UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency Washington, DC 20250

Wildfires and Hurricanes Indemnity Program	
1-WHIP	Amendment 8

Approved by: Acting Deputy Administrator, Farm Programs

Deep

Amendment Transmittal

A Reasons for Amendment

Subparagraph 33 A has been amended to:

- update linkage policy for dissolved entities and majority share of recipients who received a WHIP benefit
- add Example 7.

Subparagraph 33 G has been amended to reference subparagraph 43 B.

Paragraphs 34 through 43 have been added for the linkage verification process.

Subparagraph 258 E has been amended to:

- update the number of days before an overpayment is transferred to NRRS
- change OBF to FPAC Business Center, FMD.

Page Control Chart					
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	2-19 through 2-60 (add)				
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33 Linkage Requirement (Continued)

A Rule (Continued)

- *--Linkage is not required if a WHIP payment recipient quits farming, dissolves, or farms under a different TIN in a possible linkage year.
 - **Note:** Coverage must be purchased for linkage years in which the recipient was farming under the same TIN that received a WHIP payment.--*

For linkage to be met, coverage must be purchased in the first 2 consecutive crop years after the enrollment for 2017 WHIP ends, but no later than 2021. Possible years of purchasing coverage for linkage are:

- 2019 and 2020
- 2020 and 2021.

Note: The last possible eligible linkage years are 2020 and 2021.

Exception: The last possible linkage years will be 2022 and 2023 for participants applying for 2017 Tropical Storm Cindy, extreme cold for blueberries and peaches, and losses due to extreme cold and hurricanes. See subparagraph 33 I for more detail.

Producers will complete FSA-891 at the time of application acknowledging the crop insurance or NAP linkage requirement.

See Exhibit 7 for completion instructions and an example of FSA-891.

Example 1:

Administrative County A covers 2 physical counties (County A and County B). An approved applicant physically grew an uninsured commodity only in County A during the disaster year. Crop insurance linkage applies to County A. The producer is not required to purchase crop insurance for County B.

Example 2:

Administrative County A covers 2 physical counties (County A and County B). An approved applicant physically grew an uninsured commodity in both counties. Crop insurance linkage applies to both County A and County B.

Example 3:

An approved applicant grew an uninsured commodity in County A, and also grew the same commodity in County B during the disaster year. County A and County B are separate administrative counties. The producer received WHIP assistance for a loss only in County A. Crop insurance linkage applies to County A.

33 Linkage Requirement (Continued)

A Rule (Continued)

Example 4:

--Q. What happens if the WHIP payment recipient quits farming?--

A producer applied for WHIP and received a benefit in 2018 for a loss on his insured cotton in the 2017 crop year. WHIP policy requires that the producer is required to purchase crop insurance for the next 2 available crops years. However, before the next available closing date to purchase insurance, the producer retires from farming. Since the producer will no longer be farming, he will not have to meet the linkage requirement.

Example 5:

Q. What happens if an entity dissolves completely?

ABC Farms, LLC incurred a loss in 2017 on its insured peanut crop due to a hurricane. The entity applied for WHIP and received a benefit. WHIP policy requires ABC Farms, LLC to purchase crop insurance for the next 2 available crops years. ABC Farms, LLC obtains insurance coverage for the 2019 crop year. At the end of the harvest season in 2019, the members decide to dissolve the entity. ABC Farms, LLC will no longer be in existence and is not required to purchase insurance for peanuts in 2020 for linkage purposes.

Example 6:

Q. How do we handle a member of an entity that leaves the entity and now farms on their own using a different TIN?

ABCD Farms, LLC consisted of 4 members with each having a 25 percent share of ownership in the entity. The entity incurred a loss in 2017 on its insured corn crop due to a hurricane and received a WHIP benefit in 2018. In 2019, member A decides to leave the entity and farm as an individual for 2020. The remaining members continue to operate the entity. The entity is required to meet the linkage. The former member A, farming as an individual, is not required to obtain insurance coverage for ABCD, LLC's linkage requirement.

*--Example 7:

Q: How do we handle individuals that received benefits separately, then formed an entity that now farms using a new TIN?

Member A and Member B farmed as individuals, and each received 2017 WHIP benefits. In 2020, Member A and Member B formed AB, Inc. The individuals received a WHIP payment and are now farming as an entity. The newly formed entity would not be required to purchase coverage in 2020 and 2021.--*

33 Linkage Requirement (Continued)

G Meritorious Cases

--There will be no exceptions or waivers except as provided in subparagraph 43 B.-- Participants will be required to refund the WHIP benefit received plus interest for the crop if insurance or NAP coverage as applicable is not purchased.

H Producers Indebted to FCIC

According to RMA guidelines, producers indebted to FCIC are unable to purchase crop insurance until the debt is satisfied. For WHIP, a producer indebted to FCIC is considered eligible to receive benefits, provided the linkage requirements are met. It is the producer's responsibility to satisfy the debt so crop insurance can be purchased.

Example: A producer could not obtain crop insurance because of an existing debt for a crop eligible for a WHIP payment. The producer is eligible for the WHIP payment. The producer must satisfy the debt so crop insurance can be purchased for 2 consecutive crop years to meet the linkage requirement.

I Linkage Exception for Tropical Storm Cindy, Extreme Cold for Blueberries and Peaches, and Losses Because of Extreme Cold and Hurricanes for 2018

As a condition for payment eligibility for WHIP, producers must comply with all requirements of this paragraph. The only exception will be the applicable years linkage must be obtained for losses because of Tropical Storm Cindy, extreme cold for blueberries and peaches, and 2018 losses because of extreme cold and hurricanes. The Additional Supplemental Appropriations for Disaster Relief Act of 2019, Pub. L. 116-120 that authorized these 2017 WHIP additions was not in place at the time of 2017 WHIP signup.

A Overview

This paragraph outlines policy for verifying linkage requirements for producers receiving benefits under 2017 WHIP.

Linkage for producers receiving 2017 WHIP payments for the following will not be verified during this process:

- 2017 Tropical Storm Cindy
- losses because of extreme cold for blueberries and peaches
- 2018 blueberry losses because of extreme cold and hurricanes occurring in calendar year 2017.

Linkage for these producers will be verified as part of the WHIP+ linkage process.

Note: This process is not applicable for producers with losses to Florida citrus trees.

B Linkage Requirements

As a condition to receiving WHIP benefits, producers were required to purchase crop insurance or obtain NAP coverage, as applicable, for the crop, tree, bush, or vine at a coverage level of 60/100 or equivalent for 2 consecutive crop years after the enrollment period ended.

County Offices will consider 2020 and 2021 as the required linkage years when verifying if linkage has been met.

Linkage applies to the producer's interest in the crop, tree, bush, or vine in the county that received payments.

IF the crop was	THEN coverage must have been obtained in the			
an insured crop	physical location county of the crop that received benefits.			
a NAP-covered crop	administrative county of the crop that received benefits.			

--*

*--34 Linkage Verification Policy (Continued)

C Linkage by Pay Group

Linkage is applicable to all crops in the pay group receiving benefits.

For insured crops, the pay group is Physical State, Physical County, Pay Crop Code, Pay Type Code.

For NAP-covered crops, the pay group is Administrative State, Administrative County, Pay Crop Code, Pay Type Code, Planting Period.

Example: Producer C received WHIP benefits on 2017 beans (DRK), pay crop 0047, pay crop type 001. Producer C did not plant beans (DRK) in 2020 and 2021 but planted beans (MUN) with the same pay crop code and pay crop type. Even though the producer did not plant the same beans they were paid on, they planted beans in the same pay group (0047/001) and are required to obtain coverage in 2020 and 2021.

D Linkage Not Required

Linkage is not required if any of the following occurred in a linkage year:

- producer did not plant a crop in the pay group
 - **Examples:** Producer A received WHIP benefits for grape and vine losses. The vines were destroyed in a 2017 wildfire and Producer A made a management decision to not replant the grape vines. Since Producer A did not plant the crop or vine in any of the required linkage years, they are not required to meet linkage.

Producer B received WHIP benefits on 2017 wheat. Producer B planted wheat in 2020 but did not plant wheat in 2021. Producer B purchased a wheat policy with a coverage level of 75/100 in 2020 but did not purchase a crop insurance policy in 2021. Since Producer B did not plant wheat in 2021, insurance was not required for that year. Producer B met the linkage requirement by purchasing the required level of insurance coverage in 2020, which was the only linkage year the crop was planted.

- producer was no longer farming
- producer received a tree, bush, or vine payment and the tree, bush, or vine was not insurable in the county--*

*--34 Linkage Verification Policy (Continued)

D Linkage Not Required (Continued)

• entity receiving 2017 WHIP benefits dissolved completely.

Notes: If the entity dissolved but the majority share of the members are still farming, the entity is not required to meet linkage.

Persons receiving benefits on behalf of deceased producers are not required to meet linkage.

E Determinations of Linkage for NAP

FSA will make the linkage determination for NAP crops.

