211 signatures. If an FPAC employee does **not** witness FSA-211--* signatures, FSA-211 **must** be notarized by a Notary Public.

- **not** process nor record FSA-211 that is:
 - incomplete
 - inaccurate
 - ***--not** properly witnessed by an FPAC employee or acknowledged by a valid Notary Public.

Note: When the grantor is a corporation, the corporate seal of the grantor may be accepted in place of an FPAC employee witness or notarization.--*

See Exhibit 60 for:

- instructions for completing FSA-211
- instructions for completing FSA-211A
- an example of FSA-211
- an example of FSA-211A.

728 Policy for Powers of Attorney (Continued)

F Duration

FSA-211 shall remain in full force and effect from the date FSA-211 is correctly executed until 1 of the following occurs:

- grantor cancels FSA-211 in writing by either of the following:
 - providing written notification of FSA-211 cancellation to the applicable Service Center Agency

Important: The Service Center Agency shall attach written notification to the applicable FSA-211.

- writing “CANCELED” on original FSA-211, and initialing and dating
- either grantor or appointed attorney-in-fact:
 - dies
 - becomes incompetent or incapacitated
 - is a legal entity, and the entity becomes dissolved

Note: If the grantor is an entity, such as a corporation, partnership, trust, joint venture, or other similar entity granting authority to act for the entity and bind all members, the death of the member or officer who executed FSA-211 does **not** invalidate FSA-211 on file unless the entity is dissolved.

- if FSA-211 is for specific FSN’s only and applicable FSN’s no longer exist.

G Changes

Changes made to an accepted power of attorney require the authority to be reissued on a new FSA-211.

Note: Transferring a farming operation to a different County Office does not invalidate a power of attorney.

728 Policy for Powers of Attorney (Continued)**H Designating Power of Attorney by FSN**

A grantor may appoint an attorney-in-fact to act on their behalf on specific FSN's. In FSA-211, Section B, Transactions for FSA, NRCS and CCC Programs, item 7, enter FSN's for which the attorney-in-fact is responsible.

Example: Sandy owns the following farms: FSN 22, FSN 35, FSN 43, and FSN 49. Sandy would like Tracey to be her attorney-in-fact on FSN 22 **only**. In FSA-211, Section B, Transactions for FSA, NRCS and CCC Programs, item 7, ENTER **“ON FSN 22 ONLY”**.

I Routing Payments to Financial Institution Accounts

An individual may route payments to financial institution accounts, such as completing SF-1199A or SF-3881, on behalf of another when FSA-211 signed by the grantor provides either of the following under Section B:

- grantor selects item 1, “All actions”
- *--grantor selects item 5, “Routing Bank Accounts”.--*

728 Policy for Powers of Attorney (Continued)

J Executing CCC-605 to Redeem Cotton Pledged as Collateral

An individual may execute CCC-605 on behalf of another **only** when FSA-211 signed by the grantor provides **both** of the following:

- grantor selected 1 of the following, under Section A, FSA, NRCS and CCC Programs:
 - item 1, “All current programs”
 - item 2, “All current and all future programs”
 - item 11, “Marketing Assistance Loans and Loan Deficiency Payments”
- grantor selected, under Section B, Transactions for FSA, NRCS and CCC Programs, item 7, “Other”, and ENTERed “**Executing CCC-605**”.

Important: If FSA-211 does **not** meet both of the requirements, the appointed attorney-in-fact shall **not** be authorized to execute CCC-605 on behalf of the grantor.

Producers **must** be fully aware that appointing an attorney-in-fact to execute CCC-605’s grants that agent the authority to further delegate authority to another agent.

An agent appointed attorney-in-fact on FSA-211 shall **not** execute FSA-211 to further delegate this authority.

K Executing CCC-526 to Certify Adjusted Gross Income

An individual may execute CCC-526 on behalf of another when either of the following is provided by the grantor on FSA-211:

- grantor selected, under Section B, Transactions for FSA, NRCS and CCC Programs, item 1, “All actions”
- grantor selected, under Section B, Transactions for FSA, NRCS and CCC Programs, item 5, “AGI Certification”.

Note: CCC-526’s executed before March 18, 2003, which used a valid FSA-211 on file at that time, are considered valid.

734 Management Service Agencies**A Evidence of Authority**

Evidence of authority for management service agencies to sign on behalf of a producer will be granted on FSA-211.

*--Management service agencies granted authority to sign for a producer must designate the individuals who are authorized to sign for the entity using 1 of the following:

- a letter signed by the management service agency's officer who has authority to designate signature authority for the management service agency
- FSA-211 signed by the management service agency's officer who has authority to designate signature authority for the management service agency.

Note: A management service agency that is granted authority to sign for a producer may not designate signature authority to a management service agency employee to sign on behalf of the producer, but only authorize signature authority to sign on behalf of the management service agency.

Example: Jane White appoints ABC Management Services to act on her behalf as attorney-in-fact on FSA-211. Tom Green, ABC Management Service's president, provides the Service Center a letter naming the individuals who are authorized to sign for ABC Management Services. The individuals authorized to sign for ABC Management Services may sign for ABC Management Services on behalf of Jane White, but they are not authorized to sign for Jane White.--*

735-744 (Reserved)

Section 5 (Withdrawn--Amend. 5)

745-749 (Withdrawn--Amend. 5)

Section 5.5 FSA Responsibilities Regarding NRCS Customers

750 MOA Between FSA and NRCS

A Introduction

On July 16, 2004, the FSA Administrator and NRCS Chief agreed that, effective October 1, 2004, responsibility for providing administrative services for all EQIP contracts, including Ground and Water Surface Water Conservation and Klamath Basin Water Conservation, would be migrated from FSA to NRCS.

