UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Emergency Assistance for Livestock, Honeybees, and Farm-Raised Fish Program 1-ELAP	Amendment 8

Approved by: Acting Deputy Administrator, Farm Programs

Bradley Karmen

Amendment Transmittal

A Reasons for Amendment

Paragraph 3 has been amended to require STC's, DD's, COC's, and CED's to ensure that CCC-770 ELAP Checklists are completed according to paragraph 124.

Subparagraph 61 C has been amended to include an important note referring County Offices to paragraph 122.5 for additional guidance and to Exhibits 4 and 5 for examples on calculating a honeybee producer's beginning inventory based on FSA-578's filed throughout the program year.

Subparagraph 64 B has been amended to refer to paragraph 122.5 for additional guidance and to Exhibits 4 and 5 for examples on calculating a honeybee producer's beginning inventory for colony losses.

Subparagraph 64 D has been amended to provide the 2021 payment rates for honeybee colonies and hives.

Subparagraph 64 E has been amended to provide the 2021 normal mortality rate for honeybee colony losses.

Subparagraph 64 F has been amended to revise the honeybee colony payment calculation example and refer to paragraph 122.5 for additional guidance.

Subparagraph 104 E has been amended to ensure that before approval of CCC-851's and CCC-934's, administrative County Offices verify the applicable ELAP checklists are completed for the applicable CCC-851's or CCC-934's filed, according to paragraph 124.

Subparagraph 104 F has been amended to require DD reviews of ELAP applications to include reviewing CCC-770 ELAP Checklist and CCC-934-1 or CCC-851-1, as applicable, and using both forms as a guide during the review process.

A **Reasons for Amendment (Continued)**

Subparagraph 121 A has been amended to add a note to refer to paragraph 122.5 for additional guidance and to Exhibits 4 and 5 for examples on completing CCC-934, Part D.

Subparagraph 121 B has been removed to delete the example for completing CCC-934.

Subparagraph 122 A has been amended to add a note to refer to paragraph 122.5 for additional guidance and Exhibits 4 and 5 for examples for completing CCC-934-1, items 7 and 10.

Paragraph 122.5 has been added to provide guidance for:

- analyzing data provided on FSA-578's
- completing CCC-934, Part D, Honeybee Colony Loss
- completing CCC-934-1, Part D, item 7, Program Year Inventory.

Subparagraphs 124 B and D have been amended to require CCC-770 ELAP Checklists to be used for all ELAP applications, as applicable, when the county is confronted with an eligible adverse weather event that has resulted in extreme, widespread losses in the county.

Exhibits 4 and 5 have been added to provide examples for:

- analyzing data provided on FSA-578's
- completing CCC-934, Part D, Honeybee Colony Loss
- completing CCC-934-1, Part D, item 7, Program Year Inventory.

Page Control Chart		
TC	**Text**	**Exhibit**
3, 4 5	1-3 through 1-8 3-1, 3-2 3-6.5 through 3-6.8 5-13 through 5-16 5-65, 5-66 5-71 through 5-82 5-91, 5-92 5-92.5 through 5-92.8 (add) 5-113, 5-114 5-114.5, 5-114.6 (add) 5-115, 5-116	1, pages 1, 2 4, pages 1-6 (add) 5, pages 1-4 (add) page 5 (add)

Table of Contents (Continued)

Table of Contents (Continued)

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2   General Provisions (Continued)

D   Deceased Individuals and Dissolved Entities

Follow 1-CM for guidance on accepting signatures for deceased individuals and dissolved entities.

E   Payment Limitation

Payment limitation does not apply to ELAP program benefits.

Obtain CCC-902 from the participant if not on file. Do **not** make a "person" determination or "actively engaged in farming" determination. Obtain CCC-901 for legal entities to determine individual members of legal entities for direct attribution.

F   AGI Provisions

The average AGI limitation provisions in 7 CFR Part 1400 relating to limits on payments for persons or legal entities, excluding joint ventures and general partnerships, with certain levels average adjusted gross income that exceeds $900,000 will **not** be eligible for benefits under ELAP.

G   Sequestration Reduction

The Balanced Budget and Emergency Deficit Control Act passed by Congress in 2011 requires USDA to implement reductions to LIP. In general, sequestration entails the permanent cancellation of budgetary resources by a uniform percentage. This uniform percentage reduction is applied to all programs, projects, and activities within a budget account.

ELAP payments will have a sequestration percentage applied to the payment amount determined after all reductions have been applied. Sequestration is:

- applied at the payment entity/producer level

- not attributed to members

- applied to the producer receiving the payment after the payment has been attributed for payment limitation purposes

- reduced from the determined payment amount for the producer as the last step before sending the payment information to NPS

- determined based on the COC approval date entered on the CCC-851 or CCC-934, according to paragraphs 120 and 121.

See 9-CM for applicable sequestration rates.

3   Responsibilities

A   STC Responsibilities

Within the authorities and limitations in this handbook and 7 CFR Part 1416, Subparts A and B, STC's will:

* direct the administration of ELAP

* ensure that State, County Offices, and COC's follow ELAP provisions

* thoroughly document all actions taken in the STC minutes

* establish and recommend to DAFP the average cost, per head, to gather livestock for treatment and inspection of cattle tick fever according to paragraph 56

* establish the normal mortality rates for farm-raised fish death losses according to paragraph 79

* establish the fair market values for bait fish and game fish by kind/type/size according to paragraph 79

•--ensure that CCC-770 ELAP Checklists are completed according to paragraph 124--*

* handle appeals according to 1-APP

* require reviews be conducted by DD's according to paragraph 104 to ensure that County Offices comply with ELAP provisions

   Note: STC's may establish additional reviews to ensure that ELAP is administered according to these provisions.

* take oversight actions to ensure that IPIA provisions are met to prevent County Offices from issuing improper payments according to paragraph 104.

B   SED Responsibilities

Within the authorities and limitations in this handbook and 7 CFR Part 1416, Subparts A and B, SED's will:

* ensure that County Offices follow ELAP provisions

* handle appeals according to 1-APP

* ensure that DD's conduct reviews according to subparagraph C

   Note: SED's may establish additional reviews to ensure that ELAP is administered according to these provisions.

3   Responsibilities (Continued)

B   SED Responsibilities (Continued)

- ensure that **all** County Offices publicize ELAP provisions according to subparagraph D

- immediately notify the National Office Special Programs Manager of software problems, incomplete or incorrect procedures, specific problems, or findings

- take oversight actions to ensure that IPIA provisions are met to prevent County Offices from issuing improper payments according to paragraph 104.

C   DD Responsibilities

Within the authorities and limitations in this handbook and 7 CFR Part 1416, Subparts A and B, DD's will:

- ensure that COC's and CED's follow ELAP provisions

- *--ensure that CCC-770 ELAP Checklists are completed according to paragraph 124--*

- conduct reviews according to paragraph 104, and any additional reviews established by STC's or SED's according to subparagraphs A and B

- provide SED with report of all reviews according to paragraph 104

- ensure that County Offices publicize ELAP provisions according to subparagraph D.

D   COC Responsibilities

Within the authorities and limitations in this handbook and 7 CFR Part 1416, Subpart A and B, COC's will:

- fully comply with all ELAP provisions

- ensure that CED's fully comply with all ELAP provisions

- act on completed CCC-851's and CCC-934's according to paragraph 104

    Notes: COC may delegate approval authority to the CED for routine cases involving verifiable documentation.

    CED **cannot** be delegated authority to disapprove any CCC-851's or CCC-934's.

    COC may **not** delegate authority to review reliable records or an applicant's self-certification, according to paragraph 104.

3 Responsibilities (Continued)

D COC Responsibilities (Continued)

- handle appeals according to 1-APP

- *--ensure that CCC-770 ELAP Checklists are completed according to paragraph 124--*

- thoroughly document all actions taken in the COC minutes

  Important: All the following **must** be thoroughly documented for all ELAP determinations made by COC's:

  - eligible adverse weather event meets the requirements in paragraph 8

  - COC determined eligible adverse weather events as provided in subparagraph 8 B

  - all factors reviewed or considered

  - all documentation reviewed

  - references to applicable handbooks, notices, and regulations

  - all sources of information obtained for review or consideration.

- ensure that FSA assists persons by providing as much program information as it can in a variety of different ways

  Notes: However, because of limits of FSA resources, publication may or may **not** be by direct mail or on an individual basis. FSA meets its publication responsibilities by making broad program announcements in the press, print, an electronic media, Federal register documents, radio and television announcements, and through posting program information in USDA Service Centers. The reality of limited resources has increased the participant's responsibility for being aware of program provisions. FSA **cannot** be responsible for reaching out to every potential program participant with all program information. Participants **must** seek information on program details and **not** wait for FSA to individually write or communicate with them about program provisions. As resources permit, COC will ensure that program provisions are publicized and maintain a record of any and all publicity efforts, including postings in the Service Center.

  ELAP Fact Sheets may be used to provide general program information. The fact sheets are available online at **http://disaster.fsa.usda.gov**.

- take oversight actions to ensure that IPIA provisions are met to prevent County Offices from issuing improper payments according to paragraph 104.

3   Responsibilities (Continued)

E   CED Responsibilities

Within the authorities and limitations in this handbook and 7 CFR Part 1416, Subparts A and B, CED's must:

- fully comply with all ELAP provisions

- ensure that County Office employees fully comply with all ELAP provisions

- handle appeals according to 1-APP

- act on completed CCC-851's and CCC-934's according to paragraph 104

     Note: CED may delegate approval authority to PT's for routine cases. PT's must **not** be delegated authority to disapprove any CCC-851's or CCC-934's.

- ensure that FSA assists persons by providing as much program information as it can in a variety of different ways according to subparagraph D

- ensure that all program and payment eligibility requirements have been met by participants before issuing any payments to ensure that IPIA provisions are met

     Note: See paragraph 104 E for additional information.

- ***--**ensure that CCC-770 ELAP Checklists are completed according to paragraph 124**--***

- immediately notify SED, through DD, of software problems and incomplete or incorrect procedures or when COC takes action contrary to national procedure.

3   Responsibilities (Continued)

F   PT Responsibilities

Within the authorities and limitations in this handbook and 7 CFR Part 1416, Subparts A and B, PT's will:

- fully comply with all ELAP provisions

- immediately notify CED of software problems and incomplete or incorrect procedures

- ensure that participants receive complete and accurate program information

- ensure that all program and payment eligibility requirements have been met by participants before issuing any payments to ensure that IPIA provisions are met.

   Note: See paragraph 104 for additional information.

