### UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency Washington, DC 20250

Peanut Buyers and Handlers Program Guidelines for 2019 and Subsequent Crop Years 1-PPG

Amendment 5

Approved by: Deputy Administrator, Farm Programs

W. Scott Marlow

## **Amendment Transmittal**

#### A Reasons for Amendment

Subparagraph 1:

- A has been amended to spell out acronyms MAL and LDP
- B has been amended to add a description for the regulation references.

#### Subparagraph 2:

- C has been amended to update National Office contacts
- E has been amended to update AMS and FSIS National Office contacts..

Subparagraph 3:

- B has been amended to reflect missing wording for "buying points
- E has been amended to update the AMS approved warehouse website.

Subparagraph 4 D has been amended to spell out acronym MLG.

Subparagraph 5 A has been amended to spell out acronym NLR and correct spelling of "Segregation 1".

Subparagraph 6:

- A has been amended to update 2022 crop year peanut loan rates
- B has been amended to update 2022 crop year peanut loan rates for Seg. 2 and Seg. 3 peanuts.

Subparagraph 7 B has been amended to correct language applicable to premiums and discounts.

### Amendment Transmittal (Continued)

#### A Reasons for Amendment (Continued)

Subparagraph 40 C has been amended to remove duplicate instructions for high moisture grading procedures.

Subparagraph 41 B has been amended to update in-handling charges for the 2022 crop year.

Subparagraph 50 B has been amended to:

- replace 'seller' with the correct term 'sheller' for distributed copies of FSA-1007's
- remove duplicate instructions applicable to moisture for high moisture grading procedures
- update the lead digit for FSA-1007 serial numbers for the 2022 crop year.

Subparagraph 50 F has been added to address high moisture grading procedures.

Subparagraph 53 C has been amended to correct spelling.

Subparagraph 56 B has been amended to update FSIS National Office contacts.

Subparagraph 57 B has been amended to update instructions and website for eAuthentication process.

Subparagraph 58 A has been amended to update the lead alpha character for the SC-95 2022 crop year.

Subparagraph 70:

- B has been amended to reflect new eAuthentication website
- C has been amended to update instructions for creating a new account.

Subparagraph 71:

- B has been amended to reflect correct PMP-DC website.
- C has been added to provide instructions for requesting access to PMP-DC.

Exhibit 4 has been amended to update Federal and State FSIS contacts.

Exhibit 9 has been amended to update examples to reflect 2022 crop year loan rates.

Exhibit 11 has been amended to update price table files for the 2022 crop year.

Exhibit 21 has been amended to reflect current crop year dates in the example for late penalty fees.

Exhibits 26 has been amended to update examples to reflect 2022 crop year loan rates.

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### Part 1 Basic Program Provisions

#### 1 Overview

#### A Handbook Purpose

This handbook provides the instructions and guidelines to peanut buyers and handlers to assist your company with handling 2019 and subsequent crop farmer stock peanuts.

Peanut buyers and handlers will use guidance provided in this handbook with the following:

- handling the 2019 and subsequent years crop farmer stock peanuts
- preparing automated peanut buying point systems
- completing the FSA-1007 template, paper, and electronic warehouse receipt requirements
- provide loan rates for crop year 2019 and subsequent years
- transmitting the FSA-1007 transmission file (MP1 file)
- peanut premiums and discounts used to calculate the value of loan for 2019 and subsequent crop years
- storage and handling, eligibility requirements
- •\*--payment limitation for marketing assistance loans (MAL's) and loan deficiency payments (LDP's)--\*
- payments received under the price loss coverage and agricultural risk coverage programs
- guidelines for commodity loan processing system.

### **1 Overview (Continued)**

#### **B** Sources of Authority

Authority for the policies prescribed in this handbook is provided by the following:

- Agricultural Act of 1949, as amended
- Agriculture Improvement Act of 2018
- CCC Charter Act, as amended.

Federal regulations authorizing peanut MAL's and LDP's are in 7 CFR Part 1421. These regulations authorize 2019 through 2023 crop MAL's and LDP's.

The following table lists the Federal regulations related to peanuts.

<b>Description</b> Establishment of Minimum Quality and Handling Standards for Domestic and Imported Peanuts Marketed in the US and Termination of		
Domestic and Imported Peanuts Marketed in the US and Termination of		
Peanut Marketing Agreement		
Peanut Promotion, Research, and Information Order. Regulations		
requiring all producers to pay a \$3.55/per ton assessment on all peanuts		
sold to the first handler.		
Payment limitation and payment eligibility		
Regulations providing that the Commodity Credit Corporation will		
deduct from MAL proceeds for approved entities an amount equal to any		
assessment required under State or federal law to be paid by a producer		
who markets the commodity or by the first purchaser of the commodity.		
Regulations authorizing the peanut marketing assistance loan program		
and loan deficiency payments for peanuts.		
Cooperative Marketing Associations		
F F F F F F F F		

#### **C** Program Administration

MAL's and LDP's for peanuts are administered under the general guidance of DAFP through PSD. FSA has the primary responsibility through STC and COC for administering peanut MAL's and LDP's.

#### D Exhibits 1 and 2

Exhibit 1 provides all the reports, forms, abbreviations, and redelegations of authority for this handbook. Exhibit 2 provides the definition of terms used in this handbook.

### 2 Resources

## A Related Handbooks for Peanut Buyers and Handlers

The following table lists FSA handbooks that contain procedure related to peanut MAL's and LDP's.

Handbook	Purpose	
1-CMA	CMA and DMA commodity loan and LDP procedures	
1-CM	Signatures, estates, trusts, minors, or powers of attorney	
2-LP Peanuts	Loans and Loan Deficiency Payments for Peanuts	
3-PL	Web-based subsidiary files for 2009 and subsequent years	
5-PL	Payment Eligibility and Averaged Adjusted Gross Income Agriculture	
	Improvement Act 2018	
6-PL	Payment limitation, payment eligibility, and average AGI	
8-LP	Loan eligibility	

## **B** National Help Desk Contact Information

Designated handler and/or sheller representatives may call the **FPAC Service Help Desk** at 800-255-2434, for technical support relating to PMP-DC and FSA-1007 transmissions, as follows:

- for eAuthentication account credentials and password reset, select "1"
- for PMP-DC questions, select "2" (Applications and Programs) and do following:
  - tell service desk that assistance is required for PMP-DC
  - ask Service Desk representative to assign the incident to the FPAC Service Help Desk.

FPAC Help Desk calls will be answered directly Monday through Friday from 6 a.m. until 6 p.m. CT.

**Note:** Calls received after work hours will be recorded by voicemail and returned the next workday morning.

## C PSD National Office Contact

For questions about the peanut loan program contact either of the following:

- Dana Wood, PSD Program Manager, PMP Administrator, by:
  - telephone at 202-692-5288
  - e-mail to <u>dana.wood@usda.gov</u>
- •\*--G.B. Washburn, PDD Automation Program Specialist, PMP Administrator, by:
  - Microsoft Teams
  - e-mail to gordon.washburn@usda.gov.--\*

### 2 **Resources (Continued)**

#### **D** EWR Provider Contact

For questions about electronic warehouse receipts e-mail to **ewrwebmail@ewr.org** or telephone at 901-758-5026.

#### E Agricultural Marketing Service and Federal State Inspection Service Contacts

- \*--For questions about registering and obtaining a peanut buying point number contact Gary M. Crane, AMS, Fruit and Vegetable Programs, Specialty Crop Inspection Division, Federal State Inspection Management by either of the following:
  - telephone at 301-502-8010
  - e-mail to <u>gary.crane@usda.gov</u>.--\*

For FSIS State contacts see Exhibit 4.

**Note:** For information about updating the sheller profile and applicable buying points see paragraph 57.

#### F Useful Websites

The following table provides websites for peanut activity.

Website	
Content	Website Address
PSD	https://www.fsa.usda.gov/programs-and-services/price-support/Index
PMP-DC	https://apps.fsa.usda.gov/pmp-web/splash.do
FSA	https://www.fsa.usda.gov/FSA/webapp?area=home&subject=empl&topic=hbk
Handbooks	

## A PSD Responsibilities

PSD will provide:

- guidelines and procedures for marketing farmer stock peanuts to peanut handlers and/or shellers and buying points
- guidelines for obtaining MAL's and LDP's
- overall program administration.

