

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**CCC Cotton Authorized
Loan Servicing Agent Program
22-CN (Revision 2)**

Amendment 12

Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 15.5 F has been amended to correct the public internet link to certain rates applicable to cotton.

Subparagraph 20 L has been amended to change the distribution of FSA-211's.

Paragraph 23 has been amended to provide that LSA's shall also conduct searches for Federal and State tax liens and to reference further lien policy in 7-CN.

Subparagraphs 23.5 B, C, and D have been amended to clarify CCC-10 signature requirements and to provide the public internet link to the form.

Paragraph 28 has been amended to correct the 7-CN reference.

Subparagraph 30 B has been amended to provide the public internet link to CCC-770 LSA.

Subparagraph 41 B has been added to include policy for LSA's to issue joint checks to satisfy seed cotton loans that originate at an FSA County Office.

Subparagraph 51 C has been amended to clarify distribution requirements for repayment documents.

Paragraphs 53 and 54 have been amended to reflect that when producers forfeit cotton loans that they are now also liable for the following additional charges:

- any difference between the CSA loan storage rate and the storage credit cap during the loan period
- unpaid warehouse compression charges based on the tariff rate.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 54 D has been amended to:

- update e-mail addresses
- add instructions for processing invoice if paid within 30 calendar days of the notification letter.

Subparagraph 54 E has been amended to provide an updated version of the initial notification letter.

Subparagraph 72 A has been amended to remove reference to CCC Cotton AA.

Paragraph 72.5 has been added to provide CCC-633 EZ, page 1 policy.

Paragraph 73.5 has been added to clarify the types of LDP's that may be requested.

Page Control Chart		
TC	Text	Exhibit
1, 2	2-12.5, 2-12.6 2-21, 2-22 2-27, 2-28 2-32.1 through 2-32.4 2-45, 2-46 2-51, 2-52 3-17 4-1, 4-2 4-7 through 4-12 5-3, 5-4 5-4.5 through 5-4.12 (add)	1, pages 1-4

Table of Contents

Page No.

Part 1 General Information and Administrative Provisions

1	Purpose and Authorities	1-1
2	CCC and FSA Responsibilities	1-2
3	CCB and LSA Responsibilities	1-2
4-9	(Reserved)	

Part 2 LSA Program

10	Overview	2-1
11	Program Provisions	2-1
12	Initial Application	2-5
13	Annual Recertifications	2-6.5
14	Suspensions and Terminations	2-8
15	LSA Loan and LDP Process	2-10
15.5	AWP and CCA Announcement Times	2-12
16	Prohibited LSA Activities	2-12.7
17	Forms Information	2-13
18	Filing and Distribution Instructions	2-15
19	Cotton Board Activities	2-17
20	Using FSA-211 and FSA-211A	2-18
21	FAXed Signatures	2-22
22	Heirs of a Deceased Producer	2-25
23	Liens and Lien Waivers	2-28
23.5	Completing CCC-10	2-32
24	Using CCC-605, Designation of Agent	2-32.5
25	Required Signatures and Documents for Agent Designations	2-34
26	Using CCC-605-2, Designation of Subsequent Agency	2-37
27	Completing Designation of Agent Forms	2-38
28	Beneficial Interest Requirement	2-46
29	Lobbying Disclosure Requirements, Compliance, and Reporting	2-48
30	CCC-770 LSA	2-52
30-35	(Reserved)	

Part 3 Preparing and Disbursing Loans

36	Loan Disbursement Overview	3-1
37	Before Processing the Loan	3-3
38	Using CCC-Cotton A, Producer's Note and Security Agreement	3-6
39	CCC-Cotton A Continuation	3-10
40	Using CCC-Cotton A-1, Schedule of Pledged Cotton	3-12
41	Seed Cotton Loans	3-17
42-49	(Reserved)	

Table of Contents (Continued)

Page No.

Part 4 Loan Servicing

50	Overview	4-1
51	Loan Repayments Using Cash	4-1
52	Loan Repayments Using Commodity Certificate Exchange for Loan Collateral	4-3
53	Maturity Date Notification Letter and Forfeiture Policy	4-8
54	Collecting Charges Due on Forfeited Loans	4-10
55	Loan Reconcentrations	4-13
56-70	(Reserved)	

Part 5 LDP Processing and Issuance

71	Before Processing LDP	5-1
72	Making LDP's	5-2
72.5	Establishing LDP Eligibility Before BI Is Lost	5-4
73	FAXed Applications Not Received	5-4.11
73.5	LDP Options Relative to Harvest and Ginning	5-4.12
74	Gin-Direct LDP's	5-5
75	Module Lock-In and Post-Ginning LDP's	5-12
76	Lost BI LDP's	5-18.5
77	Fees and Calculations	5-19
78, 79	(Withdrawn--Amend. 9)	
80	Gin Direct LDP's Using CCC-709	5-20
81-91	(Reserved)	

Part 6 Offsets and Assignments

92	General Policies for Offsets and Assignments.....	6-1
93	Offset Actions for LSA's	6-2
94	Offsets Actions for State and County Offices.....	6-5
95-100	(Reserved)	
101	LSA Assignments.....	6-17

Exhibits

1	Reports, Forms, Abbreviations, and Redelegations of Authority	
2	Definitions of Terms Used in This Handbook	
3	(Reserved)	
4	CCC-912, Agreement of Authorized Loan Servicing Agent	
5	CCC-601, Commodity Credit Corporation Note and Security Agreement Terms and Conditions	
6-9	(Reserved)	
10	Certification of No Contract	
11	CCC-770 LSA, LSA Cotton Loan and LDP Checklist	

15.5 AWP and CCA Announcement Times (Continued)**C Accepting Transaction Requests When AWP Not Announced**

Effective October 31, 2002, for transactions of all crop years, the “dead hour”, the time during which applications for loan repayments and LDP’s were not accepted, was terminated.

Requests for loan repayments and LDP’s may be accepted at all hours subject to the effective AWP and CCA. If there is an extended period during which the current AWP, CCA, and LDP rate are not announced for any reason, requests for loan repayments and LDP’s shall be *--accepted by LSA’s. Such applications shall be subject to AWP and CCA subsequently--* announced as effective for the date the application was received.

In the event that a repayment request is made during an extended period when AWP is not announced, the loan repayment may be accepted according to 7-CN, subparagraph 202 A as an estimated repayment, and bales released, based upon the higher of either of the following:

- the amount provided for the repayments
- the last announced repayment rate.

LSA shall obtain from the entity repaying the loan a signed and dated agreement to the following statement:

“I understand that the loan repayment amount for the cotton loan collateral requested at _____ LSA Office is subject to recalculation upon announcement of the prevailing loan repayment rate for the cotton. I agree to pay CCC any balance due based on this recalculation.”

D Loan Repayments Received by Mail, Courier, or Wire Transfer

If a loan repayment is received by mail, courier, or wire transfer of funds, use AWP and CCA in effect on the date the repayment is received in LSA.

*--**Note:** For repayments received on Thursdays, LSA’s must process the repayment in ACRS by the Thursday evening deadline according to 21-CN for Thursday’s AWP to be applicable to the repayment.--*

15.5 AWP and CCA Announcement Times (Continued)

E Gin Direct LDP's

The payment rate applicable to LDP's requested under gin-direct provisions is the rate effective under subparagraph B.

Every announced AWP and LDP rate is effective for a 7 day period commencing at 12:01 a.m. e.t. each Friday.

F Accessing AWP and CCA

The cotton AWP, LDP rate, and CCA are available on the FSA Intranet at
--<ftp://165.221.16.16/public/cotton/default.htm>--

20 Using FSA-211 and FSA-211A (Continued)

L Distributing FSA-211

LSA's preparing FSA-211 shall distribute FSA-211 as follows:

- *--copy to principal granting FSA-211
- original to LSA.--*

21 FAXed Signatures

A General Authorization

FAXed signatures from producers shall be accepted for certain forms and other documents, if **all** of the following are met:

* * *

- the applicable program form or other document is approved for FAXed signatures

***--Note:** See 1-CM, Exhibit 50 for program forms and documents not approved for--* FAXed signatures.

- all other applicable signature requirements are met.

* * *

Important: The authority to accept FAXed signatures does not alter existing authorities for producers to execute transactions, such as power of attorney, fiduciary capacity, or other approved signature authorities.

B Authority to Accept

FAXed signatures are:

- signatures received through a FAX machine
- **not** electronic signatures, such as signatures obtained by e-mail or the Internet.

The authority to accept FAXed signatures applies only to forms used by FSA. The authority is not applicable to forms used by other agencies or departments.

22 Heirs of a Deceased Producer (Continued)

D Preparing CCC-686 (Continued)

The following is an example of CCC-686.

