

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

**Direct and Counter-Cyclical Program and  
Average Crop Revenue Election for 2009  
and Subsequent Crop Years  
1-DCP (Revision 3)**

**Amendment 15**

**Approved by:** Acting Deputy Administrator, Farm Programs



**Amendment Transmittal**

**A Reason for Amendment**

Subparagraph 352 K has been amended to state that producers who do not directly or indirectly receive payments are not required to complete CCC-902 or CCC-926.

Subparagraph 397 B has been amended to clarify the enrollment of farms with persons with an interest, but a zero share.

Paragraph 403 has been amended to provide updated State Office administrative access instructions.

Subparagraph 445.5 C has been amended to reference DAFP.

Paragraph 510 has been amended to add FSA-658 signature requirements.

Paragraphs 510.5 through 510.8 have been added to provide guidance and examples on how to complete reconstitutions of production certifications and acreage.

<b>Page Control Chart</b>		
<b>TC</b>	<b>Text</b>	<b>Exhibit</b>
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## 352 Eligibility to Receive Payments and Determining Cash or Share Leases (Continued)

### I Lease Expiration and Eligibility

The time period for lease arrangements vary significantly by different regions and by different crops.

If crops are produced on base acres:

- to be eligible to receive payments, persons must have an entitlement to an owner's share of the crop and that person must share in the risk of production of those crops
- all persons that have an entitlement to an owner's share of the crop and who share in the risk of production of crops on base acres must share in the payments.

An annual crop year lease may have a beginning date in one FY, and an ending date in another FY. However, because the lease is an annual lease for 1 crop year, it shall not be used to claim payments in more than 1 crop year. A producer is only eligible for payments applicable for that 1 crop year, if the lease is for only 12 months.

### J Supportive and Necessary Contractual Documents

Supportive and necessary contractual documents must be in the FSA office before approving CCC-509. These include, but are not limited to, those items substantiating shares on CCC-509, such as leases, deeds, signatures, owners, operators, and other tenant signatures. These must be submitted during the enrollment period.

The following may be considered acceptable supportive and necessary contractual documents even if received after the end of the enrollment period:

- signatures from landowners signing to zero shares
- a copy of the cash lease agreement
- CCC-510 from the producer (Exhibit 14).

**Reminders:** COC's shall **not** approve CCC-509's until the signature from the landowner, a copy of the cash lease, or CCC-510 is received (Exhibit 14).

A valid CCC-509ACRE is required before an ACRE Program contract can be acted on or approved.

**\*--Note:** See subparagraph 445.5 C for late-file enrollment provisions for 2010 and subsequent crop years.--\*

**352 Eligibility to Receive Payments and Determining Cash or Share Leases (Continued)****K Documents Required for Payment Issuance**

The following are required before payments can be issued:

- approved CCC-509
- AD-1026
- CCC-902 determination (**CCC-903**)
- CCC-926
- any other document necessary for the producer to be eligible for payment.

**Notes:** See 2-CP for acreage reporting requirements. FSA-578 is required; however, advance payments may be available before FSA-578.

Payment limitation and eligibility decisions must be made before any advance or final payment issuance. Under no circumstances will payments be issued to participants who have not had required eligibility determinations made by FSA.

\*--Producers not receiving payments directly or indirectly, are not required to complete CCC-902 or CCC-926.--\*

**396 Other Signature Requirements**

**A Approving CCC-509 and Advance Payments**

CCC-509 participants may receive a 22 percent advance direct payment at anytime after enrollment, but no later than September 30 of the contract period. COC can approve CCC-509's for payments if:

- signature requirements have been met according to paragraph 394
- all required documents have been provided
- the participant has specified the month payments are requested.

\*--CCC-509 participants may request to receive a partial counter-cyclical payment at any time after enrollment through the date the final payment rate becomes effective. If the Secretary estimates that counter-cyclical payments will be required, a partial payment of no more than 40 percent may be made after completion of the first 6 months of the marketing year.--\*

**Notes:** See 2-DCP (Rev. 1) for entering requests for advances in the system.

\*--Advance direct payments are **not** authorized for 2012.

Partial counter-cyclical payments are **not** authorized for 2011 and 2012.--\*

**B Processing Revised CCC-509's**

If it is necessary to revise shares on an approved CCC-509 before September 30 of the contract period and before issuing payments, follow these steps.

Step	Action
1	Use automated procedures in 2-DCP (Rev. 1) to remove COC approval date when producer signature requirements have not been met.
2	Use the automated procedure in 2-DCP (Rev. 1) to process share revisions.
3	Print a revised CCC-509 and obtain signatures for producers revising shares.
4	On the revised CCC-509, ENTER "See Attached" in the signature block for owners who previously designated shares and producers whose shares were not affected by a transfer or change in interest of land.
5	Attach the revised CCC-509 to the original CCC-509.