To meet the linkage requirement, the producer must have:

- obtained NAP coverage at 60/100 or higher
- filed an acreage report
- paid the administrative fee and premium.

For producers who obtained NAP coverage, paying a NAP administrative fee alone, without filing an acreage report or paying the premium fee, will not meet the linkage requirement.

Notes: For NAP producers who are unable to meet the growing history requirement, linkage may be met by obtaining basic 50/55 NAP coverage for 2020 and 2021.

Obtaining NAP coverage in a county where crop insurance was available will not meet linkage unless the producer is unable to purchase coverage through RMA because of income limitations.

F Determinations of Linkage for Crop Insurance

RMA will make the determination if linkage has been met for insured crops. To meet the linkage requirement for insured crops, the producer must have purchased coverage at 60/100 or higher.

Producers may insure crops with a combination of individual crop insurance coverage and supplemental plans of coverage. RMA determinations will consider whether the producer met 60/100 coverage based on the combination of these policies.--*

*--34 Linkage Verification Policy (Continued)

F Determinations of Linkage for Crop Insurance (Continued)

Example: Producer D insured a blueberry crop with 50/100 coverage. Producer D added Supplemental Coverage Option to add 36 points of coverage. Producer D also added Hurricane Insurance Program – Wind Index protection for an additional 9 points of coverage, for a total of 95 percent of the crop value. RMA determined that Producer D has met the linkage requirement.

35 Linkage Reviews

A Linkage Reports

A dashboard has been created to assist in identifying potential noncompliance with linkage requirements. Numerous linkage reports can be accessed through the dashboard.

Note: All users should have access to the dashboard. For any access issues, reference normal dashboard permissions request policy.

The linkage reports will display the linkage determination based on RMA and NAP data. While all attempts to match data from the WHIP application to RMA and NAP coverage information were made, because of manual entries in the WHIP software, users **cannot** immediately accept the determinations on the linkage report without review to ensure that the data on the WHIP application is correct.

B Data Discrepancies

Users must review the WHIP application information to determine whether a new linkage determination is necessary, or if it was a data entry error and can be resolved without an additional data pull.

Notes: The only edits allowed in the software are to correct pay groups that included both production and trees in the same pay group. These can be corrected to separate the trees losses from the production losses.

No other edits or changes in the WHIP software are authorized.

If a new linkage determination is required, the correct data must be provided through SharePoint so that an accurate linkage determination can be made. The SharePoint site for this data collection is <u>https://usdagcc.sharepoint.com/sites/FPAC-FSA-DAFP-DisasterLinkage</u>.--*

*--35 Linkage Reviews (Continued)

B Data Discrepancies (Continued)

Example: The linkage report showed linkage was undetermined on an insured crop. Upon reviewing the WHIP application, the County Office discovered the wrong physical location county for the crop was entered. In this instance, because the linkage report did not match the correct physical location county, the user will load the corrected information on the SharePoint site to enable RMA to provide a new determination on the correct physical location county.

C Completing Linkage Reviews

Linkage reviews will be completed using the linkage reports on the dashboard as a basis for their determination.

Note: County Offices can record a different overall linkage determination in the WHIP software if they discovered during their review that linkage was met, the producer was not required to meet linkage, or if an exception to the linkage years applies. County Offices must thoroughly document the reason for the linkage determination in the producer's file.

After linkage reviews have been completed, County Offices will notify producers and record determinations in the WHIP software according to paragraphs 42 and 43.

DAFP will notify State and County Offices of the deadline to enter linkage determinations in the software.--*

*--36 Accessing and Navigating Linkage Dashboard

A Accessing Linkage Dashboard

Users can access the Linkage Dashboard through the FSA Applications Page.

USD	Farm Service U.S. DEPARTMENT O	e Agency
Advanced Search FSA Home - Application Pay FSA Applications	Search	FSA Home Contact Us Help
My Applications	Applications Directory, D to F	
My Applications list Backup/Restore My Applications list	☆ Dashboards - FSA Landing Page ☆ Data Marts	

From the FSA Landing Page, search for "Linkage".

Note: State Offices will determine how linkage reviews will be completed in cases where the County Office does not have staff with access to the WHIP software or dashboards.

B Filtering Records

Users can filter reports to display records based on a preferred criteria, such as a specific Administrative State and county, by clicking the filter icon as follows.

Once filtered on 1 tab, the dashboard will retain the filter for all other tabs.



*--36 Accessing and Navigating Linkage Dashboard (Continued)

C Downloading, Printing, and Saving Reports

By clicking the "Download CSV" button, the data may be exported to a CSV file and saved as an Excel workbook to further analyze the information or create additional reports.



The following information box will display requiring the user to select "CSV" and CLICK "Download".

Note: Do not select "Excel" because the report will display without column headers.

Download Crosstab	\times
Select a sheet from this dashboard	
1 LinkageRep	
Select Format	
CSV	
2 Download	

To save the report to a designated drive, users must select "Save As" and "Excel Workbook" as follows.

Save As	
L Recent	↑
USDA	Excel Workbook (*.xlsx)
OneDrive - USDA melonie.sullivan@usda.gov	More options
Sites - USDA melonie.sullivan@usda.gov	We didn't find anything to show here.
Other locations	
This PC	
Add a Place	
Browse	

*--37 Reports Within the Linkage Dashboard

A Linkage Reports

The Linkage Dashboard includes the following 7 tabs:

- Linkage Overview, which displays the overall determination for a pay group
- Linkage RMA Detail, which displays data associated to the WHIP application and corresponding RMA data
- Linkage NAP Detail, which displays data associated to the WHIP application and NAP data
- **Puerto Rico Linkage Overview**, which displays data specific to Puerto Rico producers who received a 2017 WHIP payment
- **Puerto Rico Linkage RMA Detail**, which displays data associated to the WHIP application and corresponding RMA data
- **Puerto Rico Linkage NAP Detail**, which displays data associated to the WHIP application and NAP data
- Linkage Results, which displays a chart summarizing the linkage determinations.

Users can click on the specific tab to view or print the information in each tab.



B Example of Linkage - Overview Tab

The Linkage - Overview tab will display all producers who received 2017 WHIP benefits and the overall linkage determination for the crop. The Linkage Overview Report should be used as a basis for the linkage determination. RMA or NAP information used in making the linkage determination can be viewed in the RMA and NAP detail reports.

← Undo	ightarrow Redo $ ightarrow$ R	Replay 🔻 🧲 Revert	🔓 Refresh 🔓 Pause	* 11	View: Original	🗘 Alerts 📈 M	Metrics 🛛 🖓 Si	ubscribe α_0^0 Share	Download 🖓	Comments
Linkage - (Overview Linka	age - RMA Detail 🛛 Li	nkage - NAP Detail Pue	erto Rico Linkage -	Overview Puer	to Rico Linkage	- RMA Det	Puerto Rico Linkag	e - NAP Detail Lin	kage Results
USI	DA		Linkage D/	ASHBOARD			Down	load CSV	Click icon to contact	T
Admin State	Admin County	Producer Name	WHIP Application	WHIP Crop Name	WHIP Crop Type	WHIP Intended Use	Record Type Name	Insurable	Linkage	
	_	_	WA	PEACHES		Fresh	Production Los	s No NCT Match	NO	
			WA	PEACHES		Fresh	Production Los	s No NCT Match	YES	
			WA	PECANS	IMP	FH	Production Los	s No NCT Match	YES	
			WA	PEANUTS	RUN	Nut Peanuts	Production Los	s Yes	YES	
			WA	PEANUTS	RUN	Nut Peanuts	Production Los	s Yes	YES	
			WA	PECANS	IMP	FH	Production Los	s No NCT Match	YES	
			WA	PEACHES		Fresh	Production Los	s No NCT Match	NO	

C Data Elements in Linkage - Overview Tab

Data Element	Description					
Admin State	Administrative State where the WHIP application was filed.					
Admin County	Administrative county where the WHIP application was filed.					
Producer Name	roducer name.					
WHIP Application	WHIP application number.					
WHIP Crop Name	Crop name entered in the WHIP software.					
WHIP Crop Type	Crop type entered in the WHIP software.					
WHIP Intended Use	IU entered in the WHIP software.					
Record Type Name	Record type for the crop.					
	The report will display 1 of the following:					
	Production Loss					
	Value Loss					
	• Tree Loss.					
Insurable	NCT crop insurability status.					
	The report will display 1 of the following:					
	• Yes					
	• No					
	• No NCT Match.					

The following are data elements in the Linkage - Overview tab.

Data Element	Description
Linkage	Overall linkage determination for the pay group.
	The report will display 1 of the following:
	• YES
	• NO
	• UNDETERMINED.
	Users can hover over or click on the "Linkage" column to display the Linkage Toolbox. The Linkage Toolbox will show a summary of NAP and RMA coverage data.
	Notes: Not all coverage data used in making the linkage determination will be visible in the Linkage Toolbox. It is best practice to view the data using the RMA Detail and NAP Detail tabs.
	Data elements displayed in the Linkage Toolbox are explained in detail in the RMA Detail and NAP Detail tabs.