*--

This form is available electronically. Form Approved - OMB No. 0560-0087

CCC-686 (06-13-03)		U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation		1. NAME AND ADDRESS OF COUNTY FSA OFFICE US LSA 44 Lubbock St. Houston, TX 80210 TELEPHONE NO. (Including Area Code): 806-823-1345	
APPLICATION FOR LOAN OR LOAN DEFICIENCY PAYMENT BY HEIRS (On a commodity produced by a person who has died)				2. ST. & CO. CODE 48-750	3. APPLICATION NO. 00002
				4. CROP YEAR 2003	5. COMMODITY Cotton
See Page 2 for Privacy Act and Public Burden Statements.					
6. NAME OF DECEASED PERSON James X. Hoffer		7. DATE OF DEATH (MM-DD-YYYY) 11-15-2003		8. DEATH OCCURRED BEFORE HARVEST <input type="checkbox"/> AFTER HARVEST <input checked="" type="checkbox"/>	
9. PERSONS INHERITING COMMODITY (Name and address)				10. RELATIONSHIP TO DECEASED	
Samuel P. Hoffer 101 Route 36, Lubbock, TX 80610				Son	
11. NAMES OF PERSONS ASSUMING FARMING UNIT (Include heirs in Item 9) (Address if not already listed in Item 9)				12. RELATIONSHIP TO DECEASED OR CAPACITY	
Samuel P. Hoffer				Son	
If any person shown in Item 9 or 11 above is a minor or incompetent, furnish the following:					
13. NAME OF MINOR OR INCOMPETENT		14. NATURE OF DISABILITY (if any)		15. REPRESENTATIVE OF PERSON SHOWN IN ITEM 13	
				16. CAPACITY (Guardian, Custodian, Conservator, Liquidator, etc.)	
17. CERTIFICATIONS (To be certified to and by each person shown in items 9 and 11 or his or her representative shown in item 15 who is requesting a loan or LDP.) The undersigned hereby certifies that I/ A. The person shown in item 6 died on the date shown and he or she produced the commodity identified above in the crop year shown. B. The decedent and the commodity he or she produced were eligible for loan or LDP and that the persons shown in Item 9 have inherited the decedent's interest in the commodity shown above. C. (1) There has not been nor is it contemplated that there will be administration or probate of the estate or (2) administration or probate of the estate is closed. D. The persons listed in Items 9, 11, and, if applicable 13, are the only persons who have inherited or otherwise acquired an interest in the commodity and farming unit of the decedent described in this form. E. Each of such persons requests that (1) a loan be continued or disbursed, or (2) an LDP be made. F. Are you or any co-applicant delinquent on any federal non tax debt? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> (If "YES", provide details):					
SIGNATURE /s/ Samuel P. Hoffer		DATE (MM-DD-YYYY) 12-15-2003		SIGNATURE _____ DATE (MM-DD-YYYY)	
SIGNATURE _____		DATE (MM-DD-YYYY)		SIGNATURE _____ DATE (MM-DD-YYYY)	
SIGNATURE _____		DATE (MM-DD-YYYY)		SIGNATURE _____ DATE (MM-DD-YYYY)	
18. CERTIFICATION OF COUNTY COMMITTEE The undersigned certifies that each applicant whose signature appears above has the authority to act in the capacity indicated; that the right of the applicant(s) to file this application was determined in accordance with the regulations of the Department of Agriculture; and that the statements contained herein have been examined and are true and correct to the best of my knowledge and belief. FOR THE COUNTY COMMITTEE _____ DATE (MM-DD-YYYY) BY /s/ Andy Johnson 1/5/200X					
I/ Section 15 (a) of the Commodity Credit Corporation Charter Act (62 Stat. 1070) provides a fine of not more than \$10,000 or not more than five years imprisonment for making any statements knowing it to be false for the purpose of influencing the action of the Corporation or of obtaining money under any act applicable to the Corporation. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.					

--*

E Distributing CCC-686

Distribute CCC-686 as follows:

- keep original in the LSA Office
- give each person signing CCC-686 a copy.

23 Liens and Lien Waivers**A Policy**

--LSA's shall follow lien policies in 7-CN, paragraph 124. Lien waivers shall not be-- obtained for unrecorded liens, including landlord liens, ginners' possessory liens, and harvesters' liens, unless LSA has received actual notice of the existing lien.

B Procedures to Determine Whether Lien Exists

*--To determine whether a lien exists, LSA's shall make a lien search on **all** cotton, including Federal and State tax liens, to be pledged for loan at the appropriate recording official's--* office according to information provided on CCC-10 prepared according to paragraph 23.5.

C Obtaining CCC-679's

If liens exist, obtain lienholder signatures on CCC-679 to release a particular lien on cotton pledged for loan.

Notes: LSA's shall obtain CCC-679 for each lienholder.

If an offset is applicable, do **not** disburse the loan unless the lienholder agrees to the offset by checking line 1 or 3 on CCC-679.

CCC-679's are required for all loan requests received from FSA Farm Loan Program borrowers.

LSA's shall not obtain lien waivers for liens that are not recorded unless actual notice of the existing lien is provided to LSA by the lienholder in person or in writing.

23.5 Completing CCC-10 (Continued)

B Obtaining Authorization

LSA's shall obtain CCC-10 and signatures as follows:

- if a current CCC-10 is not already filed, obtain a signed CCC-10
- ensure that producers understand that:
 - applicable collateral for loans is not described on CCC-10
 - CCC-10 remains in effect until the producer notifies CCC or FSA of any changes by completing a new CCC-10
 - for UCC's filed manually that require the debtor's signature, CCC requires CCC-10 to identify the jurisdiction in which to perform lien searches
- *--for:
 - general partnerships and joint ventures, all partner's signatures are required
 - corporations, limited partnerships, and limited liability corporations, the person authorized to sign for the entity is required to sign
 - trusts, the trustee or trustees are required to sign
 - estates, the executor is required to sign--*
- allow spouses to sign CCC-10 for each other only as allowed according to 1-CM
- gather data and signatures concerning spouses where spousal information is required by State law, according to the regional attorney
- if applicable, obtain a copy of CCC-10 from County Offices in which the producer is active.

C CCC-10 Availability

--CCC-10 is available for download by LSA employees from the USDA Service Center eForms web site at <http://forms.sc.egov.usda.gov/eforms/formsearchervlet>.

*--23.5 Completing CCC-10 (Continued)

D Instructions for Preparing CCC-10

LSA's shall prepare CCC-10 according to the following table.

Item	Instructions
Part A	Ensure that the producer understands the statements in this part.
1	Check the box for: <ul style="list-style-type: none"> • individual, if the producer conducts a farming operation as an individual • organization or entity, if the producer conducts a farming operation as an organization or entity.
2	If the box in item 1 is checked for: <ul style="list-style-type: none"> • individual, enter the applicable Social Security number or tax identification number • organization or entity, enter the applicable tax identification number.
3	If the box in item 1 is checked for: <ul style="list-style-type: none"> • individual, enter the first, middle, and last name and, if applicable, a suffix • organization or entity, enter the full legal name of the organization or entity. <p>Note: This is the name that will be used on UCC forms.</p>
4	If the box in item 1 is checked for individual, enter the first, middle, and last name and, if applicable, a suffix for a spouse. <p>Note: This is the name that will be used on UCC forms for additional debtors.</p>

--*

23.5 Completing CCC-10 (Continued)

D Instructions for Preparing CCC-10 (Continued)

Item	Instructions
5	If the box in item 1 is checked for individual, enter the name of the State and county of the producer’s primary residence. Unless otherwise advised by OGC, this is where to file UCC’s and to perform lien searches.
6	If the box in item 1 is checked for organization or entity, enter the type of organization or entity. Acceptable types are corporations, general or limited partnerships, limited liability companies, and trusts. An informal joint operation or venture is not a legal entity. Members of an informal joint operation or venture are treated as individuals.
7	If the organization or entity is registered, it must be organized under the law of a single State and must be displayed in a State public record as being organized. If the organization or entity is registered, enter the State in which the organization or entity was created and is registered. Unless otherwise advised by OGC, this is where to file UCC’s and to perform lien searches.
8	If the organization or entity is not registered, enter the State where the place of business is located or where the organization or entity conducts its affairs. Unless otherwise advised by OGC, this is where to file UCC’s and to perform lien searches.
9	Ensure that the producer understands the statement in item 9.
9A-D	<p>If the box in item 1 is checked for:</p> <ul style="list-style-type: none"> • individual, the producer enters signature as first, middle, and last name and, if applicable, a suffix • organization or entity, the producer enters the following: <ul style="list-style-type: none"> • legal name of the organization or entity • the word “by” • producer’s signature • producer’s title. <p>Example: Hobbitt Farms Inc. by John H. Smith, president</p> <p>* * *</p>

*--23.5 Completing CCC-10 (Continued)

E Example of CCC-10

The following is an example of a completed CCC-10.