COC shall approve payment shares on the revised CCC-509.

**Notes:** COC CCC-509 approval date should reflect the date COC approves the revised CCC-509 for payment.

See paragraphs 175, 187, and 207 for ACRE Program CCC-509's.

## 397 Missing Signatures

**A Incomplete Enrollments With a Share Greater Than Zero**

**[7 CFR 1412.41(a)(3)] Under no circumstances will enrollment be permitted except as provided at 7 CFR 1412.41. DCP or ACRE Program contracts will not be approved unless all producers sharing in base acres with more than a zero share have enrolled.**

If anyone who has an entitlement to a share of base acres has not signed CCC-509:

- COC shall take no action on CCC-509
- by June 1 (August 14, 2009, for 2009), consider CCC-509 withdrawn.

**Note:** See subparagraph D for exception.

See subparagraph 445.5 C for late-file enrollment provisions applicable to 2010 and subsequent crop years.

See subparagraph 394 G.

If an individual or entity has an FSA-578 share of covered commodity or peanuts and the individual or entity wants to make themselves potentially eligible for ACRE Program payments under an ACRE Program contract, the individual or entity must sign the ACRE Program contract by September 30 of the contract year.

The failure of any producer who does not have a share of base acres but who, according to FSA-578, has a share of covered commodities or peanuts planted or considered planted on a farm enrolled under an ACRE Program contract, to sign the ACRE Program contract during the contract period shall render that producer's share ineligible for ACRE payment consideration for that or any other producer.

See paragraph 207 for ACRE Program contracts.

**B Incomplete Enrollments of Persons With an Interest But a Zero Share**

**[7 CFR 1412.41] For those producers with an interest but a zero share of base acres, the DCP or ACRE Program contract will not be approved before all producers have signed the CCC-509 or furnished supportive and necessary contractual documents (such as cash leases in lieu of signing for a zero share).**

CCC-509 with missing signatures of producers with an interest, but a zero share of base acres, may be acted on and approved if the provisions of subparagraph 352 J are met. Missing signatures that are provided according to this subparagraph may be submitted at anytime.

\*--If anyone who has an interest, but a zero share of base acres, fails to satisfy the provisions of this paragraph and/or subparagraph 352 J, COC will take no action on CCC-509. CCC-509 will be considered incomplete and requires no action or decision from FSA.--\*

**402 Updating Producer Signature and Enrollment Dates After June 1 (Continued)****D State Office Action**

After verifying that the situation warrants intervention based on supporting documentation, State Office Program Specialists shall update the signature and/or enrollment date according to 2-DCP (Rev. 1).

**403 Web-Based DCP State Office Administrative Access****A Requesting Web-Based DCP State Office Administrative Access**

\*--State Offices may request State Office administrative access be granted to State Office users or DD's. The State Office program specialist in charge of DCP shall select the employees--\* who are to have State Office administrative access to DCP, and submit the following information to SLR:

- State Office name
- employee's legal first and last name
- employee's job title
- employee's USDA eAuthentication user ID.

\* \* \*

SLR's shall do 1 of the following:

- disapprove and return the request to the State Office specialist in charge of DCP
- approve the request and FAX the information to 202-690-2130.

**Note:** The subject of the FAX should be "Requesting DCP State Office Administrative Access".

SLR may contact Brent Orr, PECD, DCP Program Manager by e-mail at [brent.orr@wdc.usda.gov](mailto:brent.orr@wdc.usda.gov) with any questions or concerns.

**B Changing or Terminating User Roles With DCP State Office Administrative Access**

\* \* \* If a user needs to be changed, use the process outlined in subparagraph A. The request shall include the user information to be added, and the user information to be removed.