Subparagraph B outlines the responsibilities of FSA based on the signed MOA.

B FSA/CCC Responsibilities

MOA identifies many tasks required for migration of EQIP from FSA to NRCS. MOA further specifies that beginning October 1, 2004, or as soon thereafter as possible, FSA will provide the following services to NRCS on an ongoing basis, or until MOA is terminated.

***--Note:** County Offices shall update eligibility for EQIP, Wildlife Habitat Incentives Program, Agricultural Management Assistance, Conservation Security Program, WRP, Grasslands Reserve Program, and any other programs administered by NRCS that require the use of FSA eligibility records.--*

MOA Requirement	Status
FSA will provide access to FSA AGI web service.	A web service has been developed and is currently being used by NRCS to read: <ul style="list-style-type: none"> • AGI eligibility for producers and members of joint operations and entities • the permitted entity file on the Kansas City mainframe to determine member information for joint operations and entities.
FSA will accept and process current year AGI *--compliance certification for NRCS--* applicants that have no determination on file.	Ongoing. See paragraph 753 for additional information.
FSA will provide access to FSA producer eligibility web service. The web service provides the status of compliance with AD-1026, HELC and WC, according to 6-CP as of the date accessed.	A web service has been developed and is currently being used by NRCS to read the applicable determinations recorded in the subsidiary web-based eligibility system.
FSA will accept certification and record *--compliance status for NRCS applicants--* having no determination on file.	Ongoing. See paragraphs 752 and 753 for additional information.

822 Reporting Known or Suspected Violations of Criminal Statute (Continued)

B State Office Action

The following table provides steps for the State Office to follow after receiving a case file submitted by the County Office.

Step	Action	
1	Review the facts of the case submitted by the County Office.	
2	Obtain advice from OGC if legal questions are presented.	
3	IF the State Office...	THEN...
	believes the case may possibly involve a violation of a Federal criminal statute	request OIG investigation according to 9-AO.
	does not believe the case involves a violation of a Federal criminal statute	notify the County Office: <ul style="list-style-type: none"> • of the determination • to take normal administrative actions, if applicable.

C Responding to Inquiries or Other Discussions of Case

Do **not** discuss the referral of the case with producers.

County Office shall notify the State Office if the producer or their representative makes any inquiry relating to the case. State Office shall request guidance from OIG, if applicable.

823 Suspension and Debarment Producer List

A Suspension and Debarment Guidelines

OMB provides guidance for nonprocurement suspension and debarment in 2 CFR Part 180. To protect the public interest USDA has adopted this guidance and supplemental guidance found at 2 CFR Part 417, which includes the System for Award Management exclusions found at www.sam.gov. The Federal Government ensures the integrity of Federal programs by conducting business only with responsible persons. A Federal agency uses the nonprocurement debarment and suspension system to exclude from Federal programs persons who are not presently responsible. RMA and NRCS, under 7 U.S.C. 1515(h)(3)(B), notify FSA of its suspension, government-wide debarment, USDA permanent debarment, and disqualification actions. Other government agencies and courts may also notify FSA of exclusion actions that may impact FSA programs. Exclusions can also result from plea agreements and other court actions.

With limited exception, a person who is excluded by any Federal agency may not:

- be a participant in a Federal agency transaction that is a covered transaction
- act as a principal of a person participating in one of those covered transactions.

Note: A Federal agency may grant an exception to let an excluded person participate in a covered transaction. Decisions regarding eligibility for FSA program participation in *--consideration of suspension and debarment policy are the responsibility of ALD. ALD notifies DAFP and applicable State Offices of exclusion actions taken by--* FSA, RMA, NRCS and other government agencies or courts.

Historically, States were notified and flags were set and end dates were added by the National Office to block payments for which program participants were otherwise entitled. Because the prohibition associated with suspension and debarment policy in some cases is for program participation (not just receipt of payment); flags will no longer be set by the National Office to block payments and a list of excluded producers and the time period for their exclusion will be provided at <https://inside.fsa.usda.gov/program-areas/dafp/common-processes/customer-records/index>. The producer list will be continuously updated and may contain information such as:

- name and address of the excluded individual/entity
- type of action
- name of agency that took the action
- beginning and termination date of the action and the scope of the action.

823 Suspension and Debarment Producer List (Continued)**A Suspension and Debarment Guidelines (Continued)**

--State and County Offices will have access to the producer list. ALD will continue to be-- the contact for questions and comments associated with persons included on the list and the FSA programs covered by suspension, debarment, and other exclusions.

Note: Unless shown otherwise in the scope of the action, whenever an individual or entity is found on the producer list:

- if the individual/entity is currently participating in an FSA program, they remain eligible to continue participating in that program and earn all program benefits.
- the individual/entity is excluded from participating in a covered program during the exclusion time period
- FSA's producer list should not be considered the beginning and end for determining if an individual/entity is excluded.

B System for Award Management Exclusions (SAM Exclusions)

Government-wide SAM Exclusions are maintained by the General Services Administration. SAM Exclusions are available to the general public and provide the most current information about individuals and entities who are excluded from certain Federal Government transactions. SAM Exclusions can be accessed at <http://www.sam.gov>.