## **B** Peanut Handlers and/or Shellers Responsibilities

Peanut handlers and/or shellers will do the following:

- Continue to use the assigned handler number and buying point number(s).
  - Note: New peanut handler and/or sheller must contact PSD for handler number assignment. New buying points must continue to be registered with Federal-State Inspection Service, AMS. CCC-1047 (see Exhibit 8) can be found at https://forms.sc.egov.usda.gov/eForms/welcomeAction.do?Home.
- Provide affiliated peanut buying points with software and hardware to process and transmit all FSA-1007 records to PMP-DC following the requirements established by FSA.
- Instruct affiliated buying points on the continued use of FSA-1007 to reflect official results of farmer's stock inspection. Use FSA-1007's following the guidelines issued by FSA.
- Designate a handler and/or sheller technical representative who will provide technical \*--support and training to affiliated buying points.--\*
- Contact the National Help Desk for questions about transmissions to PMP-DC System. See subparagraph 2 B for National Help Desk information.
- Contact PSD National Office according to subparagraph 2 C **before** sending test transmission to PMP-DC.
- Ensure that **all** FSA-1007 records processed by all affiliated buying points are transmitted daily to PMP-DC following the guidelines issued by FSA.
- Contact PSD National Office according to subparagraph 2 C to request a new transmission ID and password to transmit to PMP-DC.

## **3 Responsibilities (Continued)**

## **B** Peanut Handlers and/or Shellers Responsibilities (Continued)

- Inform peanut producers that warehouse-stored MAL's will be processed based on the warehouse receipt for peanuts.
- Instruct affiliated buying points that corrections to peanut grading and inspection data will be handled by FSIS, AMS. Transmitted records with errors in FSA-1007, Section I will be superseded upon approval by the FSIS, AMS inspector.

**Note:** There is no need to notify the County Office of superseded or corrected FSA-1007's.

- Submit end-of-season reconciliation file (**Recon.dat**) to PMP-DC after completing all marketing activities for the crop year according to paragraph 75.
- Complete the online sheller profile and buying point profiles at
- \*--<u>https://apps.fsa.usda.gov/pmp-web/splash.do</u>. A peanut handler will record a sheller--\* profile for each sheller ID/transmission ID that will be used. The sheller profile has point of contact for one sheller ID/transmission ID. This is used for notifications or when transmission issues occur. Buying point profile is contact for issues with specific FSA-1007 Inspection Certificates. It is recorded under each sheller profile that sends data for that buying point number. These need to be confirmed each crop year.
- Print the buying point number where the peanuts were inspected on the warehouse receipt for peanuts. If using EWR, complete the "Buying Point Number" field as identified in the file layout when creating the receipt.
- Follow this handbook for guidelines in handling peanut marketing activity issued by PSD. See subparagraph 2 F for PSD website information.
- If using EWR, follow the requirements issued by the provider. See Exhibit 5.

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## **3** Responsibilities (Continued)

## **C** Buying Point Responsibilities

Buying points must:

- install peanut buying point hardware and software following the instructions provided by the affiliated peanut handlers and/or shellers.
- continue to use the assigned buying point number and handler number.

**Note:** New buying point numbers will be assigned by AMS. See paragraph 56 B for FSIS, AMS contact information.

- follow the instructions issued by the handler and/or sheller about FSA-1007 processing and transmissions.
- contact the affiliated handler and/or sheller representative for technical software support.
- inform peanut producers that warehouse-stored MAL's will be processed based on the warehouse receipt for peanuts.
- contact FSIS, AMS for questions about peanut grading, inspection, and SC-95 authentication code signatures. See Exhibit 6.
- direct peanut producers to their local County Office for questions about warehouse-stored MAL's and LDP's.
- create a backup of all FSA-1007 transmissions and keep the backup until all marketing's for the crop year have been reconciled.
- print the buying point number on the warehouse receipts for peanuts if issuing receipts from this location.
- follow this handbook for guidelines in handling peanut marketing activity issued by PSD for applicable crop year that is available on the PSD website. (See subparagraph 2 F for PSD website information.)

#### **3 Responsibilities (Continued)**

### **D** Federal-State Inspection Service Responsibilities

Federal State Inspection Service will:

- continue to assign buying point numbers and notify AMS and PSD of newly assigned numbers.
- sign and date FSA-1007, Section I. See Exhibit 7.
- approve superseded FSA-1007 to correct errors in a transmitted FSA-1007, Section I. See Exhibit 6.
- handle questions about grading, inspection, and authentication code signature.
- issue official FSA-1007 serial numbers provided by PSD.

#### **E AMS** Responsibilities

AMS will:

- handle questions about peanut warehouses storing farmer stock peanuts offered as collateral for warehouse-stored MAL's.
- handle issues about rates for storage, receiving, and loadout for warehouse- stored loan collateral and forfeited peanuts, when applicable.
- handle questions about peanut storage agreements and warehouse receipts for peanuts.
- handle warehouse receipt corrections for peanuts, as applicable.
- •\*--maintain a current list of approved peanut warehouses; a list is available on the <u>https://publicdashboards.dl.usda.gov/t/MRP\_PUB/views/WCMDDashboard/WCMDDashboard/WCMDDashboard?:isGuestRedirectFromVizportal=y&:embed=y.--\*</u>
- maintain custody of warehouse receipts and other documents representing commodities owned by CCC.
- assist County Offices with identifying potential buyers for local sales.

## 4 MAL and LDP Loan Availability and Eligibility (Continued)

## C Beneficial Interest (Continued)

For a producer to have beneficial interest in the commodity tendered as collateral for a MAL, the producer must:

- be the producer of the commodity
- have ownership of the commodity from the time it was planted through the earlier of the date the loan was repaid or the maturity date of the loan
- not have received any payment from any party with respect to the commodity
- have control of the commodity from the time of planting throughout the maturity date of the loan.

To have control of the commodity, the producer must have the complete decision-making authority regarding:

- whether the commodity will be tendered as collateral for a MAL or used to obtain an LDP
- when the loan will be repaid
- if the collateral will be forfeited to CCC in satisfaction of the MAL
- where the commodity will be maintained during the term of the MAL.

## 4 MAL and LDP Loan Availability and Eligibility (Continued)

### **D** Payment Limitations

\*--Market loan gains (MLG's) and LDP payments are attributed by program crop year, and--\* not by calendar or marketing year. Gains or payments earned in the program year are attributed to each person or each member of a legal entity.

Payment limitation provisions are as follows:

- Crop years 2019 through 2023, MLG's and LDP payments are not subject to payment limitation, as authorized by the Agriculture Improvement Act of 2018.
- **Crop years 2014 through 2018**, peanut MAL MLG's and LDP payments, combined with payments received for peanuts under ARC/PLC programs cannot exceed \$125,000 per person as authorized under the Agricultural Act of 2014. The payment limitation for peanuts is separate and distinct from program payments for all other program commodities.

Loan gains realized from CCE's are not subject to payment limitation or AGI provisions.

## E AGI

AGI provisions as provided by the Agriculture Improvement Act of 2018, state producers or legal entities whose average AGI exceeds \$900,000 are not eligible for MLG's or LDP's, but are eligible for MAL's that must be repaid at principal plus interest, or with a commodity certificate exchange.

## 5 General Marketing Assistance Loans and LDP's

## A Marketing Assistance Provisions

Producers may apply for MAL for farm-stored or warehouse-stored peanuts. Farm-stored loans may be certified or measured. To obtain a warehouse-stored loan, the issued paper or electronic warehouse receipt corresponding to the load of peanuts offered as loan collateral will be used when presented to the CMA, DMA or a FSA County Office.

- \*--The MAL's are issued based on the national loan rate (NLR) for the specific type of peanut. These loan rates may be adjusted for quality factors for Segregation 1 warehouse-stored--\* peanuts. There are 4 types of peanuts:
  - Runner
  - Spanish
  - Valencia
  - Virginia.

## **B** LDP Provisions

A producer who is eligible to obtain a loan, but who agrees to forgo the loan, may obtain an LDP. The LDP rate equals the amount by which the applicable loan rate for the specific peanut type exceeds the national posted repayment rate. LDP's can be certified; or based on submitted acceptable production evidence when using Warehouse Receipts (paper or EWR's).

LDP's must be requested on CCC-633 EZ. Peanut DMA's will obtain the CCC-633 EZ for their customers. To be eligible for a LDP the producer must file CCC-633 EZ, page 1, before loss of beneficial interest and by the final loan availability date with their local FSA County Office.