C Data Elements in Linkage - Overview Tab (Continued)

The following is an example of the Linkage Toolbox when hovering or clicking on the "Linkage" column.

Admin Physic Produc	Iformation: State/County: al State/County:	Georgia / Appling 13-001 ✔				Check Mark Indi State/County ma Sta	cates the tches the te/ Count	WHIP Ph RMA Loo ty.	ysical cation	
Applica Crop/T WHIP Acres: Linkag	ation ID: 'ype/Use/PP : Pay Group: je Determination :	BLUEBERRIES (0 0108-011 89.18 YES	108)/RA	AB / Fresh /	/01	Will display a "? State and Co	?" if the W ounties do	VHIP and o not mate	RMA :h.	
NCT Info Insural Pay Cri	ormation: ble: op/Type:	No NCT Match /	1 X							
NAP Co	verage Information	None X								
NAP Re	celvable informatio	h: None 🗸								
RMA Co	verage Information	12								
RMA Co RMA Year	overage Information	n: Rma Type	Crop or Tree	Tree Policy Available	Primary/SBI	Entity Type	Rma Quantity	RMA Coverage	RMA Location State-County	
RMA Co RMA Year	RMA Commodity	n: Rma Type Highbush	Crop or Tree Crop	Tree Policy Available	Primary/SBI Primary	Entity Type Limited Liability Co	Rma Quantity 5.0	RMA Coverage 60%	RMA Location State-County 13-001	2
RMA Co RMA Year 2019	RMA Commodity Blueberries	n: Rma Type Highbush Rabbiteye	Crop or Tree Crop Crop	Tree Policy Available	Primary/SBI Primary Primary	Entity Type Limited Liability Co Limited Liability Co	Rma Quantity 5.0 75.0	RMA Coverage 60% 60%	RMA Location State-County 13-001 13-001	۵. ۲
RMA Co RMA Year 2019	RMA Commodity Blueberries	r: Rma Type Highbush Rabbiteye Highbush	Crop or Tree Crop Crop Crop	Tree Policy Available	Primary/SBI Primary Primary Primary	Entity Type Limited Liability Co Limited Liability Co Limited Liability Co	Rma Quantity 5.0 75.0 5.0	RMA Coverage 60% 60% 95%	RMA Location State-County 13-001 13-001 13-001	2 2 2 2
RMA Co RMA Year 2019 2020	Blueberries	r: Rma Type Highbush Rabbiteye Highbush Rabbiteye	Crop or Tree Crop Crop Crop	Tree Policy Available	Primary/SBI Primary Primary Primary Primary	Entity Type Limited Liability Co Limited Liability Co Limited Liability Co	Rma Quantity 5.0 75.0 5.0 73.5	RMA Coverage 60% 95% 95%	RMA Location State-County 13-001 13-001 13-001	<u>ی</u> د ج
RMA Co RMA Year 2019 2020	RMA Commodity Blueberries Blueberries	r: Rma Type Highbush Rabbiteye Highbush Rabbiteye Highbush	Crop or Tree Crop Crop Crop Crop	Tree Policy Available	Primary/SBI Primary Primary Primary Primary Primary	Entity Type Limited Liability Co Limited Liability Co Limited Liability Co Limited Liability Co	Rma Quantity 5.0 75.0 5.0 73.5 5.0	RMA Coverage 60% 95% 95% 86%	RMA Location State-County 13-001 13-001 13-001 13-001	~~~ ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Note: If users download the Linkage - Overview Report to a CSV document, additional columns not listed in the table in this subparagraph will be displayed in the spreadsheet. These data elements are displayed because of limitations in the dashboard and **do not** need to be reviewed. Users can review detailed coverage information in the RMA Detail and NAP Detail tabs.--*

D Linkage Indicator

The Linkage Indicator will display "Yes", "No", or "Undetermined" for each pay group on the report.

Users will follow this table for each linkage determination.

IF the Linkage		
Indicator in		
the "Linkage		
Overview tah"		
displays	THEN	Action
"Ves"	RMA or FSA records	• After reviewing the data in the WHIP software for
103	showed the required	• After reviewing the data in the write software for accuracy, potify the producer according to
	level of coverage was	naragraph 43
	purchased for the pay	paragraph 43.
	group in 2020 and	• Record the linkage determination in the WHIP
	2021.	software according to paragraph 42
"No"	RMA or FSA records	• After verifying the data in the WHIP software for
110	determined the required	• After verifying the data in the write software for accuracy, notify the producer of the determination
	level of coverage was	and right to request reconsideration according to
	not purchased for the	paragraph 43
	pay group in 2020 and	pulugruph 10.
	2021.	• After the 30-calendar-day timeframe to request
		reconsideration has passed, record the linkage
		determination in the WHIP software according to
		paragraph 42.
		• Update the payment amount in the Common
		Payment System according to Part 12, Section 2.
		• Provide notification to the producer according to
		paragraph 43.
"Undetermined"	a linkage determination	Additional review is required before a linkage
	could not be made.	determination is made. For insured crops,
		"Undetermined" will be displayed for either of the
		following reasons:
		• the producer was listed as SBI with an entity type
		other than:
		• Spousal/Married
		• Trust – Revocable
		• Transfer of Right to Indemnity (SBI Only)
		• the DMA physical location State or county did not
		• the KiviA physical location State or county did not match the physical location State or county located
		in the WHIP software
		See subparagraphs E and F for records listed as
		"Undetermined".

--*

E Undetermined Because of SBI

If RMA records indicate linkage could not be determined because the producer is an SBI and not the primary policyholder, a review of the SBI must be completed to determine whether an RMA exemption will apply. RMA exemptions are listed in subparagraph 31 F.

Note: SBI's are recorded at the producer level, not the crop level. An exemption may not apply to all crops. The exemption must apply to the crop that received a WHIP payment.

IF it is determined that	THEN
an RMA exemption applies	• the linkage determination will be updated to "Yes"
	• follow subparagraph 37 C for action.
an RMA exemption does not	• the linkage determination will be updated to "No"
apply	• follow subparagraph 37 C for action.

Example: Producer A is listed on the Linkage - Overview Report with the required level of coverage in 2020 and 2021 (shown in the Linkage Toolbox), but has a determination of "Undetermined" because Producer A is an SBI to the insured with an entity type of Individual.

Т	U	V	W	Х	Y	Z
RMA Ye 🔻	RMA Covera 💌	Rma Quant 💌	Crop or Tre	Tree Policy Availa	Primary/S-T	Entity Type
2019	86%	1297	Crop		SBI	Individuals
2020	70%		Crop		SBI	Individuals
2021	70%		Crop		SBI	Individuals

The user will need to review the RMA exemptions in subparagraph 31 F to see if an exemption applies. If it is not clear that an exemption applies, the linkage determination will be updated to "No" and the producer will be provided the opportunity to refute during the reconsideration process.--*

F Undetermined Because of Physical Location

If the physical location State or county entered in the WHIP software does not match the RMA physical location State or county, users will review the WHIP Information Report to determine whether the physical location State or county RMA verified for linkage is correct.

IF, after comparing the physical	
location State or county, the	THEN the user
RMA physical location State or county matches what should have originally been entered on the WHIP	 can update the linkage determination to "Yes" can follow subparagraph 37 C for action.
RMA physical location State or county does not match what should have originally been entered on the WHIP application	will enter the correct physical location on the SharePoint for a new RMA determination, according to subparagraph 35 B.

Example: Producer B is listed on the Linkage - Overview Report with a determination of "Undetermined". The RMA Detail Report showed a mismatch in the physical location county. The RMA physical location State and county where insurance was purchased was Appling County, GA (State Code 13, County Code 1). The physical location State was entered incorrectly in the WHIP software and the physical location county was left blank.

I	Over All Linkage	Physical State Name/ Code	Physical County Name/ Code	Physical County Check	WHIP Acres	RMA Commodity	RMA Location State	RMA Location County
l	UNDETERMINED	G		Mismatch	9.07	Peanuts	13	1
	UNDETERMINED	G		Mismatch	9.07	Peanuts	13	1
I	UNDETERMINED	G		Mismatch	9.07	Peanuts	13	1

The user must review the WHIP Information Report to verify the correct WHIP physical location State and county. If the correct county is Appling GA (State Code 13/County Code 1), the user will update the linkage determination to "Yes".--*

A Example of Linkage - RMA Detail Tab

The Linkage - RMA Detail tab provides the WHIP application information and RMA data used to verify linkage.