FSA and all federal agencies will enter information into SAM Exclusions about individuals and entities who have been excluded to include:

- full name and address
- types of action
- cause of action
- scope of action
- any termination dates for the action
- name and address of the contact point within FSA or other federal agencies for action
- the unique entity identifier approved by GSA of the excluded or disqualified person.

823 Suspension and Debarment Producer List (Continued)

C State Office Action

State Office staff must review the producer list and work with County Offices to ensure that excluded producers are not participating in FSA programs or receiving government benefits, as appropriate.

State Office staff must access SAM Exclusions when:

- the producer is newly applying to participate in an FSA program
- there is any doubt about the producer, their affiliates, or circumstances surrounding the producer's application.

***--Note:** Any questions about a particular producer must be referred to ALD.--*

D County Office Action

County Offices must contact the State Office for questions concerning which producers are debarred and not eligible to receive payments and government benefits.

County Office staff must access SAM Exclusions when:

- the producer is newly applying to participate in an FSA program
- there is any doubt about the producer, their affiliates, or circumstances surrounding the producer's application.

824-870 (Reserved)

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

This table lists the required reports of this handbook.

Reports Control Number	Title	Reporting Period	Submission Date	Negative Reports	Reference
RPT-I-00-CM-11-1	Payments to Producers Identified as Deceased Report	Quarterly	30 calendar days after notification is received that the reports have been posted.	No	976-978, 1001, 1006, Ex. 125

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification		750, 753
AD-2017	Service Center Information Management System (SCIMS) Access Form	Ex. 11.4	141, Ex. 2
AD-2047	Customer Data Worksheet Request for SCIMS Record Change (For Internal Use Only)	198	177, 178, 198, 199
CCC-10	Representations for Commodity Credit Corporation or Farm Service Agency Loans and Authorization to File a Financing Statement and Related Documents		177
CCC-36	Assignment of Payment		211, 934
CCC-37	Joint Payment Authorization		211, 934
CCC-64	Surety Bond (Minor)	677	
CCC-184 ^{1/}	CCC Check		679
CCC-501A	Member's Information		753
CCC-502	Farm Operating Plan for Payment Eligibility Review		753
CCC-509	Direct and Counter-Cyclical Program Contract		709, 710
CCC-526	Payment Eligibility Average Adjusted Gross Income Certification		72, 753, Ex. 51
CCC-605	Designation of Agent - Cotton		728, 731, Ex. 51
CCC-860	Socially Disadvantaged, Limited Resource, and Beginning Farmer or Rancher Certification	950	Ex. 2
CCC-901	Members Information 2009 and Subsequent Years		707-711, 713, Ex. 51
CCC-902E	Farm Operating Plan for an Entity 2009 and Subsequent Program Years		707-711, 713, Ex. 51

^{1/} Form is obsolete.

Reports, Forms, Abbreviations, and Redelegations of Authority

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-931	Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information		779
CCC-1099-G	Report of Payments to Producers		276
CRP-1	Conservation Reserve Program Contract		211
FFAS-12	Electronic Funds Transfer (EFT) Hardship Waiver Request		728
FSA-155	Request for Farm Reconstitution		Ex. 51
FSA-156-EZ	Abbreviated 156 Farm Record and Tract Listing		177, 178
FSA-179	Transfer of Farm Records Between Counties		Ex. 51
FSA-211	Power of Attorney	Ex. 60	178, Part 25, 1005, Ex. 2, 50, 51
FSA-211-1 <u>1/</u>	Power of Attorney for Husband and Wife		728
FSA-211A	Power of Attorney Signature Continuation Sheet	Ex. 60	707, 728, Ex. 50
FSA-217	Socially Disadvantaged, Limited Resource and Beginning Farmer or Rancher Certification	950	
FSA-325	Application for Payment of Amounts Due Persons Who Have Died, Disappeared, or Have Been Declared Deceased	779	
FSA-476DCP	Notice of Acreage Bases, Payment Yields, and CRP Reduction		177, 178
FSA-570	Waiver of Eligibility for Emergency Assistance	802	801
FSA-669	OFFICIAL BALLOT for FSA Committee Elections		Ex. 50
FSA-2001	Request for Direct Loan Assistance		177
FSA-2025	Notice of Approval, Terms and Conditions and Borrower Responsibilities		Ex. 50
FSA-2026	Promissory Note		Ex. 50
FSA-2029	Real Estate Mortgage or Deed of Trust		Ex. 50
FSA-2043	Assignment of Proceeds From the Sale of Dairy Products and Release of Security Interest		Ex. 50
FSA-2044	Assignment of Income From Real Estate Security		Ex. 50
FSA-2140	Deposit Agreement		Ex. 50
FSA-2301	Request for Youth Loan		177

1/ Form is obsolete.

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
FSA-2313	Notification of Loan Approval and Borrower Responsibilities		Ex. 50
FSA-2465	Assignment, Acceptance, and Release (Wool and Mohair)		Ex. 50
FSA-2489	Assumption Agreement		Ex. 50
FSA-2570	Offer to Convey Security		Ex. 50
GSA-276	Lease Amendment		Ex. 50
I-551	Alien Registration Receipt Card		177, 178, 932, Ex. 2
IRS 1099-MISC	Miscellaneous Income		122
SF-256	Self-Identification of Disability	Ex. 13	179
SF-1055	Claim Against the United States for Amounts Due in the Case of a Deceased Creditor	780	
SF-1199A	Direct Deposit Sign-Up Form		728
SF-3881	ACH Vendor/Miscellaneous Payment Enrollment Form		728
UCC-1	UCC Financing Statement		681
UCC-1F	Effective Financing Statement		681
W-7	Application for IRS Individual Taxpayer Identification Number		127

Abbreviations Not Listed in Exhibit 102

The following abbreviations are not listed in Exhibit 102.

