

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Wildfires and Hurricanes Indemnity Program 1-WHIP	Amendment 8
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Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 33 A has been amended to:

- update linkage policy for dissolved entities and majority share of recipients who received a WHIP benefit
- add Example 7.

Subparagraph 33 G has been amended to reference subparagraph 43 B.

Paragraphs 34 through 43 have been added for the linkage verification process.

Subparagraph 258 E has been amended to:

- update the number of days before an overpayment is transferred to NRRS
- change OBF to FPAC Business Center, FMD.

Page Control Chart		
TC	Text	Exhibit
1, 2	2-13, 2-14 2-17 2-18 (add) 2-19 through 2-60 (add) 12-43, 12-44	1, pages 1, 2 3, page 1

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33 Linkage Requirement (Continued)

A Rule (Continued)

*--Linkage is not required if a WHIP payment recipient quits farming, dissolves, or farms under a different TIN in a possible linkage year.

Note: Coverage must be purchased for linkage years in which the recipient was farming under the same TIN that received a WHIP payment.--*

For linkage to be met, coverage must be purchased in the first 2 consecutive crop years after the enrollment for 2017 WHIP ends, but no later than 2021. Possible years of purchasing coverage for linkage are:

- 2019 and 2020
- 2020 and 2021.

Note: The last possible eligible linkage years are 2020 and 2021.

Exception: The last possible linkage years will be 2022 and 2023 for participants applying for 2017 Tropical Storm Cindy, extreme cold for blueberries and peaches, and losses due to extreme cold and hurricanes. See subparagraph 33 I for more detail.

Producers will complete FSA-891 at the time of application acknowledging the crop insurance or NAP linkage requirement.

See Exhibit 7 for completion instructions and an example of FSA-891.

Example 1:

Administrative County A covers 2 physical counties (County A and County B). An approved applicant physically grew an uninsured commodity only in County A during the disaster year. Crop insurance linkage applies to County A. The producer is not required to purchase crop insurance for County B.

Example 2:

Administrative County A covers 2 physical counties (County A and County B). An approved applicant physically grew an uninsured commodity in both counties. Crop insurance linkage applies to both County A and County B.

Example 3:

An approved applicant grew an uninsured commodity in County A, and also grew the same commodity in County B during the disaster year. County A and County B are separate administrative counties. The producer received WHIP assistance for a loss only in County A. Crop insurance linkage applies to County A.

33 Linkage Requirement (Continued)

A Rule (Continued)

Example 4:

--Q. What happens if the WHIP payment recipient quits farming?--

A producer applied for WHIP and received a benefit in 2018 for a loss on his insured cotton in the 2017 crop year. WHIP policy requires that the producer is required to purchase crop insurance for the next 2 available crops years. However, before the next available closing date to purchase insurance, the producer retires from farming. Since the producer will no longer be farming, he will not have to meet the linkage requirement.

Example 5:

Q. What happens if an entity dissolves completely?

ABC Farms, LLC incurred a loss in 2017 on its insured peanut crop due to a hurricane. The entity applied for WHIP and received a benefit. WHIP policy requires ABC Farms, LLC to purchase crop insurance for the next 2 available crops years. ABC Farms, LLC obtains insurance coverage for the 2019 crop year. At the end of the harvest season in 2019, the members decide to dissolve the entity. ABC Farms, LLC will no longer be in existence and is not required to purchase insurance for peanuts in 2020 for linkage purposes.

Example 6:

Q. How do we handle a member of an entity that leaves the entity and now farms on their own using a different TIN?

ABCD Farms, LLC consisted of 4 members with each having a 25 percent share of ownership in the entity. The entity incurred a loss in 2017 on its insured corn crop due to a hurricane and received a WHIP benefit in 2018. In 2019, member A decides to leave the entity and farm as an individual for 2020. The remaining members continue to operate the entity. The entity is required to meet the linkage. The former member A, farming as an individual, is not required to obtain insurance coverage for ABCD, LLC's linkage requirement.

*--Example 7:

Q: How do we handle individuals that received benefits separately, then formed an entity that now farms using a new TIN?

Member A and Member B farmed as individuals, and each received 2017 WHIP benefits. In 2020, Member A and Member B formed AB, Inc. The individuals received a WHIP payment and are now farming as an entity. The newly formed entity would not be required to purchase coverage in 2020 and 2021.--*

33 Linkage Requirement (Continued)**G Meritorious Cases**

--There will be no exceptions or waivers except as provided in subparagraph 43 B.--

Participants will be required to refund the WHIP benefit received plus interest for the crop if insurance or NAP coverage as applicable is not purchased.

H Producers Indebted to FCIC

According to RMA guidelines, producers indebted to FCIC are unable to purchase crop insurance until the debt is satisfied. For WHIP, a producer indebted to FCIC is considered eligible to receive benefits, provided the linkage requirements are met. It is the producer's responsibility to satisfy the debt so crop insurance can be purchased.

Example: A producer could not obtain crop insurance because of an existing debt for a crop eligible for a WHIP payment. The producer is eligible for the WHIP payment. The producer must satisfy the debt so crop insurance can be purchased for 2 consecutive crop years to meet the linkage requirement.

I Linkage Exception for Tropical Storm Cindy, Extreme Cold for Blueberries and Peaches, and Losses Because of Extreme Cold and Hurricanes for 2018

As a condition for payment eligibility for WHIP, producers must comply with all requirements of this paragraph. The only exception will be the applicable years linkage must be obtained for losses because of Tropical Storm Cindy, extreme cold for blueberries and peaches, and 2018 losses because of extreme cold and hurricanes. The Additional Supplemental Appropriations for Disaster Relief Act of 2019, Pub. L. 116-120 that authorized these 2017 WHIP additions was not in place at the time of 2017 WHIP signup.

***--34 Linkage Verification Policy**

A Overview

This paragraph outlines policy for verifying linkage requirements for producers receiving benefits under 2017 WHIP.

Linkage for producers receiving 2017 WHIP payments for the following will not be verified during this process:

- 2017 Tropical Storm Cindy
- losses because of extreme cold for blueberries and peaches
- 2018 blueberry losses because of extreme cold and hurricanes occurring in calendar year 2017.

Linkage for these producers will be verified as part of the WHIP+ linkage process.

Note: This process is **not** applicable for producers with losses to Florida citrus trees.

B Linkage Requirements

As a condition to receiving WHIP benefits, producers were required to purchase crop insurance or obtain NAP coverage, as applicable, for the crop, tree, bush, or vine at a coverage level of 60/100 or equivalent for 2 consecutive crop years after the enrollment period ended.

County Offices will consider 2020 and 2021 as the required linkage years when verifying if linkage has been met.

Linkage applies to the producer’s interest in the crop, tree, bush, or vine in the county that received payments.

IF the crop was...	THEN coverage must have been obtained in the...
an insured crop	physical location county of the crop that received benefits.
a NAP-covered crop	administrative county of the crop that received benefits.

--*

*--34 Linkage Verification Policy (Continued)

C Linkage by Pay Group

Linkage is applicable to all crops in the pay group receiving benefits.

For insured crops, the pay group is Physical State, Physical County, Pay Crop Code, Pay Type Code.

For NAP-covered crops, the pay group is Administrative State, Administrative County, Pay Crop Code, Pay Type Code, Planting Period.

Example: Producer C received WHIP benefits on 2017 beans (DRK), pay crop 0047, pay crop type 001. Producer C did not plant beans (DRK) in 2020 and 2021 but planted beans (MUN) with the same pay crop code and pay crop type. Even though the producer did not plant the same beans they were paid on, they planted beans in the same pay group (0047/001) and are required to obtain coverage in 2020 and 2021.

D Linkage Not Required

Linkage is not required if any of the following occurred in a linkage year:

- producer did not plant a crop in the pay group

Examples: Producer A received WHIP benefits for grape and vine losses. The vines were destroyed in a 2017 wildfire and Producer A made a management decision to not replant the grape vines. Since Producer A did not plant the crop or vine in any of the required linkage years, they are not required to meet linkage.

Producer B received WHIP benefits on 2017 wheat. Producer B planted wheat in 2020 but did not plant wheat in 2021. Producer B purchased a wheat policy with a coverage level of 75/100 in 2020 but did not purchase a crop insurance policy in 2021. Since Producer B did not plant wheat in 2021, insurance was not required for that year. Producer B met the linkage requirement by purchasing the required level of insurance coverage in 2020, which was the only linkage year the crop was planted.

- producer was no longer farming
- producer received a tree, bush, or vine payment and the tree, bush, or vine was not insurable in the county--*

--34 Linkage Verification Policy (Continued)*D Linkage Not Required (Continued)**

- entity receiving 2017 WHIP benefits dissolved completely.

Notes: If the entity dissolved but the majority share of the members are still farming, the entity is not required to meet linkage.

Persons receiving benefits on behalf of deceased producers are not required to meet linkage.

E Determinations of Linkage for NAP

FSA will make the linkage determination for NAP crops.

To meet the linkage requirement, the producer must have:

- obtained NAP coverage at 60/100 or higher
- filed an acreage report
- paid the administrative fee and premium.

For producers who obtained NAP coverage, paying a NAP administrative fee alone, without filing an acreage report or paying the premium fee, will not meet the linkage requirement.

Notes: For NAP producers who are unable to meet the growing history requirement, linkage may be met by obtaining basic 50/55 NAP coverage for 2020 and 2021.

Obtaining NAP coverage in a county where crop insurance was available will not meet linkage unless the producer is unable to purchase coverage through RMA because of income limitations.

F Determinations of Linkage for Crop Insurance

RMA will make the determination if linkage has been met for insured crops. To meet the linkage requirement for insured crops, the producer must have purchased coverage at 60/100 or higher.

Producers may insure crops with a combination of individual crop insurance coverage and supplemental plans of coverage. RMA determinations will consider whether the producer met 60/100 coverage based on the combination of these policies.--*

--34 Linkage Verification Policy (Continued)*F Determinations of Linkage for Crop Insurance (Continued)**

Example: Producer D insured a blueberry crop with 50/100 coverage. Producer D added Supplemental Coverage Option to add 36 points of coverage. Producer D also added Hurricane Insurance Program – Wind Index protection for an additional 9 points of coverage, for a total of 95 percent of the crop value. RMA determined that Producer D has met the linkage requirement.

35 Linkage Reviews**A Linkage Reports**

A dashboard has been created to assist in identifying potential noncompliance with linkage requirements. Numerous linkage reports can be accessed through the dashboard.

Note: All users should have access to the dashboard. For any access issues, reference normal dashboard permissions request policy.

The linkage reports will display the linkage determination based on RMA and NAP data. While all attempts to match data from the WHIP application to RMA and NAP coverage information were made, because of manual entries in the WHIP software, users **cannot** immediately accept the determinations on the linkage report without review to ensure that the data on the WHIP application is correct.

B Data Discrepancies

Users must review the WHIP application information to determine whether a new linkage determination is necessary, or if it was a data entry error and can be resolved without an additional data pull.

Notes: The only edits allowed in the software are to correct pay groups that included both production and trees in the same pay group. These can be corrected to separate the trees losses from the production losses.

No other edits or changes in the WHIP software are authorized.

If a new linkage determination is required, the correct data must be provided through SharePoint so that an accurate linkage determination can be made. The SharePoint site for this data collection is <https://usdagcc.sharepoint.com/sites/FPAC-FSA-DAFP-DisasterLinkage>.--*

--35 Linkage Reviews (Continued)*B Data Discrepancies (Continued)**

Example: The linkage report showed linkage was undetermined on an insured crop. Upon reviewing the WHIP application, the County Office discovered the wrong physical location county for the crop was entered. In this instance, because the linkage report did not match the correct physical location county, the user will load the corrected information on the SharePoint site to enable RMA to provide a new determination on the correct physical location county.

C Completing Linkage Reviews

Linkage reviews will be completed using the linkage reports on the dashboard as a basis for their determination.

Note: County Offices can record a different overall linkage determination in the WHIP software if they discovered during their review that linkage was met, the producer was not required to meet linkage, or if an exception to the linkage years applies. County Offices must thoroughly document the reason for the linkage determination in the producer's file.

After linkage reviews have been completed, County Offices will notify producers and record determinations in the WHIP software according to paragraphs 42 and 43.

DAFP will notify State and County Offices of the deadline to enter linkage determinations in the software.--*

***--36 Accessing and Navigating Linkage Dashboard**

A Accessing Linkage Dashboard

Users can access the Linkage Dashboard through the FSA Applications Page.



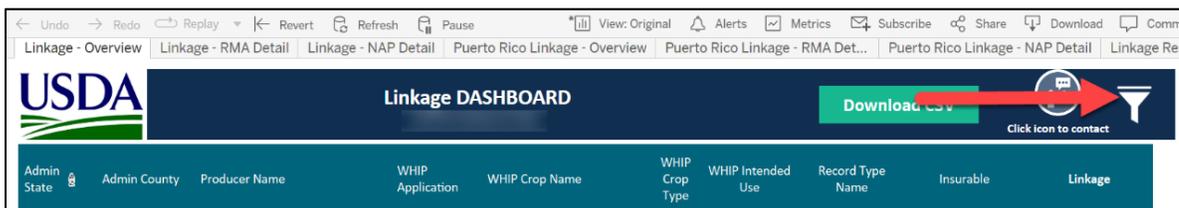
From the FSA Landing Page, search for “Linkage”.