Submitting CCC-633 EZ, page 1, will allow producers with a beneficial interest in the peanuts to indicate their intentions and receiving of LDP when reporting acreage and allows producers to submit an LDP request for benefits at any time during the MAL/LDP availability period if the producer still has beneficial interest in the commodity. The CCC-633 EZ, page 2 must be submitted by the producer after the peanuts have been harvested and when the producer requests the LDP payment. LDP's are assignable and not subject to premiums or discounts. The basic LDP rate is the rate in effect on the date of request.

## 5 General Marketing Assistance Loans and LDP's (Continued)

## **B** LDP Provisions (Continued)

LDP's may be requested through the LDP system and processed as:

- farm-stored
- warehouse stored
- sold/delivered or fed
- open storage
- EWR.
- **Note:** The LDP system allows the FSA County Office to process LDP requests for individual producers as well as LDP requests from peanut CMA's and DMA's and will be used to submit a payment request for all LDP's.

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### 6 Loan Rates

#### A Rates for Peanut Type

Peanut	Support Rate Per Ton	Value Per 1 Percent of SMK
Runner	\$354.68	\$4.788
Spanish	\$343.41	\$4.764
Valencia	\$358.31	\$5.408
Virginia	\$358.31	\$4.884
National	\$355.00	
		*

\*--For the 2022 crop year, the loan rates are as follows.

The MAL value for peanuts will be calculated using the loan rates for each type of peanut regardless of the area where the peanuts are produced. Virginia peanuts will use the Virginia loan rate regardless of the percent fancy and Valencia peanuts will use the Valencia loan rate regardless of the percent cracked/broken and discolored.

Warehouse-stored loans involving Segregation 1 peanuts will be adjusted for the applicable premiums and discounts.

#### **B** Rates for Segregation of Peanuts

\*--The MAL rate for Segregation 2 and 3 peanuts will be discounted to 35 percent of the 2022 NLR for the applicable type with no additional premiums and discounts.

Peanut Type	Seg. 2 & Seg. 3 Loan Rates Per Ton (No Additional Premiums or Discounts Apply)
Runner	\$124.14
Spanish	\$120.19
Valencia	\$125.41
Virginia	\$125.41

## 7 Receipts Loan Value, Premiums, and Discounts

## A Calculating Receipt Loan Value

The manner of calculating the receipt value of Segregation 1, warehouse-stored peanuts is the same as previous crop years to calculate the value per percent of total kernels. This is obtained by:

- adding the value of the total SMK, including SS, value of OK and value of ELK for Virginia peanuts.
- deducting the discounts for DK, excess FM, and Excess SS.
- adding the value of LSK.

See Exhibit 9 for an example of how the MAL rate is determined for a warehouse receipt of Segregation 1 peanuts. To determine the loan value for price support loan, the receipt value will **not** be reduced by the amount of unpaid storage through loan maturity.

## **B** MAL's Premiums and Discounts

The MAL peanut premium and discount tables are shown in Exhibits 10 and 11. The rate for LSK's will be \$140 per ton (7 cents per pound), which is unchanged from the previous crop \*--year. The ELK premium for Virginia peanuts is \$0.35 per percent, and the OK premium for all types of peanuts is \$1.40 per percent.--\*

#### 40 Storage Credits and Offsets

#### A Storage Credit

Storage credit is **not** applicable for the 2019 and subsequent crop years. Therefore, with respect to peanuts that are pledged under warehouse-stored MAL for the crop year, CCC will **not** reduce the loan rate for any unpaid storage, unless peanuts are forfeited to CCC.

#### **B** Authorized Offsets

Authorized offsets from the loan proceeds may be made for amounts contained on a separate statement of unpaid charges or a separate bill for unpaid charges. These charges must be associated with the handling of the peanuts represented by the warehouse receipt and the marketing of the peanuts pledged as loan collateral.

For the 2019 and subsequent crop years, CMA's, DMA's, and FSA County Offices will be authorized to allow authorized offset charges associated with **cleaning**, **drying**, **custom harvesting**, **seed accounts**, and **storage** of peanuts from the producer's loan proceeds, if requested by the producer.

Accordingly, FSA will allow authorized offsets to be made for storage charges provided the producer presents a bill or statement of charges with the warehouse receipt when requesting a MAL. Therefore, storage charges and all other authorized offsets will be deducted from the MAL proceeds as directed by each producer and is **not** considered a lien and must be included on CCC-679, Lien Waiver, item 5(c) (Exhibit 36).

Note: DAFP must approve all other requests for offset of charges.

Storage charges can be offset **only** if the warehouse receipt indicates storage has been paid through the date indicated on the statement of charges or separate bill.

According to 8-LP, subparagraph 505 C, all statement of charges or bills for authorized offsets **mus**t be signed by the producer.

#### C Excess Moisture

To be eligible for loan, warehouse receipts showing moisture that exceeds 10.49 percent **must not** be accepted.

If sheller and/or handler and producers agree to use the HMG process, the high moisture content grade percentages are to be reflected on FSA-1007 and the warehouse receipt. \*--See subparagraph 50 F.--\*

\* \* \*

## 41 Warehouse Charges and Other Costs

### A Storage, Handling, Warehouse Receipts, and Other Associated Costs on Peanuts Forfeited to CCC

The Agriculture Improvement Act of 2018 authorizes CCC to pay storage, handling, and other associated costs for all peanuts pledged for collateral during the 2019 through 2023 crop years that are subsequently forfeited to CCC.

All warehouse receipts, EWR's and paper receipts, must contain the field "storage paid through date". The storage paid through date is used in calculating the correct amount of the storage to be paid by the producer to CCC if the loan is forfeited. CCC will pay the storage charges to the warehouse if the loan is forfeited.

The following table provides the 2019 and subsequent crop year approved handling rates.

Handling Rates (per ton)				
	Load-In Charges (when delivery requested			
State	by CCC)	Load-Out Charge	Monthly Storage Rate	
Alabama				
Arkansas				
Florida			\$2.71 per ton	
Georgia	\$8 per ton	Up to \$20 per ton	(daily storage rate is	
Mississippi			\$0.089)	
*Missouri*				
New Mexico				
North Carolina				
Oklahoma				
South Carolina				
Texas				
Virginia				

## 41 Warehouse Charges and Other Costs (Continued)

## **B** In-Handling Charges and Grading and Inspection

The Agriculture Improvement Act of 2018 authorizes CCC to pay handling and other associated costs (other than storage) incurred at the time the peanuts are placed under MAL for the 2018 through 2023 crop years. In-handling charges will be paid to the storing warehouse **monthly** unless transmission is submitted after the month end cutoff, but prior to the third day of the month. It will then be a separate payment. Subsequently, the charges must be repaid when the MAL is redeemed.

Shellers/warehouses will receive a peanut load-in register each month. If you have \* \* \* \*--specific questions related to load-in registers or a transaction listed, please contact the PMP Administrator according to subparagraph 2 C.--\*

\* \* \*

Reimbursement for these charges will be processed through a direct deposit process. File the Direct Deposit Sign-Up Form, (SF-3881, ACH Vendor/Miscellaneous Payment Enrollment Form), see Exhibit 38. All new submissions or changes will need to be submitted using this form. If there are no changes, the previous direct deposit on file will remain in place. Provide all required information and have your financial institution complete and sign accordingly.

**Note:** New handlers **must** submit SF-3881 (Exhibit 38) prior to beginning the season to ensure timely payments.

Upon completion, scan and e-mail the SF-3881 to Nanteza Shakes by e-mail to **nanteza.shakes@usda.gov**.

## 41 Warehousing Charges and Other Costs (Continued)

## **B** In-Handling Charges and Grading and Inspection (Continued)

State	Warehouse Charges and Grading and Inspection Rates
Alabama	\$36.65
Arkansas	\$37.50
Florida	\$35.70
Georgia	\$34.85
Mississippi	\$37.50
*Missouri	\$37.50*
New Mexico	\$36.00
North Carolina	\$36.80
Oklahoma	\$39.00
South Carolina	\$37.50
Texas	\$37.10
Virginia	\$37.95

\*--The following table provides the 2022 crop approved rates.--\*

**Note:** The rates include **\$30** plus the initial grading and inspection fee as determined by the physical location of the buying point where the official farmer's stock inspection was conducted. Since the receiving rate in the table includes the cost for grading the peanuts, the cost of this service is the warehouse operator's responsibility and **must** be paid **timely** to AMS, FSIS from the receiving fees.

