Amendment Transmittal

A Reasons for Amendment

Subparagraph 728 E has been amended to replace FSA employee with FPAC employee, where applicable.

Subparagraph 728 I has been amended to refer to item 5, “Routing Bank Accounts”.

Exhibit 60:

- subparagraphs A and B have been amended to replace FSA employee with FPAC employee, where applicable
- subparagraph C has been amended to provide the revised FSA-211
- subparagraph D has been amended to provide the revised FSA-211A.

<table>
<thead>
<tr>
<th>Page Control Chart</th>
</tr>
</thead>
<tbody>
<tr>
<td>TC</td>
</tr>
<tr>
<td>25-107 through 25-110</td>
</tr>
</tbody>
</table>
E  FSA-211 (Continued)

FSA-211 authority does not provide the appointed attorney-in-fact the authority to sign or act on behalf of the grantor for any of the following:

- COC elections
- FSA-211
- requesting electronic access
- any program that is not a FSA, CCC, and NRCS program, such as TAA program
- FLP loan purposes.

Notes: See subparagraph I for procedure about routing payments to financial institution accounts.

See subparagraph J for procedure about executing CCC-605 using FSA-211.

FSA will:

- process and record properly executed FSA-211’s
- accept FSA-211’s for NRCS customers; NRCS employees may accept FSA-211’s for FSA customers

*--Note:  FPAC County Office employees are the only employees authorized to witness FSA-211 signatures.  If an FPAC employee does not witness FSA-211--* signatures, FSA-211 must be notarized by a Notary Public.

- not process nor record FSA-211 that is:
  - incomplete
  - inaccurate
  - not properly witnessed by an FSA employee or acknowledged by a valid Notary Public.

Note:  When the grantor is a corporation, the corporate seal of the grantor may be *--accepted in place of an FPAC employee witness or notarization.--*

See Exhibit 60 for:

- instructions for completing FSA-211
- instructions for completing FSA-211A
- an example of FSA-211
- an example of FSA-211A.
728 Policy for Powers of Attorney (Continued)

F Duration

FSA-211 shall remain in full force and effect from the date FSA-211 is correctly executed until 1 of the following occurs:

- grantor cancels FSA-211 in writing by either of the following:
  - providing written notification of FSA-211 cancellation to the applicable Service Center Agency
  
  **Important:** The Service Center Agency shall attach written notification to the applicable FSA-211.

  - writing “CANCELED” on original FSA-211, and initialing and dating

- either grantor or appointed attorney-in-fact:
  - dies
  - becomes incompetent or incapacitated
  - is a legal entity, and the entity becomes dissolved

**Note:** If the grantor is an entity, such as a corporation, partnership, trust, joint venture, or other similar entity granting authority to act for the entity and bind all members, the death of the member or officer who executed FSA-211 does not invalidate FSA-211 on file unless the entity is dissolved.

- if FSA-211 is for specific FSN’s only and applicable FSN’s no longer exist.

G Changes

Changes made to an accepted power of attorney require the authority to be reissued on a new FSA-211.

**Note:** Transferring a farming operation to a different County Office does not invalidate a power of attorney.
H Designating Power of Attorney by FSN

A grantor may appoint an attorney-in-fact to act on their behalf on specific FSN’s. In FSA-211, Section B, Transactions for FSA, NRCS and CCC Programs, item 7, enter FSN’s for which the attorney-in-fact is responsible.

Example: Sandy owns the following farms: FSN 22, FSN 35, FSN 43, and FSN 49. Sandy would like Tracey to be her attorney-in-fact on FSN 22 only. In FSA-211, Section B, Transactions for FSA, NRCS and CCC Programs, item 7, ENTER “ON FSN 22 ONLY”.

I Routing Payments to Financial Institution Accounts

An individual may route payments to financial institution accounts, such as completing SF-1199A or SF-3881, on behalf of another when FSA-211 signed by the grantor provides either of the following under Section B:

- grantor selects item 1, “All actions”
- grantor selects item 5, “Routing Bank Accounts”
J Executing CCC-605 to Redeem Cotton Pledged as Collateral

An individual may execute CCC-605 on behalf of another only when FSA-211 signed by the grantor provides both of the following:

- grantor selected 1 of the following, under Section A, FSA, NRCS and CCC Programs:
  - item 1, “All current programs”
  - item 2, “All current and all future programs”
  - item 11, “Marketing Assistance Loans and Loan Deficiency Payments”

- grantor selected, under Section B, Transactions for FSA, NRCS and CCC Programs, item 7, “Other”, and ENTERed “Executing CCC-605”.

Important: If FSA-211 does not meet both of the requirements, the appointed attorney-in-fact shall not be authorized to execute CCC-605 on behalf of the grantor.