403 Web-Based DCP State Office Administrative Access (Continued)

\*--C Adding DD as a State User

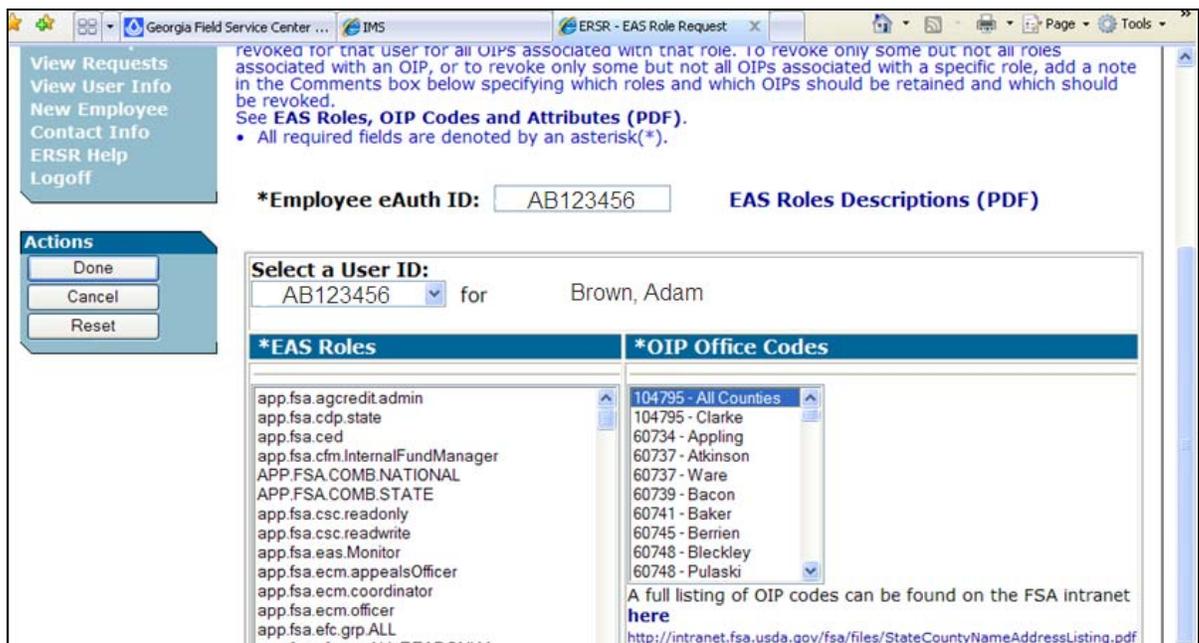
In many States, DD is not a “State User” in the ERSR system. For the administrative access granted according to subparagraph B to be valid, each DD must be given access by adding the “All Counties” OIP Access Code to each user’s profile in ERSR.

To obtain this access, FSA-13A must be submitted to SLR.

**Important:** FSA-13A, item 18 **must** be completed to obtain access.

After FSA-13A is approved, SLR shall:

- access ERSR
- find and click on employee’s name
- CLICK “**Extensible Authorization System (EAS)**”
- enter employee’s eAuthentication ID and highlight OIP Office Codes for “All Counties” as shown in the example
- CLICK “**Done**”
- CLICK “**Submit**”.



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**403 Web-Based DCP State Office Administrative Access (Continued)**

**\*--D Updating Enrollment and Approval Dates on CCC-509**

DCP State Office administrative access users shall update the enrollment and approval date for any reason specified in subparagraph 402 B or if:

- a successor-in-interest CCC-509 was properly executed according to paragraph 398
- a timely requested reconstitution was completed according to paragraph 333
- a late-filed CCC-509 was approved according to subparagraph 445.5.

The user updating the enrollment and approval date shall be satisfied that CCC-509 was enrolled within DCP guidelines.--\*

**404-424 (Reserved)**



**445.5 Enrollment (Continued)****B Enrollment of Base Acres on a Farm**

Producers who enroll a farm in DCP shall enroll all base acres on the farm. Enrollment of only part of the base acres of a farm is not allowed.

**C Late-Filed CCC-509's**

There are no late filed provisions for 2008 and 2009.

The CCC-509 enrollment deadline is June 1 (August 14, 2009, for 2009) of the applicable contract year.

The following apply to the 2010 contract year and subsequent contract years.

- DAFP has authorized a late-file CCC-509 enrollment period through August 1 of the applicable contract year. Unless there is some prohibition in 1-APP, CCC-509's for 2010 or subsequent crop year enrollments, or requests to withdraw (see 1-DCP, paragraph 14), that satisfy all other program requirements and that are submitted to FSA by August 1 of the applicable contract year, will be considered timely filed.
- STC's are delegated program relief authority and equitable relief authority under the misaction/misinformation provisions to approve CCC-509's satisfying all other program requirements that are submitted from August 2 through August 31 of a contract year.

**Note:** The enrollment deadline is June 1. STC's have this delegated relief authority; however, producers seeking relief are responsible for explaining why equitable relief is warranted.