Approved Abbreviation	Term	Reference
AC	area conservationists	141, 177
ALD	Appeals and Litigation Division	823
APO	Army Post Office	179, 932
BP	Business Partner	198, Ex. 11.5
CY	current year	208, 212
DBA	doing business as	177
DMF	Death Master File	Part 34, Ex. 125
e-FC	electronic funds control	20
EIN	employer ID number	121, 122, 178.5, 178.6, 178.7, 178.8, Ex. 10, 11
FPAC	Farm Production and Conservation	728, Ex. 60
FRS	Farm Records Management System	752
HC	highway content	179

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations Not Listed in Exhibit 102 (Continued)

Approved Abbreviation	Term	Reference
IE	Internet Explorer	141
LLC	Limited Liability Company	121, 122, 177, 178, 178.6
MQ	Marketing Quota	208, 209
NSCP	Naval Stores Conservation Program	779, 918
OT	other producer	197
PKI	public key infrastructure	676
PYBC	Prior Year Business Code	141, Ex. 11.4
RR	rural route	179, 208
SMR	SCIMS merge role	141, Ex. 11.4

Redelegations of Authority

This table lists redelegations of authority in this handbook.

Redelegation	Reference
SED may delegate authority to a State Office employee to approve using a register and establish guidelines and timelines.	2
Authority to act for entities may be redelegated by the representative by filing FSA-211 for an agent to perform for the trust or estate.	730

FSA-211, Power of Attorney and FSA-211A, Power of Attorney Signature Continuation Sheet

A Completing FSA-211

Use the following instructions to complete FSA-211.

Note: It is the producer’s responsibility to provide a copy of FSA-211 to the applicable crop insurance agent.

Item Number/ Section	Instructions
1	Enter name of the individual to whom power of attorney is being granted (attorney-in-fact).
2	Enter address of the individual to whom power of attorney is being granted (attorney-in-fact).
3	Enter county of the individual to whom power of attorney is being granted (attorney-in-fact).
4	Enter State of the individual to whom power of attorney is being granted (attorney-in-fact).
5	<p>If an:</p> <ul style="list-style-type: none"> • individual is granting authority to act on their behalf, enter the name of the individual granting the power of attorney authority (Grantor) • entity, such as corporation, partnership, trust, joint venture, or other similar entity is granting authority to act for the entity and bind all members, enter the name of the entity granting the power of attorney authority (Grantor).
A	<p>Check applicable FSA, NRCS, and CCC programs for which the appointed attorney-in-fact will have the authority to act on behalf of the grantor.</p> <p>To have the appointed attorney-in-fact act on specific FSA, NRCS, and CCC programs not *-listed, enter the specific FSA, NRCS or CCC programs in item A 17, “Other”.--*</p> <p>Note: Grantor must select both applicable programs in this section and related transactions in Section B.</p>
B	<p>Check applicable FSA, NRCS and CCC transactions for which the appointed attorney-in-fact will have the authority to act on behalf of the grantor.</p> <p>To have the appointed attorney-in-fact act for specific transactions not listed, only specific farms, or only in specific counties, enter the specific FSA, NRCS and CCC transactions, farm numbers, and/or counties, as applicable, in item B 7, “Other”.</p> <p>Note: Grantor must select both applicable transactions in this section and related programs in Section A.</p>
C	<p>Enter specific insured crops, applicable State, county, and years for which the appointed attorney-in-fact will have the authority to act on behalf of the grantor.</p> <p>To have the appointed attorney-in-fact act for all insured crops, enter “ALL”.</p>
D	<p>Check applicable crop insurance transactions for which the appointed attorney-in-fact will have the authority to act on behalf of the grantor.</p> <p>To have the appointed attorney-in-fact act on specific crop insurance transactions not listed, enter the specific transactions in item D 7, “Other”.</p>

FSA-211, Power of Attorney and FSA-211A, Power of Attorney Signature Continuation Sheet
(Continued)

A Completing FSA-211 (Continued)

