

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

**Livestock Disaster Assistance Programs  
1-LDAP**

**Amendment 11**

Approved by: Deputy Administrator, Farm Programs



**Amendment Transmittal**

**A Reason for Amendment**

Part 7 has been added to provide procedure for using LFP software.

**Note:** Software is forthcoming.

<b>Page Control Chart</b>		
<b>TC</b>	<b>Text</b>	<b>Exhibit</b>
5	5-249	1, pages 1, 2
6 (add)	7-1 through 7-78 (add)	3, page 1



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## Part 7 LFP Software

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**300 FSA-918-1, Emergency Loss Assistance for Livestock Payment Calculation Worksheet (Continued)**

**B Example of Manual FSA-918-1 (Continued)**

<b>FSA-918-1 (05-12-10)</b>											Page 3 of 3
<b>PART G – ADDITIONAL FEED PURCHASED ABOVE NORMAL (CONTINUED)</b>											
70. Non-Fire- Additional Feed Purchased Above Normal (sum of applicable item(s) 69)										\$ 5,000	
71. Non-Fire 90-Day Livestock Feed Cost (sum of applicable Item(s) 13)										\$ 8,987	
72. Enter the smaller of Item 70 or 71										\$ 5,000	
73. National Payment Factor										60%	
74. Non-Fire Calculated Payment for Additional Feed Purchased Above Normal (Item 72 x 73)										\$ 3,000	
75. Reductions – Non-Fire-Additional Feed Purchased Above Normal										\$ 0	
<b>76. Non-Fire Net Calculated Payment for Additional Feed Purchased Above Normal (Item 74 minus 75)</b>										<b>\$ 3,000</b>	
77. Fire - Additional Feed Purchased Above Normal (sum of applicable item(s)69)										\$	
78. Fire 90-day Livestock Feed Cost (sum of applicable Item(s) 46)										\$	
79. Enter the smaller of Item 77 or 78										\$	
80. National Payment Factor										60%	
81. Fire-Calculated Payment for Additional Feed Purchased Above Normal (Item 79 x 80)										\$	
82. Reductions-Fire-Additional Feed Purchased Above Normal										\$ 0	
<b>83. Fire Net Calculated Payment for Additional Feed Purchased Above Normal (Item 81 minus 82)</b>										<b>\$</b>	
<b>PART H – GRAZING LOSS VERSUS ADDITIONAL FEED PURCHASED ABOVE NORMAL</b>											
84. Non-Fire – Enter the larger of Item 37 or 76										\$ 4,493	
85. Fire – Enter the larger of Item 51 or 83										\$ 2,996	
<b>86. Total Calculated Payment for All Grazing Losses or Additional Feed Purchased – Fire &amp; Non-Fire (Item 84 + 85)</b>										<b>\$ 7,489</b>	
<b>PART I – LIVESTOCK DEATH LOSSES</b>											
87. Owner or Contract Grower? (O or C)	88. Livestock Kind/Type and Weight Range	89. Inventory on Date of Loss Condition	90. Mortality Rate %	91. Loss Threshold (Item 89 x 90)	92. Number Lost Due to Normal Mortality	93. Net Loss Threshold (Item 91 minus 92)	94. Number Lost Due to Eligible Loss Conditions	95. Eligible Number of Livestock (Item 94 minus 93)	96. Payment Rate \$	97. Calculated Payment For Livestock Death Losses (Item 95 x 96)	
O	Beef, Nonadult, Less Than 400 lbs.	100	3.00	3	0	3	20	17	343.83	\$ 5,845	
										\$	
										\$	
										\$	
										\$	
										\$	
98. Total Calculated Payment For Livestock Death Losses (Total of Item 97)										\$ 5,845	
99. Other Compensation (Contract Growers)										\$	
100. Reductions for Livestock Death Losses										\$	
<b>101. Total Net Calculated Payment For Livestock Death Losses (Item 98 minus 99 minus 100):</b>										<b>\$ 5,845</b>	
<b>PART J – PAYMENTS</b>											
102. Total Net Calculated Payment Amount (Item 66 + 86 + 101)										\$ 16,334	
103A. Preparer Signature					103B. Title			103C. Date			
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301-320 (Reserved)

Part 6 (Reserved)

321-350 (Reserved)

5-13-10

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**\*--Part 7 LFP Software**

**Section 1 Level 2 eAuthentication Access**

**351 Accessing LFP Software**

**A Basic Information**

FSA-925 software is intuitive web-based software with a centralized database.

FSA-925's will be updated by FSA employees with Level 2 eAuthentication access.

**B Definitions**

In this part:

- user means FSA employees with Level 2 eAuthentication access, **except** where specifically noted
- home county means the same as administrative county in the web-based environment.--\*

**\*--351 Accessing LFP Software**

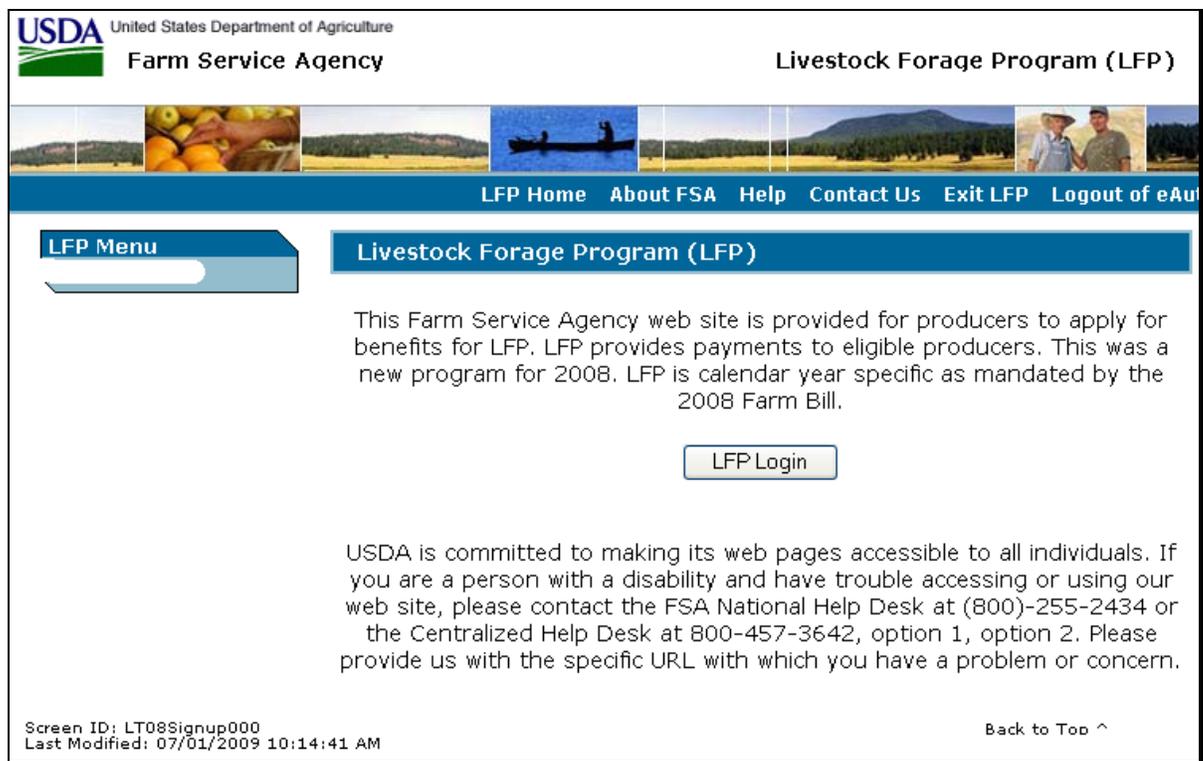
**C Accessing Web-Based LFP**

Access the LFP Home Page from FSA Applications Intranet web site at **http://fsaintranet.sc.egov.usda.gov/fsa/FSAIntranet\_applications.html**. Under Production Adjustment and Disaster Programs, CLICK **“LFP - Livestock Forage Program”**.

**Note:** Internet Explorer shall be used when accessing the LFP Home Page.

**D LFP Login Screen**

After users click **“LFP – Livestock Forage Program”**, the following Livestock Forage Program (LFP) Login Screen will be displayed. CLICK **“LFP Login”** to continue.



--\*

**\*--351 Accessing LFP Software (Continued)**

**E USDA eAuthentication Warning Screen**

After users click “LFP Login”, the USDA eAuthentication Warning Screen will be displayed. Click “**I Agree**” to proceed or “**Cancel**” to end the process.

**F eAuthentication Login Screen**

After users click “I Agree”, the eAuthentication Login Screen will be displayed. Users must:

- enter user ID
- enter password
- CLICK “**Login**”.