## 50 Inspection Certificate and Calculation Worksheet

### A SC-95, FSIS Inspection Note Sheet

The initial report of inspection of farmers stock peanuts is reported on the SC-95. This SC-95 is designated for the inspection report and the inspector's signature, while the lower portion is designed to be used by the applicant. See Exhibit 6.

### **B** FSA-1007, Inspection Certificate and Calculation Worksheet

FSA-1007 is the Inspection Certification and Calculation Worksheet. In 2005, the FSA-1007 template was developed and approved for use by FSA, PSD. FSA-1007 was enhanced to also include HMG conversion in Section II. FSA/AMS will continue the use of this form during the 2019 and subsequent crop years.

The results may be calculated and printed in dollars per ton or cents per pound when determining the value of the load. Copies will be distributed as follows:

- applicant
- FSIS
- •\*--sheller--\*
- AMS, if applicable
- other, if applicable.

The official results of farmer's stock inspection will be recorded in FSA-1007, Section I and require the signature of the FSIS inspector before transmission. Buying points will generate a corresponding FSA-1007 for each load of peanuts delivered and inspected. If the producer, handler/sheller, and buying point agree that the HMG process will be used, the converted HMG should be placed in the applicable grade factor categories of marketing in FSA-1007, Section II. See subpersonable F.

\*--Section II. See subparagraph F.--\*

**Important:** Data on FSA-1007, Section I (Inspection Certificate - Farmers Stock Peanuts) must be identical to data on the SC-95 which is transmitted in the MP1 file (FSA-1007) to PMP-DC.

There will continue to be 3 categories on FSA-1007. All 3 categories are:

- commercial
- receipted
- unreceipted/stored.

### 50 Inspection Certificate and Calculation Worksheet (Continued)

## **B** FSA-1007, Inspection Certificate and Calculation Worksheet (Continued)

Commercial, receipted, and unreceipted/stored FSA-1007's **must** be transmitted **daily** to the PMP-DC. **Only the FSA/AMS officially assigned and issued FSA-1007 serial numbers** should be used. The 2022 ESA 1007 serial numbers will begin with the number "2". If

\*--should be used. The 2022 FSA-1007 serial numbers will begin with the number "2". If--\* additional numbers are needed, contact your State FSIS Office.

It is imperative that all data be transmitted to the PMP-DC is timely, for reporting purposes, accordingly a designation of marketing should be made within 72 hours and SC-95's should not be held.

**Note:** State FSIS offices will report the assigned FSA-1007 numbers and applicable buying points with associated sheller within 14 days after assignment.

## C Handling and Buying Point Software

Handler/buying point software must **not** allow any changes to be made to the FSA-1007 after printing all of the applicable copies. Any changes or corrections would require a new FSA-1007 to be issued and the appropriate void or superseded FSA-1007 to be logged in the MP1 file for the applicable record. To void or supersede FSA-1007 must have prior approval and signature by a FSIS inspector. The proper applicant name and FSA issued handler number should be printed on the FSA-1007 in the applicable applicant name and number section.

All handlers/shellers and buying points are **required** to use the FSA developed template form or a like version which **must** be approved by PSD. All FSA-1007's that will be used for 2019 and subsequent crop years must be approved by PSD prior to use. **Only** submit new, changed, or enhanced FSA-1007's for approval.

All copies of the approved FSA-1007 will need to be signed by the Federal State Inspector prior to transmission to the PMP-DC, if the authentication program is not in use in the state where the FSA-1007 is completed.

Important: Handler/buying point software should include a warning/block to prevent the use of FSA-1007 numbers not issued to a buying point location. Only FSA-1007 numbers issued to a buying point by FSIS must be used at that location.

## 50 Inspection Certificate and Calculation Worksheet (Continued)

## D FSA-1007 Nut Weight Certificate

If the FSA-1007 is being used as a "Nut Weight Certificate", the licensed weigher **will** be required to sign all copies of the FSA-1007.

## E Peanuts Returned to Farm for Seed

If SC-95 is returned to farm for seed for "No Sale-Grade", it must be transmitted with an "S" flag in field 327 of the FSA-1007 record. Do not record the "Unreceipted/Stored" information on the FSA-1007.

## \*--F High Moisture Grading for Peanuts with Excess Moisture

7 CFR 996.30 (b) permit handlers to purchase farmers' stock peanut in excess of 10.49 percent moisture content. Peanuts must be dried to 18 percent or less prior to inspection, and to 10.49 percent or less prior to storing or milling. Provided, that Virginia type peanuts used for seed must be dried to 18 percent or less prior to inspection, and to 11.49 percent or less prior to storing or milling.

The high moisture grading process is used for lots of peanuts with moisture content over the specified percent threshold to allow for further drying of peanuts without the need for a subsequent grading only for moisture. Prior notification for high moisture grading must be made clear or grading will be based on 10.49 percent moisture. All producers must be informed the use of the HMG process is optional.

Note: High moisture grading does not apply to Valencia peanuts.

The FSA-1007 was enhanced to also include HMG conversion in Section II. If the producer, handler/sheller, and buying point agree that the HMG process will be used, the converted HMG should be placed in the applicable grade factor categories of marketing in FSA-1007, Section II. HMG conversions are based on an adjusted moisture of 7 percent. Actual moisture before drying or must be entered into FSA-1007, Section II, item F, "Excessive Moisture". If the HMG process is used, the HMG conversion factors in Section II are to be transmitted to the PMP-DC in Kansas City, **not** the grades in Section I. See Exhibit 47 for farmers stock grade conversion charts.--\*

### 51 eAuthentication Code Signature

## A Note Signatures

FSA and AMS have entered into an agreement to allow the use of authenticated signatures to be used on the FSA-1007. The authentication code should be placed in the MP1 file in positions 438 through 446.

## **B** Authenticated Signature Program

The use of the authenticated signature program is **not** mandatory in all States for the 2019 and subsequent crop years. All Federal State Supervisors interested in using this program for the new crop year should contact the Georgia FSIS by telephone at 229-432-6201.

## 52 Agricultural Marketing Service – FSA-1007 Requirements

## A Requirements

In accordance with the requirements issued by AMS, the FSA-1007 provides the ability to indicate the information required of each weight certificate issued.

## **B** Information included on FSA-1007

The FSA-1007 must, within its written or printed terms, if applicable, include the following.

- The caption "United States Warehouse Act, Nut Weight Certificate." This should be printed in the "Q Remarks" section of the FSA-1007.
- Whether it is original, a duplicate or the other copy, and that it is **Not Negotiable**. The 4<sup>th</sup> copy of the FSA-1007 has been designated as an AMS copy and "**Not Negotiable**" is printed on the bottom of the form.
- The name and location of the warehouse in which the nuts are stored or are to be stored. This should be printed in the "Q Remarks" section of the FSA-1007.
- Whether the nuts are weighed into or out of the warehouse. Indicate by checking the appropriate box on FSA-1007 above Section II.

### 53 FSA-1007 Guidelines (Continued)

### C Additional Requirements for Receipted Peanuts Only

Inspected and receipted peanuts may be offered as warehouse-stored loan collateral and must complete all FSA-1007 blocks specified through Section II, Line I and place the net pounds in the S. Receipted column "LBS. (Line G)" block. This information will be transmitted with the FSA-1007 record to PMP-DC. Handlers electing to complete additional information through the Net Amount for receipted peanuts must use the receipted column only (Exhibit 7) and follow the guidelines in this table.

	Required				
	or				
FSA-1007 Block Name	Optional	Remarks			
Section II: Calculation Worksheet					
Items J through P	Optional	Values can be calculated in cents or			
		pounds/ton, as applicable.			
S. Receipted Column					
Use receipted column to reflect a load of peanuts that may be offered as loan collateral or					
receipted.					
Applicant No.	Required				
LBS (Line G)	Required				
x line P, x %,	Optional	MAL value will be calculated based on			
Value of Segments		the warehouse receipt.			
Deductions:	Optional	All deductions associated with loan			
Items 1 through 7		peanuts except cleaning and drying,			
		custom harvesting, seed accounts and			
		*storage (see offsets) will <b>not</b> be*			
		handled by the County Office.			
Net Amount	Optional				
Consecutive number of	Required				
certificate	by AMS				
Q. Remarks	Required	If applicable.			
	By AMS				
Signature of Licensed Weigher	Required				

**Note:** Producers must have a peanut warehouse receipt, paper or electronic, to apply for a warehouse-stored MAL.

## 53 FSA-1007 Guidelines (Continued)

# **D** Additional Requirements for Unreceipted/ Stored Peanuts

Inspected peanuts that may be unreceipted/stored must complete all FSA-1007 blocks specified through Section II, Line I. Handlers electing to complete additional information for unreceipted/stored peanuts must use the R. unreceipted/stored column only (Exhibit 7) and follow the guidelines in this table.