- STC's may consider and make appropriate recommendations of equitable relief, under the misinformation/misaction provisions **only**, for CCC-509's enrolled from September 1 through September 30 of the contract year. STC's should only submit cases that have documentation of erroneous information, advice, or action of an authorized FSA representative on which the enrollee relied to the enrollee's detriment. STC is under no obligation to consider any request for relief nor is STC obligated to forward any ~~request for relief to DAFP~~. The enrollment deadline is June 1 of the contract year. ~~STC's are merely given the discretionary authority.~~

445.5 Enrollment (Continued)

**D Timeline for DCP/ACRE Enrollment**

The following chart and legend provide the timeline for DCP/ACRE enrollment over the course of 1 FY year implementing the rule in subparagraph 445.5 C.

Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep

<b>IF enrollments occur in the contract year from...</b>	<b>THEN contract approval authority is...</b>	<b>AND authority to load software is...</b>
Oct 1 through June 1	COC or CED, if *--redelegated--*	County Office.
June 2 through August 1		County Office for 2011 and subsequent years.
August 2 through August 31	STC	State Office.
September 1 through September 30	DAFP	State Office.

**\*--510 Establishing Benchmark Farm Yields and FSA-658 Signature Requirements--\*****A Reporting Requirement**

For farms that are participating in the ACRE Program, a benchmark farm yield is **required** for any covered commodity or peanuts planted on the farm in the specific crop year. One of the following persons shall file FSA-658 for the farm to compute the benchmark farm yield:

- farm operator
- farm owner
- tenants and share-croppers, but only for crop production for which the person has a share.

All production from covered commodities and/or peanuts on the farm must be certified.

**B Reporting Requirement Deadline**

For the initial year of participation in the ACRE Program, production to compute the benchmark farm yield must be reported by July 15 of the subsequent crop year.

**\*--C Signature Requirement for FSA-658**

As a general rule, FSA-658's shall be signed every year. For benchmark FSA-658's, where information is carried over from 1 year to the next, a producer's signature on FSA-685 is **not** required; however, software may require entering a date. In that case, use the date of the most recent CCC-658, for either benchmark or actual farm yield. See the chart in subparagraph D for examples.

For 2010 signatories, if because of policy changes or late release of software a signature is **not** obtained, the producer is allowed sufficient time to sign FSA-658, but before an ACRE-ACRE payment is made on the farm.--\*

**\*--510 Establishing Benchmark Farm Yields and FSA-658 Signature Requirements**

**D Examples of FSA Signature Requirements**

The following chart provides 2010 year examples of when to obtain signatures on CCC-658.

2009 Farm Constitution	2009 Crops Planted	2010 Farm Constitution	2010 Crops Planted	Must producer complete 2010 FSA-658?		Must producer sign 2010 FSA-658?	
				Benchmark	Current Year	Benchmark	Current Year
FSN 123, Tract 1	Corn and Soybeans	FSN 123, Tract 1	Corn and Soybeans	No	Yes, all crops.	N/A	Yes, all crops.
FSN 123, Tract 1	Corn and Soybeans	FSN 123, Tract 1	Corn, Soybeans, and Wheat	No, corn and soybeans; yes, wheat.	Yes, all crops.	N/A, corn and soybeans; yes, wheat.	Yes, all crops.
FSN 125, Tracts 1 and 2	Corn and Soybeans	FSN 1000, Tract 1	Corn and Soybeans	No	Yes, all crops.	N/A	Yes, all crops.
		FSN 1001, Tract 2	Corn and Soybeans	No	Yes, all crops.	N/A	Yes, all crops.
FSN 125, Tracts 1 and 2	Corn and Soybeans	FSN 1000, Tract 1	Corn, Soybeans, and Wheat	No, corn and soybeans; yes, wheat.	Yes, all crops.	N/A, corn and soybeans; yes, wheat.	Yes, all crops.
		FSN 1001, Tract 2	Corn and Soybeans	No	Yes, all crops.	N/A	Yes, all crops.
FSN 130, Tract 3	Wheat and Barley	FSN 1100, Tracts 3, 4, and 5	Wheat and Sunflowers	No, wheat; yes, sunflowers.	Yes, all crops.	N/A, wheat; yes, sunflowers	Yes, all crops.
FSN 135, Tracts 4 and 5	Wheat and Canola						
FSN 140, Tract 6	Corn and Soybeans	FSN 1200 Tracts 6 and 7. Before combination, FSN 145 made the ACRE election and established benchmark farm yields.	Corn and Soybeans	Yes, all crops.	Yes, all crops.	Yes, all crops.	Yes, all crops.
FSN 145 (non-ACRE farm), Tract 7	Corn and Soybeans						