Note: State Offices will determine how linkage reviews will be completed in cases where the County Office does not have staff with access to the WHIP software or dashboards.

B Filtering Records

Users can filter reports to display records based on a preferred criteria, such as a specific Administrative State and county, by clicking the filter icon as follows.

Once filtered on 1 tab, the dashboard will retain the filter for all other tabs.

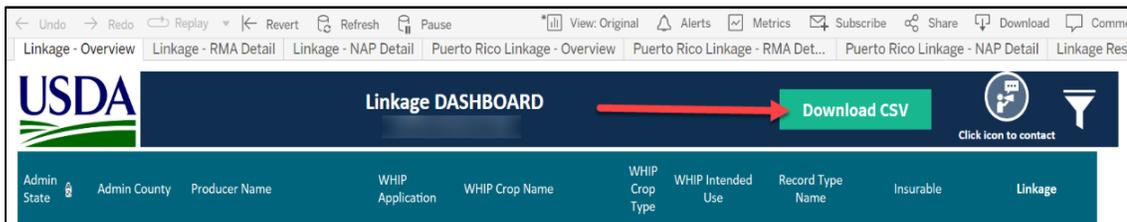


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*--36 Accessing and Navigating Linkage Dashboard (Continued)

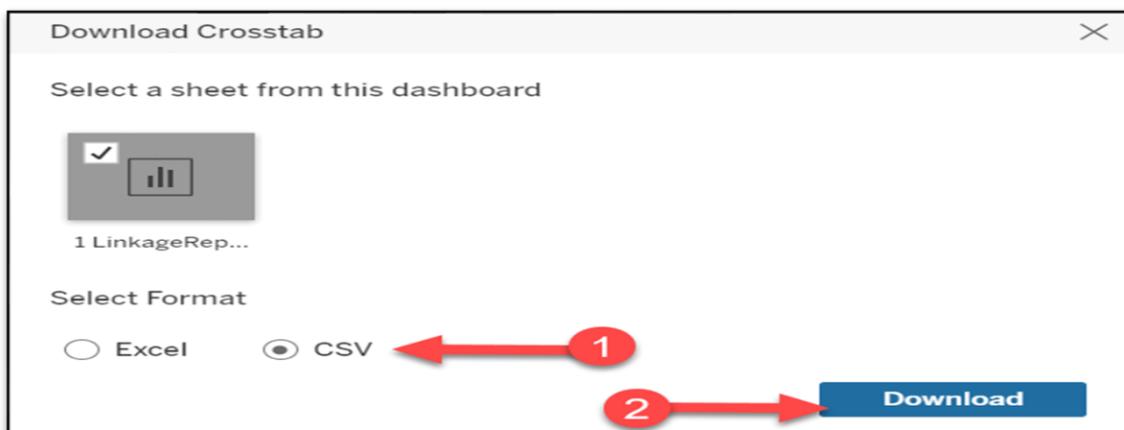
C Downloading, Printing, and Saving Reports

By clicking the “Download CSV” button, the data may be exported to a CSV file and saved as an Excel workbook to further analyze the information or create additional reports.

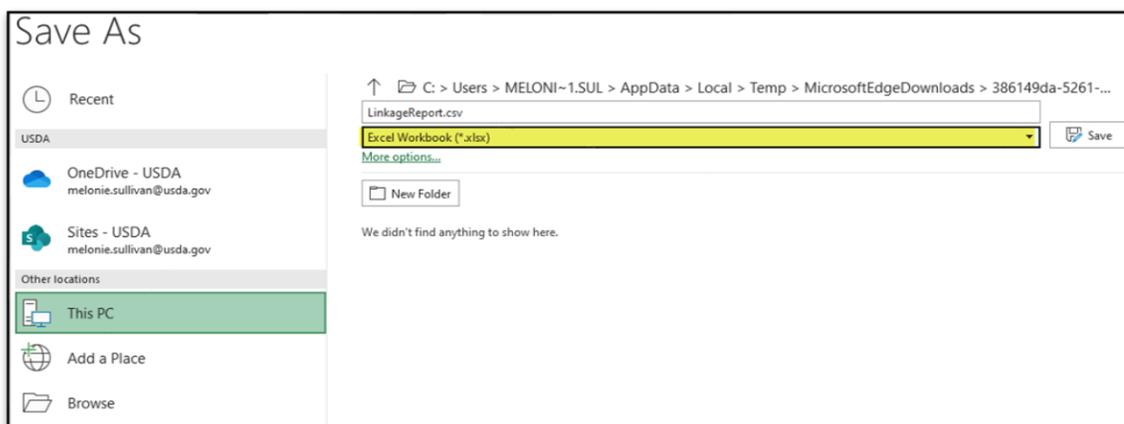


The following information box will display requiring the user to select “CSV” and CLICK “Download”.

Note: Do not select “Excel” because the report will display without column headers.



To save the report to a designated drive, users must select “Save As” and “Excel Workbook” as follows.



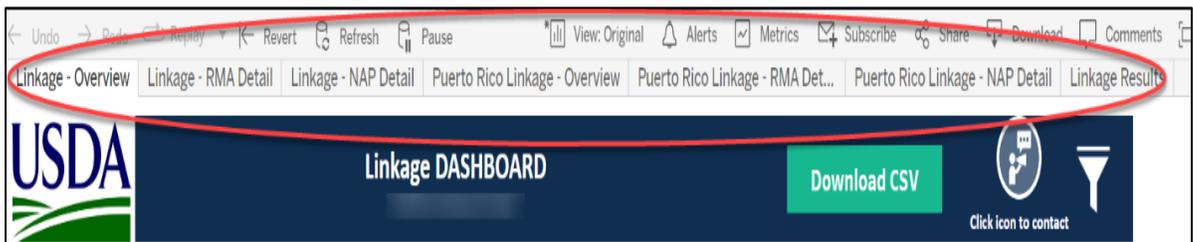
***--37 Reports Within the Linkage Dashboard**

A Linkage Reports

The Linkage Dashboard includes the following 7 tabs:

- **Linkage - Overview**, which displays the overall determination for a pay group
- **Linkage - RMA Detail**, which displays data associated to the WHIP application and corresponding RMA data
- **Linkage - NAP Detail**, which displays data associated to the WHIP application and NAP data
- **Puerto Rico Linkage - Overview**, which displays data specific to Puerto Rico producers who received a 2017 WHIP payment
- **Puerto Rico Linkage - RMA Detail**, which displays data associated to the WHIP application and corresponding RMA data
- **Puerto Rico Linkage - NAP Detail**, which displays data associated to the WHIP application and NAP data
- **Linkage Results**, which displays a chart summarizing the linkage determinations.

Users can click on the specific tab to view or print the information in each tab.



--*

***--37 Reports Within the Linkage Dashboard (Continued)**

B Example of Linkage - Overview Tab

The Linkage - Overview tab will display all producers who received 2017 WHIP benefits and the overall linkage determination for the crop. The Linkage Overview Report should be used as a basis for the linkage determination. RMA or NAP information used in making the linkage determination can be viewed in the RMA and NAP detail reports.

Admin State	Admin County	Producer Name	WHIP Application	WHIP Crop Name	WHIP Crop Type	WHIP Intended Use	Record Type Name	Insurable	Linkage
WA				PEACHES		Fresh	Production Loss	No NCT Match	NO
WA				PEACHES		Fresh	Production Loss	No NCT Match	YES
WA				PECANS	IMP	FH	Production Loss	No NCT Match	YES
WA				PEANUTS	RUN	Nut Peanuts	Production Loss	Yes	YES
WA				PEANUTS	RUN	Nut Peanuts	Production Loss	Yes	YES
WA				PECANS	IMP	FH	Production Loss	No NCT Match	YES
WA				PEACHES		Fresh	Production Loss	No NCT Match	NO

C Data Elements in Linkage - Overview Tab

The following are data elements in the Linkage - Overview tab.

Data Element	Description
Admin State	Administrative State where the WHIP application was filed.
Admin County	Administrative county where the WHIP application was filed.
Producer Name	Producer name.
WHIP Application	WHIP application number.
WHIP Crop Name	Crop name entered in the WHIP software.
WHIP Crop Type	Crop type entered in the WHIP software.
WHIP Intended Use	IU entered in the WHIP software.
Record Type Name	Record type for the crop. The report will display 1 of the following: <ul style="list-style-type: none"> • Production Loss • Value Loss • Tree Loss.
Insurable	NCT crop insurability status. The report will display 1 of the following: <ul style="list-style-type: none"> • Yes • No • No NCT Match.

--*

*--37 Reports Within the Linkage Dashboard (Continued)

C Data Elements in Linkage - Overview Tab (Continued)

Data Element	Description
Linkage	<p>Overall linkage determination for the pay group.</p> <p>The report will display 1 of the following:</p> <ul style="list-style-type: none"> • YES • NO • UNDETERMINED. <p>Users can hover over or click on the “Linkage” column to display the Linkage Toolbox. The Linkage Toolbox will show a summary of NAP and RMA coverage data.</p> <p>Notes: Not all coverage data used in making the linkage determination will be visible in the Linkage Toolbox. It is best practice to view the data using the RMA Detail and NAP Detail tabs.</p> <p>Data elements displayed in the Linkage Toolbox are explained in detail in the RMA Detail and NAP Detail tabs.</p>

The following is an example of the Linkage Toolbox when hovering or clicking on the “Linkage” column.

WHIP Information:

Admin State/County: Georgia / Appling

Physical State/County: 13-001 ✓

Producer: [Redacted]

Application ID: [Redacted]

Crop/Type/Use/PP: BLUEBERRIES (0108) / RAB / Fresh / 01

WHIP Pay Group: 0108 - 011

Acres: 89.18

Linkage Determination: YES

Check Mark Indicates the WHIP Physical State/County matches the RMA Location State/ County.

Will display a "?" if the WHIP and RMA State and Counties do not match.

NCT Information:

Insurable: No NCT Match ✗

Pay Crop/Type: /

NAP Coverage Information: None ✗

NAP Receivable Information: None ✓

RMA Coverage Information:

RMA Year	RMA Commodity	Rma Type	Crop or Tree	Tree Policy Available	Primary/SBI	Entity Type	Rma Quantity	RMA Coverage	RMA Location State-County	
2019	Blueberries	Highbush	Crop		Primary	Limited Liability Co..	5.0	60%	13-001	?
		Rabbiteye	Crop		Primary	Limited Liability Co..	75.0	60%	13-001	?
2020	Blueberries	Highbush	Crop		Primary	Limited Liability Co..	5.0	95%	13-001	✓
		Rabbiteye	Crop		Primary	Limited Liability Co..	73.5	95%	13-001	✓
2021	Blueberries	Highbush	Crop		Primary	Limited Liability Co..	5.0	86%	13-001	✓
		Rabbiteye	Crop		Primary	Limited Liability Co..	73.5	86%	13-001	✓

Note: If users download the Linkage - Overview Report to a CSV document, additional columns not listed in the table in this subparagraph will be displayed in the spreadsheet. These data elements are displayed because of limitations in the dashboard and **do not** need to be reviewed. Users can review detailed coverage information in the RMA Detail and NAP Detail tabs.--*

***--37 Reports Within the Linkage Dashboard (Continued)**

D Linkage Indicator

The Linkage Indicator will display “Yes”, “No”, or “Undetermined” for each pay group on the report.

Users will follow this table for each linkage determination.

IF the Linkage Indicator in the “Linkage Overview tab” displays...	THEN...	Action
“Yes”	RMA or FSA records showed the required level of coverage was purchased for the pay group in 2020 and 2021.	<ul style="list-style-type: none"> • After reviewing the data in the WHIP software for accuracy, notify the producer according to paragraph 43. • Record the linkage determination in the WHIP software according to paragraph 42.
“No”	RMA or FSA records determined the required level of coverage was not purchased for the pay group in 2020 and 2021.	<ul style="list-style-type: none"> • After verifying the data in the WHIP software for accuracy, notify the producer of the determination and right to request reconsideration according to paragraph 43. • After the 30-calendar-day timeframe to request reconsideration has passed, record the linkage determination in the WHIP software according to paragraph 42. • Update the payment amount in the Common Payment System according to Part 12, Section 2. • Provide notification to the producer according to paragraph 43.
“Undetermined”	a linkage determination could not be made.	<p>Additional review is required before a linkage determination is made. For insured crops, “Undetermined” will be displayed for either of the following reasons:</p> <ul style="list-style-type: none"> • the producer was listed as SBI with an entity type other than: <ul style="list-style-type: none"> • Spousal/Married • Trust – Revocable • Transfer of Right to Indemnity (SBI Only) • the RMA physical location State or county did not match the physical location State or county loaded in the WHIP software. <p>See subparagraphs E and F for records listed as “Undetermined”.</p>

--*

*--37 Reports Within the Linkage Dashboard (Continued)

E Undetermined Because of SBI

If RMA records indicate linkage could not be determined because the producer is an SBI and not the primary policyholder, a review of the SBI must be completed to determine whether an RMA exemption will apply. RMA exemptions are listed in subparagraph 31 F.