Producers must be fully aware that appointing an attorney-in-fact to execute CCC-605’s grants that agent the authority to further delegate authority to another agent.

An agent appointed attorney-in-fact on FSA-211 shall not execute FSA-211 to further delegate this authority.

K Executing CCC-526 to Certify Adjusted Gross Income

An individual may execute CCC-526 on behalf of another when either of the following is provided by the grantor on FSA-211:

- grantor selected, under Section B, Transactions for FSA, NRCS and CCC Programs, item 1, “All actions”

- grantor selected, under Section B, Transactions for FSA, NRCS and CCC Programs, item 5, “AGI Certification”.

Note: CCC-526’s executed before March 18, 2003, which used a valid FSA-211 on file at that time, are considered valid.
A Completing FSA-211

Use the following instructions to complete FSA-211.

**Note:** It is the producer’s responsibility to provide a copy of FSA-211 to the applicable crop insurance agent.

<table>
<thead>
<tr>
<th>Item Number/Section</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Enter name of the individual to whom power of attorney is being granted (attorney-in-fact).</td>
</tr>
<tr>
<td>2</td>
<td>Enter address of the individual to whom power of attorney is being granted (attorney-in-fact).</td>
</tr>
<tr>
<td>3</td>
<td>Enter county of the individual to whom power of attorney is being granted (attorney-in-fact).</td>
</tr>
<tr>
<td>4</td>
<td>Enter State of the individual to whom power of attorney is being granted (attorney-in-fact).</td>
</tr>
</tbody>
</table>
| 5                   | If an:  
|                     |   • **individual** is granting authority to act on their behalf, enter the name of the individual granting the power of attorney authority (Grantor)  
|                     |   • **entity**, such as corporation, partnership, trust, joint venture, or other similar entity is granting authority to act for the entity and bind all members, enter the name of the entity granting the power of attorney authority (Grantor). |

**A** Check applicable FSA, NRCS, and CCC programs for which the appointed attorney-in-fact will have the authority to act on behalf of the grantor.

To have the appointed attorney-in-fact act on specific FSA, NRCS, and CCC programs **not** listed, enter the specific FSA, NRCS or CCC programs in item A 17, “Other”.--*--

**Note:** Grantor must select both applicable programs in this section and related transactions in Section B.

**B** Check applicable FSA, NRCS and CCC transactions for which the appointed attorney-in-fact will have the authority to act on behalf of the grantor.

To have the appointed attorney-in-fact act for specific transactions **not** listed, only specific farms, or only in specific counties, enter the specific FSA, NRCS and CCC transactions, farm numbers, and/or counties, as applicable, in item B 7, “Other”.

**Note:** Grantor must select both applicable transactions in this section and related programs in Section A.

**C** Enter specific insured crops, applicable State, county, and years for which the appointed attorney-in-fact will have the authority to act on behalf of the grantor.

To have the appointed attorney-in-fact act for **all** insured crops, enter “ALL”.

**D** Check applicable crop insurance transactions for which the appointed attorney-in-fact will have the authority to act on behalf of the grantor.

To have the appointed attorney-in-fact act on specific crop insurance transactions **not** listed, enter the specific transactions in item D 7, “Other”.
### A Completing FSA-211 (Continued)

<table>
<thead>
<tr>
<th>Item Number/Section</th>
<th>Instructions</th>
</tr>
</thead>
</table>
| 6 A-B               | If the grantor is an individual, the individual granting the authority **must** sign, and **enter effective date**, in items 6 A and B, respectively.  

If the grantor is an entity, such as a general partnership, trust, joint venture, or other similar entity, and there is no individual already authorized to act for the entity, **all** members of the entity **must** sign FSA-211.  

If the grantor is a corporation and the corporate documents do **not** provide for redelegation of authority, **all** officers of the corporation or members of the entity **must** sign FSA-211. If there are more than 2 member/officer signatures required:  

• check box in item 6C  
• attach completed FSA-211A to FSA-211.  

**Notes:** Check the box in item 6C only when FSA-211A will be attached to FSA-211.  

Some programs, such as NRCS Conservation Easement, require acknowledgement by a valid Notary Public according to item 8. Refer to applicable program policy to determine if acknowledgement by a valid Notary Public is required.  

**Important:** **See item 7 if the grantor is an entity and there is an individual already authorized to act for the entity.**  

*--Signature **must** be witnessed by an FPAC employee who verifies the--*

identitity of the grantor according to item 9. Alternatively, FSA-211 may be acknowledged by a valid Notary Public according to item 8.  

| 7 A-C               | If the grantor is an entity, such as a corporation, partnership, trust, or joint venture, the individual or individuals granting the authority **must** sign, enter their official title, and date, in items 7 A, B, and C, respectively. See item 6 for grantors who are individuals.  