--\*

**\*--510 Establishing Benchmark Farm Yields and FSA-658 Signature Requirements**

**D Examples of FSA Signature Requirements (Continued)**

2009 Farm Constitution	2009 Crops Planted	2010 Farm Constitution	2010 Crops Planted	Must producer complete 2010 FSA-658?		Must producer sign 2010 FSA-658?	
				Benchmark	Current Year	Benchmark	Current Year
FSN 150, Tract 8	Wheat and Barley	FSN 1300, Tracts 8 and 9. Before combination, FSN 155 made ACRE election and established benchmark farm yields.	Wheat and Canola	Yes, all crops.	Yes, all crops.	Yes, all crops.	Yes, all crops.
FSN 155 (non-ACRE farm), Tract 9	Wheat and Barley						
FSN 160, Tract 10	Corn and Soybeans	FSN 165, Tract 11	Corn	No	Yes	No	Yes
		FSN 166, Tract 12	Soybeans	No	Yes	No	Yes
FSN 170, Tract 13	Wheat and Barley	FSN 175, Tract 14	Corn	Yes	Yes	Yes	Yes
		FSN 176, Tract 15	Wheat and Corn	No, wheat, yes, corn.	Yes, all crops.	No, wheat; yes, corn.	Yes, all crops.
FSN 180, Tracts 16, 17, and 18	Corn and Soybeans	FSN 185, Tract 16	Wheat	Yes	Yes	Yes	Yes
		FSN 186, Tract 17	Corn and Soybeans	No	Yes	No	Yes
		FSN 187, Tracts 18 and 19. Before combination into FSN 187, Tract 19 was divided from a different ACRE farm.	Wheat and Soybeans	Yes, wheat; no, soybeans.	Yes, all crops.	Yes, wheat; no, soybeans.	Yes, all crops.

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**\*--510 Establishing Benchmark Farm Yields and FSA-658 Signature Requirements**

**D Examples of FSA Signature Requirements (Continued)**

2009 Farm Constitution	2009 Crops Planted	2010 Farm Constitution	2010 Crops Planted	Must producer complete 2010 FSA-658?		Must producer sign 2010 FSA-658?	
				Benchmark	Current Year	Benchmark	Current Year
FSN 190, Tract 20	Corn and Soybeans	FSN 195, Tract 21	Corn	Yes, recomputed. Benchmark farm yields were determined by physical location of where corn was planted.	Yes	Yes	Yes
		FSN 196, Tract 22	Soybeans	Yes, recomputed. Benchmark farm yields were determined by physical location of where soybeans were planted.	Yes	Yes	Yes
FSN 200, Tract 23	Wheat and Barley	FSN 205, Tract 24	Wheat	No. Benchmark farm yields were determined based on DCP cropland proration.	Yes	N/A	Yes
		FSN 206, Tract 25	Wheat and Barley	No. Benchmark farm yields were determined based on DCP cropland proration.	Yes, all crops.	N/A	Yes, all crops.

--\*

**\*--510.5 Reconstitution of Benchmark Farm Production, Acreage, and Yields****A Necessity of Reconstituting Production, Acreage, and Yields**

When a reconstitution is approved according to 2-CM, on an ACRE farm, production certifications **must** be updated to the new FSN to correctly calculate the ACRE triggers and payment. To account for situations where producers may have certified production on at least part of the acreage on the reconstituted farm in the benchmark period, policy has been developed to align the certified production on the resulting farms of the reconstitution.

**B Farm Reconstitutions**

Farms are reconstituted using 1 or more of 3 methods, farm combinations, farm divisions, and tract divisions.

The following paragraphs provide guidance for various types of reconstitutions:

- 510.6, for farm or tract combinations
- 510.7, for farm divisions
- 510.8, for tract divisions.

The following paragraphs provide policy and examples to be used to divide and/or combine production, acreage, and yield data for resulting farms of reconstitutions.

**510.6 Farm or Tract Combinations****A Combining Data**

When tracts or farms are combined, PRS considers that a farm structure change has occurred. All historical production and acreage data **must** be loaded in PRS at the farm level according to 2-DCP (Rev. 1). All tract or farm data shall be combined from the tracts involved.--\*

\*--510.6 Farm or Tract Combinations (Continued)

**B Example**

In 2009, two separate farms, each having only 1 tract, were combined in 2010. The respective farms reported the following on FSA-658 for the 2009 program year for corn.