Part 3   Honeybees

61   General Eligibility

A   Eligible Producer

In addition to meeting the definition of an eligible producer, as defined in paragraph 23, an eligible honeybee producer is a producer who has a risk in the honey production, pollination, or honeybee breeding operation for producing honey, pollinating, or breeding honeybees for commercial use as part of a farming operation on the beginning date of the eligible adverse weather or eligible loss condition.

B   Eligible Honeybees

Eligible honeybees include bees housed in a managed hive and used for honey production, pollination, or honeybee breeding. Eligible honeybees do **not** include wild, feral honeybees, leaf cutter bees, or other bee species that are **not** used for producing honey, pollinating, or breeding honeybees.

C   Report of Colonies

All honeybee producers **must** file FSA-578 by:

- January 2 of the same crop year

  Example: January 2, 2019, for losses claimed in 2019 calendar year.

- within 30 calendar days of the date colonies of bees are acquired, split, bought, sold, transported into, or out of the county.

 *--Producers will use a manual FSA-578 to report changes to the total number of colonies and/or counties to which bees are moved. Manual FSA-578's **must** include the following.

Item	Entry
1	FSA FSN where producer's headquarters is located.
2	Names and shares of all producers sharing in the colonies for producing honey, pollinating, and/or breeding.
3	Number of colonies.
4	Names of counties to which colonies of bees are moved.

The producer will certify to the number of colonies reported in FSA-578 "Remarks" section.--*****

61   General Eligibility (Continued)

   C   Report of Colonies (Continued)

   Notes: The FSA-578 "Certification Statement" will read as follows:

   "I certify the number of colonies reported include all colonies for which
   producing honey, pollinating, and/or breeding is expected."

   If the total number of colonies increases on a manual FSA-578 during the crop year
   after the initial automated FSA-578 is filed by January 2, the automated FSA-578 will
   be revised with the highest number of colonies reported at any time in the crop year.

   *--Important: See paragraph 122.5 for additional guidance in calculating a honeybee
   producer's beginning inventory based on FSA-578's filed throughout the
   program year.

   See Exhibits 4 and 5 for examples on calculating a producer's beginning
   inventory based on FSA-578's filed throughout the program year.**--***

   D   Late-File Report of Colonies

   A report of colonies submitted beyond the date in subparagraph C may be accepted if COC is
   satisfied that the report of colonies is accompanied by **either** of the following to support the
   conclusion that bees were present in the geographical area at the time of the disaster:

   • a copy of the State hive registration when required by State law

   • additional supporting documentation, such as moving permits, contracts with growers for
   pollination, loan documents, and beekeeper financial records.

64   Honeybee Colony and Hive Losses (Continued)

   B   Required Documentation for Colony Losses

   In addition to the required documentation in subparagraph A, for eligible honeybee colony losses, the participant must provide:

   - a signed certification statement on CCC-870 from the honeybee producer certifying to the observation and presence of at least 3 out of 5 CCD symptoms at the time honeybee colony losses were first apparent to the producer

   - proof that the participant is following best management practices as determined by COC, such as, but **not** limited to suggested honeybee good management practices provided in Exhibit 17

   - any additional documentation the producer may have, such as State health certifications for varroa mite or nosema levels reflecting the lack of mites or disease

   - of leased hives, the producer must provide a written lease or statement from the lessor, that shows the producer has risk and control of the honeybees. Only one producer can claim the lost colony.

   *--See paragraph 122.5 for additional guidance and Exhibits 4 and 5 for examples on calculating beginning inventory for colony losses.**--***

64   Honeybee Colony and Hive Losses (Continued)

C National Payment Factors

For an eligible honeybee producer, payments for **honeybee colony and hive losses** will be based on a national payment factor of either of the following:

- 75 percent of the calculated payment

- 90 percent of the calculated payment, for producers who meet the definition of beginning farmer or rancher, SDA farmer or rancher, limited resource farmer or rancher or veteran farmer or rancher, as defined in Exhibit 2.

D Payment Rates

The payment rates for honeybee colonies and hives are based on the average fair market values of honeybee colonies and/or hives in the program year in which the loss occurred. FSA has established the following average fair market values for honeybee losses.

Program Year	Honeybee Colonies	Honeybee Hives
2018	$140	$258
2019	$140	$258
2020	$110	$190
*--2021	$100	$200--*

E Normal Mortality Rate for Honeybee Colony Losses

ELAP compensates eligible honeybee producers for eligible honeybee colony losses that occur in excess of normal mortality because of an eligible loss condition during the program year. FSA has established the normal mortality rates for honeybee colony losses of
--22.0 percent for the 2018 through 2021 program years.--

64   Honeybee Colony and Hive Losses (Continued)

F Payment Calculation for Honeybee Colony Losses

Payments for eligible honeybee producers for honeybee colony losses will be based on the national payment factor, as determined in subparagraph B, of the result of multiplying:

*   the result of subtracting:

    *   number of honeybee colonies lost during the program year because of an eligible loss condition, minus

    *   honeybee loss threshold (beginning inventory adjusted for sales and purchases through the last loss event in the program year times the applicable normal mortality rate), times

*   the average fair market value per honeybee colony.

Example: Producer A files CCC-934 for honeybees lost to CCD on April 2, 2019.
     *--Beginning program year inventory was 120 colonies of bees, as determined according to paragraph 122.5. Producer A lost a total of 50 colonies because of CCD. Producer A did **not** file CCC-860, therefore compensation would be--* calculated at 75 percent of the 2019 average fair market value established for honeybee colonies, $140, for the number of colonies lost in excess of normal mortality of 22 percent, calculated as follows.

   • *--100 colonies (100 beginning inventory) x 22 percent = 22 colonies (loss threshold)

   *   50 colonies, lost on April 2, 2019, because of an eligible loss condition, minus 22 colonies, loss threshold = 28 colonies eligible for payment

   *   28 colonies x $140 (2019 average fair market value) x 75 percent payment factor = $2,940 (calculated payment amount for lost honeybee colonies--* before applying payment reductions).

104   Acting on CCC-851 or CCC-934 (Continued)

C Approving Notice of Loss

* * *

If COC approves CCC-851 or CCC-934, Parts A and B, Notice of Loss, as certified by the participant and the participant has completed all other parts of CCC-851 or CCC-934 and filed the application:

- notify the participant of approval
- thoroughly document the reasons for approving the notice of loss in the COC minutes.

 *--Note: Except for notices of loss filed for honeybee colony losses, COC must follow procedure in subparagraph B before approving a notice of loss.**--***

D Disapproving Notice of Loss

COC will disapprove CCC-851 or CCC-934, Parts A and B, Notice of Loss, when the participant:

- claims losses because of an ineligible loss condition
- files a late-file notice of loss.

If COC disapproves CCC-851 or CCC-934, Parts A and B, Notice of Loss, and the participant **has completed** all other parts of CCC-852 and filed the application for payment:

- notify participant of disapproval
- the participant will be provided appeal rights according to 1-APP
- thoroughly document reason for disapproval in the COC minutes.

If COC disapproves CCC-851 or CCC-934, Parts A and B, Notice of Loss, and the participant **has not completed** all other parts of CCC-852 or CCC-934 and filed the application for payment:

- notify participant of disapproval (see Exhibit 11)
- thoroughly document reason for disapproval in the COC minutes
- do not provide the participant appeal rights.

Notes: Once the participant files the application for payment, the participant will be providedappeal rights according to 1-APP.

 *--Except for notices of loss filed for honeybee colony losses because of CCD, COC must follow procedure in subparagraph B before disapproving a notice of loss.**--***

104   Acting on CCC-851 or CCC-934 (Continued)

   E   Approving and Disapproving CCC-851 or CCC-934

   COC **must** act on **all** completed and signed CCC-851's or CCC-934's, applications for payment submitted. COC may redelegate approval authority to the CED for routine cases (applications with only verifiable supporting documentation). CED's may redelegate approval authority to PT's for routine cases.

   CED's and PT's must **not** be delegated authority to act on any CCC-851 or CCC-934 when reliable records or a producer's self-certification is provided as supporting documentation.

   Important: The administrative County Office must:

   ●*--ensure that applicable CCC-770 ELAP Checklists are completed for the applicable CCC-851's or CCC-934's filed, according to paragraph 124--*

   •   ensure DD review of initial CCC-851's or CCC-934's is completed according to subparagraph F before CCC-851's or CCC-934's may be approved or disapproved

   •   for honeybee colony losses due to CCD, ensure that the producer certified to at least 3 out of the 5 symptoms of CCD on CCC-870

   •   except for applications for payment filed for honeybee colony losses because of CCD:

   •   work with the physical location county where the loss occurred to verify that other producers in the same county suffered similar losses due to the same eligible loss condition

   •   document in the COC minutes whether other producers in the same county suffered similar losses due to the same eligible loss condition, as verified by the physical location county

   •   only act on applications for payment (approve or disapprove) after verification from the physical location county that other producers in the same county suffered similar losses due to the same eligible loss condition, as verified by the physical location county.

104   Acting on CCC-851 or CCC-934 (Continued)

    E   Approving and Disapproving CCC-851 or CCC-934 (Continued)

    CCC-851 or CCC-934 will be approved or disapproved as certified by the participant. When more than 1 type of livestock or farm-raised fish is claimed on CCC-851 or CCC-934, CCC-851 or CCC-934 must be approved or disapproved based on all livestock or farm-raised fish claimed. However, COC does have authority to make adjustments to certain information reported on CCC-851 or CCC-934 when documentation warrants making adjustments.

    Example: Jim Brown executes CCC-851 that includes 100 adult beef cows reported in item 19. COC has documentation that only 98 adult beef cows meet the eligibility requirements as eligible livestock in inventory on the beginning date of the eligible flood. In this case, on CCC-851, item 21, COC can enter "98" for adult beef cows and then approve CCC-851 for the 98 eligible adult beef cows. Jim Brown would be provided appeal rights according to 1-APP for the 2 adult beef cows **not** used in the calculation for ELAP benefits.

    Before approving CCC-851 or CCC-934, COC **must**:

- ensure that **all** program eligibility requirements are met

- ensure supporting documentation is approved or disapproved according to
 *--subparagraph A for all losses

- except for honeybee colony losses due to CCD, verify with the physical location county where the loss occurred that other producers in the same county suffered similar losses due to the same eligible loss condition**--***

- be satisfied with **all** the following:

  - livestock, honeybees, or farm-raised fish claimed are eligible livestock, honeybees, or farm-raised fish

  - all forage information entered on CCC-851 meets the eligibility requirements

  - participant is an eligible producer

  - reasonableness of the number and type of livestock, honeybees, or farm-raised fish claimed

  - location of participant's current livestock, honeybee, or farm-raised fish inventory is physically located to conduct spot checks

  - all signature requirements are met.

