



Acquisition Management Subcommittee Report

USDA Imagery Planning & Coordination Meeting



W. Geoffrey Gabbott, Contracting Officer
USDA, FSA, Aerial Photography Field Office

IFTN AMS Report

ACCOMPLISHMENTS:

- ☺ **Organized subcommittee membership**
- ☺ **Established subcommittee's "Roles and Responsibilities" 'charter' document**
- ☺ **Established a regular teleconference schedule**
- ☺ **Working on draft guidelines document for acquiring IFTN imagery**
- ☺ **Developing an operating plan for the completion of the final acquisition guidelines document**

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Subcommittee Members:

FEDERAL

Geoff Gabbott – FSA
Shirley Hall – FSA
Dorsey Plunk – NRCS

Dennis Hall – NOAA
Steve Raber – NOAA

George Lee – USGS
Jim Mauck – USGS
Tim Saultz – USGS

STATES

Bill Burgess – NSGIC
Stu Davis – OH
Dennis Goreham – UT
Tim Gregg – WA
Christian Jacqz – MA
Philip John – MA
Ted Koch – WI
Harry Roush – VT
Tim Ruhren – NY

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Acquisition Management Subcommittee's Roles and Responsibilities:

- Establish contracting/agreement procedures and policy guidelines
- Establish guidelines for state & local procurement through federal contracts
- Establish requirements for use in agreements when states assume production and QA
- Establish a standard approach for documenting changes or exceptions
- Serve as the POC for IFTN contracting issues

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IFTN AMS Teleconferences

**Held the first Wednesday of each month
at 10:00 am Mountain Time**

Teleconferences provide a forum for open discussion of current topics and issues.

All decisions are made on the basis of consensus agreement.

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Acquisition Guidelines Document

- Preparing draft “Guidelines for Acquiring National Orthoimagery” document
- Combined the 1m and hi-res programs into one document
- Progress: developing outline structure, building content from outline, version management, attempting to keep document brief with multiple appendices

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AMS Operating Plan

- Developing a timeline to accomplish assigned tasks
- Establishing schedule and milestones
- Completion Deadline: October 2008
in time for the 1m 2009 flight season

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Other Matters of Interest

Clarified the roles between the Programs Subcommittee and the Acquisitions Subcommittee

- *Programs:* provides annual state plans and initiates agreements
- *Acquisitions:* provides guidance to execute agreements through contracting agencies