← Undo	→ Redo Overview	Linkage - RMA De	Revert C F tail Linkage	Refresh C	Pause Puer	to Rico Linkag	*III View: Original ge - Overview Pu	🛆 Alerts Jerto Rico Lin	Metrics Mage - RMA De	🖾 Subscribe o	운 Share 다 o Linkage - NA	Download AP Detail L	Comment
US	Linkage - RMA Detail DASHBOARD Download CSV												
Admin State	Admin County	Producer Name	WHIP Application	WHIP Crop Name	WHIP Crop Type	WHIP Intended Use	Record Type Name	Pay Crop Code	Pay Type Code	Over All Linkage	Physical State Name/ Code	Physical County Name/ Code	PI Cour
			WA	PEACHES		Fresh	Production Loss	0034	011	NO			Mi
			WA	PEACHES		Fresh	Production Loss	0034	011	NO			Mi
			WA	PEACHES		Fresh	Production Loss	0034	011	NO			Mi
			WA	PEACHES		Fresh	Production Loss	0034	011	NO			Mi
			WA-	PEACHES		Fresh	Production Loss	0034	011	NO			Mi

Note: Users will need to use the dashboard scroll bars to see all the data, as it does not fit on the entire screen.

B Data Elements in Linkage - RMA Detail Tab

Data Element	Description	Additional Information
	WHIP Application Data	1
Admin State	Administrative State where the WHIP application was filed.	Informational purposes only.
Admin County	Administrative county where the WHIP application was filed.	Informational purposes only.
Producer Name	Producer name.	Informational purposes only.
WHIP Application	WHIP application number.	Informational purposes only.
WHIP Crop Name	Crop name entered in the WHIP software.	Informational purposes only.
WHIP Crop Type	Crop type entered in the WHIP software.	Informational purposes only.
WHIP Intended Use	IU entered in the WHIP software.	Informational purposes only.
Record Type Name	Record type for WHIP benefits. Will display 1 of the following	Informational purposes only.
	 Production Loss Value Loss Tree Loss. 	

The following are data elements in the Linkage - RMA Detail tab.

*--38 Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information
Pay Crop Code	Crop code entered in the WHIP software.	Pay crop code for the line item.
Pay Type Code	Crop type code entered in the WHIP software.	Pay crop type for the line item.
Linkage (by year)	Linkage determination for the pay group. Will display 1 of the following:	This is the linkage determination for each RMA year.
	 Yes No Undetermined. 	
Physical State Name/Code	Physical State name and code entered in the WHIP software.	Informational purposes only.
Physical County Name/Code	Physical county name and code entered in the WHIP software.	Informational purposes only.
Physical County Check	 Report will display either of the following: "Match" if the WHIP physical county matches the RMA physical location county "Mismatch" if the WHIP physical county does not match the RMA physical location location county. 	Review the physical location county for all mismatch records according to subparagraph E.
WHIP Acres	Acres of the crop paid under WHIP.	Informational purposes only.
	RMA Data	
RMA Commodity	RMA crop name.	Informational purposes only.
RMA Location State	Physical State code RMA used to verify if coverage was obtained.	Used to identify mismatches in physical location.

B Data Elements in Linkage - RMA Detail Tab (Continued)

--*

*--38 Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information
RMA Location County	Physical county code RMA	Used to identify mismatches in
	used to verify if coverage was	physical location.
	obtained.	
RMA Year	Insurance year.	Will display coverage
		information for the following:
		2010
		• 2019
		• 2020
		• 2021.
		Linkage determinations are
		made using coverage data for the
		required linkage years (2020 and
		2021).
		2019 data is available for review
		to determine whether an
		exception to the linkage years
		applies according to
RMA Coverage	Percentage of coverage	If the coverage percentage is
Rivin Coverage	purchased as determined by	displayed as 60 percent or
	RMA.	higher, linkage is considered met
		for the applicable year.
		Note: RMA considered all
		primary and supplemental
		policies when calculating
		coverage percentage.
RMA Quantity	applicable policy.	Informational purposes only.
Crop or Tree	Indicates whether a crop or	Informational purposes only.
	tree policy was purchased.	
	Will display either of the	
	following:	
	• Crop	
	• 1100.	

B Data Elements in Linkage - RMA Detail Tab (Continued)

*--38 Linkage - RMA Detail Tab (Continued)

Tree Policy Available	Indicates whether a tree policy was available in the	If a tree policy:
	 physical State and county. The report will display either of the following: Yes No. 	• was available in the physical State or county in the required linkage year, producers are required to purchase coverage and must have purchased the required level of coverage 60 percent or higher
		• was not available in the physical State or county in the required linkage years (2020 and 2021), producers are not required to purchase coverage to meet linkage (paragraph 33).
Primary/SBI	Indicates whether the producer was the primary	If the producer:
	policyholder or SBI. Will display either of the following:	• was the primary policyholder, the report will display "Primary"
	 Primary SBI.	• was not the primary policyholder but had SBI in the insured, they will be listed as "SBI".
Entity Type	RMA entity type of the insured.	Used to verify whether RMA exemptions in subparagraph 31 F are met.

B Data Elements in Linkage - RMA Detail Tab (Continued)

A Example of Linkage - NAP Detail Tab

The Linkage - NAP Detail tab provides information from the WHIP application and data from the NAP software. The Linkage - NAP Detail tab can be accessed to review the specific NAP data used in the overall linkage determination.



*--39 Linkage - NAP Detail Tab (Continued)

B Data Elements in Linkage - NAP Detail Tab

The following are data elements in the Linkage - NAP Detail tab.

Data Element	Description	Action
	NAP Coverage Information	on and the second secon
Admin State/County	Administrative State and county where the WHIP application was filed.	Data element used in determining pay group.
Producer Name	Producer name.	Informational purposes only.
WHIP Application	WHIP application number.	Informational purposes only.
WHIP Crop Name/ Crop Type/Intended Use	Crop data for which benefits were received.	Data element used in determining pay group.
Record Type Name	 Will display 1 of the following as applicable for loss paid: Production Loss Tree Loss Value Loss. 	Informational purposes only.
Insurable	NCT crop insurability status.	If the crop is insurable and NAP coverage was obtained, the linkage requirement is not met.
Linkage (By Year)	 Overall linkage determination for the pay group for the year. Will display 1 of the following: Yes No Undetermined. 	This is the linkage determination for each year.
Pay Crop Code/ Code Type	NCT pay crop or pay type codes.	Data element used in determining pay group.
Year	NAP crop year.	 Will display coverage information for the following: 2019 2020 2021. Linkage determinations are made using coverage data for the required linkage years (2020 and 2021)

--*

*--39 Linkage - NAP Detail Tab (Continued)

Data Element	Description	Action
Year (Continued)	NAP crop year.	2019 data is available for review to determine whether an exception for the linkage years applies according to paragraph 43.
Coverage	NAP coverage level.	Informational purposes only.
Crop Name/Crop Type/Intended Use	NAP crop information from CCC-471.	Informational purposes only.
Practice	Practice from NAP summary of coverage.	Informational purposes only.
Organic/Native Sod	Organic or native sod indicator from NAP summary of coverage.	Informational purposes only.
Eligible Planted Acreage	NAP-eligible acreage from NAP summary of coverage are provided to confirm linkage was met for all crops in the pay group.	Informational purposes only.
Eligible Prevented Acreage	Eligible prevented planted acreage from NAP summary of coverage.	Informational purposes only.
Approved Yield	APH for the applicable crop year.	Informational purposes only.
Premium	Billed premium amount for the applicable crop year.	Informational purposes only.

B Data Elements in Linkage - NAP Detail Tab (Continued)

*--39 Linkage - NAP Detail Tab (Continued)

C Downloading NAP Detail Reports

After filtering the dashboard data, the user can download the data into a CSV file by clicking the "Download CSV" button. The following information box will display the option to download 2 separate reports for the NAP data:

- NAP Detail Receivable Report, which provides NAP receivable information
- NAP Linkage Detail Report, which provides all other NAP data elements included in the linkage determination.



*--40 Puerto Rico Linkage Verification

A Overview

Three separate tabs have been developed for Puerto Rico because some of the data elements differ for insured producers:

- Puerto Rico Linkage Overview (paragraph 37)
- Puerto Rico Linkage NAP Detail (paragraph 39)
- Puerto Rico Linkage RMA Detail (subparagraph B).

Revert C Refresh C	Pause Linkage - RMA Detail 🛛 Linkage - NA	P Deta C Puerto	Rico Linkage - Overvie	w Puerto Ri	co Linkage ·	- RMA Det P	اس محمد uerto Rico Linka	ge - NAP Detail	Metrics
USDA	Linkage -	Puerto Rico	DASHBOARD			Download	I CSV	Click icon to contact	7
Admin County	Producer Name	WHIP Application	WHIP Crop Name	WHIP Crop Type	WHIP Intended Use	WHIP Acres	Record Type Name	Linkage	

B Data Elements for Puerto Rico Linkage - RMA Detail Tab

The Puerto Rico Linkage - RMA Detail tab is divided into the following 2 sections:

- RMA BuyUp Coverage, which displays producer data provided by RMA associated to their buyup coverage
- RMA CAT Coverage, which displays producer data provided by RMA associated to their catastrophic level of coverage. This is for informational purposes only to assist in communicating why linkage was not met.