This form is available electronically. Form Approved - OMB No. 0560-0215

CCC-10
(07-17-03) **U.S. DEPARTMENT OF AGRICULTURE**
Commodity Credit Corporation
Farm Service Agency

**REPRESENTATIONS FOR COMMODITY CREDIT CORPORATION OR FARM SERVICE AGENCY LOANS
AND AUTHORIZATION TO FILE A FINANCING STATEMENT AND RELATED DOCUMENTS**

NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. 552a). The authority for requesting the following information is Commodity Credit Corporation Charter Act, 18 U.S.C. (714 et seq.), the Federal Agriculture Improvement and Reform Act of 1996, and Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.). The information will be used to provide loan benefits. Furnishing the requested information is voluntary. Failure to furnish the requested information will result in denial of loan benefits. This information may be provided to other agencies, IRS, Department of Justice, or other State and Federal Law enforcement agencies, and in response to a court magistrate or administrative tribunal. The provisions of criminal and civil fraud statutes, including 18 U.S.C. 714m, 18 U.S.C. 286, 287, 371, 641, 651, 1001, and 31 U.S.C. 3729, may be applicable to the information provided.

According to the Paperwork Reduction Act of 1996, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0215. The time required to complete this information collection is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.

PART A - INTRODUCTION

The undersigned is an applicant for a loan from the Commodity Credit Corporation (CCC) or the Farm Service Agency (FSA), or is currently indebted to CCC or FSA on account of loans previously made or will encumber, pledge or mortgage property to CCC or FSA to secure payment of a loan made or to be made by CCC or FSA. The undersigned understands that CCC or FSA will take or has taken a security interest in collateral to secure the payment of any loan made or to be made, that CCC or FSA will file or has filed a financing statement or an amended financing statement to perfect its security interest in such collateral, that the information provided in this instrument will affect the contents of the financing statement or any amended financing statement and where it will be filed and that CCC or FSA will rely upon this information provided by the undersigned. For warehouse-stored CCC marketing assistance loans, I understand that a financing statement will not be filed but this form is necessary to establish the jurisdiction in which a lien search will be conducted. Further, the undersigned understands that CCC or FSA will continue to use this information for any future loans to be made to the undersigned until the undersigned notifies CCC or FSA of any changes. The undersigned agrees to immediately notify CCC or FSA of any changes in this information.

PART B - REPRESENTATION OF UNDERSIGNED

1. TYPE OF UNDERSIGNED: <input checked="" type="checkbox"/> INDIVIDUAL <input type="checkbox"/> ORGANIZATION OR ENTITY	2. SOCIAL SECURITY NUMBER OR TAX IDENTIFICATION NUMBER 111-XX-79X1
3. UNDERSIGNED'S FULL LEGAL NAME John Rosco Smith, Jr.	4. SPOUSE'S FULL LEGAL NAME Anita LuAnne Baxter Smith
5. STATE AND COUNTY OF PRIMARY RESIDENCE IF UNDERSIGNED IS AN INDIVIDUAL New Jersey, Adams Co.	6. IF UNDERSIGNED IS AN ORGANIZATION OR ENTITY, SPECIFY THE TYPE OF ORGANIZATION OR ENTITY
7. IF UNDERSIGNED'S ORGANIZATION OR ENTITY IS A REGISTERED ORGANIZATION OR ENTITY, SPECIFY THE STATE IN WHICH THE ORGANIZATION OR ENTITY WAS CREATED	
8. IF UNDERSIGNED'S ORGANIZATION IS A NON-REGISTERED ORGANIZATION OR ENTITY, SPECIFY THE STATE WHERE THE PLACE OF BUSINESS IS LOCATED OR WHERE THE ORGANIZATION OR ENTITY CONDUCTS ITS AFFAIRS	

PART C - AUTHORIZATION TO FILE

9. The undersigned authorizes CCC or FSA to file a financing statement under the name of the undersigned for collateral to be described in the financing statement and security agreement at any time following the date that this instrument is signed. By signing below, I give CCC or FSA permission to file a financing statement prior to the execution of the security agreement, as well as to file amendments and continuations of the financing statement thereafter.

I authorize CCC to enter on the financing statement a broader description of the collateral used to secure a CCC marketing assistance loan than the description on the applicable security agreement.

9A. SIGNATURE OF UNDERSIGNED /s/ John Rosco Smith, Jr.	DATE (MM-DD-YYYY) 11-21-01
9B. SIGNATURE OF UNDERSIGNED /s/ Anita LuAnne Baxter Smith	DATE (MM-DD-YYYY) 11-21-01
9C. SIGNATURE OF UNDERSIGNED	DATE (MM-DD-YYYY)
9D. SIGNATURE OF UNDERSIGNED	DATE (MM-DD-YYYY)

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.

--*

27 Completing Designation of Agent Forms (Continued)

C Instructions for CCC-605-1 (Continued)

The following is an example of CCC-605-1.

REPRODUCE LOCALLY. Includes form numbers and date on all reproductions. Form Approved - OMB No. 0560-0074

CCC-605-1
(09-19-00)

U. S. DEPARTMENT OF AGRICULTURE
Commodity Credit Corporation

DESIGNATION OF AGENT - COTTON
(CONTINUATION SHEET TO FORM CCC-605)

NOTE: The following statements are made in accordance with the Privacy Act of 1974 (5 USC 552a) and the Paperwork Reduction Act of 1980, as amended. The authority for requesting the following information is the Agricultural Act of 1949, as amended, the Federal Agriculture Improvement and Reform Act of 1986, the Commodity Credit Corporation Charter Act, as amended, and regulations (7 CFR 1427). The information will be used to determine who may repay cotton loans. Furnishing the requested information is voluntary, however, without it assistance cannot be provided. This information may also be provided to other USDA agencies, IRS, Department of Justice, or other State and Federal law enforcement agencies, and in response to orders of a court, magistrate or administrative tribunal. The provisions of criminal and civil fraud statutes, including 18 USC 286, 287, 371, 641, 631, 1001, 15 USC 714m; and 31 USC 3726, may be applicable to the information provided.

According to the Paperwork Reduction Act of 1980, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0074. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.

1. PRODUCER'S NAME AND ADDRESS Jim Howard RT. 1, Box 120 Sometown, SS 23485	2. AGENT'S NAME AND ADDRESS Bill Smith P.O. Box 2364 Sometown, SS 22998	3. COUNTY OFFICE HOLDING WAREHOUSE RECEIPTS Seedfar LSA P.O. Box 234 Sometown, SS 23485
4. MATURITY DATE 6-30-0X	5. LOAN NUMBER 67	6. CROP YEAR 200X

7. List warehouse receipt numbers in numerical order.

WHSE. RECEIPT NO.	WHSE. RECEIPT NO.	WHSE. RECEIPT NO.	WHSE. RECEIPT NO.
1 915666	21	41	61
2 915667	22	42	62
3 915700	23	43	63
4 915703	24	44	64
5 915706	25	45	65
6 915707	26	46	66
7 915708	27	47	67
8 915709	28	48	68
9 915710	29	49	69
10 915720	30	50	70
11	31	51	71
12	32	52	72
13	33	53	73
14	34	54	74
15	35	55	75
16	36	56	76
17	37	57	77
18	38	58	78
19	39	59	79
20	40	60	80

8. SIGNATURE OF PRODUCER /s/ Jim Howard	DATE 9-15-0X
---	------------------------

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 325-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-8410 or call (202) 720-5864 (voice or TDD). USDA is an equal opportunity provider and employer.

28 **Beneficial Interest Requirements**

A Background

When requested by LSA, producers are required to provide either of the following, as applicable, before a loan or LDP is approved:

- a copy of all written options to purchase or sales contracts
- certification, according to Exhibit 10, that no written option to purchase or sales contract has been initiated.

Note: The producer must provide the terms and conditions of verbal options to purchase or sales contracts on the certification according to Exhibit 10.

This paragraph provides LSA’s the procedures to follow in determining whether, because of beneficial interest concerns, a producer is eligible for either a loan or LDP.

***--Note:** 7-CN, paragraph 100 contains additional BI information.--*

B Procedures

LSA’s shall follow the procedures in this table to determine whether a producer is eligible, based on beneficial interest status, for either a loan or LDP.

Step	Action
1	<p>Only when there is reason to believe the producer may have lost beneficial interest in a commodity, ask the producer for:</p> <ul style="list-style-type: none"> • a copy of all written options to purchase or sales contracts • certification, according to Exhibit 10: <ul style="list-style-type: none"> • that no written option to purchase or sales contract has been initiated • the terms and conditions of verbal options to purchase or sales contracts.

29 Lobbying Disclosure Requirements, Compliance, and Reporting (Continued)

F Example of SF-LLL (Continued)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.
 (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

30 CCC-770 LSA**A Background**

The Improper Payments Information Act of 2002 required each agency to:

- identify programs and activities susceptible to significant improper payments
- estimate the annual amount of improper payments and report that estimate to Congress
- report the actions taken to reduce improper payments, including possible causes, and a description of the steps in place to ensure accountability for reducing improper payments.

B LSA Action

LSA employees shall:

- *--obtain CCC-770 LSA (see Exhibit 11) from the USDA Service Center eForms web site at <http://forms.sc.egov.usda.gov/eforms/formsearchervlet-->*
- locally reproduce CCC-770 LSA
- complete CCC-770 LSA for each MAL or LDP processed to the extent that all items are dated when they are completed or marked "Not applicable"
- maintain a copy of CCC-770 LSA in each MAL or LDP folder
- certify by signing CCC-770 LSA as a preparer that each item is complete.