**--Important:** Signatures **must** be witnessed by an FPAC employee who verifies--*

the identity of the grantor according to item 9. Alternatively, FSA-211 may be acknowledged by a valid Notary Public according to item 8.  

**Note:** Some programs, such as NRCS Conservation Easement, require acknowledgement by a valid Notary Public according to item 8. Refer to applicable program policy to determine if acknowledgement by a valid Notary Public is required.
### A Completing FSA-211 (Continued)

<table>
<thead>
<tr>
<th>Item Number/Section</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 (a)-(c)</td>
<td><em>--If the signatures in item 6 or 7, as applicable, are <strong>not</strong> witnessed by at least one FPAC--</em> employee, <strong>FSA-211 must be acknowledged by a valid notary public in item 9.</strong> The notary public’s signature, State, and county of commission, and certification are required.</td>
</tr>
</tbody>
</table>

**Notes:** In general, a notary public’s certification must include:

- acknowledgement ("acknowledged or subscribed before me")
- State and county of commission
- signature
- date
- the notary’s embossing seal or stamp
- the notary’s commission expiration date.

Some programs, such as NRCS Conservation Easement, require acknowledgement by a valid Notary Public according to item 8. Refer to applicable program policy to determine if acknowledgement by a valid Notary Public is required.

Questions specific to State law requirements about notary publics should be directed to the Regional Attorney’s office or applicable Secretary of State’s office.

<table>
<thead>
<tr>
<th>9 A-C</th>
<th><em>--At least one FPAC employee <strong>must</strong> witness the signature in item 6 or 7, as applicable. <em><em>The FPAC employee must verify the grantor’s identity by either personal--</em> knowledge or by reviewing the grantor’s government-issued picture identification, such as a valid driver’s license.</em></em> The employee <strong>must</strong> sign, date, and enter his or her official position in items 9 A, B, and C, respectively.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>*--Notarized FSA-211’s may be accepted instead of forms witnessed by an FPAC employee (item 8). When the grantor is a corporation, the corporate seal of the grantor may be accepted in place of FPAC employee witness or notarization.</td>
</tr>
</tbody>
</table>

**Notes:** COC members cannot witness signatures on FSA-211. COC members are considered FSA officials and not FPAC employees.--* Some programs, such as NRCS Conservation Easement, require acknowledgement by a valid Notary Public according to item 8. Refer to applicable program policy to determine if acknowledgement by a valid Notary Public is required.

<table>
<thead>
<tr>
<th>10 (a)-(e)</th>
<th>Enter the county and State of the County Office the FSA-211 is served in items 10 (a) and (b), respectively. Enter the day, month, and year the properly completed FSA-211 was served to the County Office in items 10 (c), (d), and (e), respectively.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Note:</strong> FSA-211 is effective <strong>only</strong> when all the following are met:</td>
</tr>
<tr>
<td></td>
<td>• all required items are completed</td>
</tr>
<tr>
<td></td>
<td>• a valid signature and date are obtained, and witnessed or notarized</td>
</tr>
<tr>
<td></td>
<td>• FSA-211 is served to the County Office.</td>
</tr>
</tbody>
</table>
B  Completing FSA-211A

Use the following instructions to complete FSA-211A.

<table>
<thead>
<tr>
<th>Item Number/Section</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FSA-211A</strong> will be used only when all of the following are met:</td>
<td></td>
</tr>
<tr>
<td>• grantor is an entity, such as a general partnership, joint venture, corporation, limited liability company, limited liability partnership, or other similar entity</td>
<td></td>
</tr>
<tr>
<td>• there is no 1 individual already authorized to act for the entity</td>
<td></td>
</tr>
<tr>
<td>• more than 2 member signatures are required.</td>
<td></td>
</tr>
<tr>
<td>Number each continuation sheet consecutively.</td>
<td></td>
</tr>
<tr>
<td><strong>Example:</strong> If there are a total of 3 continuation sheets, they would be numbered “1 of 3”, “2 of 3”, and “3 of 3”, respectively.</td>
<td></td>
</tr>
<tr>
<td><strong>Important:</strong> All continuation sheets must be attached to applicable FSA-211.</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Enter the name of the attorney-in-fact from FSA-211, item 1.</td>
</tr>
<tr>
<td>2</td>
<td>Enter the name of the entity from FSA-211, item 5.</td>
</tr>
<tr>
<td>3, 4, 5, 6, 7 A and B</td>
<td>Individual members will sign and date.</td>
</tr>
<tr>
<td>3, 4, 5, 6, 7 C through E</td>
<td>*--At least one FPAC employee must witness the grantor’s signature. The FPAC employee must verify the grantor’s identity by either personal knowledge or by reviewing the grantor’s government issued picture identification, like a valid driver license. Grantor’s signature may be notarized instead of witnessed by an FPAC employee.</td>
</tr>
<tr>
<td>3, 4, 5, 6, 7 F</td>
<td>If the grantor’s signature is not witnessed by at least one FPAC employee, the form must be acknowledged by a valid Notary Public. The Notary Public’s signature, State and county of commission, and certification are required. <strong>Important:</strong> One notary public signature may be accepted for multiple grantors only when the notary public clearly identifies each name of the grantor to which the notary applies. <strong>Example:</strong> Jane Smith, Joe Brown, and Bill Black each sign FSA-211A at the same time in the presence of the same notary public. The notary public signs FSA-211A only once and indicates the notary signature applies to all 3 grantor signatures by identifying each name of the individuals appearing before the notary public.</td>
</tr>
</tbody>
</table>
C Example of FSA-211