	Required				
FSA-1007 Block Name	or Optional	Remarks			
Section II: Calculation Worksheet					
Items J through P	Optional	Values can be calculated in			
noms s unough i	optional	cents/pound or dollars/ton, as			
		applicable			
R. Unreceipted/Stored Column					
Use unreceipted/stored column to reflect a load of peanuts that may be					
stored by the warehouse.					
Applicant No.	Required				
LBS (Line G)	Required				
x line P, x %,	Optional				
Value of Segments					
Deductions: Item 1	Required				
Deductions: Items 2 through 7	Optional				
Net Amount	Optional				
Consecutive number of	Required				
certificate	by AMS				
Q. Remarks	Required	If applicable.			
	By AMS				
Signature of Licensed Weigher	Required				

### 56 Handler Number/Buying Point Number

#### A Handler Number

Registered peanut handlers will continue to use their assigned handler number. New peanut handlers must register with PSD to receive handler number to be used in marketing peanuts and transmitting data during the current and subsequent crop years.

All handler number requests **must** be made by August 1, in the same crop year. Handler number requests received after August 1, will be applicable for the following crop year.

Complete Exhibit 8 to request the handler number. The request and supporting documentation can be e-mailed to the PMP Administrator (see subparagraph 2 C).

## **B** Buying Point Number

Buying points will continue to use previously assigned buying point numbers to identify the physical location of the buying point where the official farmers stock inspection is conducted. New buying points will continue to register with AMS to obtain a buying point number.

\*--To register, contact Gary M. Crane, AMS, Fruit and Vegetable Programs, Specialty Crop Inspection Division, Federal State Inspection Management by either of the following:

- telephone at 301-502-8010
- e-mail to gary.crane@usda.gov.--\*

### 57 Buying Point Profile

### **A Buying Point Profiles**

All shellers are **required** to update their sheller and affiliated buying point profile data and confirm their status for the **current** and subsequent crop years. Transmissions will **not** be activated until all profiles are updated. The sheller should update all sheller and buying point profiles at **https://apps.fsa.usda.gov/pmp-web/splash.do**.

#### \*--B Buying Point Profiles Access

To access the PMP-DC website, the user must obtain a level II eAuthentication.

To access the website for eAuthentication registration Level 1, refer to **https://www.eauth.usda.gov** or see paragraph 70 for more information.--\*

Once Level 1 has been verified and confirmed, visit a local FSA office to obtain Level 2 eAuthentication.

See paragraph 2 for additional information or contact the PMP Administrator (see subparagraph 2 C) for additional assistance.

## A SC-95 FSIS - Peanut Inspection Note sheet

AMS and FSIS will use the SC-95 to record the results of an official farmer's stock peanut inspection. Handlers using the electronic grading system should follow the guidelines issued

- \*--by AMS and FSIS. The lead alpha character for the 2022 crop SC-95 will be "G", as--\* applicable.
  - **Note:** If the HMG process will be used at any buying point location, the producer or the designee, before beginning the official inspection, **must** inform the Federal State Inspector if the load of peanuts is to be graded under the HMG process.
    - **Exception:** No Valencia peanuts will be graded using the HMG process. Further, if SMK grade is less than 60 percent, the HMG charts should not be used.

59-69 (Reserved)

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### Part 5 Date Collection, Upload, and Transmission

#### 70 eAuthentication Account for Accessing USDA Web Applications and Services

#### A General Information

USDA customers can obtain eAuthentication account to access USDA web applications and services. To access the web-based PMP-DC, the user must obtain a Level 2 USDA eAuthentication account. This allows the user to logon to PMP- DC and conduct activities relating to transmission packages containing FSA-1007 data (MP1 file).

#### **B** Accessing eAuthentication Homepage

The USDA eAuthentication website can be accessed at \*--<u>https://www.eauth.usda.gov/eauth/b/usda/home</u>.



# 70 eAuthentication Account for Accessing USDA Web Applications and Services (Continued)

## C Applying for Level 2 eAuthentication Account

From the eAuthentication Homepage, CLICK "Create an account" and follow the online instructions.

**Note:** The Frequently Asked Questions document provides useful information regarding \*--eAuthentication and can be found at <u>https://www.eauth.usda.gov/eauth/b/usda/faq</u>.--\*

### 70 eAuthentication Account for Accessing USDA Web Application and Services (Continued)

### C Applying for Level 2 eAuthentication Account (Continued)

The following table provides general guidelines for obtaining Level 2 eAuthentication:

IF you have	THEN		
no eAuthentication	obtain a Level 2 eAuthentication.		
account			
	*From the Create an Account - Getting Started Screen, SELECT		
	the "Customer" user type and enter your email address. After your		
	email has been confirmed, SELECT "Register for a Level 2		
	Account"*		
	Request Level 2 Access to:         • Submit official business transactions via the Internet         • Enter into a contract with the USDA         • Submit forms or applications for the USDA via the Internet		
	Register for a Level 2 Account		
a Level 1 account	upgrade to Level 2 eAuthentication.		
	From the Create an Account – Getting Started Screen, CLICK "Log into Your Profile".		
	Changing from Level 1 Access to Level 2 Access		
	If you already have a Level 1 account and require Level 2 access:		
	<ol> <li>Log into your profile</li> <li>Fill in and submit the required information</li> <li>Verify your Identity remotely by following the instructions on the "Level 2 Account Upgrade Request Confirmation" email, or visit a Local Registration Authority (LRA)</li> </ol>		
	Log into Your Profile		
a Level 2 account	contact the PMP Administrator (see subparagraph 2 C) to request		
but <b>do not</b> have access to PMP-DC	access to PMP-DC.		
a Level 2 account	use your eAuthentication ID and password to access PMP-DC.		
and have access to PMP-DC			

Level 2 eAuthentication access requires in person identity proofing at a local LRA. A list of LRA's can be found at <u>http://www.eauth.usda.gov/mainpages/eauthwhatslra.aspx</u>.

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### 70 eAuthentication Account for Accessing USDA Web Application and Services (Continued)

### D Using Level 2 eAuthentication to Access PMP-DC

\*--Once your Level 2 eAuthentication credentials are approved, notify the PMP Administrator (see subparagraph 2 C) with the following information:--\*

- name of authorized sheller representative
- sheller name
- office phone number
- e-mail address
- eAuthentication ID.

**Note:** Sheller must notify FSA when the authorized sheller representative is no longer affiliated with the company so their access to PMP-DC can be disabled.

### **E** eAuthentication Help

Contact the following for eAuthentication assistance.

- USDA CTS Service Desk at 800-457-3642 for assistance with the following:
  - for eAuthentication account credentials and password reset, select "**Option 1**"
  - for PMP-DC questions, select "**Option 2**" (Applications and Programs) and do the following:
    - tell Service Desk that assistance is required for PMP-DC
    - ask Service Desk representative to assign the incident to FSA Service Desk.
- For account reset, call **800-255-2434**, select "**Option 2**" FPAC Central Region Access Control Management, then **Option 3** (application software issues).
- For questions about adding new shellers/buying points, test transmissions, and \*--reconciliation files contact the PMP Administrator (see subparagraph 2 C).
- For questions on peanut marketing activity policies, contact the PSD Peanut Program Mananger (see subparagraph 2 C).--\*

### 71 Peanut Marketplace Program – Data Collection

### A Peanut Marketplace Program

The PMP-DC is a web-based application that allows authorized users to:

- maintain sheller and associated buying point profile
- upload files
- view incoming files status.

The availability of the functionalities will be based on the roles assigned to the user. Additional functionalities are available to users with administrative roles.