Note: All employees that are directly involved with each MAL or LDP shall certify and date CCC-770 LSA. For example, an employee involved with MAL disbursement shall sign and date the checklist when MAL is disbursed. If another employee is involved with MAL repayment, the other employee shall also sign and date CCC-770 LSA when MAL is repaid.

31-35 (Reserved)

41 Seed Cotton Loans

A Availability of Loans

Eligible producers of seed cotton may obtain a recourse seed cotton loan at FSA County Offices, not LSA's.

Recourse cottonseed loans are available from the beginning of harvest through March 31 of the calendar year after the calendar year in which the cotton was planted.

See 7-CN, Part 4 for seed cotton loan provisions.

***--B Applying Proceeds From LSA Loan or LDP**

A producer who obtained a seed cotton loan from a County Office may apply to this loan obligation any proceeds disbursed by LSA from a loan or LDP on the same or other commodity.

Any proceeds obtained from LSA, whether from a loan or LDP, shall be jointly payable to the producer and to CCC if these proceeds are from a loan or LDP for the same cotton that is collateral for the seed cotton loan.--*

42-49 (Reserved)

Part 4 Loan Servicing

50 Overview

A Purpose

This part provides LSA’s instructions for processing the following loan:

- repayments using cash
- repayments using commodity certificates
- forfeitures
- reconcentrations.

Notes: See 7-CN for basic program provisions.

See 21-CN for instructions about processing instructions for loan documents submitted through CCB’s.

51 Loan Repayments Using Cash

A Background

Producers or, if applicable, designated agent on CCC-605 may notify LSA at any time during the loan period that they want to repay the loan.

B LSA Loan Repayment Procedures

LSA’s shall follow the steps in this table when a producer or, if applicable, designated agent on CCC-605 chooses to repay a loan.

Step	Action
1	Receive notification from producer or, if applicable, designated agent on CCC-605 of intent to repay the loan.
2	Compute the repayment amount on a bale-by-bale basis, including any denied benefits applicable to the repayment according to 21-CN.
3	Prepare: <ul style="list-style-type: none"> • list of bale repayments • updated statement of producer’s loan balance.

51 Loan Repayments Using Cash (Continued)

B LSA Loan Repayment Procedures (Continued)

Step	Action
4	Update records to indicate bales repaid and those remaining under loan.
5	Inform producer or, if applicable, designated agent on CCC-605 of amount due CCC.
6	Accept payment from producer or, if applicable, designated agent on CCC-605 made payable to LSA.
7	Prepare CCB documents according to 21-CN.
8	<p>*--Go to CCB, by next business day after the payment delivery to LSA, to:</p> <ul style="list-style-type: none"> • deposit payment in LSA's account • deliver loan documents • make payment from LSA's account to CCC • identify redeemers.
9	Release EWR's or return individual card warehouse receipts released by CCB to producer or, if applicable, designated agent on CCC-605.

C Creating and Distributing Repayment Documents

New LSA's shall:

- create a repayment document similar to CCC-500
- submit the document to PSD as part of a test package.--*

Distribute repayment documents as follows:

- file originals
- *--deliver 1 copy to applicable producer and, if applicable, designated agent on--* CCC-605.

52 Loan Repayments Using Commodity Certificate Exchange for Loan Collateral (Continued)**E Certificate Exchange for Producer Agent Not Present to Sign CCC-694-2**

Use this alternative when:

- commodity certificate exchanges are requested by a producer agent designated by CCC-605
- the producer agent is not present in the LSA Office at the time of the request.

A designated producer agent must provide LSA with CCC-605, CCC-605-1, or a bale list, to be retained by LSA for each commodity certificate exchange that must:

- *--be signed and dated by the producer or his agent--*
- have entered on either side the following statement:

“I acknowledge: (1) receipt of Commodity Credit Corporation (CCC) Commodity Certificate which I requested to purchase from CCC; (2) that the certificate will be exchanged with CCC in the manner specified in CCC regulations at 7 CFR Part 1400 in order that I may receive commodities from CCC which had previously been pledged as collateral for a CCC marketing assistance loan; and (3) that for purposes of valuing the commodity acquired under this transaction, such value will be the marketing loan repayment rate applicable under 7 CFR Parts 1421 (commodities other than upland cotton) and 1427 (upland cotton) for the commodity determined as of the day I made payment to CCC for the commodity certificate.”

The batch sequence number from the bale detail record shall be entered on the form by LSA.

F Completing the Exchange

- *--When either CCC-694-2 or the statement added to CCC-605 has been signed (signature of one or the other, but not both is required) and payment for the commodity certificate has been received, the exchange of the commodity certificate for the loan collateral occurs--* immediately.

LSA shall:

- immediately release the loan quantity in the normal manner
- record the exchange in ACRS.

53 Maturity Date Notification Letter and Forfeiture Policy**A Maturity Date Notification**

At least 45 calendar days but not more than 60 calendar days before loan maturity, LSA shall send to each producer of an upland cotton or ELS cotton loan, the letter in subparagraph F.

B Producer Charges

--[7 CFR 1427.13(e)(1) (2) and (3)] If upland cotton or ELS cotton loan collateral is-- forfeited to CCC in satisfaction of the loan, the producer will be billed and shall pay to CCC at rates that are specified in the storage agreement between the warehouse and CCC:

- warehouse storage charges that accrued before the date all documents required from the producer for the loan were provided to LSA
- *--any difference between the CSA loan storage rate and the storage credit cap during the loan period
- unpaid warehouse receiving charges including any charges for new ties
- *--unpaid warehouse compression changes based on the tariff rate.--*

* * *

C Processing Forfeitures

Process loan forfeitures through ACRS according to 21-CN.

D Charges Due on Forfeited Loans

LSA will be notified by COPS of the applicable charges to be collected from the producer according to paragraph 54.

53 Maturity Date Notification Letter and Forfeiture Policy (Continued)

E Notice of Maturity Letter

Use the following letter to notify each contact producer of loan maturity.

*--

Dear Producer:

This is to notify you that your **(crop year) (upland or ELS)** cotton loan, No. **(loan number)** will mature on **(maturity date)**.

Under the terms and conditions of the loan, the following options are available:

- Repay the loan on or before the maturity date
- Forfeit the loan collateral to CCC on the maturity date.

Extensions of the term of the loan were not authorized by the 2002 Farm Bill.

If you choose to forfeit the loan collateral to CCC, you must pay CCC at rates that are specified in the storage agreement between the warehouse and CCC, all:

- Warehouse storage charges that accrued before the date all documents required from you for the loan were provided to this office
- Unpaid warehouse receiving charges including any charges for new ties
- Any storage paid by CCC exceeding the storage credit cap
- Any other unpaid charges that reduce the value of the cotton delivered to CCC including unpaid compression charges.

Please notify this office of your intention to either repay with cash or forfeit. If you do not take action by loan maturity, your loan collateral will be forfeited to CCC automatically.

If you designated a buyer as agent using CCC-605 and that agent or any subsequent agent does not redeem this loan by maturity, you are responsible for the above charges.

Sincerely,

LSA Official

--*

54 Collecting Charges Due on Forfeited Loans

A Determining Charges Due

[7 CFR 1427.11(f)] When loans are forfeited, and after warehouse charges are paid by KCCO, KCCO will determine the total of the following amounts that will be billed to the producer:

- warehouse storage charges that accrued **before** the date all documents required from the producer for the loan were provided to the County Office
- unpaid warehouse receiving charges including any charges for new ties
- unpaid warehouse compression charges
- any difference between the warehouse CSA loan rate and the storage credit rate during the loan period from date documents received to maturity.

Any charges billed to the producer will be based on the tariffs effective at the warehouse where forfeited. Thus, charges related to loan bales that were transferred and then forfeited are based on charges at the receiving warehouse.

B Definition of Date Documents Provided

The date documents provided (enter on CCC Cotton A-5, item 8) is the **later** of the following dates:

- the date of receipt from the producer of any paper documents necessary to complete the loan, such as a lien waiver

Note: The date by which a lien search conducted is not applicable to this item.

- the date CCC was made holder of EWR's
- if applicable, the date paper warehouse receipts were delivered to LSA.

C Statement of Charges Due

LSA will automatically receive notification of the Statement of Charges due for each loan forfeited through COPS.