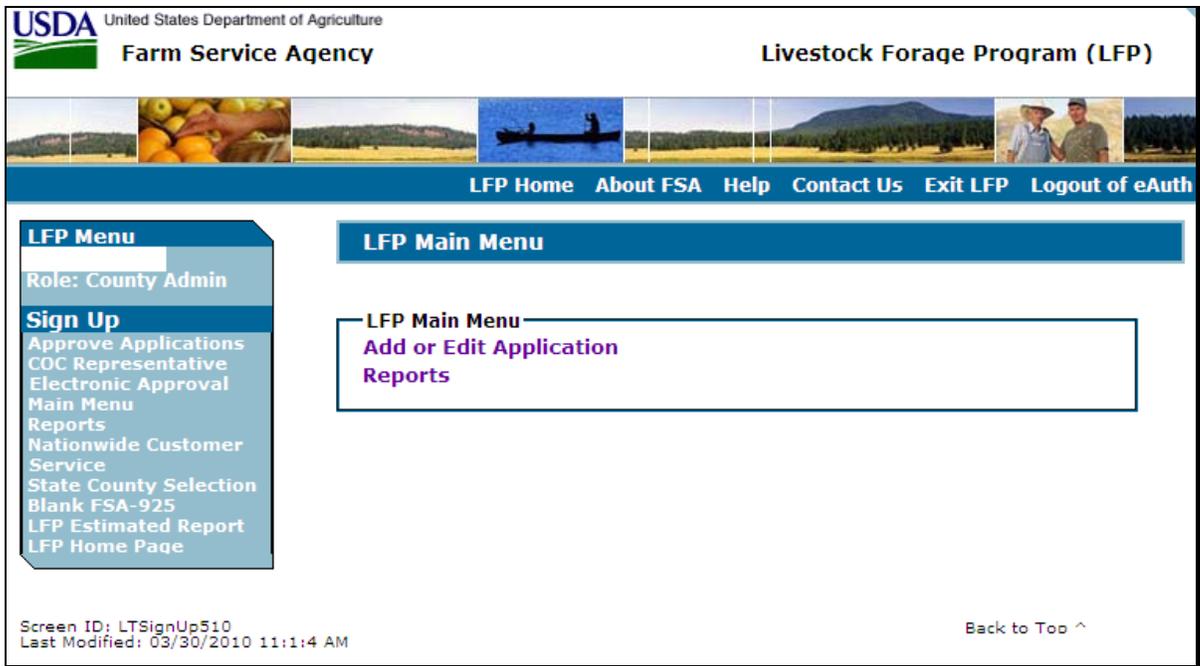
The LFP Main Menu will be displayed.--\*

**\*--352 LFP Main Menu**

**A Overview**

After user is logged in and has been authenticated, the following LFP Main Menu will be displayed. The LFP Main Menu allows the user to do the following:

- add FSA-925's
- edit FSA-925's
- view and print reports.



**B Action**

The following table provides the options available on the LFP Main Menu.

Option	Result
Add or Edit Application	State and County Selection Screen will be displayed.
Reports	LFP Reports Screen will be displayed. See Section 2 for additional information on reports.

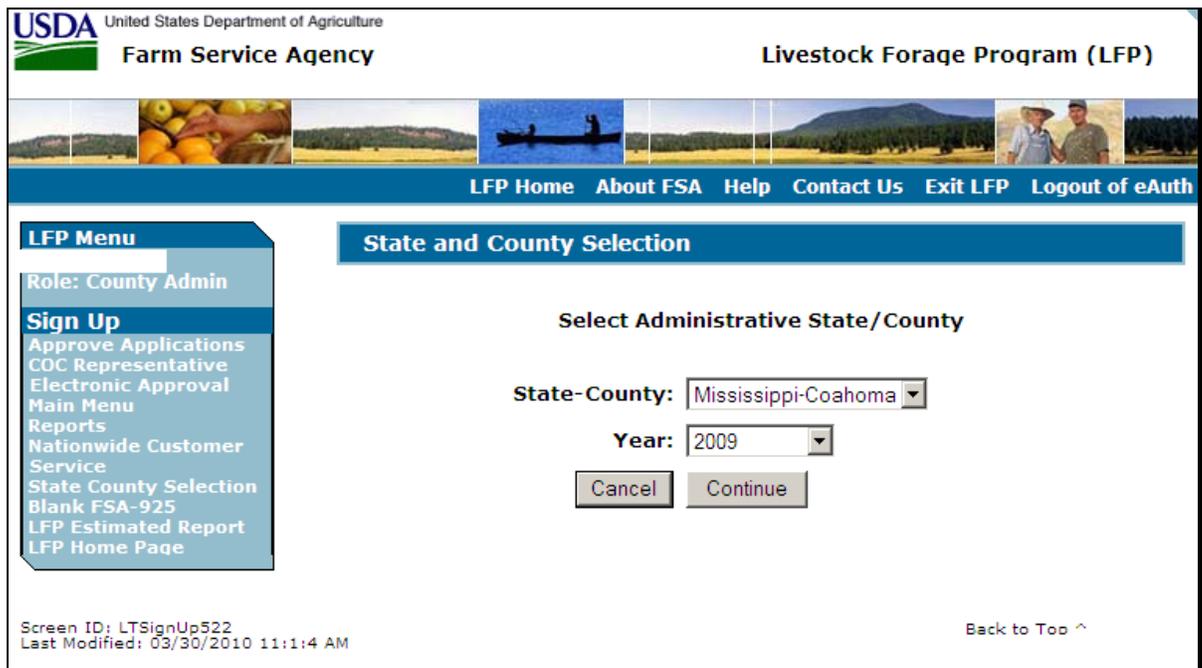
--\*

**\*--353 State and County Selection**

**A Overview**

If users click “**Add or Edit Application**” on the LFP Main Menu, the following State and County Selection Screen will be displayed. Users must select an administrative State, county, and year to process FSA-925’s.

Users also have the option of selecting the “Nationwide Customer Service” link from the left navigation menu on the LFP Main Menu. This allows users to take FSA-925’s for a producer from any Service Center nationwide (see paragraph 368 for more information on Nationwide Customer Service access).



**B Action**

Use the drop-down menus to select the applicable:

- administrative State/county
- year.

CLICK “**Continue**”, the Producer Search – Application Status Screen will be displayed.--\*

**\*--354 Producer Search – Application Status Screen**

**A Overview**

After users click “Next”, the following Producer Search – Application Status Screen will be displayed. The Producer Search – Application Status Screen allows users to:

- add FSA-925’s
- view/print FSA-925’s
- edit existing FSA-925’s
- delete FSA-925’s.

**USDA** United States Department of Agriculture  
**Farm Service Agency** **Livestock Forage Program (LFP)**

LFP Home About FSA Help Contact Us Exit LFP Logout of eAuth

**LFP Menu**  
 Role: County Admin  
**Sign Up**  
 Approve Applications  
 COC Representative  
 Electronic Approval  
 Main Menu  
 Reports  
 Nationwide Customer Service  
 State County Selection  
 Blank FSA-925  
 LFP Estimated Report  
 LFP Home Page

**Producer Search - Application Status**

Year: 2009 State: Mississippi County: Coahoma

Add/Search

Producer	Location State-County	Application Status	Action
Any 1 Producer	Mississippi - Coahoma	Approved	<a href="#">View/Print</a> <a href="#">Edit</a> <a href="#">Delete</a>
Any 2 Producer	Mississippi - Coahoma	Approved	<a href="#">View/Print</a> <a href="#">Edit</a> <a href="#">Delete</a>
Any 3 Producer	Mississippi - Coahoma	Approved	<a href="#">View/Print</a> <a href="#">Edit</a> <a href="#">Delete</a>
Any 4 Producer	Mississippi - Coahoma	Approved	<a href="#">View/Print</a> <a href="#">Edit</a> <a href="#">Delete</a>

Back Cancel

Screen ID: LFSignUp512  
 Last Modified: 03/30/2010 11:14 AM Back to Top ^

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**\*--354 Producer Search – Application Status Screen (Continued)****B Actions**

To:

- add a new FSA-925, CLICK “**Add/Search**”; the SCIMS Customer Search Screen will be displayed
- view and/or print an existing FSA-925, CLICK “**View/Edit**” next to FSA-925 to be viewed and/or printed; FSA-925 will be displayed in a separate window
- edit an existing FSA-925, do either of the following:
  - select “**Edit**” next to FSA-925 to be edited; the Disaster Selection Screen will be displayed (paragraph 356)
  - CLICK “**Add/Search**”; the SCIMS Customer Search Screen will be displayed
- delete FSA-925, CLICK “**Delete**” next to FSA-925 to be deleted; the Delete Application Screen will be displayed.--\*

**\*--354 Producer Search – Application Status Screen (Continued)**

**D “Application Status” Column**

The “Application Status” column will be displayed with the status of the producer’s FSA-925, as follows.

<b>If the Application Status is...</b>	<b>THEN...</b>
“Initiated”	FSA-925 has been started, but the producer has <b>not</b> signed FSA-925.
“Signed”	producer has signed FSA-925, but COC or designee has <b>not</b> approved/disapproved FSA-925.
“Approved”	COC or designee has approved FSA-925.
“Disapproved”	COC or designee has disapproved FSA-925.
“Deleted”	FSA-925 has been deleted.
“Suspended”	<p>FSA-925 has been placed in a suspended state because of either of the following:</p> <ul style="list-style-type: none"> <li>• changes to basic program data (for example, the removal of a previously eligible pasture type)</li> <li>• SCIMS duplicate resolution merges.</li> </ul> <p>Suspended FSA-925’s <b>must</b> be accessed and modified to ensure that the most current data is on FSA-925. A report is available that provides a listing of all suspended FSA-925’s along with the reason for the suspension (see paragraph 367 for additional information).</p> <p><b>Note:</b> A SCIMS duplicate resolution merge will suspend FSA-925’s tied to the merged producers. FSA-925’s tied to the producer that was “kept” will <b>not</b> be suspended. FSA-925’s suspended because of SCIMS duplicate resolution merges do <b>not</b> need to be accessed and modified.</p>

--\*

**\*--355 Physical Location State and County Selection Screen**

**A Overview**

FSA-925's are recorded in a producer's administrative County Office by physical location. The following Physical Location State and County Selection Screen allows the user to select the physical location where the loss occurred.