**FSN 10.**

<b>9. Year and Quantity</b>					
	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
	12,113.10				
<b>Totals</b>	12,113.10				
<b>Planted Acres</b>	59.60	52.60	59.60	52.60	61.20
<b>Prevented Acres</b>	0.00	0.00	0.00	0.00	0.00
<b>Calculated Yield</b>	203.24				
<b>95 Percent of ACRE County Yield</b>		121.80 <u>1/</u>	124.10 <u>1/</u>	165.60 <u>1/</u>	133.10 <u>1/</u>

**FSN 20.**

<b>9. Year and Quantity</b>					
	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
	9,576.80	9,274.80		11,282.80	8,541.20
<b>Totals</b>	9,576.80	9,274.80		11,282.80	8,541.20
<b>Planted Acres</b>	52.60	52.40	0.00	52.40	52.40
<b>Prevented Acres</b>	0.00	0.00	0.00	0.00	0.00
<b>Calculated Yield</b>	182.07	177.00		215.32	163.00
<b>95 Percent of ACRE County Yield</b>		<del>121.80</del>	124.10 <u>2/</u>	<del>165.60</del>	<del>133.10</del>

1/ Plug yield used. Production was not reported when benchmark farm yield was certified.  
2/ Zero planted corn on this farm in 2007.--\*

**\*--510.6 Farm or Tract Combinations (Continued)**

**B Example (Continued)**

The resulting FSN 30's benchmark farm yield would be calculated using the following values for the 2010 crop year for corn.

**FSN 30.**

<b>9. Year and Quantity</b>					
	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
<b>Production <u>1/</u></b>	21,689.90	15,681.48	0.00 <u>2/</u>	19,993.36	16,686.92
<b>Planted Acres <u>3/</u></b>	112.20	105.00	59.60	105.00	113.60
<b>Calculated Yield <u>4/</u></b>	193.31	149.35	<del>0.00</del>	190.41	146.89
<b>95 Percent of ACRE County Yield</b>		<del>121.80</del>	124.10	<del>165.60</del>	<del>133.10</del>

- 1/ Production amount is the sum of adding FSN 10 and FSN 20's production.
- 2/ Neither of the parent farms reported production for 2007 and accepted the plug yield. As a result, this year automatically received the plug yield.
- 3/ Planted acres is the sum adding the planted acres of FSN 10 and 20 to determine the planted acres for FSN 30. The prevented planted acres are never used in the benchmark farm yield calculation.
- 4/ Displayed for this example; however, PRS will calculate.--\*

**\*--510.7 Farm Divisions**

**A Dividing Data**

When a farm is divided, each tract’s data from the parent farm shall be carried forward to the resulting farm. Because a change in farm structure has occurred, the historical data **must** be loaded in PRS at the farm level according to 2-DCP (Rev. 1).

**B Example**

In 2009, FSN 4933 had 4 tracts. The farm’s 2009 FSA-658 for soybeans has the following information.

<b>9. Year and Quantity</b>						
	<b>Tract</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
	3095	3,871.69	4,203.93		0.00	1,526.47
	3138	0.00	2,032.03		2,471.70	0.00
	3139	0.00	2,266.90		2,757.39	0.00
	5494	11,156.42	3,940.03		2,810.68	1,764.23
<b>Totals</b>		15,028.11	12,442.89		8,039.77	3,290.70
<b>Planted Acres</b>		393.20	592.00	0.00	366.20	71.00
<b>Prevented Acres</b>		138.30	0.00	0.00	67.20	15.00
<b>Calculated Yield</b>		38.22	21.02	<del>0.00</del>	<del>21.95</del>	46.35
<b>95 Percent of ACRE County Yield</b>			<del>19.00</del>	35.40	29.70	<del>35.30</del>

--\*

**\*--510.7 Farm Divisions (Continued)**

**B Example (Continued)**

In 2010, FSN 4933 was divided into 2 farms, FSN 5100 and 5101.

The farm structure in 2010 is as follows.

**FSN 5100, Tract 3138.**

<b>9. Year and Quantity</b>					
	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
<b>Production <u>1/</u></b>	0.00	2,032.03	0.00	2,471.70	0.00
<b>Planted Acres <u>2/</u></b>	0.00	159.30	0.00	59.20	0.00
<b>Calculated Yield <u>3/</u></b>	<del>0.00</del>	<del>12.76</del>	<del>0.00</del>	41.75	<del>0.00</del>
<b>95 Percent of ACRE County Yield</b>	27.20 <u>4/</u>	19.00	35.40	<del>29.70</del>	35.30

- 1/ Production amount is the amount of production certified for that tract on the parent farm.
- 2/ Planted acres is the certified acres on the resulting farm, in this example, **only** Tract 3138. Prevented planted acres are never used in the benchmark farm yield calculation.
- 3/ Displayed for this example; however, PRS will calculate.
- 4/ In this example, there were zero planted acres in 2009. This value was brought forward from 2009. In this situation, the farm receives the plug yield.