Item Number/Section	Instructions
6 A-B	<p>If the grantor is an individual, the individual granting the authority must sign, and enter effective date, in items 6 A and B, respectively.</p> <p>If the grantor is an entity, such as a general partnership, trust, joint venture, or other similar entity, and there is no individual already authorized to act for the entity, all members of the entity must sign FSA-211.</p> <p>If the grantor is a corporation and the corporate documents do not provide for redelegation of authority, all officers of the corporation or members of the entity must sign FSA-211. If there are more than 2 member/officer signatures required:</p> <ul style="list-style-type: none"> • check box in item 6C • attach completed FSA-211A to FSA-211. <p>Notes: Check the box in item 6C only when FSA-211A will be attached to FSA-211.</p> <p>Some programs, such as NRCS Conservation Easement, require acknowledgement by a valid Notary Public according to item 8. Refer to applicable program policy to determine if acknowledgement by a valid Notary Public is required.</p> <p>Important: See item 7 if the grantor is an entity and there is an individual already authorized to act for the entity.</p> <p style="text-align: center;">*--Signature must be witnessed by an FPAC employee who verifies the--* identity of the grantor according to item 9. Alternatively, FSA-211 may be acknowledged by a valid Notary Public according to item 8.</p>
7 A-C	<p>If the grantor is an entity, such as a corporation, partnership, trust, or joint venture, the individual or individuals granting the authority must sign, enter their official title, and date, in items 7 A, B, and C, respectively. See item 6 for grantors who are individuals.</p> <p>*--Important: Signatures must be witnessed by an FPAC employee who verifies--* the identity of the grantor according to item 9. Alternatively, FSA-211 may be acknowledged by a valid Notary Public according to item 8.</p> <p>Note: Some programs, such as NRCS Conservation Easement, require acknowledgement by a valid Notary Public according to item 8. Refer to applicable program policy to determine if acknowledgement by a valid Notary Public is required.</p>

FSA-211, Power of Attorney and FSA-211A, Power of Attorney Signature Continuation Sheet
(Continued)

A Completing FSA-211 (Continued)

Item Number/Section	Instructions
8 (a)-(c)	<p>*--If the signatures in item 6 or 7, as applicable, are not witnessed by at least one FPAC--* employee, FSA-211 must be acknowledged by a valid notary public in item 9. The notary public's signature, State, and county of commission, and certification are required.</p> <p>Notes: In general, a notary public's certification must include:</p> <ul style="list-style-type: none"> • acknowledgement ("acknowledged or subscribed before me") • State and county of commission • signature • date • the notary's embossing seal or stamp • the notary's commission expiration date. <p>Some programs, such as NRCS Conservation Easement, require acknowledgement by a valid Notary Public according to item 8. Refer to applicable program policy to determine if acknowledgement by a valid Notary Public is required.</p> <p>Questions specific to State law requirements about notary publics should be directed to the Regional Attorney's office or applicable Secretary of State's office.</p>
9 A-C	<p>*--At least one FPAC employee must witness the signature in item 6 or 7, as applicable. The FPAC employee must verify the grantor's identity by either personal--* knowledge or by reviewing the grantor's government-issued picture identification, such as a valid driver's license. The employee must sign, date, and enter his or her official position in items 9 A, B, and C, respectively.</p> <p>*--Notarized FSA-211's may be accepted instead of forms witnessed by an FPAC employee (item 8). When the grantor is a corporation, the corporate seal of the grantor may be accepted in place of FPAC employee witness or notarization.</p> <p>Note: COC members cannot witness signatures on FSA-211. COC members are considered FSA officials and not FPAC employees.--*</p> <p>Some programs, such as NRCS Conservation Easement, require acknowledgement by a valid Notary Public according to item 8. Refer to applicable program policy to determine if acknowledgement by a valid Notary Public is required.</p>
10 (a)-(e)	<p>Enter the county and State of the County Office the FSA-211 is served in items 10 (a) and (b), respectively. Enter the day, month, and year the properly completed FSA-211 was served to the County Office in items 10 (c), (d), and (e), respectively.</p> <p>Note: FSA-211 is effective only when all the following are met:</p> <ul style="list-style-type: none"> • all required items are completed • a valid signature and date are obtained, and witnessed or notarized • FSA-211 is served to the County Office.

FSA-211, Power of Attorney and FSA-211A, Power of Attorney Signature Continuation Sheet
(Continued)

B Completing FSA-211A

Use the following instructions to complete FSA-211A.

Item Number/ Section	Instructions
	<p>FSA-211A will be used only when all of the following are met:</p> <ul style="list-style-type: none"> • grantor is an entity, such as a general partnership, joint venture, corporation, limited liability company, limited liability partnership, or other similar entity • there is no 1 individual already authorized to act for the entity • more than 2 member signatures are required. <p>Number each continuation sheet consecutively.</p> <p>Example: If there are a total of 3 continuation sheets, they would be numbered “1 of 3”, “2 of 3”, and “3 of 3”, respectively.</p> <p>Important: All continuation sheets must be attached to applicable FSA-211.</p>
1	Enter the name of the attorney-in-fact from FSA-211, item 1.
2	Enter the name of the entity from FSA-211, item 5.
3, 4, 5, 6, 7 A and B	Individual members will sign and date.
3, 4, 5, 6, 7 C through E	<p>*--At least one FPAC employee must witness the grantor’s signature.</p> <p>The FPAC employee must verify the grantor’s identity by either personal knowledge or by reviewing the grantor’s government issued picture identification, like a valid driver license.</p> <p>Grantor’s signature may be notarized instead of witnessed by an FPAC employee.</p>
3, 4, 5, 6, 7 F	<p>If the grantor’s signature is not witnessed by at least one FPAC employee, the--* form must be acknowledged by a valid Notary Public. The Notary Public’s signature, State and county of commission, and certification are required.</p> <p>Important: One notary public signature may be accepted for multiple grantors only when the notary public clearly identifies each name of the grantor to which the notary applies.</p> <p>Example: Jane Smith, Joe Brown, and Bill Black each sign FSA-211A at the same time in the presence of the same notary public. The notary public signs FSA-211A only once and indicates the notary signature applies to all 3 grantor signatures by identifying each name of the individuals appearing before the notary public.</p>

FSA-211, Power of Attorney and FSA-211A, Power of Attorney Signature Continuation Sheet
(Continued)

C Example of FSA-211

The following is an example of FSA-211.