Note: SBI’s are recorded at the producer level, not the crop level. An exemption may not apply to all crops. The exemption must apply to the crop that received a WHIP payment.

IF it is determined that...	THEN...
an RMA exemption applies	<ul style="list-style-type: none"> the linkage determination will be updated to “Yes” follow subparagraph 37 C for action.
an RMA exemption does not apply	<ul style="list-style-type: none"> the linkage determination will be updated to “No” follow subparagraph 37 C for action.

Example: Producer A is listed on the Linkage - Overview Report with the required level of coverage in 2020 and 2021 (shown in the Linkage Toolbox), but has a determination of “Undetermined” because Producer A is an SBI to the insured with an entity type of Individual.

T	U	V	W	X	Y	Z
RMA Ye	RMA Covera	Rma Quant	Crop or Tr	Tree Policy Availa	Primary/S	Entity Type
2019	86%	1297	Crop		SBI	Individuals
2020	70%		Crop		SBI	Individuals
2021	70%		Crop		SBI	Individuals

The user will need to review the RMA exemptions in subparagraph 31 F to see if an exemption applies. If it is not clear that an exemption applies, the linkage determination will be updated to “No” and the producer will be provided the opportunity to refute during the reconsideration process.--*

***--37 Reports Within the Linkage Dashboard (Continued)**

F Undetermined Because of Physical Location

If the physical location State or county entered in the WHIP software does not match the RMA physical location State or county, users will review the WHIP Information Report to determine whether the physical location State or county RMA verified for linkage is correct.

IF, after comparing the physical location State or county, the...	THEN the user...
RMA physical location State or county matches what should have originally been entered on the WHIP application	<ul style="list-style-type: none"> • can update the linkage determination to “Yes” • can follow subparagraph 37 C for action.
RMA physical location State or county does not match what should have originally been entered on the WHIP application	will enter the correct physical location on the SharePoint for a new RMA determination, according to subparagraph 35 B.

Example: Producer B is listed on the Linkage - Overview Report with a determination of “Undetermined”. The RMA Detail Report showed a mismatch in the physical location county. The RMA physical location State and county where insurance was purchased was Appling County, GA (State Code 13, County Code 1). The physical location State was entered incorrectly in the WHIP software and the physical location county was left blank.

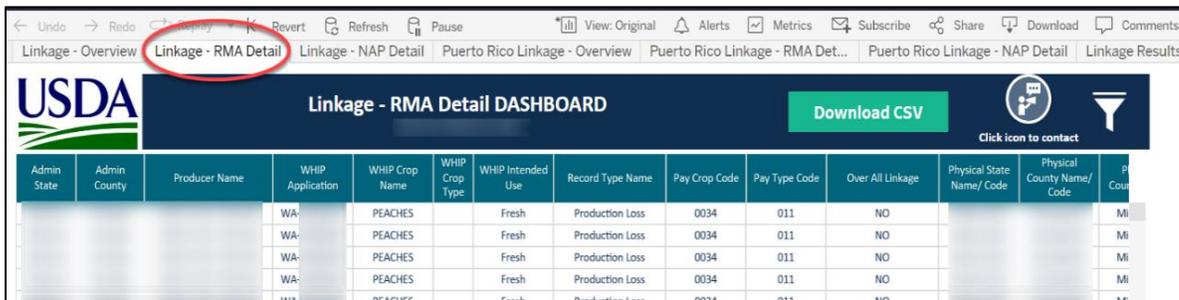
Over All Linkage	Physical State Name/ Code	Physical County Name/ Code	Physical County Check	WHIP Acres	RMA Commodity	RMA Location State	RMA Location County
UNDETERMINED	G		Mismatch	9.07	Peanuts	13	1
UNDETERMINED	G		Mismatch	9.07	Peanuts	13	1
UNDETERMINED	G		Mismatch	9.07	Peanuts	13	1

The user must review the WHIP Information Report to verify the correct WHIP physical location State and county. If the correct county is Appling GA (State Code 13/County Code 1), the user will update the linkage determination to “Yes”.--*

*--38 Linkage - RMA Detail Tab

A Example of Linkage - RMA Detail Tab

The Linkage - RMA Detail tab provides the WHIP application information and RMA data used to verify linkage.



Note: Users will need to use the dashboard scroll bars to see all the data, as it does not fit on the entire screen.

B Data Elements in Linkage - RMA Detail Tab

The following are data elements in the Linkage - RMA Detail tab.

Data Element	Description	Additional Information
WHIP Application Data		
Admin State	Administrative State where the WHIP application was filed.	Informational purposes only.
Admin County	Administrative county where the WHIP application was filed.	Informational purposes only.
Producer Name	Producer name.	Informational purposes only.
WHIP Application	WHIP application number.	Informational purposes only.
WHIP Crop Name	Crop name entered in the WHIP software.	Informational purposes only.
WHIP Crop Type	Crop type entered in the WHIP software.	Informational purposes only.
WHIP Intended Use	IU entered in the WHIP software.	Informational purposes only.
Record Type Name	Record type for WHIP benefits. Will display 1 of the following as applicable for loss paid: <ul style="list-style-type: none"> • Production Loss • Value Loss • Tree Loss. 	Informational purposes only.

--*

*--38 Linkage - RMA Detail Tab (Continued)

B Data Elements in Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information
Pay Crop Code	Crop code entered in the WHIP software.	Pay crop code for the line item.
Pay Type Code	Crop type code entered in the WHIP software.	Pay crop type for the line item.
Linkage (by year)	Linkage determination for the pay group. Will display 1 of the following: <ul style="list-style-type: none"> • Yes • No • Undetermined. 	This is the linkage determination for each RMA year.
Physical State Name/Code	Physical State name and code entered in the WHIP software.	Informational purposes only.
Physical County Name/Code	Physical county name and code entered in the WHIP software.	Informational purposes only.
Physical County Check	Report will display either of the following: <ul style="list-style-type: none"> • “Match” if the WHIP physical county matches the RMA physical location county • “Mismatch” if the WHIP physical county does not match the RMA physical location county. 	Review the physical location county for all mismatch records according to subparagraph E.
WHIP Acres	Acres of the crop paid under WHIP.	Informational purposes only.
RMA Data		
RMA Commodity	RMA crop name.	Informational purposes only.
RMA Location State	Physical State code RMA used to verify if coverage was obtained.	Used to identify mismatches in physical location.

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*--38 Linkage - RMA Detail Tab (Continued)

B Data Elements in Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information
RMA Location County	Physical county code RMA used to verify if coverage was obtained.	Used to identify mismatches in physical location.
RMA Year	Insurance year.	<p>Will display coverage information for the following:</p> <ul style="list-style-type: none"> • 2019 • 2020 • 2021. <p>Linkage determinations are made using coverage data for the required linkage years (2020 and 2021).</p> <p>2019 data is available for review to determine whether an exception to the linkage years applies according to paragraph 43.</p>
RMA Coverage	Percentage of coverage purchased as determined by RMA.	<p>If the coverage percentage is displayed as 60 percent or higher, linkage is considered met for the applicable year.</p> <p>Note: RMA considered all primary and supplemental policies when calculating coverage percentage.</p>
RMA Quantity	Acres insured under the applicable policy.	Informational purposes only.
Crop or Tree	<p>Indicates whether a crop or tree policy was purchased.</p> <p>Will display either of the following:</p> <ul style="list-style-type: none"> • Crop • Tree. 	Informational purposes only.

--*

*--38 Linkage - RMA Detail Tab (Continued)

B Data Elements in Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information
Tree Policy Available	<p>Indicates whether a tree policy was available in the physical State and county.</p> <p>The report will display either of the following:</p> <ul style="list-style-type: none"> • Yes • No. 	<p>If a tree policy:</p> <ul style="list-style-type: none"> • was available in the physical State or county in the required linkage year, producers are required to purchase coverage and must have purchased the required level of coverage 60 percent or higher • was not available in the physical State or county in the required linkage years (2020 and 2021), producers are not required to purchase coverage to meet linkage (paragraph 33).
Primary/SBI	<p>Indicates whether the producer was the primary policyholder or SBI.</p> <p>Will display either of the following:</p> <ul style="list-style-type: none"> • Primary • SBI. 	<p>If the producer:</p> <ul style="list-style-type: none"> • was the primary policyholder, the report will display “Primary” • was not the primary policyholder but had SBI in the insured, they will be listed as “SBI”.
Entity Type	RMA entity type of the insured.	Used to verify whether RMA exemptions in subparagraph 31 F are met.

--*

*--39 Linkage - NAP Detail Tab

A Example of Linkage - NAP Detail Tab

The Linkage - NAP Detail tab provides information from the WHIP application and data from the NAP software. The Linkage - NAP Detail tab can be accessed to review the specific NAP data used in the overall linkage determination.

The screenshot shows a web dashboard titled "2017 WHIP Linkage - NAP Detail DASHBOARD (Internal Use Only)". The dashboard includes a navigation menu at the top with options like "Linkage - Overview", "Linkage - RMA Detail", "Linkage - NAP Detail" (highlighted with a red circle), "Puerto Rico Linkage - Overview", "Puerto Rico Linkage - RMA Det...", "Puerto Rico Linkage - NAP Detail", and "Linkage Results". There is a "Download CSV" button and a "Click icon to contact" icon.

The main content area is titled "NAP Coverage Information" and contains a table with the following columns: Admin State, Admin County, Producer Name, WHIP Application, WHIP Crop Name, WHIP Crop Type, WHIP Intended Use, Record Type Name, Insurable, Over All Linkage, and Pay Cr Code. The table lists various crop types such as MOLLUSK, GRASS, ORANGES, and BEANS, along with their respective application details and linkage status.

Admin State	Admin County	Producer Name	WHIP Application	WHIP Crop Name	WHIP Crop Type	WHIP Intended Use	Record Type Name	Insurable	Over All Linkage	Pay Cr Code
				MOLLUSK	OYS	Fresh	Value Loss	No	YES	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	YES	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	YES	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	YES	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	YES	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	YES	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	NO	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	NO	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	NO	3001
				MOLLUSK	OYS	Fresh	Value Loss	No	NO	3001
				GRASS	BHI	Forage	Production Loss	Yes	YES	0102
				GRASS	BHI	Forage	Production Loss	Yes	UNDETERMINED	0102
				GRASS	BHI	Forage	Production Loss	Yes	YES	0102
				ORANGES	MND	Fresh	Production Loss	No	NO	0023
				ORANGES	MND	Fresh	Production Loss	No	NO	0023
				ORANGES	MND	Fresh	Tree Loss	No	UNDETERMINED	0023
				ORANGES	MND	Fresh	Tree Loss	No	UNDETERMINED	0023
				BEANS	GRN	Fresh	Production Loss	No	NO	0047
				BEANS	GRN	Fresh	Production Loss	No	NO	0047
				BEANS	GRN	Fresh	Production Loss	No	NO	0047
				BEANS	GRN	Fresh	Production Loss	No	NO	0047
				BEANS	GRN	Fresh	Production Loss	No	NO	0047
				BEANS	WAX	Fresh	Production Loss	No	NO	0047

--*

*--39 Linkage - NAP Detail Tab (Continued)

B Data Elements in Linkage - NAP Detail Tab

The following are data elements in the Linkage - NAP Detail tab.

Data Element	Description	Action
NAP Coverage Information		
Admin State/County	Administrative State and county where the WHIP application was filed.	Data element used in determining pay group.
Producer Name	Producer name.	Informational purposes only.
WHIP Application	WHIP application number.	Informational purposes only.
WHIP Crop Name/ Crop Type/Intended Use	Crop data for which benefits were received.	Data element used in determining pay group.
Record Type Name	Will display 1 of the following as applicable for loss paid: <ul style="list-style-type: none"> • Production Loss • Tree Loss • Value Loss. 	Informational purposes only.
Insurable	NCT crop insurability status.	If the crop is insurable and NAP coverage was obtained, the linkage requirement is not met.
Linkage (By Year)	Overall linkage determination for the pay group for the year. Will display 1 of the following: <ul style="list-style-type: none"> • Yes • No • Undetermined. 	This is the linkage determination for each year.
Pay Crop Code/ Code Type	NCT pay crop or pay type codes.	Data element used in determining pay group.
Year	NAP crop year.	Will display coverage information for the following: <ul style="list-style-type: none"> • 2019 • 2020 • 2021. Linkage determinations are made using coverage data for the required linkage years (2020 and 2021).

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*--39 Linkage - NAP Detail Tab (Continued)

B Data Elements in Linkage - NAP Detail Tab (Continued)

Data Element	Description	Action
Year (Continued)	NAP crop year.	2019 data is available for review to determine whether an exception for the linkage years applies according to paragraph 43.
Coverage	NAP coverage level.	Informational purposes only.
Crop Name/Crop Type/Intended Use	NAP crop information from CCC-471.	Informational purposes only.
Practice	Practice from NAP summary of coverage.	Informational purposes only.
Organic/Native Sod	Organic or native sod indicator from NAP summary of coverage.	Informational purposes only.
Eligible Planted Acreage	NAP-eligible acreage from NAP summary of coverage are provided to confirm linkage was met for all crops in the pay group.	Informational purposes only.
Eligible Prevented Acreage	Eligible prevented planted acreage from NAP summary of coverage.	Informational purposes only.
Approved Yield	APH for the applicable crop year.	Informational purposes only.
Premium	Billed premium amount for the applicable crop year.	Informational purposes only.