#### **B** Peanut Marketplace and Data Collection Program Logon

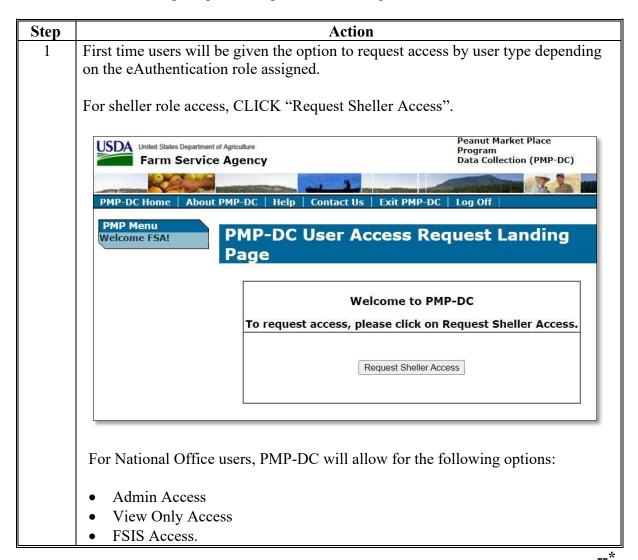
The following table provides the steps to Log into the PMP web application.

Step	Action		
1	*Access the web application at https://apps.fsa.usda.gov/pmp-web/splash.do*		
	A valid Level 2 eAuthentication ID and password is required.		
	<b>Important:</b> For Internet Explorer Version 9, do the following <b>before</b> accessing the PMP:		
	<ul><li>Go to "Tools"</li><li>CLICK "Compatibility View Settings"</li></ul>		
	<ul><li>in the add this website box enter "usda.gov"</li><li>CLICK "Add"</li></ul>		
	<ul><li>Check the box "Display all websites in Compatibility View"</li><li>CLICK "Close".</li></ul>		
2	Logon using the USDA issued eAuthentication ID and Password. The Welcome to the Peanut Marketplace Program Screen will be displayed with the user's name on the PMP Menu, on the left side of the screen. Following is an example of the screen.		
	USDA United States Department of Agriculture Program Data Collection (PMP-DC)		
	PMP-DC Home   About PMP-DC   Help   Contact Us   Exit PMP-DC   Log Off		
	PMP Menu Welcome Test ShellerTwo! Sheller Menu		
	Maintain Sheller Profile         Welcome to           Upload File         Peanut Marketplace Program Data Collection (PMP-DC)		
	Incoming Files PMPSplash01 Back to Top ^		
	PMP-DC Home   FSA Internet   FSA Intranet   USDA.gov   Site Map   Policies and Links   FOIA   Accessibility Statement   Privacy   Non-Discrimination   Information Ouality   USA.gov   White House		

### 71 Peanut Marketplace Program – Data Collection (Continued)

#### \*--C Peanut Marketplace and Data Collection Program Access Request

A first time user will be prompted to request access at login.



# 71 Peanut Marketplace Program – Data Collection (Continued)

# \*--C Peanut Marketplace and Data Collection Program Access Request (Continued)

Step	Action		
2	Enter applicable contact information and ID's provided by the Peanut Program		
	Manager. CLICK "Continue."		
	United States Department of Agriculture Farm Service Agency Peanut Market Place Program Data Collection (PMP-DC) PMP-DC Home About PMP-DC Help Contact Us Exit PMP-DC Log Off		
	Welcome FSAI PMP-DC System Access Request		
1	Reason for Request Reason for Request: SHELLER		
	Contact Information		
	User Name: FSA ShellerNoScimsNoRIms		
	Phone Number:		
l	Email Address:		
	Access Request		
	Sheller ID:		
	Handler ID:		
	Continue Cancel		

## 71 Peanut Marketplace Program – Data Collection (Continued)

# \*--C Peanut Marketplace and Data Collection Program Access Request (Continued)

Step	Action	
3	Confirm all entered information is correct. CLICK "Submit."	
	PMP-DC System Access Request	
	Confirmation	
	Reason for Request	
	Reason for Request: SHELLER	
	Confirmation	
	User Name: FSA ShellerNoScimsNoRIms	
	Phone Number: 111-222-3333	
	Email Address: sheller@peanuts.com	
	Sheller ID: VA111	
	Handler ID: 9999	
	Notice: Submitted requests may take up to 5 days	
	processing time. Your sheller company contact will be	
	notified by email when your request is processed.	
	Submit Back Cancel	
4	Users can request additional access for multiple shellers from the Main Sheller	
	Menu under "Access Requests".	
	Peanut Market Place	
	United States Department of Agriculture Program Farm Service Agency Data Collection (PMP-DC)	
	PMP-DC Home   About PMP-DC   Help   Contact Us   Exit PMP-DC   Log Off	
	PMP Menu Welcome Test! PMP-DC Home	
	Sheller Menu Maintain Sheller Profile	
	Upload File Welcome to Access Requests Peanut Marketplace Program - Data Collection (PMP-DC)	
	Access Requests Incoming File Report	
	*	

### 72 Maintain Sheller Profile

#### **A** General Information

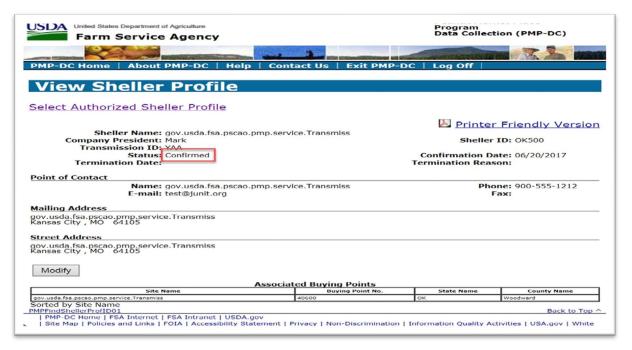
The Maintain Sheller Profile option allows authorized user to modify and confirm the information relating to the sheller.

**Important:** Shellers must review and confirm the Sheller and Buying Point profiles of their affiliated Buying Points before transmission packages from the sheller can be processed. Transmission packages received from shellers that have not confirmed their Sheller Profile will be put in a "Held" status until the status of the Sheller and Buying Point Profiles are set to "Confirmed".

Data relating to new sheller must be added to the PMP-DC by the PMP-DC administrator. If your sheller profile is not found, contact the PMP Administrator (see subparagraph 2 C).

#### **B** View Sheller Profile

To view the Sheller profile CLICK "Maintain Sheller Profile" under PMP Menu. The View Sheller Profile Screen will be displayed.



Following is an example of the View Sheller Profile Screen.

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# **Reports, Forms, Abbreviations, and Redelegations of Authority**

## Reports

None.

### Forms

The following lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
CCC-258	Wire Transfer of Funds	Ex. 24	27
CCC-605P	Designation of Agent – Peanut (Includes CCC-605P-1)	Ex. 22	26
	Designation of Agent – Peanuts (Continuation Sheet to Form CCC-605P)		
CCC-605P-2	Designation of Subsequent Agent – Peanuts	Ex. 23	26
CCC-677	Farm Storage Note and Security Agreement		4
CCC-678	Warehouse Storage Note and Security Agreement		4
CCC-679	Lien Waiver	Ex. 36	40
CCC-1047	Peanut Handler's Information	Ex. 8	3
FSA-1007	Inspection Certificate and Calculation Worksheet	Ex. 7	Text, Ex. 39
SC-95	Federal-State Inspection Service Peanut Inspection Notesheet	Ex. 6	Text, Ex. 50
SF-3881	ACH Vender/Miscellaneous Payment Enrollment Form	Ex. 38	41

# Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

# Abbreviations

Approved		
Abbreviation	Term	Reference
AMS	Agricultural Marketing Service	Text
CCE	Commodity Certificate Exchange	4, 27
CMA	Cooperative Marketing Association	2, 5, 25, 40, 42
CCC	Commodity Credit Corporation	1, 3, 4, 27, 28, 40, 41, 42, Ex. 39
COC	County Office Committee	1, 3
CRMD	Concealed Rancidity, Mold, and Decay	Ex. 50
DAFP	Deputy Administrator for Farm Programs	1, 40, 70
DK	Damaged Kernel	Ex. 9, Ex. 50
DM	Damage	Ex. 39
DMA	Designated Marketing Association	2, 5, 25, 40, 42
ELK	Extra-Large Kernels	7, 53, Ex. 39
EWR	Electronic Warehouse Receipt	2, 3, 5
FM	Foreign Material	Ex. 8, Ex. 39, 47
FPAC	Farm Production and Conservation	2
HMC	High Moisture Conversion	53, Ex. 47
HMG	High Moisture Grade	40, 50, 53, 58
LDP	Loan Deficiency Payment	Text
LSK	Loose Shelled Kernel	7, 53, 54, Ex. 39
MAL	Marketing Assistance Loan	4, 5, 6, 7, 25, 28, 40, 51
MLG	Market Loan Gain	4
NLR	National Loan Rate	5,6
NPB	National Peanut Board	25
NPP	National Posted Price	4, 27
OK	Other Kernel	7, Ex. 39, 47
PMP-DC	FSA Peanut Marketplace Program-Data Collection	Text
PSD	Price Support Division	Text
RMD	Rancidity, Mold, and Decay	53
Seg	Segregation	6, 25, 53
SMK	Sound Mature Kernels	6, 7, 53, 58, Ex. 39
SS	Sound Split	7, 53, Ex. 39
STC	State Committee	1, 3

The following lists approved abbreviations.