*--

FSA-211 (03-03-23)	U. S. DEPARTMENT OF AGRICULTURE Farm Service Agency – Natural Resources Conservation Service - Commodity Credit Corporation - Federal Crop Insurance Corporation – Risk Management Agency POWER OF ATTORNEY																		
<p>THE UNDERSIGNED does hereby appoint the following grantee: (1) _____ of the following address: (2) _____ _____ in the county of: (3) _____ in the State of: (4) _____ the attorney-in-fact for (5) _____ (insert grantor's name) in connection with the Farm Service Agency, Natural Resources Conservation Service Agency, or Commodity Credit Corporation programs checked below. NOTE: This power of attorney form is not valid for FSA Farm Loan Program purposes.</p>																			
<p>A. FSA, NRCS and CCC PROGRAMS (Check applicable programs)</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> 1. All current programs.</td> <td><input type="checkbox"/> 10. Marketing Assistance Loans and Loan Deficiency Payments.</td> </tr> <tr> <td><input type="checkbox"/> 2. All current and all future programs.</td> <td><input type="checkbox"/> 11. Margin Protection Program for Dairy Producers (MPP/Dairy).</td> </tr> <tr> <td><input type="checkbox"/> 3. Agricultural Risk Coverage/Price Loss Coverage (ARC/PLC).</td> <td><input type="checkbox"/> 12. Farm Storage Facility Loan Program.</td> </tr> <tr> <td><input type="checkbox"/> 4. Biomass Crop Assistance Program (BCAP).</td> <td><input type="checkbox"/> 13. Conservation Reserve Program (CRP).</td> </tr> <tr> <td><input type="checkbox"/> 5. Tree Assistance Program (TAP).</td> <td><input type="checkbox"/> 14. NRCS Conservation Programs.</td> </tr> <tr> <td><input type="checkbox"/> 6. Livestock Indemnity Program (LIP).</td> <td><input type="checkbox"/> 15. Emergency Conservation Program (ECP).</td> </tr> <tr> <td><input type="checkbox"/> 7. Livestock Forage Disaster Program (LFP).</td> <td><input type="checkbox"/> 16. Emergency Forest Restoration Program (EFRP).</td> </tr> <tr> <td><input type="checkbox"/> 8. Emergency Assistance for Livestock Honey Bees, and Farm-Raised Fish (ELAP).</td> <td><input type="checkbox"/> 17. Other (Specify): _____</td> </tr> <tr> <td><input type="checkbox"/> 9. Noninsured Crop Disaster Assistance Program (NAP).</td> <td></td> </tr> </table>		<input type="checkbox"/> 1. All current programs.	<input type="checkbox"/> 10. Marketing Assistance Loans and Loan Deficiency Payments.	<input type="checkbox"/> 2. All current and all future programs.	<input type="checkbox"/> 11. Margin Protection Program for Dairy Producers (MPP/Dairy).	<input type="checkbox"/> 3. Agricultural Risk Coverage/Price Loss Coverage (ARC/PLC).	<input type="checkbox"/> 12. Farm Storage Facility Loan Program.	<input type="checkbox"/> 4. Biomass Crop Assistance Program (BCAP).	<input type="checkbox"/> 13. Conservation Reserve Program (CRP).	<input type="checkbox"/> 5. Tree Assistance Program (TAP).	<input type="checkbox"/> 14. NRCS Conservation Programs.	<input type="checkbox"/> 6. Livestock Indemnity Program (LIP).	<input type="checkbox"/> 15. Emergency Conservation Program (ECP).	<input type="checkbox"/> 7. Livestock Forage Disaster Program (LFP).	<input type="checkbox"/> 16. Emergency Forest Restoration Program (EFRP).	<input type="checkbox"/> 8. Emergency Assistance for Livestock Honey Bees, and Farm-Raised Fish (ELAP).	<input type="checkbox"/> 17. Other (Specify): _____	<input type="checkbox"/> 9. Noninsured Crop Disaster Assistance Program (NAP).	
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<input type="checkbox"/> 9. Noninsured Crop Disaster Assistance Program (NAP).																			
<p>B. TRANSACTIONS for FSA, NRCS, and CCC PROGRAMS (Check applicable actions)</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> 1. All actions.</td> </tr> <tr> <td><input type="checkbox"/> 2. Signing applications, agreements, and contracts.</td> </tr> <tr> <td><input type="checkbox"/> 3. Making reports.</td> </tr> <tr> <td><input type="checkbox"/> 4. Conducting all marketing assistance loan and LDP transactions.</td> </tr> <tr> <td><input type="checkbox"/> 5. Routing Banking Accounts.</td> </tr> <tr> <td><input type="checkbox"/> 6. Other (Specify): _____</td> </tr> </table>		<input type="checkbox"/> 1. All actions.	<input type="checkbox"/> 2. Signing applications, agreements, and contracts.	<input type="checkbox"/> 3. Making reports.	<input type="checkbox"/> 4. Conducting all marketing assistance loan and LDP transactions.	<input type="checkbox"/> 5. Routing Banking Accounts.	<input type="checkbox"/> 6. Other (Specify): _____												
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<input type="checkbox"/> 4. Conducting all marketing assistance loan and LDP transactions.																			
<input type="checkbox"/> 5. Routing Banking Accounts.																			
<input type="checkbox"/> 6. Other (Specify): _____																			
<p>This form may also be used to grant authority to an attorney-in-fact to act on the grantor's behalf with respect to FCIC crop insurance policies. Checking any of the FCIC transactions does not have any impact as to the FSA, NRCS or CCC transactions checked above:</p>																			