D Collecting Charges Due From Producer

[7 CFR 1427.13(e)] After receiving the Statement of Charges Due CCC from COPS, LSA shall:

- determine whether the statement of charges is for the correct producer and loan
- if statement of charges is **incorrect**, contact ADC, PSCAO, CLG to request a correct statement of charges by:
 - telephone at 816-926-2638
 - e-mail at janet.delancy@kcc.usda.gov

54 Collecting Charges Due on Forfeited Loans

D Collecting Charges Due From Producer (Continued)

- if statement of charges is **correct**:
 - send producer a notification letter for charges due according to subparagraph E
 - file a copy of the statement of charges in the producer's loan folder
- *--if invoice is **paid within 30 calendar days** of the notification letter, LSA's shall:
 - acquire a manual code by contacting Jan DeLancey at 816-926-2638 or Diana Johnson at 816-926-1945
 - if automated, transmit the CCC-719 trailer record with another bale detail record to NITC

Note: Include the COPS invoice number [23] obtained from the COPS web site. An authorization code will be generated.
- e-mail the following information to Diana Johnson at **diana.johnson@kcc.usda.gov**:
 - charges to be repaid as indicated on the COPS Producer Collection Invoice
 - number of bales forfeited
 - Producer Collection Invoice number
 - authorization code
 - date of wire transfer
- FAX a completed CCC-719 to FSC, FCMO, CLIG at 816-926-5940 with the following information for each invoice:
 - charges to be repaid as indicated on the COPS Producer Collection Invoice
 - number of bales forfeited
 - Producer Collection Invoice number
 - authorization code
 - date of wire transfer--*
- if invoice remains **unpaid 30 calendar days after** the date of the notification letter, LSA's shall contact:
 - producer's administrative County Office to request that a receivable be established and provide a case file that contains copies of:
 - producer collection invoice
 - LSA notification letter
 - documentation of any collection activity
 - Roger Pieper by email at **roger.pieper@kcc.usda.gov** to provide:
 - invoice number
 - name of administrative County Office the debt was referred
- any funds collected by LSA after the debt has been referred shall be forwarded to the administrative County Office to be recorded as a debt collection. **Do not** remit funds according to 21-CN, paragraph 433.

54 Collecting Charges Due on Forfeited Loans (Continued)

E Notification Letter for Debt Collection

This is an example of the initial notification letter for charges due.

*--

Dear Producer:

It has been determined that you owe CCC \$_____. The amount due is a result of the forfeiture of your cotton loan number _____.

You were notified of this loan's maturity date and of the options available to you. By having decided to forfeit the loan collateral in satisfaction of the loan, you agreed to pay to CCC at rates that are specified in the storage agreement between the warehouse and CCC, all:

- warehouse storage charges that accrued **before** the date all documents required from you for the loan were provided to LSA
- unpaid warehouse receiving charges including any charges for new ties
- unpaid warehouse compression charges
- any difference between the warehouse CSA loan rate and the storage credit rate during the loan period from date documents received to maturity.

You may contact this office to review records related to the determination of this debt or to receive an explanation of the debt. You may obtain a copy of the records subject to copying charge.

You have 30 calendar days from the date of this letter to seek an informal review and request reconsideration of the determination of the debt. In requesting the reconsideration, provide a written explanation of the basis of your disagreement with the determination and provide documentation to support your position.

You may pay your debt by check payable to (**insert LSA name**) and mail the check to this office at the above address. Please contact this office at _____ if you have any questions. We will work with you to resolve this matter.

If this debt is not resolved, CCC reserves the right to use all additional actions available to recover the debt. The debt may be collected by internal administrative offset from any CCC or FSA payment that may be due to you. Additional actions that may be taken to recover the debt include the assessment of late payment interest, administrative costs, and penalties; administrative wage garnishment; reporting the debt to credit bureaus; referring the debt to private collection agencies and debt collection centers; collecting the debt by offset of qualified disbursements and refunds, including federal tax refunds; referring the debt to litigation (if collection administratively is unsuccessful); and reporting the debt to the Internal Revenue Service if the debt, or any portion of the debt, is discharged. Once your debt is more than 180 days delinquent, we are required to refer the debt to the Department of Treasury for collection.

Our records do not reflect that you have filed for bankruptcy protection under Title II of the United States Code. If you have filed bankruptcy, please notify us so that we may update our records and proceed to resolve this debt in accordance with bankruptcy procedures.

Sincerely,

LSA Official

_____ LSA Office

--*

72 LDP Overview (Continued)

A Making LDP's (Continued)

Step	Action	
3	Determine eligibility according to 7-CN.	
	IF...	THEN...
	eligible	continue.
	not eligible	stop process and return receipts and classification data to producer.
4	Instruct producer to notify EWR provider to amend EWR to show cotton will be used to obtain LDP from LSA.	
5	*--Calculate LDP and complete CCC-633 EZ.	
6	Recheck all LDP documents for accuracy.	
7	Obtain signatures on CCC-633 EZ from producer or, if applicable, producer's agent on FSA-211, and inform signee that he or she has either of the following options: <ul style="list-style-type: none"> •*--sign and submit CCC-633 EZ within 15 calendar days--* • cancel LDP. If canceled, the producer may reapply. 	
8	Submit applicable LDP transaction to ACRS according to 21-CN, and receive--* LDP funds from CCC. Issue LDP to producer within 3 calendar days. Note: This is the Advance/LDP Date (Field 31) in ACRS.	
9	File and deliver executed LDP documents as instructed in this handbook.	

--72.5 Establishing LDP Eligibility Before BI Is Lost*A Eligibility When BI Lost**

Effective for 2005 and subsequent crop upland cotton, a producer may apply for LDP benefits after BI is lost if the producer has submitted CCC-633 EZ, page 1 before BI was lost on the cotton.

CCC-633 EZ, page 1 is:

- only a statement of intentions
- **not** an LDP request for an identified quantity.

Producers who submit CCC-633, page 1 before BI is lost:

- may request LDP on production identified on CCC-633 EZ after BI has been lost; see options in subparagraph 73.5 A
- may request a marketing assistance loan on the covered quantity as long as BI is retained at the time of the loan request
- are not irrevocably committed to request either a loan or LDP for cotton identified on CCC-633 EZ.

This new policy does **not** guarantee or provide LDP eligibility in all circumstances where BI was lost. Cotton will lose eligibility for LDP unless CCC-633 EZ, page 1 is submitted before BI is lost.

B Using CCC-633 EZ to Establish LDP Eligibility

CCC-633 EZ, page 1 must be submitted **before** BI was lost on a quantity for the cotton to be assured eligibility for LDP.

The following is an example of CCC-633 EZ, page 1 that is a statement of intentions to receive LDP on all eligible production.--*

*--72.5 Establishing LDP Eligibility Before BI Is Lost (Continued)

B Using CCC-633 EZ to Establish LDP Eligibility (Continued)