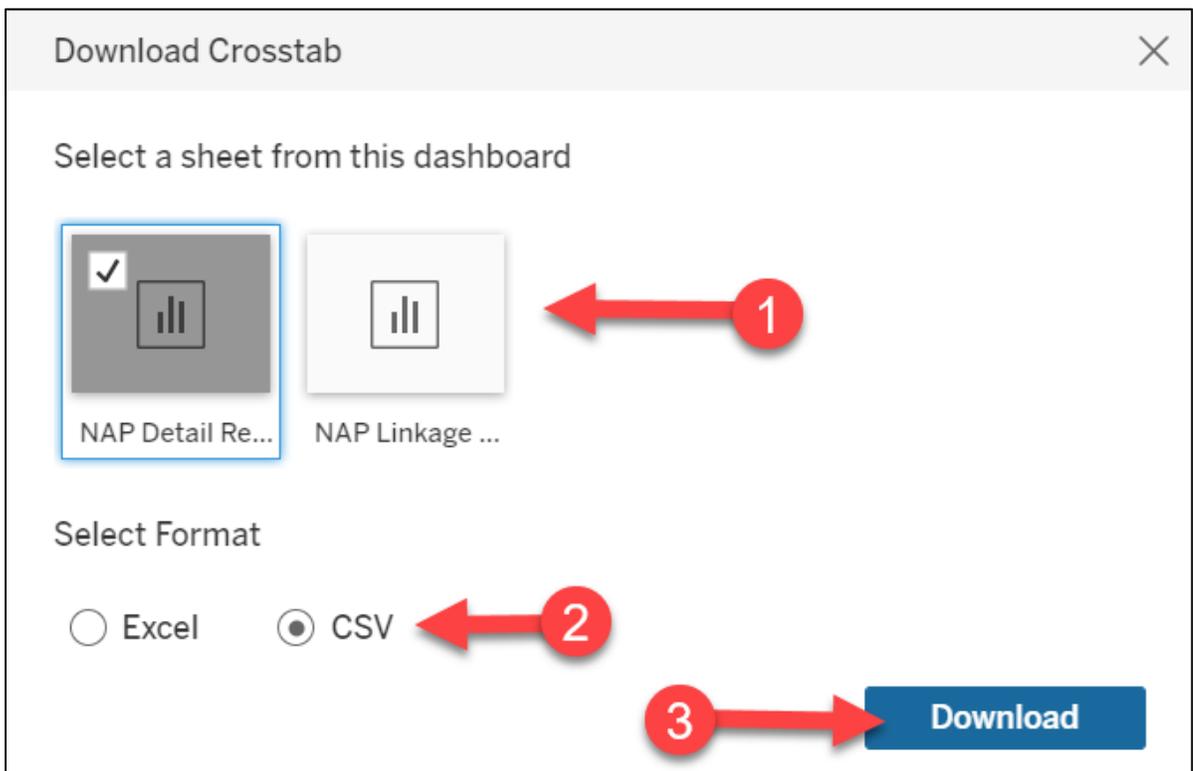
--*

***--39 Linkage - NAP Detail Tab (Continued)**

C Downloading NAP Detail Reports

After filtering the dashboard data, the user can download the data into a CSV file by clicking the “Download CSV” button. The following information box will display the option to download 2 separate reports for the NAP data:

- NAP Detail Receivable Report, which provides NAP receivable information
- NAP Linkage Detail Report, which provides all other NAP data elements included in the linkage determination.



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***--40 Puerto Rico Linkage Verification**

A Overview

Three separate tabs have been developed for Puerto Rico because some of the data elements differ for insured producers:

- Puerto Rico Linkage – Overview (paragraph 37)
- Puerto Rico Linkage – NAP Detail (paragraph 39)
- Puerto Rico Linkage – RMA Detail (subparagraph B).



B Data Elements for Puerto Rico Linkage - RMA Detail Tab

The Puerto Rico Linkage - RMA Detail tab is divided into the following 2 sections:

- RMA BuyUp Coverage, which displays producer data provided by RMA associated to their buyup coverage
- RMA CAT Coverage, which displays producer data provided by RMA associated to their catastrophic level of coverage. This is for informational purposes only to assist in communicating why linkage was not met.

The screenshot shows the 'Linkage - RMA Detail - Puerto Rico DASHBOARD' with two data tables. The top table is titled 'RMA BuyUp Coverage' and the bottom table is titled 'RMA CAT Coverage'. Both tables have columns for Admin County, Producer Name, WHIP Application, WHIP Crop Name, WHIP Crop Type, WHIP Intended Use, WHIP Acres, Record Type Name, and other relevant data points.

Admin County	Producer Name	WHIP Application	WHIP Crop Name	WHIP Crop Type	WHIP Intended Use	WHIP Acres	Record Type Name	Over All Linkage	RMA Year	Municipality	County
			COFFEE	ARA	Processed	3.39	Production Loss	YES	2020		
			COFFEE	ARA	Processed	3.39	Production Loss	YES	2021		
			COFFEE	ARA	Processed	3.39	Tree Loss	YES	2020		
			COFFEE	ARA	Processed	3.39	Tree Loss	YES	2021		
			COFFEE	ARA	Processed	9.2	Tree Loss	NO	2020		
			COFFEE	ARA	Processed	9.23	Production Loss	NO	2020		
			ORANGES	MND	Fresh	1.45	Tree Loss	YES	2020		
			ORANGES	MND	Fresh	1.45	Tree Loss	YES	2021		
			ORANGES	MND	Fresh	1.4568	Production Loss	YES	2020		
			ORANGES	MND	Fresh	1.4568	Production Loss	YES	2021		
			ORANGES	VLN	Fresh	7.77	Production Loss	YES	2020		
			ORANGES	VLN	Fresh	7.77	Production Loss	YES	2021		
			ORANGES	VLN	Fresh	7.77	Tree Loss	YES	2020		
			ORANGES	VLN	Fresh	7.77	Tree Loss	YES	2021		
			COFFEE	ARA	Processed	4.85	Production Loss	YES	2020		
			COFFEE	ARA	Processed	4.85	Production Loss	YES	2021		
			COFFEE	ARA	Processed	4.85	Tree Loss	YES	2020		

Admin County	Producer Name	WHIP Application	WHIP Crop Name	WHIP Crop Type	WHIP Intended Use	WHIP Acres	Record Type Name	CAT Year	Municipality	County	Cat Cro
			COFFEE	ARA	Processed	1.94	Production Loss	2021			21-01-
			COFFEE	ARA	Processed	1.94	Tree Loss	2021			21-01-
			TANNIER	YEL	Fresh	6.7984	Production Loss	2020			20-01-
			POTATOES	WHT	Fresh	0.0713	Production Loss	2020			10-01-

*--40 Puerto Rico Linkage Verification (Continued)

B Data Elements for Puerto Rico Linkage - RMA Detail Tab (Continued)

The following are data elements in the Puerto Rico Linkage - RMA Detail tab.

Data Element	Description	Additional Information
WHIP Application Data		
Admin State	Administrative State where the WHIP application was filed.	Informational purposes only.
Admin County	Administrative county where the WHIP application was filed.	Informational purposes only.
Producer Name	Producer name.	Informational purposes only.
WHIP Application	WHIP application number.	Informational purposes only.
WHIP Crop Name	Crop name entered in the WHIP software.	Informational purposes only.
WHIP Crop Type	Crop type entered in the WHIP software.	Informational purposes only.
WHIP Intended Use	IU entered in the WHIP software.	Informational purposes only.
WHIP Acres	Acres entered in the WHIP software.	Informational purposes only.
Record Type Name	Record type for WHIP benefits. Will display 1 of the following as applicable for the loss paid: <ul style="list-style-type: none"> • Production Loss • Value Loss • Tree Loss. 	Informational purposes only.
Linkage (by year)	Linkage determination for the crop. Will display 1 of the following: <ul style="list-style-type: none"> • Yes • No • Undetermined. 	This is the linkage determination for the RMA year.

--*

*--40 Puerto Rico Linkage Verification (Continued)

B Data Elements for Puerto Rico Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information
RMA Year	Insurance year.	Will display coverage information for the following: <ul style="list-style-type: none"> • 2019 • 2020 • 2021. Linkage determinations are made using coverage data for the required linkage years (2020 and 2021). 2019 data is available for review if an exception to the linkage year applies according to paragraph 43.
Municipality	Municipality provided by RMA.	Used to identify mismatches in physical location on the WHIP application compared to the RMA data.
County	FSA county conversion from municipality.	Used to identify mismatches in physical location on the WHIP application compared to the RMA data.
Physical County Check	Report will display either of the following: <ul style="list-style-type: none"> • “Match” if the WHIP physical county matches the RMA physical location county • “Mismatch” if the WHIP physical county does not match the RMA physical location county. 	Review the physical location county for all mismatch records according to subparagraph C.
Policy Number	Crop insurance policy number.	Informational purposes only.

--*

*--40 Puerto Rico Linkage Verification (Continued)

B Data Elements for Puerto Rico Linkage - RMA Detail Tab (Continued)

Data Element	Description	Additional Information
Policy Type	Report will display either of the following: <ul style="list-style-type: none"> • “Both” if the producer has a policy for the tree and crop • “Crop” if the producer only has a policy for the crop. 	Informational purposes only.
Crop	Crop name on the insurance policy.	Informational purposes only.
Sub Crop	Sub crop on the insurance policy.	Informational purposes only.
Cuerdas Insured	Cuerdas insured under the applicable policy.	Informational purposes only.
RMA Coverage	Percentage of coverage purchased as determined by RMA.	If the coverage percentage is displayed as 60 percent or higher, linkage is considered met for the applicable year.
RMA Location State	Physical State code RMA used to verify if coverage was obtained.	Used to identify mismatches in physical location.
RMA Location County	Physical county code RMA used to verify if coverage was obtained.	Used to identify mismatches in physical location.
RMA Cat. Coverage	Coverage information associated to catastrophic policies.	Informational purposes only.

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*--40 Puerto Rico Linkage Verification (Continued)

C Undetermined Because of Physical Location

If the physical location State or county entered in the WHIP software does not match the RMA physical location State or county, review the 2017 crop acreage report (FSA-578) to determine whether the physical location State or county RMA verified for linkage is correct.

IF, after comparing the physical location State or county, the...	THEN the user...
RMA physical location State or county matches what should have originally been entered on the WHIP application	can update the linkage determination to “Yes”.
RMA physical location State or county does not match what should have originally been entered on the WHIP application	will update the linkage determination to “No”.

Example: The Puerto Rico Linkage - Overview Report shows linkage as “Undetermined” for Producer B. The RMA Detail Report showed a mismatch in the physical location county. The RMA physical location State and county where insurance was purchased was Adjuntas. The physical location State in the WHIP software was left blank. After reviewing FSA-578 (see the following example), the physical location was confirmed, and the user can update the linkage determination to “Yes”.

Submit to the Department of Agriculture, Clearance Officer, Ag Box 7630, Washington, D.C. 20250, and to the office of Management and Budget, Paperwork Reduction Project (OMB No. 0560-0175), Washington, D.C. 20503. RETURN THIS COMPLETED FORM TO YOUR FSA COUNTY OFFICE.