The screenshot displays the USDA Farm Service Agency Livestock Forage Program (LFP) interface. At the top, the USDA logo and 'United States Department of Agriculture' are on the left, and 'Farm Service Agency' and 'Livestock Forage Program (LFP)' are on the right. A navigation bar contains links for 'LFP Home', 'About FSA', 'Help', 'Contact Us', 'Exit LFP', and 'Logout of eAuth'. On the left, an 'LFP Menu' sidebar lists options like 'Sign Up', 'Approve Applications', and 'Reports'. The main content area is titled 'Physical Location State and County Selection'. It features three fields: 'Year: 2009', 'State: Mississippi', and 'County: Coahoma'. Below these is a 'Producer:' label. The 'Location State-County' section has two radio button options: 'Mississippi-Adams' and 'Mississippi-Coahoma'. At the bottom of this section are 'Back', 'Cancel', and 'Next' buttons. The footer contains 'Screen ID: LTSignUp500' and 'Last Modified: 03/30/2010 11:1:4 AM', along with a 'Back to Top' link.

**B Action**

Select the applicable physical location State and county. **CLICK “Next”**, the Disaster Selection Screen will be displayed.--\*

**\*--356 Disaster Selection Screen**

**A Overview**

The following Disaster Selection Screen allows users to select the type of disaster for which the producer is applying.

**B Actions**

Check (✓) 1 or both of the following:

- Fire
- Drought.

CLICK “Save and Continue”.

IF user checked...	THEN...
fire	Part B – Disaster Information Screen will be displayed (paragraph 357).
drought	Part C – Livestock Information Screen will be displayed (paragraph 358).

--\*

\*--357 Part B – Disaster Information Screen

A Overview

Part B – Disaster Information Screen will **only** be displayed if user checked “Fire” on the Disaster Selection Screen according to paragraph 356.

The following Part B – Disaster Information Screen allows users to enter the date and location of the qualifying fire conditions that occurred on Federally managed rangelands **only**, for which the producer is prohibited by a Federal agency from grazing the normal permitted livestock covered by a Federal lease.

The screenshot shows the USDA Farm Service Agency Livestock Forage Program (LFP) interface. At the top, it displays the USDA logo and the text 'United States Department of Agriculture Farm Service Agency' and 'Livestock Forage Program (LFP)'. Below this is a navigation bar with links: 'LFP Home', 'About FSA', 'Help', 'Contact Us', 'Exit LFP', and 'Logout of eAuth'. On the left is an 'LFP Menu' with options like 'Role: County Admin', 'Sign Up', 'Approve Applications', etc. The main content area is titled 'Part B - Disaster Information' and contains the following fields:

- Year: 2009
- State: Mississippi
- County: Coahoma
- Producer: (empty)
- Location: (empty)
- State: Mississippi
- County: Adams

The 'Fire Information' section includes:

- Begin Date:  (calendar icon)
- End Date:  (calendar icon)
- Location:
- Save Loss button

The 'Recorded Fires' table is as follows:

Event Number	Begin Date	End Date	Location	Action
1	05/03/2009	05/06/2009	Farm Number 3	Edit Delete

At the bottom of the form are 'Back', 'Cancel', and 'Continue' buttons. The footer contains 'Screen ID: LTSignUp508', 'Last Modified: 03/30/2010 11:14 AM', and a 'Back to Top ^' link.

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**\*--357 Part B – Disaster Information Screen (Continued)**

**B Field Descriptions and Actions**

The following table provides the field descriptions and actions for the Part B – Disaster Information Screen.

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Year	Calendar year selected on the State and County Selection Screen will be displayed.	
State	State selected on the State and County Selection Screen will be displayed.	
County	County selected on the State and County Selection Screen will be displayed.	
Producer	Producer for which FSA-925 is being updated will be displayed.	
Location State and County	Location State and county selected on the Physical Location State and County Selection Screen will be displayed.	
Begin Date	Manual entry of the begin date of the qualifying fire condition.	Enter begin and end date of the qualifying fire condition by either: <ul style="list-style-type: none"> <li>• entering the date in mm/dd/yyyy format</li> <li>• clicking the “calendar” icon.</li> </ul>
End Date	Manual entry of the end date of the qualifying fire condition.	
Location	Free form entry.	Enter location that the qualifying fire condition occurred.  <b>Note:</b> No PII information shall be entered in this field.
Save Loss	Saves the disaster information to FSA-925. User <b>must</b> CLICK “ <b>Save Loss</b> ” before continuing or the disaster information will <b>not</b> be added to FSA-925.	
Begin Date	Begin date previously saved will be displayed.	
End Date	End date previously saved will be displayed.	
Location	Location previously saved will be displayed.	
Action	Allows the user to edit or delete previously saved disaster information.	
Back	Disaster Selection Screen will be displayed (paragraph 356).	
Cancel	FSA-925 will be cancelled and the LFP Main Menu will be displayed (paragraph 352).	
Continue	Part C – Livestock Information Screen will be displayed (paragraph 358).	

--\*

\*--358 Part C – Livestock Information Screen

A Overview

The following Part C – Livestock Information Screen allows users to enter:

- where the claimed livestock were physically located on the beginning date of the grazing loss event
- the current physical location of the livestock in inventory
- other producers with an ownership interest in the livestock.

USDA United States Department of Agriculture  
Farm Service Agency Livestock Forage Program (LFP)

LFP Home About FSA Help Contact Us Exit LFP Logout of eAuth

**LFP Menu**  
Role: County Admin  
**Sign Up**  
Approve Applications  
COC Representative  
Electronic Approval  
Main Menu  
Reports  
Nationwide Customer Service  
State County Selection  
Blank FSA-925  
LFP Estimated Report  
LFP Home Page

**Part C - Livestock Information**

Year: 2009 State: Mississippi County: Coahoma

Producer:  
Location State: Mississippi County: Adams

Where were the claimed livestock physically located on the beginning date of the grazing loss event? (Include County name, farm number, etc.)

Where is the current physical location of the livestock in inventory?

Associated Producers (List all other producers that have an ownership share of any livestock reported and indicate their share).

Back Cancel Save and Continue

Screen ID: LTSignUp509  
Last Modified: 03/30/2010 11:1:4 AM Back to Top ^

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\*--358 Part C – Livestock Information Screen (Continued)

**B Field Descriptions and Actions**

The following table provides the field descriptions and actions for the Part C – Livestock Information Screen.

Field/Button	Description	Action
Year	Calendar year selected on the State and County Selection Screen will be displayed.	
State	State selected on the State and County Selection Screen will be displayed.	
County	County selected on the State and County Selection Screen will be displayed.	
Producer	Producer for which FSA-925 is being updated will be displayed.	
Location State and County	Location State and county selected on the Physical Location State and County Selection Screen will be displayed.	
Where were the claimed livestock physically located on the beginning date of the grazing loss event?	Free form entry.	Enter physical location of the livestock on the beginning date of the grazing loss event. If there are multiple locations, enter each location separated by a comma. Entry is <b>required</b> .  <b>Note:</b> No PII information shall be entered in this field.
Where is the current physical location of the livestock in inventory?	Free form entry.	Enter current physical location of the livestock in inventory. If there are multiple locations, enter each location separated by a comma. Entry is <b>required</b> .  <b>Note:</b> No PII information shall be entered in this field.

--\*

\*--358 Part C – Livestock Information Screen (Continued)

**B Field Descriptions and Actions, Continued**

Field/Button	Description		Action
Please list associated producers and their approximate share percentage.	Free form entry.		Enter other producers that have an ownership share of the livestock along with that producers share. If there are multiple producers, enter each producer separated by a comma. Entry is <b>not</b> required.  <b>Note:</b> No PII information shall be entered in this field.
Back	Disaster Selection Screen will be displayed (paragraph 356).		
Cancel	FSA-925 will be cancelled and the LFP Main Menu will be displayed (paragraph 352).		
Save and Continue	<b>IF drought was...</b>	<b>THEN...</b>	
	selected on Disaster Selection Screen	Part C – Livestock Information (Continued) Screen (will be displayed (paragraph 359).	
	not selected on Disaster Selected Screen	Part E – Forage Information Fire Screen will be displayed (paragraph 362).	

--\*

\*--359 Part C - Livestock Information (Continued) Screen

A Overview

Part C – Livestock Information (Continued) Screen will **only** be displayed if user checked “Drought” on the Disaster Selection Screen according to paragraph 356.

The following Part C - Livestock Information (Continued) Screen allows the user to enter inventory information for livestock owned/leased by the producer or for which the producer was a contract grower.

**USDA** United States Department of Agriculture  
**Farm Service Agency** **Livestock Forage Program (LFP)**

LFP Home About FSA Help Contact Us Exit LFP Logout of eAuth

**LFP Menu**  
 Role: County Admin  
**Sign Up**  
 Approve Applications  
 COC Representative  
 Electronic Approval  
 Main Menu  
 Reports  
 Nationwide Customer Service  
 State County Selection  
 Blank FSA-925  
 LFP Estimated Report  
 LFP Home Page

**Part C - Livestock Information (Continued)**

Year: 2009 State: Mississippi County: Coahoma

Producer:  
 Location State: Mississippi County: Adams

**Add Livestock**

Livestock Kind:  Type / Weight Range:

	Current Inventory	Mitigated Current Year	Mitigated Prior 2 Years	Share
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> %
COC Use Only	<input type="text"/>	<input type="text"/>	<input type="text"/>	

**Livestock Kind**

Livestock Kind	Type / Weight Range	Current Inventory	Mitigated Current Year	Mitigated Prior 2 Years	Share	Action
Beef	Adult Cows and Bulls	100	-	-	75.00	<a href="#">Edit</a> <a href="#">Delete</a>
	COC Use Only	-	-	-		

Screen ID: LTSignUp514  
 Last Modified: 03/30/2010 11:14 AM Back to Top ^

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**\*--359 Part C - Livestock Information (Continued) Screen (Continued)**

**B Field Descriptions and Actions**

The following table provides the field descriptions and actions for the Part C - Livestock Information (Continued) Screen.