The following is an example of FSA-211.
## Example of FSA-211A

The following is an example of FSA-211A.

<table>
<thead>
<tr>
<th><strong>FSA-211A</strong></th>
<th><strong>U.S. DEPARTMENT OF AGRICULTURE</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(06-30-23)</strong></td>
<td><strong>Farm Service Agency – Natural Resources Conservation Service</strong></td>
</tr>
</tbody>
</table>

### A. Signature of Grantor (By)

#### B. Title/Relationship of Individual Signing in the Representative Capacity

#### C. Signature Date

#### D. Witness Signature (FPAC Employee Only)

#### E. Signature Date

#### F. Official Position

#### G. Notary Public (this form shall be acknowledged by a Notary Public unless witnessed by a FPAC employee or a corporate seal of grantor is affixed)

### 1. Name of Attorney-in-Fact (Item 1) from FSA-211

### 2. Name of Grantor (Item 5) from FSA-211

### AUTHORIZED SIGNATURES

<table>
<thead>
<tr>
<th><strong>FSA-211A</strong></th>
<th><strong>(06-30-23)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>U.S. DEPARTMENT OF AGRICULTURE</strong></td>
<td><strong>Farm Service Agency – Natural Resources Conservation Service</strong></td>
</tr>
<tr>
<td><strong>Commodity Credit Corporation – Federal Crop Insurance Corporation – Risk Management Agency</strong></td>
<td><strong>POWERS OF ATTORNEY SIGNATURE CONTINUATION SHEET</strong></td>
</tr>
</tbody>
</table>

### Attachment Pages

<table>
<thead>
<tr>
<th><strong>FSA-211A</strong></th>
<th><strong>(06-30-23)</strong></th>
</tr>
</thead>
<tbody>
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<td><strong>U.S. DEPARTMENT OF AGRICULTURE</strong></td>
<td><strong>Farm Service Agency – Natural Resources Conservation Service</strong></td>
</tr>
<tr>
<td><strong>Commodity Credit Corporation – Federal Crop Insurance Corporation – Risk Management Agency</strong></td>
<td><strong>POWERS OF ATTORNEY SIGNATURE CONTINUATION SHEET</strong></td>
</tr>
</tbody>
</table>

### NOTE

- The information is intended to be consistent with the Privacy Act of 1974, as amended. For persons represented by the information described in the Confidentiality Act of 1976, the Privacy Act of 1974 (5 U.S.C. 552a), and the Electronic Government Act of 1999 (5 U.S.C. 552a), the information will be used to enable a producer (grantor) to appoint an individual (agent) to serve as an attorney-in-fact (grantor) that is authorized to
- in the best interest of the producer, conduct business with USDA concerning Farm Service Agency, Natural Resources Conservation Service, Commodity Credit Corporation, Federal Crop Insurance Corporation, and Risk Management Agency programs. The information collected on this form may be disclosed to other Federal agencies, state/local government agencies, Tribal agencies, and non-governmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable laws (those described in the System of Records Notice for USDA/510.33, Farm Records Files Automated, USDA/510.33, Farm Records Files, USDA/510.33, Landowner, Operator, Producer, Cooperatee, or Participant Files, and USDA/510.33, Risk Management Program). Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of producer ineligibility to participate in and receive benefits under Farm Service Agency, Natural Resources Conservation Service, Commodity Credit Corporation, Federal Crop Insurance Corporation, and Risk Management Agency programs.

### For those FSA, CCC, and FSA programs that are not exempt from FISA, RSA may not conduct or sponsor, and a person is not required to respond to a collection of information unless the collection of information has been approved by OMB and is required by law, regulation, or contractual obligation.

### RETURN THIS COMPLETED FORM TO THE APPLICABLE USDA SERVICE CENTER

### 8-23-23

### 1-CM (Rev. 3) Amend. 81

### Page 6