Farm	Tract	CLU/ Field	Crop/ Comm	Var/ Type	Int Use	Act Use	Irr. Pr.	Org Stat	Nat. C	C/C Stat	Rpt Unit	Rpt Qty	Det Crop Qty	Planting Date	P/P End Date	Producer Share	Producer Name	FSA Physical Location	NAP Unit	Signature Date	Field ID
1451	1640	1A	FINFH	RDY	FH	FH	I	C	N	I	N	A	0.10	Yes	01	2031	100.00				
		2A	FINFH	RDY	FH	FH	I	C	N	I	N	A	0.15	Yes	01		100.00				
		3A	FINFH	RDY	FH	FH	I	C	N	I	N	A	0.45	Yes	01		100.00				
		4A	COFFE	ARA	PR	PR	N	C	N	I	A	4.86	Yes	03/01/2015	01		100.00				
		4B	PEPRS	PIM	FH	FH	I	C	N	I	A	0.0895	Yes	04/05/2017	01		100.00				
		4C	PEPRS	PIM	FH	FH	I	C	N	I	A	0.0895	Yes	07/03/2017	01		100.00				
Photo Number/Legal Description:												Farmland: 5.99	Cropland: 5.15	Reported on Cropland: 5.739	Difference: 0.589	Reported on Non-Cropland: 0.00					

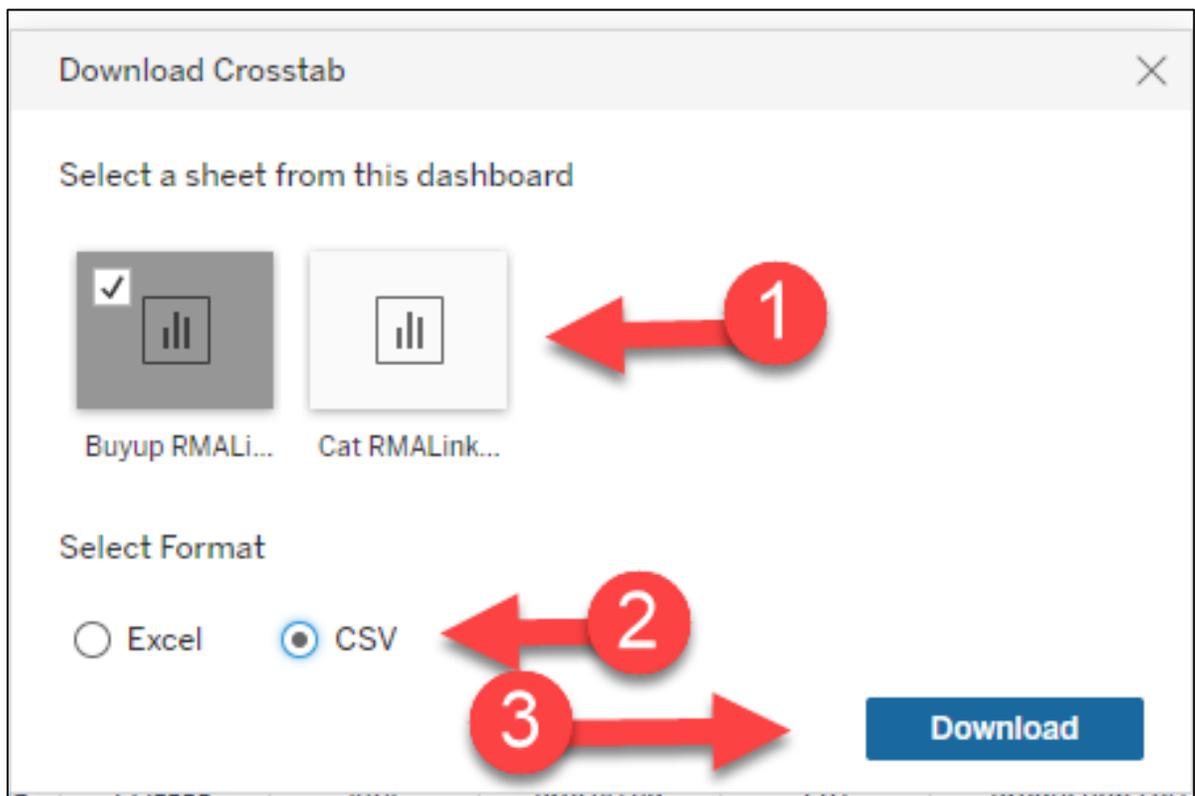
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*--40 Puerto Rico Linkage Verification (Continued)

D Downloading Puerto Rico RMA Detail Reports

After filtering the dashboard data, the user can download the data into a CSV file by clicking the “Download CSV” button. The following information box will display the option to download 2 separate reports for the RMA data:

- Buyup RMA Linkage Detail Report, which provides RMA data associated to the buyup policy
- Cat RMA Linkage Detail Report, which provides RMA data associated to the catastrophic (50/55) policy.

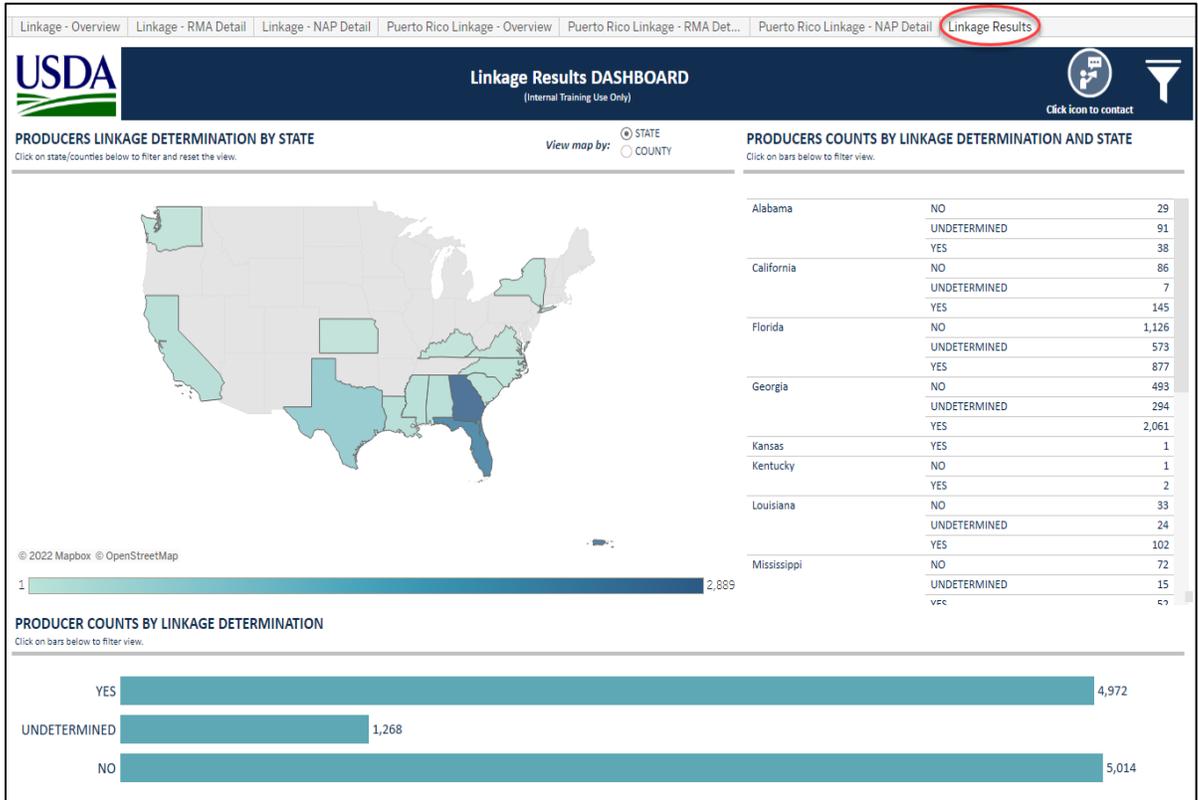


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*--41 Linkage Results Tab

A Linkage Results

The Linkage Results tab displays producer counts of a “Yes”, “No”, or “Undetermined” status by State or county. This is for informational purposes. The results are static and will not change as linkage determinations are entered into the WHIP software.



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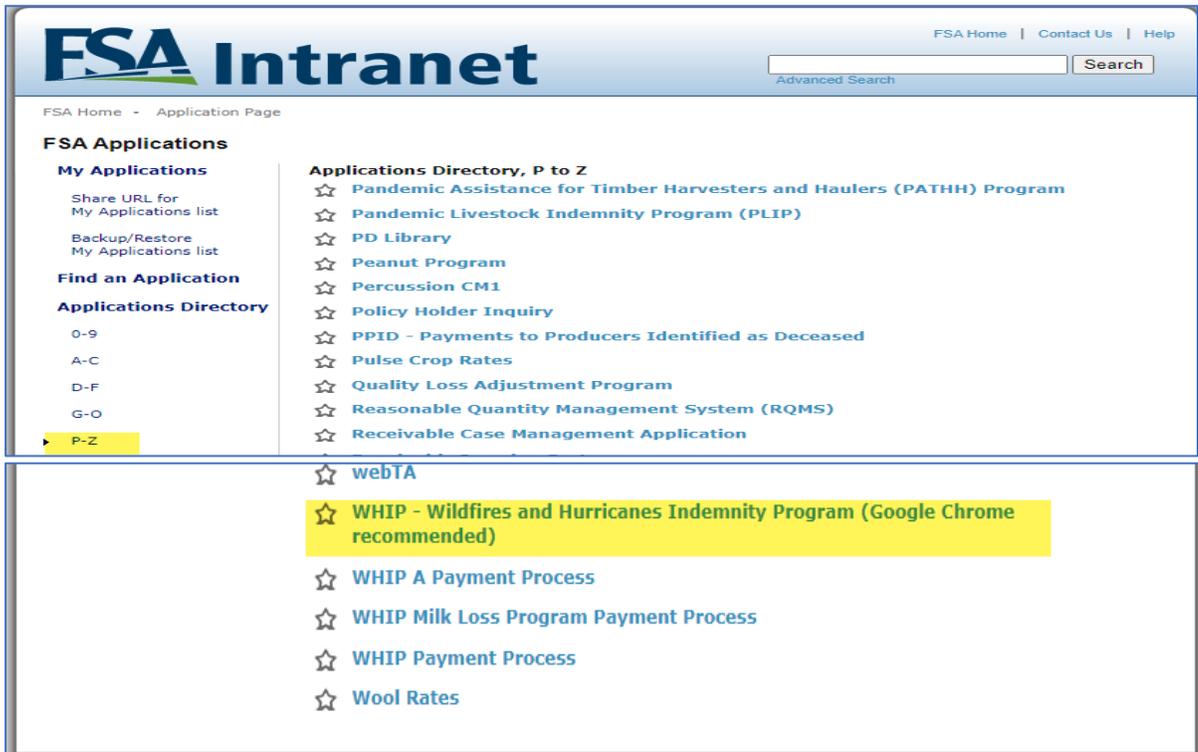
*--42 Recording Linkage Determinations

A Overview

Linkage determinations must be recorded in the WHIP software.

B Accessing the WHIP Software

Users will access the WHIP software from the FSA Applications Page.

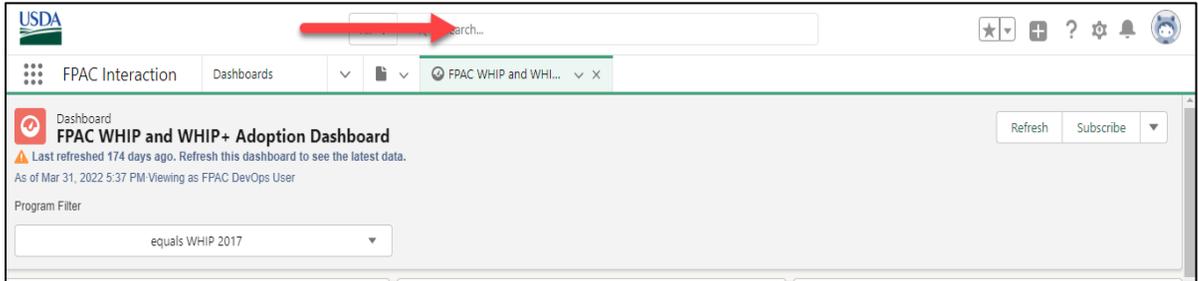


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*--42 Recording Linkage Determinations (Continued)

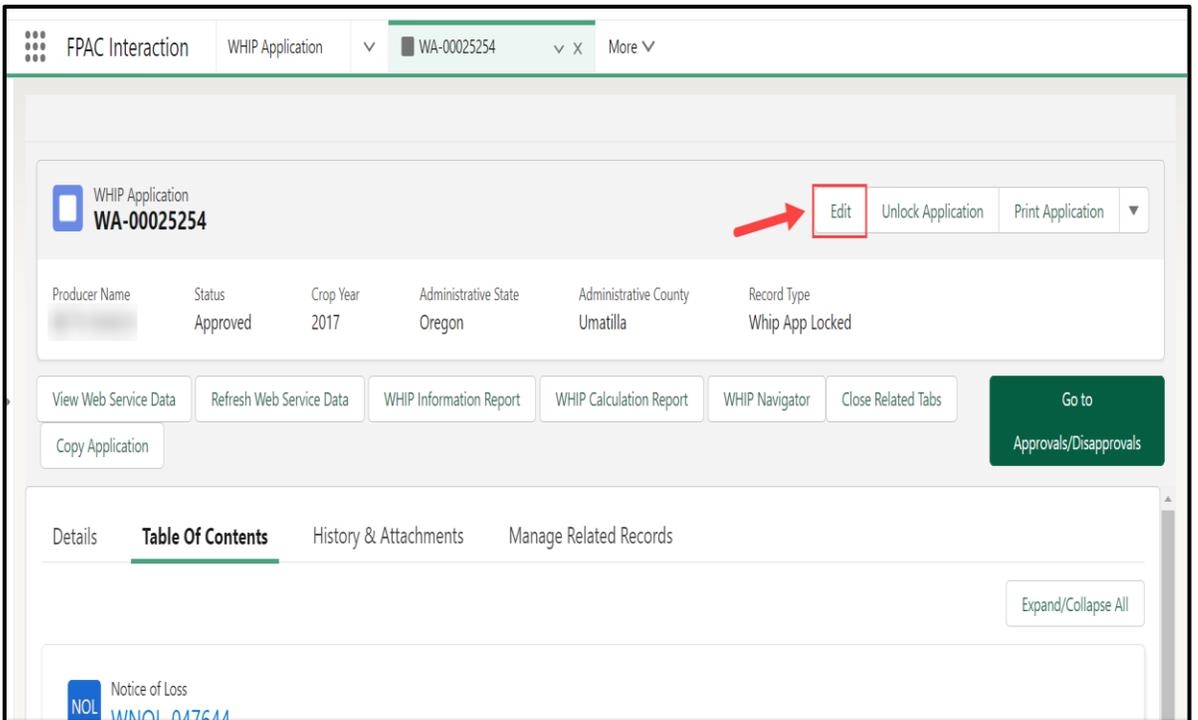
C Accessing the WHIP Application

Users will enter the producer’s WHIP application number in the search bar to pull up the WHIP application. The WHIP application will be displayed.