							Down	ioad CS		Click icon to cont	lact
		14/100	11/1/10 0	RMA Buy	Up Coverag	je		0			
Admin County	Producer Name	Application	Name	Туре	Use	WHIP Acres	Record Type Name	Linkage	e Year	Municipality	Co
			COFFEE	ARA	Processed	3.39	Production Loss	YES	2020		
			COFFEE	ARA	Processed	3.39	Production Loss	YES	2021		
			COFFEE	ARA	Processed	3.39	Tree Loss	YES	2020		
			COFFEE	ARA	Processed	3.39	Tree Loss	YES	2021		
			COFFEE	ARA	Processed	9.2	Tree Loss	NO	2020		
			COFFEE	ARA	Processed	9.23	Production Loss	NO	2020		
			ORANGES	MND	Fresh	1.45	Tree Loss	YES	2020		
			ORANGES	MND	Fresh	1.45	Tree Loss	YES	2021		
			ORANGES	MND	Fresh	1.4568	Production Loss	YES	2020		
			ORANGES	MND	Fresh	1.4568	Production Loss	YES	2021		
			ORANGES	VLN	Fresh	7.77	Production Loss	YES	2020		
			ORANGES	VLN	Fresh	7.77	Production Loss	YES	2021		
			ORANGES	VLN	Fresh	7.77	Tree Loss	YES	2020		
			ORANGES	VLN	Fresh	7.77	Tree Loss	YES	2021		
			COFFEE	ARA	Processed	4.85	Production Loss	YES	2020		
			COFFEE	ARA	Processed	4.85	Production Loss	YES	2021		
			COFFEE	ARA	Processed	4.85	Tree Loss	YES	2020		
				RMA CA	AT Coverage	l.					
Admin County	Producer Name	WHIP Applicati <u>on</u>	WHIP Crop Name	WHIP Crop Type	WHIP Intended Use	WHIP Acres	Record Type Name	CAT Year	Municipality	County	Ca
			COFFEE	ARA	Processed	1.94	Production Loss	2021			2
			COFFEE	ARA	Processed	1.94	Tree Loss	2021			2

__*

B Data Elements for Puerto Rico Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information		
	WHIP Application Data	a		
Admin State	Administrative State where the WHIP application was filed.	Informational purposes only.		
Admin County	Administrative county where the WHIP application was filed.	Informational purposes only.		
Producer Name	Producer name.	Informational purposes only.		
WHIP Application	WHIP application number.	Informational purposes only.		
WHIP Crop Name	Crop name entered in the WHIP software.	Informational purposes only.		
WHIP Crop Type	Crop type entered in the WHIP software.	Informational purposes only.		
WHIP Intended Use	IU entered in the WHIP software.	Informational purposes only.		
WHIP Acres	Acres entered in the WHIP software.	Informational purposes only.		
Record Type Name	Record type for WHIP benefits.	Informational purposes only.		
	Will display 1 of the following as applicable for the loss paid:			
	Production Loss			
	Value Loss			
	• Tree Loss.			
Linkage (by year)	Linkage determination for the crop.	This is the linkage determination for the RMA year.		
	following:			
	YesNo			
	Undetermined.			

The following are data elements in the Puerto Rico Linkage - RMA Detail tab.

--*

Data Element	Description	Additional Information
RMA Year	Insurance year.	Will display coverage information for the following:
		 2019 2020 2021. Linkage determinations are
		made using coverage data for the required linkage years (2020 and 2021).
		2019 data is available for review if an exception to the linkage year applies according to paragraph 43.
Municipality	Municipality provided by RMA.	Used to identify mismatches in physical location on the WHIP application compared to the RMA data.
County	FSA county conversion from municipality.	Used to identify mismatches in physical location on the WHIP application compared to the RMA data.
Physical County Check	 Report will display either of the following: "Match" if the WHIP physical county matches the RMA physical location county 	Review the physical location county for all mismatch records according to subparagraph C.
Delieu Nurshar	"Mismatch" if the WHIP physical county does not match the RMA physical location county.	Informational accuracy and
Policy Number	Crop insurance policy number.	informational purposes only.

B Data Elements for Puerto Rico Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information
Policy Type	Report will display either of the following:	Informational purposes only.
	• "Both" if the producer has a policy for the tree and crop	
	• "Crop" if the producer only has a policy for the crop.	
Crop	Crop name on the insurance policy.	Informational purposes only.
Sub Crop	Sub crop on the insurance policy.	Informational purposes only.
Cuerdas Insured	Cuerdas insured under the applicable policy.	Informational purposes only.
RMA Coverage	Percentage of coverage purchased as determined by RMA.	If the coverage percentage is displayed as 60 percent or higher, linkage is considered met for the applicable year.
RMA Location State	Physical State code RMA used to verify if coverage was obtained.	Used to identify mismatches in physical location.
RMA Location County	Physical county code RMA used to verify if coverage was obtained.	Used to identify mismatches in physical location.
RMA Cat. Coverage	Coverage information associated to catastrophic policies.	Informational purposes only.

B Data Elements for Puerto Rico Linkage - RMA Detail Tab (Continued)

C Undetermined Because of Physical Location

If the physical location State or county entered in the WHIP software does not match the RMA physical location State or county, review the 2017 crop acreage report (FSA-578) to determine whether the physical location State or county RMA verified for linkage is correct.

IF, after comparing the physical	
location State or county, the	THEN the user
RMA physical location State or county	can update the linkage determination to "Yes".
matches what should have originally	
been entered on the WHIP application	
RMA physical location State or county	will update the linkage determination to "No".
does not match what should have	
originally been entered on the WHIP	
application	

Example: The Puerto Rico Linkage - Overview Report shows linkage as "Undetermined" for Producer B. The RMA Detail Report showed a mismatch in the physical location county. The RMA physical location State and county where insurance was purchased was Adjuntas. The physical location State in the WHIP software was left blank. After reviewing FSA-578 (see the following example), the physical location was confirmed, and the user can update the linkage determination to "Yes".

Farm	Tract	CLU/ Field	Crop/ Comm	Var/ Type	Int Use	Act Use	Irr. Pr.	Org Stat	Nat. Sod	C/C Stat	Rpt Unit	Rpt Qty	Det Crop Qty Land	Planting P/P End Date Date	Producer Share	Producer Name	FSA Physical Location	NAP Signature Unit Date	Field
1451	1640	1A	FINFH	RDT	FH	FH	I	С	N	IN	A	0.10	Yes	01 203	100.00		Adjuntas, Puerto Rico		
		2A	FINFH	RDT	FH	FH	1	С	N	IN	A	0.15	Yes	01	100.00		Adjuntas, Puerto Rico		
		3A	FINFH	RDT	FH	FH	1	C	N	IN	A	0.45	Yes	01	100.00		Adjuntas, Puerto Rico		
		4A	COFFE	ARA	PR	PR	N	С	N	1	A	4.86	Yes 03	3/01/2015 01	100.00		Adjuntas, Puerto Rico		
		4B	PEPRS	PIM	FH	FH	1	C	N	1	A	0.0895	Yes 04	4/05/2017 01	100.00		Adjuntas, Puerto Rico		
		4C	PEPRS	PIM	FH	FH	1	C	Ν	1	A	0.0895	Yes 07	7/03/2017 01	100.00		Adjuntas, Puerto Rico		
Photo	Number	Legal De	scription:							Fa	armland	:5.99	Cropland: 5.15	Reported on (Cropland: 5	.739 Difference: 0.589	Reported on N	Ion-Cropland: 0.00	í.

__*

D Downloading Puerto Rico RMA Detail Reports

After filtering the dashboard data, the user can download the data into a CSV file by clicking the "Download CSV" button. The following information box will display the option to download 2 separate reports for the RMA data:

- Buyup RMA Linkage Detail Report, which provides RMA data associated to the buyup policy
- Cat RMA Linkage Detail Report, which provides RMA data associated to the catastrophic (50/55) policy.



*--41 Linkage Results Tab

A Linkage Results

The Linkage Results tab displays producer counts of a "**Yes**", "**No**", or "**Undetermined**" status by State or county. This is for informational purposes. The results are static and will not change as linkage determinations are entered into the WHIP software.

JSDA	Linkage Results DASHBOARD (Internal Training Use Only)		Click	
RODUCERS LINKAGE DETERMINATION BY STATE k on state/counties below to filter and reset the view.	STATE View map by: OUNTY	PRODUCERS COUNT Click on bars below to filter vie	TS BY LINKAGE DETERMINATION	AND STATE
		Alabama	NO	29 91
		California	YES	38
			UNDETERMINED	7
	m m	Florida	NO	145
			YES	573
		Georgia	NO UNDETERMINED	493 294
and the second		M	YES	2,061
		Kentucky	NO	1
	99 - 2		YES	2
		Louisiana	UNDETERMINED	24
2022 Manhay @ Onan StractMan	· 🖚 (YES	102
2022 Mapbox © OpenStreetmap	2.000	Mississippi	NO	72
RODUCER COUNTS BY LINKAGE DETERMINATION			VEC	50
YES				4,972
INDETERMINED 1,268				
NO				5.014

*--42 Recording Linkage Determinations

A Overview

Linkage determinations must be recorded in the WHIP software.