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Year	Calendar year selected on the State and County Selection Screen will be displayed.	
State	State selected on the State and County Selection Screen will be displayed.	
County	County selected on the State and County Selection Screen will be displayed.	
Producer	Producer for which FSA-925 is being updated will be displayed.	
Location State and County	Location State and county selected on the Physical Location State and County Selection Screen will be displayed.	
Livestock Kind	Manual selection.	Select kind of livestock from the drop-down menu.
Type/Weight Range	Manual selection.	Select type and weight range from the drop-down menu.
Current Inventory	Manual entry.	Enter number of covered livestock owned/leased by the producer or for which the producer was a contract grower that was in inventory during the 60 calendar days before the beginning date of the applicable qualifying grazing loss condition.
COC Adjusted Current Inventory	Manual entry.	Enter COC adjusted current year inventory, if applicable.
Mitigated Current Year	Manual entry.	Enter number of covered livestock that were sold or otherwise disposed of because of a qualifying drought condition during the current production year. See subparagraph 202 A, step 15 for additional information.
COC Adjusted Mitigated Current Year	Manual entry.	Enter COC adjusted current year mitigated, if applicable.
Mitigated Prior 2 Years	Manual entry.	Enter number of mitigated livestock that were sold because of drought in either 1 or both of the prior production years. See subparagraph 202 A, step 16 for additional information.

--\*

\*--359 Part C - Livestock Information (Continued) Screen (Continued)

**B Field Descriptions and Actions (Continued)**

Field/Button	Description	Action
COC Adjusted Mitigated Prior 2 Years	Manual entry.	Enter COC adjusted prior years mitigated, if applicable.
Share	Manual entry.	Enter producer's ownership, cash lease, or contract grower share in the livestock on the beginning date of the applicable grazing loss event for which a grazing loss was suffered.
Save Livestock	Saves livestock information to FSA-925. User <b>must CLICK "Save Livestock" before</b> continuing or the livestock information will <b>not</b> be added to FSA-925.	
Livestock Kind	Livestock kind that was previously saved will be displayed.	
Type/Weight Range	Livestock type and weight range that was previously saved will be displayed.	
Current Inventory	Current inventory that was previously saved will be displayed.	
Mitigated Current Year	Current year mitigated that was previously saved will be displayed.	
Mitigated Prior 2 Years	Prior years mitigated that was previously saved will be displayed.	
Share	Share that was previously saved will be displayed.	
COC Use Only	If applicable, COC adjusted amounts previously saved will be displayed.	
Action	Allows the user to edit or delete previously saved livestock information.	
Back	Part C – Livestock Information Screen will be displayed (paragraph 358).	
Continue	Part D – Forage Information Drought Screen will be displayed (paragraph 360).	
Cancel	FSA-925 will be cancelled and the LFP Main Menu will be displayed (paragraph 352).  All data saved on FSA-925 up to this point will be saved.	

--\*

\*--360 Part D – Forage Information Drought Screen

A Overview

The following Part D – Forage Information Drought Screen allows the user to enter forage information for owned or cash leased land normally used in the operation to support eligible covered livestock during the qualifying **drought** grazing loss condition.

**USDA** United States Department of Agriculture  
**Farm Service Agency** **Livestock Forage Program (LFP)**

LFP Home About FSA Help Contact Us Exit LFP Logout of eAuth

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**Part D - Forage Information Drought**

Year: 2009 State: Mississippi County: Coahoma

Producer: Location State: Mississippi County: Adams

**Add Owned or Cash Leased Land**

Select Livestock					
	Livestock ID	Livestock Kind	Type/Weight (LBS)	Current Inventory	Share
<input checked="" type="checkbox"/>	1	Beef	Adult Cows and Bulls	100	75.00

Pasture Type:

	Acres	Carrying Capacity
<input type="text"/>	<input type="text"/>	<input type="text"/>
COC Use Only	<input type="text"/>	<input type="text"/>

**Owned or Cash Leased**

Pasture Type: Small Grains			
	Livestock ID	Acres	Carrying Capacity
	1	2,000.00	2.0
COC Use Only			2.0

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--\*

**\*--360 Part D – Forage Information Drought Screen (Continued)**

**B Field Descriptions and Actions**

The following table provides the field descriptions and actions for the Part D – Forage Information Drought Screen.

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Year	Calendar year selected on the State and County Selection Screen will be displayed.	
State	State selected on the State and County Selection Screen will be displayed.	
County	County selected on the State and County Selection Screen will be displayed.	
Producer	Producer for which FSA-925 is being updated will be displayed.	
Location State and County	Location State and County selected on the Physical Location State and County Selection Screen will be displayed.	
Select Livestock	Manual selection.	Select livestock that are grazing or would have been grazing the pasture.
Pasture Type	Manual selection.	Select pasture type for owned or cash leased land normally used in the operation to support eligible covered livestock during the qualifying <b>drought</b> condition grazing loss event.
Acres	Manual entry.	Enter acres associated with the selected pasture type. See subparagraph 202 A, step 23 for additional information.
COC Adjusted Acres	Manual entry.	Enter COC adjusted acres, if applicable.
Carrying Capacity	Manual entry.	Enter carrying capacity. Entry is required <b>before</b> FSA-925 approval.
Save Forage Information	Saves the forage information to FSA-925. User <b>must CLICK “Save Forage Information” before</b> continuing or the livestock information will <b>not</b> be added to FSA-925.	

--\*

**\*--360 Part D – Forage Information Drought Screen (Continued)**

**B Field Descriptions and Actions (Continued)**

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Livestock ID	Livestock ID for the livestock that was previously saved will be displayed.	
Acres	The acres that were previously saved will be displayed.	
COC Adjusted Acres	If applicable, COC adjusted acres previously saved will be displayed.	
Carrying Capacity	Carrying capacity previously saved will be displayed.	
Action	Allows the user to edit or delete previously saved forage information.	
Back	Part C – Livestock Information (Continued) Screen will be displayed (paragraph 359).	
Continue	Part D – Forage Information Drought Screen will be displayed (paragraph 361).	
Cancel	FSA-925 will be cancelled and the LFP Main Menu will be displayed (paragraph 352).  All data saved on FSA-925 up to this point will be saved.	

--\*

\*--361 Part D – Forage Information Drought (Continued) Screen

A Overview

The following Part D – Forage Information Drought (Continued) Screen allows the user to enter forage information for AUM or AU leased land normally used in the operation to support eligible covered livestock during the qualifying **drought** grazing loss condition.

**USDA** United States Department of Agriculture  
**Farm Service Agency** **Livestock Forage Program (LFP)**

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 State County Selection  
 Blank FSA-925  
 LFP Estimated Report  
 LFP Home Page

**Part D - Forage Information Drought (Continued)**

Year: 2009 State: Mississippi County: Coahoma

Producer:  
 Location State: Mississippi County: Adams

**Add AUM/AU leased land**

Livestock ID	Livestock Kind	Type/Weight (LBS)	Current Inventory	Share	
<input checked="" type="checkbox"/>	1	Beef	Adult Cows and Bulls	100	75.00

Pasture Type:

Animal Units	COC Adjusted Animal Units
<input type="text"/>	<input type="text"/>

Save Forage Information

**AUM/AU leased land**

Livestock ID	Animal Units	COC Adjusted Animal Units	Action
1	100	-	<a href="#">Edit</a> <a href="#">Delete</a>

Back Cancel Continue

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**\*--361 Part D – Forage Information Drought (Continued) Screen (Continued)**

**B Field Descriptions and Actions**

The following table provides the field descriptions and actions for the Part D – Forage Information Drought (Continued) Screen.

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Year	Calendar year selected on the State and County Selection Screen will be displayed.	
State	State selected on the State and County Selection Screen will be displayed.	
County	County selected on the State and County Selection Screen will be displayed.	
Producer	Producer for which FSA-925 is being updated will be displayed.	
Location State and County	Location State and County selected on the Physical Location State and County Selection Screen will be displayed.	
Select Livestock	Manual selection.	Select livestock that are grazing or would have been grazing the pasture.
Pasture Type	Manual selection.	Select pasture type for owned or cash leased land normally used in the operation to support eligible covered livestock during the qualifying <b>drought</b> condition grazing loss event.
Animal Units	Manual entry.	Enter number of AU's allowed by the selected pasture type. See paragraph 202 A, step 28 for additional information.
COC Adjusted Animal Units	Manual entry.	Enter COC adjusted AU's, if applicable.
Save Forage Information	Saves the forage information to FSA 925. User <b>must CLICK "Save Forage Information"</b> before continuing or the livestock information will <b>not</b> be added to FSA-925.	

--\*

\*--361 Part D – Forage Information Drought (Continued) Screen (Continued)

**B Field Descriptions and Actions (Continued)**

Field/Button	Description		Action
Livestock ID	Livestock ID for the livestock that was previously saved will be displayed.		
Animal Units	AU's that were previously saved will be displayed.		
COC Adjusted Animal Units	If applicable, COC adjusted AU's previously saved will be displayed.		
Action	Allows the user to edit or delete previously saved forage information.		
Back	Part D – Forage Information Drought Screen will be displayed (paragraph 360).		
Continue	<b>IF fire was...</b> selected on Disaster Selection Screen	<b>THEN...</b> Part E – Forage Information Fire Screen will be displayed (paragraph 362).	
	not selected on Disaster Selection Screen	Producer Summary Screen will be displayed (paragraph 363).	
Cancel	FSA-925 will be cancelled and the LFP Main Menu will be displayed (paragraph 352).  All data saved on FSA-925 up to this point will be saved.		

--\*

\*--362 Part E – Forage Information Fire Screen

A Overview

The following Part E – Forage Information Fire Screen allows the user to enter rangeland that is managed by a Federal agency that was affected by **fire** for which the eligible producer is prohibited by a Federal agency from grazing the normal permitted livestock on the managed rangeland because of fire.