### Federal-State Inspection Service Contact Information

The following are FSIS contact persons, addresses and telephone numbers.

*Southeast (Georgia, Alabama, Florida, Mississippi, and Missouri)*		
Federal Contacts	State Contacts	
Mr. William Shoulders	Mr. Jeff Jeffers	
Mr. Richard Marowski	Alabama Federal-State Inspection Service	
*Ms. Asa Feurtado*	PO Box 1368	
Federal Program Managers	Dothan, AL 36302	
USDA, AMS, SCP,	<b>Telephone:</b> 334-792-5185; <b>FAX:</b> 334-671-7984	
Specialty Crops Inspection Division		
98 3 <sup>rd</sup> Street	Mr. Marlon Clements	
Winter Haven, FL 33880	* * *	
	Mr. Mike Mountain	
<b>Telephone</b> : 863-299-7132	Division of Fruit and Vegetables	
FAX: 863-299-7814	Florida Department of Agriculture and Consumer	
	Services	
	170 Century Blvd	
	Bartow, FL 33830-7700	
	<b>Telephone:</b> 863-578-1900; <b>FAX:</b> 863-578-1901	
	Mr. Randall Taylor	
	Georgia Federal-State Inspection Service	
	PO Box 71767	
	Albany, GA 31708-1767	
	<b>Telephone:</b> 229-432-6201; <b>FAX:</b> 229-438-8920	
	Mr. Kevin Riggin	
	MDAC/Federal State Inspection Service	
	PO Box 1609	
	Jackson, Mississippi 39215-1609	
	<b>Telephone:</b> 601-359-1138; <b>FAX:</b> 601-359-1175	
	*Ms. Erin Casey-Campbell	
	Missouri Department of Agriculture	
	Grain Inspection Program	
	PO Box 630	
	Jefferson City, Missouri 65102	
	<b>Telephone</b> : 573-751-5515*	

Exhibit 4 (Par. 2)

Virginia-Carolina (Virginia, North Carolina, and South Carolina)		
Federal Contacts	State Contacts	
* * *	*Mr. Greg Hoggard*	
Mr. Gary Crane	NCDA Cooperative Grading Service	
*Mr. Nate O'Connor	PO Box 588	
Mr. Kevin Hopkins*	Williamston, NC 27892	
Federal Program Managers	<b>Telephone:</b> 252-792-1672; <b>FAX:</b> 252-792-4784	
USDA, AMS, SCP,		
Specialty Crops Inspection Division	*Mr. Bryan Lawson*	
8610 Baltimore Washington Blvd.	SCDA, Inspection Service	
Suite 212	PO Box 13391	
Jessup, MD 20794	Columbia, SC 29201	
	<b>Telephone:</b> 803-737-4588; <b>FAX:</b> 803-737-4667	
<b>Telephone:</b> 301-317-5365		
<b>FAX:</b> 301-317-5438	Ms. Teresa Byrd	
	VDACS, Peanut Marketing Program	
	PO Box 1130	
	Suffolk, VA 23434	
	<b>Telephone:</b> 757-925-2286; <b>FAX:</b> 757-925-2275	

## Federal-State Inspection Service, Contact Information (Continued)

## Exhibit 4 (Par. 2)

Southwest (Texas, Oklahoma, New Mexico, and Arkansas)		
Federal Contacts	State Contacts	
*Mr. Steve Eguino	Mr. Russell Beamsley	
Ms. Jennifer Hale	Texas Cooperative Inspection Program	
Mr. William Raker*	PO Box 368	
Federal Program Managers	Gorman, TX 76454	
USDA, AMS, SCP	<b>Telephone:</b> 254-734-3006; <b>FAX:</b> 254-734-3009	
Specialty Crops Inspection Division		
*1406 Parker Street, Suite 203	*Mr. Jorge Sandoval*	
Dallas, TX 75215	New Mexico Federal-State Inspection Service	
	PO Box 483	
<b>Telephone:</b> 214-421-1948	Portales, NM 88130	
<b>FAX:</b> 214-426-1830*	<b>Telephone:</b> 575-356-8393; <b>FAX:</b> 575-356-6464	
	*Mr. Johnny Martinez	
	USDA, AMS, SCP, SCI Division	
	Oklahoma	
	<b>Telephone:</b> 682-305-6362*	
	Mr. Scott Bray	
	Mr. John Lansdale	
	* * *	
	Arkansas State Plant Board	
	285 Bradley 124	
	Hermitage, AR 71647	
	<b>Telephone</b> : 870-820-0290; <b>FAX</b> : 870-463-8719	

# Federal-State Inspection Service, Contact Information (Continued)

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# **Example of Loan Calculations**

\*--The following are examples of loan calculations for Runner peanuts using 2022 crop year loan--\* rates.

Warehouse-Stored Seg. 1 Peanuts			
Line	Description	Amount	
1	Loan Rate – Runner Peanuts	*\$354.68	
2	Value Per % Total SMK	\$4.788*	
	Loan Quantity (from Receipt)		
3	Net Tons (Excluding LSK)	10.00	
4	LSK Tons	0.50	
5	Loan Quantity – Total Tons (Line 3 + Line 4)	10.50	
	Grade Factors (from Receipt)		
6	Seg.	1	
7	Moisture	5.21%	
8	Foreign Materials	4.75%	
9	Sound Splits	4.60%	
10	Total Sound Mature Kernels	75.40%	
11	Other Kernels	4.75%	
12	Damaged Kernels	.06%	
13	Hulls	19.92%	
14	Total Kernels + Hulls (Total Kernels + Hulls)	100.13%	
	Calculations		
16	Total SMK (Line 10 x Line 2)	*\$361.02*	
17	Other Kernel (Line 11 x \$1.40)	\$6.65	
18	ELK – Virginia peanuts only	\$0.00	
19	Total Kernel Value (Line 16+Line 17+Line 18)	*\$367.67*	
	Discounts		
20	Damaged Kernels (% DK = Rate from Discounts Table)	\$0.00	
21	Excess FM (% FM x Rate from Discounts Table)	\$1.00	
22	Excess Splits (% SS x Rate from Discounts Table)	\$0.80	
23	Total Discounts	\$1.80	
Net Loan Rate Excluding LSK			
24	Net Loan Rate Excl. LSK (Line 19-Line23)	*\$365.87	
	Value Per Pound Including LSK		
25	Value Excl. LSK (Line 3 x Line 24)	\$3,658.70*	
26	Value of LSK (Line 4 x \$140)	\$70.00	
27	Loan Amount/Receipt Loan Value (Line 25+Line 26)	*\$3,728.70*	

# **Example of Loan Calculations (Continued)**

**Example 2:** Farm Stored Seg. 1 peanuts.

Farm Stored Seg. 1 Peanuts		
Line	Description	Amount
1	Loan Quantity – Total Tons	10.50
2	Loan Rate – Seg. 1 Runner Peanuts	*\$354.68
3	Loan Amount (Line 1 x Line 2)	\$3,724.14*

**Example 3:** Warehouse/Farm Stored Seg. 2 and 3 peanuts.

Warehouse/Farm Stored Seg. 2 & 3 Peanuts						
Line	Description	Amount				
1	Loan Quantity – Total Tons	10.50				
2	Loan Rate – Seg. 2 Runner Peanuts	*\$124.14				
3	Loan Amount (Line 1 x Line 2)	\$1,303.47*				

## **Peanut MAL Premiums and Discounts**

The following price table file provides the loan rates, premiums, and discounts.