**FSN 5101, Tracts 3095, 3139, and 5494.**

<b>9. Year and Quantity</b>					
	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
<b>Production <u>1/</u></b>	15,028.11	10,410.86	0.00	5,568.07	3,290.70
<b>Planted Acres <u>2/</u></b>	393.20	432.70	0.00	307.00	71.00
<b>Calculated Yield <u>3/</u></b>	38.22	24.06	<del>0.00</del>	<del>18.14</del>	46.35
<b>95 Percent of ACRE County Yield</b>		<del>19.00</del>	35.40	29.70	<del>35.30</del>

- 1/ Production amount is the amount of production certified for that tract on the farm. In years where the crop was not planted on the farm, the value shall equal the plug yield.
- 2/ Planted acres is the certified acres on the resulting farm, in this example, **only** Tracts 3095, 3139, and 5494. The prevented planted acres are never used in the benchmark farm yield calculation.
- 3/ Displayed for this example; however, PRS will calculate.--\*

**\*--510.8 Tract Divisions****A Dividing Data**

When tracts are divided, PRS considers that a farm structure change has occurred. All historical production and acreage data **must** be loaded in PRS at the farm level according to 2-DCP (Rev. 1). As a result, it is necessary to divide the production and acreage from the parent tract to the resulting tracts. There are 2 methods for this division, as follows:

- default method
- optional method.

It is understood that in the normal course of a reconstitution, a tract division is normally followed by a farm division. For the purposes of these examples, the farm division is **not** provided, but would be processed according to paragraph 510.7.

**B Default Method**

The PRS default method is the division of production and acres in the same proportion that the DCP cropland for each resulting tract relates to the DCP cropland on the parent tract for every year in the benchmark period.

Before using this method, verify the DCP cropland acres on each tract if not already complete.--\*

**\*--510.8 Tract Divisions (Continued)**

**C Default Method Example**

In 2009, the following farm/tract existed:

FSN 2837, Tract 1025  
 2009 DCP Cropland = 76.5 acres.

For the 2010 benchmark period, the following data was recorded for the tract before the tract division.

<b>9. Year and Quantity</b>						
	<b>Tract</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
	1025	1,814.00	1,314.20		1,765.60	1,179.90
<b>Totals</b>		1,814.00	1,314.20		1,765.60	1,179.90
<b>Planted Acres</b>		42.30	42.30	0.00	42.20	21.30
<b>Prevented Acres</b>		0.00	0.00	0.00	0.00	0.00
<b>Calculated Yield</b>		42.88	31.07	0.00	41.84	55.39
<b>95 Percent of ACRE County Yield</b>			35.70	35.00	52.00	43.80

In 2010, a reconstitution was performed that divided Tract 1025 into 2 tracts, as follows.

<b>Cropland Acres</b>	<b>Calculation of Percentage <sup>1/</sup></b>
Tract 10755 2010 DCP Cropland – 17.7 acres	$17.7/76.5 = .2314$
Tract 10756 2010 DCP Cropland – 58.8 acres	$58.8/76.5 = .7686$

<sup>1/</sup> To calculate the percentage, divide the resulting tract's DCP cropland by the parent tract's DCP cropland.--\*

\*--510.8 Tract Divisions (Continued)

C Default Method Example (Continued)

Multiply the calculated percentage times each year's production and acres to determine the values to assign to each tract. This value would **only** be used if a subsequent farm division is processed. Because of rounding, the resulting calculated yields may be slightly different than the parent farm/tract yield. The production certification and acres for the resulting tracts would be as follows.

9. Year and Quantity						
	Tract	2009	2008	2007	2006	2005
Production	10755	419.76	304.10	0.00	408.56	273.03
Planted Acres		9.80	9.80	0.00	9.80	4.90
Calculated Yield		42.83	<del>31.03</del>	<del>0.00</del>	<del>41.69</del>	55.72
95 Percent of ACRE County Yield			35.70	35.00	52.00	<del>43.80</del>

9. Year and Quantity						
	Tract	2009	2008	2007	2006	2005
Production	10756	1,394.24	1,010.10	0.00	1,357.04	906.87
Planted Acres		32.50	32.50	0.00	32.40	16.40
Calculated Yield		42.90	<del>31.08</del>	<del>0.00</del>	<del>41.88</del>	55.30
95 Percent of ACRE County Yield			35.70	35.00	52.00	<del>43.80</del>

D Optional Method

The PRS optional method is the division of production determined by physical location of covered commodities or peanuts planted during the base period, as agreed to by the parent farm producers and the resulting farm producers.