<p>C. INSURED CROPS/STATE/COUNTY (Enter "All" or specify each crop, state, county and year(s))</p> <table style="width: 100%;"> <tr> <td>1. _____</td> <td><input type="checkbox"/> 1. All actions.</td> <td><input type="checkbox"/> 5. Making transfers and cancellations.</td> </tr> <tr> <td>2. _____</td> <td><input type="checkbox"/> 2. Making applications for insurance.</td> <td><input type="checkbox"/> 6. Making contract changes.</td> </tr> <tr> <td>3. _____</td> <td><input type="checkbox"/> 3. Reporting crop acreage and production reports.</td> <td><input type="checkbox"/> 7. Other (Specify): _____</td> </tr> <tr> <td>4. _____</td> <td><input type="checkbox"/> 4. Reporting a notice of damage or loss and making claim for indemnity.</td> <td></td> </tr> </table>	1. _____	<input type="checkbox"/> 1. All actions.	<input type="checkbox"/> 5. Making transfers and cancellations.	2. _____	<input type="checkbox"/> 2. Making applications for insurance.	<input type="checkbox"/> 6. Making contract changes.	3. _____	<input type="checkbox"/> 3. Reporting crop acreage and production reports.	<input type="checkbox"/> 7. Other (Specify): _____	4. _____	<input type="checkbox"/> 4. Reporting a notice of damage or loss and making claim for indemnity.		<p>D. CROP INSURANCE TRANSACTIONS (Check applicable actions)</p>						
1. _____	<input type="checkbox"/> 1. All actions.	<input type="checkbox"/> 5. Making transfers and cancellations.																	
2. _____	<input type="checkbox"/> 2. Making applications for insurance.	<input type="checkbox"/> 6. Making contract changes.																	
3. _____	<input type="checkbox"/> 3. Reporting crop acreage and production reports.	<input type="checkbox"/> 7. Other (Specify): _____																	
4. _____	<input type="checkbox"/> 4. Reporting a notice of damage or loss and making claim for indemnity.																		
<p>This Power of Attorney is valid in all counties in the United States unless otherwise noted. This power of attorney shall remain in full force and effect until (1) written notice of its revocation has been duly served upon FSA, NRCS or CCC as appropriate; (2) death of the undersigned grantor; or (3) incompetence or incapacitation of the undersigned grantor. The undersigned grantor shall provide separate written notice of revocation to the applicable crop insurance agent. This power of attorney shall not be effective until properly executed and served to a USDA Service Center.</p>																			
<p>AUTHORIZED SIGNATURES</p>																			
6A. Signature of Grantor (Individual) _____	6B. Signature Date (MM-DD-YYYY) _____	6C. For Grantor's Signature Continuation, check here if FSA-211A is attached. <input type="checkbox"/>																	
7A. Signature of Grantor (Partnership, Corporation, Trust, etc.) (By) _____	7B. Title/Relationship of Individual Signing in the Representative Capacity _____	7C. Signature Date (MM-DD-YYYY) _____																	
8. Notary Public (this form shall be acknowledged by a notary Public unless witnessed by a FPAC employee or a corporate seal of grantor is affixed). Signature (a) _____ the state of (b) _____ the County of (c) _____																			
<p>FOR FSA USE ONLY</p>																			
9A. Witness Signature (FPAC Employee Only) _____	9B. Signature Date (MM-DD-YYYY) _____	9C. Official Position _____																	
10. This power of attorney was served to (a) _____ USDA Service Center, State of (b) _____ and became effective this (c) _____ day of (d) _____, (e) _____.																			
<p>NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 718, the Commodity Credit Corporation Charter Act (75 U.S.C. 714 et seq.), the Federal Crop Insurance Act (7 U.S.C. 1501 et seq.), the Food, Conservation, and Energy Act of 2008 (Pub. L. 110-246), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to enable a producer (grantor) to appoint an individual/organization to serve as an attorney-in-fact (grantee) that is authorized to act on behalf of the producer, conduct business with USDA concerning Farm Service Agency, Natural Resources Conservation Service, Commodity Credit Corporation, Federal Crop Insurance Corporation, and Risk Management Agency programs. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and non-governmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated), USDA/NRCS-1, Landowner, Operator, Producer, Cooperator, or Participant Files, and USDA/FCIC-10, Policyholder. Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of producer ineligibility to participate in and receive benefits under Farm Service Agency, Natural Resources Conservation Service, Commodity Credit Corporation, Federal Crop Insurance Corporation, and Risk Management Agency programs.</p> <p>This information collection for FSA commodity and conservation programs in Titles I and II of the Agricultural Act of 2014 (Pub. L. 113-79) are exempt from the Paperwork Reduction Act (PRA) as specified in the Agricultural Act of 2014, Title I, Subtitle F, Administration, and Title II, Subtitle G, Funding Administration. For the EFRP, this information collection is exempt from the PRA, as specified in the Fiscal Year 2010 Supplemental Appropriations Act (Public L. 111-212). For the FSFL, this information collection is exempt from the PRA as it is required for the administration of the Food, Conservation, and Energy Act of 2008 (see Pub. L. 110-246, Title I, Subtitle F-Administration).</p> <p>For those FSA, CCC, and NRCS programs that are not exempt from PRA, FSA may not conduct or sponsor, and a person is not required to respond to a collection of information unless this collection of information has a valid OMB control number, which is 0560-0190 for this information collection, and the average time required to complete this information collection is 15 minutes per response. RETURN THIS COMPLETED FORM TO THE APPLICABLE USDA SERVICE CENTER.</p> <p>In accordance with the Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.</p> <p>Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 220-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-8999. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 696-2442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.</p>																			

FSA-211, Power of Attorney and FSA-211A, Power of Attorney Signature Continuation Sheet
(Continued)

D Example of FSA-211A

The following is an example of FSA-211A.