		HANDLE	R ID's: <b>1340</b>	0, 48400 & 51400		
PEANUT TYPE (VA,R	U,SP,VL)	SP		CROP YI	EAR <b>2022</b>	1
SUPPORT PRICE		343.41		CNAK + CC	PRICE %	A 7CA
OK PRICE/%	1.400	343.41		ELK PRICE/%	PRICE %	0.000
	.070			MAX MOISTURE	07.00	0.000
LSK PRICE/#	.070				07.00	
DAMAGE RATES		000.00	003.40	007.00	011.00	025.00
		040.00	060.00	080.00	080.00	100.00
OVER 10%		000.00 /%				
FM RATES		000.00	000.00	000.00	000.00	001.00
		002.00	003.00	004.00	005.00	006.00
		007.00	008.50	010.00	011.50	013.00
OVER 15%		02.00 /%				
SS RATES		000.00	000.00	000.00	000.00	000.80
		001.60	002.40	003.20	004.00	004.80
OVER 10%		000.80 /%				
CARRYING CHARGE		00.000				
LOAN ADDTL.%		000.00	BUDGET R	ECON. DEDUCTION	00.00	
MA QC&QL (lbs)		.00000000	LA&C	A (lbs) .00000000		
ICE TABLE FILE		HANDLER II	D's: <b>13400, 4</b>	48400 & 51400		
PEANUT TYPE (VA,R		VL			EAR <b>2022</b>	
FEANUT TIPE (VA,K	U,37,VL)	VL		CROP 11	AR 2022	
SUPPORT PRICE		358.31		SMK+SS	PRICE %	5.408
OK PRICE/%	1.400			ELK PRICE/%		0.000
LSK PRICE/#	.070			MAX MOISTURE	07.00	
DAMAGE RATES		000.00	003.40	007.00	011.00	025.00
		040.00	060.00	080.00	080.00	100.00
OVER 10%		000.00 /%				004.55
FM RATES		000.00	000.00	000.00	000.00	001.00
		002.00	003.00	004.00	005.00	006.00

	002.00	003.00	004.00	005.00	006.00	
	007.00	008.50	010.00	011.50	013.00	
OVER 15%	02.00 /%					
SS RATES	000.00	000.00	000.00	000.00	000.80	
	001.60	002.40	003.20	004.00	004.80	
OVER 10%	000.80 /%					
CARRYING CHARGE	00.000					
LOAN ADDTL.%	000.00	BUDGET RE	CON. DEDUCTIO	ON 00.00		
MA QC&QL (lbs)	.00000000	LA&CA	(lbs) .0000000	0		

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# Peanut MAL Premiums and Discounts (Continued)

		HANDLE	R ID's: <b>1340</b>	00, 48400 & 51400		
PEANUT TYPE (VA, F	U,SP,VL)	VA		CROP YI	EAR <b>2022</b>	
SUPPORT PRICE		358.31		SMK+SS	PRICE %	4.884
OK PRICE/%	1.400			ELK PRICE/%		0.350
LSK PRICE/#	.070			MAX MOISTURE	07.00	
DAMAGE RATES		000.00	003.40	007.00	011.00	025.00
		040.00	060.00	080.00	080.00	100.00
OVER 10%		000.00 /%				
FM RATES		00.00	000.00	000.00	000.00	001.00
		002.00	003.00	004.00	005.00	006.00
		007.00	008.50	010.00	011.50	013.00
OVER 15%		02.00 /%				
SS RATES		000.00	000.00	000.00	000.00	000.80
		001.60	002.40	003.20	004.00	004.80
OVER 10%		000.80 /%				
CARRYING CHARGE		00.000				
LOAN ADDTL.%		000.00	BUDGET F	RECON. DEDUCTION	00.00	
MA QC&QL (lbs)		.00000000	LA&C	A (lbs) .00000000		

PEANUT TYPE (VA,RU	J,SP,VL)	RU		CROP YE	EAR <b>2022</b>		
SUPPORT PRICE		354.68		SMK+SS	PRICE %	4.788	
OK PRICE/%	1.400			ELK PRICE/%		0.000	
LSK PRICE/#	.070			MAX MOISTURE	07.00		
DAMAGE RATES		000.00	003.40	007.00	011.00	02	25.00
		040.00	060.00	080.00	080.00	10	00.00
<b>OVER 10%</b>		000.00 /%					
FM RATES		000.00	000.00	000.00	000.00	00	01.00
		002.00	003.00	004.00	005.00	00	06.00
		007.00	008.50	010.00	011.50	01	13.00
<b>OVER 15%</b>		02.00 /%					
SS RATES		000.00	00.00	000.00	000.00	00	08.00
		001.60	002.40	003.20	004.00	00	04.80
<b>OVER 10%</b>		000.80 /%					
CARRYING CHARGE		00.000					
LOAN ADDTL.%		000.00	BUDGET R	ECON. DEDUCTION	00.00		
MA QC&QL (lbs)		0000000	LA&C	A (lbs) .00000000			

#### (Par. 25) Instructions to First Handlers for 2019 and Subsequent Year Crop Collections for the National Peanut Board Research and Promotion Assessment (Continued)

#### **Payments and Reports**

\*--All payments and reports should be sent to Pauline Reynolds, National Peanut Board Collection--\* Agents by either the following:

• mail to:

National Peanut Board Collection Agents ATTN: Pauline Reynolds C/O HLB Gross Collins, P.C. 3330 Cumberland Boulevard, Suite 1000 Atlanta, GA 30339

• email at preynolds@grosscollins.com.

Exhibit 21

#### (Par. 25) Instructions to First Handlers for 2019 and Subsequent Year Crop Collections for the National Peanut Board Research and Promotion Assessment (Continued)

#### Provisions and invoice procedures for late penalty fees

USDA mandates that the interest calculation begin with the first month the assessment was late regardless of when the assessment is received. For example, if peanuts were purchased on the first of the month, the purchaser has 60 days from the first day of the next month to forward any assessments. Similarly, if peanuts were purchased on the 20th of that month, the first handler would still have 60 days from the first day of the next month to forward assessments.

Section 1216.51 (g) of the Peanut Promotion, Research, and Information Order authorizes the NPB to impose a late payment fee in the form of interest on anyone who fails to remit the assessment in a timely manner. Specifically, a late fee will be charged against any assessments received by NPB more than 60 days after the last day of the month in which they were marketed, a 15-percent annual interest fee (1.25 percent per month) accrues on all late payments. By the direction of the peanut promotion order, NPB must forward an invoice for the penalty to the first handler upon receipt of a late assessment.

\*--Following is an example of a late payment calculation fee for peanuts marketed in October 2022.

Fee
\$1,000.00
\$12.50
\$12.50
\$1,012.50
\$1,025.00
-

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Exhibit 21

#### **Examples of Warehouse-Stored Market Gain and LDP**

The following are examples of repayment of warehouse-stored Seg. 1 peanut loans and the amount of LDP at different levels of NPP are shown below.

**Example 1:** NPP is less than the loan rate. Loan can be repaid in cash or exchanged with commodity certificates if NPP is less than the loan rate.

*	

Warehouse-Stored Loan Repayment					
Line	Description	Amount			
1	Loan Rate: Runner Peanuts	\$354.68			
2	Quality Adjustment (Premiums/Discounts)	(\$21.06)			
3	Rate Adjusted for Quality	\$333.62			
4	National Posted Price (NPP): Runner Peanuts	\$300.00			
5	Repayment Rate Quality Adjustment:	(\$21.06)			
6	Alternative Repayment Rate (line 4 - line 5)	\$278.94			
7	Market Gain (line 1 - line 4)	\$54.68			
	LDP Calculations				
8	Loan Rate: Runner Peanuts	\$354.68			
9	Alternate Repayment Rate (NPP): Runner Peanuts	\$300.00			
10	LDP Amount (line 8 - line 9)	\$54.68			
		*			

**Example 2:** NPP is greater than the loan rate.

**Note:** No Market Loan Gain or LDP. Loan has to be repaid at principal plus interest.

\*\_\_

Warehouse-Stored Loan Repayment						
Line	Description	Amount				
1	Loan Rate: Runner Peanuts	\$354.68				
2	Quality Adjustment (Premiums/Discounts)	(\$21.06)				
3	Rate Adjusted for Quality	\$333.62				
4	National Posted Price (NPP)	\$375.00				
5	Repayment Rate Quality Adjustment:	(\$21.06)				
6	Adjusted for Repayment Rate (line 4 - line 5)	\$353.94				
7	NPP is > Loan Rate, No Market Loan Gain	\$0.00				
	LDP Calculations					
8	Loan Rate: Runner Peanuts	\$354.68				
9	Alternate Repayment Rate (NPP)	\$375.00				
10	NPP is > Loan Rate, No LDP will be paid	\$0.00				

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