104   Acting on CCC-851 or CCC-934 (Continued)

   E   Approving and Disapproving CCC-851 or CCC-934 (Continued)

   If all program eligibility requirements are **not** met, it is determined that the information on CCC-851 or CCC-934 or any additional supporting documentation provided by participant is **not** accurate or reasonable, then the following actions must be taken:

   - disapprove CCC-851 or CCC-934
   - notify participant of disapproval
   - provide participant applicable appeal rights according to 1-APP
   - thoroughly document reasons for disapproval in COC minutes, if disapproved by COC.

   F   DD Review and Report of Initial CCC-851's or CCC-934's

   DD's must review the first five CCC-851's and CCC-934's submitted, for eligible losses, in each Service Center before approval.

   The review must include the following:

   - ensuring that CCC-851's or CCC-934's are submitted by participant County Office

   - signature requirements, including power of attorney, are met

   - no State or County Office developed forms, worksheets, applications, or other documents are being used to obtain or collect the data required from participants

   - supporting data required for payment eligibility is properly completed and on file; such as CCC-901 or CCC-902, as applicable; CCC-941, AD-1026; CCC-860, if applicable; and accurate subsidiary and SCIMS data

   - ***--**reviewing the completed CCC-770 ELAP Checklist and CCC-934-1 or CCC-851-1, as applicable, and using both forms as a guide during the review process.**--***

   DD must provide a written report to SED describing the review findings, including a list of errors discovered, and the overall status of the implementation of ELAP in the County Office.

   DD review of the initial CCC-851's and CCC-934's and supporting documentation submitted is critical to ensuring ELAP is being administered according the procedures provided in this handbook and the regulations in 7 CFR Part 1416, Subparts A and B. Reviewing the initial CCC-851's and CCC-934's and supporting documentation in a timely manner:

   - identifies possible weaknesses in the administration of ELAP that may be resolved by additional training, clarified procedures, or modified software

   - prevents numerous participants from being impacted by erroneous ELAP administration

   - allows corrections to be made in a timely manner before erroneous payments are issued.

121   CCC-934, Emergency Loss Assistance for Honeybees/Farm-Raised Fish Application (Continued)

A   Completing Manual CCC-934 (Continued)

Item	Instruction
Part C – County Committee Determination	
10	COC must act on all completed and signed CCC-934, Part B, Notice of Loss, submitted. Notice of Loss, as certified by the participant, must be approved or disapproved.
10A	Enter COC signature.
10B	Enter date of COC action.
10C	CHECK (✓) "Approved" or "Disapproved".
Part D – Honeybee Colony Loss **Notes:** Part D must be completed for each eligible loss condition that occurred in the program year for which benefits are being requested. ***--**See: • paragraph 122.5 for additional guidance on completing Part D • Exhibits 4 and 5 for examples on completing Part D.**--***	
11A	Enter the corresponding loss event number listed in item 7A.
11B	Enter the inventory of honeybee colonies at the beginning of the program year. An entry will be made in this column only once. Use CCC-934-A for entries with different shares.

121   CCC-934, Emergency Loss Assistance for Honeybees/Farm-Raised Fish Application (Continued)

  A   Completing Manual CCC-934 (Continued)

Item	Instruction
11C	Enter additional purchases or additions to inventory since the beginning of the program year through the first loss event in item 7A. For each subsequent loss event, enter additional purchases or additions to inventory since the previous loss event in item 7A.
11D	Enter all reductions (sales) to inventory since the beginning of the program year through the first loss event in item 7A. For each subsequent loss event, enter all reductions (sales) to inventory since the previous loss event in item 7A.
11E	Enter the total number of honeybee colonies lost because of an eligible loss condition for each loss event listed in item 7A. ***--Note:** If a honeybee producer reports normal mortality losses those losses must be included in this item.**--***
11F	Enter the total number of ineligible honeybee colonies lost because of an ineligible loss condition. **Example:** Bees were accidentally sprayed by a chemical.
11G	Enter the share the producer has in the honeybee colony in item 15B. **Note**: CCC-934-A must be used for each different share the producer has in a honeybee colony operation.
11H	COC will enter the adjusted beginning inventory of honeybee colonies, if applicable. **Notes:** An entry is only required when COC determines a beginning inventory of honeybee colonies is different than the beginning inventory of honeybee colonies as certified by the producer in item 15B. The producer must be provided applicable appeal rights according to 1-APP if an entry is entered in item 11H.
11I	COC will enter the adjusted number of honeybee colonies purchased or added, if applicable. **Notes:** An entry is only required when COC determines the number of honeybee colonies added is different than the number of honey colonies added as certified by the producer in item 11C. The producer must be provided applicable appeal rights according to 1-APP if an entry is entered in item 11I.

A   Completing Manual CCC-934 (Continued)

Item	Instruction
Part G– Value of Purchased Feed Lost and/or Additional Expenses **Honeybees and Farm-Raised Fish**	
14A	Enter the corresponding loss event number listed in item 7A.
14B	Indicate (H) for honeybees or (F) for farm-raised fish feed losses or additional feed expenses.
14C	Enter type of purchased feed lost and/or additional expenses incurred for farm-raised fish and/or honeybees.
14D	Enter the dollar value of purchased feed lost and/or additional expenses.
14E	Enter share applicable to each line entry.
14F	COC will enter the adjusted value of feed lost or additional expenses incurred, if applicable. **Notes:** An entry is only required when COC determines a value of feed lost or additional expense incurred different than the dollar value of feed lost or additional expenses incurred reported by the producer in item 14D. The producer must be provided applicable appeal rights according to 1-APP if an entry is entered in item 14F.
Part H– Additional Feed Purchased Above Normal – Honeybees	
15A	Enter the corresponding loss event number for the eligible adverse weather or loss conditions from item 7A.
15B	Enter type of purchased feed lost and/or additional expenses incurred for honeybees.
15C	Cost of feed purchased in the application year because of loss event listed in item 7A.
15D	Cost of feed purchased 1 year before the application year, during the same timeframe of the feed purchases in item 15C.
15E	Cost of feed purchased 2 years before the application year, during the same timeframe of the purchases in item 15C.
15F	Enter share applicable to each line entry.
19G	COC will enter the adjusted cost of feed purchased in the application year. **Notes:** An entry is only required when COC determines the cost of feed purchased in the application year is different than reported by the producer in item 15C. The producer must be provided applicable appeal rights according to 1-APP if an entry is entered in item 15G.

121   CCC-934, Emergency Loss Assistance for Honeybees/Farm-Raised Fish Application (Continued)

   A   Completing Manual CCC-934 (Continued)

Item	Instruction
15H	COC will enter the adjusted cost of feed purchased 1 year before the application year, during the same timeframe of the feed purchases in item 15C. **Notes:** An entry is only required when COC determines the cost of feed purchased in the previous year is different than reported by the producer in item 15D. The producer must be provided applicable appeal rights according to 1-APP if an entry is entered in item 15H.
15I	COC will enter the adjusted cost of feed purchased 2 years before the application year, during the same timeframe of the purchases in item 15C. **Notes:** An entry is only required when COC determines the cost of feed purchased in the 2 years prior is different than reported by the producer in item 15E. The producer must be provided applicable appeal rights according to 1-APP if an entry is entered in item 15I.
Part I–Payment Reductions	
16	Enter amount of compensation received from other disaster assistance programs for the same or similar losses or additional expenses incurred.
Part J– Producer Certification	
17A through 17C	After reading the certification, producer or producer's representative signs and dates. Signatory in item 17A must enter title/relationship when signing in the representative capacity. If a producer/applicant is: • **not** signing in the representative capacity, this field should be left blank • signing on behalf of themselves, it is acceptable to write "self"; however, it is **not** necessary.
Part K– County Committee Determination	
18A	Enter COC signature.
18B	Enter date of COC action.
18C	CHECK (✓) "Approved" or "Disapproved". **Important:** CCC-934 must be approved or disapproved as certified by the producer after applicable COC adjustment fields are completed.

* * *

121 CCC-934, Emergency Loss Assistance for Honeybees/Farm-Raised Fish Application (Continued)

B Example of CCC-934

Following is an example of CCC-934.

This form is available electronically.

CCC-934 (06-17-19)	U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation	1. State and County Code	2. Program Year
	EMERGENCY LOSS ASSISTANCE FOR HONEYBEES / FARM-RAISED FISH APPLICATION	3. County Office Name	4. Application Number

NOTE: *The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is 7 CFR Part 1416, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq), and the Agricultural Act of 2014 (Pub. L. 113-79), as amended. The information will be used to determine eligibility for emergency loss assistance program benefits. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility for emergency loss assistance program benefits.*

Paperwork Reduction Act (PRA) Statement: The information collection is exempted from the PRA as specified in 7 U.S.C. 9091(c)(2)(B).

The provisions of criminal and civil fraud, privacy and other statutes may be applicable to the information provided. **RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.**

PART A – PRODUCER INFORMATION

5A. Producer's Name and Address *(City, State and Zip Code)*

5B. Is a CCC-860 form, Socially Disadvantaged, Limited Resource and Beginning Farmer or Rancher, or Veteran Farmer or Rancher Certification, on file for the producer for the program year indicated in Item 2? ☐ YES ☐ NO

PART B – NOTICE OF LOSS

I am reporting that I have incurred losses due to qualifying weather or loss condition(s) listed in Item 7A and the losses occurred or were apparent to me on the date(s) listed in Items 7B and 7C.

6. Type of Loss *(Check all that apply)*

☐ Honeybee Colony Loss *(Part D)* ☐ Farm-Raised Fish Death Loss *(Part E)* ☐ Honeybee Hive Loss *(Part F)*

☐ Value of Purchased Feed Lost and/or Additional Expenses – Honeybees and Farm-Raised Fish *(Part G)*

☐ Additional Feed Purchased Above Normal – Honeybees *(Part H)*

7A. Loss Event	7B. Qualifying Weather or Loss Condition	7C. Date When Loss Occurred	7D. Date When Loss Was Apparent	7E. Physical Location County of Loss

7F. Where were the honeybee colonies/hives and/or farm-raised fish physically located on the beginning date of the qualifying weather or loss condition(s) provided in Item 7B? *(Include County name, farm number, etc.)*	7G. Where is the current physical location of the honeybee colonies/hives and/or farm-raised fish in inventory? *(Include County name, farm number, etc.)*
Loss Event ___	

8. Associated Producers *(List all other producers that have an ownership share of any honeybee colonies/hives and/or farm-raised fish listed in Parts D-H).*

9. Producer certifies that all information in Part B is correct, whether personally entered by the producer or another party, and acknowledges receipt of a copy of this form.