*--

This form is available electronically. Form Approved - OMB No. 0560-0129

<p>CCC-633 EZ (06-07-06)</p> <p style="text-align: center;">U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation</p> <p style="text-align: center;">LOAN DEFICIENCY PAYMENT (LDP) AGREEMENT AND REQUEST</p> <p>All eligible producers entering into this agreement MUST meet marketing assistance loan eligibility and have beneficial interest in the quantities covered by this agreement for the applicable crop year when signing this form. A producer is considered to have beneficial interest in the specified quantities if the producer has ALL of the following:</p> <p style="text-align: center;">• risk of loss in the commodity • title to the commodity • control of the commodity</p> <p><small>File this form BEFORE loss of beneficial interest (risk of loss, title, and control) to indicate your intentions to receive Loan Deficiency Payment (LDP) benefits for this crop year for all counties and all eligible harvested, sheared, or slaughtered commodities for the individual, joint operation, or entity identified in Item 1. The CCC-633 EZ - LDP Request (Page 2), Cotton LDP Request (Page 3), or Request for Wool, Mohair, or Unshorn Pelt LDP (Page 4) must be completed BEFORE the final loan/LDP availability date to receive LDP benefits.</small></p>	<p>1. Name and Address of Producer (Include ZIP Code) (Please Print)</p> <hr/> <p>2. Telephone/Cell Number (Include Area Code)</p> <p>3. ID Number (Last 4 Digits):</p> <p>4. Crop Year:</p> <p>5. State(s) and County(s)</p>														
<p>PART A - TERMS AND CONDITIONS</p> <ul style="list-style-type: none"> • The LDP rate will be based on the earlier of: a) the date beneficial interest is lost as applicable to specific commodity provisions, or b) the LDP request date as submitted on the CCC-633 EZ (Page 2) Part E, or CCC-633 EZ (Page 4) for wool, mohair, and unshorn pelts. For cotton LDP's requested on CCC-633 EZ Cotton (Page 3), the LDP rate will be based on the information provided on Page 3. • Quantities covered by this agreement were produced by the producer and not purchased or acquired directly or indirectly from any other source or committed under a marketing agreement to a Cooperative Marketing Association (CMA). • As a condition of receiving an LDP, a producer (or members of a CMA) must first resolve delinquent federal non-tax debt(s). The debt(s) must be resolved before the final loan/LDP availability date. • CCC may request copies of contracts and supplemental documentation to determine eligible quantity and when beneficial interest was lost. • If a Marketing Assistance Loan (MAL) is disbursed for a quantity covered by this agreement and the MAL is repaid at a price less than principal and interest, this agreement becomes null and void for that specific quantity. • All producers with an interest in the quantity covered by this agreement must sign a CCC-633 EZ Part C, to obtain LDP benefits. <p>PART B - METHODS OF PAYMENT REQUEST (Request must be submitted by final loan/LDP availability date.)</p> <ul style="list-style-type: none"> • For quantities represented by verifiable production evidence under this agreement, submission of evidence in combination with Part E, Part N, or Part O of this form as applicable shall be considered a request for payment. Evidence must include sufficient data to determine producer and commodity eligibility and LDP rate. • For quantities for which verifiable evidence is unavailable (i.e., certified quantities, fed quantities, quantities used for seed, silage, etc.), the request for payment shall be initiated by recording a certification of quantity on Part E, Part N, or Part O of this form as applicable. Additional information may be requested by CCC to determine producer and commodity eligibility and LDP rate. • Submission of an eLDP shall be a request for payment. The CCC-633 EZ Part E is not required for that specific quantity. • For Cotton Producers Only: Producer agrees: a) any request for a module lock-in or post-ginning LDP is irrevocable and cannot be cancelled or revised unless the LDP is denied due to payment limitation; b) any request for a gin-direct LDP is irrevocable on or after the date of ginning; c) entry of information on Page 3 of this application constitutes an irrevocable application for the Adjusted World Price (AWP) to be locked in on the date an accurately completed application is submitted for an LDP based on gin-provided documentation identifying the bales produced from the module/storage unit for which the AWP lock-in applies. <p>PART C - PRODUCER SIGNATURE AND CERTIFICATION (For additional signatures, complete CCC-633 EZ Continuation, Part C)</p> <p>I/We certify all information entered on this form is true and correct. By certifying to the terms and conditions in Part A, the producer(s) hereby enters into this agreement with CCC for all eligible commodities. The producer(s) agrees: 1) any false claim or false statement may lead to civil liability or criminal prosecution; 2) LDP's may be selected for spot-check and the producer will be required to provide supplemental documents to determine program eligibility; 3) to forgo a commodity loan on the quantity requested for LDP unless a quantity is denied LDP due to payment limitation; 4) not to refund any LDP amount in order to obtain a commodity loan; 5) this agreement and subsequent payment request is subject to CCC determination of producer and commodity eligibility subject to 7 CFR Parts 1421, 1425, 1427 and 1434; 6) that CCC shall require refund of LDP, plus interest, from the date of payment if producer(s) and/or commodity is later determined ineligible by CCC; 7) CCC shall assess administrative penalties and/or liquidated damages in accordance with 7 CFR Parts 1421, 1425, 1427 or 1434, as applicable; if producer(s) misrepresented the eligible quantity and/or commodity covered by this agreement; 8) the maximum eligible quantity and yield determinations must equal the quantity and yield determinations for disaster or crop insurance indemnity payments, when and if applicable; and 9) to submit the applicable CCC-633 EZ, Page 2, Page 3, Page 4 or an eLDP online request before obtaining LDP amounts.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">6. Signature of Producer</td> <td style="width: 15%;">7. Date (MM-DD-YYYY)</td> <td style="width: 25%;">6. Signature of Producer</td> <td style="width: 15%;">7. Date (MM-DD-YYYY)</td> <td style="width: 20%;">6. Signature of Producer</td> <td style="width: 20%;">7. Date (MM-DD-YYYY)</td> </tr> </table> <p>PART D - CCC AGREEMENT (FOR CCC USE ONLY)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">8. Signature of CCC Representative</td> <td style="width: 15%;">10. Date (MM-DD-YYYY)</td> <td style="width: 20%;">11. Additional Information</td> <td style="width: 25%;">12. Name and Address of County FSA Office or LSA or DMA</td> </tr> <tr> <td colspan="4">9. Title of CCC Representative</td> </tr> </table> <p><small>NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a) and the Paperwork Reduction Act of 1995, as amended. The authority for requesting the following information is 7 CFR Parts 1421 and 1427. The information will be used to determine eligibility and the amounts of program benefits. Furnishing the requested information is voluntary. Failure to furnish the requested information will result in determination of ineligibility for program benefits. This information may be provided to other agencies (IRS, Department of Justice, or other State and Federal law enforcement agencies, and in response to a court magistrate or administrative tribunal. The provisions of criminal and civil fraud statutes, including 18 USC 286, 297, 371, 641, 651, 1051, 15 USC 774c, and 31 USC 372a may be applicable to the information provided.</small></p> <p><small>According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0129. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.</small></p> <p style="text-align: right;"><small>Page 1</small></p> <p><small>The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 726-2000 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 725-6392 (TDD). USDA is an equal opportunity provider and employer.</small></p>		6. Signature of Producer	7. Date (MM-DD-YYYY)	6. Signature of Producer	7. Date (MM-DD-YYYY)	6. Signature of Producer	7. Date (MM-DD-YYYY)	8. Signature of CCC Representative	10. Date (MM-DD-YYYY)	11. Additional Information	12. Name and Address of County FSA Office or LSA or DMA	9. Title of CCC Representative			
6. Signature of Producer	7. Date (MM-DD-YYYY)	6. Signature of Producer	7. Date (MM-DD-YYYY)	6. Signature of Producer	7. Date (MM-DD-YYYY)										
8. Signature of CCC Representative	10. Date (MM-DD-YYYY)	11. Additional Information	12. Name and Address of County FSA Office or LSA or DMA												
9. Title of CCC Representative															

*--

*--72.5 Establishing LDP Eligibility Before BI Is Lost (Continued)

B Using CCC-633 EZ to Establish LDP Eligibility (Continued)

*--

CCC-633 EZ (06-07-06)									
PART E - REQUEST FOR LDP									
13A. Contact Name and Address of Producer (include Zip Code) (Please Print)				14. SSN (Last 4 Digits) or ID Number	15. Crop Year	17. Are you or any co-applicant delinquent on any federal non-tax debt? If "YES", explain in Item 32.			
				16. State and County where Farm Records are Maintained	<input type="checkbox"/> YES <input type="checkbox"/> NO				
13B. Telephone/Cell Number (include Area Code) (Optional):									
A completed CCC-633 EZ, Page 1 must be on file before beneficial interest (risk of loss, title, and control) is lost in the requested quantity for this to be considered a valid request for payment. This request for payment, with acceptable production evidence (if applicable), must be submitted to the County FSA office that administers the farm records for the requested commodity and quantity.									
Complete Items 19 through 23 and sign/date below. Indicate in Item 21 if this is a certified LDP, request for measurement service, or indicate production evidence is attached, as applicable. When beneficial interest has been lost, indicate date of sale, fed, used for seed, etc, as applicable, in Item 23. If additional entries are needed, provide data on an additional CCC-633 EZ, Page 2.									
18. LDP No. (CCC Use Only)	19. Commodity Class, Variety, Type	*20. Net Quantity Requested and Unit of Measure (bu., tons, cwt., lbs., etc.)	21. Source of Quantity (Check one of the following)			22. Stored or Delivery Location, if applicable (State, County, Warehouse, or Bin Site) Examples: Warehouse-Stored: Ohio, Athens Co., ABC Warehouse Farm-Stored: Texas, Webb Co., 30' Butler Bin, North of House	23. Effective Date of LDP Rate (MM-DD-YYYY)		24. LDP Rate (CCC Use Only)
			A Certified	*B. Measure-ment Service	C. Production Evidence		A. Date of LDP Request or Date Beneficial Interest Was Lost	B. Date of Delivery	

* If measurement service is requested, I agree to pay the required fee(s) and agree this request is irrevocable. The quantity determined by measurement service will be the maximum quantity eligible at the time of this request. Producer must enter in Item 20, a specific quantity or "ALL" for this LDP application to be valid.

PART F - PRODUCER CERTIFICATION (For additional signatures, complete CCC-633 EZ Continuation, Part F)

I certify all information entered on this form is true and correct. By completing Part E and signing and dating this form, I hereby make a request for payment from the Commodity Credit Corporation (CCC) for the commodity described above under the terms and conditions as provided on the CCC-633 EZ, Loan Deficiency Payment (LDP) Agreement and Request. I also understand that a CCC-633 EZ, Page 1 MUST be on file at the FSA County Office for this LDP request to be considered complete.