B Accessing the WHIP Software

Users will access the WHIP software from the FSA Applications Page.

FSA In	Tranet Esa Home Contact Us Help Advanced Search
FSA Home - Application Page	
FSA Applications	
My Applications	Applications Directory, P to Z
Share URL for	🏠 Pandemic Assistance for Timber Harvesters and Haulers (PATHH) Program
My Applications list	☆ Pandemic Livestock Indemnity Program (PLIP)
Backup/Restore	☆ PD Library
Hy Applications list	☆ Peanut Program
Find an Application	☆ Percussion CM1
Applications Directory	☆ Policy Holder Inquiry
0-9	☆ PPID - Payments to Producers Identified as Deceased
A-C	☆ Pulse Crop Rates
D-F	☆ Quality Loss Adjustment Program
G-0	🟠 Reasonable Quantity Management System (RQMS)
P-Z	☆ Receivable Case Management Application
	☆ webTA
	WHIP - Wildfires and Hurricanes Indemnity Program (Google Chrome recommended)
	☆ WHIP A Payment Process
	☆ WHIP Milk Loss Program Payment Process
	☆ WHIP Payment Process
	☆ Wool Rates

C Accessing the WHIP Application

Users will enter the producer's WHIP application number in the search bar to pull up the WHIP application. The WHIP application will be displayed.



The WHIP application status must be "Final Processed" before the user can update linkage determinations. If the status of the application is "Approved" or "Initial Processed", the user must change the application status to "Final Processed" as indicated in this subparagraph.

On the Table of Contents Screen for the selected application, CLICK "Edit".

	юп инге арр	plication	WA-00025254	✓ X More ▼			
WHIP Applica	ition 1 5254					Edit Unlock Application	n Print Application 🔻
Producer Name	Status Approved	Crop Year 2017	Administrative State Oregon	Administrative County Umatilla	Record Type Whip App Loc	ked	
View Web Service Da Copy Application	ta Refresh Web	Service Data	WHIP Information Report	WHIP Calculation Report	WHIP Navigator	Close Related Tabs	Go to Approvals/Disapprovals
Details Tak	le Of Contents	History &	Attachments Man	age Related Records			
							Expand/Collapse All

C Accessing the WHIP Application (Continued)

The Edit Screen will be displayed. Select "Final Processed" from the "Payment Status" drop-down list and save the record. This will change the status of the application to "Final Processed".

Edit V	VA-00025254
* WHIP Application Name WA-00025254	Status Approved
Related Interaction New 00100443	Original Approved Date 11/15/2018
Production Loss Gross Payment \$34,375.00 This field is calculated upon save	Application Cancelled/Withdrawn
Value Loss Gross Payment \$0.00 This field is calculated upon save	COC Signature Date 11/15/2018
Program WHIP This field is calculated upon save	Payment Status
Cancel	Save c Final Processed

D Recording the Linkage Determination

For applications with statuses of "Final Processed", users will follow the steps in this subparagraph to record linkage determinations.

Notes: Linkage determinations must be entered for all approved WHIP pay groups on the producer's application.

The linkage determination for a pay group will apply to all WHIP pay groups in the WHIP software.--*

			Acu	on					
From the Table of Contents Screen, CLICK "Go to Linkage Review".									
		Q WA-00	025254			* -	8? 🖡		
FPAC In	teraction WHIP Application	on 🗸 🔳 WA-0002	5254 v x	More 🗸					
	A 15 15								
WHIP WA	-00025254				Edi	t Unlock Application Pri	nt Application		
Producer Nam	e Status	Crop Year Adm	inistrative State	Administrative County	Record Type				
	Final Processed	2017 Ore	gon	Umatilla	Whip App L	ocked			
View Web Se	vice Data Refresh Web Servir	ce Data WHIP Informatic	n Report WHIP Calc	ulation Report	WHIP Navigator C	Close Related Tabs	Go to Linka		
Copy Applica	ation						Review		
						F	vpand/Collanse		
						E	xpand/Collapse		
No	tice of Loss					E	xpand/Collapse A		
	ntice of Loss					E	xpand/Collapse /		
	ntice of Loss				1	E	xpand/Collapse /		
Before tl	ntice of Loss (NOL 047644 he linkage det	termination	can be en	tered, al	l pay gro	ups that were	xpand/Collapse A		
Before the W	he linkage det	termination	can be en status of	tered, al	l pay gro ved" in th	ups that were the Table of C	e incluc ontents		
Before the W Screen a	tice of Loss (NOL 047644 he linkage det HIP payment t the application	termination t will have a ion level. T	can be en status of 'he "Meets	tered, al "Approv s Linkag	l pay gro ved" in th ge" colum	ups that were the Table of C an will have a	e incluc ontents a status		
Before the W Screen a "Pending	he linkage det HIP payment t the applicati g Review" as	termination t will have a ion level. T follows.	can be en status of he "Meets	tered, al "Approv 5 Linkag	l pay gro ved" in th ge" colum	ups that were the Table of Co in will have a	e incluc ontents status		
Before the W Screen a "Pending	he linkage det HIP payment t the applicati g Review" as	termination t will have a ion level. T follows.	can be en status of he "Meets	tered, al "Approv s Linkag	l pay gro ved" in th ge" colum	ups that were the Table of Conn will have a	e incluc ontents status		
Before the W Screen a "Pending	he linkage det HIP payment t the applicati g Review" as	termination t will have a ion level. T follows.	can be en status of 'he "Meets	tered, al "Approv s Linkag	l pay gro ved" in th ge" colum	ups that were the Table of Co an will have a	e incluc ontent: i status		
Before the W Screen a "Pending	he linkage det HIP payment t the applicati g Review" as	termination will have a ion level. T follows.	can be en status of 'he "Meets	tered, al "Approv 5 Linkag	l pay gro ved" in th ge" colum	ups that were the Table of C an will have a	e incluc ontents a status		
Before the in the W Screen a "Pending Pay C Pay Group	he linkage det HIP payment t the applicati g Review" as	termination t will have a ion level. T follows.	can be en status of 'he "Meets	tered, al "Approv s Linkag	l pay gro ved" in th ge" colum	ups that were ne Table of C nn will have a	e incluc ontents a status Meets Lin		
Before th in the W Screen a "Pending	he linkage det HIP payment t the applicati g Review" as roup Records Associated Loss Info WLI-00104233 (BROCCOLI)	termination t will have a ion level. T follows.	can be en status of 'he "Meets Coverage Type	tered, al "Approv s Linkag Loss Type Production Loss	l pay gro ved" in th ge" colum Gross Payment 520,250.00	ups that were the Table of Co an will have a Approved/Disapproved Approved - 11/15/2018	e incluc ontents a status Meets Linl Pending Rev		
NOL No NOL No Before the in the W Screen a "Pending Pg Pay C Pay Group WPG-0030540 WPG-0030541	the linkage det THIP payment the application g Review" as proup Records Associated Loss Info WLI-00104233 (BROCCOL)	termination t will have a ion level. T follows.	can be en status of 'he "Meets ' <u>Coverage Type</u> Insured	tered, al "Approv s Linkag Loss Type Production Loss Production Loss	l pay gro ved'' in th ge'' colum Gross Payment \$20,250.00 \$12,000.00	ups that were the Table of Co an will have a Approved/Disapproved Approved - 11/15/2018 Approved - 11/15/2018	e incluc ontent: a status Meets Lin Pending Re Pending Re		

Step					Action						
2	 On the Linkage Review Screen, enter the linkage review date that will apply to the selected records. The linkage review date must be the date the County Office completed the linkage review. Note: The "Yes" and "No" boxes in the "Meets Linkage" column are disabled until a date is entered. 										
	Linkage Review										
	Apply Date to Selected Records:*										
	PG Approved	Pay Group(s)	Pay Crop	Pay Type							
	Pay Group	Loss Info	Code	Code	Coverage Type	Gross Payment	Meets Linka	ge	Review Date		
	WPG-0030541	WLI-00104234 (BROCCOLI)	0110	011	Insured	\$ 12,000.00	VES VES	NO			
	WPG-0030542	WLI-00104235 (GRASS)	0102	001	Uninsured	\$ 2,125.00	YES	NO			
					Cancel Save						