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FSA-211A (03-03-23)		U. S. DEPARTMENT OF AGRICULTURE Farm Service Agency – Natural Resources Conservation Service - Commodity Credit Corporation - Federal Crop Insurance Corporation – Risk Management Agency POWER OF ATTORNEY SIGNATURE CONTINUATION SHEET		Attachment Pages of
Attach to Form FSA-211				
<p>NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 718, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), the Federal Crop Insurance Act (7 U.S.C. 1501 et seq.), the Food, Conservation, and Energy Act of 2008 (Pub. L. 110-246), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to enable a producer (grantor) to appoint an individual/organization to serve as an attorney-in-fact (grantee) that is authorized to on behalf of the producer, conduct business with USDA concerning Farm Service Agency, Natural Resources Conservation Service, Commodity Credit Corporation, Federal Crop Insurance Corporation, and Risk Management Agency programs. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated), USDA/NRCS-1, Landowner, Operator, Producer, Cooperator, or Participant Files, and USDA/FCIC-10, Policyholder. Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of producer ineligibility to participate in and receive benefits under Farm Service Agency, Natural Resources Conservation Service, Commodity Credit Corporation, Federal Crop Insurance Corporation, and Risk Management Agency programs.</p> <p>This information collection for FSA commodity and conservation programs in Titles I and II of the Agricultural Act of 2014 (Pub. L. 113-79) are exempt from the Paperwork Reduction Act (PRA) as specified in the Agricultural Act of 2014, Title I, Subtitle F, Administration, and Title II, Subtitle G, Funding Administration. For the EFRP, this information collection is exempted from the PRA, as specified in the Fiscal Year 2010 Supplemental Appropriations Act (Public L. 111-212). For the FSFL, this information collection is exempted from the PRA as it is required for the administration of the Food, Conservation, and Energy Act of 2008 (see Pub. L. 110-246, Title I, Subtitle F-Administration).</p> <p>For those FSA, CCC, and NRCS programs that are not exempt from PRA, FSA may not conduct or sponsor, and a person is not required to respond to a collection of information unless this collection of information has a valid OMB control number, which is 0560-0190 for this information collection, and the average time required to complete this information collection is 15 minutes per response.</p> <p>RETURN THIS COMPLETED FORM TO THE APPLICABLE USDA SERVICE CENTER</p>				
1. Name of Attorney-In-Fact (Item 1) from FSA-211		2. Name of Grantor (Item 5) from FSA-211		
AUTHORIZED SIGNATURES				
3A. Signature of Grantor (By)		3B. Title/Relationship of Individual Signing in the Representative Capacity		3C. Signature Date
3D. Witness Signature (FPAC Employee Only)			3E. Signature Date	3F. Official Position
3G. Notary Public (this form shall be acknowledged by a Notary Public unless witnessed by a FPAC employee or a corporate seal of grantor is affixed). Signature: _____ the State of _____ the County of _____				
4A. Signature of Grantor (By)		4B. Title/Relationship of Individual Signing in the Representative Capacity		4C. Signature Date
4D. Witness Signature (FPAC Employee Only)			4E. Signature Date	4F. Official Position
4G. Notary Public (this form shall be acknowledged by a Notary Public unless witnessed by a FPAC employee or a corporate seal of grantor is affixed). Signature: _____ the State of _____ the County of _____				
5A. Signature of Grantor (By)		5B. Title/Relationship of Individual Signing in the Representative Capacity		5C. Signature Date
5D. Witness Signature (FPAC Employee Only)			5E. Signature Date	5F. Official Position
5G. Notary Public (this form shall be acknowledged by a Notary Public unless witnessed by a FPAC employee or a corporate seal of grantor is affixed). Signature: _____ the State of _____ the County of _____				
6A. Signature of Grantor (By)		6B. Title/Relationship of Individual Signing in the Representative Capacity		6C. Signature Date
6D. Witness Signature (FPAC Employee Only)			6E. Signature Date	6F. Official Position
6G. Notary Public (this form shall be acknowledged by a Notary Public unless witnessed by a FPAC employee or a corporate seal of grantor is affixed). Signature: _____ the State of _____ the County of _____				
7A. Signature of Grantor (By)		7B. Title/Relationship of Individual Signing in the Representative Capacity		7C. Signature Date
7D. Witness Signature (FPAC Employee Only)			7E. Signature Date	7F. Official Position
7G. Notary Public (this form shall be acknowledged by a Notary Public unless witnessed by a FPAC employee or a corporate seal of grantor is affixed). Signature: _____ the State of _____ the County of _____				
<small>In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, farm/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.</small> <small>Persons with disabilities who require alternative means of communication (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.</small> <small>To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.asc.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 696-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.</small>				

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