



## Vacancy Announcement

(Please read all information carefully)

United States  
Department of  
Agriculture

Farm Service Agency

WA State FSA Office  
316 W Boone Ave  
Suite 568  
Spokane, WA  
99201-2350

Telephone:  
(509) 323-3000

Fax: (509) 323-3074

### **POSITION: STUDENT CAREER EXPERIENCE PROGRAM (SCEP)**

**ANNOUNCEMENT NUMBER: 09-GS-WA-SCEP**  
**SERIES & GRADE: GS-1199 Grade 04**  
**SALARY RANGE: \$13.18 – \$17.13 (hourly)**

**OPENING DATE: March 30, 2009**

**CLOSING DATE: May 8, 2009**

**DUTY LOCATION:** The Farm Service Agency office and county location, within Washington State, will be determined.

#### **AREA OF CONSIDERATION:**

Current students seeking a bachelor's degree

#### **POSITION DETAILS:**

Appointment Type: Excepted  
Work Schedule: Part-time / Full-time

#### **DUTIES AND RESPONSIBILITIES:**

The Student Career Experience Program (SCEP) provides students with on the job training by working in their career field while completing their academic degree. This program provides experience that is directly related to the student's educational program and career goals.

#### **BASIC QUALIFICATIONS:**

- Students must be U.S. citizens.
- Students must have completed approximately 60 semester hours of college.
- Students must be pursuing a four-year degree and be majoring in finance, business administration, economics, accounting, engineering, mathematics, bank and credit, law, statistics, or other fields related to the position such as agriculture, agricultural economics, farm livestock or ranch management, or rural sociology.
- Students must maintain a 2.0 overall grade-point average and a C average in all major studies.
- Students are required to complete 640 hours of work prior to graduation.

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- Agreement by all parties. The Student Career Experience Program is a formally structured program and requires a written agreement by all parties (agency, school, and student) as to the:
  - a. Nature of work assignments
  - b. Schedule of work assignments and class attendance
  - c. Evaluation procedures
  - d. Requirements for continuation and successful completion of the program.

**Schedule:** Agency, participating educational institutions, and students should agree on a formally-arranged schedule of school and work to ensure that:

- a. Work responsibilities do not interfere with academic performance.
- b. Completion of the educational program (awarding of diploma/certificate/degree) and the Student Career Experience Program are accomplished in a reasonable and appropriate timeframe.
- c. The agency is informed and prepared for the student's periods of employment.
- d. Requirements for non-competitive conversion to career or career-conditional employment are understood by all parties.

**BACKGROUND INVESTIGATIVE AND FINGERPRINT CHECK:**

Selection and retention in this position is contingent on a successfully adjudicated FBI National Criminal History Check (fingerprint check) and a Background Investigation. Prior to employment, you will be required to complete an OF-306 Declaration of Federal Employment and other paperwork. The information collected on these forms is used to determine suitability for Federal employment. You will also be required to sign and certify the accuracy of all information in your application/resume. You must answer all questions truthfully and completely. A false statement on any part of the declaration or other forms may be grounds for not hiring you or for separating you after you begin work.

**HOW TO APPLY:**

Interested students, who meet the basic eligibility requirements, may file for consideration by mailing their application / resume, and college transcript to be received by close of business (4:30 p.m.) on Friday, May 8, 2009 at the following address:

Washington State Farm Service Agency  
 316 W. Boone Ave., Suite 568  
 Spokane, WA 99201  
 ATTN: Jonna Provinsal, Admin Officer

If you have questions regarding this announcement, please contact Jonna Provinsal by phone 509-323-3007 or email [jonna.provinsal@wa.usda.gov](mailto:jonna.provinsal@wa.usda.gov).

This Agency provides reasonable accommodations to applicants with disabilities. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. The decision on granting reasonable accommodation will be on a case-by-case basis.

**EQUAL EMPLOYMENT OPPORTUNITY:**

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.