A. Producer's Signature (By)	B. Title/Relationship of the Individual Signing in the Representative Capacity	C. Date *(MM-DD-YYYY)*

PART C - COUNTY COMMITTEE DETERMINATION OF LOSS

10. COC approves or disapproves, as applicable, the notice of loss in Part B.

A. COC or Designee Signature	B. Date *(MM-DD-YYYY)*	C. Determination ☐ Approved ☐ Disapproval

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121 CCC-934, Emergency Loss Assistance for Honeybees/Farm-Raised Fish Application (Continued)

B Example of CCC-934 (Continued)

PART D - HONEYBEE COLONY LOSS

11A. Loss Event Number	11B. Inventory at Beginning of Program Year	11C. Additions to Inventory Throughout Program Year	11D. Reductions to Inventory Throughout Program Year	11E. Total Number of Honeybee Colonies Lost During the Program Year	11F. Ineligible Honeybee Colonies Lost During the Program Year	11G. Producer Share	COC USE ONLY				
							11H. Adjusted Beginning Inventory	11I. Adjusted Additions to Inventory	11J. Adjusted Reductions to Inventory	11K. Adjusted Number of Lost Colonies	11L. Adjusted Number of Ineligible Colonies Lost

PART E – FARM-RAISED FISH DEATH LOSS

12A. Loss Event Number(s)	12B. Type/Kind/Size	12C. Unit of Measure	12D. Beginning Inventory	12E. Ending Inventory	12F. Ineligible Inventory Lost	12G. Producer Share	COC USE ONLY		
							12H. Adjusted Beginning Inventory	12I. Adjusted Ending Inventory	12J. Adjusted Ineligible Inventory Lost

PART F - HONEYBEE HIVE LOSS

13A. Loss Event Number	13B. Inventory at Beginning of Program Year	13C. Additions to Inventory	13D. Reductions to Inventory	13E. Number of Honeybee Hives Lost	13F. Ineligible Honey Bee Hives Lost	13G. Producer Share	COC USE ONLY				
							13H. Adjusted Beginning Inventory	13I. Adjusted Additions to Inventory	13J. Adjusted Reductions to Inventory	13K. Adjusted Number of Hives Lost	13L. Adjusted Number of Ineligible Hives Lost

PART G - VALUE OF PURCHASED FEED LOST AND/OR ADDITIONAL EXPENSES – HONEYBEES AND FARM-RAISED FISH

14A. Loss Event Number	14B. Indicate Honeybees (H) or Farm-Raised Fish (F) Feed/Expense (H or F)	14C. Type of Feed Lost or Additional Expense Incurred	14D. Value of Feed Lost or Additional Expense Incurred	14E. Producer Share	COC USE ONLY 14F. Adjusted Value of Feed Lost or Additional Expense Incurred
			$		$
			$		$
			$		$
			$		$
			$		$

121 CCC-934, Emergency Loss Assistance for Honeybees/Farm-Raised Fish Application (Continued)

B Example of CCC-934 (Continued)

PART H - ADDITIONAL FEED PURCHASED ABOVE NORMAL - HONEYBEES

15A. Loss Event Number	15B. Type of Additional Feed Purchased Above Normal	15C. Cost of Feed Purchased in Application Year	15D. Cost of Feed Purchased 1 Year Prior	15E. Cost of Feed Purchased 2 Years Prior	15F. Producer Share	COC USE ONLY		
						15G. Adjusted Cost of Feed Purchased in Application Year	15H. Adjusted Cost of Feed Purchased 1 Year Prior	15I. Adjusted Cost of Feed Purchased in 2 Years Prior
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$

PART I – PAYMENT REDUCTIONS

16. Payment Reduction Amount	$

PART J – PRODUCER CERTIFICATION

Payments under the Emergency Assistance for Honeybees and Farm-Raised Fish will be made to provide emergency relief to producers of honeybees and/or farm-raised fish due to losses from adverse weather or loss conditions as determined by the Secretary. Each producer must file a separate form CCC-934 to be eligible to receive program benefits. By signing this application, the producer or producers:

1. Agrees to provide CCC any documentation it requires to determine eligibility that verifies and supports all information provided, including the producer's certification, and understands the application may be disapproved if they fail to provide any such information requested by CCC;

2. Authorizes CCC, at any time, with or without their presence, to enter upon, inspect and verify all honeybee colonies, honeybee hives, farm-raised fish, ponds, and acres in which they have an interest;

3. Agrees to comply with, and acknowledges they and their application are subject to, all the regulations governing the program and understands that instructions and assistance are available for completing this form; and,

4. Authorizes CCC to obtain from third parties, such as, but not limited to, other government agencies, individuals, suppliers, contractors, or processors, feed cooperatives, and feed supply companies, any records or other evidence that substantiates the information provided on this application or any supporting documentation provided.

I certify that:

1. If applying as an individual, that I am a citizen of the United States or a resident alien; if applying as a partnership, the members of the partnership are citizens of the United States; or if applying as a corporation, limited liability corporation, or other farm organizational structure, the entity is organized under State law; if applying as an Indian tribe or tribal organization, the tribe meets the definition according to the terms as defined in section 4 of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 5304).

2. On the beginning date of the adverse weather or loss condition(s) in Item 7, I owned all honeybee colonies, honeybee hives, and/or farm raised fish entered on this application and physically maintained control of all such honeybees and/or farm-raised fish on that date for commercial use as part of my farming operation;

3. All honeybee colonies, honeybee hives, and/or farm-raised fish entered as lost on this application and/or additional feed expenses were losses incurred as a direct result of a qualifying adverse weather or loss condition(s) entered in Item 7 that occurred in the county provided in Item 3.

4. All information on this application and all supporting documents I provided are true and correct;

5. I understand that this application may be disapproved if information or evidence provided is false or in error, and that other sanctions or penalties could apply.

17A. Producer's Signature (By)	17B. Title/Relationship of the Individual Signing in the Representative Capacity	17C. Date *(MM-DD-YYYY)*

PART K – COUNTY COMMITTEE DETERMINATION

18A. COC or Designee Signature	18B. Date *(MM-DD-YYYY)*	18C. Determination: ☐ Approved ☐ Disapproved

121 CCC-934, Emergency Loss Assistance for Honeybees/Farm-Raised Fish Application (Continued)

C Example of CCC-934-A

Following is an example of CCC-934-A.

This form is available electronically.

CCC-934-A (06-17-19)	U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation	1. State and County Code	2. Program Year
CONTINUATION SHEET FOR EMERGENCY LOSS ASSISTANCE FOR HONEYBEES / FARM-RAISED FISH APPLICATION		3. County Office Name	4. Application Number

NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is 7 CFR Part 1416, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79), as amended. The information will be used to determine eligibility for emergency loss assistance program benefits. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility for emergency loss assistance program benefits.

Paperwork Reduction Act (PRA) Statement: The information collection is exempted from the PRA as specified in 7 U.S.C. 9091(c)(2)(B).

The provisions of criminal and civil fraud, privacy and other statutes may be applicable to the information provided. **RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.**

PART D - HONEYBEE COLONY LOSS *(Continuation)*

11A. Loss Event Number	11B. Inventory at Beginning of Program Year	11C. Additions to Inventory Throughout Program Year	11D. Reductions to Inventory Throughout Program Year	11E. Total Number of Honeybee Colonies Lost During the Program Year	11F. Ineligible Honeybee Colonies Lost During the Program Year	11G. Producer Share	COC Use Only				
							11H. Adjusted Beginning Inventory	11I. Adjusted Additions to Inventory	11J. Adjusted Reductions to Inventory	11K. Adjusted Number of Lost Colonies	11L. Adjusted Number of Ineligible Colonies Lost

PART E – FARM-RAISED FISH DEATH LOSS *(Continuation)*

12A. Loss Event Number(s)	12B. Type/Kind/Size	12C. Unit of Measure	12D. Beginning Inventory	12E. Ending Inventory	12F. Ineligible Inventory Lost	12G. Producer Share	COC Use Only		
							12H. Adjusted Beginning Inventory	12I. Adjusted Ending Inventory	12J. Adjusted Ineligible Inventory Lost

PART F - HONEYBEE HIVE LOSS *(Continuation)*

13A. Loss Event Number	13B. Inventory at Beginning of Program Year	13C. Additions to Inventory	13D. Reductions to Inventory	13E. Number of Honeybee Hives Lost	13F. Ineligible Honey Bee Hives Lost	13G. Producer Share	COC USE ONLY				
							13H. Adjusted Beginning Inventory	13I. Adjusted Additions to Inventory	13J. Adjusted Reductions to Inventory	13K. Adjusted Number of Hives Lost	13L. Adjusted Number of Ineligible Hives Lost

121 CCC-934, Emergency Loss Assistance for Honeybees/Farm-Raised Fish Application (Continued)

C Example of CCC-934-A (Continued)

CCC-934-A (06-17-19)   Page 2 of 2

PART G - VALUE OF PURCHASED FEED LOST AND/OR ADDITIONAL EXPENSES – HONEYBEES AND FARM-RAISED FISH *(Continuation)*

14A. Loss Event Number	14B. Indicate Honeybees (H) or Farm-Raised Fish (F) Feed/Expense (H or F)	14C. Type of Feed Lost or Additional Expense Incurred	14D. Value of Feed Lost or Additional Expense Incurred	14E. Producer Share	COC USE ONLY 14F. Adjusted Value of Feed Lost or Additional Expense Incurred
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$
			$		$

PART H - ADDITIONAL FEED PURCHASED ABOVE NORMAL - HONEYBEES *(Continuation)*

15A. Loss Event Number	15B. Type of Additional Feed Purchased Above Normal	15C. Cost of Feed Purchased in Application Year	15D. Cost of Feed Purchased 1 Year Prior	15E. Cost of Feed Purchased 2 Years Prior	15F. Producer Share	COC Use Only 15G. Adjusted Cost of Feed Purchased in Application Year	15H. Adjusted Cost of Feed Purchased 1 Year Prior	15I. Adjusted Cost of Feed Purchased in 2 Years Prior
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$
		$	$	$		$	$	$

122 CCC-934-1, Emergency Loss Assistance for Honeybees and Farm-Raised Fish Losses Payment Calculation Worksheet

A Completing Manual CCC-934-1

Complete CCC-934-1 according to the following.