25. Signature of Producer	26. % Share	27. Date (MM-DD-YYYY)	25. Signature of Producer	26. % Share	27. Date (MM-DD-YYYY)
---------------------------	-------------	-----------------------	---------------------------	-------------	-----------------------

PART G - CCC APPROVAL (FOR CCC USE ONLY)

28. Signature of CCC Representative	29. Title of CCC Representative	30. Date (MM-DD-YYYY)	31. Action: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	32. Additional Information
-------------------------------------	---------------------------------	-----------------------	--	----------------------------

Page 2

--

*--72.5 Establishing LDP Eligibility Before BI Is Lost (Continued)

B Using CCC-633 EZ to Establish LDP Eligibility (Continued)

*--

CCC-633 EZ (06-07-06)																					
PART H - REQUEST FOR COTTON LDP																					
33. Contact Name and Address of Producer (Include Zip Code) (Please Print)		34. ID Number (Last 4 Digits)		35. Telephone/Cell Number (Include Area Code)	36. Crop Year																
					37. Are you or any co-applicant delinquent on any federal non-tax debt? If "YES", explain in Item 58. <input type="checkbox"/> YES <input type="checkbox"/> NO																
38. Producer Initials to Select Type of Application	Type of LDP Requested	Must be Requested	Must have Beneficial Interest at Time of LDP Application?	The LDP Rate will be the rate in effect on the:	39. Quantity: (Use Part K for file sequence number(s))																
	Irrevocable Module Lock-In	After Harvest, Before Ginning	YES	Date an Accurately Completed Request is Submitted. ▶	Identified by gin as being produced from the module(s) listed in Part I and identified by bale list or file sequence number(s).																
	Irrevocable Post-Ginning	After Ginning	YES	Date an Accurately Completed Request is Submitted. ▶	Identified by bale list or file sequence number(s).																
	Gin-Direct	Before Date of Ginning	YES	Date of Ginning ▶	GIN DIRECT ONLY: For each farm number producer enters number of bales or "ALL" to be identified by bale list or file sequence number. <table border="1"> <thead> <tr> <th>A. FARM NO.</th> <th>B. NO. BALES</th> <th>A. FARM NO.</th> <th>B. NO. BALES</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	A. FARM NO.	B. NO. BALES	A. FARM NO.	B. NO. BALES												
A. FARM NO.	B. NO. BALES	A. FARM NO.	B. NO. BALES																		
	Lost Beneficial Interest	After Ginning	NO	Date Beneficial Interest Lost ▶	Identified by Bale List or File Sequence Number(s)																
PART I - MODULE IDENTIFICATION OF SEED COTTON (Completed for Module Lock-In LDP Request)																					
40. Gin Code:			41. Module Location at Farm or Gin:																		
42. Gin's Module/Trailer Number:																					
PART J - PRODUCER CERTIFICATION (For additional signatures, complete CCC-633 EZ Continuation, Part J)																					
I certify all information entered on this form is true and correct.																					
43. Signature of Producer(s)		44. % Share	45. Date (MM-DD-YYYY)	43. Signature of Producer(s)																	
				44. % Share																	
				45. Date (MM-DD-YYYY)																	
PART K - INFORMATION FOR LDP REQUEST (Complete Upon Receipt of Bale Data Files) (FOR CCC USE ONLY)																					
46. LDP Number		47. File Sequence Number(s)		48. Date File(s) Received (MM-DD-YYYY)	49. Bale Count																
PART L - CCC APPROVAL (FOR CCC USE ONLY)																					
50A. Signature of CCC Representative		50B. Title of CCC Representative	53. Date Submitted (MM-DD-YYYY)	55. Name and Address of FSA County Office or LSA	56. Additional Information																
51. Action: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		52. Date of Signature by CCC Representative (MM-DD-YYYY)	54. AWP on Applicable Date (MM-DD-YYYY)																		

--*

*--72.5 Establishing LDP Eligibility Before BI Is Lost (Continued)

B Using CCC-633 EZ to Establish LDP Eligibility (Continued)

*--

CCC-633 EZ (06-07-06)
PART M - REQUEST FOR WOOL, MOHAIR, OR UNSHORN PELT LDP

57. Contact Name and Address of Producer (Include Zip Code) (Please Print) 58. ID Number (Last 4 Digits) 59. Telephone/Cell Number (Include Area Code) 60. Crop Year 61. Are you or any co-applicant delinquent on any federal non-tax debt? If "YES", explain in Item 86.
 YES NO
 62. State and County where Farm Records are Maintained

A completed CCC-633 EZ (Page 1) must be on file for the crop year identified in Item 60 before beneficial interest (risk of loss, title, and control) is lost in the requested quantity for this to be considered a valid request for payment. This request for payment, with acceptable production evidence (if applicable), must be submitted to the County FSA office that administers the farm records for the requested commodity and quantity.
 Complete Items 64 through 69 for wool and mohair or Items 72 through 77 for unshorn lamb pelts and sign/date below. Indicate the source of quantity in Item 67 or 75 if this is a certified LDP, indicate for wool or mohair only if the quantity is in excess of the certified quantity, or indicate if production evidence is attached, as applicable. When beneficial interest has been lost, indicate date of sale, delivery, slaughter, etc., as applicable, as the effective date of LDP rate in Item 69 or 77. If additional entries are needed, provide data on an additional CCC-633 EZ, Page 4.

PART N - COMPLETED FOR WOOL OR MOHAIR

63. LDP No. (CCC Use Only)	64. Commodity	65. Type		66. Net Quantity (lbs.)	67. Source of Quantity (Check one of the following)			68. Stored Location (State, County, Warehouse, Farm Storage Location)	69. Effective Date of LDP Rate (Date of Request or Date Beneficial Interest was Lost) (MM-DD-YYYY)	70. LDP Rate (CCC Use Only)
					A. Certified	B. Production Evidence	C. Qty in Excess of Certified Qty.			
	Mohair									
	Wool	Graded	Ungraded							
	Mohair									
	Wool	Graded	Ungraded							
	Mohair									
	Wool	Graded	Ungraded							
	Mohair									
	Wool	Graded	Ungraded							

PART O - COMPLETED FOR UNSHORN LAMB PELTS

71. LDP No. (CCC Use Only)	72. Number of Unshorn Lamb Pelts Requested	73. Use				74. Stored Location (If applicable) (State, County, Warehouse, Farm Storage Location)	75. Source of Quantity (Check one of the following)		76. Current Hard/ Flock Size	77. Effective Date of LDP Rate (Date of Request or Date Beneficial Interest was Lost) (MM-DD-YYYY)	78. LDP Rate (CCC Use Only)
		A. Immediate Slaughter	B. Slaughter for Personal Use	C. Preserved and Stored	D. Sold as Feeders to Lamb Buyer		A. Certified	B. Production Evidence			

PART P - PRODUCER CERTIFICATION (For additional signatures, complete CCC-633 EZ Continuation, Part P)
 I certify all information entered on this form is true and correct and that the commodity was owned/retained for at least 30 days before the date of shearing or slaughter for unshorn lambs. By completing Part N for wool and mohair or Part O for unshorn lamb pelts and signing and dating this form, I hereby make a request for a payment from Commodity Credit Corporation (CCC) for the commodity described above under the terms and conditions as provided on the CCC-633 EZ, Loan Deficiency Payment (LDP) Agreement and Request. I also understand that a CCC-633 EZ, Page 1 MUST be on file at the FSA County Office for this LDP request to be considered complete.

79. Signature of Producer 80. % Share 81. Date (MM-DD-YYYY) 79. Signature of Producer 80. % Share 81. Date (MM-DD-YYYY)

PART Q - CCC APPROVAL (FOR CCC USE ONLY)

82. Signature of CCC Representative 83. Title of CCC Representative 84. Date (MM-DD-YYYY) 85. Action: Approved Disapproved 86. Is the quantity for this LDP reasonable? YES NO 87. Additional Information

Page 4

*--72.5 Establishing LDP Eligibility Before BI Is Lost (Continued)

B Using CCC-633 EZ to Establish LDP Eligibility (Continued)

*--

CCC-633 EZ Continuation <small>(06-07-06)</small>		U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation			
CONTINUATION SHEET FOR LOAN DEFICIENCY (LDP) PAYMENT AGREEMENT AND REQUEST (Use with CCC-633 EZ Pages 1, 2, 3, or 4)					
Attach to Form CCC-633 EZ _____					
Enter a Check by the Appropriate Part to Indicate which Section this Form Applies.					
PART C - PRODUCER CERTIFICATION (CCC-633 EZ Page 1) (Continuation)					
6. Signature of Producer		7. Date (MM-DD-YYYY)	6. Signature of Producer		7. Date (MM-DD-YYYY)
PART F - PRODUCER CERTIFICATION (CCC-633 EZ Page 2) (Continuation for LDP Request)					
25. Signature of Producer	26. % Share	27. Date (MM-DD-YYYY)	25. Signature of Producer	26. % Share	27. Date (MM-DD-YYYY)
PART J - PRODUCER CERTIFICATION (CCC-633 EZ Page 3) (Continuation for Cotton LDP Request)					
43. Signature of Producer	44. % Share	45. Date (MM-DD-YYYY)	43. Signature of Producer	44. % Share	45. Date (MM-DD-YYYY)
PART P - PRODUCER CERTIFICATION (CCC-633 EZ Page 4) (Continuation for Wool, Mohair, or Unshorn Pelt LDP Request)					
79. Signature of Producer	80. % Share	81. Date (MM-DD-YYYY)	79. Signature of Producer	80. % Share	81. Date (MM-DD-YYYY)

*--

***--72.5 Establishing LDP Eligibility Before BI Is Lost (Continued)**

C LSA Employee Instructions for CCC-633 EZ, Page 1

Producers must complete Items 1 through 4, Parts A, B, C, and E, as indicated.