**Part E - Forage Information Fire**

Year: 2009      State: Mississippi      County: Coahoma

Producer: \_\_\_\_\_

Location: \_\_\_\_\_      State: Mississippi      County: Adams

**Add Federal Managed Lands (Fire Affected)**

Pasture Number:       Pasture Type:       Fire:

	Permitted Animal Units	Permit Days	Reduced Animal Units	Reduced Grazing Days
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
COC Use Only	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Save Forage Information

**Federal Managed Lands (Fire Affected)**

Fire: 1) 05/03/2009 Farm Number 3

Pasture Number: 1	Permitted Animal Units	Permit Days	Reduced Animal Units	Reduced Grazing Days	Action
	200	180	50	200	Edit Delete
COC Use Only	-	-	-	-	

Back      Cancel      Continue

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**\*--362 Part E – Forage Information Fire Screen (Continued)**

**B Field Descriptions and Actions**

The following table provides the field descriptions and actions for the Part E – Forage Information Fire Screen.

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Year	Calendar year selected on the State and County Selection Screen will be displayed.	
State	State selected on the State and County Selection Screen will be displayed.	
County	County selected on the State and County Selection Screen will be displayed.	
Producer	Producer for which FSA-925 is being updated will be displayed.	
Location State and County	Location State and County selected on the Physical Location State and County Selection Screen will be displayed.	
Pasture Number	Manual entry.	Manually assign a pasture number to each fire event.
Pasture Type	Manual selection.	Select “ <b>rangeland</b> ” as the pasture type.
Fire	Manual selection.	Select fire event.
Permitted Animal Units	Manual entry.	Enter permitted AU’s from the Federal grazing lease agreement.
COC Adjusted Permitted Animal Units	Manual entry.	Enter COC adjusted permitted AU’s, if applicable.
Permit Days	Manual entry.	Enter number of permit days grazing is allowed under the Federal lease agreement during the calendar year.
COC Adjusted Permit Days	Manual entry.	Enter COC adjusted permit days, if applicable.
Reduced Animal Units	Manual entry.	Enter number of AU’s the producer is prohibited from grazing on the rangeland managed by a Federal agency because of fire.
COC Adjusted Reduced Animal Units	Manual entry.	Enter COC adjusted reduced AU’s, if applicable.

--\*

\*--362 Part E – Forage Information Fire Screen (Continued)

**B Field Descriptions and Actions (Continued)**

Field/Button	Description		Action
Reduced Grazing Days	Manual entry.		Enter number of days the producer is prohibited from grazing the normal permitted livestock on the rangeland managed by a Federal agency because of fire.
COC Adjusted Reduced Grazing Days	Manual entry.		Enter COC adjusted reduced grazing days, if applicable.
Save Forage Information	Saves forage information to FSA-925. User <b>must CLICK “Save Forage Information” before</b> continuing or the livestock information will <b>not</b> be added to FSA-925.		
Fire	Fire event previously saved will be displayed.		
Pasture Number	Pasture number previously saved will be displayed.		
Pasture Type	Pasture type previously saved will be displayed.		
Permitted Animal Units	Permitted AU’s previously saved will be displayed.		
Permit Days	Permit days previously saved will be displayed.		
Reduced Animal Units	Reduced AU’s previously saved will be displayed.		
Reduced Grazing Days	Reduced grazing days previously saved will be displayed.		
COC Use Only	If applicable, COC adjusted amounts previously saved will be displayed.		
Action	Allows the user to edit or delete previously saved forage information.		
Back	<b>IF drought was...</b>	<b>THEN...</b>	
	selected on Disaster Selection Screen	Part D – Forage Information Drought (Continued) Screen will be displayed (paragraph 361).	
	not selected on Disaster Selection Screen	Part C – Livestock Information Screen will be displayed (paragraph 358).	
Cancel	FSA-925 will be cancelled and the LFP Main Menu will be displayed (paragraph 352).  All data saved on FSA-925 up to this point will be saved.		
Continue	Producer Summary Screen will be displayed (paragraph 363).		

--\*

\*--363 Producer Summary Screen

A Overview

The following Producer Summary Screen allows the user to:

- load other compensation
- review all FSA-925 data that has been entered
- select whether the producer met the Risk Management Purchase Requirement
- enter the producer signature type and date
- approve/disapprove FSA-925.

**USDA** United States Department of Agriculture  
**Farm Service Agency** **Livestock Forage Program (LFP)**

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 Blank FSA-925  
 LFP Estimated Report  
 LFP Home Page

**Producer Summary**

Year: 2009 State: Mississippi County: Coahoma  
 Producer: Location State: Mississippi County: Adams

**Disaster Information (Type of Event: Drought, Fire)**

Event Number	Begin Date	End Date	Location
1	May 03, 2009	May 06, 2009	Farm Number 3

**Livestock Location and Associated Producer Information**

Where were the claimed livestock physically located on the beginning date of the grazing loss event? (Include County name, farm number, etc.)  
 Farm Number 3

Where is the current physical location of the livestock in inventory?  
 Farm Number 1234

Associated Producers (List all other producers that have an ownership share of any livestock reported and indicate their share).  
 No Data

**Livestock Information**

Livestock ID	Livestock Kind	Type/Weight (LBS)	Current Inventory	Mitigated Current Year	Mitigated Prior 2 Years	Share
1	Beef	Adult Cows and Bulls	100			75.00
1		COC Use Only				-

**Forage Information**

Owned, share leased, or cash leased Pasture Type: Small Grains

Livestock ID	Acres	Carrying Capacity
1	2,000.00	2.00
COC Use Only		-

AUM/AU leased land Pasture Type: Small Grains

Livestock ID	Animal Units
1	100
COC Use Only	

Federal Managed Lands (Fire Affected) Pasture Type: Range land  
 Pasture Number: 1

Fire Event Number	Animal Units	Permit Days	Reduce Animal Units	Reduced Grazing Days
1	200	180	50	200
COC Use Only				

Other Compensation:

Did the producer meet the Risk Management Purchase Requirement?: Yes  No

**Type of Signature** **Date of Signature**

**COC Signature Date**  
  Approve  Disapprove

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**\*--363 Producer Summary Screen (Continued)**

**B Field Descriptions/Actions**

The following table provides the field descriptions and actions for the Producer Summary Screen.

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Year	Calendar year selected on the State and County Selection Screen will be displayed.	
State	State selected on the State and County Selection Screen will be displayed.	
County	County selected on the State and County Selection Screen will be displayed.	
Producer	Producer for which FSA-925 is being updated will be displayed.	
Location State and County	Location State and county selected on the Physical Location State and County Selection Screen will be displayed.	
Disaster Information	Disaster Information entered on the Disaster Information Screen (paragraph 357) will be displayed.	
Livestock Location and Associated Producer Information	Livestock location and associated producers that were entered on the Part C - Livestock Information Screen (paragraph 358) will be displayed.	
Livestock Information	Livestock inventory entered on the Part C - Livestock Information (Continued) Screen (paragraph 359) will be displayed.	
Forage Information	Forage information entered on the Part D - Forage Information Drought Screens (paragraphs 360-361) and Part E - Forage Information Fire Screen (paragraph 362) will be displayed.	
Other Compensation	Manual entry.	Enter amount of compensation received from other disaster assistance programs for the same grazing loss.
Did the producer meet the Risk Management Purchase Requirement?	Manual selection.	Select whether producer has certified to meeting the Risk Management Purchase Requirement.

--\*

\*--363 Producer Summary Screen (Continued)

**B Field Descriptions/Actions (Continued)**

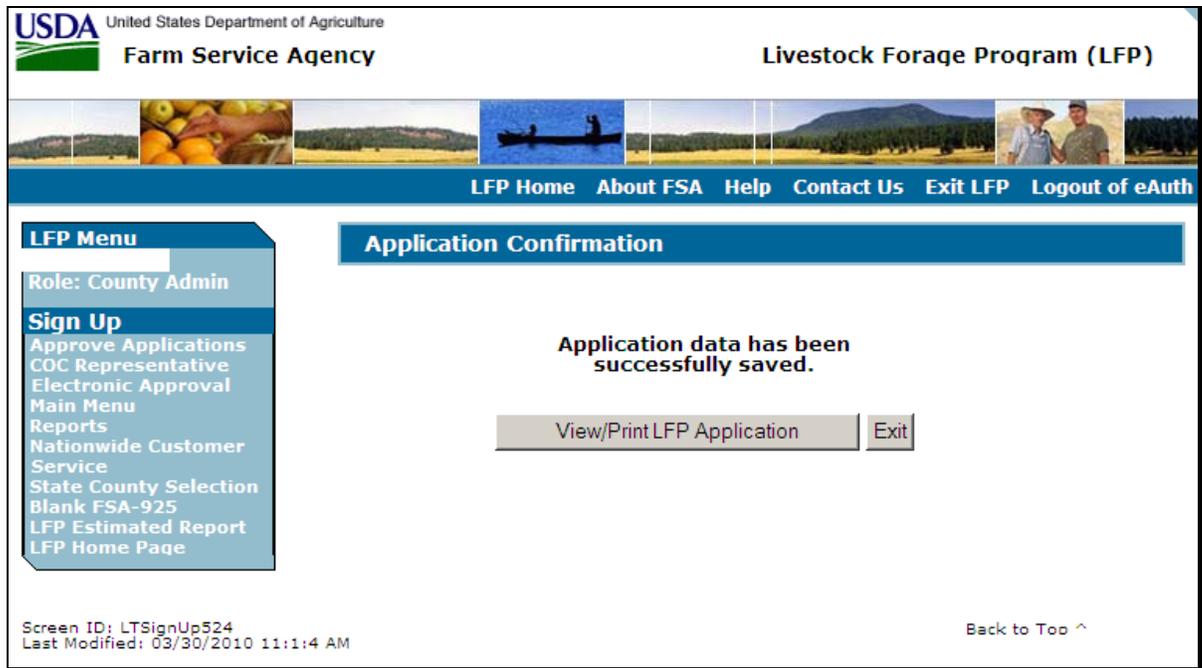
Field/Button	Description	Action
Type of Signature	Manual selection. The type of signature provided by the producer.  Eligible signature types are: <ul style="list-style-type: none"><li>• paper</li><li>• FAX.</li></ul>	Signature types shall only be updated after either of the following occurs: <ul style="list-style-type: none"><li>• producer signs and dates FSA-925</li><li>• FAX with the producer's signature and date has been received in the County Office.</li></ul>
Date of Signature	Manual entry of the date the producer signed or FAXed FSA-925.	Enter date producer signed or FAXed FSA-925 in mm/dd/yyyy format or select the date from the calendar.
COC Signature Date	Manual entry of the date COC signed FSA-925.	Enter date COC signed FSA-925 in mm/dd/yyyy format or select the date from the calendar.
Approve/Disapprove	Manual selection.	Select whether FSA-925 will be approved or disapproved.
Back	<b>IF fire was...</b>	<b>THEN...</b>
	selected on Disaster Selection Screen	Part E – Forage Information Fire Screen will be displayed (paragraph 362).
	not selected on Disaster Selection Screen	Part D – Forage Information Drought (Continued) Screen will be displayed (paragraph 361).
Cancel	FSA-925 will be cancelled and the LFP Main Menu will be displayed (paragraph 352).  All data saved on FSA-925 up to this point will be saved.	
Save/Submit	FSA-925 will be submitted and the Application Confirmation Screen will be displayed (paragraph 364).	