Item	Instruction
1	Enter State and county code from CCC-934, item 1.
2	Enter participant's name from CCC-934, item 5A.
3	Enter program year from CCC-934, item 2.
4	Enter application number from CCC-934, item 4. The administrative County Office must start with number 1 and continue sequentially.
Part A – Colony Loss Calculation	
5	No Entry Required. Enter sequential producer share entry number. This number is to account for honeybee producer who has multiple shares in honeybee colonies lost.
6	Enter participant's share from CCC-934 or CCC-934-A, item 11G. **Note:** If participant has multiple shares, enter the differing shares from CCC-934-A, if applicable, in the additional lines provided.
7	Enter participant's cumulative inventory, as of the applicable loss event in the program year, by producer share, calculated by subtracting: • the result of adding: • CCC-934 or CCC-934-A, item 11B or item 11H, if an entry is provided in item 11H, plus • sum of all entries from CCC-934 or CCC-934-A, item 11C or 11I, if an entry is provided in item 11I, by producer share, as of the applicable loss event • minus the sum of all entries from CCC-934 or CCC-934-A, item 11D or 11J, if an entry is provided in item 11J, by producer share, as of the applicable loss event. **Note:** If CCC-934-A is used to capture honeybee colony losses for multiple shares, include the entries from CCC-934-A, items 11B, 11C, and 11D in this calculation. *--**Important:** See paragraph 122.5 for additional guidance and Exhibits 4 and 5 for examples for completing this item.--*
8	No Entry Required. Normal mortality percentage is provided according to subparagraph 64 C, as established by DAFP.
9	Enter minimum colony loss threshold calculated by multiplying: • item 7, times • item 8.

122   CCC-934-1, Emergency Loss Assistance for Honeybees and Farm-Raised Fish Losses Payment Calculation Worksheet (Continued)

A   Completing Manual CCC-934-1 (Continued)

Item	Instruction
10	Enter cumulative number of colonies lost during the program year, as of the applicable loss event, calculated by adding: • ***--**sum of CCC-934 and/or CCC-934-A, item 11E, by producer share, plus • sum of CCC-934 and/or CCC-934-A, item 11F, by producer share.**--*** **Notes:** This number includes colony losses because of: • normal mortality • eligible loss condition • ineligible loss condition. If an entry is provided in CCC-934, item 11K, then item 11K must be used when summing the number of honeybee colonies lost in the program year, as of the applicable loss event, instead of item 11E.
11	Enter cumulative number of ineligible colonies lost during the program year as of the applicable loss event. This is calculated by adding the results from CCC-934 and/or CCC-934-A, column 11F, by producer share. **Notes:** This number does not include losses because of normal mortality but does include losses because of an ineligible cause of loss. If entry is provided in CCC-934, item 11L, then item 11L must be used when summing the number of ineligible inventory lost in the program year, as of the applicable loss event, instead of item 11F.
12	Enter cumulative maximum number of eligible lost colonies calculated by subtracting: • item 10, minus • item 9.
13	Enter number of payment colonies, by producer share, determined by multiplying: • the result of subtracting: • item 10, minus • item 11 **Important:** The result may not exceed the maximum number of eligible lost colonies calculated in item 12. • times item 6 for each producer share entry number.
14	Enter total payment colonies by summing the entries in item 13 for all producer share entries.

122   CCC-934-1, Emergency Loss Assistance for Honeybees and Farm-Raised Fish Losses Payment Calculation Worksheet (Continued)

A   Completing Manual CCC-934-1 (Continued)

Item	Instruction
15	Enter honeybee colony fair market value for the applicable program year, as determined *--by DAFP, according to subparagraph 64 C.--*
16	Enter payment factor of either of the following: • 75 percent, if the producer checked "NO", in CCC-934, item 5B • 90 percent, if the producer checked "YES", in CCC-934, item 5B.
17	Enter subtotal of eligible colony losses calculated by multiplying: • item 14, times • item 15, times • item 16. The result will be rounded to the nearest whole dollar.
18	Enter amount of compensation included in the total amount of reductions from CCC-934, item 16, received from other disaster assistance programs for the same honeybee colony losses.
19	Enter total eligible colony losses calculated by subtracting: • item 17, minus • item 18.
Part B – Honeybee Hive Loss Calculation	
20	No Entry Required. Enter entry number from CCC-934 or CCC-934-A, item 13A.
21	Enter participant's share from CCC-934 or CCC-934-A, item 13G. **Note:** If participant has multiple shares, enter the differing shares from CCC-934-A in the additional lines provided.
22	Enter cumulative number of honeybee hives, as of the applicable loss event, lost calculated by adding all entries from CCC-934 and/or CCC-934-A, item 13E, per share entry. **Note:** If entry is provided in CCC-934 or CCC-934-A, item 13K, then item 13K must be used, instead of item 13E.
23	Enter cumulative number of ineligible hives lost during the program year, as of the applicable loss event, calculated by adding all entries on CCC-934 and/or CCC-934-A, item 13F. **Note:** If an entry is provided in CCC-934 or CCC-934-A, item 13L, then item 13L must be used, instead of item 13F.

122   CCC-934-1, Emergency Loss Assistance for Honeybees and Farm-Raised Fish Losses Payment Calculation Worksheet (Continued)

B   Example of Manual CCC-934-1 (Continued)

CCC-934-1 (11-05-20)   Page 2

Part E – Total Honeybee Losses for Program Year

50. Eligible Honeybee Colony Losses (Item 19)	51. Eligible Honeybee Hive Losses (Item 30)	52. Eligible Honeybee Feed Losses (Item 39 + Item 49)	53. Eligible Honeybee Losses (Item 50 + Item 51 + Item 52)

Part F – Farm-Raised Fish Death Loss Calculation

54. Loss Event Number(s)	55. Type/Kind/Size	56. Beginning Inventory	57. Ending Inventory	58A. Percent of Normal Mortality	58B. Minimum Fish Loss Threshold (Item 56 x Item 58A)	59. Ineligible Inventory Lost	60. Eligible Inventory Lost ((Item 56 - Item 57) - Item 58B - Item 59)	61. Producer Share	62. Average Fair Market Value	63. Payment Factor	64. Eligible Death Losses (Item 60 x Item 61 x Item 62 x Item 63)
										%	
										%	
										%	
										%	
										%	
										%	

65. Subtotal Eligible Death Losses (Sum of Item 64)	$
66. Farm-Raised Fish Death Loss Payment Reduction	$
67. Total Eligible Farm-Raised Fish Death Losses (Item 65– Item 66)	$

Part G – Farm-Raised Fish Purchased Feed Lost and/or Additional Expenses Calculation

68. Loss Event Number	69. Type of Purchased Feed Lost or Additional Expense Incurred	70. Value of Purchased Feed Lost or Additional Expense Incurred	71. Producer Share	72. Payment Factor	73. Eligible Farm-Raised Fish Feed Losses (Item 70 x Item 71 x Item 72)
				%	
				%	
				%	
				%	
				%	

74. Subtotal Eligible Farm-Raised Fish Purchased Feed Losses/Additional Expenses (Sum of Item 73)	$
75. Farm-Raised Fish Feed Loss Payment Reduction	$
76. Total Eligible Farm-Raised Fish Purchased Feed Losses (Item 74 – Item 75)	$

Part H– Total Farm-Raised Fish Losses for Program Year

77. Eligible Farm-Raised Fish Death Losses (Item 67)	78. Eligible Farm-Raised Fish Feed Losses (Item 76)	79. Eligible Farm-Raised Fish Losses (Item 77 + Item 78)

Part I – Certification

80. Preparer's Name	81. Preparer's Initials	82. Date (MM-DD-YYYY)	83. 2ⁿᵈ Party Reviewer Name	84. 2ⁿᵈ Party Reviewer Initials	85. Date (MM-DD-YYYY)

*--122.5 Additional Assistance for Completing CCC-934 and CCC-934-1 for Honeybee Colony Losses

A Analyzing Data Provided on FSA-578's

As instructed in subparagraph 61 C, honeybee producers **must** file FSA-578:

- by January 2 of the same crop year

- within 30 calendar days of the date colonies of bees are acquired, split, bought, sold, or transported into or out of the county.

Producers will use a manual FSA-578 to report changes to the total number of colonies and/or counties to which bees are moved.

For ELAP purposes, FSA-578's must be used, along with other supporting documentation, to determine a producer's:

- program year inventory of colonies, which is used to determine a producer's normal mortality threshold (program year inventory times 22 percent), and/or

- additions and reductions to colony inventory (bees acquired, split, bought, sold, or transported into or out of the county) that occur throughout the program year.

Reductions to colony inventory captured on FSA-578's include colonies sold or transported out of the county.

Important: Reductions to colony inventory does **not** include colony losses because of either of the following:

- eligible loss condition
- ineligible loss condition.

Colony losses because of an eligible or ineligible loss condition shall not be deducted from a producer's program year inventory.

See Exhibits 4 and 5 for examples on how to use FSA-578 data to complete CCC-934.**--***

*--122.5   Additional Assistance for Completing CCC-934 and CCC-934-1 for Honeybee Colony Losses (Continued)

B   Additional Guidance for Completing CCC-934, Part D, Honeybee Colony Loss

CCC-934, Part D captures data needed for County Offices to complete CCC-934-1, Part A, Colony Loss Calculation (subparagraph 122 B).

11A. Loss Event Number	11B. Inventory at Beginning of Program Year	11C. Additions to Inventory Throughout Program Year	11D. Reductions to Inventory Throughout Program Year	11E. Total Number of Honeybee Colonies Lost During the Program Year	11F. Ineligible Honeybee Colonies Lost During the Program Year

PART D - HONEYBEE COLONY LOSS

Important: Item 11B, Inventory at Beginning of Program Year, is only completed when an initial application for payment is filed for the program year. Item 11B must be equal to the number of colonies reported on the producer's initial FSA-578 filed at the beginning of the program year. Item 11B does not change if subsequent applications for payment are filed in a program year.

The following items on CCC-934, Part D, are completed for each eligible loss event for which colony losses are claimed:

- item 11C, Additions to Inventory Throughout Program Year
- item 11D, Reductions to Inventory Throughout Program Year
- item 11E, Total Number of Honeybee Colonies Lost During the Program Year
- item 11F, Ineligible Honeybee Colonies Lost During the Program Year.

Important: The number of colonies captured in these items represents:

- for initial loss events of the calendar year, the applicable number of colonies since the beginning of the program year through the first loss event

- for subsequent loss events during the calendar year, the applicable number of colonies since the previous loss event.**--***

*--122.5 Additional Assistance for Completing CCC-934 and CCC-934-1 for Honeybee Colony Losses (Continued)

C Additional Guidance for Completing CCC-934-1, Part D, Item 7, Program Year Inventory

Data captured in CCC-934, Part D for honeybee colony losses is used to complete CCC-934-1, Part A, Colony Loss Calculation.