The WHIP application status must be “Final Processed” before the user can update linkage determinations. If the status of the application is “Approved” or “Initial Processed”, the user must change the application status to “Final Processed” as indicated in this subparagraph.

On the Table of Contents Screen for the selected application, CLICK “Edit”.

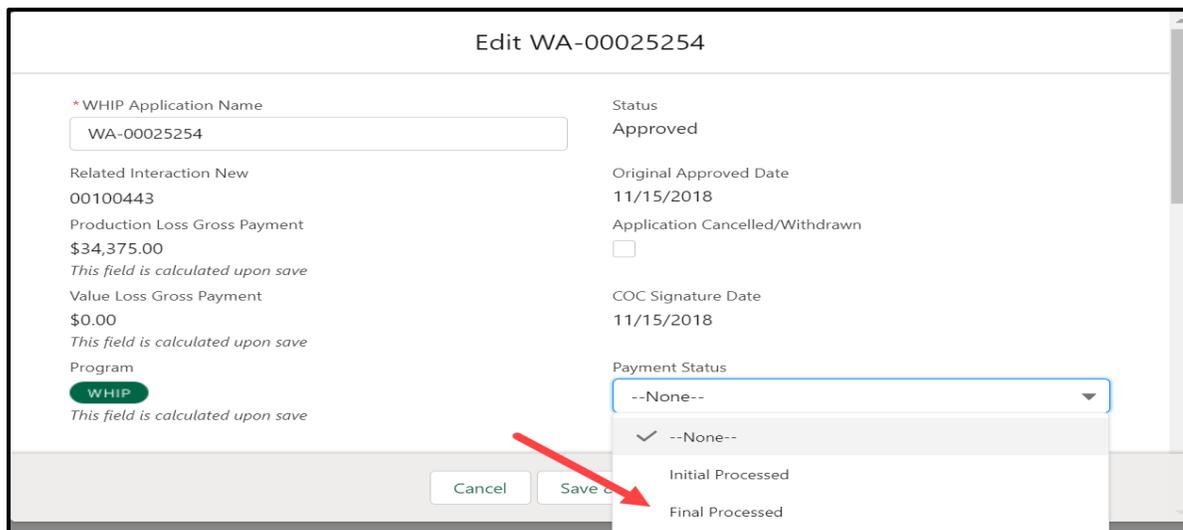


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***--42 Recording Linkage Determinations (Continued)**

C Accessing the WHIP Application (Continued)

The Edit Screen will be displayed. Select “Final Processed” from the “Payment Status” drop-down list and save the record. This will change the status of the application to “Final Processed”.



D Recording the Linkage Determination

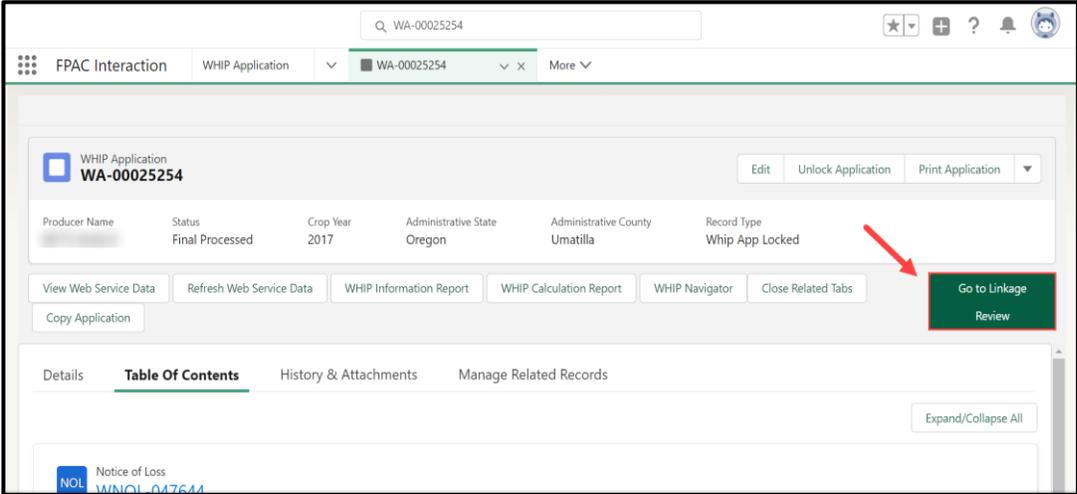
For applications with statuses of “Final Processed”, users will follow the steps in this subparagraph to record linkage determinations.

Notes: Linkage determinations must be entered for all approved WHIP pay groups on the producer’s application.

The linkage determination for a pay group will apply to all WHIP pay groups in the WHIP software.--*

*--42 Recording Linkage Determinations (Continued)

D Recording the Linkage Determination (Continued)

Step	Action																																													
1	<p data-bbox="386 327 1284 363">From the Table of Contents Screen, CLICK “Go to Linkage Review”.</p>  <p data-bbox="386 932 1456 1077">Before the linkage determination can be entered, all pay groups that were included in the WHIP payment will have a status of “Approved” in the Table of Contents Screen at the application level. The “Meets Linkage” column will have a status of “Pending Review” as follows.</p> <table border="1" data-bbox="391 1113 1468 1314"> <thead> <tr> <th colspan="9">PG Pay Group Records</th> </tr> <tr> <th>Pay Group</th> <th>Associated Loss Info</th> <th>Pay Crop Code</th> <th>Pay Type Code</th> <th>Coverage Type</th> <th>Loss Type</th> <th>Gross Payment</th> <th>Approved/Disapproved</th> <th>Meets Linkage</th> </tr> </thead> <tbody> <tr> <td>WPG-0030540</td> <td>WLI-00104233 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>Production Loss</td> <td>\$20,250.00</td> <td>Approved - 11/15/2018</td> <td>Pending Review</td> </tr> <tr> <td>WPG-0030541</td> <td>WLI-00104234 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>Production Loss</td> <td>\$12,000.00</td> <td>Approved - 11/15/2018</td> <td>Pending Review</td> </tr> <tr> <td>WPG-0030542</td> <td>WLI-00104235 (GRASS)</td> <td>0102</td> <td>001</td> <td>Uninsured</td> <td>Production Loss</td> <td>\$2,125.00</td> <td>Approved - 11/15/2018</td> <td>Pending Review</td> </tr> </tbody> </table> <p data-bbox="386 1352 985 1388">The Linkage Review Screen will be displayed.</p>	PG Pay Group Records									Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Loss Type	Gross Payment	Approved/Disapproved	Meets Linkage	WPG-0030540	WLI-00104233 (BROCCOLI)	0110	011	Insured	Production Loss	\$20,250.00	Approved - 11/15/2018	Pending Review	WPG-0030541	WLI-00104234 (BROCCOLI)	0110	011	Insured	Production Loss	\$12,000.00	Approved - 11/15/2018	Pending Review	WPG-0030542	WLI-00104235 (GRASS)	0102	001	Uninsured	Production Loss	\$2,125.00	Approved - 11/15/2018	Pending Review
PG Pay Group Records																																														
Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Loss Type	Gross Payment	Approved/Disapproved	Meets Linkage																																						
WPG-0030540	WLI-00104233 (BROCCOLI)	0110	011	Insured	Production Loss	\$20,250.00	Approved - 11/15/2018	Pending Review																																						
WPG-0030541	WLI-00104234 (BROCCOLI)	0110	011	Insured	Production Loss	\$12,000.00	Approved - 11/15/2018	Pending Review																																						
WPG-0030542	WLI-00104235 (GRASS)	0102	001	Uninsured	Production Loss	\$2,125.00	Approved - 11/15/2018	Pending Review																																						

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*--42 Recording Linkage Determinations (Continued)

D Recording the Linkage Determination (Continued)

Step	Action																																								
2	<p data-bbox="391 327 1446 432">On the Linkage Review Screen, enter the linkage review date that will apply to the selected records. The linkage review date must be the date the County Office completed the linkage review.</p> <p data-bbox="391 474 1398 541">Note: The “Yes” and “No” boxes in the “Meets Linkage” column are disabled until a date is entered.</p> <div data-bbox="391 579 1466 884" style="border: 1px solid black; padding: 10px;"> <p style="text-align: center; margin: 0;">Linkage Review</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 10px;"> <div style="margin-left: 20px;">Apply Date to Selected Records: <input type="text"/></div> <div style="border: 1px solid #ccc; padding: 5px; background-color: #f9f9f9;"> <p style="margin: 0; font-size: 0.8em;">Select All Records:</p> <p style="margin: 0; font-size: 0.7em;"> <input type="checkbox"/> All Meets Linkage <input type="checkbox"/> All No Linkage <input type="button" value="Reset All"/> </p> </div> </div> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th colspan="8" style="background-color: #f2f2f2; font-weight: normal; font-size: 0.8em;">Approved Pay Group(s)</th> </tr> <tr> <th style="font-size: 0.7em;">Pay Group</th> <th style="font-size: 0.7em;">Associated Loss Info</th> <th style="font-size: 0.7em;">Pay Crop Code</th> <th style="font-size: 0.7em;">Pay Type Code</th> <th style="font-size: 0.7em;">Coverage Type</th> <th style="font-size: 0.7em;">Gross Payment</th> <th style="font-size: 0.7em;">Meets Linkage</th> <th style="font-size: 0.7em;">Review Date</th> </tr> </thead> <tbody> <tr> <td style="font-size: 0.7em;">WPG-0030540</td> <td style="font-size: 0.7em;">WLI-00104233 (BROCCOLI)</td> <td style="font-size: 0.7em;">0110</td> <td style="font-size: 0.7em;">011</td> <td style="font-size: 0.7em;">Insured</td> <td style="font-size: 0.7em;">\$ 20,250.00</td> <td style="font-size: 0.7em;"> <input type="checkbox"/> YES <input type="checkbox"/> NO </td> <td style="font-size: 0.7em; text-align: center;"><input type="button" value="Reset"/></td> </tr> <tr> <td style="font-size: 0.7em;">WPG-0030541</td> <td style="font-size: 0.7em;">WLI-00104234 (BROCCOLI)</td> <td style="font-size: 0.7em;">0110</td> <td style="font-size: 0.7em;">011</td> <td style="font-size: 0.7em;">Insured</td> <td style="font-size: 0.7em;">\$ 12,000.00</td> <td style="font-size: 0.7em;"> <input type="checkbox"/> YES <input type="checkbox"/> NO </td> <td style="font-size: 0.7em; text-align: center;"><input type="button" value="Reset"/></td> </tr> <tr> <td style="font-size: 0.7em;">WPG-0030542</td> <td style="font-size: 0.7em;">WLI-00104235 (GRASS)</td> <td style="font-size: 0.7em;">0102</td> <td style="font-size: 0.7em;">001</td> <td style="font-size: 0.7em;">Uninsured</td> <td style="font-size: 0.7em;">\$ 2,125.00</td> <td style="font-size: 0.7em;"> <input type="checkbox"/> YES <input type="checkbox"/> NO </td> <td style="font-size: 0.7em; text-align: center;"><input type="button" value="Reset"/></td> </tr> </tbody> </table> <div style="text-align: right; margin-top: 10px;"> <input type="button" value="Cancel"/> <input type="button" value="Save"/> </div> </div>	Approved Pay Group(s)								Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Gross Payment	Meets Linkage	Review Date	WPG-0030540	WLI-00104233 (BROCCOLI)	0110	011	Insured	\$ 20,250.00	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="button" value="Reset"/>	WPG-0030541	WLI-00104234 (BROCCOLI)	0110	011	Insured	\$ 12,000.00	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="button" value="Reset"/>	WPG-0030542	WLI-00104235 (GRASS)	0102	001	Uninsured	\$ 2,125.00	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="button" value="Reset"/>
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*--42 Recording Linkage Determinations (Continued)

D Recording the Linkage Determination (Continued)