Item	Instructions
1	Enter name and address of the producer. This should be the name of the individual, joint operation, or entity for which benefits may be requested.
2	Enter telephone number of the applicant.
3	Enter last four digits of the producers ID number.
4	Enter crop year for the commodity covered by the LDP agreement.
5	<p>Enter all States, if necessary, and counties where the producer in Item 1 has an interest for the designated crop year.</p> <p>This form covers interests in all eligible LDP commodities of the producer for the crop year entered in Item 4.</p>
Part A	Terms and Conditions
	All producers requesting LDP shall review and understand the terms and conditions of this agreement.
Part B	Methods of Payment Request
	<p>All producers requesting LDP shall review and understand the methods a payment request may be initiated under this agreement.</p> <p>Terms related to cotton LDP requests explained in the fourth paragraph of this part.</p> <p>Note: A request for payment is made for cotton using CCC-633 EZ, page 3 that must be received in LSA before the final loan availability date for the applicable commodity.</p> <p>If this form is approved for electronic transmission and the producer has established credentials with USDA to submit forms electronically, the producer's transmission is certification that he/she has read and understands the Methods of Payment.</p>
Part C	Producer Signature and Certification
6 and 7	After reading the certification statement, the producer signs in item 6 and enters date of signature in item 7. Use CCC-633 EZ, page 4 if additional signature space is needed. The signatures indicate the producer has reviewed and agrees to the conditions listed above.
Part D	Approval/Disapproval
8 - 10	An authorized CCC representative shall approve or disapprove CCC-633 EZ by completing blocks 8 through 10.
11	Enter any additional information pertinent to the approval or disapproval of this agreement.
12	Enter name and address of the approving LSA.

--*

73 FAXed Applications Not Received

A Handling Unreceived FAXed Applications

If a producer inquires about a FAXed LDP application and the application is subsequently not received, LSA's shall:

- require producers to submit a copy of the FAX transmission report or some type of documentation to verify that the FAX transmission was attempted to verify that the application was FAXed
- accept producer's completed LDP application
- document the date that the LDP application was FAXed and the reason the FAX was not received
- approve, with concurrence, the LDP application
- use the LDP rate in effect on the date printed by the FAX machine on the original LDP application
- not accept or approve producer's LDP application if the actual date of the FAX cannot be verified by the producer.

***--73.5LDP Options Relative to Harvest and Ginning**

A LDP Request Options

Cotton LDP's may be disbursed, in all cases, only on eligible, ginned cotton upon presentation of production evidence in the form of a warehouse receipt or bale list.

Applications for LDP's are submitted using CCC-633 EZ for any of the following options.

Type	Rate used for LDP is rate effective on...	BI status at time of application...
	LDP for cotton in which producer has BI at the time of the LDP application is:	
Irrevocable module lock-in.	date of application.	producer has BI.
Gin-direct.	date of ginning.	
Irrevocable post-ginning.	date of application.	
Lost BI before application.	the date BI was lost.	BI lost.

- Irrevocable module lock-in.** For harvested cotton in modules, before ginning, a producer may submit CCC-633 EZ, page 3 to request lock-in of AWP rate to be used for LDP calculation. AWP/LDP rate is that which **is effective on the date an accurately completed request is submitted**. The cotton is identified by a gin-supplied trailer or module number. After the cotton is ginned, the producer provides bale information that corresponds to the cotton identified by the trailer or module number. These requests for lock-in of AWP and LDP cannot be revised or canceled. See subparagraph 75 E.
- Gin-direct.** A producer may request gin-direct LDP's using CCC-633 EZ, page 3. LDP rate provided is the rate payment rate effective on the date the cotton is ginned. These requests are allowed to be revised or terminated under certain circumstances. See paragraph 74.
- Irrevocable post-ginning.** On cotton that has been ginned, a producer may request LDP using CCC 633 EZ, page 3 supported by a bale list. LDP rate provided is the rate effective on the date that an accurately completed application is submitted. These LDP requests, once submitted, cannot be revised or canceled. See paragraph 75.
- Lost BI.** If BI has been lost before the LDP is requested, and the producer had filed CCC-633 EZ, page 1 before the date BI was lost, then the producer may request LDP using CCC-633 EZ, page 3. For these LDP's, the only payment rate provided is the rate applicable on the date that BI was lost. The producer must provide acceptable documentation of the date BI was lost on the applicable quantity.--*

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
CCC-6	CCC Commodity Certificate		52
CCC-10	Representations for Commodity Credit Corporation or Farm Service Agency Loans and Authorization to File a Financing Statement and Related Documents	23.5	18, 23, 36
CCC-500	Loan Repayment Receipt		51
CCC-601	Commodity Credit Corporation Note and Security Agreement Terms and Conditions		15, 18, 38, 39
CCC-605	Designation of Agent - Cotton	27	Text
CCC-605-1	Designation of Agent - Cotton (Continuation Sheet to Form CCC-605)	27	18, 24, 26, 27, 52
CCC-605-2	Designation of Subsequent Agent - Cotton	27	18, 24-26
CCC-633 EZ	Loan Deficiency Payment (LDP) Agreement and Request	72.5	21, Part 5
CCC-674	Certification for Contracts, Grants, Loans and Cooperative Agreements	29	36
CCC-679	Lien Waiver	23	18, 36
CCC-686	Application for Loan or Loan Deficiency Payment by Heirs (On a Commodity Produced by a Person Who Has Died)	22	
CCC-694-2	Acknowledgment of Commodity Certificate Purchase	52	
CCC-709	Direct Loan Deficiency Payment Agreement	80	Part 5
CCC-719	ACRS Transaction Report		3, 12, 15, 18, 52, 54
CCC-719P	ACRS Transaction Report for Warehouse Receipts		18

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-770 LSA	LSA Cotton Loan and LDP Checklist	Ex. 11	30
CCC-846-1	Recertification of Status for Approved Loan Servicing Agents (LSA's) or Designated Marketing Associations (DMA's)	13	
CCC-877	Seed Cotton Loan Worksheet		78
CCC-912	Agreement of Authorized Loan Servicing Agent		10, 11, 12
CCC-1099-G	Report of Payments to Producers		52
CCC-Cotton A	Cotton Producer's Note and Security Agreement	38	Text
CCC-Cotton A Continuation	CCC-Cotton A Continuation Sheet	39	17, 18, 38
CCC-Cotton A-1	Schedule of Pledged Cotton	40	15, 17, 18, 36
CCC Cotton A-5	Statement of Eligibility and Information Worksheet	37	18, 36
CCC-Cotton AA	Upland Cotton Producer's Loan Deficiency Payment Application and Certification	78	Part 5
CCC-Cotton AA-1	Schedule of LDP for Upland Cotton	79	17, 18, 73, 78
CCC Cotton AA-2	Spotcheck of Upland Cotton Subject to AWP Lock-in	78	75
FSA-211	Power of Attorney	20	Text
FSA-211A	Power of Attorney Signature Continuation Sheet	20	Part 5
SF-LLL	Disclosure of Lobbying Activities	29	36

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations

This table lists all abbreviations used in this handbook.

Approved Abbreviation	Term	Reference
ACRS	automated cotton reporting system	Text
ADC	Application Development Center	54
AWP	adjusted world price	15.5, 52, Part 5
BI	beneficial interest	28, 72.5, 73.5, 74, 75, 76
CCA	coarse count adjustment	15.5, 52, 80
CCB	Cotton Commercial Bank	Text
CCC	Commodity Credit Corporation	Text
CCR	Centralized Cotton Redemption	27, 37
COC	County Committee	21, 22, 80
CFR	Code of Federal Regulations	Text
CLG	Commodity Loan Group	54
CLIG	Commodity Loans and Inventory Group	
COPS	Cotton On-line Processing System	53, 54
DAFP	Deputy Administrator for Farm Programs	2
EDS	Electronic Data Systems Corporation	55
ELS	extra-long staple	Text
e.t.	eastern time	72
EWR	electronic warehouse receipt	Text
FAX	facsimile transmission	Text
FCMO	Fund and Commodity Management Office	54
FLP	Farm Loan Program	2, 11
FMD	Financial Management Division	2, 11
FmHA	Farmers Home Administration	23
FSA	Farm Service Agency	Text
FSC	Financial Services Center	54

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations (Continued)

Approved Abbreviation	Term	Reference
ID	identification number	38, 39, 52
IRS	Internal Revenue Service	52
KCAO	Kansas City Administrative Office	54
KCCO	Kansas City Commodity Office	3, 40, 54
KC-ITSTO	Kansas City ITS Technical Office	2
LDP	loan deficiency payment	Text
LSA	Authorized Loan Servicing Agent	Text
NALR	national average loan rate	52, 79
NITC	National information Technology Center	54
NRCS	Natural Resources Conservation Service	21
PCF	percent of cropland factor	77
PE	permitted entity	77
PLM	payment limitation	1
POA	Power of Attorney	37, 75, 78, 80
PSCAO	Price Support and Commodity Applications Office	54
PSD	Price Support Division	Text
R&P	research and promotion	19, 36, 38, 40, 77, 79
SSN	Social Security number	74, 75, 76
USDA	United States Department of Agriculture	11, 12, 21, 23

Redelegations of Authority

None