--\*

**\*--364 Application Confirmation Screen**

**A Overview**

The following Application Confirmation Screen allows users to view and/or print FSA-925.



**B Actions**

To view and or print FSA-925, CLICK **“View/Print LFP Application”**; FSA-925 will be displayed in a separate window. FSA-925 will contain only application data that has been entered into the system as of the date it is being printed.--\*

**\*--365 Approve/Disapprove Applications Screen**

**A Overview**

A process to enter the same approval/disapproval date to multiple FSA-925's is available in the web-based software. To access the multiple FSA-925 approval/disapproval process, **CLICK "Approve Applications"** link in the left navigation menu. The following Approve/Disapprove Applications Screen will be displayed.

**Note:** The approval/disapproval date can also be entered by specific FSA-925 on the Producer Summary Screen.

USDA United States Department of Agriculture  
**Farm Service Agency** **Livestock Forage Program (LFP)**

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 Blank FSA-925  
 LFP Estimated Report  
 LFP Home Page

**Approve/Disapprove Applications**

Program Year: 2009 State: Mississippi County: Coahoma

Producer	Location State-County	
Any 1 Producer	Mississippi - Adams	<input type="checkbox"/> Select Application
Any 2 Producer	Mississippi - Adams	<input type="checkbox"/> Select Application

Approval Date:

Select All Clear All Approve Disapprove

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**\*--365 Approve/Disapprove Applications Screen (Continued)**

**B Field Descriptions/Actions**

The following table provides the field descriptions and actions for the Approve/Disapprove Applications Screen.

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Year	Manual selection.	Select year for which bulk approval/disapproval will be completed.
State	Manual selection.	Select State for which the bulk approval/disapproval will be completed.
County	Manual selection.	Select administrative county for which the bulk approval/disapproval will be completed.
Producer	Producers with FSA-925's ready for approval/disapproval will be displayed.	
Select Application	Manual selection.	Select FSA-925's to be approved or disapproved.
Approval Date	Manual entry of the approval/disapproval date.	Enter date COC approved/disapproved FSA-925.
Select All	Selects all listed FSA-925's for approval/disapproval.	
Clear All	Clears all selections.	
Approve	Approves all selected FSA-925's.	
Disapprove	Disapproves all selected FSA-925's.	

**C Criteria for Being Included in Multiple Approval Process**

FSA-925 **must** be signed and dated by the producer for FSA-925 to be included in the multiple approval process.--\*

**\*--366 CCC Representative Electronic Approval/Disapproval Screen**

**A Overview**

A CCC representative electronic approval/disapproval process is available in the web-based software. To access the CCC Representative Electronic Approval/Disapproval, CLICK “**CCC Representative Electronic Approval**” link in the left navigation menu. The following CCC Representative Electronic Approval/Disapproval Screen will be displayed.

**Note:** All FSA County Office employees will have access to the CCC Representative Electronic Approval/Disapproval process; however, **only employees that are designated to approve/disapprove FSA-925’s shall access and electronically approve FSA-925’s.**

The approving official’s name will be printed in the “County Committee Determination” signature block and the system date will be entered for the approval/disapproval date.

USDA United States Department of Agriculture  
Farm Service Agency Livestock Forage Program (LFP)

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Blank FSA-925  
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LFP Home Page

**COC Representative Electronic Approval/Disapproval**

Program Year: 2009 State: Mississippi County: Coahoma

Producer	Location State-County	Electronic Signature	FSA-925
Any 1 Producer	Mississippi - Adams	<input type="checkbox"/> Electronically Sign	<a href="#">View Application</a>
Any 2 Producer	Mississippi - Adams	<input type="checkbox"/> Electronically Sign	<a href="#">View Application</a>

Select All Clear All Approve Disapprove

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**\*--366 CCC Representative Electronic Approval/Disapproval Screen (Continued)**

**B Field Descriptions/Actions**

The following table provides the field descriptions and actions for the CCC Representative Electronic Approval/Disapproval Screen.

<b>Field/Button</b>	<b>Description</b>	<b>Action</b>
Year	Manual selection.	Select year for which CCC representative electronic approval/disapproval will be completed.
State	Manual selection.	Select State for which CCC representative electronic approval/disapproval will be completed.
County	Manual selection.	Select county for which CCC representative electronic approval/disapproval will be completed.
Producer	Producers with FSA-925's ready for approval/disapproval.	
Electronic Signature	Manual selection.	Select FSA-925's to be electronically approved or disapproved.
Select All	Selects all listed FSA-925's for approval/disapproval.	
Clear All	Clears all selections.	
Approve	Approves all selected FSA-925's.	
Disapprove	Disapproves all selected FSA-925's.	

**C Criteria for Being Included in Multiple Approval Process**

FSA-925 must be signed and dated by the producer for FSA-925 to be included in the multiple approval process.--\*

**\*--367 LFP Reports Screen**

**A Overview**

Several standard reports are being provided for County Offices to use as tools for LFP signup. To access the Reports Menu, under LFP Menu, CLICK “**Reports**”. The following LFP Reports Screen will be displayed.

USDA United States Department of Agriculture  
Farm Service Agency

Livestock Forage Program (LFP)

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**Livestock Forage Program (LFP) Reports**

Program Year State County

**Reports**

- 1. Summary Report
- 2. Approved Applications
- 3. Initiated Applications with No Producer Signature Date
- 4. Initiated Applications with No COC or Designee Signature Date
- 5. Deleted Applications
- 6. Disapproved Applications
- 7. Suspended Applications

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End Date:

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**\*--367 LFP Reports Screen (Continued)**

**B Descriptions of Reports**

The following table provides the report, action required, and data elements on the report. Only 1 report can be created at a time.

<b>Report</b>	<b>Action</b>	<b>Result</b>
Year	Manual selection.	Select the year for which reports will be run.
State	Manual selection.	Select the State for which reports will be run.
County	Manual selection.	Select the county for which reports will be run.
Summary Report	Select report.	Report will be displayed providing a summary of FSA-925 information in the year, State, and county selected.
Approved Applications	Select report.	Report will be displayed identifying all producers with approved FSA-925's in the year, State, and county selected.
Initiated Applications with No Producer Signature Date	Select report.	Report will be displayed identifying FSA-925's that have been initiated, but have <b>not</b> been signed by the producer in the year, State, and county selected.
Initiated Applications with No COC or Designee Signature Date	Select report.	Report will be displayed identifying FSA-925's that have been initiated, but have <b>not</b> been approved by COC or designee in the year, State, and county selected.
Deleted Applications	Select report.	Report will be displayed identifying all FSA-925's that have been deleted in the year, State, and county selected.
Disapproved Applications	Select report.	Report will be displayed identifying all FSA-925's that have been disapproved in the year, State, and county selected.
Applications Suspended Because of Program Load Table Changes	Select report.	Report will be displayed identifying FSA-925's that have been suspended in the year, State, and county selected.
Start Date	Manual entry.	Provide a start date to limit data displayed on any of the reports.
End Date	Manual entry.	Provide an end date to limit date displayed on any of the reports.
Cancel	Returns user to the LFP Main Menu without displaying a report.	
Create Report	The selected report will be displayed.	