Important: CCC-934-1, Part A, Colony Loss Calculation, must be completed by producer share. Therefore, Part A will have 1 line entry per share.

If a producer claims colony losses for more than 1 eligible loss condition in the same calendar year, for the subsequent loss events, the same line item entry number (item 5) in Part A must be overridden to reflect cumulative data from the beginning of the calendar year through the current loss event.

Example: Producer B claims colony losses for 2 loss events in the calendar year. Producer A has 100 percent share in the colonies. For loss event #1, the County Office must enter the application data, as of the first loss event in line entry 1 (Part A, item 5). For subsequent loss event #2, the County Office must override the data loaded in line entry 1 with cumulative data to reflect data from the beginning of the program year through loss event #2. Producer B's CCC-934-1, Part A only has 1 line item entry for the entire calendar year.

CCC-934-1, item 7, Program Year Inventory, must be accurately determined for the colony loss payment to calculate properly.

For **item 7**, enter the participant's cumulative program year inventory, as of the applicable loss event in the program year, by producer share, calculated by subtracting:

- the result of adding:

  - CCC-934 or CCC-934-A, item 11B or item 11H, if an entry is provided in item 11H, plus

  - sum of all entries from CCC-934 or CCC-934-A, item 11C or item 11I, if an entry is provided in item 11I, by producer share, as of the applicable loss event

- minus the sum of all entries from CCC-934 or CCC-934-A, item 11D or item 11J, if an entry is provided in item 11J, by producer share, as of the applicable loss event.**--***

123   CCC-851-1, Emergency Loss Assistance for Livestock Payment Calculation Worksheet

A Completing Manual CCC-851-1

Complete CCC-851-1 according to the following.

Item	Instruction
1	Enter State and county code from CCC-851, item 1.
2	Enter the producer's name from CCC-851, item 5A.
3	Enter the program year from CCC-851, item 2.
4	Enter the application number from CCC-851, item 4.
	Part A – Livestock Forage Information – Grazing Loss **(Part A must be completed for all grazing losses – non-fire and fire,** **feed losses/additional expenses, and water transportation losses.)**
5	Enter the sequential corresponding letter from CCC-851, item 17, for each livestock kind, type, and weight range that incurred a grazing, feed/additional expense, and/or water transportation loss. **Note:** An entry is only required for those livestock that were or would have been grazing eligible pasture or grazing land acres during the eligible loss event.
6	Enter the livestock by kind, type, and weight range from CCC-851, item 18 for the applicable livestock.
7	Enter the livestock inventory from CCC-851, item 19. **Note:** If an entry is entered in CCC-851, item 21, then item 21 for the specific livestock kind, type, and weight range must be used instead of item 19.
8A	Enter the AU conversion factor, provided in Exhibit 16, for the animal type entered in item 6.
8B	Enter the AU's in inventory determined by multiplying: • item 7, times • item 8A. Round the result to 2 decimals.
9	Enter the actual number of days the producer's eligible livestock were unable to graze each specific type of pasture, **not** to exceed 150 calendar days per program year, from CCC-851: • item 26 for owned or cash-leased land (non-fire affected); if an entry is entered in CCC-851, item 29, for the specific livestock kind, type, and weight range, then item 29 must be used instead of item 26 • item 34 for AUM/AU leased land (non-fire affected); if an entry is entered in CCC-851, item 36, then for the specific livestock kind, type, and weight range, item 36 must be used instead of item 34.

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123 Submitting, Saving, and Printing the Automated CCC-851-1 (Continued)

B Example of Manual CCC-851-1 (Continued)
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CCC-851-1 (08-11-20.)   Page 5 of 5

PART J – CATTLE TICK FEVER

108. Livestock Group	109. Date of Treatment/ Inspection (MM-DD-YYYY)	110. Number of Livestock Treated/Inspected	111. Payment Rate established for Cattle Tick Fever	112. Total loss for Cattle Tick Fever (Items 110 x 111)
				$
				$
				$
				$
				$
113. Total Calculated Payment for Cattle Tick Fever (Total of Item 112)				$
114. National Payment Factor				
115. Calculated Payment for Cattle Tick Fever (Items 113 x 114)				$

PART K - PAYMENTS

116. Total Net Calculated Payment Amount (Items 66 + 94 + 107 + 115)			$
117A. Preparer's Name	117B. Preparer's Initials	117C. Title	117D. Date (MM-DD-YYYY)
118A. 2ⁿᵈ Party Review Name	118B. 2ⁿᵈ Party Review Initials	118C. Title	118D. Date (MM-DD-YYYY)

124   ELAP Checklists

A   Introduction

The Improper Payments Information Act of 2002 requires Federal agencies to evaluate programs to determine whether internal controls are sufficient to prevent improper payments. The following forms were developed to address areas of concern to ensure that ELAP payments are issued properly:

- for livestock losses, CCC-770 ELAP-1
- for honeybee losses, CCC-770 ELAP-2
- for farm-raised fish, CCC-770 ELAP-3.

B   Program Checklists

CCC-770 ELAP Checklists:

- are applicable to administering ELAP

- must be used when a CCC-851 or CCC-934, as applicable, is filed for the first twenty applications

- *--must be used for all ELAP applications when the county is confronted with an eligible adverse weather event that has resulted in extreme, widespread losses in the county**--***

- does **not** negate STC, SED, State Office, DD, COC, CED, and County Office responsibility for administering all provisions applicable to ELAP.

   Note: CCC-770 ELAP checklists were developed by the National Office and is the **only** authorized checklist for ELAP. County Offices will **not** use State- or locally-generated checklists for administering ELAP.

124   ELAP Checklists (Continued)

C   County Offices Using CCC-770 ELAP Checklists

County Offices may use CCC-770 ELAP checklists as a management tool to help address deficiencies identified by a review or spot check of whether ELAP policies or procedures are being followed before issuing ELAP payments.

The County Office employee that completes each item on CCC-770 ELAP checklists is certifying that the applicable ELAP provisions have, or have **not,** been met. As an alternative, County Offices may choose to review all items after COC approval, if applicable.

After all questions on CCC-770 ELAP checklists have been answered in a manner that supports approving the applicable checklist, the County Office employee will sign and date CCC-770 ELAP checklist, as the preparer.

Note: In cases involving multiple preparers, the preparer can use the "Remarks" section, to indicate which items they verified.

County Offices will see the applicable handbook provisions, as specified, for additional information.

D   Determining When to Use CCC-770 ELAP

SED, STC, or designee, DD, or CED, will determine:

- when County Offices are to complete CCC-770 ELAP checklists, if apparent internal control deficiencies are found during CED, STC representative, or DD reviews

- whether CCC-770 ELAP checklists are necessary to avoid findings indicated in COR reviews

- when additional internal controls are necessary to reduce improper payments.

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124   ELAP Checklists (Continued)

    D   Determining When to Use CCC-770 ELAP (Continued)

 *--In addition to the circumstances listed in this subpargraph, the county must complete
    CCC-770 ELAP Checklists for all ELAP applications filed in the county (livestock,
    honeybees, or farm-raised fish) when producers in the county have suffered widespread
    losses because of an eligible adverse weather event.

    The requirement for ELAP Checklists to be completed for all ELAP applications in the
    county must be determined by:

    - type of extreme, widespread losses occurring (livestock, honeybees, or farm-raised fish)
    - eligible adverse weather event that caused the extreme, widespread losses.

    Example 1: A winter storm occurs in February in Texas. The winter storm meets the criteria
                of an eligible winter storm for ELAP, as defined in Exhibit 2. Four counties in
                Texas suffered widespread livestock grazing losses and additional feed
                purchased because of the eligible winter storm.

                In each of the 4 counties, at least 20 producers contacted the County Office to
                file a notice of loss for livestock grazing and feed losses. In these 4 counties,
                20 ELAP applications for grazing and additional feed losses are considered
                extreme, widespread losses because in a typical year, the 4 counties do not have
                grazing and additional feed losses claimed under ELAP. In this situation, the
                County Office must complete CCC-770 ELAP-2 for each application filed for
                grazing and additional feed purchased above normal because of the eligible
                winter storm in each of the 4 counties.

    Example 2: A flood occurs in 1 county in Florida. Only 2 honeybee producers in the county
                file a notice of loss for honeybee colony losses because of the flood. The
                County Office does not need to complete CCC-770 ELAP-1 for these
                2 honeybee producers.**--***

125   CCC-770 ELAP-1 for Livestock Losses

A   Completing CCC-770 ELAP-1

For livestock losses, the CCC-770 ELAP-1 will be completed according to the following.

Item	Instructions
1	Enter the name of the producer.
2	Enter the applicable State name.
3	Enter County Office name that is completing CCC-770 ELAP-1.
4	Enter the Calendar Year for which benefits are being requested from CCC-851 item 2.
5-51	Check (✓) "YES", "NO", or "N/A", as applicable for the respective losses claimed on the CCC-851.
52	Enter any remarks that may explain special circumstance or explanations for items checked "NO".
53A and B	Any employee that initials 1 or more items from 5 through 51 must certify by signing as preparer and entering date of signature.
54A, B, and C	**Important**: This item will be completed if CCC-770 ELAP-1 is selected for spot check. If CCC-770 ELAP-1 is selected for spot check, CED must certify: • item 54A by checking "Concur" or "Do Not Concur" accordingly if CCC-770 ELAP-1 items have been verified and completed • item 54B by signing • item 54C by entering date of signature.
55A, B, and C	**Important**: This item will be completed if CCC-770 ELAP-1 is selected for spot check. If CCC-770 ELAP-1 is selected for spot check, STC or designated representative must certify: • item 55A by checking "Concur" or "Do Not Concur" accordingly if CCC-770 ELAP-1 items have been verified and completed • item 55B by signing • item 55C by entering date of signature.