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3	<p data-bbox="391 327 1354 394">Once the linkage review date has been entered, the user can do either of the following:</p> <ul data-bbox="391 438 1451 621" style="list-style-type: none"> <li data-bbox="391 438 1451 541">• enter linkage determinations using the “Select All Records” function if the determination for all records was made on the same date and is the same for all records <li data-bbox="391 585 1369 621">• use the individual “Yes” or “No” box for each specific pay group record. <div data-bbox="391 657 1466 961" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="text-align: center;">Linkage Review</p> <p style="text-align: right;">Apply Date to Selected Records: Feb 7, 2022</p> <div style="float: right; border: 1px solid #ccc; padding: 2px;"> Select All Records: <input type="checkbox"/> All Meets Linkage <input type="checkbox"/> All No Linkage <input type="button" value="Reset All"/> </div> <p>Approved Pay Group(s)</p> <table border="1" style="width: 100%; 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padding: 5px; margin: 10px 0;"> <p style="text-align: center;">Linkage Review</p> <p style="text-align: right;">Apply Date to Selected Records: Feb 7, 2022</p> <div style="float: right; border: 1px solid #ccc; padding: 2px;"> Select All Records: <input checked="" type="checkbox"/> All Meets Linkage <input type="checkbox"/> All No Linkage <input type="button" value="Reset All"/> </div> <p>Approved Pay Group(s)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Pay Group</th> <th>Associated Loss Info</th> <th>Pay Crop Code</th> <th>Pay Type Code</th> <th>Coverage Type</th> <th>Gross Payment</th> <th>Meets Linkage</th> <th>Review Date</th> </tr> </thead> <tbody> <tr> <td>WPG-0030540</td> <td>WU-00104233 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>\$ 20,250.00</td> <td><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</td> <td>Feb 7, 2022 <input type="button" value="Reset"/></td> </tr> <tr> <td>WPG-0030541</td> <td>WU-00104234 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>\$ 12,000.00</td> <td><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</td> <td>Feb 7, 2022 <input type="button" value="Reset"/></td> </tr> <tr> <td>WPG-0030542</td> <td>WU-00104235 (GRASS)</td> <td>0102</td> <td>001</td> <td>Uninsured</td> <td>\$ 2,125.00</td> <td><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</td> <td>Feb 7, 2022 <input type="button" value="Reset"/></td> </tr> </tbody> </table> <p style="text-align: right;"><input type="button" value="Cancel"/> <input type="button" value="Save"/></p> </div>	Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Gross Payment	Meets Linkage	Review Date	WPG-0030540	WU-00104233 (BROCCOLI)	0110	011	Insured	\$ 20,250.00	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="button" value="Reset"/>	WPG-0030541	WU-00104234 (BROCCOLI)	0110	011	Insured	\$ 12,000.00	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="button" value="Reset"/>	WPG-0030542	WU-00104235 (GRASS)	0102	001	Uninsured	\$ 2,125.00	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="button" value="Reset"/>	Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Gross Payment	Meets Linkage	Review Date	WPG-0030540	WU-00104233 (BROCCOLI)	0110	011	Insured	\$ 20,250.00	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Feb 7, 2022 <input type="button" value="Reset"/>	WPG-0030541	WU-00104234 (BROCCOLI)	0110	011	Insured	\$ 12,000.00	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Feb 7, 2022 <input type="button" value="Reset"/>	WPG-0030542	WU-00104235 (GRASS)	0102	001	Uninsured	\$ 2,125.00	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Feb 7, 2022 <input type="button" value="Reset"/>
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*--42 Recording Linkage Determinations (Continued)

D Recording the Linkage Determination (Continued)

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<p>3 (Cntd)</p>	<p>The user can also indicate linkage was met or not met on an individual WHIP pay group basis. In the following example, the user has indicated that the first pay group (WPG-0030540) was determined to meet linkage. The system automatically populates February 7, 2022, as the review date, pulling that information from the “Apply Date to Selected Records” field.</p> <div data-bbox="407 541 1463 884" style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p style="text-align: center;">Linkage Review</p> <p style="text-align: right;">Apply Date to Selected Records: Feb 7, 2022</p> <p style="text-align: right;">Select All Records: <input type="checkbox"/> All Meets Linkage <input type="checkbox"/> All No Linkage <input type="button" value="Reset All"/></p> <p>Approved Pay Group(s)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Pay Group</th> <th>Associated Loss Info</th> <th>Pay Crop Code</th> <th>Pay Type Code</th> <th>Coverage Type</th> <th>Gross Payment</th> <th>Meets Linkage</th> <th>Review Date</th> </tr> </thead> <tbody> <tr> <td>WPG-0030540</td> <td>WU-00104233 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>\$ 20,250.00</td> <td><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</td> <td>Feb 7, 2022</td> </tr> <tr> <td>WPG-0030541</td> <td>WU-00104234 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>\$ 12,000.00</td> <td><input type="checkbox"/> YES <input type="checkbox"/> NO</td> <td></td> </tr> <tr> <td>WPG-0030542</td> <td>WU-00104235 (GRASS)</td> <td>0102</td> <td>001</td> <td>Uninsured</td> <td>\$ 2,125.00</td> <td><input type="checkbox"/> YES <input type="checkbox"/> NO</td> <td></td> </tr> </tbody> </table> <p style="text-align: right;"><input type="button" value="Cancel"/> <input type="button" value="Save"/></p> </div> <p>If the linkage review date varies from 1 pay group to the next, the user must:</p> <ul style="list-style-type: none"> enter the review date applicable to a specific pay group or groups and check “Yes” or “No” for all pay groups determined on that date change the “Apply Date to Selected Records” field to the next review date and check “Yes” or “No” for the additional pay group records where linkage was reviewed on the newly populated date. <p>Note: In the following example, the user changed the review date to February 4, 2022, for the remaining 2 pay groups from the previous screen and indicated that WPG-0030541 met linkage while WPG-0030542 did not meet linkage.</p> <div data-bbox="407 1436 1463 1776" style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p style="text-align: center;">Linkage Review</p> <p style="text-align: right;">Apply Date to Selected Records: Feb 4, 2022</p> <p style="text-align: right;">Select All Records: <input type="checkbox"/> All Meets Linkage <input type="checkbox"/> All No Linkage <input type="button" value="Reset All"/></p> <p>Approved Pay Group(s)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Pay Group</th> <th>Associated Loss Info</th> <th>Pay Crop Code</th> <th>Pay Type Code</th> <th>Coverage Type</th> <th>Gross Payment</th> <th>Meets Linkage</th> <th>Review Date</th> </tr> </thead> <tbody> <tr> <td>WPG-0030540</td> <td>WU-00104233 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>\$ 20,250.00</td> <td><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</td> <td>Feb 7, 2022</td> </tr> <tr> <td>WPG-0030541</td> <td>WU-00104234 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>\$ 12,000.00</td> <td><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</td> <td>Feb 4, 2022</td> </tr> <tr> <td>WPG-0030542</td> <td>WU-00104235 (GRASS)</td> <td>0102</td> <td>001</td> <td>Uninsured</td> <td>\$ 2,125.00</td> <td><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</td> <td>Feb 4, 2022</td> </tr> </tbody> </table> <p style="text-align: right;"><input type="button" value="Cancel"/> <input type="button" value="Save"/></p> </div>	Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Gross Payment	Meets Linkage	Review Date	WPG-0030540	WU-00104233 (BROCCOLI)	0110	011	Insured	\$ 20,250.00	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Feb 7, 2022	WPG-0030541	WU-00104234 (BROCCOLI)	0110	011	Insured	\$ 12,000.00	<input type="checkbox"/> YES <input type="checkbox"/> NO		WPG-0030542	WU-00104235 (GRASS)	0102	001	Uninsured	\$ 2,125.00	<input type="checkbox"/> YES <input type="checkbox"/> NO		Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Gross Payment	Meets Linkage	Review Date	WPG-0030540	WU-00104233 (BROCCOLI)	0110	011	Insured	\$ 20,250.00	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Feb 7, 2022	WPG-0030541	WU-00104234 (BROCCOLI)	0110	011	Insured	\$ 12,000.00	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Feb 4, 2022	WPG-0030542	WU-00104235 (GRASS)	0102	001	Uninsured	\$ 2,125.00	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Feb 4, 2022
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*--42 Recording Linkage Determinations (Continued)

D Recording the Linkage Determination (Continued)

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<p>3 (Cntd)</p>	<p>Once a determination has been entered for 1 or more records, the determination is set for that record. If the user wants to change the determination for a specific record, they must CLICK “Reset” for that record row. The “Reset” button at the right end of any given row removes both the determination and review date for that record.</p> <p>The “Reset All” button in the “Select All Records” function clears out both the determination and review date for all pay groups at once.</p> <p>Note: In this screen, the user has clicked “Reset” for just WPG-0030541.</p> <div data-bbox="407 724 1466 1066" style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p style="text-align: center;">Linkage Review</p> <p style="text-align: right;">Select All Records: <input type="checkbox"/> All Meets Linkage <input type="checkbox"/> All No Linkage <input type="button" value="Reset All"/></p> <p style="text-align: center;">Apply Date to Selected Records:* Feb 4, 2022</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="9">Approved Pay Group(s)</th> </tr> <tr> <th>Pay Group</th> <th>Associated Less Info</th> <th>Pay Crop Code</th> <th>Pay Type Code</th> <th>Coverage Type</th> <th>Gross Payment</th> <th colspan="2">Meets Linkage</th> <th>Review Date</th> </tr> </thead> <tbody> <tr> <td>WPG-0030540</td> <td>WLI-00104233 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>\$ 20,250.00</td> <td><input checked="" type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> <td>Feb 7, 2022</td> </tr> <tr> <td>WPG-0030541</td> <td>WLI-00104234 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>\$ 12,000.00</td> <td><input type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> <td></td> </tr> <tr> <td>WPG-0030542</td> <td>WLI-00104235 (GRASS)</td> <td>0102</td> <td>001</td> <td>Uninsured</td> <td>\$ 2,125.00</td> <td><input type="checkbox"/> YES</td> <td><input checked="" type="checkbox"/> NO</td> <td>Feb 4, 2022</td> </tr> </tbody> </table> <p style="text-align: center;"><input type="button" value="Cancel"/> <input type="button" value="Save"/></p> </div> <p>The user can CLICK “Save” without entering linkage data for all pay groups. When the user does this, the overall status of the WHIP application remains as “Final Processed” because the WHIP linkage review is still incomplete for the application.</p> <p>When linkage information has been saved for some records, the user may enter the linkage review information for the remaining undetermined pay groups. The “All Meets Linkage” and “All No Linkage” options only apply to undetermined records. It does not change any records with existing linkage determinations and dates.</p> <p>Note: In the previous example, if the user changes the determination date to February 7, 2022, and selects “All Meets Linkage”, only WPG-0030541 will be updated since it was the only record without a “Meets Linkage” determination. The other 2 pay groups that already had determinations are not affected by the “Select All Records” action since they already have their determinations saved. This is best illustrated in step 4 by pay group WPG-0030542, where the date remains February 4, 2022, and the “Meets Linkage” answer remains “No”.</p>	Approved Pay Group(s)									Pay Group	Associated Less Info	Pay Crop Code	Pay Type Code	Coverage Type	Gross Payment	Meets Linkage		Review Date	WPG-0030540	WLI-00104233 (BROCCOLI)	0110	011	Insured	\$ 20,250.00	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Feb 7, 2022	WPG-0030541	WLI-00104234 (BROCCOLI)	0110	011	Insured	\$ 12,000.00	<input type="checkbox"/> YES	<input type="checkbox"/> NO		WPG-0030542	WLI-00104235 (GRASS)	0102	001	Uninsured	\$ 2,125.00	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Feb 4, 2022
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*--42 Recording Linkage Determinations (Continued)

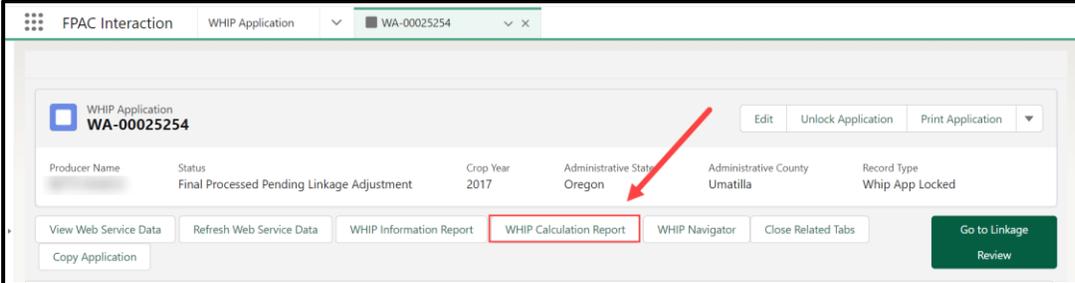
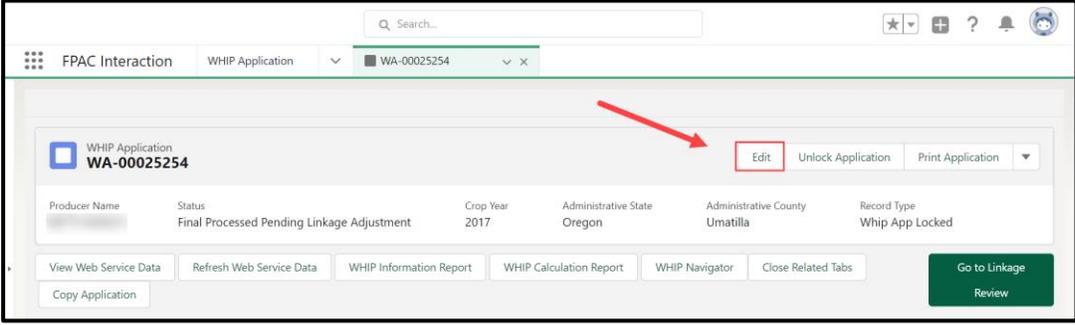
D Recording the Linkage Determination (Continued)