Action										
Once the linkage review date has been entered, the user can do either of the following:										
•	enter deter recor	linkage deterr mination for a ds	ninatio ll recor	ns usin ds was	g the "Sel made on	ect All Re the same of	ecord date a	s" fur and is	nction the sa	if the me for a
•	use t	he individual "	'Yes" o	r "No"	box for e	ach specif	ic pa	y grou	up reco	ord.
_				L	inkage Revie	w				
				A	pply Date to Selected	Records:* Feb 7, 2022	iii	Select A	II Records: ets Linkage	All No Linkage Reset A
	PG Approved	Pay Group(s)								
	Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Gross Payment		Meets Linkage		Review Date
11	WPG-0030540	WLI-00104233 (BROCCOLI)	0110	011	Insured	\$ 20,250.00		VES	NO NO	
			0110	011	Innuned	5 13 000 00		YES	NO	Reset
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 The user can also indicate linkage was met or not met on an individual WHIP property group basis. In the following example, the user has indicated that the first pay group (WPG-0030540) was determined to meet linkage. The system automatically populates February 7, 2022, as the review date, pulling that information from the "Apply Date to Selected Records" field. Linkage Review If the linkage review date varies from 1 pay group to the next, the user must: enter the review date applicable to a specific pay group or groups and check "Yes" or "No" for all pay groups determined on that date change the "Apply Date to Selected Records" field to the next review date ar check "Yes" or "No" for the additional pay group records where linkage was reviewed on the newly populated date. Note: In the following example, the user changed the review date to February 4, 2022, for the remaining 2 pay groups from the previous screet and indicated that WPG-0030541 met linkage while WPG-0030542 did neet linkage. 	Step	Action									
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If the linkage review date varies from 1 pay group to the next, the user must: enter the review date applicable to a specific pay group or groups and check "Yes" or "No" for all pay groups determined on that date change the "Apply Date to Selected Records" field to the next review date an check "Yes" or "No" for the additional pay group records where linkage was reviewed on the newly populated date. Note: In the following example, the user changed the review date to February 4, 2022, for the remaining 2 pay groups from the previous screet and indicated that WPG-0030541 met linkage while WPG-0030542 did neet linkage. <u>Linkage Review</u> <u>Linkage</u>						Cancel Save					
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Step	Action							
3 Cntd)	Once a determination has been entered for 1 or more records, the determination is set for that record. If the user wants to change the determination for a specific record they must CLICK "Peacet" for that record recy. The "Peacet" button at the							
	right end of any given row removes both the determination and review date for that record.							
	The "Reset All" button in the "Select All Records" function clears out both the determination and review date for all pay groups at once.							
	Note: In this screen, the user has clicked "Reset" for just WPG-0030541.							
	Linkage Review							
	Apply Date to Selected Records:*							
	Re Approved Pay Group(s)							
	Pay Group Associated Pay Crop Pay Type Coverage Type Gross Payment Meets Linkage Review Date Code Code Code Code							
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	WPG-0030542 WLI-00104235 (GRASS) 0102 001 Uninsured \$2,125.00 YES Pro Feb 4,2022 Reset							
	Cancel Saw							
	 When the user does this, the overall status of the WHIP application remains as "Final Processed" because the WHIP linkage review is still incomplete for the application. When linkage information has been saved for some records, the user may enter the linkage review information for the remaining undetermined pay groups. The "All Meets Linkage" and "All No Linkage" options only apply to undetermined records. It does not change any records with existing linkage determinations and dates. 							
	Note: In the previous example, if the user changes the determination date to February 7, 2022, and selects "All Meets Linkage", only WPG-0030541 will be updated since it was the only record without a "Meets Linkage" determination. The other 2 pay groups that already had determinations ar							

D Recording the Linkage Determination (Continued)

Step	Action									
4	When linkage determinations have been entered for all WHIP pay groups on the application, CLICK "Save". The application status automatically updates to either of the following:									
	• "Final Processed Pending Linkage Adjustment" if linkage was not met for 1 or more pay groups									
	• "Final Processed and Reviewed" if all pay groups on the application are determined to have met linkage.									
	Continuing with the example from step 3, since WPG-0030542 did not meet linkage after clicking "Save" the application status was updated to "Final Processed Pending Linkage Adjustment" as shown in the following screen. Pay group statuses on the Table of Contents Screen of the application now reflect the statuses assigned during the linkage review process.									
	The "Go to Linkage Review" button remains accessible in case the user needs to return to correct an erroneous determination.									
	The "Go to Linkage Review" button remains accessible in case the user needs to return to correct an erroneous determination.									
	The "Go to Linkage Review" button remains accessible in case the user needs to return to correct an erroneous determination.									
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	The "Go to Linkage Review" button remains accessible in case the user needs to return to correct an erroneous determination.									
	The "Go to Linkage Review" button remains accessible in case the user needs to return to correct an erroneous determination.									

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Step	Action
5	When 1 or more pay groups do not meet linkage, the user must generate a new WHIP Calculation Report to determine the WHIP payment amounts after linkage review.
	FPAC Interaction WHIP Application V WA-00025254 V
	Edit Unlock Application Vint Application
	Producer Name Status Crop Year Administrative Statu Administrative County Record Type Final Processed Pending Linkage Adjustment 2017 Oregon Umatilla Whip App Locked
	View Web Service Data Refresh Web Service Data WHIP Information Report WHIP Calculation Report WHIP Navigator Copy Application Review
6	 After a new WHIP Calculation Report has been generated, the user must: access the WHIP Payment Process according to Part 12, Section 2 enter the new gross payment amounts from the new WHIP Calculation Report.
7	After entering new payment amounts in the WHIP Payment Process for any application where 1 or more pay groups did not meet linkage, the user will need to edit the WHIP application one last time to update the application status from "Final Processed Pending Linkage Adjustment" to "Final Processed and Reviewed". To change the application status, CLICK "Edit" on the Application Page.
	Q Search The search of the
	WHIP Application WA-00025254
	Producer Name Status Final Processed Pending Linkage Adjustment 2017 Oregon Umatilla Administrative County Whip App Locked View Web Service Data Refresh Web Service Data WHIP Information Report WHIP Calculation Report WHIP Navigator Close Related Tabs Coto Linkage
	Lopy Application

D Recording the Linkage Determination (Continued)

d and Reviewed" in the "Payment		
to the record		
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0025254		
Status		
Final Processed Pending Linkage Adjustment		
Original Approved Date		
11/15/2018		
Application Cancelled/Withdrawn		
COC Signature Date		
11/15/2017		
Payment Status		
Final Processed Pending Linkage Adjustment		
None		
Final Processed and Reviewed		
8 ✓ Final Processed Pending Linkage Adjustment		
on has been answered for all WHIP pay		
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D Recording the Linkage Determination (Continued)

E Updating Payment Amounts in the WHIP Payment Process

For any application where 1 or more pay groups did not meet linkage, users will enter new gross payment amounts from the Calculated Payment Report in the WHIP Payment Process according to Part 12, Section 2.--*

*--43 Linkage Notification and Exception for Linkage Years

A Producer Notification

County Offices will notify **all** producers of linkage determinations.

In cases where producers were found to have met linkage, County Offices will send a letter advising of the determination. **See Example Letter 1.** County Offices will enter linkage determinations in the WHIP software according to paragraph 42.

Example Letter 1 – Linkage Was Met

To 2017 WHIP participant

As a condition of receiving a 2017 WHIP payment, producers were required to purchase crop insurance or NAP coverage, at the 60/100 level or higher, for the first two consecutive crop years after the enrollment period ended.

The definition of two consecutive years is 2020 and 2021 for all crops, with 2021 being the last possible year to meet the requirement.

We have conducted a review and determined that you purchased the required level of coverage to meet this requirement.

No further action is required.

When it was determined linkage was not met, County Offices must notify producers of the linkage determination and their opportunity to request reconsideration. See Example Letter 2. Linkage determinations should **not** be entered in the WHIP software until the timeframe for reconsideration has passed or the producer has provided documentation to show linkage has or has not been met.--*

*--43 Linkage Notification and Exception for Linkage Years (Continued)

A Producer Notification (Continued)

Example Letter 2 – Linkage Determination – Right to Request Reconsideration

To 2017 WHIP participant

In accordance with form FSA-891, "Crop Insurance and/or NAP Coverage Agreement," signed [*insert date*], as a condition of receiving a 2017 WHIP payment, producers were required to purchase crop insurance or NAP coverage, at the 60/100 level or higher, for the first two consecutive crop years after the enrollment period ended.

The definition of two consecutive years is 2020 and 2021 for all crops, with 2021 being the last possible year to meet the requirement. In [*insert county name*] County, there is no record indicating you purchased crop insurance or NAP coverage on the following crops in 2020 and 2021:

[list crops]_____

You should contact the [*enter county*] FSA County Office within 30 calendar days to resolve any differences or if:

- the listed crop(s) were not planted in 2020 or 2021
- you were no longer farming in 2020 or 2021
- the entity is dissolved in 2020 or 2021
- you purchased the required level of coverage in 2019 and 2020 and want to use those years as your linkage years
- you have other reasons/documentation to show the linkage findings are incorrect.

If you do not contact this office within 30 days, the above crops will be determined to have not met linkage.

After the 30-calendar-day period for reconsideration has passed, or when the producer provides additional documentation to verify if linkage has or has not been met, County Offices will enter linkage determinations in the WHIP software and enter any revised payment amounts in the WHIP Payment Process according to paragraph 42.