Exhibit 1

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification		103, 104, 200, 202, 215
CCC-36	Assignment of Payment		215
CCC-37	Joint Payment Authorization		215
CCC-257	Schedule of Deposit		1
CCC-770 ELAP-1	ELAP Livestock Checklist	125	3, 104, 124
CCC-770 ELAP-2	ELAP Honeybee Checklist	126	3, 104, 124
CCC-770 ELAP-3	ELAP Farm-Raised Fish Checklist	127	3, 104, 124
CCC-851	Emergency Loss Assistance for Livestock Application	120	Text
CCC-851-1	Emergency Loss Assistance for Livestock Payment Calculation Worksheet	120	Text
CCC-851-A	Continuation Sheet for Emergency Loss Assistance for Livestock Application	120	
CCC-855	Emergency Assistance for Livestock, Honey Bees, and Farm Raised Fish Program (ELAP) and Livestock Forage Disaster Program (LFP) Lease Agreement Certification Statement		Text
CCC-860	Socially Disadvantaged, Limited Resource and Beginning and Veteran Farmer or Rancher Certification		79, 80, 104, 120, 121
CCC-870	Emergency Assistance for Livestock, Honeybees, and Farm-Raised Fish Program Colony Collapse Disorder Certification	64.5	103, 104

Exhibit 1

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-901	Members Information		1, 103, 104
CCC-902	Farm Operating Plan		2, 103, 104, 200
CCC-934	Emergency Loss Assistance for Farm-Raised Fish/Honey Bees Application	121	Text
CCC-934-1	Emergency Loss Assistance for Farm-Raised Fish Losses Payment Calculation Worksheet	122	67, 104, 122.5
CCC-934-A	Continuation Sheet for Emergency Loss Assistance for Farm-Raised Fish/Honey Bees Application	121	122
CCC-941	Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information - Agricultural Act of 2014		103, 104, 200
FSA-578	Report of Acreage		21, 43, 61, 103, 122.5

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviation	Term	Reference
2014 Farm Bill	Agricultural Act of 2014 (Pub. L. 113-79)	1, 202
AU	animal unit	Text, Ex. 16
AUM	animal unit months	Text, Ex. 16
CCD	Colony Collapse Disorder	8, 62, 64, 64.5, 103, 104, 121, Ex. 2, 4, 5
IPIA	Improper Payments Information Act of 2002	3, 104

Exhibit 4
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 1 – Honey B Farms

Background

Honey B Farms files three 2020 ELAP notices of loss and applications for payments in Culpeper County:

- April 1
- July 1
- December 30.

Report of Acreage

A summary of FSA-578 data for Honey B Farms' initial and manual FSA-578's filed throughout the program year is provided in the following table. Honey B Farms reported colony losses on manual FSA-578's filed April 1, July 1, and January 1 totaling 400 colonies lost. Honey B Farms did not have an inventory reduction to report throughout the program year (column C "Reductions").

A Date FSA-578 Is Filed	B Colony Additions	C Honeybee Colony		D* Cumulative Inventory	E ELAP Program Year Inventory
		Losses*	Reductions		
January 1 (Initial FSA-578)				500	500
March 1	50			550	550
April 1	0	100		450	550
June 1	50			500	600
July 1		100		400	600
November 1	100			500	700
January 1	0	200		300	700

* Data is for informational purposes only. Colony losses should not be captured on FSA-578.

Honey B Farms' "ELAP Program Year Inventory" (column E) reflects cumulative inventory throughout the program year without taking into account colony losses (eligible or ineligible) that occur throughout the program year. Honey B Farms' program year inventory takes into account colony additions (column B) and reductions (column C "Reductions") to inventory.

Important: The colony data in column D in this table must **not** be used when completing CCC-934 or CCC-934-1.**--***

Exhibit 4
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 1 – Honey B Farms (Continued)

Initial Loss Event #1

On April 1, Honey B Farms files an ELAP notice of loss and application for payment for 100 colonies lost because of a March 20 flood. Honey B Farms provides a manual FSA-578 on March 1 for 50 colonies purchased on February 15. Honey B Farms provides purchase receipts reflecting 50 additional colonies purchased on February 15.

CCC-934 - Honey B Farms' April 1 ELAP application for payment is completed as follows.

PART D - HONEYBEE COLONY LOSS					
11A. Loss Event Number	11B. Inventory at Beginning of Program Year	11C. Additions to Inventory Throughout Program Year	11D. Reductions to Inventory Throughout Program Year	11E. Total Number of Honeybee Colonies Lost During the Program Year	11F. Ineligible Honeybee Colonies Lost During the Program Year
1	500	50	0	100	0

CCC-934, item 11B, is equal to the colonies in inventory as reported on Honey B Farms' initial FSA-578 filed January 1 (column E in the acreage report table), **500 colonies**.

CCC-934, item 11C, is equal to the colonies added to inventory from the beginning of the program year, through the initial eligible loss event #1 (column B in the acreage report table), **50 colonies**.

CCC-934-1 - To calculate cumulative program year inventory, CCC-934-1, item 7, for loss event #1, the County Office must subtract:

- the result of adding:

    - 500 colonies on CCC-934, item 11B, Inventory at Beginning of Program Year, plus

    - 50 colonies, sum of all entries, as of the applicable loss event, on CCC-934, item 11C, Additions to Inventory Throughout Program Year

- minus 0 colonies, sum of all entries, as of the applicable loss event, on CCC-934, item 11D Reductions to Inventory Throughout Program Year

- equals **550 colonies**, cumulative program year inventory to be entered in CCC-934-1, item 7.**--***

Exhibit 4
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 1 – Honey B Farms (Continued)

Initial Loss Event #1 (Continued)

Honey B Farms' CCC-934-1 is completed as follows.

Part A – Colony Loss Calculation								
5. Entry Number	6. Producer Share	7. Program Year Inventory	8. % of Normal Mortality	9. Minimum Colony Loss Threshold (Item 7 x Item 8)	10. Total Number of Colonies Lost	11. Number of Ineligible Colonies Lost	12. Maximum Number of Eligible Lost Colonies (Item 10 – Item 9)	13. Payment Colonies ((Item 10 – Item 11 NTE Item 12) x Item 6)
1	1.00	550	22.0%	121	100	0	0	0
2			22.0%					
3			22.0%					

Honey B Farms does not receive a payment for the 100 colonies lost because of initial loss event #1 because the minimum colony loss threshold (item 9) of 121 colonies has not been met.

Subsequent Loss Event #2

On July 1, Honey B Farms files a notice of loss and application for payment for 100 colonies lost because of CCD that was apparent on June 25. Honey B Farms filed a manual FSA-578 on June 1, reporting 50 colonies purchased on May 15. Honey B Farms provides a receipt for 50 colonies purchased on May 15.

<u>CCC-934</u> - Part D of Honey B Farms' August 1 application for payment is completed as follows.

PART D - HONEYBEE COLONY LOSS					
11A. Loss Event Number	11B. Inventory at Beginning of Program Year	11C. Additions to Inventory Throughout Program Year	11D. Reductions to Inventory Throughout Program Year	11E. Total Number of Honeybee Colonies Lost During the Program Year	11F. Ineligible Honeybee Colonies Lost During the Program Year
1	500	50	0	100	0
2		50	0	100	

Loss Event #2

Important: For loss event #2:

- item 11B is left blank

- items 11C, 11D, 11E, and 11F are **not representative of cumulative data**, but are representative of colony additions, reductions, and losses **between previous loss event #1 through current loss event #2.--***

Exhibit 4
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 1 – Honey B Farms (Continued)

Subsequent Loss Event #2 (Continued)

CCC-934-1 – To calculate cumulative program year inventory, CCC-934-1, item 7, for Honey B Farms, for loss event #2, the County Office must subtract:

- the result of adding:

  - 500 colonies, on CCC-934, item 11B, Inventory at Beginning of Program Year, plus

  - 100 colonies, sum of all entries, as of the applicable loss event, on CCC-934, item 11C, Additions to Inventory Throughout Program Year

- minus 0 colonies, sum of all entries, as of the applicable loss event, on CCC-934, item 11D, Reductions to Inventory Throughout Program Year

- equals **600 colonies**, cumulative program year inventory to be entered in CCC-934-1, item 7.

For subsequent loss event # 2, Honey B Farms' CCC-934-1 is completed as follows.

Part A – Colony Loss Calculation								
5. Entry Number	6. Producer Share	7. Program Year Inventory	8. % of Normal Mortality	9. Minimum Colony Loss Threshold *(Item 7 x Item 8)*	10. Total Number of Colonies Lost	11. Number of Ineligible Colonies Lost	12. Maximum Number of Eligible Lost Colonies *(Item 10 – Item 9)*	13. Payment Colonies *((Item 10 – Item 11 NTE Item 12) x Item 6)*
1	1.00	600	22.0%	132	200	0	68	68
2			22.0%					
3			22.0%					
14. Total Payment Colonies *(Sum of Item 13)*				68				
15. Colony Fair Market Value				$110.00				
16. Payment Factor					75%			
17. Subtotal Eligible Colony Losses *(Item 14 X Item 15 X Item 16)*				$5,610				
18. Colony Loss Payment Reduction				$0				
19. Total Eligible Colony Losses *(Item 17 – Item 18)*				$5,610				

Important: Line number 1 – Honey B Farms' initial loss event's data is overridden with cumulative data from the beginning of the program year through loss event #2.

Honey B Farms' honeybee colony payment is $5,610 for loss event #2.**--***

Exhibit 4
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 1 – Honey B Farms (Continued)

Subsequent Loss Event #3

CCC-934 - On December 30, Honey B Farms files a notice of loss and application for payment for 200 colonies lost because of CCD that was apparent to the producer on December 15. Honey B Farms filed a manual FSA-578 on November 1, reporting 100 colonies purchased in October. Honey B Farms provides a receipt for 100 colonies purchased on October 2.

Part D of Honey B Farms' December 30 ELAP application for payment is completed as follows.

PART D - HONEYBEE COLONY LOSS					
11A. Loss Event Number	11B. Inventory at Beginning of Program Year	11C. Additions to Inventory Throughout Program Year	11D. Reductions to Inventory Throughout Program Year	11E. Total Number of Honeybee Colonies Lost During the Program Year	11F. Ineligible Honeybee Colonies Lost During the Program Year
1	500	50	0	100	0
2		50	0	100	0
3		100	0	200	0

Loss Event # 3

Important: For loss event #3:

- item 11B is left blank

- items 11C, 11D, 11E, and 11F are **not representative of cumulative data**, but are representative of colony additions, reductions, and losses between previous loss event #2 through current loss event #3.

CCC-934-1 - To calculate cumulative program year inventory, CCC-934-1, item 7, for Honey B Farms, for subsequent loss event #3, the County Office must subtract:

- the result of adding:

  - 500 colonies, on CCC-934, item 11B, Inventory at Beginning of Program Year, plus

  - 200 colonies, sum of all entries, as of the applicable loss event, on CCC-934, item 11C, Additions to Inventory Throughout Program Year

- minus 0 colonies, sum of all entries, as of the applicable loss event, on CCC-934, item 11D, Reductions to Inventory Throughout Program Year

- equals **700 colonies**, cumulative program year inventory to be entered in CCC-934-1, item 7.**--***

Exhibit 4
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 1 – Honey B Farms (Continued)

Subsequent Loss Event #3 (Continued)

For subsequent loss event # 3, Honey B Farms' CCC-934-1 is completed as follows.