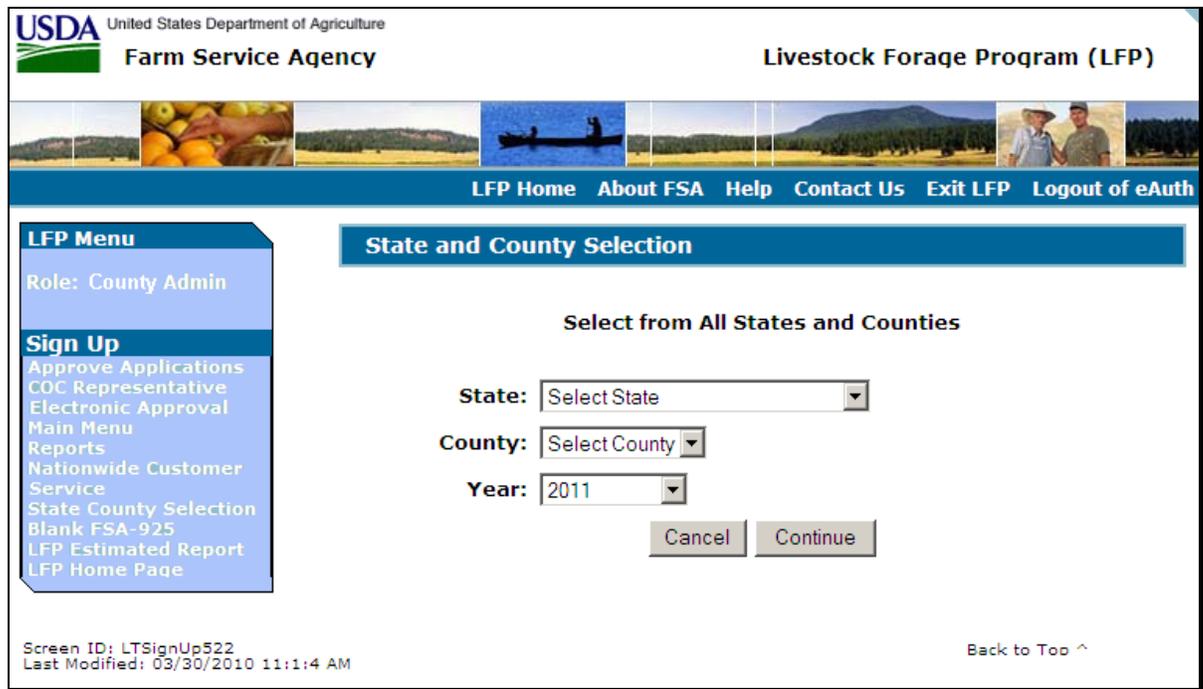
--\*

**\*--368 Nationwide Customer Service**

**A County Office User Access**

The web-based LFP software automatically allows for nationwide customer service for County Office users. County Office users can access and load FSA-925's for any producer nationwide. This service will be extremely beneficial for travelers, absentee landowners, etc. County Office employees loading nationwide FSA-925's will have limited authority.

Access "Nationwide Customer Service" link from the left navigation menu on the LFP Main Menu. The following State and County Selection Screen will be displayed.



Use the drop-down menus to select the applicable:

- State
- county
- year.

CLICK "**Continue**", the Producer Search – Application Status Screen will be displayed.--\*

**\*--368 Nationwide Customer Service (Continued)****B Producer Search – Application Status Screen**

The functionality of the Producer Search – Application Status Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 354). After FSA-925 has been selected, the Physical Location State and County Selection Screen will be displayed.

**C Physical Location State and County Selection Screen**

The functionality of the Physical Location State and County Selection Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 355).

**D Disaster Selection Screen**

The functionality of the Disaster Selection Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 356).

**E Part B - Disaster Information Screen**

The functionality of the Part B - Disaster Information Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 357).

**F Part C – Livestock Information Screen**

The functionality of the Part C – Livestock Information Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 358).

**G Part C – Livestock Information (Continued) Screen**

The functionality of the Part C – Livestock Information (Continued) Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 359).

**H Part D – Forage Information Drought Screen**

The functionality of the Part D – Forage Information Drought Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 360).

**I Part D – Forage Information Drought (Continued) Screen**

The functionality of the Part D – Forage Information Drought (Continued) Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 361).--\*

**\*--368 Nationwide Customer Service (Continued)****J Part E – Forage Information Fire Screen**

The functionality of the Part E – Forage Information Fire Screen in Nationwide Customer Service is the same as FSA-925's being loaded in the home county (paragraph 362).

**K Producer Summary Screen**

The functionality of the Producer Summary Screen is the same as FSA-925's being loaded in the home county, **except** that the approval date **cannot** be loaded. FSA-925 **must** be approved in the producer's home county (paragraph 363).

**L County Office Action**

County Offices that process nationwide customer service FSA-925's **must** do the following:

- immediately FAX a copy of the signed FSA-925 to the producer's home county
- mail the original signed FSA-925 to the producer's home county
- maintain a copy of the signed FSA-925.--\*

**369-400 (Reserved)**

**\*--Section 2 State Office Administrative Access****401 State Office Access to LFP Web Site****A Requesting Access**

If State Office administrative access has not already been requested for users in a State Office, requests shall be made according to the following:

- provide the National Office with all State employees who are to have access, and include the following:
  - State name
  - employee's legal first and last name
  - employee's USDA eAuthentication user ID
- FAX information to 202-720-0051, Attn: Neeru Gulati

**Note:** Include on the FAX that the request is for LFP State Office administrative access.

- contact PECD, Common Provisions Branch at 202-720-3464 with any questions or concerns.

**Note:** Additional employees can be added at any time by requesting access according to this subparagraph.

**B Accessing Web-Based LFP**

Access the LFP Home Page from FSA Applications Intranet web site at **[http://fsaintranet.sc.egov.usda.gov/fsa/FSAIntranet\\_applications.html](http://fsaintranet.sc.egov.usda.gov/fsa/FSAIntranet_applications.html)**. Under Production Adjustment and Disaster Programs, CLICK "**LFP – Livestock Forage Program**".

**Note:** Internet Explorer shall be used when accessing the LFP Home Page.--\*

## \*--401 State Office Access to LFP Web Site (Continued)

**C LFP Login Screen**

State Office users will be prompted with the following Livestock Forage Program (LFP) Login Screen. CLICK **“LFP Login”** to continue.

USDA United States Department of Agriculture  
Farm Service Agency Livestock Forage Program (LFP)

LFP Home About FSA Help Contact Us Exit LFP Logout of eAut

**LFP Menu**

**Livestock Forage Program (LFP)**

This Farm Service Agency web site is provided for producers to apply for benefits for LFP. LFP provides payments to eligible producers. This was a new program for 2008. LFP is calendar year specific as mandated by the 2008 Farm Bill.

[LFP Login](#)

USDA is committed to making its web pages accessible to all individuals. If you are a person with a disability and have trouble accessing or using our web site, please contact the FSA National Help Desk at (800)-255-2434 or the Centralized Help Desk at 800-457-3642, option 1, option 2. Please provide us with the specific URL with which you have a problem or concern.

Screen ID: LT08Signup000  
Last Modified: 07/01/2009 10:14:41 AM [Back to Top ^](#)

**D USDA eAuthentication Warning Screen**

After users click “LFP Login”, the USDA eAuthentication Warning Screen will be displayed. CLICK **“I Agree”** to proceed, or **“Cancel”** to end the process.

**E eAuthentication Login Screen**

On the eAuthentication Login Screen, users must:

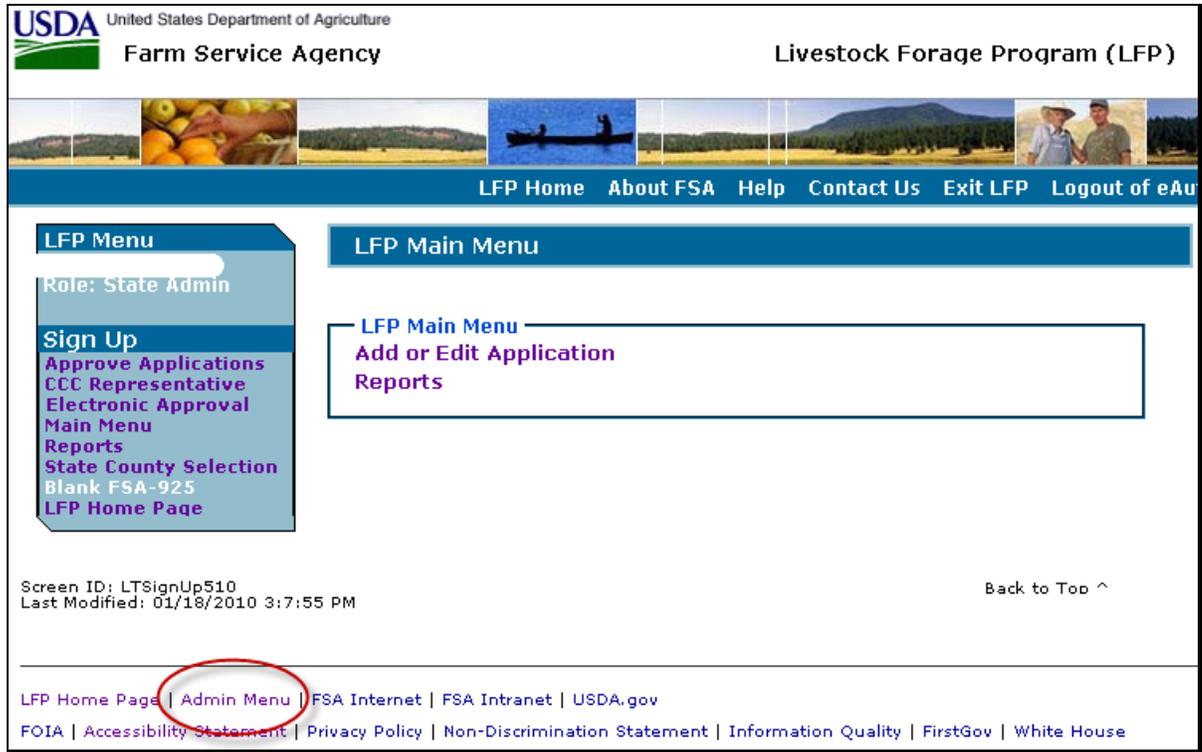
- enter user ID
- enter password
- CLICK **“Login”**.

The LFP Main Menu will be displayed.--\*

\*--402 LFP Main Menu

**A Overview**

After the State Office administrative user is logged in and has been authenticated, the following LFP Main Menu will be displayed.



**B Action**

At the bottom of the page, State Office administrative users shall CLICK “Admin Menu” to access the LFP normal grazing periods table.--\*

\*--403 LFP County Grazing Dates Maintenance

A Overview

The LFP County Grazing Dates Maintenance Screen allows the user to add, edit, and delete normal grazing periods by pasture type by county.