For producers who did not meet linkage, the County Office will send a final notification letter advising of the noncompliance. See Example Letter 3.--*

*--43 Linkage Notification and Exception for Linkage Years (Continued)

Par. 43

A Producer Notification (Continued)

Example Letter 3 – Linkage Not Met – Notification of Noncompliance

To 2017 WHIP participant

In accordance with form FSA-891, "Crop Insurance and/or NAP Coverage Agreement," signed [*insert date*], as a condition of receiving a 2017 WHIP payment, producers were required to purchase crop insurance or NAP coverage, at the 60/100 level or higher, for the first two consecutive crop years after the enrollment period ended.

The definition of two consecutive years is 2020 and 2021 for all crops, with 2021 being the last possible year to meet the requirement. In [*insert county name*] County, there is no record indicating you purchased crop insurance or NAP coverage on the following crops in 2020 and 2021:

_[list crops]_____

As a result of this noncompliance, you must repay the 2017 WHIP payment for the crops above in the amount of *(insert overpayment amount)*, plus interest.

Enclose a copy of the new WHIP Calculated Payment Report Insert applicable appeal rights

B Exception for Linkage Years

An exception to use 2019 and 2020 as the linkage years may apply. When considering if an exception applies, County Offices must consider the date 2019 coverage was obtained.

Note: 2019 RMA and NAP coverage data is available on the linkage reports to assist in determining whether an exception applies.

An exception to use 2019 as a linkage year may apply if the producer purchased crop insurance or NAP coverage for the crop, tree, bush, or vine after the enrollment period for WHIP ended.--*

*--43 Linkage Notification and Exception for Linkage Years (Continued)

Par. 43

B Exception for Linkage Years (Continued)

The end of the enrollment period for linkage verification purposes is the later of:

- the WHIP deadline of November 16, 2018
- the date the producer signed the WHIP application.
- **Examples:** The producer purchased 2019 crop insurance on their cotton by the closing date of February 28, 2019. However, the producer signed the WHIP application on March 3, 2019. Since the producer purchased 2019 coverage for their cotton before signing their WHIP application, 2019 cannot be considered a possible linkage year.

A producer completed a 2017 WHIP application for green beans on October 1, 2018. The producer purchased coverage on March 15, 2019. Since the producer purchased 2019 coverage after the WHIP enrollment period, the 2019 coverage can be considered a possible linkage year.--*

44-59 (Reserved)

258 Overpayments

A Introduction

The WHIP payment process is an integrated process that reads data from many systems to determine whether payments issued to a producer were earned in-full or in-part. These systems include the following:

- WHIP Payment Process where payment amounts from the WHIP Gross Payment Report are recorded
- subsidiary system including data about eligibility, combined producer, and Business File
- payment limitation system
- SCIMS.

If something changes in any of these systems, the WHIP payment process is automatically triggered to recalculate the payment. The producer is overpaid if the information that has been changed results in the current calculated amount to be less than the amount originally paid to the producer.

B Determined Overpayments

For any overpayment amount calculated as \$1 or greater, the system will update the applicable information to the Pending Overpayment Report. See 9-CM, paragraph 65 for information on the Pending Overpayment Report.

C Handling Debts Less Than \$100

County Offices shall follow 58-FI for handling receivables less than \$100.

D Debt Basis Codes

The system automatically assigns the debt basis code to the receivable when it is updated to the Pending Overpayment Report. The following are the debt basis codes used for WHIP overpayments.

IF the reason the payment entity/member is	
overpaid is because of	THEN the discovery/debt basis reason is:
payment limitation issues	10-426.
payment eligibility	10-427.
prior payments exceed the current payment	10-428.

258 Overpayments (Continued)

E Charging Interest

Interest will be charged on receivables from the date the original payment was disbursed if COC determines the producer is ineligible because of the following reasons:

- producer signed to information on FSA-890 that is subsequently determined inaccurate
- producer erroneously or fraudulently represented any act affecting a payment eligibility determination, including the following:
 - violation of conservation compliance provisions
 - violation of controlled substance provisions
- producer knowingly adopted a scheme or device that tended to defeat the purposes of WHIP
- noncompliance with linkage requirements.

Interest will **not** be charged from date of disbursement if:

- overpayment resulted based on revised information that the producer would **not** have had reason to know was invalid
- National, State, or County Office erred
- producer voluntarily refunds the payment that was issued, and COC has **not** determined that the producer is ineligible.

Notes: Software does **not** currently support charging interest from the date of disbursement. Any receivable established is sent to NRRS with the current system date. If the

*--receivable is **not** repaid within 45 calendar days from the date the initial notification letter is issued, interest will start accruing from the date the receivable was established.

If COC determines that the producer is ineligible or if linkage has not been met, interest should be charged from the date of disbursement.

If assistance is needed:

- County Offices will contact their State Office
- State Offices will contact FPAC Business Center, FMD.--*

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None.

Forms

The following lists all forms referenced in this handbook.

		Display	
Number	Title	Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELC)		10, 12, 240, 251
	and Wetland Conservation (WC)		
	Certification (Includes AD-1026 Appendix)		
AD-2007	FSA/RMA Compliance Referral Form		1, 91, 110, 119
CCC-36	Assignment of Payment		8, 251
CCC-37	Joint Payment Authorization		8, 251
CCC-452	NAP Production and Yield Report		200
CCC-471	Non-Insured Crop Disaster Assistance		33, 39, 200
	Program (NAP) Application for Coverage		
	with Buy-up Option (2015 and Subsequent		
	Crop Years)		
CCC-509	Direct and Counter-Cyclical Program (DCP)		31
	Contract and Average Crop Revenue		
	Election (ACRE) Contract		
CCC-576	Notice of Loss and Application for Payment		110, 200
	Noninsured Crop Disaster Assistance		
	Program for 2013 and Subsequent Years		
CCC-891 <u>1</u> /	Apple Market Loss Assistance Payment		33
	(AMLAP) Program Application		
CCC-902	Farm Operating Plan for Payment Eligibility		31, 240
	2009 and Subsequent Programs Years		
FSA-325	Application for Payment of Amounts Due		31, 240
	Persons Who Have Died, Disappeared, or		
	Have Been Declared Incompetent		
FSA-570	Waiver of Eligibility for Emergency		3
	Assistance		
FSA-578	Report of Acreage		31, 40, 90, 110,
			119, 131, 143,
			200
FSA-850	Environmental Screening Worksheet		13
FSA-890	Wildfire and Hurricane Indemnity Program	Ex. 4	3, 4, 110, 111,
	Application		113, 114, 240,
			258

 $\underline{1}$ / This form is obsolete.

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

		Display	
Number	Title	Reference	Reference
FSA-890A	2017 Wildfires and Hurricanes Indemnity	Ex. 14	240
	Program Production Loss Calculation		
	Worksheet		
FSA-890B	2017 Wildfires and Hurricanes Indemnity	Ex. 15	240
	Program Value Loss Calculation Worksheet		
FSA-890C	2017 Wildfires and Hurricanes Indemnity	Ex. 16	240
	Program Trees, Bushes, and Vines Loss		
	Calculation Worksheet		
FSA-890D	2017 Wildfires and Hurricanes Indemnity	Ex. 17	240
	Program Summary of Loss Calculation		
	Worksheet		
FSA-891	Crop Insurance and/or NAP Coverage	Ex. 7	4, 33, 43
	Agreement		
FSA-892	Request for an Exception to the 2017 WHIP	Ex. 5	4, 7, 240
	Payment Limitation for \$125,000		
FSA-893	2018 Citrus Actual Production History and	Ex. 10	4, 188, 240
	Approved Yield Record (Florida Only)		

Abbreviations Not Listed in 1-CM

The following lists approved abbreviations not listed in 1-CM.

Approved		
Abbreviation	Term	Reference
CDY	county disaster yield	Text
CEY	county expected yield	Text
CSV	comma separated values	36, 37, 39, 40
IU	intended use	Text
LLP	limited liability partnership	7
PRF	pasture, rangeland, and forage	172
SBI	substantial beneficial interest	31, 38
WFRP	Whole Farm Revenue Protection	33
WHIP	Wildfires and Hurricanes Indemnity Program	Text and Exhibits

Redelegations of Authority

None.

Menu and Screen Index

The following menus and screens are displayed in this handbook.

Menu or Screen Title	
Edit Screen	
Linkage Review Screen	
NCT Program Year – Modify Record – Record Details Page	
(example of CDY loaded into an individual NCT record)	
(example of a tree price for Naval Oranges in Florida)	
NCT Program Year – Mass Update Records – Search Page	64
NCT Program Year – Mass Update Records – Results Page	
(records found and records updated)	
NCT Program Year – Mass Update Records – Select Fields Page	
NCT Program Year – Mass Update Records – Record Details Page	64
NCT Program Year – Mass Update Records – Confirmation	
Table of Contents Screen	
WHIP Select and Administrative State/County	
WHIP Add/Modify Payment	
WHIP Add/Modify Payment Confirmation	

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