Part A – Colony Loss Calculation								
5. Entry Number	6. Producer Share	7. Program Year Inventory	8. % of Normal Mortality	9. Minimum Colony Loss Threshold *(Item 7 x Item 8)*	10. Total Number of Colonies Lost	11. Number of Ineligible Colonies Lost	12. Maximum Number of Eligible Lost Colonies *(Item 10 – Item 9)*	13. Payment Colonies *((Item 10 – Item 11 NTE Item 12) x Item 6)*
1	1.00	700	22.0%	154	400	0	246	246
2			22.0%					
3			22.0%					
14. Total Payment Colonies *(Sum of Item 13)*				246				
15. Colony Fair Market Value				$110.00				
16. Payment Factor					75%			
17. Subtotal Eligible Colony Losses *(Item 14 X Item 15 X Item 16)*				$20,295				
18. Colony Loss Payment Reduction				$0				
19. Total Eligible Colony Losses *(Item 17 – Item 18)*				$20,295				

Important: Line number 1 – Honey B Farms' subsequent loss event's data is overridden with cumulative data from the beginning of the program year through loss event #3.

Honey B Farms' honeybee colony payment is $20,295, minus previous payment for loss event #2, $5,610, equals **$14,685.--***

Exhibit 5
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 2 – Deb's Bees

Background

Deb's Bees files three 2020 ELAP notices of loss and applications for payment:

- July 10
- September 1 (notice of loss only)
- December 2.

Report of Acreage

A summary of FSA-578 data for Deb's Bees' initial and manual FSA-578's filed throughout the program year is provided in the following table. On January 1, 2020, Deb's Bees files an initial 2020 acreage report providing an initial beginning inventory of 800 colonies. Deb's Bees reported colony losses on manual FSA-578's filed June 1, September 1, and December 1 totaling 400 colonies lost (column C "Losses"). Deb's Bees had inventory reduction to report 50 colonies sold throughout the program year (column C "Reductions").

A Date FSA-578 Is Filed	B Colony Additions	C Honeybee Colony		D* Cumulative Inventory	E Beginning Inventory for ELAP
		Losses*	Reductions		
January 1 (Initial FSA-578)				800	800
February 1	0	0		800	800
March 1	25	0		825	825
April 1	0	0	50	775	775
May 1	50	0		825	825
June 1	0	100		725	825
July 1	100	0		825	925
August 1	0	0		825	925
September 1	0	200		625	925
October 1	100	0		725	1025
November 1	0	0		625	1025
December 1	0	100		625	1025

* Data is for informational purposes only. Colony losses should not be captured on FSA-578.

Deb's Bees' "Beginning Inventory for ELAP" (column E) reflects cumulative inventory throughout the program year without taking into account colony losses (eligible or ineligible) that occur throughout the program year. Deb's Bees' program year inventory takes into account colony additions (column B) and reductions (column C "Reductions") to inventory.

Important: The colony data in column D in this table must **not** be used when completing CCC-934 or CCC-934-1.**--***

Exhibit 5
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 2 – Deb's Bees (Continued)

Initial Loss Event #1

On July 10, 2019, Deb's Bees files a notice of loss for colony losses that occurred on June 29, 2020, because of CCD. Deb's Bees files an application for payment on July 30, 2020, for 100 colonies lost because of CCD.

Deb's Bees provides a manual FSA-578 on:

- March 1 for 25 colonies purchased on February 15
- April 1 for 50 colonies sold on March 20
- May 1 for 50 colonies purchased on April 20
- July 1 for 100 colonies purchased on June 17.

Deb's Bees provides:

- purchase receipts reflecting 175 additional colonies purchased since the beginning of the calendar year

- invoice reflecting 50 colonies sold on March 20.

CCC-934 – Deb's Bees' ELAP application for payment is completed as follows.

PART D - HONEYBEE COLONY LOSS						
11A. Loss Event Number	11B. Inventory at Beginning of Program Year	11C. Additions to Inventory Throughout Program Year	11D. Reductions to Inventory Throughout Program Year	11E. Total Number of Honeybee Colonies Lost During the Program Year	11F. Ineligible Honeybee Colonies Lost During the Program Year	11G. Producer Share
1	800	175	50	100	0	1.0

CCC-934, item 11B, is equal to the colonies in inventory as reported on Deb's Bees' initial FSA-578 filed January 1 (column E in the acreage report table), **800 colonies**.

CCC-934, item 11C, is equal to the colonies added to inventory from the beginning of the program year, through the initial eligible loss event #1 (column C in the acreage report table), **175 colonies**.

CCC-934, item 11D, is equal to colony reductions from the beginning of the program year, through the initial loss event #1 (column D "Reductions" in the acreage report table), **50 colonies.--***

Exhibit 5
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 2 – Deb's Bees (Continued)

Initial Loss Event #1 (Continued)

CCC-934-1 - To calculate cumulative program year inventory, CCC-934-1, item 7, for loss event #1, the County Office must subtract:

- the result of adding:

  - 800 colonies, on CCC-934, item 11B, Inventory at Beginning of Program Year, plus

  - 175 colonies, sum of all entries, as of the applicable loss event, on CCC-934, item 11C, Additions to Inventory Throughout Program Year

- minus 50 colonies, sum of all entries, as of the applicable loss event, on CCC-934, item 11D, Reductions to Inventory Throughout Program Year

- equals **925 colonies**, cumulative program year inventory to be entered in CCC-934-1, item 7.

Deb's Bees' CCC-934-1 is completed as follows.

Part A – Colony Loss Calculation								
5. Entry Number	6. Producer Share	7. Program Year Inventory	8. % of Normal Mortality	9. Minimum Colony Loss Threshold *(Item 7 x Item 8)*	10. Total Number of Colonies Lost	11. Number of Ineligible Colonies Lost	12. Maximum Number of Eligible Lost Colonies *(Item 10 – Item 9)*	13. Payment Colonies *((Item 10 – Item 11 NTE Item 12) x Item 6)*
1	1	925	22.0%	204	100	0	0	0
2			22.0%					
3			22.0%					
14. Total Payment Colonies *(Sum of Item 13)*				0				
15. Colony Fair Market Value				$110				
16. Payment Factor					75 %			
17. Subtotal Eligible Colony Losses *(Item 14 X Item 15 X Item 16)*				$0				
18. Colony Loss Payment Reduction				$0				
19. Total Eligible Colony Losses *(Item 17 – Item 18)*				$0				

Deb's Bees does not receive a payment for the 100 colonies lost because of initial loss event #1 because the minimum colony loss threshold (item 9) of 204 colonies has not been met.

Subsequent Loss Event #2

On September 1, Deb's Bees files a notice of loss for apparent colonies lost because of a flood that occurred August 28, 2020. Deb's Bees does not file an application for payment at this time; therefore, CCC-934, Part D and CCC-934-1 are not completed.**--***

Exhibit 5
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 2 – Deb's Bees (Continued)

Subsequent Loss Event #3

On December 2, Deb's Bees files a notice of loss for 100 colonies lost because of a blizzard that occurred November 25. In addition, on December 2, 2020, Deb's Bees files an application for payment for:

- 200 colonies lost because of loss event #2
- 100 colonies lost because of loss event #3.

Deb's Bees provides a manual FSA-578 on October 1 for 100 colonies purchased on September 20. Deb's Bees provides purchase receipts reflecting 100 additional colonies purchased on September 20.

CCC-934 - Part D of Deb's Bees application for payment is completed as follows.

PART D - HONEYBEE COLONY LOSS

11A. Loss Event Number	11B. Inventory at Beginning of Program Year	11C. Additions to Inventory Throughout Program Year	11D. Reductions to Inventory Throughout Program Year	11E. Total Number of Honeybee Colonies Lost During the Program Year	11F. Ineligible Honeybee Colonies Lost During the Program Year	11G. Producer Share
1	800	175	50	100	0	1.0
2		100	0	200	0	
3		0	0	100	0	

Loss Event #2 and #3#

Important: For loss events #2 and #3:

- item 11B is left blank

- items 11C, 11D, 11E, and 11F are **not representative of cumulative data**, but are representative of colony additions, reductions, and losses **between previous loss event through current loss event.--***

Exhibit 5
(Par. 61, 121, 122.5)

*--CCC-934 Completion Example 2 – Deb's Bees (Continued)

Subsequent Loss Event #3 (Continued)

<u>CCC-934-1</u> - Since Deb's Bees filed an application for payment for loss events #2 and #3 at the same time, CCC-934-1 data will represent cumulative data from beginning of program year through loss event #3.

Cumulative program year inventory, CCC-934-1, item 7, is determined by subtracting:

- the result of adding:

    - 800 colonies on CCC-934, item 11B, Inventory at Beginning of Program Year, plus

    - 275 colonies, sum of all entries on CCC-934, item 11C, Additions to Inventory Throughout Program Year, including entries for loss events #1, #2, and #3

- minus 50 colonies, sum of all entries on CCC-934, item 11D, Reductions to Inventory Throughout Program Year

- equals **1025 colonies**, cumulative program year inventory to be entered in CCC-934-1, item 7.

Deb's Bees' CCC-934-1 is completed as follows.

Part A – Colony Loss Calculation								
5. Entry Number	6. Producer Share	7. Program Year Inventory	8. % of Normal Mortality	9. Minimum Colony Loss Threshold (Item 7 x Item 8)	10. Total Number of Colonies Lost	11. Number of Ineligible Colonies Lost	12. Maximum Number of Eligible Lost Colonies (Item 10 – Item 9)	13. Payment Colonies ((Item 10 – Item 11 NTE Item 12) x Item 6)
1	1.0	1,025	22.0%	226	400	0	174	174
2			22.0%					
3			22.0%					
14. Total Payment Colonies (Sum of Item 13)				174				
15. Colony Fair Market Value				$110				
16. Payment Factor					75%			
17. Subtotal Eligible Colony Losses (Item 14 X Item 15 X Item 16)				$14,355				
18. Colony Loss Payment Reduction				$0				
19. Total Eligible Colony Losses (Item 17 – Item 18)				$14,355				

Note: The subsequent loss event's cumulative data is overridden with cumulative data from the beginning of the calendar year through loss event #3.

Deb's Bees' honeybee colony payment is equal to **$14,355** ($14,355 minus $0 (loss event #1 ELAP payment)).**--***