Although not required in the automated FSA-658, all producers must sign the printed FSA-658 for the resulting farm to document concurrence of using PRS optional method.

Ensure that resulting tracts **do not** receive more acres than the available cropland on the tract.--\*

**\*--510.8 Tract Divisions (Continued)**

**E Tract Division Optional Method Example**

In 2009, the following farm/tract existed:

FSN 2837 Tract 1025  
 2009 DCP Cropland = 76.5 acres.

For the 2010 benchmark period, the following data was recorded for the farm.

<b>9. Year and Quantity</b>						
	<b>Tract</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
	1025	1,814.00	1,314.20		1,765.60	1,179.90
<b>Totals</b>		1,814.00	1,314.20		1,765.60	1,179.90
<b>Planted Acres</b>		42.30	42.30	0.00	42.20	21.30
<b>Prevented Acres</b>		0.00	0.00	0.00	0.00	0.00
<b>Calculated Yield</b>		42.88	31.07	0.00	41.84	55.39
<b>95 Percent of ACRE County Yield</b>			35.70	35.00	52.00	43.80

In 2010, a reconstitution was performed that divided Tract 1025 into 2 tracts, as follows.

<b>Cropland Acres</b>
Tract 10755
2010 DCP Cropland – 58.8 acres
Tract 10756
2010 DCP Cropland – 17.7 acres

--\*

**\*--510.8 Tract Divisions (Continued)**

**E Tract Division Optional Method Example (Continued)**

The producers on the farm unilaterally agreed that all the crops were grown on the ground included on resulting Tract 10755.

The production and acres for the resulting tracts would be as follows.

**Notes:** PRS will **not** show historical production and acres for resulting tracts because a farm structure change has occurred.

If a subsequent farm division is being completed, use the values calculated according to this paragraph to record production and acreage on the new farms.

<b>9. Year and Quantity</b>						
	<b>Tract</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
<b>Production</b>	10755	1,814.00	1,314.20		1,765.60	1,179.90
<b>Planted Acres</b>		42.30	42.30	0.00	42.20	21.30
<b>Calculated Yield</b>		42.88	31.07	0.00	41.84	55.39
<b>95 Percent of ACRE County Yield</b>			35.70	35.00	52.00	43.80

<b>9. Year and Quantity</b>						
	<b>Tract</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>
<b>Production</b>	10756	0.00	0.00	0.00	0.00	0.00
<b>Planted Acres</b>		0.00	0.00	0.00	0.00	0.00
<b>Calculated Yield</b>		0.00	0.00	0.00	0.00	0.00
<b>95 Percent of ACRE County Yield</b>		27.20	35.70	35.00	52.00	43.80

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**511 Records of Production****A Acceptable Records**

FSA **may** require producers participating in PTPP or ACRE to submit records of production to substantiate FSA-658's for the farm and tract, production records acceptable to CCC include the following verifiable or reliable:

- commercial receipts, settlement sheets, warehouse ledger sheets, pick records, or load summaries if the eligible crop was sold or otherwise disposed of through commercial channels
- documentary evidence, such as contemporaneous measurements, truck scale tickets, pick records, and contemporaneous diaries, as necessary, to verify information provided by the producer if the eligible crop was stored, sold, fed to livestock, or otherwise disposed of other than through commercial channels
- appraisal information from LA acceptable to CCC.

**Note:** FSA will **not** perform appraisals for DCP, PTPP, or ACRE purposes. However, FSA will generally accept appraisals performed for NAP or crop insurance purposes provided the appraisal is deemed an acceptable record of production for the farm and tract (or part of the farm, as applicable) as enrolled in DCP, PTPP, or ACRE.

The following paragraphs provide guidance for various situations of production:

- 512, for commodities sold, stored, or disposed of commercially off the farm
- 513, for grain production used or stored on the farm
- 514, for acreage that was either hayed or grazed or silaged, if production records will be **not** be available
- 515, for acreage silaged, if records of production (measurements or weight before silaging) are available.



**Abbreviations Not Listed in 1-CM**

The following abbreviations are not listed in 1-CM.

<b>Approved Abbreviations</b>	<b>Term</b>	<b>Reference</b>
CIMS	Comprehensive Information Management Systems	188
ERSR	Electronic Repository of Security Request	403
PRS	Production Reporting System	510.5-510.8
PTPP	Planting Transferability Pilot Project	76-82, 333, 445, 501, 502, 532

**Redelegations of Authority**

COC may redelegate authority to approve CCC-505's, CCC-509's, CCC-509ACRE's, and FSA-658's to CED, in routine cases. Redlegation shall be documented in COC minutes.