B LFP County Grazing Dates Maintenance Screen

Following is an example of the LFP County Grazing Dates Maintenance Screen **before** year, State, and county selection.

USDA United States Department of Agriculture  
Farm Service Agency Livestock Forage Program (LFP)

LFP Home About FSA Help Contact Us Exit LFP Logout of eAu

LFP Menu  
Role: State Admin

LFP County Grazing Dates Maintenance

Go Back To the Admin Menu

Program Year: [dropdown]  
State: [dropdown]  
County: [dropdown]

Pasture Type	Start Date	End Date
--------------	------------	----------

Save Cancel Go Back To the Admin Menu

Screen ID: LTPLT120  
Last Modified: 07/23/2009 2:17:25 PM Back to Top ^

LFP Home Page | Admin Menu | FSA Internet | FSA Intranet | USDA.gov  
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | FirstGov | White House

--\*

\*--403 LFP County Grazing Dates Maintenance (Continued)

**B LFP County Grazing Dates Maintenance Screen (Continued)**

Following is an example of the LFP County Grazing Dates Maintenance Screen **after** year, State, and county selection.

USDA United States Department of Agriculture  
Farm Service Agency Livestock Forage Program (LFP)

LFP Home About FSA Help Contact Us Exit LFP Logout of eAut

**LFP Menu**  
Role: State Admin

Go Back to Admin Menu

Program Year: 2008  
State: Mississippi  
County: Coahoma

Pasture Type	Start Date	End Date	
Small Grain	None	None	Reset
Sorghum Forage	None	None	Reset
Native Pasture	None	None	Reset
Improved Pasture	None	None	Reset
Rangeland	None	None	Reset

NOTE: Always press 'Save' after making Grazing Date changes.

Save Go Back to Admin Menu

Screen ID: LTPLT120  
Last Modified: 09/28/2009 3:2:8 PM

Back to Top ^

LFP Home Page | Admin Menu | FSA Internet | FSA Intranet | USDA.gov  
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | FirstGov | White House

--\*

\*--403 LFP County Grazing Dates Maintenance (Continued)

**C Field Descriptions and Actions**

The following table provides field descriptions and actions to be taken on the LFP County Grazing Dates Maintenance Screen.

<b>Field</b>	<b>Description/Action</b>
Program Year	Select program year to be updated.
State	After a program year is selected, the State to which the user is assigned will be displayed for selection. Select State to be updated.
County	<p>After a State is selected, the counties in that State will be displayed for selection. Select either of the following:</p> <ul style="list-style-type: none"> <li>• a single county to be updated</li> <li>• the “Select Many” option to complete grazing dates maintenance on more than 1 county in the State at the same time; see subparagraph D for additional information on updating grazing dates to more than 1 county at the same time.</li> </ul>
Pasture Type	Lists the pasture types to which grazing dates can be established.
Start Date/End Date	<p>If no grazing dates have been established, the word “None” will be displayed in these columns. CLICK “None” to display date entry. Users can use either of the following:</p> <ul style="list-style-type: none"> <li>• drop-down menus to enter the start date</li> <li>• calendar option to select the start date.</li> </ul> <p>If grazing dates have already been established, the start and end date will be displayed.</p> <p>To edit the existing start and end dates, click the date. The date drop-down menus and calendar option will be displayed. Make applicable changes.</p> <p>To delete the existing start and end dates, CLICK “Reset”. The start and end dates will be deleted and the word “None” will be displayed.</p>
Save	CLICK “Save” after adding, editing, or removing grazing dates.
Cancel	CLICK “Cancel” to cancel any changes that were made.
Go Back to the Admin Menu	The Administrator Menu will be displayed.

--\*

\*--403 LFP County Grazing Dates Maintenance (Continued)

**D Multiple County Selection**

Following is an example of the LFP County Grazing Dates Maintenance Screen when entering grazing dates for multiple counties at the same time.

USDA United States Department of Agriculture  
Farm Service Agency Livestock Forage Program (LFP)

LFP Home About FSA Help Contact Us Exit LFP Logout of eAu

LFP Menu  
Role: State Admin  
Go Back to Admin Menu

Program Year: 2008  
State: Mississippi  
County: Select Many

Pasture Type	Start Date	End Date	
<input type="checkbox"/> Small Grain	▼/▼/▼	▼/▼/▼	Reset
<input type="checkbox"/> Sorghum Forage	▼/▼/▼	▼/▼/▼	Reset
<input type="checkbox"/> Native Pasture	▼/▼/▼	▼/▼/▼	Reset
<input type="checkbox"/> Improved Pasture	▼/▼/▼	▼/▼/▼	Reset
<input type="checkbox"/> Rangeland	▼/▼/▼	▼/▼/▼	Reset

NOTE: Always press 'Save' after making Grazing Date changes.

Save Go Back to Admin Menu

Apply change to Multiple Counties  Select All

- Adams
- Alcorn
- Amite
- Attala
- Benton
- Bolivar
- Calhoun
- Carroll
- Chickasaw
- Choctaw
- Claiborne
- Clarke

Screen ID: LTPLT120  
Last Modified: 09/28/2009 3:2:8 PM  
Back to Top ^

LFP Home Page | Admin Menu | FSA Internet | FSA Intranet | USDA.gov  
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | FirstGov | White House

--\*

**\*--403 LFP County Grazing Dates Maintenance (Continued)**

**D Multiple County Selection, Continued**

To update grazing dates to more than 1 county at the same time, check (✓) box next the applicable pasture types to be updated, enter the start and end dates for the selected pasture types, and then do either of the following:

- check (✓) box next to “Select All” to update the grazing dates for the selected pasture types to all counties within the State
- check (✓) box next to the county names to update the grazing dates for the selected pasture types to individual counties within the State.

CLICK “**Save**” to update the grazing dates.

**Note:** Only the grazing dates for the selected pasture types will be updated to the selected counties.--\*

## Reports, Forms, Abbreviations, and Delegations of Authority

### Reports

None

### Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification		Text
CCC-257	Schedule of Deposit		1
CCC-502	Farm Operating Plan for Payment Eligibility Review		42, 45, 73, 75, Parts 4 and 5
CCC-526	Payment Eligibility Average Adjusted Gross Income Certification		73, 200, 296
CCC-752	Supplemental Agricultural Disaster Assistance Buy-In for Insurable Crops		171, 242
CCC-753	2008 Supplemental Agricultural Disaster Assistance Buy-In for Noninsurable Crops		171, 242
CCC-770 ELIG 2002	Eligibility Checklist - 2002 Farm Bill		Ex. 9, 13
CCC-770 ELIG 2008	Eligibility Checklist - 2008 Farm Bill		Ex. 9, 13
CCC-901	Members Information 2009 and Subsequent Years		42, 75, Parts 4 and 5
CCC-926	Average Adjusted Gross Income (AGI) Statement		75, 200, 201, 296, 297
FSA-321	Finality Rule and Equitable Relief		171
FSA-325	Application for Payment of Amounts Due Persons Who Have Died, Disappeared, or Have Been Declared Incompetent		41, 45, 171, 184, 242, 282
FSA-578	Report of Acreage		200, 242, 253
FSA-754	Supplemental Agricultural Disaster Assistance Relief for Insurable Crops		171, 242
FSA-755	Supplemental Agricultural Disaster Assistance Relief for Noninsurable Crops		171, 242
FSA-770 LFP	Livestock Forage Disaster Program Checklist	Ex. 13	184
FSA-770 LIP	Livestock Indemnity Program Checklist	Ex. 9	43, 73

## Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

## Forms (Continued)

Number	Title	Display Reference	Reference
FSA-914	Livestock Indemnity Program Application	76	22, 40, 41, 42, 45, 72, 73, 75, 77, Part 3, Ex. 7, 9
FSA-915	Estimated Livestock Indemnity Program (LIP) Lost Calculation Worksheet	77	
FSA-918	Emergency Loss Assistance for Livestock Application	298	Part 5
FSA-918-1	Emergency Loss Assistance for Livestock Payment Calculation Worksheet	300	
FSA-925	Livestock Forage Disaster Program Application	202	Parts 4 and 7, Ex. 13
FSA-925-1	Estimated Livestock Forage Disaster Program Payment Calculation Worksheet	203	
FSA-926	Livestock Indemnity Program Third Party Certification	74	73
FSA-930	Emergency Loss Assistance for Farm-Raised Fish/Honey Bees Application	299	Part 5

## Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviation	Term	Reference
AU	animal unit	182, 183, 202, 203, 252, 298, 300, 360-363, 368, Ex. 16
AUD	animal unit day	183, 203
AUM	animal unit months	171, 202, 203, 251, 252, 298, 300, 360-363, 368, Ex. 16
CCD	Colony Collapse Disorder	261
DBA	doing business as	171
ELAP	Honey Bees and Farm-Raised Fish Program	Text
FCIA	Federal Crop Insurance Act	171
IPIA	Improper Payments Information Act of 2002	22, 161, 184, 232, 282, Ex. 9
LFP	Livestock Forage Disaster Program	Part 4
MAU	maximum animal unit	203
NTE	not to exceed	183
RMPR	Risk Management Purchase Requirement	171, 242
PRF-VI	Pasture, Rangeland, Forage Rainfall Index	171
SURE	Supplemental Revenue Assistance Payment Program	Text

## Menu and Screen Index

The following menus and screens are displayed in this handbook.

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	Add Mortality Rate Screen	138
	Added Losses Not Previously Recorded Livestock Screen	99
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	CCC Representative Electronic Approval/Disapproval Screen	103
LTSignUp503	CCC Representative Electronic Approval/Disapproval Screen	366
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