Step	Action																																				
4	<p>When linkage determinations have been entered for all WHIP pay groups on the application, CLICK “Save”. The application status automatically updates to either of the following:</p> <ul style="list-style-type: none"> • “Final Processed Pending Linkage Adjustment” if linkage was not met for 1 or more pay groups • “Final Processed and Reviewed” if all pay groups on the application are determined to have met linkage. <p>Continuing with the example from step 3, since WPG-0030542 did not meet linkage, after clicking “Save” the application status was updated to “Final Processed Pending Linkage Adjustment” as shown in the following screen. Pay group statuses on the Table of Contents Screen of the application now reflect the statuses assigned during the linkage review process.</p> <p>Notes: Pay group WPG-0030452 now has a status of “Approved No Linkage”.</p> <p>The “Go to Linkage Review” button remains accessible in case the user needs to return to correct an erroneous determination.</p> <table border="1" data-bbox="418 1444 1421 1627"> <thead> <tr> <th>Pay Group</th> <th>Associated Loss Info</th> <th>Pay Crop Code</th> <th>Pay Type Code</th> <th>Coverage Type</th> <th>Loss Type</th> <th>Gross Payment</th> <th>Approved/Disapproved</th> <th>Meets Linkage</th> </tr> </thead> <tbody> <tr> <td>WPG-0030540</td> <td>WLI-00104233 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>Production Loss</td> <td>\$20,250.00</td> <td>Approved - 11/15/2017</td> <td>YES - 02/07/2022</td> </tr> <tr> <td>WPG-0030541</td> <td>WLI-00104234 (BROCCOLI)</td> <td>0110</td> <td>011</td> <td>Insured</td> <td>Production Loss</td> <td>\$12,000.00</td> <td>Approved - 11/15/2017</td> <td>YES - 02/07/2022</td> </tr> <tr> <td>WPG-0030542</td> <td>WLI-00104235 (GRASS)</td> <td>0102</td> <td>001</td> <td>Uninsured</td> <td>Production Loss</td> <td>\$2,125.00</td> <td>Approved No Linkage - 11/15/2017</td> <td>NO - 02/04/2022</td> </tr> </tbody> </table>	Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Loss Type	Gross Payment	Approved/Disapproved	Meets Linkage	WPG-0030540	WLI-00104233 (BROCCOLI)	0110	011	Insured	Production Loss	\$20,250.00	Approved - 11/15/2017	YES - 02/07/2022	WPG-0030541	WLI-00104234 (BROCCOLI)	0110	011	Insured	Production Loss	\$12,000.00	Approved - 11/15/2017	YES - 02/07/2022	WPG-0030542	WLI-00104235 (GRASS)	0102	001	Uninsured	Production Loss	\$2,125.00	Approved No Linkage - 11/15/2017	NO - 02/04/2022
Pay Group	Associated Loss Info	Pay Crop Code	Pay Type Code	Coverage Type	Loss Type	Gross Payment	Approved/Disapproved	Meets Linkage																													
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*--42 Recording Linkage Determinations (Continued)

D Recording the Linkage Determination (Continued)

Step	Action
5	<p>When 1 or more pay groups do not meet linkage, the user must generate a new WHIP Calculation Report to determine the WHIP payment amounts after linkage review.</p> 
6	<p>After a new WHIP Calculation Report has been generated, the user must:</p> <ul style="list-style-type: none"> • access the WHIP Payment Process according to Part 12, Section 2 • enter the new gross payment amounts from the new WHIP Calculation Report.
7	<p>After entering new payment amounts in the WHIP Payment Process for any application where 1 or more pay groups did not meet linkage, the user will need to edit the WHIP application one last time to update the application status from “Final Processed Pending Linkage Adjustment” to “Final Processed and Reviewed”.</p> <p>To change the application status, CLICK “Edit” on the Application Page.</p> 

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*--42 Recording Linkage Determinations (Continued)

D Recording the Linkage Determination (Continued)

Step	Action
7 (Cntd)	<p>The user must then select “Final Processed and Reviewed” in the “Payment Status” drop-down list and save their edit to the record.</p> <div data-bbox="407 432 1459 903" style="border: 1px solid black; padding: 10px;"> <p>The screenshot shows a web form titled 'Edit WA-00025254'. The form contains several fields: 'WHIP Application Name' (WA-00025254), 'Status' (Final Processed Pending Linkage Adjustment), 'Original Approved Date' (11/15/2018), 'Application Cancelled/Withdrawn' (checkbox), 'COC Signature Date' (11/15/2017), and 'Payment Status' (dropdown menu). The 'Payment Status' dropdown is open, showing options: '--None--', 'Final Processed and Reviewed', and 'Final Processed Pending Linkage Adjustment'. A red arrow points to the 'Final Processed and Reviewed' option. At the bottom of the form, there are 'Cancel' and 'Save' buttons.</p> </div> <p>Note: After the “Meets Linkage” question has been answered for all WHIP pay groups on the application and the user saves their edits, a linkage determination from a pay group cannot be removed within the linkage determination process. The user is permitted to reset the data for all pay groups, but the software will not allow the user to save their edits on the page unless “Yes” or “No” is re-entered for every pay group.</p>

E Updating Payment Amounts in the WHIP Payment Process

For any application where 1 or more pay groups did not meet linkage, users will enter new gross payment amounts from the Calculated Payment Report in the WHIP Payment Process according to Part 12, Section 2.--*

--43 Linkage Notification and Exception for Linkage Years*A Producer Notification**

County Offices will notify **all** producers of linkage determinations.

In cases where producers were found to have met linkage, County Offices will send a letter advising of the determination. **See Example Letter 1.** County Offices will enter linkage determinations in the WHIP software according to paragraph 42.

Example Letter 1 – Linkage Was Met

To 2017 WHIP participant

As a condition of receiving a 2017 WHIP payment, producers were required to purchase crop insurance or NAP coverage, at the 60/100 level or higher, for the first two consecutive crop years after the enrollment period ended.

The definition of two consecutive years is 2020 and 2021 for all crops, with 2021 being the last possible year to meet the requirement.

We have conducted a review and determined that you purchased the required level of coverage to meet this requirement.

No further action is required.

When it was determined linkage was not met, County Offices must notify producers of the linkage determination and their opportunity to request reconsideration. **See Example Letter 2.** Linkage determinations should **not** be entered in the WHIP software until the timeframe for reconsideration has passed or the producer has provided documentation to show linkage has or has not been met.--*

--43 Linkage Notification and Exception for Linkage Years (Continued)*B Exception for Linkage Years (Continued)**

The end of the enrollment period for linkage verification purposes is the later of:

- the WHIP deadline of November 16, 2018
- the date the producer signed the WHIP application.

Examples: The producer purchased 2019 crop insurance on their cotton by the closing date of February 28, 2019. However, the producer signed the WHIP application on March 3, 2019. Since the producer purchased 2019 coverage for their cotton before signing their WHIP application, 2019 cannot be considered a possible linkage year.

A producer completed a 2017 WHIP application for green beans on October 1, 2018. The producer purchased coverage on March 15, 2019. Since the producer purchased 2019 coverage after the WHIP enrollment period, the 2019 coverage can be considered a possible linkage year.--*

44-59 (Reserved)

258 Overpayments

A Introduction

The WHIP payment process is an integrated process that reads data from many systems to determine whether payments issued to a producer were earned in-full or in-part. These systems include the following:

- WHIP Payment Process where payment amounts from the WHIP Gross Payment Report are recorded
- subsidiary system including data about eligibility, combined producer, and Business File
- payment limitation system
- SCIMS.

If something changes in any of these systems, the WHIP payment process is automatically triggered to recalculate the payment. The producer is overpaid if the information that has been changed results in the current calculated amount to be less than the amount originally paid to the producer.

B Determined Overpayments

For any overpayment amount calculated as \$1 or greater, the system will update the applicable information to the Pending Overpayment Report. See 9-CM, paragraph 65 for information on the Pending Overpayment Report.

C Handling Debts Less Than \$100

County Offices shall follow 58-FI for handling receivables less than \$100.

D Debt Basis Codes

The system automatically assigns the debt basis code to the receivable when it is updated to the Pending Overpayment Report. The following are the debt basis codes used for WHIP overpayments.

IF the reason the payment entity/member is overpaid is because of...	THEN the discovery/debt basis reason is:
payment limitation issues	10-426.
payment eligibility	10-427.
prior payments exceed the current payment	10-428.

258 Overpayments (Continued)

E Charging Interest

Interest will be charged on receivables from the date the original payment was disbursed if COC determines the producer is ineligible because of the following reasons:

- producer signed to information on FSA-890 that is subsequently determined inaccurate
- producer erroneously or fraudulently represented any act affecting a payment eligibility determination, including the following:
 - violation of conservation compliance provisions
 - violation of controlled substance provisions
- producer knowingly adopted a scheme or device that tended to defeat the purposes of WHIP
- noncompliance with linkage requirements.

Interest will **not** be charged from date of disbursement if:

- overpayment resulted based on revised information that the producer would **not** have had reason to know was invalid
- National, State, or County Office erred
- producer voluntarily refunds the payment that was issued, and COC has **not** determined that the producer is ineligible.

Notes: Software does **not** currently support charging interest from the date of disbursement. Any receivable established is sent to NRRS with the current system date. If the *--receivable is **not** repaid within 45 calendar days from the date the initial notification letter is issued, interest will start accruing from the date the receivable was established.

If COC determines that the producer is ineligible or if linkage has not been met, interest should be charged from the date of disbursement.

If assistance is needed:

- County Offices will contact their State Office
- State Offices will contact FPAC Business Center, FMD.--*

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None.

Forms

The following lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification (Includes AD-1026 Appendix)		10, 12, 240, 251
AD-2007	FSA/RMA Compliance Referral Form		1, 91, 110, 119
CCC-36	Assignment of Payment		8, 251
CCC-37	Joint Payment Authorization		8, 251
CCC-452	NAP Production and Yield Report		200
CCC-471	Non-Insured Crop Disaster Assistance Program (NAP) Application for Coverage with Buy-up Option (2015 and Subsequent Crop Years)		33, 39, 200
CCC-509	Direct and Counter-Cyclical Program (DCP) Contract and Average Crop Revenue Election (ACRE) Contract		31
CCC-576	Notice of Loss and Application for Payment Noninsured Crop Disaster Assistance Program for 2013 and Subsequent Years		110, 200
CCC-891 <u>1/</u>	Apple Market Loss Assistance Payment (AMLAP) Program Application		33
CCC-902	Farm Operating Plan for Payment Eligibility 2009 and Subsequent Programs Years		31, 240
FSA-325	Application for Payment of Amounts Due Persons Who Have Died, Disappeared, or Have Been Declared Incompetent		31, 240
FSA-570	Waiver of Eligibility for Emergency Assistance		3
FSA-578	Report of Acreage		31, 40, 90, 110, 119, 131, 143, 200
FSA-850	Environmental Screening Worksheet		13
FSA-890	Wildfire and Hurricane Indemnity Program Application	Ex. 4	3, 4, 110, 111, 113, 114, 240, 258

1/ This form is obsolete.

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
FSA-890A	2017 Wildfires and Hurricanes Indemnity Program Production Loss Calculation Worksheet	Ex. 14	240
FSA-890B	2017 Wildfires and Hurricanes Indemnity Program Value Loss Calculation Worksheet	Ex. 15	240
FSA-890C	2017 Wildfires and Hurricanes Indemnity Program Trees, Bushes, and Vines Loss Calculation Worksheet	Ex. 16	240
FSA-890D	2017 Wildfires and Hurricanes Indemnity Program Summary of Loss Calculation Worksheet	Ex. 17	240
FSA-891	Crop Insurance and/or NAP Coverage Agreement	Ex. 7	4, 33, 43
FSA-892	Request for an Exception to the 2017 WHIP Payment Limitation for \$125,000	Ex. 5	4, 7, 240
FSA-893	2018 Citrus Actual Production History and Approved Yield Record (Florida Only)	Ex. 10	4, 188, 240

Abbreviations Not Listed in 1-CM

The following lists approved abbreviations not listed in 1-CM.

Approved Abbreviation	Term	Reference
CDY	county disaster yield	Text
CEY	county expected yield	Text
CSV	comma separated values	36, 37, 39, 40
IU	intended use	Text
LLP	limited liability partnership	7
PRF	pasture, rangeland, and forage	172
SBI	substantial beneficial interest	31, 38
WFRP	Whole Farm Revenue Protection	33
WHIP	Wildfires and Hurricanes Indemnity Program	Text and Exhibits

Re delegations of Authority

None.

Menu and Screen Index

The following menus and screens are displayed in this handbook.

Menu or Screen Title	Reference
Edit Screen	42
Linkage Review Screen	42
NCT Program Year – Modify Record – Record Details Page (example of CDY loaded into an individual NCT record) (example of a tree price for Naval Oranges in Florida)	64, 66
NCT Program Year – Mass Update Records – Search Page	64
NCT Program Year – Mass Update Records – Results Page (records found and records updated)	64
NCT Program Year – Mass Update Records – Select Fields Page	64
NCT Program Year – Mass Update Records – Record Details Page	64
NCT Program Year – Mass Update Records – Confirmation	64
Table of Contents Screen	42
WHIP Select and Administrative State/County	255
WHIP Add/Modify Payment	256
WHIP Add/Modify Payment Confirmation	256

